

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois

Tuesday, February 28, 2023, 7:00 p.m.

MEETING AGENDA

1. CALL TO ORDER

Mayor Burgess called the meeting to order at

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Burns, Coleman, Grant, Jasinski, and Williams
Absent: None

Staff Present: Director Finch, Chief White, Chief Barrett, Director Cooper

Others in Attendance: Clerk Marva Campbell-Pruitt, Atty. Samuelson, Eng. Arnold

2. EXECUTIVE CLOSED SESSION NONE

3. APPROVAL OF MINUTES

- a. Approve the Journal of Proceedings for the Board Meeting on February 7, 2023

Trustee Bell moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

Motion Carried

- b. Approve the Journal of Proceedings for the Special Board Meeting of February 13, 2023

Trustee Jasinski moved, and Trustee Bell seconded

On Roll Call

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

Motion Carried

4. PUBLIC COMMENT

NONE

5. REPORTS OF OFFICERS

- a. Mayor - Derrick Burgess
 - i. Recognized and acknowledged the retirement of Dennis Synowiec for his years of service to the Fire Department. He was presented an award.
- b. Village Clerk - Marva Campbell-Pruitt announced the following:
 - i. Earth Day on April 22nd
 - ii. Need for new microphones
 - iii. A final proof for candidates for the April 4th Election was filed that day with the Cook County Clerk's Office
- c. Village Treasurer – Anthony Finch
 - i. Read the Treasurer's Report highlighting Fund Balances
Trustees questioned the twenty million dollars mentioned in another report and asked for financial updates to be presented at each Committee Meeting
- d. Corporation Counsel – Amber Samuelson, Ancel Glink had no report
- e. Village Engineer –Melanie Arnold, Robinson Engineering
 - i. Stated that the Resolution was up for adoption, and recommended its acceptance

6. REPORTS OF DEPARTMENTS

- a. Police Department - Chief Malcolm White
 - i. Reported Calls for Service – 441 Arrests 10
 - ii. Announced Kia and Hyundai's relief efforts and efforts to provide security locks at no cost.
- b. Fire Department – Chief Stephen Barrett
 - i. Reported Calls for Service – 53 and no major incidents
 - ii. Announced the success of the Valentines Dance
 - iii. Announced the free Pancake Breakfast on April 2nd and the provision of four bikes and Easter Baskets
- c. Finance Department – No Report
- d. Director of Operations – Director Anthony Finch
 - i. Reported that the recent Department Heads' Meeting revealed that all were under-budget.
 - ii. Public Works would undergo training on how to locate water lines.
 - iii. He was collaborating with the developers for the Mark Collins Drive project and is working on identified illegal dumping.
 - iv. Other updates included: researching the Air BNB, Frank Wagoner is closed to prohibit illegal dumping.
- e. Community Development – Director Antonio Cooper
 - i. The Clerk and Trustee Williams were thanked for assisting with the recent Homebuyers Forum
 - ii. He announced a Homebuyers Workshop at the Village and the Library

7. REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a. Public Health & Safety - Trustee Gary Bell
 - i. Thanked D. Synowiec for his service and the request for Honorary Street Signs
- b. Public Services - Trustee Aretha Burns had no report

- c. Ordinance Review - Trustee Arnold Coleman
 - i. Announced that the recent meeting was well-attended
- d. Budget, Finance & Audit - Trustee Rodrick R. Grant had no report
- e. Housing and Intergovernmental Relations - Trustee Sherry Jasinski had no report
- f. Community Development - Trustee Debra Williams
 - i. Announced that Sauk Talk would be out soon.
 - ii. Thanked Dennis Synoweic for his service

8. REPORTS OF COMMITTEES AND COMMISSIONS

- a. Senior Advisory Committee – Chairman Emmett Farmer
 - i. Announced the next Meeting on March 9th and other activities
 - ii. Announced that CEDA would be returning to the Senior Center
- b. Fire and Police Commission – Chairman Francine Anderson - Not present
- c. Zoning Board of Appeals Commission – Chairman Charles Pondexter- Not present

9. PRESENTATION OF ORDINANCES AND RESOLUTIONS

- A. Motion to Approve the Resolution for Submission of the CDBG Grant Application for Roadway Improvements to 219th Place Between Merrill Avenue and Orion Avenue

Trustee Bell moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

Motion Carried

- B. Motion to Approve the Resolution for the Regional Transportation Authority (RTA) to Submit on Behalf of Sauk Village, an RFP for Planning Services for the Sauk Trail, and Torrence Avenue Corridor Study

Trustee Williams moved, and Trustee Bell seconded

On Roll Call

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

Motion Carried

10. UNFINISHED BUSINESS

11. NEW BUSINESS

a. Financial Matters:

- i. Approve Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of _____, and authorize the Finance Department to Remit Payments

Trustee Williams moved, and Trustee Coleman seconded

Discussion/ Debate

Ancel & Glink's invoices were questioned as the billing exceeded the amount approved. Atty. Samuelson would check, and another invoice would be presented.

Travel and Mileage presented for day-to-day travel would only be paid for December and January in the amount of \$84

The CSL fee of \$1500 will be added

A motion to amend the agenda item took place. Trustee Williams moved and Trustee Coleman seconded the motion to amend the previous motion.

On Roll Call

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

Motion Carried

- i. **A Motion to Approve the amended Motion for Approval of Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of \$331,808.76, and authorize the Finance Department to Remit Payments**

Trustee Williams moved and Trustee Coleman

On Roll Call

AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams

NAYS: None

Motion Carried

b. PETITIONS, AGREEMENTS, AND ACTION ITEMS

NONE

c. ITEMS TO BE ACCEPTED AND PLACED ON FILE WITH THE VILLAGE CLERK'S OFFICE

- a. Memo from Director Finch concerning issues relating to the Consultant of Finances.
- b. Memo from Dr. Jones concerning issues relation to the Director of Operations and previous financial concerns

12. GENERAL COMMENTS FROM MAYOR BURGESS

Mayor Burgess announced the Black History Celebration at Rickover JR.

2) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:25 p.m. Trustee Bell moved, and Trustee Williams seconded. The motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor