

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND  
BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE,  
HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON **MAY 26, 2009**

**CALL TO ORDER**

1. Mayor Towers called the meeting to order at 7:02 pm.

1a. Mayor Towers led those assembled in the Pledge of Allegiance

1b. On roll call by Village Clerk Williams the following were

Present: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams.

Absent: None

A quorum was present

**REPORTS OF OFFICERS**

**2a. Chief of Staff: Mrs. Brunette Hill – Corley**

Meetings with department heads and staff have been ongoing for the past two weeks. Tours and inspections of village facilities and vehicles are also ongoing. Budgetary concerns and past and present goals have been discussed. Various contact renewals are also under investigation, including the employee insurance program, renewal of gas franchise agreement and union contracts. The auditors for AT&T found a \$25,000.00 discrepancy in the bill and an update will be forthcoming.

**2b. Village Clerk: Mrs. Debbie Williams**

Vehicle stickers are on sale until June 30<sup>th</sup>. After June 30<sup>th</sup> the cost of the vehicle stickers will be double. There will be a stand located in the hall of the Municipal Center for the purpose of posting flyers only with regards to community events. No business advertising will be allowed.

**2c. Village Attorney: Mr. Jimmy Vasselli**

Working on transitional issues as they arise. Will keep the board posted.

**2d. Village Engineer: Mr. Jim Czarnik**

Alguire's Tree Service was notified previously that material placed in the flood plain is in violation of Sauk Village ordinance and has still not complied even with the extension that has been granted to Mr. Alguire. They should comply by Friday.

Mayor Towers stated that the attorneys will be working with Alguire on that issue.

**2e. Mayor's Report: Mayor Lewis Towers**

Mayor Towers stated that he is thankful for the help and support of the department heads and staff. Mayor Towers attended the Memorial Day service at St. James cemetery, was moved by the compassion of attendees and asked everyone to continue to honor and bless the men and women in the armed forces.

## **REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**3a. Senior Citizen's Committee: Trustee Anderson-**Seniors held Chili cook off with approximately 52 participants and 10 people who brought Chili. Trustee Anderson thanked the volunteers and acknowledged the first prize winner Delores Randall.

**3b. Parks & Recreation Committee: Trustee Benson-** Thanked Mayor Towers for the appointment to P&R Committee and it will be an honor to serve. The public have shared concerns about the P&R Committee and now is asking the community to volunteer. Trustee Benson also attended the Memorial Day event and also encourages Sauk Village residents and board members to attend this event annually to show gratitude for the people who gave their lives for us.

**3c. Housing Authority Commission: Trustee Hanks-**The South Suburban Housing Authority grant has been approved in the support of the housing coordinator position. The success of the grant was due to the high level of municipality involvement in the collaborative effort.

**3d. Ordinance Review Committee: Trustee Myers-**Has lots of years experience with ordinances and further stated that this committee will be very active. Tomorrow night (5/27/09) anyone interested in joining the committee should attend the meeting at 7pm. The meeting should last approximately ½ hour and current committee members will be attending. Meetings will be 3<sup>rd</sup> Thursday of each month in the Municipal Center Building.

**3e. Economic Development Committee: Trustee Burgess-**Still has 1 more meeting as chairperson of the Parks & Rec Committee which will take place at 6:30 pm tomorrow (5/27/09) here at the Municipal Center. The short meeting will be a fact finding mission and informative to acquaint everyone with the process of what P&R has to do. Trustee Benson was invited to attend for a smooth transition.

Just appointed to Economic Development Committee and thankful for the opportunity. Trustee Burgess invited volunteers to participate and will notify everyone when a date is set for the first meeting.

**3f. Public Relations Committee: Trustee Williams-** Sauk Talk should be in homes now and in various village businesses. Currently in the process of changing web maintenance process. Information needs to be updated in a more timely manner. Volunteers are needed who have website experience to help assist the PR Committee until someone is found to maintain it permanently. The next meeting of the PR Committee is Wednesday, June 3, 2009 at 7:00 pm.

Mayor Towers stated that the Village Treasurer's report was omitted from the agenda and would like to include it now.

**3g. (added to agenda) Village Treasurer: Jim Griegel-**No report

## **REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS**

**4a. Police Dept.-Chief Lacheta:** A pistol found by S.V. officer recently was found to be involved in a homicide. Community involvement played a role in stopping a criminal exiting the building after attempting to steal approximately \$8,000.00 worth of copper. Chief Lacheta

expressed how important it is that residents pay attention to their surroundings and watch out for the neighbors. Chief Lacheta further praised volunteers and village staff members who came out to support the Special Olympics effort by working Sauk Trail and Torrence Avenue and Dunkin' Donuts last Friday. Through their efforts over \$2,000.00 was raised.

**4b. Fire Dept.- Chief Sewell:** No Report

**4c. Public Works Dept- Mr. Weller:** Ongoing lawnmower cutting but behind in home lots due to the amount of foreclosures. Will continue if the weather holds out. Hoping to start on post winter landscape, concrete and driveways soon with the boards support.

**4d. Community Development Dept- Ms. Jasinski:** Community property maintenance has been completed. This is done an annual basis in the spring. 334 letters were sent to homeowners. A new Mexican food restaurant has opened at 1719 Sauk Trail (unsure of exact name).

Mayor Towers asked if they were opened for business. Ms. Jasinski stated that they picked up their license and they are probably opened.

**4e. Finance & Administration Dept.- Mrs. Sterrett:** No report

**4f. Emergency Services & Disaster Agency- Mr. Johnson:** Bloom Trail will host their graduation on Wednesday (May 27) and Rickover will have their graduation on Thursday (May 28). Traffic will be heavy in the surrounding areas.

**4g. 9-1-1 Board – Chief Sewell:** No report

**4h. Human Relations Commission- Mrs. Sterrett:** A special meeting will be held on Monday, June 1<sup>st</sup> to discuss the upcoming Job Fair.

**4i. Police Alliance Committee- Trustee Anderson:** Trustee Anderson was unable to attend the last meeting of May 19<sup>th</sup>. The committee did meet and they discussed the police having more presence in the community. The next meeting is June 16<sup>th</sup> at the Municipal Center.

#### **CONSENT AGENDA**

Mayor Towers asked for a motion that number 5a and 5b be removed from the consent agenda. Trustee Hanks stated that questions and comments were in order. Mayor Towers asked for questions and comments. Trustee Hanks made a motion to remove items 5a and 5b from the consent agenda and move them to new business item number 7 – to item 7c. Trustee Williams seconded the motion. Mayor Towers asked for the roll to be called.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Absent: None

Motion carried.

#### **ORDINANCES, RESOLUTIONS AND COMMUNICATIONS**

None

## **NEW BUSINESS**

### **7a. Swearing in of Housing Authority Commissioner Trustee Hanks- Village Clerk Williams**

Mayor Towers asked Village Clerk Williams to administer the oath of office to Trustee Hanks. Trustee Hanks was then sworn in as the Housing Authority Commissioner.

### **7b. Accounts Payable & Disbursements May13, 2009- May 26, 2009**

Mayor Towers asked for a motion to approve. Trustee Burgess made a motion and Trustee Hanks seconded. Mayor Towers then asked for comments and questions. Hearing none Mayor Towers asked the clerk to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Absent: None

### **7c. Approval of minutes and release of the executive session minutes-**

Mayor Towers asked for a motion to approve the minutes of

Village Board meeting- February 10, 2009

Village Board meeting- March 10, 2009

Village Board meeting- April 14, 2009

Village Board meeting- April 28, 2009

Mayor Towers asked for a motion to approve- Motion to approve made by Trustee Hanks and seconded by Trustee Williams.

Mayor Towers asked for questions and comments. Hearing none- Mayor Towers asked for roll call.

Ayes: Trustees Anderson, Burgess, Hanks and Williams

Nays: None

Present: Trustees Benson and Myers

Motion carried

Mayor Towers asked for a motion to approve the minutes of

Village Board meeting- May 12, 2009

Trustee Hanks made a motion to approve with a correction. Item #2 does not show a roll call. The minutes include a motion and second but no roll call. Motion to approve with that correction was seconded by Trustee Williams.

Mayor Towers asked for questions and comments. Hearing none- Mayor Towers asked for the roll to be called.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Motion carried

### **Committee of the Whole Meeting minutes**

Committee of the Whole Meeting- February 3, 2009

Committee of the Whole Meeting- February 17, 2009

Committee of the Whole Meeting- March 3, 2009

Committee of the Whole Meeting- March 17, 2009

Committee of the Whole Meeting- April 21, 2009

Committee of the Whole Meeting- May 5, 2009

Mayor Towers asked for a motion to approve. Trustee Hanks made a motion to approve and the motion was seconded by Trustee Williams,

Mayor Towers asked for questions and comments. Hearing none- Mayor Towers asked for the roll to be called.

Ayes: Trustees Anderson, Burgess, Hanks and Williams

Present: Trustees Benson and Myers

Motion carried

Special Meeting- March 31, 2009

Mayor Towers asked for a motion to approve. Trustee Burgess made a motion to approve. The motion to approve was seconded by Trustee Hanks. Mayor Towers asked for questions and comments. Hearing none- Mayor Towers asked for the roll to be called.

Ayes: Trustees Anderson, Burgess, Hanks and Williams

Present: Trustees Benson and Myers

Motion carried

Executive Session – February 10, 2009

Executive Session – March 3, 2009

Executive Session – March 17, 2009

Executive Session – March 31, 2009

Executive Session – April 21, 2009

Executive Session – May 5, 2009

Mayor Towers asked for a motion to approve. Motion to approve made by Trustee Hanks and seconded by Trustee Williams. Mayor Towers asked for comments and questions. Hearing none- Mayor Towers asked for the roll to be called.

Ayes: Trustees Anderson, Burgess, Hanks and Williams

Present: Trustees Benson and Myers

Motion carried

### **Release of the Executive Session Minutes**

November 20, 2007

Mayor Towers asked for a motion to approve. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams. Mayor Towers asked for comments and questions. Hearing none- Mayor Towers asked for the roll to be called.

Ayes: Trustees Anderson, Burgess, Hanks and Williams

Present: Trustees Benson and Myers

Motion carried

January 8, 2009

Mayor Towers asked for a motion to approve. The motion was made by Trustee Williams and seconded by Trustee Anderson. Mayor Towers asked for comments and questions. Hearing none- Mayor Towers asked for the roll to be called.

Ayes: Trustees Anderson, Burgess, Hanks and Williams

Present: Trustees Benson and Myers

Motion carried

At this time Trustee Hanks asked that the remaining executive sessions minutes to be released be voted on all together to expedite the vote.

January 22, 2008  
March 4, 2008  
April 22, 2008  
May 6, 2008  
May 20, 2008  
July 1, 2008  
September 2, 2008  
October 7, 2008

October 28, 2008  
November 11, 2008

December 9, 2008 (First Executive Session)

Mayor Towers asked for a motion to approve. The motion was made by Trustee Burgess and seconded by Trustee Hanks. Mayor Towers asked for comments and questions. Hearing none- Mayor Towers asked for the roll to be called.

Ayes: Trustees Anderson, Burgess, Hanks and Williams

Present: Trustees Benson and Myers

Motion carried

#### **MISCELLANEOUS BUSINESS**

**8a.** Questions and comments from the Board of Trustees.

Trustee Williams thanked the Police Department for their work at Dunkin Donuts, especially Sgt. Vela. Sauk Village has been asked to participate in the Census and Trustee Williams volunteered to be the chair of that committee. After meeting with the regional representative of the Census Bureau we now have some direction on what we need to do to promote the census to the public. Census Day is April 1<sup>st</sup>. It is important that everyone is included in the census in order to Sauk Village to take advantage of various grants and other funding available. Volunteers are need. This is a yearlong project with various activities. Lastly, Trustee Williams would like the Census Committee added to the agenda in order to give reports and progress updates.

Trustee Hanks asked Dept. Head Jasinski about a house on 219<sup>th</sup> & Merrill Avenue with yellow tape around it. Ms. Jasinski said that the homeowner has passed away and it has been turned over to the Dave Brauer- the prosecutor.

Trustee Hanks is looking for Housing Authority commissioners past and present to please notify him by letter or some other means of contact. Just a reminder that the budget hearing is June 6<sup>th</sup>. Trustee Hanks stated that he still has not seen the quotes for fireworks that he requested. Trustee Myers is in the process of collecting quotes and will Present them at a later time.

Trustee Benson addressed an audience member, Mrs. Gibson, regarding damages to her home and other personal property. This is an ongoing problem. Trustee Benson asked Chief Lacheta to address this with Mrs. Gibson.

Village Clerk Debbie Williams stated that she also attended the Memorial Day celebration. It was great to see some many residents and board members in attendance. The celebration will take place on Veteran's Day as well.

#### **8b. Questions from the audience**

Rose Langston stated that the Memorial Day raffle service should take place this evening. Mrs. Langston questioned the retainer fee, hourly rate and the amount of time spent by the attorneys on ordinances. Attorney Vasselli stated that ordinances will be reviewed from time to time- and the time would depend on the ordinance. Mayor Towers asked if this request was in writing. Mayor Towers asked for the request to be in writing for clarification. Mrs. Langston asked for an email address- Atty Vasselli asked that she sees him after the meeting. Trustee Williams suggested a FOIA request form and Ms. Langston said she wanted to view it not have a copy. Mrs. Gibson asked the Public Works Dept. about potholes in the area. Dept. Head Weller responded that pothole work is in process. There is a schedule of repairs. They hope to continue to add to that schedule.

Resident showed concern over the municipal codes on the website. It was unclear what he was referring to so Trustee Williams asked if he would meet with her after the meeting.

Michelle Rylander asked if something could be done about the kids who hang around the playground at 215<sup>th</sup> & Merrill. They kids are loud and unruly. Mayor Towers stated that Trustee Benson could try to assist more programs in that area and also instructed that the Police Dept keep an eye on the park. Chief Lacheta stated that he has spoken to Mrs. Rylander about this ongoing problem. Mayor Towers asked Chief Lacheta and Trustee Benson to address this situation.

Mrs. Gibson showed concern about non-homeowners in the village and asked if we could get cameras in the village. Chief Lacheta stated that he recently applied for a grant for 4 cameras and is currently working in an ordinance making landlords responsible-that ordinance will be ready soon. Homeowners will be considered business owners and will be held responsible. Trustee Myers said that ordinance has worked in other communities.

Trustee Anderson said research has been done and the cameras could cost \$50,000 each. and it is nice to hear the Police Department could be getting a grant.

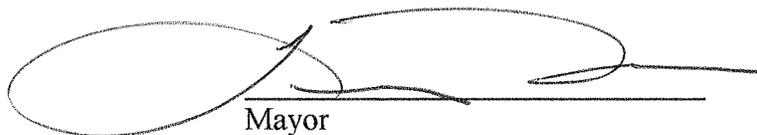
#### **ADJOURNMENT**

Mayor Towers asked for any more questions- hearing none- Mayor Towers asked for a motion to adjourn. Trustee Benson made a motion to adjourn. Motion to adjourn was seconded by Trustee Myers. Mayor Towers asked for the roll to be called.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams.

Nays: None

The motion carried and the meeting adjourned at 7:48 pm.



Mayor



Village Clerk

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON **MAY 19, 2009**

**CALL TO ORDER**

1. Pledge of Allegiance removed from the agenda per Trustee Hanks.
2. Mayor Towers called the meeting to order at 7:00 pm.

3. On roll call by Village Clerk Williams the following were

Present: Trustees Benson, Burgess, Hanks, and Williams.

Trustee Myers (arrived late at 7:06 pm) and Trustee Anderson (arrived late at 7:18 pm)

Also Present: Attorney Jimmy Vasselli, Department Heads Sewell & Lacheta

**4. General Village Business**

**4a. Housing Authority Committee – Request for Fair Housing Meeting- Trustee Myers**

Trustee Myers not present at this time. (Will hold this item for the arrival of Trustee Myers.)

**4b. Code Amendment(s)**

Atty Jimmy Vasselli stated that he is conducting a general review of the code with regards to positions and duties of the authorities to ensure that they are compliant with the state statutes as they govern the municipality. Atty Vasselli stated that he may bring code amendment suggestions to the board at the next meeting. Trustee Burgess asked if there were any specific codes he was referring to. Atty Vasselli stated that one was the position of Village Manger. The authority of the Village Manager in the current code exceeds the authority as set forth in the Municipal Code of the state statutes. Trustee Burgess asked for clarification regarding the transistion of Village Manager to Chief of Staff . Atty Vasselli suggested that an amendment would be brought to the board regarding the Chief of Staff position. Trustee Williams questioned if previous Village Managers then had too much power. Atty Vasselli stated affirmatively- to a certain extent. Trustee Williams questioned if this was a matter of readjusting the powers available. Trustee Burgess questioned the type of vote required to approve the amendment. A majority vote is needed to pass. A super majority or 2/3rds vote is needed for passing in the event of a tie. The Mayor may only vote in the case of a tie. Trustee Hanks stated that the ordinance has been in place for many years and questioned if the law has been changed. Atty Vasselli stated that laws change all the time and he is checking for compliance. Trustee Hanks stated that he has very little supporting documents to guide him and asked that Atty Vasselli bring supporting documents with the proposed amendment changes. Trustee Hanks stated that the previous counsel did not put packets together that the previous Village Manger put the packets together and the VM would include supporting documentation. Tonight's package lacks all supporting documentation which makes for being unprepared for a meeting. Trustee Williams suggested a copy of the current code and a copy of the changes be included in next week's packet. Trustee Williams further stated that this should be discussed at the next committee meeting rather than at next week's board meeting where the trustees can get answers to any questions they may have. Trustee Hanks agreed that information should be discussed at on open committee meeting which also allows residents to hear the discussion as well as comment on it. Trustee Burgess agreed that supporting documents should have been included in packets.

(Tabled until the next committee meeting per the Mayor and Atty Vasselli. All supporting documents will be included in the packet the week prior to the committee meeting.

**4a. Housing Authority Committee- Request for Fair Housing Meeting- Trustee Myers**

Trustee Myers was contacted by the Regional Fair Housing inquiring about attendance at a seminar. Trustee Myers has attended two such meetings previously. The seminars include information on how to help homeowners save their homes from foreclosure and lower percentage rates. Trustee Myers turned the information over to Trustee Hanks (Chair of the Sauk Village Housing Authority). Trustee Myers would like a meeting with the residents arranged to inform them. Trustee Hanks said a similar program was held a couple of years ago with the cooperation of the Park National Bank. Trustee Hanks stated that his commission has expired and that his commission needs to be renewed and any past commissioner's commissions need to be checked for status and new commissioners need to be sworn in. This commission was not renewed for the past two years. Mayor Towers thanked Trustees Myers and Hanks for bringing this before the board.

**4c. General Business**

Trustee Williams asked what direction would be taken to approve the multiple set of minutes that were tabled from last week's agenda. There are 20 or more sets of minutes left over from the previous board that were not approved by that board. Will the current board be able to approve them. Trustee Hanks stated that he does not have a problem considering that there are 4 current board members that were included in the past board. Trustee Anderson agreed that the minutes were reviewed by all trustees. It was agreed that the minutes would be placed on next week's agenda. Discussion followed where they would be placed and how they would be voted upon.

Trustee Williams further stated that she has received the list of the approximate 21 volunteers and employees that should be recognized in lieu of the Volunteer Appreciation Dinner. A letter was written by the Public Relations committee to Villa Da Bruno to suggest that the deposit of \$1,000.00 not be lost due to the cancellation. Trustee Williams will inform the board of further developments. Trustee Williams addressed the Web Site. All new and sitting trustees need updated bio's placed on the website. Email addresses are being added to the site as well. Lastly, she addressed meeting packets being delivered to the trustee's homes which has been the past practice. Mayor Towers said that in the past some trustees picked them up and some were dropped off at trustee's home. He preferred that they were picked up but left the decision to the trustees. Trustees Anderson and Hanks stated that delivery is easier and because of their schedules and the lateness of the hours they would need to enter the building. Trustee Burgess stated that his packages are not always delivered so he preferred to pick it up. He further stated that he would like to try delivery again. Trustee Williams stated the trustees were told to speak with Chief Lacheta to discuss their preferences. Trustees Williams and Burgess asked the chief to arrange for delivery and Trustee Benson said it did not matter either way. Mayor Towers stated that each trustee should communicate their preference to the chief. The trustees who want it delivered will have it delivered otherwise it can be picked up at the village hall.

Trustee Burgess stated that the Parks & Rec meeting will not be this Thursday. It will probably be Wednesday, May 27<sup>th</sup> at 6:30. Trustee Burgess invited Trustee Benson to come and meet the volunteers who are on the committee and find out what the committee has going on.

Trustee Anderson stated that the senior citizens had their 1<sup>st</sup> chili cook-off this past Saturday. There were 60 participants and 10 people who donated chili. There was a great turnout and Trustee Anderson thanked everyone for attending. Delores Randall was the number one winner. Look for the article in the Sauk Talk.

Trustee Hanks stated that the next meeting of the South Suburban Collaborative Steering Committee will be Wednesday, May 20<sup>th</sup> at 10:30 am at the South Suburban Mayors and Managers. Trustee Hanks may attend or call in. Trustee Hanks asked for a status of the July 4<sup>th</sup> fireworks. Mayor Towers stated that he believes there has been no money allocated for fireworks this year. Trustee Hanks stated that he believes fireworks are imperative. Mayor Towers agreed. Trustee Hanks wants to see quotes from Fireworks companies to check costs in the next packet and try to find a way to come up with the money. Trustee Williams also stated to check for availability since it is so late. Trustee Hanks stated that the residents deserve the fireworks and the cost is not too much to spend for the residents to enjoy time with their families. Mayor Towers stated again that it is all due to the money that is available. At this time, there is no money set aside. Mayor Towers is all in favor of the fireworks but money has to be found for it. Trustee Hanks asked for an update on this year's budget hearing. What is the time frame and are we working off of the proposed budget? Mayor Towers stated that we are working off of the proposed budget and would like to set a date comfortable with all trustees in order get it passed by the end of July as stated by the State statute date. Trustee Hanks said since everyone is in attendance to pick a date now. Trustee Williams asked who is looking at the proposed budget and if there is enough time to set up an early date. Mayor Towers stated that himself and Brunetta Hill – Corley are looking at it. A date of June 6<sup>th</sup> at 8:00 am was agreed upon. It was agreed that this is a day long process and that food is in order. Department heads will be notified and a schedule will be created by department. Copies will be included in the packet. Trustee Williams asked for a copy of the old budget to compare the changes that will be taking place.

Attorney Vasselli asked to readdress the code amendments. Atty Vasselli asked for clarification if he were to come across any other codes requiring amendments in order to comply with state statutes would the board always want it presented at committee meetings first in order to be discussed and then voted on at the next regular board meeting. His advice will always be to comply with state statutes. Trustee Williams stated that the concern was that the codes were recently codified at a substantial cost to the village. Atty Vasselli stated there was a difference between codification and checking for compliance. Trustee Hanks stated that the village attorney should be working with the Ordinance Review committee and the committee should be bringing the information to the board that has been the usual practice. The Ordinance Review committee should also be going to the village attorney if they have any suggestions. Transition of the committee was discussed. Trustee Hanks stated that the past Ordinance Review committee worked with the village attorney and attorneys and did an extensive check with the codes before codification. Trustee Williams stated the process took several weeks. Trustee Hanks asked why attorneys need to revisit this. Mayor Towers stated that the current attorneys are suggesting that there is some discrepancies in the ordinances and that the Ordinance Review

committee along with the village attorney should come together and make sure that we are compliant with state statutes. Trustee Williams stated that of course the board wants to be compliant but the board needs to know at a committee meeting why there is a need and what the exact changes are so that all discussion can be held openly and then decided at the next board meeting by consent agenda. That is the practice that has always worked. All information regarding changes in codes needs to be in the packets prior to the committee meeting.

Trustee Williams further asked who will be contacted for the Ordinance Review committee as well as other appointed committees. Mayor Towers stated that that information should be in the next packet and announce formally at the next board meeting.

Trustee Hanks stated issues with the agenda. The fact that this is a committee meeting needs to be stated. Normally, the pledge of allegiance does not take place. Usually, there is no roll call. Also, usually in a committee meeting we do not reconvene after an executive session because there is no action being taken at this meeting. Change is okay but this is different from the past. Trustee Williams suggested that the agenda looks more like a regular board meeting agenda and thought that copies of the previous agendas would help whoever is currently putting the agendas together.

#### **4d. Citizens Comments**

Rose Langston expressed concern that the attorney is being paid to review ordinances that have already been reviewed. There has already been lots of time and money spent on reviewing the ordinances. Mayor Towers stated that there is a new administration now and that he was not involved in these ordinances. Mayor Towers asked the new village attorney to report to him anything that he feels needs to be addressed. Some ordinances may have to be changed and brought to the board. Rose Langston felt the Ordinance Review committee should deal with that. Mayor Towers stated that the attorney should look at it first. Rose Langston voiced concern and confusion over the attorney apparently running the meeting and someone else sitting in that is not elected to the board and very concerned about the costs to the village.

Chief Chris Sewell felt that the problem could be a matter of poor communication. The village is in sad shape. We have two accounts payables sitting. We could be looking at losing staff. Spending money on some of these other things will cause problems. Chief also asked if the department heads will find out more about duties and responsibilities soon. Mayor Towers stated that the steps are being taken to put a chief of staff in place to assist in that. There have been meetings with most of the department heads to discuss concerns and goals in order to put together a tentative schedule and hope to notify everyone what their roles and responsibilities will be. Trustee Anderson stated that with Dick Dieterich's contract it was made clear that everyone would answer to the Mayor in the transition. Trustee Hanks stated that most of that discussion was held in executive session so the department heads may not have had that understanding. Mayor Towers stated for clarification that he has hired Brunetta Hill-Corley as the interim Chief of Staff and until the Mayor and the board decides the next direction all departments will receive direction from Brunetta Hill-Corley as the interim Chief of Staff. COS Corley stated that meetings with department heads have been ongoing. Future and past goals, budgetary concerns and other concerns were discussed. COS Corley stated that the village is in bad shape as far as the budget and she does not want to present the issues to the public at

this time. There is indeed a significant shortfall, contract renewals, upcoming audit and meetings ongoing.

Trustee Hanks stated that residents and other municipalities are in this state because of the current economy. Trustee Hanks asked who will be conducting the audit previously mentioned. COS Corley stated that this is the regular audit prepared by the existing firm that is scheduled for July 13<sup>th</sup> and this audit was previously approved by the board.

Trustee Williams questioned if at the meetings with the department heads was the Brunetta Hill-Corley's position explained. The answer was affirmative. Trustee Williams asked why then were the department heads confused? Trustee Williams further stated she does understand that miscommunication has been a problem because even the board is not receiving notices or memos and not being advised. Trustee Williams acknowledged that this is a transition period and there is some confusion but she is confident that within time everything will work out.

Trustee Anderson hoped that everyone will work together positively and diligently together for a smooth transition.

Trustee Burgess just requested information- to keep informed.

Audience member Beth Zupon questioned the voting process on the set of minutes to be approved. Atty Vasselli said Robert's Rules of order will be followed and discussion followed including how votes should be taken in different circumstances.

Beth Zupon then approached the clerk and the board with a FOIA request regarding the appointment of Brunetta Hill- Corley.

Rose Langston then questioned the tabling of the Chief of Staff position at the last meeting. She questioned if in fact the Chief of Staff was voted in at another meeting. Mayor Towers answered no- according to the state statute the Mayor has the right to appoint the Chief of Staff.

## **5. Adjournment**

Mayor Towers asked for a motion to adjourn- Trustee Hanks asked that if before adjourning to go into executive session that he would like to request that the executive session start only with the Corporate Authorities, which include the Mayor, the Board of Trustees, the Village Clerk and the Village Attorney is fine with the option of calling others in as needed.

The Mayor agreed with that request and asked for a motion to adjourn to executive session.

Trustee Benson made motion to adjourn- seconded by Trustee Williams.

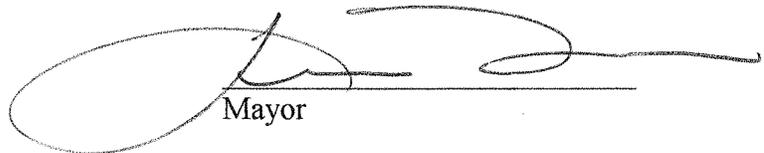
Mayor Towers asked for roll call. All were in favor of adjourning to executive session; the motion carried and the meeting adjourned at 8:04 pm.

## **6. Adjourned to executive session**

## **7. Reconvene (No need to reconvene at Committee meetings)**

## **8. Adjourn (No need to readjourn at Committee meetings)**

  
Village Clerk

  
Mayor

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE,  
HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON **MAY 12, 2009**

**CALL TO ORDER**

**1.** Mayor Peckham called the meeting to order at 7:01 pm.

**1a.** Mayor Peckham led those assembled in the Pledge of Allegiance.

**1b.** On roll call by Village Clerk Zupon, the following were

Present: Trustees Anderson, Burgess, Hanks, Schultz, Slawnikowski and Williams

Absent: None

A quorum was present.

At this time, Mayor Peckham recognized Trustee Schultz. Trustee Schultz thanked the people of Sauk Village and all former Mayors and boards for allowing him to serve the Village for the last 30 years and wished the next board the best.

Mayor Peckham then recognized Trustee Hanks. Trustee Hanks thanked Mayor Peckham on his 12 years of service as Mayor of Sauk Village and presented the mayor a plaque thanking him for his leadership, vision and dedication to Sauk Village on behalf of everyone.

Mayor Peckham stated it has been his pleasure to serve as Mayor for 12 years but his service extends to almost 24 years- initially he was involved in the School Board. He has enjoyed working with past and present boards and wished the incoming board well.

Mayor Peckham introduced their Honorable Judge Michael Stuttley to swear in the new board. Mayor Peckham recognized the work that Judge Stuttley and SSDMC Director Angela Greene have undertaken with the youth programs in Sauk Village. Mayor Peckham also recognized audience members Hon. Judge George Scully, past Mayor Ed Paesel, past Trustees Joe Wizowaty, Mary Seery and Rita Keuny.

**2. Swearing in of Newly Elected Officials**

The Hon. Judge Michael Stuttley then swore in Village Clerk Debbie Williams, Trustees Enoch Benson, Ed Myers and Rosie Williams and Mayor Lewis Towers.

Judge Stuttley announced the new elected official board of the Village of Sauk Village.

Mayor Peckham asked for a motion to adjourn Sine Die. Motion was made by Trustee Schultz and seconded by Trustee Anderson. The meeting was adjourned at 7:14 PM.

**CALL TO ORDER- NEW BOARD**

Present: Mayor Lewis Towers, Village Clerk Debbie Williams, Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams.

A quorum was present.

The meeting was called to order by newly elected Mayor Lewis Towers at 7:16 PM. Mayor Towers opened the meeting with statements with regards to his new position. He stated that he was grateful and humble to be the manager, leader and voice for the fine people of Sauk Village. Mayor Towers is dedicated to improve the quality of life for the residents of Sauk Village. He made respectful comparisons of himself to President Barack Obama. References included how

President Obama was a long shot to be elected in his position. People were looking for leadership that they could trust. Mayor Towers pledged to build a strong, more viable and beautiful Sauk Village.

Our theme is to promote People, Pride, Prosperity and Purpose. Mayor Towers recognized that the support and sacrifice of residents helped to make this moment reality. He further recognized the entire slate of Citizens for Progress who share the same common goals and objectives and looked forward to working with the current board members to bring positive and constructive changes to Sauk Village.

Mayor Towers outlined the following objectives:

Accountability from all employees, administrators and residents of Sauk Village

Open up government- make it more transparent

Accessible to residents- provide residents with an opportunity to have input- regular public meetings

Improve quality of water in Sauk Village

Activities for youth and seniors

Open budget policy- available on line and in the library

First 60 days- audit conducted of Village finances

First 90 days- conduct an evaluation of all Village departments

Will work with congressional leaders, state lawmakers and other elected officials including School Board District 168 and any others who can assist in providing the best quality of life for the residents of Sauk Village.

Mayor Towers invited residents to bring new ideas, energy and sacrifice to help promote People, Pride, Prosperity and Purpose to Sauk Village.

### **3. Appointment of Del Galdo Law Group as Village Attorneys**

Mayor Towers asked for a motion to approve the appointment of the Del Galdo Law Group as Village Attorneys. Motion was made by Trustee Hanks and seconded by Trustee Anderson.

Mayor Towers asked for comments or questions. Hearing no objections the roll was called.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers, Williams

Nays: None

Abstains: None

Absent: None

### **4. Appointment of Brunetta Corley as Chief of Staff**

At the request of Mayor Towers, this item was removed from the agenda.

## **5. REPORTS OF OFFICERS**

**5. Village Clerk: Mrs. Williams-** No report

**5b. Village Treasurer Mr. Griegel –** No report

**5c. Village Attorney-Mr. Del Galdo-** No report

**5d. Village Engineer: Mr. Czarnik –** No report

**5e. Mayor's Report: Mayor Lewis Towers–** No report

## 6. REPORTS OF TRUSTEES AND BOARD COMMITTEES

**6a. Senior Citizens Committee: Trustee Anderson** – Reported that 1) The next senior quarterly event is scheduled for Saturday , May 16<sup>th</sup>- This will be a Chili Cook-off . The time is noon- 3 PM in the Senior Center. Entertainment will be provided by “Two for the Show” which has a variety of music for all tastes and line dancing. Admission is free, volunteers are needed and participants are still invited to bring their Chili to be considered for the available prizes of First Prize \$50.00, Second Prize \$25.00 and Third Prize \$10.00. 2) The Senior Committee will meet Thursday, May 14<sup>th</sup> at 5:00 PM in the Senior Center. 3) Monday, May 11<sup>th</sup> was Senior Movie Day. Senior Movie Day is every second Monday of the month at the McConathy Public Library. This Monday over 25 seniors also participated in a training co-sponsored by the library and Cook County Sheriff’s Dept. for Senior Summer and Vacation Safety.

**6b. Trustee Benson-** Trustee Benson thanked the residents for coming out strongly in the recent election. Residents’ voices were heard. Trustee Benson’s purpose to help to give Sauk Village his best at what he does.

**6c. Parks, Recreations & Youth Services: Trustee Burgess** – Reported that Summer Camp spots area filing up quickly. The grades 3-5 session is full and 8 spots remain in the grades 6-8. Dates are June 16 to July 23<sup>rd</sup>. The two sessions (grades 3 – 5 are from 9am – 11:30 am and grades 6 – 8 are from 12 noon– 2:3 pm ) are limited to 50 students per group; the children must be residents of Sauk Village. This year there will be field trips to the water park, Odyssey Fun World, bowling outing, roller skating and crafts. The camp is free; funding was obtained via a grant from Congressman Jesse Jackson Jr. This is the last year for the grant.

**6d. Housing Authority Committee: Trustee Hanks** – No report

**6e. Trustee Myers-** Thanked the residents for their support. Trustee Myers pledged to help each and every resident to the best of his ability and he will have an open line for residents to contact him.

**6f. Public Relations/Web Site Committee: Trustee Williams** – Reported that 1) Sauk Talk is in production and should be ready by the end of next week. Trustee Williams mentioned that she did notify Trustee Anderson and Rose Langston that due to the release date of the Sauk Talk the Chili Cook-off article was altered to mention to look for the winners in the next edition. 2) Villa de’ Bruno declined the offer made by the Public Relations Committee to use the \$1,000.00 deposit that was made on behalf of the Volunteer Appreciation dinner (that was subsequently cancelled) to be used to purchase gift certificates for the volunteers for the Champagne Brunch they host on Sundays. The Public Relations Committee will meet Wednesday, May 13th to further discuss options for Volunteer Appreciation.

## 7. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

**7a. Police Department:Chief Lacheta** – The Police Department was recently granted “The Underage Tobacco Enforcement Grant.” They will be working with that over the next couple of months. Chief Lacheta thanked Mayor Roger Peckham, Clerk Beth Zupon, Trustees Jim Slanikowski and Jim Schultz and Village Manager Dick Dieterich for their time and support.

**7b. Fire Department: Chief Sewell** – Thanked the outgoing board for all of the support they have shown the Fire Department and stated that he is looking forward to working with the incoming board – particularly in terms of the budget.

**7c. Public Works Department: Kevin Weller** – The second sweep of street sweeping program will begin on May 18<sup>th</sup> and run through the 22<sup>nd</sup>. All cars must be off the roadway on garbage day for this sweep.

**7d. Community Development Department: Ms. Jasinski** – Congratulated the newly elected officials and stated that the department is looking forward to working with the new board and thanked the old board for all of their support.

**7e. Finance & Administration Department: Mrs. Sterrett** – Thanked the outgoing board and offered help with whatever the incoming board needs.

**7f. Emergency Services & Disaster Agency: Mr. Johnson** – Congratulated the new board and wished the former board Good Luck. Mentioned summer is approaching and cautioned everyone to keep the kids off of the streets for their safety.

**7g. 9-1-1 Board: Chief Sewell** –No report

**7h. Human Relations Commission: Mrs. Sterrett** – The next meeting will be Monday, May 18<sup>th</sup> in preparation for the Job Fair the Human Relations Commission is hosting on Friday, June 26<sup>th</sup>, from 12 – 3 pm.

**7i. Police Alliance Committee: Trustee Anderson** – The next meeting is scheduled for next Tuesday, May 19<sup>th</sup> at 6 PM at the Municipal Center. No further report.

## **8. ORDINANCES, RESOLUTIONS & COMMUNICATIONS**

### **8a. An Ordinance Authorizing the Extension of the Maturity Date of a Certain Promissory Note Issued to the First Midwest Bank.**

A motion to approve was made by Trustee Hanks and seconded by Trustee Burgess.

Ayes: Trustees Anderson, Burgess, Hanks, Williams

Present- Benson, Myers

Nays: None

Abstain: None

Absent: None

The motion carried.

## **9. NEW BUSINESS**

### **9a. Approval of Minutes.**

Trustee Hanks made a motion to table item 9a. until the next Regular Board meeting of May 26, 2009. The motion was seconded by Trustee Burgess. Mayor Towers asked for questions and comments. Trustee Anderson questioned the motion and Trustee Hanks mentioned that they are presented as single motions and they could be made at the next meeting. There being no further questions, Mayor Towers asked for the roll call.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers, Williams

Nays: None

Abstains: None

Absent: None  
The motion carried.

**9b. Release of Executive Session Minutes**

Trustee Hanks made an additional motion that item 9b.was also tabled until the next Regular Board meeting of May 26, 2009. The motion was seconded by Trustee Williams. Mayor Towers then asked for questions and comments. Hearing none- Mayor Towers asked for the roll to be called.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers, Williams  
Nays: None  
Abstains: None  
Absent: None  
The motion carried.

**9c. Accounts Payable and Disbursements for the period of April 29, 2009 – May 12, 2009**

Mayor Towers asked for a motion to approve. A motion was made by Trustee Burgess and seconded by Trustee Williams. Mayor Towers then asked for questions and comments. Hearing none the roll was called.

Ayes: Trustees Anderson, Burgess, Hanks, Williams  
Present: Benson, Myers  
Nays: None  
Abstains: None  
Absent: None  
The motion carried.

**9d. Approval of TIF #2 & TIF #3 Draw #68- \$89,195.93**

The motion was made by Trustee Hanks and seconded by Trustee Williams. Mayor Towers asked for questions and comments. Hearing none- Mayor Towers asked for the roll to be called.

Ayes: Trustees Anderson, Burgess, Hanks, Williams  
Present: Benson, Myer  
Nays: None  
Abstains: None  
Absent: None  
The motion carried.

**10. MISCELLANEOUS BUSINESS**

**10a. Questions and comments from the Board of Trustees**

Trustee Williams wanted to add to the sentiment that it was a pleasure working with the outgoing board, Trustee Schultz, Trustee Slanikowski, Mayor Peckham and also Village Attorneys Lou Vitullo and Mike Castellino. They have all been very helpful in her past four years as a trustee. Trustee Williams also thanked the new law firm and looks forward to them providing the same assistance.

Trustee Hanks also thanked the outgoing board and attorneys and stated congratulations to the new Mayor, Village Clerk and Trustees. He looks forward to working with everyone to help keep the Village working in the right direction. He looks forward to working with the attorneys also. Trustee Burgess would also like to congratulate the elected officials and the Mayor and looks forward to being a part of the team to get things done. Trustee Burgess stated that it was a pleasure working with the Village Manager, Trustee Slawnikowski, Trustee Schultz and Mayor Peckham and thanked them for their guidance and pledged his support to the new Mayor and Trustees.

Trustee Anderson also wanted to take the opportunity to thank the outgoing board members and Mr. Dieterich. Trustee Anderson also thanked the audience for coming out today and making a statement here today. Trustee Anderson invited audience members to continue to attend Village meetings and to get involved in Village Committees and activities. She also looks forward to working with the new board.

#### **10b. Questions from the Audience**

Rose Langston stated that she is a faithful attendee at board meetings and will continue to do so as well as giving input and volunteering. Thanked outgoing board members, congratulated new board members and stated her continuing concerns about the Senior Center.

School Board member Jimo Kasali congratulated the new mayor and thanked residents who supported him in his recent election and mentioned that the School Board meets every third Thursday of the month.

School Board President Arleta Bazile congratulated Mayor Towers and newly elected Trustees and looks forward to the promised changes. Also, invited residents to the School Board meetings. Judge George Scully said it was a privilege to call himself the State Representative for Sauk Village for the past 12 years. Thanked the outgoing board for the great job they did managing the resources and the direction of Sauk Village. Judge Scully mentioned that it is not only the Mayor's ability to provide leadership to the people but the energy and the involvement of the people that insure the future success of Sauk Village. Judge Scully further stated that recent elections, (including the presidential election) have shown high voter turnout and believes the people of Sauk Village will be there with Mayor Towers and it is his responsibility to provide direction.

Javette Jones, youth leader, congratulated the new board and is looking forward to new programs for the youth.

Edward Munroe congratulated the board on behalf of the Hispanic community.

Another resident, Mr. Jones, proud member of the community thanked the outgoing board and thanked and congratulated the new board.

Rose Langston stated that she hoped that the residents present tonight would also be present at the next meeting.

Clint Towers congratulated his brother, Mayor Towers. He stated that he will lead the Village on the right direction.

Nan Wargo, representative of the public library, feels wonderful that we can all work together.

Frank Harvey congratulated the board and stated that he has a lot of faith in this team. He stated that he has not been active before. He realizes that Trustees have trouble getting help and he is offering his services on Fridays and Saturdays.

Resident John congratulated the board and stated that they have a lot of work ahead of them. As a 19 year resident, he believes he sees strength, commitment and progress with the new board.

Mayor Towers acknowledged the presence of Dr. Rudy Williams, Superintendent of Consolidated Community School Board District 168. Dr. Williams thanked the outgoing board, congratulated the new board and acknowledged the considerations for the hard road ahead which include economic development, water quality, infrastructure, TIF concerns, etc... but he is confident that the board can do it.

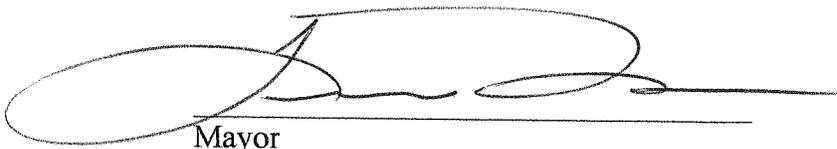
Mayor Towers acknowledged former Mayor Mark Collins was in the audience.

**11. ADJOURNMENT**

Mayor Towers asked for a motion to adjourn. Motion to adjourn was made by Trustee Burgess and seconded by Trustee Hanks.

The motion carried and the meeting was adjourned at 7:55 PM.

(Mayor Towers invited everyone to a reception in the Senior Center following the meeting)



Handwritten signature of the Mayor, consisting of a large, stylized initial 'M' followed by a series of loops and a horizontal line extending to the right.

Mayor



Handwritten signature of Debra L. Williams, written in a cursive style.

Debra L. Williams  
Village Clerk

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER AUGUST 18, 2009.**

**CALL TO ORDER**

Mayor Towers called the meeting to order at 7:00 pm.

Village Clerk Williams called the roll.

Present: Trustees Anderson, Benson, Burgess, Hanks and Myers

Absent: Trustee Williams (excused)

**1. Robinson Engineering- Update on CDBG Grant Road Repair- Review Repair Plan**

**Jim Czarnik, Village Engineer**

Village Engineer Czarnik met with COS Corley, Finance Director Sterrett and Public Works Director to discuss 2009 resurfacing project using \$50,000.00 MFT and \$90,000.00 CDBG funds. Repairs will be made to Ross Crescent and 225<sup>th</sup> Place. The estimate for repairs far exceeds the amount of available funding. Repair option #1 is to resurface with extension patching- estimated cost \$256,000.00. Option # 2 is partial roadway reconstruction; take off the surface of the road, the binder and a little of the base course underneath and replace these- estimated cost \$247,000.00. The cost of both options exceeds the anticipated; VE Czarnik suggests reducing the scope of the project by placing repairs to Ross Crescent in next year's program and proceeding with option #2 for 225<sup>th</sup> Place. Option # 2 would result in a more consistent and reliable replacement of the roadway but would require additional MFT funds, depending on availability. Option # 2 would also require a new resolution and agreement for construction work to be passed by the Board, a letter to Cook County requesting a reduction in project scope and revise the Municipal Estimate of Maintenance Costs; this needs to be done quickly to ensure that this project can be completed this year.

The 225<sup>th</sup> Place boundaries are from Brookwood Drive to Nichols Drive. Trustee Burgess asked for clarification where CDBG funds can be used. CDBG funds are used in low to moderate income areas; most of the area. VE Czarnik displayed a map showing the areas eligible for CDBG funding. VE Czarnik also suggested using the funds allocated for this year rather than carrying it over to next year. Option # 2 was preferable to the Board. DH Sterrett will check on the MFT funding and paperwork will be expedited.

**2. Canadian National Railway- Update- Kevin Weller – Public Works Director**

No update available.

**3. Back to School Fest Community Days- Final- Mayor Lewis Lowers, Trustee Enoch Benson**

Mayor Towers stated that everyone had a great time at the festival. Mayor Towers commended the committee on a job well done. Mayor Towers thanked Trustee Myers and his wife, Trustee Benson and his wife, Chief of Staff Corley and her husband, Trustee Anderson, Jeff Morden, Larry Stewart and all of the volunteers for all of the time spent on the working on the fest. Trustee Benson also thanked DH Kevin Weller for all of the set up work done by Public Works. Trustee Benson stated that the Mr. & Miss Sauk Village pageant went very well. Pageant winners are Miss Sauk Village: Jakia Rush, runner up Shamera Johnson, Miss Sauk Village, Jr. Melissa Morden, Mr. Sauk

Village, Jr, Aaron Davis, runner up Robert Chavez, Jr. Miss Liberty: Samantha Rybicki, runner up- Katherine Chavez. Music & entertainment was provided by Ken Lena. The Corn and Dog Roast was fairly well attended. Residents had a great time and were looking forward to Halloween and other future projects.

Trustee Benson provided a list of festival receipts and expenditures. Any remaining balance due (approximately \$5,000.00) will be paid through a grant issued to Parks & Recreation which expired July 31, 2009. There was a remaining balance of over \$20,000.00 left on the grant when it was due to expire. Trustee Benson spoke with the grant manager who stated that it was okay to pay for the remainder of the festival costs with the grant money; placing the expense under youth services; a 90 day extension was granted to use any remaining grant funds. DH Sterrett will submit reports to the grant management department with money left over. Trustee Burgess asked to see the parameters of the grant; his belief was that the grant could not be used for entertainment but rather a structured, licensed program like the summer camp where licensed teachers were required. Trustee Benson stated that the grant manager did approve the allocation of funds for the festival. Trustee Hanks questioned the beginning balance and the placement of names and sponsors on festival literature. Trustee Burgess commended Trustee Benson on the revised format of the pageant.

#### **4. Security Plan Update- Final- Brunetta Hill-Corley, Chief of Staff**

A correction was made to the Security Plan with regards to a possible violation of the Open Meetings Act. COS Corley stated that doors will remain open while the Board is in executive session. Chief Lacheta will assign a police officer to remain in the chambers along with any residents. The doors will be locked by the police officer when the Board meeting is over. COS Corley asked that the key code on the CAS card be used, not the key, to enter the building after hours.

#### **5. First Trace Communications Billing- Brunetta-Hill- Corley, Chief of Staff**

COS Corley is responding to Trustee Williams' request. In her absence, COS Corley stated that Mayor Towers wants to add a professional touch to community correspondence; residents have asked for correspondence on a monthly basis in particular with the water contamination issue. COS Corley stated that Trace Communications will issue a refund of \$842.00 from the \$1,500.00 invoice, less the IEPA press releases. There has been no additional billing; there may be a need for this service in the future upon the discretion of the Mayor.

#### **6. Community and Economic Development Association (CEDA)-**

##### **Karen Perkins- Director of CEDA- Presentation Regarding Foreclosures**

Ms. Perkins was not in attendance.

#### **7. Responsible Bidders Ordinance for Surrounding Communities Presentation-**

##### **Steve Stoyhoff**

Steve Stoyhoff and Ed Barry, Laborer's Management Cooperative Committee, presented a Responsible Bidding Ordinance. The ordinance states that any contractor or subcontractor will be chosen based on the lowest responsible bid rather than the lowest bid. A responsible bid must include the minimal set of criteria stated in the ordinance in order to be awarded the bid. This a safeguard to the Village; bids received from contractors with past violations will be denied. There is no cost to adopt this ordinance. The Responsible Bidders Ordinance has been passed by IDOT,

the Public Building Commission, Bloom Township, Lynwood, South Chicago Heights, Chicago Heights and elsewhere. Mayor Towers asked how this differs from what the Village currently does. Trustee Hanks stated that there is a lowest responsible bidder ordinance on file. Trustee Myers stated that it may not be as specific. Trustee Myers and VA Vasselli will check the language of the current ordinance and report back to the Board.

#### **8. Prevention of Domestic Violence in Sauk Village- Katha Blackwell**

Katha Blackwell, 3 yr. Sauk Village resident, stated that she is a certified domestic violence professional in South Suburban Illinois. Ms. Blackwell is representing Gateway to Freedom. Gateway to Freedom is looking to take a proactive approach to violence in the Sauk Village. Ms. Blackwell presented the Board a Strategic Action Proposal asking for Board support. The proposal details the process of the recruitment of volunteers, advocating for victims of abuse and providing information on available services, providing speakers on domestic violence, women's support groups and a violence hotline. Ms. Blackwell stated that there is no charge for these services but is asking that a small office be allocated in the Community Center or Police Department. Domestic violence training is also offered to residents, pastors, police officers, medical staff, teachers, business owners and government officials twice a year. The Board thanked Ms. Blackwell for the presentation and inquired about funding, office and phone needs, security and whether areas other than Sauk Village would be serviced; stating that liability issues will also need to be addressed. Ms. Blackwell stated that this program is self funded with the intention of branching out to include other areas. Currently there are programs in Tinley Park and Joliet. Trustee Benson stated that he will address the issue with the Mayor, Chief of Staff and the Board with regards to space. Trustee Anderson suggested that Ms. Blackwell talk to the Human Relations Commission to possibly work with them. DH Sterrett agreed that the Human Relations Commission would be agreeable to meet with Ms. Blackwell.

#### **9. Presentation of Financial Stability of Sauk Village- Beverly Sterrett, Finance Director**

Finance Director Sterrett provided background on the Village financial situation. DH Sterrett stated that she did not attend Committee meetings in the past and was given limited information on capital purchases, in some cases, after the fact. DH Sterrett stated that she has been informing the Board on a regular basis of the financial condition of the Village and for the need of a rainy day fund because expenditures generally exceed revenues. A worksheet was presented for 2007-08 showing tax flow and how money is spent. DH Sterrett stated that there has been overspending, such as the purchase of police vehicles and fire trucks. Effects of the recession include 10% of Sauk Village houses being vacant or in foreclosure, income tax, sales tax, telecommunications tax, personal property & replacement taxes are revenues that are coming in slower. DH Sterrett stated that the City of Chicago and the State of Illinois are reducing services and implementing employee furlough days and layoffs due to the economy. DH Sterrett stated that the Village needs to stop spending and secure additional funding. DH Sterrett clarified a statement made last week that accounts payable was not produced because the Payables Clerk was on vacation.

Actually, the accounts payable was not run due to the fact that no checks will be released at this time; the run can take place when the clerk returns. There is currently \$295,000.00 in payables on hold. DH Sterrett has contacted First Midwest bank regarding a tax anticipation warrant in the amount of approximately \$700,000.00; borrowing against anticipated property tax revenue. There is also discussion of a possible revolving line of credit with Park National Bank in the amount of \$500,000.00. DH Sterrett provided exhibits providing a visual of cash flow from 2005 and projected to 2010. DH Sterrett stated that there is no amount set aside for the Fire Sinking Fund; the funds

are not available. There have also been discussions with Kane, McKenna to assist in exploring other revenue sources and restructuring debt. COS Corley stated that all spending will be reviewed and the belts will be tightened. Trustee Hanks stated that the lack of revenue is also due to the lack of impact fees. Mayor Towers asked for clarification on the impact fees received for the Municipal Building. DH Sterrett stated that \$1.5 million in impact fees were received for the Municipal Building the prior year and \$2.0 million was previously received. The anticipated amount of \$1.5 million in this year's budget was not received. The economy hit bottom and construction stopped. DH Sterrett stated that waiting for tax revenue to pay bills occurs every year but it has occurred much earlier this year; bills have already been held for a couple of months. COS Corley stated that three police vehicles are down and others are old and failing, an expired police vest needs to be replaced and contracts need to be renegotiated; currently there are 100% insurance payments and tuition reimbursements. Further options will be discussed and the Board will be updated next week.

Trustee Myers asked if any of the fire truck purchases were paid by a grant. DH Sterrett stated that there was one grant and one bond; the bond needs to be paid back.

Chief Sewell clarified that a bond was used to replace a 20 year old fire truck in 2003 along with repairing the leaking roof and other structural issues to the Fire Station; the fire tax levy made those payments. In 2007, a broken down aerial was replaced with grant money and bond money that was replaced by the fire tax levy. The fire pumper purchased last year is also replacing a 20 year old piece of equipment. The fire tax levy will make that payment. There was \$300,000.00 set aside for that payment that has been allocated elsewhere. Chief Sewell stated that the fire department is doing their job diligently and did not create the mess. Chief Sewell stated that the budget was recently passed; now the department heads are being told differently. The fire sinking fund is already short \$145,000.00 and currently no money is being set aside. DH Sterrett stated it was not her intention to single the Fire Department out when trying to show ways to save the Village money. Chief Sewell asked when the approved layoffs would occur. Mayor Towers stated that that is in the process. Trustee Hanks stated that the vehicles need to be in good running condition and in the past the money were funds to purchase vehicles as needed; now there is no money.

Chief Lacheta stated that he does have two officers whose vests will expire shortly, four vehicles down and a need for bullets for officer qualification. Chief Lacheta stated that the Police and Fire chiefs and officers are using their own funds and if the belts get any tighter it may result in the lack of public safety. Chief Lacheta stated that there has been no extravagant spending in his department; his books will prove that.

Trustee Anderson stated that the economy has affected everyone across the board from families to government; we will all have to work together.

## **10. Miscellaneous**

Trustee Burgess stated that the Economic Development Committee will have a TIF project meeting Thursday, August 20, 2009 at 9:30 am in the Village Hall.

Trustee Benson stated that the Parks and Recreation Committee will go out Saturday, August 22, 2009 to review the Village parks and bring suggestions of any repairs needed back to the Board and Public Works. Trustee Benson thanked DH Weller again for all of the help with the festival; especially the Corn & Dog set up. Trustee Benson also thanked Mayor Towers for his help with roasting the corn. Trustee Benson thanked the Chief of Police and his staff, ESDA, Trustee Myers, Bud's Ambulance, Jeff Morden and Larry Stewart for their daily help.

Trustee Myers stated that the Ordinance Review Committee will meet Wednesday, August 19, 2009 to review the truancy and jake break ordinances.

Trustee Hanks stated that the Housing Authority Commission will meet Thursday, August 20, 2009 at 6 pm in the Village Hall. A Housing Collaborative Steering Committee meeting will be held Monday, August 24, 2009 at 9 am at the offices of South Suburban Mayors and Managers. A Fair Housing Accessibility meeting will be held August 27, 2009 from 9 am -12 pm at South Suburban Mayors and Managers offices.

Trustee Anderson stated that the Senior Committee met last week to discuss upcoming events. The Senior Spaghetti dinner will be October 17, 2009 from 3 pm – 6 pm. The cost is \$5.00. A formal workshop is being planned November to discuss assisted living, home health and information for caregivers. Trustee Anderson thanked her committee for putting a plan in place through the end of the year.

In the absence of Public Relations Chair, Trustee Williams, Village Clerk Williams stated that Sauk Talk articles must be submitted electronically by midnight Friday, August 28, 2009 by the chair of that committee or a designee. There will be no extension; time sensitive articles will be included in this issue.

## **11. Questions from the Audience**

Rose reiterated the name issues with regards to the festival literature. The photos being circulated look like everyone had a great time. Rose verified if the road repairs will be between Nichols Drive and Brookwood Drive; that is correct. Rose mentioned that they were closed on Sunday; Trustee Benson stated the festival was closed due to the lightening and rain.

Larry Stewart stated that he attended and worked the fest. Larry complimented Trustee Benson for taking charge of two committees and did a great job with the Corn & Dog Roast, carnival, entertainment and everything that was involved with the festival. Larry Stewart congratulated Mayor Towers for a job well done.

Jimo Kasali, president and owner of JK Insurance, wanted to discuss savings to the Village with regards to the insurance, Mayor Towers stated that only agenda items may be discussed at this time and suggested Mr. Kasali leave literature for the Board.

Philip Bazile asked if all CDBG funds will be used for the 225<sup>th</sup> Place repairs or will some funds be saved for emergency repairs. Mayor Towers stated that if emergency repairs are needed- they will be done.

Mary Hanks stated that there is a hole at Jeffery Avenue near the 1800 block of 225<sup>th</sup> Street. Mayor Towers stated that the information will be passed on to Public Works.

## **12. Adjournment**

Mayor Towers asked for a motion to adjourn to Executive Session for the matters of Personnel and Collective Bargaining.

A motion to adjourn was made by Trustee Myers and seconded by Trustee Burgess.

Mayor Towers asked VC Williams to call the roll.

Ayes: Anderson, Benson, Burgess, Hanks and Myers.

Nays: None

Absent: Trustee Williams

Motion carried

The meeting was adjourned at 9:20 pm.

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE,  
HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON AUGUST 25, 2009

**CALL TO ORDER**

- 1a.** Mayor Towers called the meeting to order at 7:00 pm.
- 1b.** Mayor Towers led those assembled in the Pledge of Allegiance.
- 1c.** On roll call by Village Clerk Williams, the following were  
Present: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams  
Absent: None  
A quorum was present.

**2. APPROVAL OF MINUTES**

**2a. July 28, 2009- Regular Board Meeting**

Mayor Towers asked for a motion to approve the minutes stated above. A motion was made by Trustee Williams and seconded by Trustee Myers to approve these minutes.

Ayes: Anderson, Benson, Burgess, Hanks, Myers, Williams

Nays: None

Absent: None

Abstain: None

Motion carried

**3. REPORTS OF OFFICERS**

**3a. Chief of Staff –Mrs. Corley**

COS Corley stated that the POET program ended for the high school students on August 14,2009; two college students will remain through September 2009. The Economic Development Committee is focusing on the façades of the local businesses. The corner of 394 and Sauk Trail was cleaned up. Cleanup will continue through September. The dying trees surrounding the Municipal Center is being addressed with the landscaper. The Municipal Center punch list needs to be completed by the end of next week. COS Corley stated that there is a good possibility the Village will receive a loan from Park National Bank.

**3b.Village Clerk: Mrs. Williams-** VC Williams stated that she attended a FOIA workshop sponsored by the SSMMA on August 13, 2009. The new FOIA bill was passed on August 17, 2009. Department heads and employees will be updated. VC Williams met with NWI Times reporter Bob Moulesong at the Emmanuel Church food pantry on Saturday. NWI Times featured the food pantry in a recent edition. Mr. Moulesong suggested recognition from the Board for people or businesses that sponsor the food pantry for a day.

**3c. Village Treasurer Mr. Griegel –** No Report

**3d. Village Attorney-Mr. Vasselli –** No Report

**3e. Village Engineer: Mr. Czarnik –** VE Czarnik thanked the Mayor and Chief of Staff for expediting the agreement and resolution for the roadway repairs; construction should start in early October.

### **3f. Mayor's Report: Mayor Lewis Towers**

Mayor Towers stated that State Representative Anthony DeLuca is forming Advisory committees in the 80<sup>th</sup> district for Economic Development, Education, Public Safety, Senior, Parks & Recreation, Healthcare, Labor and Women's Issues and is looking for volunteers.

## **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **4a. Senior Citizens Committee: Trustee Anderson**

Trustee Anderson stated that the Senior Committee met August 13, 2009 to organize upcoming events. The Senior Spaghetti Dinner will be October 17, 2009 from 3-6 pm in the senior center; cost is \$5.00 and will include spaghetti, bread, salad & dessert. There will be a senior forum in November regarding the home health care industry.

### **4b. Parks, Recreations & Youth Services: Trustee Benson**

Trustee Benson stated that the Parks & Recreation Committee met Saturday, August 22, 2009 to examine Welch Park and the parks located at 224<sup>th</sup> & Murphy, 223<sup>rd</sup> & Torrence and Murphy Avenue for necessary repairs. The Carol Avenue Park needs to be closed down; major repairs need to be completed; the detention pond is also unsafe. The Parks & Rec Committee is also discussing Halloween activities, new boxing, wrestling and cultural line dancing programs. Trustee Benson stated he will join Representative DeLuca's Park and Recreation committee.

Trustee Williams stated that the Public Relations Committee submitted a proposal for line dancing to Trustee Benson and has not had a response. Trustee Williams asked if that was the line dancing program he was referring to. Trustee Benson stated that both the Public Relations Committee and another party submitted requisitions for the center; the committee will review both and determine which program will come in. Trustee Williams asked why the Public Relations Committee was denied the opportunity to present at the last Parks & Recreation meeting even though they were on the agenda and if they will be allowed to present at the next meeting in regards to the line dancing program. Trustee Benson stated that it will not be on the next agenda but will appear in a future agenda. Trustee Williams asked to be informed when that item will appear on the agenda.

### **4c. Housing Authority Commission: Trustee Hanks**

Trustee Hanks stated that the Housing Authority Commission met for the first time with the new commissioners on August 20, 2009. The meeting included introduction, nominations and appointment of Secretary and Vice Chair. The commission discussed potential workshops and organizations that can assist residents with foreclosure and other homeowner issues. The commission is looking for two more members; notify Trustee Hanks at [dhanks@saukvillage.org](mailto:dhanks@saukvillage.org) or leave a message at the front desk.

### **4d. Ordinance Review Committee: Trustee Myers**

Trustee Myers stated that last week's Ordinance Review Committee meeting was canceled due to the weather and has been rescheduled for Wednesday, August 26, 2009 at 7:00 pm at the Village Hall. Trustee Myers stated that there is an ordinance being presented tonight for the approval of the insurance broker.

### **4e. Economic Development Committee: Trustee Burgess**

Trustee Burgess stated that last week's TIF project meeting was very informative. Trustee Burgess stated that the TIF property near DP Partners is 100% full; new businesses include Warehouse Specialists and Jacobson. Trustee Burgess and Village Clerk Williams visited Roadway, Behr Paint, Jacobson, ABF Freight and Warehouse Specialists after the project meeting to maintain a good rapport with these local companies. Behr Paint is considering opening an outlet store in Sauk Village. Jacobson and Warehouse Specialists are currently accepting applications for experienced warehouse workers.

Trustee Burgess will continue to visit the Village businesses.

**4f. Public Relations/Web Site Committee: Trustee Williams**

Trustee Williams stated that the Sauk Talk articles are due Friday, August 28, 2009 by midnight. The Police Alliance Committee is submitting a time sensitive article so there will be no exceptions. There have been problems with the compliance of the Sauk Talk policy with regards to how and when it is submitted; copies of the Sauk Talk policy are available.

Trustee Benson asked if Trustee Williams edits the Sauk Talk and makes corrections to articles submitted. Trustee Williams stated that the Sauk Talk policy states that articles are to be submitted electronically, in their entirety, ready to copy and paste and that no changes will be done by the Public Relations Committee before being submitted to the printer. Trustee Williams stated that the policy has been given to everyone to follow.

**4g. 2010 Census Update- Trustee Williams**

Trustee Williams stated that issues regarding the Census Committee were brought up in her absence at last week's Committee meeting. For clarification, Trustee Williams stated that the 2010 Census Bureau contacted former Mayor Peckham to appoint a Trustee as a liaison for the 2010 Census Committee. It was suggested that the Public Relations Chair be appointed in that position. Trustee Williams accepted the appointment by former Mayor Peckham and has already met with the Census Bureau representative, made public announcements at meetings, published information in the Sauk Talk and held committee meetings. Trustee Williams does not understand the confusion why the Community Days Census presentation was changed without her knowledge and why her involvement in the committee was an issue. Trustee Williams resigned as chair of the Census Committee reiterating that it was suggested that a trustee head this committee.

**5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**5a. Police Department: Chief Lacheta**

Chief Lacheta stated that he is researching an ordinance referring to saggy pants per Trustee Benson; he will work with Trustee Myers on finding or creating an ordinance. Chief Lacheta stated that there were four juvenile arrests and two adult arrests as a result of recent burglaries.

A Brookwood incident today resulted in the arrest of three adults and one juvenile. Chief Lacheta stated that the arrests were largely due to resident' calls and participation; there will be special measures taken with regards to burglaries and the ongoing Brookwood issues. Chief Lacheta is also working on an ordinance regarding talking on the cell phone while driving; will present to Trustee Myers when completed.

**5b. Fire Department: Chief Sewell- No Report**

**5c. Public Works Department: Mr. Weller - No Report**

**5d. Community Development Department: Ms. Jasinski**

DH Jasinski stated that a Zoning Board committee meeting has been scheduled for September 14, 2009 at 7:30 pm in the Village Hall for discussion of Mr. & Mrs. Person's driveway. DH Jasinski stated that the house that exploded on Talandis is in foreclosure. The property is an eyesore and the owners will be asked to take it down when the department finds out who currently owns the property.

**5e. Finance & Administration Department: Mrs. Sterrett – No Report**

**5f. Emergency Services & Disaster Agency: Mr. Darnell – No Report**

**5g. 9-1-1 Board: Chief Sewell**

Chief Sewell stated that New World Systems has reported that everything is running smoothly; the software will be completed shortly.

**5h. Human Relations Commission: Mrs. Sterrett – No Report**

**5i. Police Alliance Committee: Trustee Anderson**

Trustee Anderson stated that applications are available at the Police Department for the Citizen's Police Academy which will consist of the Police Alliance Committee, the police department and residents. The Police Academy will meet on Sundays and Wednesdays to discuss resident's issues and exactly what the police officers do.

**6. CONSENT AGENDA**

**6a. Resolution for Maintenance of Streets and Highways**

Mayor Towers asked for a motion to approve.

A motion to approve was made by Trustee Anderson and seconded by Trustee Hanks.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: None

Motion carried

**6b. Preliminary/ Construction Engineering Services Agreement for Motor Fuel Tax Funds**

Mayor Towers asked for a motion to approve.

A motion to approve was made by Trustee Burgess and seconded by Trustee Benson.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: None

Motion carried

**7. ORDINANCES, RESOLUTIONS & COMMUNICATIONS**

**7a. Ordinance for the Approval of an Insurance Broker**

Mayor Towers stated that two insurance companies, Lambent Risk Management and Mesirow Insurance are being presented for approval; one insurance company will be approved.

Mayor Towers asked for a motion to approve Lambent Risk Management.

Trustee Williams stated that Trustee Benson questioned the appointment of Mesirow Insurance stating that Mesirow was never presented to the Board. Trustee Williams stated for clarification, the minutes of December 14, 2004 do reflect that Mesirow was appointed by unanimous vote.

Mayor Towers asked that Trustee Williams hold her discussion of Mesirow Insurance until Mesirow comes up to vote.

A motion to approve was made by Trustee Benson and seconded by Trustee Anderson.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson and Myers

Nays: Trustees Burgess, Hanks and Williams

Abstain: None

Absent: None

Village Clerk Williams asked Mayor Towers to place the deciding vote.

Mayor Towers stated Aye.

Motion carried

No vote or discussion needed for Mesirow Insurance due to previous vote to appoint Lambert Risk Management

## **8. NEW BUSINESS**

### **8a. Accounts Payable & Disbursements**

**\*August 21, 2009**

Mayor Towers asked for a motion to approve.

A motion to approve was made by Trustee Anderson and seconded by Trustee Benson.

Trustee Hanks asked for clarification of a General Fund item under elected officials for a payment to Sauk Trail Car Wash. Mayor Towers asked COS Corley to provide clarification at a later time. Trustee Hanks inquired if the check to Skyline Disposal will be released. Trustee Hanks wanted to verify that Skyline is being paid because the residents pay the Village; Skyline should be reimbursed. COS Corley stated that Skyline is getting paid.

Trustee Myers questioned a permit for \$647.00 on page 4 under Community Development.

DH Jasinski stated that the Village contracts an outside inspection firm for new construction and room additions. Trustee Myers asked if the Village is reimbursed for board-up services. DH Jasinski stated that the amount of the board up cost is added to the water bill.

Trustee Williams questioned payments on page 1 under Administration- Office supplies \$1,200.00 and Del Galdo Law Group \$83,000.00. Trustee Williams stated that she has previously asked for invoices from service providers to be included with the Accounts Payable; that was past practice. There is no detail for the expenses, particularly the office expenses when spending was supposed to be halted. COS Corley stated that office supplies are ordered only if absolutely necessary and have to be approved by Finance Director Sterrett if they range between \$100.00-\$500.00 and by her for over \$500.00. COS Corley stated that Trustee Williams will receive a copy of the invoices. VA Vasselli asked if this is a standing request. Trustee Williams stated affirmatively.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: None

Motion carried

### **8b. Swearing in of Police and Fire Commission Members**

Mayor Towers asked for a motion to approve Linda Ross and Mark Galloway. Trustee Williams asked if Mark Galloway was sworn in previously. Mayor Towers stated that an affidavit needed to be filed and he will be sworn in again.

Mayor Towers asked for a motion to approve Linda Ross.

A motion to approve was made by Trustee Williams and seconded by Trustee Benson.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: None

Motion carried

Mayor Towers asked for a motion to approve Mark Galloway.

A motion to approve was made by Trustee Williams and seconded by Trustee Benson.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: None

Motion carried

Mayor Towers asked Village Clerk Williams to swear in Linda Ross and Mark Galloway as Police and Fire Commissioners.

**8c. Swearing in of Housing Authority Commission Members- Tabled**

There are no members to swear in at this time.

**9. MISCELLANEOUS BUSINESS**

**9a. Questions and Comments from the Board of Trustees**

Trustee Hanks stated that he accepted a position on State Representative DeLuca's Public Safety Advisory Committee, Trustee Anderson stated that she will be joining the Senior and Health and Safety committees and Village Clerk Williams stated that she will be joining the Health Committee.

Trustee Williams previously requested information on the festival as far as costs and sponsors; she has not received this. Mayor Towers stated that the breakdown was in the Board packet last week; another copy will be provided. Trustee Williams requested information regarding the memo on per diem. COS Corley stated that the form was updated and the ordinance for elected officials state that there is a per diem of \$100.00 per day. Trustee Williams stated that last week it was decided that a Public Relations company will be used at the discretion of the Mayor and asked that invoices be provided to the Board. Mayor Towers stated that if the firm is hired for Village business there will be an invoice submitted. Trustee Williams stated that there were charges on the last invoice dating before the term of the new administration. COS Corley stated that there will be a refund in the amount of \$852.00 by August 31, 2009. Trustee Hanks asked that the discussion of the revised form be placed on the agenda for the next committee meeting to clarify the difference between employee and elected official per diem.

**9b. Questions from the Audience**

Rose stated that she had difficulty in accessing Public Works through the website. Trustee Williams stated she will look into.

David Gonzalez stated he has volunteered his time working with the Finance Director and that there are other vendors besides Skyline that have been waiting 30-90 days to get paid; if Skyline gets paid within 45 days that is fine. Trustee Hanks stated that he has not spoken with anyone at Skyline but that the ordinance clearly states that Skyline will get paid the money that the Village collects on their behalf; that money should not be placed in the General Fund. Trustee Hanks suggested pulling the ordinance and bringing Skyline back in to discuss them billing residents on their own if the Village does not pay them timely.

Chuck Malot, longtime resident of Sauk Village, asked if the rumor is true that Sauk Village will be transferring the annexation of the trucking terminal to Chicago Heights. Mayor Towers stated that he is not aware of this.

Marva Pruitt, Lincoln Meadows resident, stated that the residents of Lincoln Meadows have formed a committee to discuss issues and concerns; they would like the assistance of the Board. The next Lincoln Meadows committee meeting will be September 2, 2009. Ms. Pruitt is displeased with the hostile environment created by the Board and suggested mediation.

Nanette Wargo, past Carol Avenue resident, thanked Trustee Benson for checking on Carol Avenue Park stating that the detention pond is a problem. She agreed that there is a need for mediation for the Board members. Nan also stated that as a Public Relations committee member she was also involved in organizing the line dancing program after discussing line dancing at a committee meeting and then meeting the instructor at a senior picnic the following day where the program details were worked out.

Javette Jones stated that the youth program will be starting up again soon; after school 3pm- 6 pm with homework and structured activities. There is a need for volunteers. Javette stated that as a member of both the Parks & Rec and Public Relations Committee she is caught in the middle and may pull out and deal exclusively with the SSDMC youth group. Javette suggested that the

Board deal with other issues like the youth and water. Javette thanked Chief Lacheta for helping with the pit bull issue she was facing.

Frank Williams stated that everyone on the Board is there to do a job; read and ask questions. It is important that everyone get along and stop bickering.

Steve Pritchard, Deer Creek resident, stated issues with the builders of Deer Creek Estates; pushing leaves on his property and trying to put him off of his property; stating that Trustee Burgess is a trustee for Deer Creek. Trustee Burgess stated that he is a Sauk Village Trustee and is in no way in charge of Deer Creek in any way other than as a homeowner and as a member of the homeowner's association and has nothing to do with his property. Mayor Towers suggested that Mr. Pritchard and Trustee Burgess speak after the meeting.

Rosie Jones stated that she left messages for Trustee Williams that she would like to volunteer for the Census Committee. Trustee Williams stated that she did not receive her message and referred her to the Mayor.

Courtney Hadley, Sr., Carlisle Estates resident for 4 ½ years, stated that there is a lot of traffic due to the Atlantis business and complained about the detention pond; could a fence be built for safety reasons. DH Weller stated that the detention pond is cut on schedule. A feasibility study will be done to check on a fence that will not affect any private property. Mr. Hadley also mentioned debris left on a neighbor's property. DH Jasinski stated that the homeowner does have the area tarped off but will check on this.

Larry Stewart stated that he works with both the Senior and the Parks & Rec committees and would like to see more cooperation.

Javette Jones mentioned the smell of the water has gotten worse since the hydrant was recently flushed. DH Weller stated that the Water Department will investigate.

Debbie Williams apologized to the audience and stated that she has repeatedly asked for mediation for the Board. As a resident and Public Relations Committee member she has noticed a lack of respect among Board members. For clarification, Ms. Williams stated that she and Nan Wargo met with the line dancing instructor and filed the appropriate paperwork to bring the program to the Village under the Public Relations Committee- not the Parks & Rec Committee.

She also stated that the Public Relations Committee set up a line dancing class with the instructor during community days. The instructor was called and told not to come without the knowledge of the Public Relations Committee. Ms. Williams was also unknowingly placed on the Parks & Rec committee agenda to discuss line dancing but the item was not discussed when she came to the meeting. This shows a lack of respect. Ms. Williams stated that she looks for Mayor Towers for guidance and asked that he take control of the Board.

Trustee Anderson stated that information needs to be discussed about what the roles of each committee actually is; this should be placed on the next agenda for discussion.

Trustee Hanks stated that agendas and minutes of all committee minutes should be presented to the Village Clerk to be kept on file.

Trustee Williams stated that she asked each trustee of the past Board for a mission statement and details of what their committee's plans are to post on the website; this might be helpful to bring to the discussion next week. Trustee Williams asked for clarification when the Clerk is allowed to speak. Trustee Williams stated that she will continue to fight and question contracts and information that are questionable. Trustee Williams will continue to ask for documentation she is not getting. Trustee Williams has also asked repeatedly for mediation.

Linda Ross stated that there should not be arguments in an open, hostile environment but rather behind closed doors.

Trustee Hanks welcomed Linda Ross and Mark Galloway to the Police and Fire Commission.

Rose Langston asked Trustee Myers to check the ordinance stating that the Veteran's Memorial Park allows for a dual named park. Rose also stated that VC Williams was also an elected Board member and should be allowed to speak as a member of the Board. Rose also stated that the Community Center is for the community not just the youth and acknowledged that the seniors have the senior center and youth have programs in the center- what about the people in between. Rose stated that she would be glad to help children with intermediate line dancing classes at no charge. Mayor Towers asked what the name of the park is. Rose stated that it can be either Welch Park or Veteran's Memorial Park or Veteran's Memorial/ Welch Park. Trustee Myers will check into it.

A resident stated that there is no respect for the Mayor, fighting needs to stop and the Board needs to come together.

Trustee Williams stated that the Mayor and Trustees all deserve respect and should be provided the information that is requested in order to review and vote the way they choose without being swayed.

Ed Shankel stated that he applied for a position on the Police and Fire Commission in writing but he did not receive a denial in return.

Nan Wargo stated that some discussions need to be held in the open in order to comply with the Open Meetings Act.

## **10. ADJOURNMENT**

Mayor Towers asked for a motion to adjourn.

Trustee Benson made a motion to adjourn and Trustee Myers seconded the motion to adjourn.

Mayor Towers asked VC Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: None

Motion carried

The motion carried and the meeting was adjourned at 9:00 PM.

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER SEPTEMBER 1, 2009.**

**CALL TO ORDER**

Mayor Towers called the meeting to order at 7:00 pm.

Village Clerk Williams called the roll.

Present: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams.

Absent: None

**1. Principal Life Insurance Renewal Extension- Dean Cass**

COS Corley introduced Dean Cass to speak on the renewal of the Employee Life Insurance program. Mr. Cass stated that we are currently covered with Principle Insurance and that the price did increase in August. After searching 8 companies he is recommending The Standard at a savings of about \$30.00 a month. The Standard also offers a unique benefit; for \$.01 more per \$1,000.00 (or approximately \$19.00 a year) the Police Officers will have Triple Indemnity Coverage under the Line of Duty clause. The Standard also offers coverage for employees that are usually difficult to insure or have existing conditions like Cancer- no questions asked for employees, spouses and children on a voluntary basis with payroll deductions. There must be 20% participation for this coverage. Price structures are guaranteed for 2 years; there is portability. Dean Cass stated that he appreciates the continued opportunity to serve the Village. He will continue to provide a personal introduction to new employees on a one on one basis.

Trustee Anderson asked if the Triple Indemnity is for Police Officers only. Dean Cass stated that it is strictly a line of duty clause for Police.

COS Corley stated that the policy for the 73 employees would be \$329.50 plus \$.01 per \$1,000.00 for the officers if the Board chooses The Standard. Dean Cass stated affirmatively and also stated that if the Board were to approve The Standard he would get packets to the employees with the application and details of the options available.

Trustee Burgess asked if this would go up with age and if there is a physical involved. Only the voluntary portion would go up with age and there is no physical required even with the hard to insure.

Upon approval the policy would have a renewal date of 1/1/2011 and a new rate structure would be available 60-90 days beforehand. Mr. Cass would meet the employees and work toward completing the applications and answer their questions.

After further discussion, it was agreed to place this item on the Consent Agenda for next week's meeting.

**2. Lambent Insurance-Option Plan Coverage Selection- Shirley Evans, Kevin Miles**

COS Corley introduced Shirley Evans (Kevin Miles not present) to discuss the 3 coverage options provided by Insurance. Ms. Evans recommended Option 1 or 2. Option 1 has a \$1,000/\$3,000 out of pocket where Option 2 has a \$2,000/\$6,000 out of pocket. Ms. Evans further suggested starting with Option 1 so that the change would not be so drastic right off. Option 1 would still provide a savings of over \$90,000.00. Ms. Evans thanked the Board for the opportunity to work with the Board.

Option 1 was agreeable to the Board and will be placed on next week's Consent Agenda.

### **3. Per Diem Expenditure Voucher- Trustees Hanks & Williams**

COS Corley stated that after further review of past ordinances and Board minutes the voucher form for conferences will reflect a per diem of \$100.00. A separate form will be used for accountability of travel, lodging, meals, etc... only when applicable using the Federal mileage rate of \$.55 per mile.

### **4. Consideration of Ordinances- Jake Breaking/ Truancy- Trustee Myers**

Trustee Myers presented two ordinances for consideration. The Jake Break Ordinance would apply to 394, Route 30 and other areas where semi trucks travel. IDOT and Sauk Village Police will begin enforcing the ordinance once the signs are posted and the ordinance is in place. IDOT will supply the signs. Trustee Myers has researched the State Statute and presented the draft ordinance to the Village Attorney and would like to have this placed on the agenda for approval next week. VA Vasselli stated that he is working on this ordinance with Trustee Myers.

With regards to the Truancy Ordinance, Trustee Myers has spoken with Bloom Trail and Elementary School officials regarding the high rate of absentees. Trustee Myers has worked with VA Vasselli to submit a draft ordinance which would allow the Police Officers to turn truant children over to the school's Truant Officer or hold that child for the parent to pick up. The Illinois State guidelines will be followed unless the Board chooses to alter them in any way. Trustee Myers will provide the Board with a booklet of roughly 80 pages that discussed truancy. Trustee Myers stated that the schools support this effort and they will put Truant Officers in place if this ordinance is passed by the Board. The Truancy Ordinance applies to children 17 years of age or less. The exceptions include truancy with cause, Private schools, home schooled children and students out of school for medical reasons. These exceptions would need to be verifiable by the parents or the school. A detailed explanation of this ordinance will be submitted to all School District 168, District 206, St. Mark's and Sandridge Schools for distribution. This violation would be placed on the juvenile's record until the age of 17 when the violation would be removed. This ordinance will be resubmitted to the Ordinance Review Committee for further review.

### **5. Municipal Building Security Plan- Brunetta Hill-Corley, Chief of Staff**

COS Corley stated that the final draft of the Municipal Building Security Plan has been placed before the Board for any and all final changes or corrections. Trustee Myers suggested that item # 5 states that DH Jasinski will lock the bathroom located on the South side of the Village Hall; it should state the West side. COS Corley noted that change. The outside entrance doors automatically lock at 5 pm and have to be reopened on Board meeting nights by the Administrative Office staff or DH Weller and locked by DH Weller after the meeting. A nightly check will be made by the Police Department due to the other various meetings held in the evenings to ensure that the Municipal Center is secured. COS Corley stated that if anyone has questions on how to open or close the entrance doors after hours they should see her.

### **6. Property & Casualty Insurance Renewal- Brunetta Hill-Corley, Chief of Staff**

COS Corley spoke with Arthur Gallagher Co. last week regarding the renewal of the Property & Casualty Insurance which will expire December 31, 2009 and that she is compiling the necessary info needed for the renewal. The current coverage with IML costs \$365,000.00 but does not include the new Municipal Center. Gallagher was a previous broker who offered a renewal in 2003 in the amount of \$275,000.00; before the Municipal Center was built. They would like the opportunity to present a quote for the renewal. The IML will give a discount of approximately 5% if the renewal takes place before November 1, 2009. Gallagher could possibly present in September and the Village could ask IML for a final negotiated price for a decision to be made in early October. COS Corley asked the Board if she should look at other rates. The Board stated that there will be many brokers present at the IML

Conference in September and that would be a great time to shop around and 5-6 packets should be prepared to pass out at the conference. COS Corley stated that any new broker will require 5 years of loss runs and that is provided by IML. IML will require time to compile that information. Trustee Hanks stated that IML has usually provided the best price and Trustee Anderson asked that the insurance companies that have already come before us be provided the same opportunity.

#### **7. Feasibility of Fence Assessment in Carlisle Estates- Trustee Anderson**

Trustee Anderson asked DH Weller to address this item. DH Weller was asked to investigate the feasibility of installing a fence in Carlisle Estates to cut down on the traffic from Route 30 near Atlantis after a resident's complaint of the unsafe conditions. The fence would run from Transportation Drive to Stone. DH Weller stated that a rough cost estimate of a full length 1,200 ft stockade fence that stands 6 ft. tall is approximately \$17,000.00 on the low end. Chief Lacheta stated that he has observed traffic at various times of the day and night and that he has witnessed a small amount of traffic from Atlantis coming into Carlisle Estates. Trustee Hanks stated that since this is a state road that perhaps the state will contribute 50% for the safety of the residents. Trustee Williams stated that there is a park near that roadway where there is no form of barrier. Trustee Anderson suggested asking Roadway, VA Vasselli stated that he would contact local business for financial assistance. No final decision made at this time. Trustee Anderson stated that the resident should be informed of the investigation. COS Corley stated that she would inform the resident.

#### **8. Understanding of Committee Meeting Process- Trustee Anderson**

Trustee Anderson stated that she was unable to prepare any information for the packets and requested that this item be tabled.

#### **9. Miscellaneous from the Board**

Trustee Burgess stated that the next Economic Development Committee meeting will be Wednesday, September 9<sup>th</sup> at 6:30 pm in the Municipal Center. The topic will be existing businesses.

Trustee Williams stated that the Public Relations Committee will meet Wednesday, September 2<sup>nd</sup> at 7 pm also at the Municipal Center. The Sauk Talk Policy has been updated and will be placed in the mailboxes on Tuesday. The policy states the requirements that must be met by everyone involved in order for the Sauk Talk to be in the homes in a timely fashion. Trustee Williams stated that the Sauk Talk did go to the publisher today in record time due to the request of Trustee Anderson with regards to a time sensitive article for the Police Alliance Committee. The deadline was extended until 5 pm Monday due to technical difficulties. However, with the great help of Nan Wargo and Colleen Baughman to complete the final editing, the Sauk Talk should be in homes by September 14<sup>th</sup>. The 2 week turnaround is only possible if everyone follows the policy guidelines.

Village Clerk Williams stated that the ordinances have been removed from the bulletin strips in the hallways due to the issue with the wind. Originally, VC Williams requested that the strips be placed in the main hallway so that ordinances could be displayed for public viewing. VC Williams asked if the strips can now be placed in that main area because the wind will only become more of issue later in the year.

New strips could be installed for the main hallway and the entrance way could be used for other purposes like notices and flyers. COS Corley would work with DH Weller on this issue.

Trustee Benson stated that the Parks & Rec Committee will meet every two weeks starting September 14<sup>th</sup>. Trustee Benson stated that the pictures, crowns and sashes from the pageant will be displayed in the display case in the next week or so.

Trustee Myers stated that the Ordinance Review Committee is continuing to look at possible changes to Chapter 30. Trustee Myers is also working with Chief Lacheta on a saggy pants ordinance that will be placed under the indecent exposure section of the Village's local ordinances. He stated that there are a couple of towns that currently have that ordinance and he will be working with the Village Attorney to present a draft of this ordinance to the Board within about 2-3 weeks.

Trustee Anderson stated that the Senior Citizens Spaghetti Dinner will take place on Saturday, October 17<sup>th</sup>. Spaghetti, salad, dessert and beverage is available for \$5.00. See Trustee Anderson, Rose Langston and Larry Stewart for tickets- available now. Entertainment includes the Morgan Family and free Line Dancing classes by Flora Haynes. There will also be a 50/50 raffle. The next Senior Committee meeting will be September 10<sup>th</sup> at 5 pm in the Senior Center.

The Police Department has applications available for the Citizen's Police Academy. Applications will be taken until September 21, 2009. Special screenings will be done for the applicants. The classes will be Sunday and Wednesday for applicants 18 years old and above.

#### **10. Questions from the Audience**

Rose Langston asked for a clarification of Jake Breaking. Trustee Myers stated that trucks can make a loud noise due to compression when downshifting.

Chief Lacheta stated that Jake breaking occurs often on Cottage Grove. Trustee Myers stated that the ordinance will be Village wide not just 394. Chief Lacheta also suggested talking to the managers of Atlantis about necessary security with regards to the need for fencing and safety. The Police Department has a good rapport with the owners and will speak to them on this issue. Nan Wargo suggested checking into the State Joint Purchasing agreement for the purchase hooks to be used in conjunction with the bulletin strips. Nan Wargo, Public Relations Committee member, also apologized for disrespecting Trustee Williams with regards to the Sauk Talk. Nan acknowledged the major headache that the Sauk Talk is when articles are turned in late and poorly written. A total of 12 hours was spent making edits and correcting several mistakes after the 5 pm Monday deadline. Any questions regarding the final edit of the Sauk Talk should be addressed to Nan Wargo on behalf of the Public Relations Committee.

Nan reiterated that Trustee Williams has tried to adhere to the policy deadline in order to get the Sauk Talk out timely but others do not follow the rules.

Nan also commended Trustee Myers for doing a great job.

Chief Sewell asked if someone should contact Congressman Jackson's office about possibly filing a grant amendment of the Parks & Rec youth grant for the fencing necessary in Carlisle Estates to protect the youth. Trustee Benson asked for clarification of Chief Sewell's request. Chief Sewell stated that the grant deadline was July 31<sup>st</sup> and there is approximately 60-90 days after that that the grant needs to be closed out. It could possibly be amended to include the fence. Trustee Benson stated that he would speak with the grant administrator and get back to Chief Sewell. It was further stated that construction may not qualify under the terms of the grant. Chief Sewell stated that a grant amendment changes the proposed structure of the grant.

**11. Adjournment**

Mayor Towers asked for a motion to adjourn to Executive Session. The motion was made by Trustee Hanks and seconded by Trustee Burgess.

Mayor Towers asked VC Williams to call the roll.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

The meeting was adjourned at 8:12 pm.

**12. Executive Session/ Closed Session**

**A. Personnel**

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND  
BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE,  
HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON **SEPTEMBER 8, 2009**

**CALL TO ORDER**

- 1a.** Mayor Towers called the meeting to order at 7:00 pm.
- 1b.** Mayor Towers led those assembled in the Pledge of Allegiance.
- 1c.** On roll call by Village Clerk Williams, the following were  
Present: Trustees Anderson, Burgess, Hanks, Myers and Williams  
Absent: Trustee Benson  
Mayor Towers stated that Trustee Benson is absent with reason.  
A quorum was present.

**2. APPROVAL OF MINUTES**

Mayor Towers asked for a motion to approve the minutes from August 11, 2009  
Motion to approve was made by Trustee Myers and seconded by Trustee Burgess.  
Ayes: Trustees Anderson, Burgess, Myers and Williams  
Abstains: Trustee Hanks  
Nays: None  
Absent: Trustee Benson  
Motion carried.

Mayor Towers asked for a motion to approve the minutes from September 1, 2009.  
Motion to approve was made by Trustee Hanks and seconded by Trustee Anderson.  
Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams  
Nays: None  
Absent: Trustee Benson  
Motion carried.

**3. REPORTS OF OFFICERS**

**3a. Chief of Staff –Mrs. Corley-** COS Corley stated that she along with Mayor Towers and Trustee Benson attended the Lincoln Meadows Block Club last Wednesday, September 2, 2009. Residents voiced a lot of concerns with regards to that subdivision. They will be working with DH Jasinski and Ms.Baig and to address these issues. COS Corley stated that Village Engineer Jim Czarnik was asked to attend the October meeting to address the water situation and the flushing of water; the water does not constantly flow because they are at the end of the line. DH Weller will also be asked to attend the October meeting.

**3b. Village Clerk: Mrs. Williams-** VC Williams stated that starting September 15, 2009 all approved minutes will be placed on the Sauk Village web site starting with September 1, 2009. All agendas (if available) will be placed on the web site prior to the Tuesday meeting. Updates will take place on the 15<sup>th</sup> of each month and will also include any recent Sauk Talk issues. Updates may even be twice a month at some point. The last several Sauk Talk issues have been placed on the web and older issues have been archived. This is a new procedure and more information will be provided at a later date.

**3c. Village Treasurer Mr. Griegel** - No report

**3d. Village Attorney-Mr. Vasselli**- No report

**3e. Village Engineer: Mr. Czarnik** – VE Czarnik stated that there will be a bid opening for the resurfacing project on September 22, 2009 at the regular board meeting. The contract documents were expedited to prepare for this project.

**3f. Mayor's Report: Mayor Lewis Towers**– Mayor Towers stated that the SSDMC Foundation in partnership with the Y.E.S. Youth group will begin their after school program on Wednesday, September 9, 2009. This group will meet Monday through Thursday from 3-6 pm at the Ed Paesel Center. Activities include homework assistance, arts & crafts, dance program, outings, cooking class, character building, skating, movies and afternoon snacks. This Sunday the group will sponsor their 1<sup>st</sup> annual Inspirational Gospel concert from 4-6 pm . Entertainment will be provided by village resident Lil Dee Thompson who also hosts the WYCA Bridge broadcast. Other guests will be featured. Mayor Towers invited everyone to attend. The youth group will also be sponsoring a back to school Skating Against Violence on Wednesday, September 16, 2009 from 5-8 pm at Lynwood Sports Center on Glenwood Dyer Road. Any questions should be directed to Youth Leader Javette Jones at 773/501-1612. Flyers are available. Trustee Burgess asked if the homework assistance is available to anyone in Sauk Village. Mayor Towers stated affirmatively that any child can receive homework assistance as part of the youth group.

#### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**4a. Senior Citizens Committee: Trustee Anderson** – Trustee Anderson stated that the Senior Committee meeting will be held this Thursday at 5 pm. The next quarterly event will be the Spaghetti Dinner which will be held Saturday, October 17, 2009. The cost of \$5.00 includes spaghetti, salad, dessert and drinks. Tickets are available from Rose Langston, Larry Stewart and Trustee Anderson. The Senior Committee has planned a Senior Forum for November 7, 2009 from 10 am- 1 pm. The topic will be “Home Health Care”. Someone will be on hand to discuss important information regarding this issue including Medicare coverages. Representatives from home health agencies will also be present. The Senior Movie will be October 5<sup>th</sup> (a special date due to Columbus Day) at 1 pm. The McConathy Public Library will be sponsoring a luncheon prior to the movie. The Sauk Village Police Department will also be providing a workshop on senior safety at that time.

**4b. Parks, Recreations & Youth Services: Trustee Benson** – Absent -No report-

**4c. Housing Authority Commission: Trustee Hanks** – Trustee Hanks stated that the next Housing Authority meeting will be Thursday, September 17, 2009 at 6 pm at the Village Hall. There are still two vacancies. Anyone wishing to join the Housing Authority Commission can contact Trustee Hanks at [dhanks@saukville.org](mailto:dhanks@saukville.org) or drop off a letter of interest to his attention at the front desk.

**4d. Ordinance Review Committee: Trustee Myers** – Trustee Myers stated that the regular meeting of the Ordinance Review Committee will be the third Wednesday, September 9, 2009 at 7 pm. Trustee Myers stated that the Board received an ordinance in their packets regarding engine breaking. This is a mechanical breaking system that trucks use to gear down when preparing to stop at a light or stop sign. Several residents have complained about the noise. The fine will range from \$75.00 - \$750.00. This ordinance has been previously discussed by the Board and will be presented for approval at tonight's meeting. This could eliminate noise at Sauk Trail, Route 30, 394 and wherever else the Police Chief posts the signs. The signs will be provided by IDOT upon approval of the ordinance.

**4e. Economic Development Committee: Trustee Burgess-** Trustee Burgess stated that the Economic Development Committee will meet Wednesday, September 9, 2009 at 6:30 pm.

**4f. Public Relations/Web Site Committee: Trustee Williams** – Trustee Williams stated that the Sauk Talk should be ready and hopefully in the homes next week due to a time sensitive issue for the Police Alliance Committee. The Public Relations Committee meeting was rescheduled for Wednesday, September 9, 2009 at 7 pm.

**4g. 2010 Census Update- Chief of Staff Corley-** COS Corley stated that the Census Committee will meet October 1, 2009 at 7 pm at the Village Hall. Anyone interested in joining that committee should leave their name and number at the front desk or give their information to the COS tonight. Census paraphernalia and instructions have been received by Kerry Dean. Kerry Dean will also attend the first meeting.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**5a. Police Department: Chief Lacheta** – Chief Lacheta stated that he received a petition from residents of Peterson and Carol Avenue at the 217<sup>th</sup> block. These petitions have 84 signatures on them and they are requesting a STOP sign be placed at this intersection. Chief Lacheta stated that historically the procedure is to send a car out for two 4 hour tours and report the findings back to the Board to decide if a STOP sign is needed. Chief Lacheta asked for Board approval on this action. The Board agreed.

Village Clerk Williams stated that she accepted the petition from the residents and expressed that the residents concerns mainly focus on the time when kids board the bus and unload the bus. VC Williams asked Chief Lacheta to perform the tours during those hours. Chief Lacheta agreed. Chief Lacheta also stated that last Thursday, September 6, 2009 at 5:15 am the Police and Fire departments along with undercover agents served a search warrant on the residents at a Navaho address. Items were seized and both adults were arrested. The case is still pending in the Markham Court and the Department of Human Services. This problem was originally brought to the Chief's attention at a board meeting about three months ago through a resident complaint. The Police Department followed up on this complaint and took the necessary procedures which often take time. Both the landlord and the tenant were served with Nuisance Abatement papers. Chief Lacheta asked residents to continue to let the Police Department know where these houses are and they will continue to follow up.

**5b. Fire Department: Chief Sewell** – No report

**5c. Public Works Department: Kevin Weller** – (Excused Absence) No report

**5d. Community Development Department: Ms. Jasinski** – No report

**5e. Finance & Administration Department: Mrs. Sterrett** – No report

**5f. Emergency Services & Disaster Agency: Sgt. Jeff Grandchamp** – No report

**5g. 9-1-1 Board: Chief Sewell** – Chief Sewell stated that the 911 software upgrade will be completed by Friday at latest. Everything is on track.

**5h. Human Relations Commission: Mrs. Sterrett** – DH Sterrett stated that the Human Relations Commission will meet Monday, September 14, 2009 at 7 pm.

**5i. Police Alliance Committee: Trustee Anderson** – Trustee Anderson invited all citizens to participate in the Citizens Police Academy which is sponsored by the Sauk Village Police Department and Police Alliance Committee. The program will include information to help citizens gather a better respect for what the police officers have to do as part of their jobs. A part of this includes presentations around police management, vocabulary youth law, traffic stops, narcotics, etc... This

will also include an examination and certifications and certificates. The Police Academy starts on September 27, 2009. Applications are available at the Village Hall and the Police Department. Meetings will be Sundays from 6 pm-9 pm and Wednesdays from 7 pm – 9 pm.

## **6. ORDINANCES, RESOLUTIONS & COMMUNICATIONS**

### **6a. An Ordinance regarding Engine Breaking**

A motion to approve was made by Trustee Myers and seconded by Trustee Hanks.

Mayor Towers asked VC Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams.

Nays: None

Abstain: None

Absent: Trustee Benson

## **7. NEW BUSINESS**

### **7a. Accounts Payable & Disbursements for the period of August 26, 2009 through September 8, 2009**

A motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess questioned page 5 – Parks & Playgrounds- Portable restrooms. Mayor Towers stated that the restrooms were part of the fest. Also, the hot dogs and other supplies were included at the fest.

Trustee Williams stated that it was previously stated that the Parks & Rec budget would not be used for festival expenses. Trustee Williams asked if portapotties are normally used for the Corn & Dog Roast? Mayor Towers stated that the Corn & Dog Roast was included as part of the fest and portapotties were used at that time.

Mayor Towers asked VC Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers, Williams

Nays: None

Abstains: None

Absent: Trustee Benson

The motion carried.

### **7b. Appointment of Deputy Clerk – Village Clerk Debbie Williams**

Village Clerk Debbie Williams asked the board to approve Colleen Baughman as the new Deputy Village Clerk.

A motion to approve made by Trustee Hanks and seconded by Trustee Williams.

Mayor Towers asked VC Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers, Williams

Nays: None

Abstains: None

Absent: Trustee Benson

The motion carried.

Colleen Baughman was sworn in as the Village Deputy Clerk.

## **8. MISCELLANEOUS BUSINESS**

### **8a. Questions and comments from the Board of Trustees-**

Trustee Burgess mentioned that the calendar COS Corley issued with regards to Committee and Commission meetings needs to be adjusted to reflect the actual date of the Economic Development meeting is the 2<sup>nd</sup> Wednesday of each month.

Trustee Burgess also asked DH Jasinski to give an update on Frankie's Hot Dogs. DH Jasinski stated that there has been no recent communication. At the last communication, the previous law firm was still in court with County regarding issues with the septic system and the way it hooks up to the well. DH Jaskinski is not aware if County has been back there. Trustee Burgess stated that there seems to be a lot of activity lately. There has been painting, weed work and other

remodeling work being done. Trustee Burgess asked what the position is with regards to giving Frankie's a business license. Mayor Towers stated that there have been conversations with Frank Briggs and that he is aware that there will be no license issued until he satisfies all County and Health Department regulations. Mayor Towers stated that Mr. Briggs does have a firm understanding of that. DH Jasinski stated that a couple years ago the Code Enforcement and Fire Department was involved with Frankie's and they did comply with all requests. There was court action at that time but once Frankie's was in compliance with the Village they still had issues with County. The Village was not a part of that action and cannot issue a business license until the issue with County is cleared up. Trustee Burgess stated that if Frankie's is allowed to operate as a Sauk Village business then he should also have to comply with the same regulations as other Sauk Village businesses; in this case he should be required to have an asphalt driveway/ area. DH Jasinski stated that no license will be issued without total compliance with the County. Trustee Anderson asked DH Jasinski to make Mr. Briggs aware of all requirements beforehand. DH Jasinski stated that Mr. Briggs has an attorney and the Village is no longer in communication with Mr. Briggs. Mayor Towers stated that Mr. Briggs does have an understanding of the County and the Health Department requirements. Trustee Burgess asked again if the Village will require him to have an asphalt driveway since all other businesses in town have to comply and because it is the first thing you see at that corner of 394 and Sauk Trail. Trustee Burgess asked if there is an ordinance regarding this. Trustee Myers stated that there is an ordinance on the books that residences must have a non-dusted surface of either concrete or asphalt but to his knowledge there is no ordinance with regards to businesses. DH Jasinski stated that she did not know if IDOT would allow him to asphalt that property. The property belongs to IDOT. Mayor Towers asked DH Jaskinski to call IDOT for further information. DH Jasinski stated that she will check with IDOT and will enforce whatever she is instructed to enforce. Trustee Anderson stated that Frankie's was just annexed in 2 years ago and was closed shortly after that; he may not be aware of all Village requirements. Trustee Anderson said he needs to be informed. Trustee Hanks asked who would be responsible Frank Briggs or the owner of the property- IDOT. Trustee Hanks informed COS Corley that he updated the calendar with the office staff to include the time and date of his meetings. Trustee Hanks asked DH Jasinski to give him an updated list of all business opened or closed and which businesses have closed in the last six months. Trustee Hanks stated that he went to Nancy's Pizza at 6 pm Sunday night and they were closed; he asked DH Jasinski if they were closed. DH Jaskinski stated that they are still in business as far as she knows and that she normally puts a notice in the box of the trustees when a business closes. The water account has not been closed to her knowledge. Trustee Myers asked DH Jasinski if she noticed any increase of people buying vacant homes. DH Jaskinski stated that some rehabbers have come in buying these homes.

#### **8b. Questions from the Audience-**

Rose Langston asked if it is mandatory to attend all sessions for the Police Academy. Chief Lacheta stated that it was okay to miss 2 classes and still get a certificate. The academy has also been offered to seniors and they can pick and choose whatever classes they want to attend and still get a certificate.

Debbie Carl asked about the expenditures for the fest. She stated that all of the expenditures are listed under Parks & Rec. Debbie stated that at a previous meeting Trustee Benson stated that the festival expenses would be covered by the grant for the youth committee. Will Parks & Rec be reimbursed? COS Corley stated that the Parks & Rec should be reimbursed from that grant. COS Corley stated that Trustee Benson spoke with department heads and the grant administrator stated that all funds drawn from the Parks & Rec account will be reimbursed.

Rose Langston asked if Trustee Benson stated that he talked to these people but is this in writing. COS Corley stated that Trustee Benson should be getting that soon; it should be in route.

## 9. ADJOURNMENT

Mayor Towers asked for a motion to adjourn.

Trustee Hanks made the motion to adjourn. The motion to adjourn was seconded by Trustee Williams.

All were in favor of adjourning.

The motion carried and the meeting was adjourned at 7:34 PM.

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Mayor

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Village Clerk

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER SEPTEMBER 15, 2009.**

**CALL TO ORDER**

Mayor Towers called the meeting to order at 7:00 pm.

Village Clerk Williams called the roll.

Present: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams.

Absent: None

**1. Life Insurance Renewal Update- Dean Cass**

Mayor Towers stated that Dean Cass was not available. COS Corley stated that she spoke with Mr. Cass regarding the life insurance renewal. The Standard is the company that the Board has decided to go with since there will be a savings of approximately \$30.00 per month for the life insurance. The policy date and proposed costs for The Standard was extended from October 1, 2009 to January 1, 2010 in order to allow time to update the union reps. COS Corley stated that she will be meeting with the union reps on September 23, 2009. COS Corley requested input from VA Vasselli. VA Vasselli stated that there would in fact be a meeting to discuss the fees and options proposed previously. COS Corley asked the Board if The Standard was the final determination. All Board members agreed. Trustee Myers asked for clarification. VA Vasselli stated that there would be a meeting on September 23, 2009 at 4 pm (tentatively scheduled) with the insurance broker and the union reps to talk through the proposal provided by The Standard. VA Vasselli stated that this is a matter of collective bargaining and therefore the union reps, the insurance broker and Village trustees are invited to attend in order to discuss these options before voting takes place on this item. This meeting will be posted and no final action will be taken. Trustee Hanks asked for clarification- is collective bargaining taking place at this meeting. VA Vasselli stated that this meeting is for informational purposes only. Insurance is not a collectively bargained for item and no collective bargaining will take place. The insurance parameters were collectively bargained and that is why we are addressing it with the unions at this point. COS Corley stated that her understanding was that they were looking to compare what is being offered to what is currently in place; no negotiating will take place. Trustee Anderson asked who asked for the additional information. VA Vasselli stated that the FOP and Steelworkers union reps asked for the additional information. Trustee Hanks stated that he may not be available on the 23<sup>rd</sup> but he will attempt to make it and asked if the information will be in the Friday packets. VA Vasselli stated that the information will be in the packet. Village Clerk Williams asked if the Clerk needs to be present to record the minutes for the meeting of September 23, 2009. VA Vasselli stated affirmatively. VC Williams stated that she will attend.

**2. Energy Efficient "Going Green"- Jacobs Group, Bill Jacobs & Darrell Chillers**

Mayor Towers stated that the Jacobs Group was not present. COS Corley stated that she spoke with them earlier and they did not want to meet until they were able to gather additional information with regards to this presentation. They are working to make their proposal more precise with regards to savings and going green. COS Corley stated that Mr. Jacobs is a Com Ed representative and that this program is offered through Com Ed; there will be no need to change vendors. Mr. Jacobs has requested copies of invoices in order to research how the Village can save money by going green. COS Corley said more information will be presented September 29, 2009. Trustee Burgess stated that

there is no meeting on September 29, 2009. COS Corley stated that she will schedule this meeting for October 6, 2009. Trustee Hanks asked what type of invoices were requested. COS Corley stated that utility bills were requested in order to review current pricing. Trustee Burgess asked if Mr. Jacobs was a broker. COS Corley stated that was not what Mr. Jacobs indicated. COS Corley stated that Mr. Jacobs holds a position within Com Ed and that this was a group within Com Ed; not an outside brokerage firm.

### **3. Village Financial Matters**

VA Vasselli stated that included in the Board packets there is an outline of 4 points with regards to the financial status of the Village and corrective measures. VA Vasselli stated that the Village is in dire financial straits; accounts are depleted. VA Vasselli stated that he had also spoken with some Board members earlier. VA Vasselli then stated that due to the dire financial straits of the Village there is a budget hole. The first two items are definite remedial actions. The first would be requisitions from TIF accounts. The DP Partners TIF account allows for requisition for administrative needs in the amount of \$150,000.00 per annum. Those funds can be used for administrative costs and they have not been fully drawn down. VA Vasselli advised the Board to look into accessing those accounts to reimburse the Village for administrative costs. The second matter is working cash bonds.

VA Vasselli stated that the Board members know that the Village is not liquid at this point and currently not in the position to pay an ongoing debt. The working cash bonds can be set up to increase liquidity. VA Vasselli suggested that a conference call be set up the next day at 2 pm with Kane, McKenna and the TIF consultants regarding issuance of bonds for working capital. There will need to be an amendment to the Appropriation Ordinance in the case of getting additional revenues that were not accounted for. VA Vasselli also spoke with Kane, Mc Kenna regarding changing the date of the fiscal year; to make it later and somewhat synonymous with the amendment of the Appropriations Ordinance.

VA Vasselli stated that this Board was not left with sufficient funds to pay bills and we need to get liquid. Efforts to obtain a line of credit or secured loan have not been fruitful. Banks are denying based on credit worthiness; we have always been financially worthy. Municipal markets are not what they used to be. We need to come up with a plan to pay it off. VA Vasselli also stated that this Board has 4 previous Board members aware of the Bond process.

Trustee Hanks asked how much was left of the \$150,000.00? VA Vasselli stated that there could be approximately \$31,000.00 outstanding but he will need to verify that information with Kane, McKenna the next day. Trustee Hanks asked if the \$150,000.00 needs to be paid back. VA Vasselli stated that this amount was negotiated as part of the TIF agreement with DP Partners for estimated administrative costs and it does not need to be paid back.

Trustee Hanks asked how it will be proven it was for administrative costs. VA Vasselli stated that there will be a clear auditable paper file to show how these funds will reimburse the Village for previously paid expenses out of the General Account through the TIF. Trustee Hanks asked when the change will take place and how does it affect the Village. VAVasselli stated that after speaking with Kane, McKenna and the auditors McGladrey & Pullen, the change could be sometime before the middle of December and that would then be an extended audit; the reasons amongst other reasons include additional revenue. The ATR (Annual TIF Report) would not be affected. All that is needed is an amendment with a majority vote. Trustee Burgess asked what the time frame was to requisition for the administrative costs. VA Vasselli stated per bond year/ per annum.

Trustee Burgess asked if we will be able to pull down again next year. VA Vasselli stated that once the approximate \$31,000.00 plus interest is pulled down there will be a memorandum after speaking with Kane, McKenna. Trustee Burgess stated that where the administrative costs come from are the TIF meetings that are held.

VA Vasselli stated that it was always the plan to extract what was allowable through the TIF and follow with a bond. Trustee Burgess asked what the plan was to repay the working bond; every year it seems we have to borrow money because taxes are late coming in or we did not receive taxes. We need to find a way to alleviate these bonds. If we float another bond what plan will we use to pay it back; property taxes, county...? VA Vasselli stated that DH Sterrett and the auditors will work on that. Trustee Burgess stated that impact fees can be used to pay bonds but impact fees have dried up. He wants to know if the administration has earmarked particular revenue to pay this bond. VA Vasselli stated that nothing has been collateralized at this time and this will also be addressed with Kane, McKenna. VA Vasselli stated that the other bonds were specific in nature; this bond is to pay bills. VC Williams asked if the conference call also needs to be taped. VA Vasselli stated no.

Trustee Anderson stated that the budget and the Appropriations budget can be amended at any time and asked what the benefit of changing the fiscal year would be. VA Vasselli stated better extrapolations of what estimated revenues can be. Moving the date would also benefit incoming trustees so that approving the budget is not one of their first official acts.

Trustee Williams stated she understood that bills come in and the accounts payable is approved but questioned how it is determined what vendors get paid and who makes that decision? COS Corley stated that bills come in and you just pay them. There is no pick and choose what gets paid. COS Corley stated that if there were a regular flow of cash the bills would get paid. COS Corley stated we do not have a regular flow of cash. Trustee Williams stated that she understands that. Trustee Williams stated that the previous Board members have been asking about the financial status of the Village and they have been told that everything is pretty much on track until about February of this year. Trustee Williams stated she has been confused during the budget discussions; she wants to know what happened. Trustee Williams asked again who determines which checks go out and which don't? COS Corley stated that they try to pay vendors who have called 5-6 times. COS Corley stated they try to pay vendors and charge bills that will incur late payment fees and interest fees assessed. Finance Director Beverly Sterret stated that operating expenses get precedence like payroll, payroll taxes, insurances, etc... Any money left over is used for vendors who will cut off services if we do not pay them. That is the current process until the Village gets the cash flow. COS Corley stated to add to that the payroll could not be met last week- we were short, a 90 day Aflac payment was not paid- it expired, Principle Insurance we are a 90 day grace period with that; we are two months behind with Principle and a payment needs to be paid today in order to keep that policy in force. COS Corley stated that money is not coming in to pay the bills and we cannot make payroll, we have insurance payments we cannot make, and the Sauk Talk could not go out. Trustee Williams said that she knows that the budget and the problems with the budget have been discussed for a while and going back a couple of months ago when the accounts payable was approved the publicist came the next day and picked up his check for \$1,500.00 and the Sauk Talk is sitting in the hallway because we can't pay the postage. There is a problem with that. Trustee Williams also has a problem with when the past administration was asked the Board was told everything was fine and there are minutes to prove it. Trustee Williams questioned why other people know more about the Village financial situation than the Board of Trustees know; the library director had an hour long conversation with the Mayor and Chief of Staff and she knows more than Trustee Williams. The library director called Trustee Williams saying that we are bouncing checks and we did not make payroll. The library director is the director of the library in Sauk Village but she is not a trustee, resident or member of the Board. Trustee Williams stated that she felt that information that fiscally sensitive should not have been relayed to anyone other than the Board or at least the Board first. Trustee Williams stated that this is being discussed now in the public because it

is an agenda item but it was irresponsible to have that conversation without the Board present and without the Board's knowledge. Conversations were brought up about IML and the Board does not have the information she does and the Board is the one's attending the IML. Trustee Williams stated that she has been saying for months that the flow of information needs to be better, communication needs to be better. In her opinion, when checks were bouncing trustees needed to be notified. COS Corley and Mayor Towers stated that they are not aware of bouncing checks. Trustee Williams stated COS Corley told her on Thursday the reason the Sauk Talk was still in the hallway was because we bounced a check. COS Corley stated that she said that there was no money. Trustee Williams stated that COS Corley told her "our checks are like rubber balls, we bounced a check Thursday". Mayor Towers said that was a figure of speech. COS Corley did not recall saying that but that she did indicate that the reason the Sauk Talk did not go out was that there was no money; she said nothing about a check bouncing but did mention that we received a check that bounced. Trustee Williams said no one witnessed that conversation but the fact is that the conversation between the COS, Mayor and library director was inappropriate. Trustee Williams was bothered by the fact that when the library director called to ask if she knew this information she did not. Trustee Williams thanked her for running the library but she does not receive, review or approve accounts payable. The library is a separate taxing body that has nothing to do with what the Village does. Mayor Towers stated that it was going to be general information, it is on the agenda- we are broke- there is no secret about it. It was a general conversation that Mayor Towers stated that he would have had with anybody. If anyone asked him what position the Village is in he would tell them we do not have any money- the village is broke. Sauk Talk is sitting in the hallway and bills have been sitting for 3 or 4 months. Mayor Towers stated that having an open conversation is not part of the problem. EVERYBODY- SAUK VILLAGE IS BROKE! COS Corley stated that the accounts payable waiting to be paid is \$676,000.00 and we need to borrow over a million dollars from the working cash bonds. We have no working cash going forward. COS Corley stated that this did not just happen since the new administration took office. Trustee Williams asked when it happened. COS Corley stated that the accounting procedure of robbing Peter to pay Paul has run dry. Trustee Williams asked when the shortfall started because she specifically remembers when Chief Sewell made a power point presentation in February and talking about the sinking fund and Trustee Williams was not the only trustee asking what the current situation was at that time. Trustee Williams stated that they had been told that the Village had received all of the property taxes they were supposed to receive and we were on track. That was in February and the new Board was in place in May. Trustee Williams asked how everything suddenly got this way. Trustee Williams suggested bringing people back who were more abreast of the path that was taken with the budget and the budget process. Mayor Towers stated that no one who is part of the past administration will be asked to come back. Trustee Williams stated that they could discuss what happened. Trustee Williams stated that sitting in the meetings every Tuesday night and asking where the Village stood with the budget and being told that everything was where it was supposed to be makes it hard for her to understand why now we can't make payroll, mail the Sauk Talk and that we have all these problems. Trustee Williams stated that she was not the only trustee asking those questions. The Finance Director was stating that the Village was okay and the Village Manager was saying we were right on track. Mayor Towers stated that when the new administration took over there were 3 months of accounts payable sitting in the drawer. Mayor Towers did not understand how that was on track. Trustee Williams stated that was the point she was making; it is in the minutes. To clarify for Mayor Towers she was referring to the minutes of the old administration which is why she was saying that they needed to come and answer questions not be rehired; she never asked that they be rehired. The financial downfall information came out after the new administration and someone needs to explain what happened. It is time that someone step up and explain how we got a grant for a fire truck and the trustees think we are getting a fire truck and the Fire Chief finds out that the grant money was spent and the Board

finds out we can't pay accounts payable; someone needs to explain where the money is if the Board was told it was here and now it's not. Trustee Williams stated that Mayor Towers and COS Corley may not be able to explain it but somebody can.

Trustee Anderson stated that the Board knows they were misled and when it came time for the budget the Village was 1.5 million dollars short because we had budgeted 1.5 million dollars of impact fees that we never received. Trustee Anderson stated that was the miscommunication. Trustee Anderson stated that the Board does not to rehash this. The impact fees are not there, we cannot make them up and that is part of why the budget is not balancing. Trustee Anderson agreed with Trustee Williams that yes they were told that the money was there; all 4 past trustees were told that. Trustee Anderson stated that the Board was fed misinformation and the Board worked on misinformation. Trustee Anderson stated that we need to find a way to secure funding so that some bills can get paid and make sure we can continue services for the citizens. Mayor Towers said since the current administration came in that the COS, the Village Attorney, he and others who have been called in to assist them are finding out the Village is more and more in the hole than we think we are. Mayor Towers expects to find other things as time goes on and he said to get ready for more to be uncovered as the probe continues. Payroll is just one of the problems. Mayor Towers reiterated that the Board is in trouble with the finances of the Village. Trustee Hanks said the budget is just a projected feel for what you think will come in and often you look at past years. Last year was devastating to the Village; it hit the Board in a way that no one on the Board has ever seen before. When the previous budget was passed they were looking into previous years and we did not get the impact fees we were expecting or the new construction permit fees. TIF #4 totally stopped. In TIF #4 3 buildings popped up and then everything just stopped. There is a pad waiting. Trustee Hanks stated for the benefit of the people in the audience this year's budget was scaled down but we are still projecting revenues to come in and pay for that budget. Trustee Hanks stated that at the time when the previous Board was asking how we were standing funds were coming in, tax bills were being paid and the Village was still running based on what was anticipated to come in. It did not come in. Trustee Hanks stated that the Village like many families is having hard times. We are going through a recession which in some families is closer to a depression. It hit the Village the same way. Tough cuts were made during budget time. There may be further cuts to be made. VA Vasselli stated that while we are in a recession and that is hurting the budget, an aspect of that is that the financial projections were made in a year when we were at the peak of an economic cycle.

Tough decisions have to be made. Trustee Hanks said that he may not be in favor of doing what the Village Attorney is proposing but employees have to be paid. Some of these decisions will have to be paid for sooner or later. Trustee Hanks referred to robbing Peter to pay Paul but somewhere someone has to pay for it. Trustee Hanks stated that we need to be open minded and remember the times we live in. Trustee Hanks agreed with Mayor Towers and said that there may be more cuts needed until we see the economy turn around- it hasn't turned yet. Trustee Myers asked if the Board could get a copy of the latest audit. COS Corley asked DH Sterrett if that was available. DH Sterrett stated that the latest audit is not available; the latest audit available is from 4/30/2008. VA Vasselli stated that he has been in contact with the auditors and Kane, McKenna to discuss the financial status of the Village, the past status and future projections. The economy took a hit and so did this Board especially when budget talks happened right after the Board got sworn in. Trustee Williams asked what changes are we making; these changes seem to be the same that have been done before- rob Peter to pay Paul. We have gotten working cash funds and bonds before and we are still digging the hole deeper and deeper. Trustee Williams stated that she remembers in budget negotiations there were still projections that were still high but that she suggested projecting even higher than what was needed. With respect to ESDA, when it was discussed to cut back on overtime hours Trustee Williams stated at that time the overtime budget should have been projected larger so it could be budgeted for. The same Finance Director is in place and others have been brought in to assist with the budget than what is being done differently; we are still borrowing, we

still have the same people in place doing the budget than how can we expect not to be in the same situation 12 months from now?

VA Vasselli stated that there is a difference with the bonds issued in the past- they were dedicated for specific

purposes. Working cash bonds are needed for working cash. Payroll has to be met. You are obligating the future revenues of the Village to pay for this debt or the Village grinds to a halt. This is not a debt that has occurred at this particular time but from planning that went on during the real estate spike because most of the Village funds are generated through Real Estate taxation. Different things can change the make up of a budget like grant money, issues with capital bills, etc... COS Corley stated that along with working cash and bonds there are also accounting practices. COS Corley stated that everything goes into the General Fund then money needs to be extracted from the General Fund and put it where it needs to go. COS Corley stated that in the case of employee's salaries you cannot leave the money allowed for their insurance in the General Fund. The payment for insurance has to be removed from the General Fund and placed in a separate line item for the insurance and the insurance bill is paid. If the money is left in the General Fund it will pay a bill (other than the insurance bill). COS Corley stated that there is no money to pay the insurance bill. Trustee Williams asked if the practice has been changed. COS Corley stated that the practice has been changed but that was past practice; all money was operated out of one fund and the budget was just money on paper.

Trustee Burgess asked if Skyline Disposal had been paid. COS Corley stated no it has not been paid. Trustee Hanks had the same question because when he asked that question at a meeting previously he was told it would be paid. COS Corley stated that she did say it would be paid but that the funds did not come in. Trustee Burgess asked if that was a separate fund. COS Corley stated that it was a separate fund but that all the money that comes in goes to the General Fund and then the money is extracted and placed in the appropriate line item whether it is used for garbage, insurance, utilities, etc... COS Corley asked if everything stays in the big umbrella and nothing is falling down then how do you pay the accounts that are falling down. Trustee Hanks stated that he has an issue with that because the Village residents pay for garbage pickup on their water bill. That money is designated for Skyline Disposal. If Skyline does not get paid then the garbage will not get picked up; residents will fill this room. Trustee Hanks stated that if the Village is unable to pay the bill in this way then the Board should bring Skyline back in and let them handle it themselves again. Trustee Burgess asked if COS Corley has talked to Skyline. COS Corley stated that she has talked with Skyline on a one on one basis and there is an understanding. COS Corley stated she has also spoken with Dean Cass and received an additional sixty days to pay the insurance. COS Corley stated that she thought all along that these were separate line items but they were not. Trustee Hanks stated again that the money to pay Skyline is paid by the residents and we cannot take that money and pay other bills; otherwise Skyline should bill the residents directly. Trustee Myers asked for clarification- did the money that was removed from employees checks for insurance go into a General Fund in a lump sum instead of going into a separate account for the insurance and how many other times did this happen? Mayor Towers stated that was past practice. COS Corley also stated that was past practice. Finance Director Sterrett stated that is how fund accounting works and as long as there is enough revenue it has not been a problem. DH Sterrett stated that it is these extreme economic times that we are in that has caused a problem.

Trustee Myers stated now we have a problem and we have to look into it and change it. DH Sterrett agreed and stated that COS Corley had suggested moving money from a particular bank and moving it to another bank account. That has been done. DH Sterrett stated she understood everyone's frustration but if the garbage money

was placed in a separate account and payroll was due that would be a problem. This has always worked in the past. The problem is we need revenue in and need working cash; money is dried up. Once working cash comes in there is no problem. DH Sterrett stated we have not gotten any income or inter governmental funds, which normally keeps things rolling, in the last two months. Fortunately, within the next two or three weeks the Village will start to get property tax money; tax bills are going out soon. DH Sterrett realizes the frustration, it is the economic times and these practices have worked for our Village and all of the Villages over the world because everyone works under fund accounting basis. It works perfectly except when there is no money. This has been the practice for 20 years; common practice. Once the working cash money comes in and the bills can get paid we can get back on solid ground. DH Sterrett has stated in the past that the Village needs to set money aside; this is the second chance to do this. This was not anything that was done wrong- it is the economy. The State has laid off people and made employees take furlough days. Trustee Myers asked again for a copy of the last audit and also asked VA Vasselli to keep the Board abreast of the outcome of the meeting with the accountants. Trustee Myers is bothered by the fact that the employees could lose their insurance; that should never happen.

Mayor Towers stated that he is also concerned and when the COS and the Finance Director brought this to his attention he asked them to make more cuts; to make cuts in areas where we need to tighten our belts and be proactive in those areas. Mayor Towers stated that department heads are screaming but this is affecting all of us. We need to make sure the residents are serviced. Trustee Hanks about the revolving line of credit. COS Corley stated that we were unable to get that. There is still a \$200,000.00 balance on the previous line of credit and they would not entertain increasing that. COS Corley stated that they are now working with Park National; that is looking good. Trustee Hanks asked how much we were looking for and if that would pay off the \$200,000.00. COS Corley stated that the plan is to borrow \$750,000.00 from Park National and pay off the \$200,000.00 balance and they try to work with them again. There is a good relationship with both banks. COS Corley stated that she and DH Sterrett strategize every morning so that when the money comes in there is a plan in place; this would also include putting money away for a rainy day that will not be touched. Trustee Hanks stated that even if the money comes from Park National there will still be a need for bond. How much will the bond be? COS Corley stated the bond will be \$1,000,000.00. VA Vasselli stated that we will still need a working cash bond but we may be able to take less and we will scale back and have a lot more scalability with regards to debt service. Trustee Williams asked when we found out about the insurance. COS Corley stated that Monday notices were received by employees from Aflac saying that the insurance had not been paid. Trustee Williams asked for clarification; did the employees know before we did? COS Corley stated that was true because the policy belongs to the employee and Aflac would notify them. COS spoke with Dean Cass about the late premium on Monday. Trustee Williams requested that in the future when employees get a letter that a bill did not get paid can a memo, phone call, email, etc... be received by the Board. Trustee Williams was surprised that she did not get a phone call from an employee. The Board is uninformed and less informed than other people. Information is not being processed; like when the garbage bill did not get paid. Trustee Hanks brought up the garbage bill before and was told it would be paid and he should have been informed along with the rest of the Board that it did not get paid. When the Sauk Talk was received on Friday Trustee Williams stated that she would have liked an email stating that it could not be mailed and information on when it might go out. COS Corley stated that she did relay this information to the Village Clerk. VC Williams stated that she did relay the information. COS Corley and VC Williams talked about arranging for the pick up from the publisher and delivery to the Post Office to be redelegated due to the fact that the person who handled that was no longer available. COS Corley arranged for

pick up and then informed VC Williams that there was no money for postage to mail the Sauk Talk at that time but plans were that it would be mailed Friday or Monday. This information was relayed to Trustee Williams but this is Tuesday and the Sauk Talk is in the hallway. COS stated that she told VC Williams that the Sauk Talk may go out today after the insurance payments went out; that the Sauk Talk was 3<sup>rd</sup> in line. Mayor Towers stated that the Sauk Talk was way down the line in priority. VC Williams stated that she was just stating what she was told. Trustee Williams stated that it should take lesser priority obviously than insurance and payroll. There should be a chain of command of what needs to get paid on the schedule in place. There was a big push to get out the Sauk Talk for time sensitive articles and she was just stating what she was told and all she asks for now is a memo of when it may go out. Trustee Hanks asked if we need to notify DP Partners regarding drawing down the \$31,000.00. VA Vasselli stated no. There will be a paper trail of auditable appropriate expenses.

Mayor Towers stated that we need to address where the priorities lie with regards to the IML Conference next weekend. If we go we will go at our own expense. Mayor Towers stated that the Village cannot pay for the Board to go to a conference if we cannot pay our bills. Trustee Benson asked if it was possible to cancel the stay at the hotel and use other transportation to attend the conference. COS Corley stated that the conference registration fee itself has been paid for as well as the first night hotel stay on the Village credit card. The deadline to cancel the other nights that have been reserved is September 21, 2009. COS Corley asked who wants to cancel and who wants to pay for their own? Mayor Towers and COS Corley stated that the same applies to the \$400.00 per diem. There is no money for that either. Trustee Myers stated that we have asked department heads and employees to back off from going to these conferences then the Board should do the same. Mayor Towers stated that you can attend the conference but the Village is not picking up the tab for the hotel. VC Williams asked for clarification- Thursday night has been paid and is not cancelable. DH Sterrett mentioned that there are seven rooms reserved and charged on the credit card; confirmations have been received. The conference fee has already been paid. Trustee Hanks stated that for the convenience of being near the conference he would pay himself for the other nights. Trustee Burgess asked for clarification- is the per diem not going to get paid; is that the recommendation? Trustee Burgess stated that there is also a dinner and lunch as part of the registration. VC Williams stated that what is in question is the hotel and the per diem and asked if there was a way to get one and not the other; the per diem would help offset the hotel. Trustee Burgess asked at what time we knew that this would happen. Trustee Burgess asked what bills were paid and not paid on the last accounts payable. COS Corley stated that we are \$676,000.00 in the red. The most important thing that got paid was payroll. Trustee Burgess asked if anything else got paid. COS Corley stated that DH Sterrett would know exactly what got paid but payroll for sure. Trustee Benson asked if this was a priority. Mayor Towers stated that it was not a priority because there was no money regardless but this a discussion about per diem and if you want to continue to discuss it that's fine but there is no money for per diem- this will not change. Trustee Williams asked when did this get decided. Mayor Towers stated that he and the COS decided last night that it would not look right if the Village paid for the Board to go to the conference when there is no money. COS Corley stated that the hotel stays (plus the conference fee) could cost approximately \$7,000.00 plus the \$400.00 per diem per person- roughly \$10,000.00. Trustee Williams stated that it was amazing that all of this happened within the last 48 hours. Trustee Williams suggested talking with the credit card company about refunding the entire conference. Trustee Williams stated that the Village cannot afford the hotel and per diem and really cannot afford the conference either; 8 people at \$250.00 each. DH Sterrett said that the conferences are very import; you get a lot out of them- especially the new people. Trustee Williams stated

that as Trustee Myers said we have asked others to scale back on conferences and the newly elected officials had the opportunity to attend the IML newly elected officials conference and they have had some time on the Board now.

Personally, Trustee Williams stated that she has enjoyed every conference she has attended and enjoyed every session she participated in but at this time we need to look at saving as much money as we can. Trustee Williams asked if we received the refund from the publicist. COS Corley stated that it has been received. Trustee Williams also asked if the \$5,000.00 contribution from Comcast has come in and have we addressed every avenue possible to receive funds. If we need to buckle down then we need to buckle down. COS Corley stated the Comcast donation has been received. Mayor Towers stated that is what we are doing now; asking everyone to buckle down. Mayor Towers stated that the Board should now make a decision if the conference should be cancelled. COS Corley stated that the conference registration and the 1<sup>st</sup> nights stay are probably non-refundable; the concern is the per diem and the balance of the other nights stay at the hotel – those have not been paid yet. The form indicates we have until September 21<sup>st</sup> to cancel the balance of the other nights. VC Williams stated asked if the conference rate would still be available and Trustee Hanks stated affirmatively and you just check in with your own payment information. Discussion took place if a poll should be taken and on what issues. Trustee Hanks also brought up the parking is also \$45.00 per day. VC Williams stated that the conferences are a great way to learn but it will be an individual decision on who wants to absorb the costs. Mayor Towers asked to move on. Trustee Anderson stated that she is willing to give back the per diem until the Village is financially stable. (No per diem has been received by the Board as of this date.) A poll was taken and it was a consensus of the Board that there would not be a per diem for the conference at this time.

#### **4. T-Mobile Lease**

VA Vasselli stated that a sight lease for \$1,500.00 per month with T-Mobile and the Village for a telecommunications facility should have been emailed to everyone. The 5 year lease, which will be renewable, has been negotiated over the last 4 months. VA Vasselli will re-email everyone; get back to him with questions or concerns. VA Vasselli stated that this was the best deal we could get; these are good terms on the table. Mayor Towers asked the board if VA Vasselli should move forward. The consensus of the Board was to move forward.

#### **5. Fair Housing Ordinance**

##### **a. Submit and/or update the Fair Housing Plan**

##### **b. Due by October 1, 2009 per the Cook County Department of Planning and Development**

VA Vasselli stated that the Board has received a preliminary draft of the Fair Housing Ordinance that is due by October 1, 2009. The Fair Housing Plan insures the prohibition against discrimination with regards to housing. VA Vasselli asked everyone to review and provide feedback where necessary. Trustee Hanks stated that he will bring this to his Ordinance Review committee tomorrow. Trustee Hanks stated that on page 2-the last whereas it states that it could be amended by the President or his designee to insure compliance with the Community Development block grant; this should come back before the Board. The same language is on page 5 section 7. Also, Trustee Hanks asked VA Vasselli for clarification on #4(b) Exceptions #1; VA Vasselli stated that it essentially exempts out religious organizations. Trustee Hanks asked for an explanation of page 2 – the 3<sup>rd</sup> whereas. Explanation- Once said person has opted not to be listed as being engaged in the business decision they are prohibited from going forward. VA Vassell stated that he will change the language for those two amendments to include with the approval of the corporate authorities.

## **6. Acknowledgement of prior elected officials and recently retired Village employees- Trustee Burgess**

Trustee Burgess said he realized the financial position of the Village but he wants to know if anything will be done for the past Mayor, trustees and the 35 year retiree; are any resolutions in the works. Trustee Williams stated she and DH Weller are working on ordering the 35 year retiree a clock which is the typical award given for 35 years. Trustee Hanks stated that recognition is listed on the policy. Policy needs to be reviewed and the Public Relations Committee and the Mayor normally work together on this and bring it back to the Board. The policy needs to be placed in the Board packet to be reviewed to check for naming of streets, etc... and when the Village is in better condition financially we will have a plan in place; there is no timetable. Trustee Anderson stated that the Marquee only stated Thank You Jeremy with no explanation; when he gets his award it should be rerun with more information. VC Williams stated that it should also go into the Sauk Talk. Trustee Anderson asked if there is money available for the clock. Trustee Williams stated that it is ordered. It was agreed that the clock would be purchased.

## **7. Miscellaneous From the Board-**

Trustee Anderson invited everyone to join the Police Alliance Committee. Applications are available for the Citizens Police Academy which starts September 27, 2009 and will take place on Sunday nights 6pm- 9pm and Wednesday nights from 7pm- 9 pm. This is open for 40 citizens who are interested in learning more about the Police Department. Participation at the Senior Movie day was down; encourage seniors to come to the library on the second Monday for movies at the library. The October Senior movie is rescheduled for Monday, October 6<sup>th</sup> and a luncheon will be served before hand as well as a presentation by the Sauk Village Police Department on Senior Safety. Contact the library to make reservations for the luncheon which is sponsored by the library. The spaghetti dinner is Saturday, October 17<sup>th</sup> at a cost of \$5.00 and includes Spaghetti, salad, dessert a drink and entertainment from the Morgan family.

Trustee Hanks stated that the Housing Authority will meet Thursday, September 17, 2009 at the Village Hall. Everyone is welcomed to attend. New members have joined. The Lion's Club is hosting a Flea Market at St. James church on Saturday, September 19<sup>th</sup> 8 am – 2 pm. Lastly, Trustee Hanks would like to present a new Housing Authority Commissioner in executive session under personnel; information on the individual is included in the packets.

Trustee Benson stated that Parks & Rec will now meet twice a month- every other Monday. The remaining parks will be reviewed and the display cabinet is completed in the hallway thanks to Mrs. Benson.

Mayor Towers asked about the after school program. Trustee Benson stated that it is up and running and 45 kids are enrolled. There is basketball and activities. All kids are invited to participate and have fun. Mrs. Jones is doing a great job with the kids working along with the SDDMC. The SSDMC had a program in the Village this past Sunday. Trustee Anderson stated that there were over 100 participants and that the program was in the honor of grandparent's day. The youth provided the entertainment along with Sauk Village own Lil' Dee. There was also a rep from the organization of Grandparents raising Grandchildren.

Trustee Myers stated that he met with Dr. Williams, School District 168, they have there own truancy policy. Bloom Trail also has a separate policy and there is a meeting set up with the superintendent of Sandridge School who also has their own policy. This will go back to the committee. Trustee Myers stated that the saggy pants ordinance, which is also addressed in a separate indecent exposure ordinance, will be presented to the attorney for review. Trustee Myers will also bring the Fair Housing Ordinance to the committee as requested by Trustee Hanks.

Everyone is invited to attend the Ordinance Review Committee meeting at 7 pm Wednesday night- come to the back doors. Trustee Myers will be talking to the Police Department for additional clarifications on other issues.

Trustee Williams stated that as stated earlier the Sauk Talk did not go out but the front office can answer questions or get a copy for anyone interested.

Trustee Burgess stated that the project meeting for the TIF was postponed – more information later.

#### **8. Questions from the Audience on Agenda Items Only-**

Rose Langston suggested everyone car pool or take the train; suggested that the new members attend.

Nan Wargo stated that the members of the TIF Board should be informed of what the plans are because the administrative fees should be used for the audit and legal fees for that property; if Bev is being used for an hour a month then that is what should be taken but she does not believe you can take all of the money that is left if that is not what it is used for. Also, Nan stated that the money from the water department should be separate because it is a separate facility and that money should be used for personnel and taking care of the sewers. It would be illegal to use it for anything other than water related expenses. Nan also asked if the Village has a lot of bonding power left. DH Sterret stated that all of the bonds are alternate revenue bonds and there is nothing going in to there. Nan then stated that when the Board approved the budget it was a dream budget and not a realistic budget. Each department head had specific line items to work with and the money should stay where it belongs. Nan also agreed with Trustee Williams that meeting with Roger Peckham and Dick Dieterich is a good idea; how did they manage to move money from a federal grant to pay bills. Chief Sewell stated that the grant money was used for the Fire truck; make that clear – has been audited 3 times. It was the bond issue of 2007 that used elsewhere. Nan suggested that the legality of that should be addressed and hold whoever is responsible accountable. It is possible that no further federal grant filings can take place for an extended period of time. Nan stated that she did carry on a conversation with Mayor Towers and COS Corley and asked questions mainly because she is a librarian and is a separate taxing body that is also responsible for the money they collect. Nan stated that she will ask the questions she needs to ask and get the answers she needs to get the answers to because that is her job and that none of the discussion was illegal or inappropriate.

Chief Sewell stated that when you do a bond issue to get caught up is there enough revenue to get caught up and continue to operate; need to look at the long term picture. VA Vasselli will be meeting tomorrow to discuss debt service. Chief Sewell stated that he is disappointed that this was not part of the budget process; the budget is not accurate. With regards to the revenue and structure of the Fire Department Chief Sewell read his resignation to the Mayor and the Board. Chief read the following accomplishments that were completed during his 7 year term with the support of the Village Board:

The configuration of the East Bay

Transformation of dilapidated fleet

A modern state of the art response fleet to better serve the residents in the years to come

Hiring of the department's first full time training officer

Building up the paid on call division for active recruitment and retention processes

Implementation of the part time day fire fighter position to greatly improve response time

Hiring the first part time fire department secretary

Development and implantation of a complete set of SOG's

Receipt of nearly \$1,000,000.00 in grant funding

List could go on ....

Chief Sewell is moving on to the next phase of his career. Notice was given of Chief's resignation effective September 29, 2009. Chief would like to discuss a succession report with the Mayor at the earliest opportunity. Chris suggested Captain Rich Atwood to assume the position of Fire Chief- he has been groomed for this position alongside the assistance of Assistant Chief Myers and Deputy Chief Stoffregen. Continuity is important to the organization and bringing someone in from the outside would disrupt the continuity and a step backward.

If Atwood does move to that position it was suggested hiring a part time 20 hour a week person to fulfill the training needs. In house there is a lieutenant available as well as others who qualify. The secretary has moved out of town and has not been replaced yet. There are government reports that need to be filed. We face having to pay back all of the grant money if they are not filed. That position has to be filled soon; very specific job skills are required. Deputy Chief Stoffregen and Assistant Chief Myers will continue to be a valuable asset to help the department and will assist with active recruiting and retention of volunteers.

Capital Outlay- has worked hard to establish a sinking fund- the funds are gone. That needs to be done; fire trucks and equipment will need to be purchased along the line.

Chris thanked everyone for their support and the opportunity to serve the community that has meant so much to him; he will miss the men and women he has worked along side for the past 7 years.

Mayor Towers, the Board and others wished Chris well in his future endeavors and thanked him for a job well done. He will be missed.

## **9. Adjournment**

Mayor Towers asked for a motion to adjourn to closed session.

Motion to adjourn was made by Trustee Enoch Benson and seconded by Trustee Ed Myers.

Meeting adjourned at 8:58 pm

## **10. Executive Session/ Closed Session. Consideration of these matters held in closed session pursuant to 5 ILCS 120/2 (c)(1), (2)**

- a. Personnel
- b. Collective Bargaining

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON **SEPTEMBER 22, 2009**

**1. CALL TO ORDER**

- 1a.** Mayor Towers called the meeting to order at 7:06 pm.
- 1b.** Mayor Towers led those assembled in the Pledge of Allegiance.
- 1c.** On roll call by Village Clerk Williams, the following were  
Present: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams  
Absent: None  
A quorum was present.

**2. APPROVAL OF MINUTES**

**2a. September 8, 2009- Regular Board Meeting**

**2b. September 15, 2009- Committee Meeting**

Mayor Towers asked for a motion to approve the minutes stated above.

Trustee Benson noted a correction to the minutes of September 8, 2009 Section 8a. Trustee Benson was mentioned in error in the first sentence and he would not approve these minutes. Trustee Benson also questioned why DRAFT minutes would be approved. Village Clerk Williams stated that she would address the error with Trustee Benson after the meeting and make the necessary correction. VC Williams also stated that DRAFT minutes are placed in the packets for the Trustees to review and bring any corrections to the Clerk's attention. Those corrections that were brought to the attention of the Clerk have been made and given to the Board. Once the minutes are approved they will be in FINAL form.

Trustee Hanks made a motion to table the minutes from September 8, 2009. Trustee Anderson seconded the motion to table.

Mayor Towers asked for the roll to be called.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Trustee Hanks made a motion to accept the minutes of September 15, 2009. Trustee Burgess seconded the motion.

Mayor Towers asked for the roll to be called.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

**3. REPORTS OF OFFICERS**

**3a. Chief of Staff –Mrs. Corley**

COS Corley stated that the Municipal Building warranty expires September 24, 2009. The architects have been working on the punch list for the past two weeks; the punch list will be finalized in the next 48 hours.

Efforts to help the financial situation of the Village are continuing. Bi-weekly financial updates were requested by the trustees and the first update is included in the Board packet. COS Corley and the Board will be attending the Illinois Municipal League conference this week starting Thursday. COS Corley stated that two of the POET workers were found to be falsifying her signature on time documents and altering dates and times; those documents are currently being audited by POET of Cook County and charges could be filed against the individuals.

**3b. Village Clerk: Mrs. Williams**

VC Williams stated that copies of the minutes stated above were circulated tonight. The Village has been flooded with FOIA requests. The requests are being answered as promptly as possible. VC Williams stated that she was not totally aware of the financial situation of Sauk Village until last week. VC Williams has been attending meetings for 5 years and last week was told that there is no money in the bank to cover checks with her signature. VC Williams was aware that Accounts Payable checks were being held but was not aware of the depth of the situation. VC Williams stated that before signing any more Payroll or General Fund checks in the future she would need a letter from the Chief of Staff, Mayor or the Financial Director verifying that funds are available to cover those checks.

**3c. Village Treasurer Mr. Griegel – No report**

**3d. Village Attorney-Mr. Vasselli – No report**

**3e. Village Engineer: Mr. Czarnik**

VE Czarnik stated that there will be a bid opening tonight for the resurfacing work. Due to the time restraints to begin this project, VE Czarnik will make a recommendation to award this project tonight after reviewing the bids.

**3f. Mayor's Report: Mayor Towers**

Mayor Towers recognized State Representative Anthony De Luca. State Representative De Luca formally introduced himself to Mayor Towers, the Board of Trustees stating that he was most recently the Mayor of Chicago Heights for 6 years until March of 2009 when he was appointed State Representative for the 80<sup>th</sup> District. Representative De Luca stated that there are 19 municipalities and townships in the 80<sup>th</sup> district and he represents all of Sauk Village. Representative De Luca stated that he is excited to be working with Sauk Village has met several residents as he walks around the Village. He has been learning a lot about what is going on locally and wants to know what issues are most important to the residents; he represents Sauk Village residents in Springfield. Representative De Luca stated that he has a district office located in Crete and residents can contact the full time legislative aide, Donna, Monday through Friday from 9 am – 5 pm.; contact information can be obtained online by accessing the Illinois House of Representatives and scroll down to his name. Representative De Luca has also set up an email blast that residents can be added to by accessing the web and signing up.

Mayor Towers stated that since Representative De Luca has been appointed as State Rep he has been very helpful with assisting the Mayor, Board and the Village. Mayor Towers stated that he is looking forward to a long lasting relationship with Representative De Luca.

Mayor Towers stated that many citizens have been misled with false information spread throughout the community. Mayor Towers does not want to pass blame or point fingers to any one person responsible for this confusion. As Mayor, setting the record straight, Mayor Towers stated that on May 12, 2009 he assured the citizens that the new administration under his leadership would operate with integrity and transparency and that he would be evaluating all department heads after 90 days. Mayor Towers stated that the 90 day mark was August 12, 2009 and during these tough economic times he is proud to say that he did not fire any department heads and a number of them are present tonight and still on payroll. Mayor Towers stated that are major changes being implemented to enhance the Village and how we operate. We thanked Fire Chief Chris Sewell for his many years of service and wished him and his family the very best in their future endeavors when he resigned September 15, 2009. Mayor Towers stated that we are reviewing other department heads and engaging in serious conversations regarding this matter. The Village is facing many serious problems; most of them financial. We are working diligently to rebuild our great Village and during this process there will be some tough decisions being made. As Mayor, Mayor Towers encourages everyone to bring their concerns to him in his office; there is an open door policy. Mayor Towers stated that is the only way the Village can move forward and thanked everyone for their patience during these troubling times.

Mayor Towers added that the youth group is up and running and meeting every Monday- Thursday from 3 pm – 6 pm at the Ed Paesel Center; Catholic Charities will be providing lunch during those days. Mayor Towers stated that he attended the youth skating program last Wednesday in Lynwood and everyone had a great time; please support the youth group and whatever cause they are doing. Mayor Towers stated that the VISTA program is close to being in operation; the management and other staff stopped by the center earlier today for a final inspection of the site; everyone will be updated when the program is started.

## **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **4a. Senior Citizens Committee: Trustee Anderson**

Trustee Anderson stated that the seniors will hold their quarterly event on Saturday, October 17, 2009. This event is the 6<sup>th</sup> Annual Spaghetti Dinner. The dinner donation is \$5.00 which includes spaghetti, salad, desert and drink, entertainment by the Morgan Family, 50/50 raffle and free line dancing lessons provided by Flora Haynes; see Rose Langston, Larry Stewart , Trustee Anderson or the Village Hall office for tickets.

Trustee Anderson also stated that senior movie day at the Library is always the second Monday of the month at 1 pm. Monday, October 5, 2009 the Library will be sponsoring a workshop for seniors on senior safety and a luncheon at 11 am prior to the movie starting at 1 pm. The Police Department will be on hand for the workshop. Seniors must call the Library for reservations for the luncheon. Trustee Anderson also to Save The Date for Saturday, November 7, 2009 from 10 am – 1 pm for a senior workshop regarding home health care. Professionals will be on hand to take the mystery out of what is available in the home health care industry; who pays the bill- Medicare or Medicaid , what is nursing care compared to assisted living, etc...

### **4b. Parks, Recreations & Youth Services: Trustee Benson**

Trustee Benson announced that the Parks & Recreation Committee will be closing the play lot on Carol Avenue due to safety reasons and severely damaged equipment. Trustee Benson stated that the Parks & Rec Committee along with the Mayor and Chief of Staff will notify Public Works with closing instructions. This play lot will be closed until all repairs are completed or the equipment is replaced and approved by the Parks & Rec Committee. Trustee Benson stated that all play lots will be inspected by the middle of October. Trustee Benson that Miss Sauk Village, Mr. & Miss Sauk Village, Jr. and Miss Liberty will be interviewed live on radio station WYCA 102.3 – Hammond , Indiana between 8 pm and 9 pm tonight. Trustee Benson stated that due to revenue restraints and a lack of funding the Parks and Recreation Committee will not be hosting any Halloween activities this year.

### **4c. Housing Authority Commission: Trustee Hanks**

Trustee Hanks stated that the Housing Authority Commission held their second meeting last Thursday. Two sub-committees have been formed. The first sub-committee is looking at the housing situation in Sauk Village; homeowner occupied vs. rental properties. The second sub-committee will start working with Community Development to look at the top 5 issues where violations occur; where are we having problems in Sauk Village. That sub-committee will also start working with local contractors and churches and other faith based organizations to help the Sauk Village residents. Trustee Hanks stated that three organizations have been contacted to see if they can come and give presentations for residents of Sauk Village and surrounding communities to help deal with things like foreclosure, proper loan advice and potential sources of available funds to help those having a hard time. Trustee Hanks stated a new potential Commissioner attended the last meeting and will be brought on to the board pending Board approval. Trustee Hanks stated that there still is one opening; interested people can apply by submitting a letter to the front desk or emailing Trustee Hanks at dhanks@saukville.org.

### **4d. Ordinance Review Committee: Trustee Myers**

Trustee Myers stated that the Ordinance Review Committee met last Wednesday and reviewed several ordinances. Trustee Myers submitted two ordinances to the Board tonight for approval. The first ordinance is for Fair Housing in the Village of Sauk Village. This ordinance is to insure that individuals are not discriminated against when trying to rent a house in Sauk Village. The second ordinance is granting special use approval for a wireless communication tower, facility and antenna for T-Mobile to be located at 2700 Kalvelage Drive.

### **4e. Economic Development Committee: Trustee Burgess**

Trustee Burgess stated that the Economic Development Committee met September 9, 2009 and discussed trying to get Sauk Village and the Sauk Village businesses on the LOIS map and website; this would allow potential businesses looking for a site to check and see if Sauk Village meets their criteria. Trustee Burgess stated that letters have been sent to existing businesses asking them to beautify their landscaping. Trustee

Burgess asked if there is a new business, a massage parlor, opening by the Dental Clinic. DH Jasinski stated that the owners of the massage therapy business have been in to get their license. Trustee Burgess also stated that Behr Paint, which is located on Torrence, just north of the Village Hall, is considering opening an outlet store to sell overstock paint. Mayor Towers asked for clarification on what type of store Behr Paint would be opening and if it would be within their existing site. Trustee Burgess stated that Behr Paint now deals with Home Depot and any overstock or discontinued paint would be sold at this outlet store at their existing site until the need to branch out.

**4f. Public Relations/Web Site Committee: Trustee Williams**

Trustee Williams stated that the next Public Relations Committee meets on the first Wednesday of the month; the next meeting is October 6, 2009 at 7 pm in the Village Hall. Trustee Williams stated that the Sauk Talk was prepared on time and printed but was not delivered to the homes due to budgetary restraints. The Sauk Talk is available at the Library and the Village Hall.

**4g. 2010 Census Update: Chief of Staff Corley**

COS Corley stated that the first meeting of the Census Committee will be October 2, 2009 at 7 pm in Conference Room B in the Village Hall. COS Corley stated that several items have come in for the committee and they excited about getting started. People have already signed up for the committee and anyone else interested in joining the committee should call her or stop by the Village Hall on October 2<sup>nd</sup>. Mayor Towers stated that it is very important that everyone in Sauk Village is counted; this determines the Federal money that will come into the Village. Mayor Towers stated that residents will be receiving information in the mail regarding the Census and that help is needed on this committee, please sign up at the Village Hall if you are interested in joining the committee.

**5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**5a. Police Department: Chief Lacheta**

Police Chief Lacheta stated that a burglary suspect was in custody earlier today after officers responded to a 911 call regarding a possible burglary in process on the 2100 block of Jeffery Avenue. The suspect was found to have multiple felonies and forensic evidence left at the scene may be used to link the suspect lead to other recent crimes. Chief Lacheta stated this is part of the continued effort of the Police Officers and Detectives to protect the citizens of Sauk Village; 29 burglaries have been solved already this year.

**5b. Fire Department: Deputy Chief Stoffregen**

Deputy Chief Stoffregen stated that Fire Prevention Week is October 5<sup>th</sup>-9<sup>th</sup>. The Fire Department will be in the schools during that week with literature for the children. On Saturday, October 10, 2009 from 11 am – 3 pm the Fire Department will be hosting a Show & Tell at the Sauk Village McDonald's. Kids are invited to atop by and check out the equipment and pick up McDonald's coupons.

**5c. Public Works Department: Mr. Weller**

DH Weller reported that Public Works has been receiving calls from residents saying their water had been shut off overnight. This was due to a water main break on the Crossroads Apartments property which is a private entity. The new owners of the Crossroads Apartments were unsure what to do and Public Works assisted them in locating valves. Com Ed was also called out to handle a related problem. As of 2:30 pm the water had been turned back on. All of the sewer systems need to be repaired and cleaned once a year according to NWRD – Water Reclamation District. This project will start next week on the north side around 217<sup>th</sup> & Jeffery Avenue, Carol Avenue, 215<sup>th</sup> around to Orion Avenue and up to Torrence Avenue. DH Weller stated that the salt trucks are being prepared for the season. The Village has allocated 700 tons of salt at a price of \$74.24 compared to \$107.25 last year. Pothole repair is also ongoing. DH Weller stated that the chipping program will end the week after October 13<sup>th</sup>; all branches must to out by the 13<sup>th</sup> and will be picked up on garbage day. Public Works is starting the tree trimming program along Jeffery Avenue and all of Peterson Avenue. DH Weller gave honor and recognition to long time resident and 35 year employee Jeremy Underwood on his retirement. DH Weller stated that Jeremy has worked up through the ranks in Sauk Village and at one time took him under his wings and trained him as well.

**5d. Community Development Department: Ms. Jasinski**

DH Jasinski stated that the Zoning Board met September 14, 2009 regarding the driveway variance for Mr. & Mrs. Persons and is making a recommendation for approval; this item will be placed on the October 13, 2009 agenda for Board consideration.

**5e. Finance & Administration Department: Mrs. Sterrett**

DH Sterrett stated that the first bi-weekly financial status report was placed in the Board packets. DH Sterrett stated that she will be giving weekly financial status reports which will include a detail of checks that are being held as well. DH Sterrett will also prepare a cash forecast and compare that cash forecast to an actual general ledger and the budget so everyone can be informed weekly. DH Sterrett also stated that included in the Board packets is a list of Accounts Payable which shows the checks that are being held which was requested by the Board. DH Sterrett stated that after she deposits \$29,000.00 tomorrow there will be a shortfall of approximately \$113,000.00 for payroll. The shortfall started last year and now we are waiting for money from the State of Illinois. Property taxes were supposed to start coming in around October but it looks more like November. We have not received any money from the State allotments for the past two months; we are waiting for approximately \$200,000.00 from the State of Illinois. The State of Illinois has 4 billion dollars in unpaid 2009 bills. DH Sterrett will continue to keep the Board informed but the first priority is to catch up on the reconciliations in order to give the Board accurate information. The Village is working with Park National Bank and Kane McKenna as well as looking at a working cash bond. DH Sterrett stated she will call the State of Illinois to see if and when the allotment may possibly be received and said if anyone has any questions or suggestions she is always available. Trustee Burgess asked for clarification of the report. DH Sterrett stated that on 6/9, 6/23, 7/14 and 7/28 the "X" means "hold" but on 8/25 there were so many being held that "X" means paid.

**5f. Emergency Services & Disaster Agency: Mr. Darnall –No report**

**5g. 9-1-1 Board: Deputy Chief Stoffregen – No report**

**5h. Human Relations Commission: Mrs. Sterrett- No report**

**5i. Police Alliance Committee: Trustee Anderson –**

Trustee Anderson along with the Police Department and the Police Alliance Committee is presenting the Citizen's Police Academy. Residents have questions on what the Police Officers do and what happens within the Police Department. The Police Department has put together a curriculum detailing a better understanding of what the Police Department does. There are applications available and background checks will be required. The program starts Sunday, September 27, 2009 at 6 pm at the Police Department. Meetings will be held on Sundays from 6 pm – 9 pm and Wednesdays from 7 pm – 9 pm.

**6. CONSENT AGENDA- None**

**7. ORDINANCES, RESOLUTIONS & COMMUNICATIONS**

**7a. An Ordinance for Fair Housing for the Village of Sauk Village**

Mayor Towers asked for a motion to approve.

A motion to approve was made by Trustee Myers and seconded by Trustee Hanks  
Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Motion carried.

**7b. An Ordinance For T-Mobile Site Lease- Option**

Mayor Towers asked for a motion to approve.

A motion was made by Trustee Myers to approve and seconded by Trustee Benson

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Motion carried.

**8. NEW BUSINESS**

Mayor Towers began with item 8c.

**8c. Bid Opening (Infrastructure Project)**

Village Clerk Williams stated that there were two bids received and opened the first bid- Gallagher Asphalt.

Mayor Towers reviewed the bid from Gallagher Asphalt in the amount of \$94,692.10.

Village Clerk Williams opened the second bid- Alpha Construction Company.

Mayor Towers reviewed the bid from Alpha Construction Company in the amount of \$132,963.00.

Both bid packets were turned over to VE Czarnik for review and recommendation.

**8a. Accounts Payable & Disbursements**

**September 9, 2009 – September 22, 2009**

Trustee Myers asked if there was money available to pay for the items in Accounts Payable or a portion of it. DH Sterrett stated we will meet payroll by the skin of our teeth; we are barely getting by and it is important to get property taxes and additional funding.

Trustee Hanks made a motion that due to the fact that there are three months of Accounts Payables sitting in the drawer that only the following three items be paid at this time- Payroll, Insurance and Bonds in that order. Everything else should be placed on hold and not voted on tonight. The motion was seconded by Trustee Burgess. Mayor Towers asked for questions and comments from the Board. Trustee Anderson thanked Trustee Hanks for taking the lead on that motion.

Mayor Towers asked VC Williams to call the roll.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Motion carried.

**8b. Acknowledgement of Retired Employee**

Trustee Williams stated that it is customary for the Public Relations Committee on behalf of the Village to host an Annual Volunteer/ Employee Appreciation Dinner, Unfortunately, this year due to budget restraints the dinner was cancelled, however, the Village would like to recognize Jeremy Underwood for his 35 years of service to Sauk Village. Jeremy started on September 4<sup>th</sup> 35 years ago and retired on September 4<sup>th</sup>, 2009. Jeremy has worked every department in Public Works from cutting grass to the water department and was instrumental to help the way the Village runs now with regards to the Water Department. Trustee Williams stated on behalf of the Village of Sauk Village and the Public Relations Committee, Thank you, Jeremy, for 35 years of service. (Jeremy was awarded a clock in recognition of his service to Sauk Village.)

Jeremy stated that it has been a pleasure working for the Village. Mayor Towers thanked Jeremy for all of his hard work and service that he has provided Sauk Village and stated that he will be missed. Mayor Towers wished Jeremy and his family the best and stated that there are not many places now where people can do 35 years and the Village really appreciates him.

**8d. Award of Bid Contract**

VE Czarnik stated that after reviewing both bids he found both bids to be in order. VE Czarnik made the recommendation to make a conditional award to Gallagher Asphalt who is the low bidder for the project in the amount of \$94,692.10. VE Czarnik reminded the Board that IDOT requires an 8 day waiting period in

case anyone wants to protest the bid for any reason. Trustee Anderson motioned to accept the recommendation of VE Czarnik to accept the conditional contract for Gallagher Asphalt for the Village resurfacing. Trustee Benson seconded the motion.

Trustee Hanks asked how much of the \$94,692.10 was available for this bid. VE Czarnik stated that this project will be funded through MFT and CDBG funds; nothing coming directly from the Village.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

## **9. MISCELLANEOUS BUSINESS**

### **9a. Questions and comments from the Board of Trustees**

Trustee Burgess stated that the IML Conference this weekend is very important and vital to the elected officials to get a chance to attend workshops, network and find out what is available throughout the State to help Sauk Village and bring this information back to the Board. Officials from all of the municipalities as well as other governmental officials attend this conference. Trustee Burgess stated that he is aware of the fact that the Village has prepaid for the conference and one night stay downtown but is unable to pay for the remaining two nights; he will pay for the remaining nights himself in order to get the benefit of the conference. Trustee Anderson stated that at the last meeting everyone agreed not to accept the \$100.00 per diem that the Board is entitled to by ordinance as a way to help work with the budgetary problems the Village is facing as well as to pay for our own lodging and expenses other than the one night the Village was already charged for. We are all working to help balance the budget and be as thrifty as possible. Trustee Anderson thanked all of the trustees for reaching back and giving back and not taking these payments. Trustee Hanks stated that he also will be paying for his lodging, and wanted to state that the trustees will not be accepting expense checks but rather paying for their own expenses which include transportation, parking and food. Trustee Hanks stated that it is commendable that the trustees will reach into their pockets knowing the Village is in the shape that it is so that we can all take advantage of the training that is necessary to serve the residents better.

Trustee Burgess personally acknowledged Jeremy Underwood. Jeremy was his neighbor for 16 years and he considers him to be a great asset to the Village. Trustee Burgess stated that he will be sorely missed and that he does know everything about the infrastructure of Sauk Village which he has passed on to Kevin Weller. Thank you, Jeremy! Trustee Hanks also wished Jeremy the best in his future endeavors and thanked him for all he has done for the Village. Trustee Hanks stated that the Village is losing experience that can probably never be replaced; knowing every inch of the town and how the sewers were set up. Wish you the best!

Trustee Williams stated that again Thank you, Jeremy for everything that you have done!

Trustee Williams asked if research was done regarding the \$12.00 car wash expense in the Accounts Payable listed under Elected Officials a couple of weeks ago. Mayor Towers stated that he washed his car twice. Trustee Williams stated that another Trustee requested that information at the previous meeting and asked that the information be given to the Board. Trustee Williams also stated that at the last executive session meeting when Mayor Towers informed the Board of the current situation with the department heads after his 90 day evaluation Mayor Towers stated that Trustee Williams would receive a letter the next day; instead she received a letter stating that it would be in her Board packet on Friday. In her Friday Board packet she received another letter stating that she would not receive it. Trustee Williams asked when she will be receiving that information. Mayor Towers stated that the information will be given to Trustee Williams in due time. Trustee Williams asked if she could be provided with a date when she could expect that information. Mayor Towers stated that the information is private and personal with regards to the evaluations of the department heads. Trustee Williams stated that she understood that but given the fact that it was broadcast on the news that the Village is letting department heads go due to financial reasons and that problems came out in the evaluations that it is imperative as a trustee that she receive this information. Trustee Williams stated that Mayor Towers did say he would share the information the next day. Mayor Towers stated that he said a few minutes ago that no department heads have been let go and asked Trustee Williams why she continues to discuss this. Mayor Towers addressed everyone saying that all of the department heads are still on payroll. Trustee Williams stated that during the executive session the exact words department heads/ fired were never brought up the Board was told that their contracts were not going

to be renewed and that they were going to be asked to step down or leave; they were not given a pink slip but a choice to step down or leave. Trustee Williams stated that to her that means that they will not have their current job position; they have it today but will not have it soon. Trustee Williams stated that the information presented to the Board that night, without prior knowledge or discussion and solely due to evaluations done by the Mayor, was that four department heads would be let go due to the evaluations. Trustee Williams stated that she felt that information was extremely important considering that the Mayor stated that Friday of last week would be their last day. Trustee Williams stated that clearly did not happen and she does know why because once again the Board is left out of the loop. Trustee Williams stated that as a Board they have a responsibility to know why they are being let go and a responsibility and right to know what the Mayor based his decision on. Mayor Towers restated that at this time nobody has been fired; they are still on payroll.

Trustee Williams asked Mayor Towers if he did state at that meeting that they will either have resign or they step down. Mayor Towers stated that he would give everybody an option in due time. Mayor Towers stated that they are still in the process of meeting with the department heads. The only department head who has resigned is Fire Chief Sewell. Other negotiations are ongoing.

Trustee Williams asked if part of the negotiation process is the opportunity for the department heads to remain at their current position. Mayor Towers stated that they do not know that yet; they are still gathering and talking to them. No decisions have been made. Trustee Williams asked if the opportunity to remain the Treasurer, Police Chief and the Public Works Superintendent is still on the table. Mayor Towers stated that they are still talking to those department heads. Mayor Towers stated that when any decisions are being made the citizens of Sauk Village will be the first to be notified. Mayor Towers stated that he did not understand; anytime there is a Board meeting in closed session regarding personnel it is supposed to remain in closed session. Trustee Williams stated that it was her understanding that information from executive session could be brought out into the public as long as no names were used. Trustee Williams mentioned no names. Trustee Williams asked VA Vasselli to help to make the Mayor and the audience aware of the proper procedure of an executive session. VA Vasselli stated that he would brief the issue and have an answer in a week.

(Mayor Towers returned to the bid process and recognized VE Czarnik)

Returning to Miscellaneous, Trustee Anderson thanked everyone for coming out; it was nice to see a room full of active citizens. Trustee Anderson invited the audience to come back next week and every 1<sup>st</sup> through the 4<sup>th</sup> Tuesday.

VC Williams stated that she is also attending the IML Conference at her own expense; it is very important that the Board attend this conference

### **9b. Questions from the Audience**

Mayor Towers asked the audience to please limit their time to two minutes and respect everyone else's time.

Rose Langston stated that there have been many rumors circulating and that she was very concerned that the Police Chief and Public Works director are the employees that are being considered to be let go; they might be here today but that does not mean that they might not be here tomorrow or by the end of the week. Rose stated that she has never worked with anyone as nice as him; he goes out on his own time and Rose sees him around the Village all of the time attending events. Rose also stated that Kevin Weller has devoted a lot of years for the Village. They both have been excellent employees. Rose stated that she has known Jeremy for many years, enjoyed his work and wished him good luck on his retirement.

Ernest Walker, Peterson Avenue resident, asked when we would get good water; the water is not worth paying for. Mr. Walker also stated that having the street sweeper come before the garbage pick up is wrong.

DH Weller stated that the sweeper goes out once a month; the 3<sup>rd</sup> week of the month on garbage day when the streets are clear but not necessarily behind the garbage truck. DH Weller stated that there was a recent incident on Carol Avenue that was addressed when residents called.

Debbie Carl stated that she could not hear Trustee Benson when he gave his report and asked him to repeat it. Trustee Benson stated that they will be closing down the play lot on Carol Avenue due to damaged equipment and unsafe environment in that area. The play lot will be reopened once the equipment had been replaced or repaired. The Parks & Rec committee along with Public Works, the Mayor and the Chief of Staff will work to reopen that park. The retention pond next to that park also needs to be addressed. Debbie asked if there has been any word about the grant repaying Parks & Rec for funds used for the, if the grant was earmarked for that event and can it be used for that event. Trustee Benson stated that the grant has been issued to the Village and now the grant funding will have to come from Finance Director Sterrett; the grant was earmarked for

Parks & Rec and youth services; the festival was a Parks & Rec youth festival and the grant could absolutely be used for the festival.

Village Clerk Williams asked anyone with questions to speak up and give their name and asked the audience to hold their conversations.

Darrick Thompson, 217<sup>th</sup> resident, stated that the Board was chosen by the people, for the people to be the leaders to represent the community; when the Board does not walk in unity with the Mayor it hurts the residents. The Board also needs to do their job and work to make the right decisions and work with the Mayor or there are others who would love to work with the Mayor. Mr. Thompson also stated that the Police Department is writing tickets because we are hurting for money.

Alma Walton, Lincoln Meadows resident, stated that she knows the Board is there for the people. Mrs. Walton is concerned about a pothole that has been there for almost 2 years and asked Public Works to address that issue. Mrs. Walton stated that earlier she asked the Chief of Staff if we could hook up the water from Ford Heights since they have Chicago Water; she stated that she would have to see how beneficial it would be with the cost of putting new pipes in, etc... Mrs. Walton suggested that the Village should hire an independent auditor to look into the Village finances to make sure that there is accountability in the financial department; that there is no underhanded activity and that no one left with any money like what happened in the school district. Mrs. Walton brought in a sample of the water and asked if any Board members would drink it. Mrs. Walton stated that she pays too much on her water to have to bring water in from the outside; she is looking forward to the new administration moving forward and solving the water issue.

DH Sterrett stated that the Village is audited every year by one of the top 10 national firms, McGladrey & Pullen, and they would report if there was anything wrong going on. DH Sterrett stated that the auditors have never disagreed with management on anything of a material nature. Mrs. Walton asked if the last audit was before the financial crisis or after. DH Sterrett stated that there is an audit going on now.

Miss Johnson, 14 year resident, has been disabled with pancreatic cancer by drinking the water; her doctor told her to leave the area and she left for 3 years and her pancreas got better. Miss Johnson stated that the people have been very disrespectful and disconnected her water over a \$7.49 bill. They cut her water off every other month. Mayor Towers asked Miss Johnson to meet with the Chief of Staff to address her water being disconnected and that he would address the water issue with the group at the end.

Larry Stewart stated that the minutes of the last meeting stated that we were broke but it does not address how we got there; this did not just happen –it has been an ongoing problem. Larry recalled the 1.5 million dollars in impact fees that were never received. Larry also recalled from the minutes that Trustee Williams stated that somebody should be able to explain what happened and that speaking with the past Mayor and Village Manager might be a good idea. Larry further stated that Chief Sewell did make it clear that the grant money was used for the fire truck and bond issues are used to get caught up but there was not enough to continue to operate. Larry stated people in the previous administration were entrusted to keep track of the budget did not do this and it needs to be investigated.

Cathy Springs, fairly new Charlotte Court resident, thanked the Police for getting rid of two problems on her block. Ms. Springs stated that there should be lights in the area where the young resident was killed last year; this should be lit in her honor. There is a lot of traffic there at night.

Ernestine Blackmon stated that she feels that the financial problems of the Village are affecting the children of this school district. Ms. Blackmon stated that she received information about the No Child Left Behind Act but would like more information. This would be beneficial to many children but the school could not give her the information. Trustee Burgess suggested that she attend the School District meeting on the 3<sup>rd</sup> Thursday at 7 pm at the Administration building.

Captain Richard Atwood, 14 year veteran of the Sauk Village Fire Department, stated that the Sauk Village Fire Department also wishes Chief Sewell the best as he starts a new chapter with the Flossmoor Fire Department. Captain Atwood stated that as the Board plans to ask Deputy Chief Stoffregen to step up as Fire Chief the department supports Deputy Chief Stoffregen wholeheartedly and is confident that he will take the department into the new chapter of their lives.

Sid Harris, resident of Carol Avenue, stated that there needs to be a 3 way stop sign at the school bus stop. The children have to run away from speeding cars.

Mayor Towers stated that he knows that petitions have been signed and asked who he gave them to.

Village Clerk Williams stated that the petitions were immediately given to the Chief of Police and the Chief of Police addressed the petitions at the last Board meeting.

Levi Futrell, Carol Avenue, stated problems with the way the grass is cut and that there are only two swings in the park and a basketball court is needed for the children.

Carlton Chilton, Carol Avenue resident, stated that until the stop sign is placed more police appearance is needed. Police say they cannot do anything about the residents speeding because they do not see it. There is also a problem with crowd control after school; kids are fighting. Mr. Chilton stated that last week 15 kids tried to jump on his son and police showed up while he was breaking it up. Mr. Chilton told the police he wanted something done about it but they said they could not do anything without giving his son a ticket. Mr. Chilton wants the police to do the job so the town won't have to take it into their own hands.

Marie Pielli, 46 year resident, stated that she still drinks the water. Ms. Pielli asked if the Village was in danger of losing 9-1-1 call center due to the financial setback. Mayor Towers responded "No". Ms. Pielli stated that she backs the Chief of Police 100%. Ms. Pielli stated that her brother trained him as a cadet. Ms. Pielli stated that she felt it was ludicrous what is going on in the Village; if anyone's jobs should be safe it should be the department heads jobs. Ms. Pielli stated that Chief Lacheta has worked his way up through the ranks and knows the Village back and forth. These people know the Village and they should stay.

Philip Bazile stated that an incident report was filed on him when he inquired about whether the grant was specifically earmarked for student activities and programs; the incident report was meant as intimidation. Mr. Bazile was just looking for checks and balances; if the grant money could not be used for the festival then how would the festival be paid for. Mr. Bazile stated that the residents elected the Board and the residents are the Boss; he was not undermining anyone but just wanted to make sure that the Village was not in trouble for using those funds. It has been stated that we cannot use the grant money for the festival; then Trustee Benson stated that the funds could be used for the festival. Mr. Bazile asked how the \$10,000.00 in bills from the festival would be paid. Trustee Benson responded stating that Mr. Bazile took it upon himself to call Jesse Jackson, Jr.'s office to inquire about the grant stating that Trustee Benson and Chief of Staff Corley gave him permission. Mr. Bazile lied and charges were filed against him. Trustee Benson stated that he will not answer Mr. Bazile with regards to the intimidation because he is not aware of his intentions; his intentions were false earlier and are probably false now. Mr. Bazile stated that he asked Trustee Benson for the grant information was told he could not have it; as part of public information we should have access to that grant. Mr. Bazile stated that he did call Mr. Jackson's office stating that he was working with Mrs. Corley to see whether or not the grant was earmarked for festival activity; he later apologized to Mrs. Corley for lying. The representative who Trustee Benson stated was in charge of the grant was actually not a part of the grant for 2 ½ years. Mr. Bazile stated that the grant was in fact earmarked for the Police and Fire Cadet programs and summer program for the kids after school got out; criteria had to be met and festivals do not meet that criteria. Mr. Bazile stated that Trustee Benson also lied when he stated that it was a kid's festival; it was not a kid's festival- there was alcohol served during the festival which the grant cannot be used for that. Mr. Bazile did not want to expand any further at this time other than to ask if the Mayor and others are stating that we are broke – how will we be paying for the festival. Mr. Bazile stated that we may have been able to keep someone employed.

Henry Lott, 47 year resident, stills drinks the water. Mr. Lott stated that the water is hard, Public Works does a great job, but we cannot afford Lake Michigan water.

Lawrence Brady, 38 year resident, stated that everyone was aware that the water has been always been an issue and stated that the Mayor was a fool to try to change department heads.

(Order was reinstated after Mr. Brady was removed)

Barbara Fosle, 20 year plus resident, asked if the Board has considered cutting their own salaries before cutting positions and jeopardizing the citizens. Mayor Towers stated that he has not looked into cutting everyone's salaries. Ms. Fosle asked who the man sitting on the Mayor's left was and what the cost to the Village is to have him there. Mayor Towers stated that he is the Village Attorney and that he is paid no where near what the Village Attorney was paid by the previous administration.

Ms. Fosle asked if there was a cost to the Village for the Citizens Police Academy. Trustee Anderson stated that there is no cost because Chief Lacheta and the police department have used the skills and knowledge of the officers to develop a curriculum themselves. Trustee Anderson also stated that anyone interested in signing up should visit the police department and complete the application; there is only 10 people signed up and they would like 40 participants. Ms. Fosle stated that she participated in the program 20 years ago and it is a great program but again asked if the taxpayers will pay for the program. Trustee Anderson restated that it will not cost the taxpayers money.

Ed Monroe, Cornell Avenue resident, stated that all of the departments are doing a great job and he wished that a solution could be found to avoid people losing their jobs. Mr. Monroe stated that he remembers a picture of the party that was elected and after being to two meetings he does see that picture anymore. Mr.

Monroe suggested that he sees a lack of respect and that the Board should work together to address the issue of communication.

Tom Ribicki, 34 year resident, stated that Chief Lacheta is one of the greatest police officers that have ever patrolled the town; it would be a total injustice if he were asked to leave. Mr. Ribicki asked Mayor Towers how long he lived in Sauk Village. Mayor Towers responded 12 years. Mr. Ribicki stated that residents that have lived here for many years know that Chief Lacheta has done more for this community than anyone else here; he has saved babies, saved boys- this is the wrong position to cut. Mr. Ribicki stated that there is crime everywhere but that Chief Lacheta and his officers have worked hard to keep the streets as safe as they are.

Javette Jones stated that she feels that anything that is included in someone's personnel file should not be discussed in public. Mrs. Jones stated that both men do a fine job and that Chief Lacheta has always worked out her problems. Mrs. Jones stated that whatever brought all of these people to the meeting today she wished that they would also go to the School Board meeting because there is a serious problem over there. Mrs. Jones stated that the youth group is meeting after school from 3pm – 6 pm; 3-4 pm is homework hour and 4-6pm is structured activities. Mrs. Jones stated that the program is free to help get kids off of the street; she volunteers by herself and she is looking for more volunteers. The program runs Monday through Thursday from 3 pm- 6pm. Tell the kids where to go.

John Reyes stated Sunday he met with the people who walked in the neighborhood. Mr. Reyes stated that the residents are not here to gripe but to show concern for their property, taxes, children and the progress the Village makes in these hard economic time; it takes a Village to raise a Village. Mr. Reyes stated that there is a new era with new elected officials that need to work with the residents. Data is heard across America and now we need answers. Mr. Reyes stated that there are many abandoned homes in the community and there should be an ordinance stating no trespassing on private property. Mr. Reyes addressed the Board stating that they are the leaders of the community and that they must reach out to the good people of the community. Mr. Reyes stated that he does not come here often; you don't want to see him; he sent the Mayor of Calumet City to jail. Mr. Reyes asked that the Board work with the people or the people will work against them.

Pat Holland, 30 year plus resident, stated that the minutes of September 15, 2009 says that we have been robbing Peter to pay Paul and asked if the rumor that a publicist was hired at a cost of \$30,000.00 is true. Mayor stated that was false. Mrs. Holland also stated that the minutes reflect that a speech writer was hired but that at least \$1,500.00 has been reimbursed. The Mayor stated that is correct. Mrs. Holland stated that she has not heard what plans there are to fix the financial situation and asked if the resident's safety is in jeopardy. Mrs. Holland also questioned if the fuel is being paid for, are chemicals to treat the water being purchased, our garbage bill hasn't been paid- what happens now? Mrs. Holland stated that it was clearly stated tonight that the Police Chief and Fire Chief have full support of their departments and most of the people and we hear you might be fired/ you might not be fired; they know they have our full support. Mrs. Holland stated that the budget is in bigger trouble than worrying about department heads getting fired.

Trustee Williams addressed that Mrs. Holland brought up the question if a publicist was hired and Mayor Towers answered that a publicist has not been hired. Trustee Williams stated that an invoice was presented to the Board from First Trace Publications which was used as the public relations firm prior to being sworn in on May 12<sup>th</sup> and after, including \$75.00 per hour for sitting in at a Board meeting for 4 hours. Trustee Williams stated that the invoice in the amount of the \$1,500.00 for that public relations company was paid and that it was her understanding that they have refunded \$800.00. Trustee Williams was not present at the meeting where the discussion took place but she was informed that the Board agreed that this company can be used at the Mayor's discretion for any type of public relations. Mayor Towers stated that he did say that there are times that issues need to be addressed in the paper and someone needs to be hired to see that done. There was a firm hired about the issue about the water and to help the Mayor write his Sauk Talk article. No one has been paid since that time and the company did refund some of the money. Mrs. Holland stated that Trustee Hanks stated that only payroll, insurance and bonds will be paid, no other bills can be paid, but people are paid to write articles. Mayor Towers stated that was back in May when he was sworn in. Mrs. Holland stated that according to what has been said we were broke in May. Mayor Towers stated at that time he did not know we were broke; he inherited this when he came – he did not know Sauk Village had a 1.5 million dollar deficit. Mayor Towers stated that no one has been hired since then to write speeches and that should be the end of that. Trustee Williams clarified that it was a partial refund; there were items that were written before the Mayor was sworn in. Mayor Towers stated that an article was released to inform the public that the water was contaminated. Trustee Williams stated that she has no problem with public information; she chairs the Public Relations committee that puts the Sauk Talk together; which is sitting in the hallway- source of information that is not able to be sent out because there is no money to send it out. Trustee Williams stated

that the problem is when a public relations firm is hired to write an article for the Sauk Talk. Articles are written by the Trustees and department heads or their designees but no one is paid \$75.00 per hour to write their articles. Trustee Williams stated that IEPA issues do have to be written and submitted to the public and a regularly syndicated paper but in the past that was written by Village employees; there are people with multiple degrees on staff that should be able to write those articles.

Lawrence Blackful stated that this is the first Board meeting that he has attended and he will be attending more. Mr. Blackful stated that he is disheartened to see people who were unified during the election process so ununified now. He is not seeing change based upon the campaign promise. Mr. Blackful states that he hears a lot of hostility directed towards the Mayor and commends his character on how he is handling it. Mr. Blackful stated that these problems that did not begin when the Mayor was elected and there are present Board members that were on the Board then that are aware of things that have been happening over the years. There is a problem with the water and Mr. Blackful stated that the residents should do something about it, approach legislatures, network with Ford Heights to see how they got Lake Michigan water. Mr. Blackful stated that we should be put our petty differences aside and the disagreements that are being displayed publicly should be dealt with in private and look professional.

Bryan White, Jeffery resident, thanked the Mayor for inviting him and his wife to their first ever Board meeting. Mr. White stated that now that he is here he is witnessing things that he sees children do. He is witnessing the problems we have as brothers and sisters. Mr. White stated several references between family members and the lack thereof. Mr. White stated that the concerns for the potholes, drinking water and all of the other nitpicking, worthless issues he has heard has turned this into a three ring circus; if you support any organization this would be the quarterback (pointing to Mayor Towers). Mr. White addressed Trustee Williams and asked how many pages the Sauk Talk is and agreed that no one should have to write someone else's article. Trustee Williams stated that the Sauk Talk is 12 pages. Mr. White stated that everyone has a complaint but no one has come forward with a solution. Mayor Towers stated that he has an open door policy. Mr. White stated that he was offering a proposal and solution to Mayor Towers and the Board. Mr. White stated that he represents the parents who he has met and as someone who has signed contracts for kids in the area to be their mentor for the next 12 months to keep them safe from other corrupt individuals. He thanked the Mayor for inviting him. Trustee Williams stated that she would like to address Mr. White's comments because they seemed to be directed toward her. He agreed. Trustee Williams stated that she is 27 years old and has lived in the Village for almost 23 years. Speaking about parents, Trustee Williams stated that her father is in the audience and her mother is the Village Clerk. Trustee Williams stated that her parents have stood next to her for her entire life and understands what he is saying about having that support system in place; not only from parents but from other people as well. Trustee Williams stated that there are people in the audience that have supported her. Trustee Williams stated that what her parents, extended family and her education have taught her is what is right and what is wrong, and to fight for what she believes is right or wrong. Trustee Williams stated that was glad that this is Mr. White's first Board meeting and that she would love to see this room filled every Tuesday. Trustee Williams stated that part of the disconnect is that the residents are not here every Tuesday to hear not only herself, but other Board members as well, requesting information, asking questions and being told you cannot have that; or being told that it will come in a memo that never comes. Trustee Williams stated in reference to the picture Mr. Monroe spoke of, she sees people pointing her out, she stated that she did run with a certain number of people- Citizens For Progress. The Mayor stated that when he got in he would do a 90 day evaluation of the department heads and the department heads would have to be accountable. During the campaign, the Mayor stated in public that a trustee would be appointed to every department head. This has not happened. There have been many things that he stated that have not happened. Trustee Williams stated that it was her experience with the prior Board that when she asked for information she got it; she is finding out now that when she was given the information it was not always the correct answer. Trustee Williams stated that at a previous meeting she showed past minutes where she asked about the budget and was told everything was okay- we were at where we supposed to be. Trustee Williams stated that last week she made the statement if she and other Board members were being told by the Finance Director, and the past Mayor and Village Manager that everything is okay then why all of a sudden is there no money. Last week Trustee Williams suggested bringing in the old administration to ask them questions to see what happened and explain the situation. Trustee Williams stated that at no time will she blindly follow anybody. Mayor Towers stated that she had made her point and it was time to move on.

Pam Stewart stated that Chief Lacheta was the first police officer that she met in Sauk Village and she has never had a problem with him; she agreed that the water is hard.

Fran Hamilton stated that we need to keep the department heads. People say they have not done anything but they have done a lot here. There have been a lot of changes. People are always getting tickets about their property, what about the apartment building that burnt down two years ago. It is an eyesore. DH Jasinski stated that she understands Mrs. Hamilton's frustration and stated that permits have been pulled to demo the building.

Will Smith, 25 year resident, did not want to see the Mayor disrespected; it never happened before. Mr. Smith stated that the Mayor has done a great job. Mr. Smith asked where everyone was when there was a presentation stating that the Village was on target. What happened? Mr. Smith stated that we need to get the past Mayor and get the money. This Mayor just got in - how do we make up a 1.5 million dollar shortfall.

Trustee Hanks asked to clarify information regarding the previous administration and the shortfall of 1.5 million dollars. The 1.5 million dollars was anticipated funds to be received from impact fees. These impact fees were not received. Trustee Hanks also stated that the anticipated new construction fees and permits were not received. The anticipated development growth in TIF 4 was also not received. Trustee Hanks stated that when you develop a budget you anticipate what you will make in the following year- the financial director told us that we have \$200,000.00 that the Village has not received to make payroll and run the Village. Trustee Hanks stated that no one on this Board or the previous Board took any money- the budget is based on anticipated funds. Every community, state and county is hurting. California is giving IOU's because they have no money. Trustee Hanks stated that everyone on the Board knows that they are a servant of the people and the people are the ones who put us in that place and that you are the Boss. Trustee Hanks stated that his ears are open and that he has always stated that he is a servant of the people and truly believes that and he will continue to be a servant of the people.

Vance Persons, Chappel resident, stated his concerns about only three things being paid; payroll, insurance and bond payments are important but will the lights be going out in Village Hall.

Mary Ellen Ewing stated that in the Sauk Talk, that most people will not see, Chief Lacheta wrote an article about a grant the Village received in the amount of \$238,000.00 for a new police officer but we have to keep him on for one year after the grant runs out in 2013. Ms. Ewing asked if we will lose that grant. COS Corley stated that she received a phone call today; the grant was approved; the grant will provide the payroll for that one officer for a period of three years. The only obligation to the Village is to keep the officer for one year after that. Ms. Ewing asked if Chief Lacheta was responsible for getting that grant. Chief Lacheta stated that he was one of the people responsible for obtaining the grant. Ms. Ewing stated that we should try to keep people who get grants for the Village. Ms. Ewing asked if the water report is placed in the Sauk Talk every year. DH Weller stated that the water quality report is in the Sauk Talk every year.

Mike Bartnicki stated that microphones are needed; the residents are not able to hear anything. Mr. Bartnicki stated that he is currently still unemployed and there is a lot of information out there about Village layoffs but nothing is clearly stating that he was not terminated for cause or terminated due to a 90 day review. Mr. Bartnicki is again requesting that the Board write a letter including the word "layoff" which is a legal term. Mr. Bartnicki stated that as a 64 year old going out on interviews he needs a letter that does not suggest he was terminated for cause. Mr. Bartnicki stated that he hopes Chief Lacheta keeps his job because he has always been excellent to him; he thanked Sherry; it was wonderful working for her. Mr. Bartnicki stills lives in the Village and despite how things ended, apologies have been made and he wishes everyone well.

Nate Griffin, 29 year resident, stated that he has seen the Good, the Bad and the Ugly of Sauk Village. Mr. Griffin stated that the Board members should stay encouraged and that arguing with each other will not get the job done; you need to work together. Mr. Griffin stated that no Board can do in 4 months what no Board has done in 52 years; do your job and do it right, don't step out for nobody, nothing gets done in turmoil; follow the leader.

Tom Nugent, 35 year resident, stated that a referendum was presented to the Board years ago and the residents voted to keep the water they have. Mr. Nugent suggested another referendum and the residents need to be prepared to pay for the water.

Dennis Wolski stated that the apartment building on Jeffery should be torn down because it is an eyesore and asked who is responsible for the rental homes in Sauk Village. Mr. Wolski stated that there are problems with tall grass and cluttered gutters at abandoned homes. He asked what can be done. DH Jasinski stated that the houses could be vacant because they are in foreclosure and homeowners are losing their homes. DH Jasinski stated that tickets are being written but it is not always clear who owns the home or what bank is in charge; it also costs money to place a lien on the property. DH Jasinski stated that if he wanted to report a particular property to her she would investigate it. Mr. Wolski stated that Code Enforcement always does their job and some people complain only because they are tough; he is okay with that.

Rose Langston stated that she has been a resident for over 49 years and she drinks the water. Mrs. Langston stated that she realizes that the hourly rate for the attorney is less than the last attorney but overall he is here all of the time- doesn't that add up. Mrs. Langston also stated that she does not see charges for the attorney on the Accounts Payable. With regards to the referendum and water, Mrs. Langston stated that it would cost more to shut down the wells and get everything piped in which could cost millions of dollars. Mrs. Langston stated that because we are at the end of the line that Lake Michigan water may not even be available to us; the well water has never been rationed but if any line in between would get shut down we would not have water that we need; being at the end of the line may also mean we may not have the water we need to water our lawns, wash our cars, etc...

Resident asked if at future meetings people could only speak once. Trustee Williams stated that was what open Board meetings are for- open comments.

Village Clerk Williams was not recognized to speak and asked to be recognized. VC Williams stated that she has been instructed previously that she has to reserve her comments until after the Board and the members of the audience are allowed to speak. Village Clerk Williams stated that it needs to be clarified if she is a member of the audience or a member of the Board. Village Williams stated that if that is not the case then she would like it in writing that she is member of the Board and that she will be addressed when the Mayor asks for questions and comments from the Board of Trustees; she is the Village Clerk not a Trustee but she is on a fine line- she is a resident. Mayor Towers allowed VC Williams to speak. Trustee Anderson interrupted VC Williams asking for the Deputy Clerk to record the minutes while she would be speaking. VC Williams stated that she is recording the minutes on the tape and they will be transcribed in written form; this was never requested previously when the VC spoke. Mayor Towers stated that he agreed with Trustee Anderson and that it is the job of the Village Clerk to record the minutes. VC Williams asked for clarification on exactly what her roles and responsibilities at the desk should be; VC Williams stated that at the conference she will ask what the clerk can and cannot do; she is tired of being shut down. Mayor Towers told her she could speak. Debbie Williams, 22 year resident, is saddened to see so much experience walk out of town. As a resident, she has worked with so many of them for many years on so many different levels; and given the utmost respect in those circumstances. Mrs. Williams stated that she does not know what will happen, who's fired, who's terminated or who will be asked to leave; but to Jeremy – Great Job, Kevin Weller - Great Job and to Tom Lacheta she cannot even begin to tell him what he has done for her family and the children of Sauk Village.

Mrs. Williams asked Tom Lacheta for help with the youth group and he was always there. This youth group did not just get started. Mrs. Williams was actually a founding member working along with Mayor Towers to help form the Concerned Citizens youth group; Tom Lacheta was there tooth and nail even when it was not favorable to the old administration. The old administration frowned on what he did for the group but he did it because he respected Mayor Towers, herself and the children and families of Sauk Village. Mrs. Williams thanked Chief Lacheta and stated that without him those kids would not have had the pizzas, the pop, his guidance and lectures and when they needed help they knew to go get his help and the help of Officer Morris and officer Becky and all of the other officers; he is the back bone of our community. Mrs. Williams also stated that she is sorry to see the experience go and knows that all good things come from change. Speaking as a clerk, having run with the Citizens for Progress party, she was told that each trustee would be appointed a department head and that we would strengthen what we already had- the strength within our community- the wealth of knowledge in all of you; how do let all of this experience and knowledge go at one time.

As a clerk and check signature, who took office on May 12<sup>th</sup> and was not on the past Board but attended the board meetings regularly for 5 years, she remembered minutes from the Board meeting of February 3<sup>rd</sup>, 2009 where it was stated by Village Manager Dieterich that most of the Village's debt was TIF related. At that time the situation was not grave- how did it get grave so quick. Speaking as a Village Clerk, VC Williams stated she is glad to hear from the Finance Director that there will now be financial reports at every Board meeting; we should have been getting financial reports since February and as a check signer VC Williams stated that she does not feel comfortable signing checks. Mayor Towers stated that her 3 minutes were up.

Trustee Anderson stated that most of the audience was there because of the concerns the media raised over Chief Lacheta and suggested that he may want to speak. Chief Lacheta stated that he does not know where they are going with this; if he will be Chief for a month or until whenever. Chief Lacheta stated that as a 17 year old Marion Catholic graduate he changed from his cap and gown into his cadet uniform in the car and started his career with pride, integrity, professionalism and honesty and has done so for 28 years. Chief Lacheta thanked everyone for their kind words stating that he would like to share what will be happening but he does not know. Chief Lacheta stated that regardless of whether or not he is there to remember that the officers here are an awesome group to work with; some of the finest, well trained, dedicated professionals you

ever met. Chief Lacheta told a story where a baby died and no one claimed the baby; the Police Department claimed the baby. They paid for the burial and funeral as a family. Those policemen will continue to risk their lives. Chief Lacheta does not know his future but did acknowledge his family and the fact that he may be unemployed for the first time since he was 15 years old; being in limbo is terrifying. Chief Lacheta stated that he spent lots of Saturdays and Sundays here. Chief Lacheta stated that he respected the positions of the Mayor and the Chief of Staff; he will talk with them and make a very difficult decision. Chief Lacheta thanked everyone for the heartfelt words.

## **10. ADJOURNMENT**

Mayor Towers asked for a motion to adjourn.

Trustee Benson made a motion to adjourn and Trustee Hanks seconded the motion to adjourn.

All in favor.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Absent: None

The motion carried and the meeting was adjourned at 10:00 PM.

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Mayor

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Village Clerk

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER OCTOBER 6, 2009.**

**CALL TO ORDER**

Mayor Towers called the meeting to order at 7:03 pm.

Village Clerk Williams called the roll.

Present: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams.

Absent: None

**1. Insurance Renewal Update- Chief of Staff Corley**

**a. Principal Life Insurance Renewal Extension to December 2009**

COS Corley stated that there was an insurance update with the union reps for the Administration, Public Works and the FOP. Principal Insurance, (presented previously by Dean Cass) is on board with extending the renewal date until December 2009.

**b. Lambent Insurance**

The union reps wanted Lambent to provide a 90/10 run of the insurance. The Board previously chose option #1 which was an 80/20 plan. They also plan to grieve that 80/20 is not “substantially the same” as is stated in their contract. COS Corley asked for direction from the Board; whether to choose 80/20 or 90/10. This would apply to the PPO only; the HMO would stay the same. COS Corley stated that the TCO contract has not been fully yet and they are working with a \$100.00 deductible. Lambent told the union reps that the contract was only specific in that it gave parameters that you could not exceed the \$250.00 deductible and the co-pay that increased by \$5.00. The union plans to argue that the contract has terminology stating that it must be “the same” in regards to the 90/10. Trustee Anderson stated that this has been discussed for several months and does not need to be discussed anymore; the Board has been in limbo and the unions and employees know the financial state of the Village. Trustee Anderson said that the Board needs to stick with the plan that was chosen and make the decision final so they can prepare for the financial needs of that plan. Trustee Hanks requested that Lambent provide the Board with a layout of the plan showing the PPO with both the 80/20 and the 90/10 for a better understanding of the cost difference.

Trustee Benson stated that the Board has had the opportunity to discuss both proposals with both insurance companies 2 or 3 times; why revisit it- the Board already discussed and voted on the 80/20 and agreed to it. It was pointed out that the choice of broker was voted on. Option #1, which included the 80/20 plan, was discussed at a Committee of the Whole meeting and the consensus was to choose that option, but there was no vote. When this was presented to the union reps they wanted a 90/10. Trustee Myers stated that Option #1 was discussed and agreed to with no vote taken; the unions can present the case again if they want to. COS Corley stated that the unions will only address this again if the Board stays with Option #1 with the 80/20. Trustee Benson wants to review the minutes for clarification.

Trustee Williams restated that Lambent should provide the differential between the splits. COS Corley stated that the info will be in the Board packets or sent by email on Friday.

**2. Village Financial Matters-Finance Director Beverly Sterrett**

**a. Amendment to Budget**

**Opening of 3 new accounts to deposit garbage payments, water/sewer payments and bi-weekly insurance payments**

DH Sterrett stated that signature cards have been signed and given to the bank to open the new bank accounts for the garbage(waste management) and water/sewer. There was no new account opened for the bi-weekly insurance; there is already a payroll account and the insurance will be paid from that account. Trustee Williams asked who signs the signature cards and if two signatures are needed on the checks. DH Sterrett stated that the Mayor, Clerk, Treasurer and the Chief of Staff are signers and two signatures are required. VA Vasselli verified that the Board consents to the opening of these accounts and reiterated that the purpose was to separate this money from the General Fund and to make payments from these accounts for those specific purposes. VC Williams stated that when she was asked to sign the signature cards she was also asked to sign a banking resolution that states that only one signature from either the Mayor or Chief of Staff is required in order to perform transfers, withdrawals or open new accounts. VC Williams stated that she compared that banking resolution with the one that was signed in May for the General Fund and Payroll Account and found that the earlier resolution stated “any two signatures” where the latest resolution states “singly” by the Mayor or Chief of Staff for Signatory Change, Transfer Authority, etc.. VC Williams asked if there was a reason for this change. VC Williams stated that she asked DH Sterrett to inquire about that when it was first presented to her stating that she was uncomfortable signing the document giving “any one person” full authority to perform financial transactions on behalf of the Village. DH Sterrett stated for clarification that the personal banker who handles these accounts wrote both resolutions without her input. VA Vasselli asked DH Sterrett to inform the bank that two signatures will always be needed to perform all transactions, including signing checks. VA Vasselli stated that before the resolution is ratified at the next meeting the appropriate changes will be made. Copies were given to the Board per Trustee Benson’s request. VC Williams also stated that there is a blank slot on the resolution asking for the number of signatures and that “any two” also needs to be inserted there. DH Sterrett stated paperwork has been completed prior to the accounts being opened formally; pending Board approval next week. Trustee Hanks stated that the Board meeting minutes approving the opening of these accounts needs to accompany the signature cards and banking resolution. VA Vasselli stated that with the consensus of the Board, he will notify the bank in writin the Board will vote to approve the opening of these accounts at the next meeting and those minutes will be provided to them at that time. VA Vasselli verified that accounts will not be opened or funds deposited until after the next Regular Board meeting in one week. It was further stated that the Finance Director can transfer singly under the direction of the Mayor or Chief of Staff.

#### **b. Requisition Certificate #70**

COS Corley presented two requisitions representing draw downs from TIF 2 and TIF 3. Certificate # 70- \$16,854.65 includes a draw down for Baxter & Woodman, Kane, McKenna and Robinson Engineering. The documents were incomplete and COS Corley stated that she would verify these figures and recopy the information for the Board.

#### **c. Requisition Certificate #71**

Certificate #71- \$4,215.78. Trustee Hanks inquired about TIF reimbursement. DH Sterrett stated that TIF hours worked were last tracked in 2006 and this was used as a rationale to determine the TIF reimbursement for 2007 and 2008 since no actual records were kept during this time. Kane, McKenna agreed with this rationale. Trustee Hanks stated that in 2006 there was a lot more building taking place and a lot more meetings; last year permits were down especially in TIF #3. DH Sterrett stated that she spends more time now than in 2006 tracking approximately 35 bank accounts. DH Sterrett further stated that in 2006 she spent about 8 hours a month on TIF 3 and now is spending about 8 hours a week and that monthly meetings have always taken place and actual records are being kept now. Mayor Towers asked Trustee Hanks if he feels that the reimbursement should actually be lower. Trustee Hanks stated that it just needs to be quantified; there was a lot more going on- meeting with potential developers and more

economic development meetings. DH Sterrett felt that this was a conservative number because she was not charging the Board's time with this number for 2007 and 2008 and that was considered in 2006.

**d. Extension Request on Promissory Note- to be an ordinance for the next meeting**

COS Corley stated First Midwest Bank has agreed to extend the Promissory Note in the amount of \$200,000.00 until January 1, 2010.

DH Sterrett gave the financial update and reviewed the monthly statement with the Board that showed the monthly revenue and where the budget stands and asked if the Board was comfortable with the format. In August, after 34% of the year had elapsed, the total general revenues up to that point were way down at 20% , and the expenditures were 27%. The Amalgamated Bank funds have not been posted yet due to time restraints. These include funds 210- Fire, 280- 911, 410-Utility Tax, 461 & 481- TIF 2 & 3 and 605- Debt Service Fund. DH Sterrett stated that Cook County is now saying that the property taxes may not be ready until December 1, 2009 or after. A payment of \$73,000.00 was received from the State. As of October 10, 2009 there was \$88,000.00 in the bank to meet payroll; payroll is estimated at \$160,000.00. There is an AT&T bill that must be paid. This leaves a shortfall of approximately \$69,000.00. DH Sterrett is working on formulating a Plan B; we are just making payroll every time. Illinois Funds will issue short term loans to municipalities by loaning money to a bank that will work with the Village at 2% interest and they loan it to the Village at between 2% and 4 ½ %. DH Sterrett has been looking for a bank to work with the Village. The Village has several small accounts with Park National Bank and a running balance between \$100,000 to \$160,000 with First Midwest Bank along with the Promissory note with the balance of \$200,000.00 plus interest. Both banks would not work with Illinois Funds, DH Sterrett stated that there is \$9,467,495.00 in TIF accounts at Amalgamated Bank but they are no longer participating in the Illinois Funds program. DH Sterrett has also checked with Illiana Credit Union but has not had a response as of today. DH Sterrett stated she is making every effort to find a bank to work with us and stated that the Board should consider moving accounts from the banks who do not help us to the bank that does. Mayor Towers stated that the agreement would have to be checked as far as the TIF accounts. Trustee Burgess stated that the same situation occurred years ago and Attorney Vittullo handled the transaction with a Downtown bank. DH Sterrett also stated that she is confident that there is a bank that will work with us but she wanted the Board to be informed. Trustee Burgess asked if any reasons were given for refusing the loan. Park National is just not in the position to do that right now and stated the negative press about the Village. DH Sterrett will be meeting with Kane, McKenna on Thursday and they will be looking at larger banks that may be in the position to help the Village but they might also ask what the Village will do in return. Kane, Mc Kenna is also looking working cash bonds and looking for long term loans; one year won't help. DH Sterrett also looked into vehicle licenses and police fines noting that vehicle licenses have gone down every year since 2005.; there are more cars in town since 2005 and therefore there is missing revenue. DH Sterrett and Gerald Pyke are contacting the State to compare vehicle registration information. Police fines are also down. DH Sterrett submitted a newspaper article that stated the percentage of time that tickets are issued or not issued. Sauk Village issues tickets only 49% of the time which also causes lost revenue.

Trustee Williams asked what happened to the company that was working with the Village Sticker mailing program. DH Sterrett stated that they promised a savings to the Village of \$3,000.00 and there was no savings and the company did not follow through on their promise; the Village did not get the \$3,000.00 that was promised.

Mayor Towers asked the status of the red light cameras. Trustee Williams stated that a study was done to determine how many cars run the red light and stated that Chief Lacheta has been in communication with the company. Trustee Hanks also stated that there was a study done to determine if the company would profit from the cameras after making the initial investment of installing them at no cost to the Village. VA Vasselli stated that there is a rumor that the company went bankrupt.

DH Sterrett mentioned that even though an ordinance was passed in 2006 that runs through 2011 that increases water and sewer rates at in gradual steps the expenditures still exceed the revenues and this will stop in 2011.

Trustee Burgess asked if the shut off rate has increased in the past year. DH Weller stated that they have increased; the amount of the increase was not known. DH Jasinski stated that the ordinance for water has been changed but there has been no new construction. There is also a large number of foreclosures and vacant homes. It was mentioned that apartment buildings receive one bill regardless to how many apartments are in the building. Weatherstone Lakes and Candlelight Village also receive one bill and the residents are billed from within their development. It was determined that additional research will be done and this will be readdressed. DH Sterrett stated that this information will be included next week's report. Trustee Burgess asked if the Police Tow fund is still separate. DH Sterrett stated that there is a separate line item in the General Fund for Police Tow.

VC asked if there will be enough funds in the account to sign and issue payroll checks. DH Sterrett stated that at this time the money was not there but she was confident that it would be in place for payroll and the AT&T bill in time to issue both of these.

#### **e. Working Cash Bonds**

COS Corley stated that there will be a meeting regarding working cash bonds on Thursday; no trustees need to be present.

### **3. Ordinances**

**a. Illinois Funds Loan-** VA Vasselli restated that an ordinance or resolution needs to be in place naming the bank who is partnering with the Village in order to go forward. A draft copy was submitted to the Board. VA Vasselli suggested that a substantial amount should be borrowed in order to avoid the same predicament the Village faces now. The amortization of these funds can be for one year so it is recommended to take out a working cash bond to pay the short term note with the working cash bond and amortize the term of the longer term borrowing to 10 years which was researched by the prior bond council. Trustee Burgess stated that the Board needs to be informed if and when any collateral will be used to secure these loans. Trustee Hanks asked if First Midwest would loan the Village \$700,000.00 with the understanding that \$200,000.00 would be used to pay off the initial loan. COS Corley stated that they would not do that.

**b. Liquor & Tobacco Policy-** Illinois has offered a grant for \$1,100.00 to be used for Liquor and Tobacco enforcement; a sample policy was provided to the Board. A sting operation is set up to send underage people in to stores to purchase alcohol and cigarettes. This is already being done in the Village but a policy needs to be in place to validate the acceptance of the funds. Deputy Chief Sailsbery prepared the grant; the funds were received last week this ordinance will be on the next agenda for approval.

**c. Amending the Fiscal Year-** VA Vasselli referred to prior discussions of amending the fiscal year. This ordinance will be on the next agenda for approval.

#### **d. Approving Kane, Mc Kenna & Associates, Inc. as Financial Advisors to the Village of Sauk Village- Village Attorney- James Vasselli**

This ordinance approves maintaining Kane, McKenna as financial advisors to the Village. Kane, McKenna has been with Sauk Village from the beginning and they have been great through the recent process. Contracts were

submitted to the Board and nothing seems to have changed as far as rates. Kane, Mc Kenna will also be working with the Village on Thursday to help find additional funds.

#### **4. Driveway Variance- Mr. & Mrs. Vance Persons- Sherry Jasinski- Community Development**

DH Jasinski updated the Board that the Persons are moving forward with their 22 foot driveway along with the recommendation of the Zoning Board; this will also be presented on next week's agenda for Board approval.

#### **5. US Cellular Kohler Generator- Chief of Staff Corley**

COS Corley received a letter from US Cellular representative Celia who is looking to install a Kohler generator as emergency backup. There is already a contract in place with US Cellular and this would provide an additional \$200.00 of revenue to the Village. DH Jasinski stated that the permit and plans are already completed and once approved by the Board they will be forwarded to Interim Chief Stoffregen and VE Jim Czarnik. DH Weller stated that it would be located behind the west water tower inside a fenced area and will probably have a 100 gallon diesel fuel tank with the generator sitting on top with a 2-3 day running time. Trustee Myers stated that the Fire Department needs to inspect it also. Trustee Hanks stated that a firewall may need to be built. COS Corley stated that this will be removed from the agenda until the Fire Department and Code Enforcement have reviewed the plans.

#### **6. Final Security Plan- Chief of Staff Corley**

COS Corley stated all changes discussed previously have been made and the doors will now be checked by Amanda Miller instead of Joanne Paesel. Trustee Williams referred to #3 and #4 asking if there is a back up plan if the sergeant who is stationed at the meeting is called away on an emergency- what is the reason for the sergeant to be at the meeting if they are on duty and are they really necessary. COS Corley stated that in the past there was police presence at the regular Board meetings but not the Committee of the Whole. It was stated that the Police Chief is present to give his report and therefore there was not a need for a sergeant to be taken off the street for Regular Board meetings and officers could always be called in at the discretion of the Chief; strike number 3. Trustee Burgess stated that Police presence at Board meetings sets a bad tone. Trustee Hanks stated that he serves the people of the Village and does not feel threatened by them. Past meetings held in the old Village Hall were different because the Police Department was in the same building.

Mayor Towers stated that COS Corley has also assigned duties to the sergeant after the meeting is adjourned and the Board goes into executive session. Trustee Williams stated that executive sessions take place only at Committee of the Whole meetings after adjournment. There is no need to reconvene. VA Vasselli stated that executive session is a closed meeting after adjournment and therefore the Village would not be in violation of the Open Meetings Act but he will research this further and report to the Board in two weeks. Trustee Anderson stated that she felt that the building being open was for the safety of the residents more so than the Board and she would like to see all final corrections made this time because it has been discussed 4 or 5 times already. Trustee Hanks asked COS Corley to make the names more generic- do not use specific names- just position or department to avoid rewrites later.

#### **7. FOIA Request Update- Village Clerk Williams**

VC Williams stated that she prepared a memo to the Board with regards to the new Freedom of Information Act that goes into effect January 1, 2010. Several FOIA requests have come through since May 2009. Some requests have been handled timely and some not so timely. In January the 7 business day turnaround will change to 5 business days and appeals will also be more difficult. There are many changes to the current law and many changes are anticipated to the new law both before and after January; legislatures are still heavily fighting this law. Non-compliance can cost between \$2,500.00 and \$5,000.00 per occurrence, therefore, compliance will be a great concern.

FOIA requests can come through the Police Department, Code Enforcement, Administration, etc... Recently there have been FOIA's requesting financial information and not all of that information is easily attainable. These requests have not all been completed timely and if the new law were already in effect we would already have been fined a couple of times. VC Williams stated that there were opportunities at the IML conference last week where the new law was discussed. The Clerk's portion of the conference discussed the law extensively. VC Williams provided the Board with copies of the information she received at the conference. VC Williams stated that currently the Village Clerk is the FOIA Clerk but the new law states there needs to be a FOIA Officer and the Village Clerk is already an officer and would be in violation of holding two offices. A full time FOIA Officer is suggested to handle all FOIA requests that come into the Village; these need to be date stamped, time stamped and initialed by whom they are received and also mark the date that is 5 days from the received date. If there is one FOIA Officer and they are on vacation for 5 days when the request comes in then there is already a violation before the FOIA Officer even sees the request. VC Williams suggested that there is more than one FOIA Officer; one in each department- Fire, Police, Code and Administration. There will be mandatory on line training for FOIA Officers that must be completed within 30 days of the new law taking place. There is a seminar taking place October 23 from 8:30 am to 12:30 pm in Bloomington, Illinois that covers FOIA and Labor Laws and Code Enforcement strategies. This is a free seminar. VC Williams suggested a Head FOIA Officer that would oversee the department FOIA Officers and that would also stay abreast of all of the anticipated changes that will probably occur. Someone needs to maintain control and make sure that all information regarding that request is kept in a separate file and that the requests are handled promptly. If the file is ever requested and is found to be incomplete that is a violation. VC Williams suggested to the Board that someone be delegated to attend the seminar and also to decide who the FOIA Officer will be. Trustee Williams asked who would be fined if the FOIA request is not answered on time. VC Williams stated that the FOIA Officer would be in violation, which under some circumstances could even mean appearing in court in Springfield. The Clerk would be responsible to answer the charges but the Village would receive the fines. VC Williams stated that in the last few months as FOIA Clerk she has noticed that these requests are not handled as seriously as they should, often turned in late or incomplete and some have even been retaliatory in nature. VC Williams is uncomfortable with that because the information is not readily available to the Clerk in most cases and she relies on others to gather the information. There are also times that the information is offsite. For example, it is also suggested that any new contracts have a stipulation included that says that they must provide the Village with any information requested within less than the 5 days so we can complete the request. For instance, if a contractor is hired by the Village and we need to get payroll records to answer a FOIA request then they must be obligated to do so under contract. VC Williams asked VA Vasselli to respond. VA Vasselli stated that the law has been chopped repeatedly and is still a work in progress due to the fact that it is considered unduly burdensome. VC Williams said that it was also suggested that a fulltime FOIA Officer be hired but the Village does not get that many FOIA requests to justify that; there are enough fulltime employees to delegate incoming requests to. Trustee Williams stated that with the new law being so harsh and the possibility of fines to the Village the Board should be made aware of all FOIA requests. VC Williams agreed that was a good idea. Some recent requests, the FOP for example, the Board should know what type of information they are looking for. VC Williams stated that there is no specific FOIA policy in place to her knowledge. There is a form but the form does not state the fee for copying and other charges associated with answering the request. COS Corley asked DH Sterrett what the fee was and she stated that at one time she thought it was high as \$.25. VC Williams stated that she believes it is capped at \$.10 for black and white copies letter and legal size copies and that the fee is waived if the response is not answered timely. The new law requires that the first 50 pages are free which can cause multiple requests rather than one request naming several items. VC Williams asked if the Board agrees to \$.10

a page until the new law takes effect. Trustee Williams stated that she felt that someone should attend the seminar and then a FOIA policy should be put in place and restated that the Board should know the trail of the FOIA's before a charge of \$2,500.00 - \$5,000.00 is brought to the Village. Trustee Hanks agreed that the law will change repeatedly before it is put in place and that there can be several officers handling the requests after taking the on line class and no person needs to be hired to work with FOIA requests. Trustee Benson asked if the previous Board chose the FOIA Clerk. Trustee Anderson stated that as a FOIA requestor she received her information from Dick Dieterich and often they were returned asking for an extension because he needed more specific language. The request needs to be specific. COS Corley and VC Williams stated that when the FOP request came in it involved more than one department. Both VC Williams and COS Corley sent a letter and gave each department a copy of the request asking them to respond for their department. Trustee Williams suggested that the Mayor, Chief of Staff and the Village Clerk meet to discuss what the policy should be until January; it seems that there is double work now. Trustee Hanks stated that in the past the FOIA's could have been handled by either the Village Manager, Administration, Police Department, etc... VC Williams stated that she was told that it was her responsibility and since she is not a fulltime clerk she has informed the front desk to call her when a request comes in so she can handle it immediately. It was agreed to look at this later.

#### **8. Miscellaneous from the Board**

Trustee Burgess stated that the next Economic Development Committee meeting will be held Wednesday, October 14, 2009 at 6:30 pm in the Village Hall.

Trustee Benson stated that tomorrow the Parks & Rec Committee will continue to evaluate the parks and lots.

Trustee Anderson stated that the Senior Committee invites everyone to participate in the Spaghetti Dinner October 17, 2009 from 3 pm – 6pm. There will be entertainment- the Morgan Family and Flora Haynes' Line Dancing.

The cost of \$5.00 includes spaghetti, salad, drink and dessert. Tickets are available from Rose Langston, Trustee Anderson, Larry Stewart and the front office. The seniors also will be holding a senior forum on Saturday,

November 7, 2009 from 10 am – 1 pm focusing on "Taking the Mystery Out of Home Health". Speakers will be

on hand to discuss home health and housing issues for seniors. Trustee Anderson also stated that the Sauk Village Citizens Police Academy will not be continuing. It was Trustee Anderson's understanding that the curriculum

would be presented on a volunteer basis but that is not the case; the officers plan to be paid for that time. At this time, there is no money allowed for this type of overtime. Trustee Anderson apologized to the citizens who have been

actively participating and she hopes to bring this back at a later date with volunteers. Mayor Towers asked if officers have been paid in the past. Trustee Anderson stated not that she did not know but the last time this was active was

in 1995 and she was not sure. Trustee Hanks stated that they were paid as well as lawyers who came in to speak and there were also volunteers. Trustee Myers stated that the Ordinance Review Committee will meet the third Wednesday

of each month at 7:00 pm at the Village Hall. Trustee Myers also stated that the Fire Department will be at the Sauk Village McDonalds on Saturday from 11 am- 3 pm celebrating Fire Prevention Week. They will also be visiting the

public schools. The Board is invited to participate.

Trustee Hanks stated that he participated in classes at the IML conference with regards to the Video Gaming Ban and he has asked Trustee Myers and the his committee to look into the Video Gambling that the State has passed.

Trustee Hanks also stated that he asked COS Corley to look into the new massage parlor because there is an adult entertainment ordinance on the books and if this is a massage parlor it needs to be closed immediately. COS Corley

stated that she and DH Jasinski have spoken with the owner and there will be a new sign up soon with the name "Healing Hands Spa". Also, Trustee Hanks asked everyone to keep his wife and family in prayers because his

Mother – In Law passed away earlier today. He will forward all of the funeral information to COS Corley.

Trustee Williams stated that it was not clear that there was an executive session because it was printed on the back of the agenda where it normally two pages; that is a good effort for going green but she requested some kind of indication that there is a back side to the agenda be placed on the front. Also, Trustee Williams asked if the Trustees could speak in order rather than skipping back and forth. Trustee Williams stated that it appears that the Sauk Talk still will not be shipped and she inquired about the status of the Sauk Talk. This is the time of the month that she would normally start mentioning the Sauk Talk deadline for the next issue. Mayor Towers stated there is no money at this point to mail the Sauk Talk; issues have been passed out in the community and we should look at this month to month. Trustee Williams stated that people have been asking for the Sauk Talk and the printer needs to be informed. The Public Relations Committee is meeting on Wednesday, October 7, 2009; discussions have included possibly still creating the Sauk Talk and making it available on line only temporarily with limited paper copies available for those who do not have computers. The last issue as well as the last several issues are already available on line. If that is the direction of the Board then the Sauk Talk articles are due Friday, October 30, 2009 by midnight. Trustee Williams also stated if anyone has any questions about the Sauk Talk policy to see her before then. Trustee Williams stated that she requested information on September 15<sup>th</sup> and still has not received it. Emails went out to the Mayor, Chief of Staff and the Village Attorney and she has received no replies to the emails. Trustee Williams stated she was originally told that she would get the information the next day and still has not received it. Mayor Towers stated that he wants to make sure that the employees' rights are protected and not violated when personnel information is released. Mayor Towers stated that he is reviewing the Human Resource and the Rights to Know Act regarding employees' evaluations and he is not satisfied with the information he is getting and is still looking into it. Mayor Towers wanted to make it perfectly clear that he will not be bullied, threatened or pressured into releasing information that might jeopardize the Village. Mayor Towers felt that the emails were threatening and out of control. Trustee Williams asked if he was referring to the emails where she requested information on why she did not get it and subsequent emails where she asked why she was not getting the information and also asked why he chose to meet with the Village Attorney, the Chief of Staff and the Trustees individually except for her. Trustee Williams stated that she did not receive an email or phone call that there would be a meeting with him and the Chief of Staff to discuss 10 items that were discussed last week. Trustee Williams stated that no one contacted her via phone or email. Mayor Towers stated that there was a need to share important information with the Trustees and it was decided to start calling Trustees that Wednesday evening. Mayor Towers stated that they could only meet with one or two Trustees at a time in order not violate the Open Meetings Act. There was a previous Census meeting scheduled for Wednesday night so all trustees could not come in on Wednesday. It was decided to call Trustee Williams and Trustee Anderson in for Friday; VA Vasselli was supposed to call Trustee Williams about the meeting. Trustee Williams stated that she spoke with him about the issue but it was not his job to inform her. Trustee Williams asked the other Board members if any other trustee did not have the opportunity to meet with the Mayor and the Chief of Staff. It was her understanding that everyone else was called by the Chief of Staff to set up an appointment to meet with the Mayor and the Chief of Staff. Mayor Towers stated that is what happened on Wednesday but there was not time to meet with everyone so two trustees would have to meet on Friday. For the record, Trustee Williams stated that Trustee Anderson got a phone call to inform her of the meeting but she did not. Trustee Williams also stated for the record that if the Mayor is calling a meeting with the individual Trustees then she needs to be invited to that meeting. Trustee Williams stated that the Village Attorney should not be instructed to call her. The Village Attorney called Trustee Williams after she sent an email asking why she was excluded from the meeting. Trustee Williams stated that VA Vasselli never mentioned a meeting on Friday evening; he relayed the information after admitting that the Mayor instructed him to call her and he forgot to call. Trustee Williams stated that neither the Mayor or the Chief of Staff replied to the email to state that her email was referred to

the Village Attorney. Trustee Williams stated that her point is the continuing lack of communication since the Board has been sworn in. Trustee Williams stated that with regards to the Mayor reviewing the Human Resource correspondence and not being comfortable with that information it is her understanding that the Board is able to review information and documentation that pertain to the employees of the Village. Trustee Williams stated that the Board will be reviewing the files on the incoming Police Chief but she is not able to review the files with the evaluation of the current Police Chief that have cost him the reason to leave. Mayor Towers stated that those files are confidential. Trustee Williams asked Mayor Towers to provide that in writing including the statute that states that she is not able to get have the information she is looking for. Trustee Williams also asked that the new personnel coming in have Human Resources files. Trustee Williams stated that she does not understand why it so difficult to relay information to her; if the Board is supposed to be working together as a Board then they need to start working together and stop singling people out. VC Williams stated that she received information from the Election Board that there is an election on February 2, 2010 and they are requesting the Paesel Center as a polling place as usual. This is a Gubernatorial Primary Election. The stipend for the use of the Community Center is \$100.00 per precinct. Trustee Benson stated that he will inform the Clerk if the Community Center is available; it should not be a problem but he would check. VC Williams stated that she will pass the request to the Chief of Staff and Trustee Benson should inform her if it is available so the paperwork can be completed. VC Williams also stated that there are some changes to polling places and precinct numbers and the residents will need to be informed. Since the Sauk Talk is not being mailed to the homes there will have to be other ways notifying the residents of the changes. Trustee Williams asked when she will receive the information that she is asking for. Mayor Towers stated that he is not going to give a date; this is not the only thing he does. Trustee Williams asked that the Mayor be reasonable; she is not receiving any of the information she is requesting. Trustee Williams asked if he could give her a letter in 5 business days. Mayor Towers stated that he does not know when he would get the information and he was done with the conversation and moved on.

## **9. Questions from the Audience**

Rose Langston stated that it was her understanding that the Police Officer was present only because the meetings were no longer held in the same building as the Police Department and it was for the safety of the employees who work here at night and for the safety of the residents Rose also stated that when the Board goes into closed session they are not adjourned; it is still an open meeting and they still have to come back out and adjourn the meeting with no action taken. Trustee Hanks stated that there are two different types of meetings. The Committee of the Whole meeting does not require a readjournment after executive session. Rose stated that her concern was during the Regular Board meetings. Trustee Hanks stated that it is correct that after a Regular Board the Board does come out and readjourn after the executive session meeting and the Village Hall would stay up during that time and the Police Chief is present at those meetings. COS Corley stated that for the Regular Board meeting the doors are locked and the Police Chief stays while the Board is in executive session and in the case of the Committee of the Whole meeting the meeting is adjourned and there is no need for an officer to be present.

Rose also stated that since the Sauk Talk will not be delivered to the homes that a small newsletter should be available at the Village Hall. The response was that the Public Relations Committee is already working on that and everything depends on cost. Trustee Myers asked if there could be a notice on the water bill about the Sauk Talk changes. Space is very limited on the water bill.

Ed Shankel stated that the presence of the Police recently was to show support of the Police Chief and asked what was the status of the grant allowing the Village to hire an additional Police Officer.

COS Corley stated that the grant has been approved but this item is not on the agenda and therefore cannot be addressed.

Mayor Towers stated that Mr. Shankel can discuss that after the meeting.

Trustee Anderson stated that the Senior Committee meeting is Thursday, October 8, 2009 in the Senior Center and all are welcomed to attend.

#### **10. Adjournment**

Mayor Towers asked for a motion to adjourn to executive session. The motion was made by Trustee Burgess and seconded by Trustee Benson.

Mayor Towers asked VC Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks and Myers

Nays: Trustee Williams

The meeting was adjourned at 9:37 pm.

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE,  
HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON **OCTOBER 13, 2009**

**CALL TO ORDER**

- 1a.** Mayor Towers called the meeting to order at 7:03 pm.
- 1b.** Mayor Towers led those assembled in the Pledge of Allegiance.
- 1c.** On roll call by Village Clerk Williams, the following were  
Present: Trustees Anderson, Burgess, Hanks, Myers and Williams  
Absent: Trustee Benson (excused)  
A quorum was present.

**2. APPROVAL OF MINUTES**

**2a. July 21, 2009- Committee Meeting**

**2b. September 8, 2009 –Revised Board Meeting**

Mayor Towers asked for a motion to approve the minutes stated above. A motion was made by Trustee Myers and seconded by Trustee Williams to approve these minutes.

Trustee Anderson stated that the copy of the minutes she received has the word DRAFT on them. VC Williams stated that as mentioned in a previous memo the minutes will appear in draft form until approved and then are considered final.

Ayes: Burgess, Hanks, Myers, Williams

Nays: None

Absent: Trustee Benson

Abstain: Trustee Anderson

Motion carried.

**3. REPORTS OF OFFICERS**

**3a. Chief of Staff –Mrs. Corley-** COS Corley stated that she and most of the Board attended the Illinois Municipal League Conference two weeks ago. The conference was a wealth of information regarding Municipal Finances, Freedom of Information Act, etc... There was also plenty of opportunity to meet and mingle with other South Suburban officials and a variety of vendors. The Department Head meeting was held on Monday, October 12, 2009. Village finances were discussed as well as winterizing Village vehicles. COS Corley stated that DH Jasinski will be passing out flyers to residents that live in apartment buildings to alert them of winter safety and heating issues. Concerns about the water and the need for assistance with the school drop off were discussed while attending the Lincoln Meadows Block Club meeting last week. The residents were encouraged to call the Police Department and ask for assistance during that time to help avoid kids congregating in the street. COS Corley thanked DH Weller and the Public Works Department for weeding out the Senior Center and offering to help weed out the Village Hall. While meeting with the Lincoln Meadows Block Club it was decided that the Beautification Committee would be reestablished and resident Marva Pruitt was asked to chair that committee. COS Corley thanked Ms. Pruitt for offering to chair that committee and asked anyone who would like to join that committee to contact her after the meeting or call Village Hall. COS Corley is also in the process of working on the renewal of the Property & Casualty Insurance that is due by the end of 2009. She is working to obtain competitive quotes from a variety of insurance companies. VISTA has now arrived at the Paesel Center. There is a survey on the table in the hallway of the Village Hall for residents to complete.

**3b. Village Clerk: Mrs. Williams**- VC Williams stated that the Sauk Village website has been updated to include Board meeting agendas and minutes from September 2009 and will be updated by an offsite IT person as future minutes are approved. The link for this information is on the front page of the website. Every effort will be made to provide timely updates even though the offsite IT person is not a full time employee. Weekly updates are scheduled in order to post agendas prior to the Committee of the Whole, Regular Board and Special Board meetings. There will be a bi-weekly posting of approved meeting minutes. VC Williams stated that flyers have been placed in the back of the room with regards to job openings for General Laborers, Fork Lift & Machine Operators, Packers, Sanitation Workers and Machine Operators. The company hires on an ongoing basis but does need 12 people by Monday, October 19, 2009. The McConathy Public Library will also be hosting a Job Fair for these positions on Monday, November 2, 2009 (time to be determined.).

**3c. Village Treasurer Mr. Griegel – No report- (Absent-Vacation)**

**3d. Village Attorney-Mr. Vasselli – No Report**

**3e. Village Engineer: Mr. Czarnik – VE Czarnik** stated that the draft version of the Water Quality Report is finished and he will be meeting with the Chief of Staff and the Mayor to report the findings.

**3f. Mayor's Report: Mayor Lewis Towers**– Mayor Towers stated that he also felt that the IML conference was very helpful and educational and looks forward to the next conference. Mayor Towers stated that he is a member of State Representative Anthony De Luca's Economic Development Advisory Committee. The committee met with Mayors of the south suburban area on October 1, 2009 to discuss jump starting new commercial, industrial and residential investors to the area as well as assisting existing business and encouraging downtown redevelopment. Other topics to encourage growth in the south suburban area included the proposed high speed rail, going green and the wind turbine.

#### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**4a. Senior Citizens Committee: Trustee Anderson** – Trustee Anderson invited all seniors to the Spaghetti Dinner this Saturday, October 17, 2009 from 3pm- 6pm. The cost of \$5.00 includes spaghetti, salad, bread, desert and drink. Tickets are on sale at the Village Hall. Rose Langston, Larry Stewart and Trustee Anderson also have tickets available for sale. Free entertainment will be provided by the Morgan Family. Trustee Anderson also stated that on November 7, 2009 from 10:00 am to 1:00 pm the seniors will be hosting a forum for seniors to discuss leaving the mystery out of Home Health. Discussion includes what services are provided, what is available for seniors who can pay for it, caregivers and housing for seniors. Six agencies have already confirmed to be a part of this event. Refreshments will be provided.

**4b. Parks, Recreations & Youth Services: Trustee Benson**– No Report (Absent-Vacation)

**4c. Housing Authority Commission: Trustee Hanks** – Trustee Hanks stated that the next Housing Authority meeting will be Thursday, October 15, 2009 at the Village Hall at 6 pm. Guest speaker John Pieterczak, Executive Director of South Suburban Housing Center, will be giving pointers on how information and workshops can be provided to Village residents with regards to housing. Trustee Hanks also requested that resident David Chick be approved as Housing Authority commissioner as noted on agenda item 8b. Trustee Hanks also stated that he sent a resolution to the Mayor and Village Attorney regarding working with the South Suburban Housing Collaboration. The resolution asks that a representative from the Village be appointed; either the Mayor or his designee. Trustee Hanks requested this item to be placed on the agenda for discussion at next week's meeting. Trustee Hanks also passed on an intergovernmental

agreement that the communities are working on. A final draft should be coming through after October 19, 2009 and will be turned over to the Board and the Village Attorney for review.

**4d. Ordinance Review Committee: Trustee Myers** – Trustee Myers stated that the Ordinance Review Committee meets on the third Wednesday of every month at 7 pm in the Village Hall. The Committee will be reviewing two new ordinances and proofreading another ordinance.

**4e. Economic Development Committee: Trustee Burgess-** Trustee Burgess stated that he also attended the IML conference and brought back literature for DH Weller with regards to saving money patching and new equipment to do larger areas as part of going green. DH Weller will be working on that; look for a presentation at a later date. Next Tuesday there will be an announcement of ways to hopefully enhance the schools, churches, municipal buildings and houses in the community. This would include giveaways and a great prize for one lucky family. This will be discussed at the next Economic Development meeting on Wednesday, August 12, 2009 at 6:30 pm. and then brought before the Board the next week. Trustee Burgess stated that the conference was very informative and through networking with other Village representatives he discovered that other municipalities are running into similar problems that Sauk Village faces. He suggested working with other communities during this economic crisis. Many communities are already joining forces.

**4f. Public Relations/Web Site Committee: Trustee Williams** – Trustee Williams stated that the Public Relations Committee met Wednesday, October 5, 2009. The future of the Sauk Talk was discussed. School District 168 was contacted to see if the September Sauk Talk could be passed out in the schools due to the fact that they were unable to be delivered in the homes because of budget restraints. Superintendent Williams did agree and the September issue was circulated in the Friday folders of the Wagoner and Strassburg students. Trustee Williams thanked Public Works for delivering them to the library, the library for sorting them and making sure they got to the appropriate school and the school district for passing them out. Sauk Talk will continue to be produced bi-monthly but will be available only on the website with limited hard copies available at the Village Hall and the library until the budget allows for printing and postage in the future. Therefore, Sauk Talk articles are due October 30, 2009. The Sauk Talk policy still applies. A copy of the Sauk Talk policy is available to anyone who needs it. Sauk Talk articles are to be submitted electronically to Trustee Williams who then compiles the articles for that issue and forwards this to the IT person for posting on the web. Trustee Williams also stated that the committee welcomed a possible new member on the last meeting. This new member may be introduced to the Board soon. Trustee Williams also stated that the Public Relations Committee discussed a Current Events page. Board members will be able to post a short 2 paragraph synopsis of current events that should be followed by a contact name and number. This will provide more up to date information on a bi-weekly basis; even more often than the Sauk does now on a bi-monthly basis. Holiday events, senior events, etc... will be accessed from the front page of the site. The PR Committee is also looking to provide contact information for the Times and Star Newspapers so the same information can be placed in the neighborhood newspapers.

**4g. 2010 Census Update- Chief of Staff Corley-**

COS Corley stated that the first meeting was held on October 1, 2009. Executive Census Director Kerry Dean was on hand to provide information on how to get residents information on how to complete the forms. Ten members were in attendance and the committee is still looking for 10-15 more volunteers. The committee did strategize how to inform the residents why it is important to stand up and be counted. The next strategy meeting will be Thursday, October 15, 2009 and information will be passed out among committee members to share with the public.

## 5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

**5a. Police Department: Chief Lacheta** – No Report (Absent)

**5b. Fire Department: Interim Chief Stoffregen** - DC Stoffregen stated that Fire Prevention Week was last week and members of the Fire Department gave speeches in the schools. The Open House was Saturday and Trustee Myers went to the schools and passed out prizes to the winners.

**5c. Public Works Department: Mr. Weller** – DH Weller stated that residents have called inquiring about short flags in their yards. These are JULIE locator flags. Public Works calls JULIE when they are digging in the area and JULIE flags gas lines, as well as electric, water, etc... Residents can call Village Hall if they have questions. Mr. Weller also stated that the last hydrant flushing of the year was October 6, 2009 and it was discovered that 10 hydrants need to be repaired once the budget allows. DH Weller also stated that snowfall signs have been posted. Once snow has been removed from the street residents can park in the street. However, residents are asked not to shovel snow into the street once it has been plowed; residents can get ticketed for that. The leaf program starts November 9<sup>th</sup> and runs through the 2<sup>nd</sup> and 3<sup>rd</sup> week of November. Residents are asked not to put any leaves in the street after November 15, 2009. Public Works will send street sweepers out after that time for light sweeping – no leaves should be on the street after November 15<sup>th</sup>. DH Weller stated that Public Works is continuing to trim the trees; over 200 trees have been trimmed so far. Pot hole patching is being completed on the south side and will move to the north side after completion.

**5d. Community Development Department: Ms. Jasinski** –DH Jasinski stated that the Fire Department received a fire alarm call from Jeffery Apartments and there was no contact information; it took a couple of hours to reach the maintenance man. DH Jasinski stated that she has compiled a list of emergency numbers for the apartment buildings and gave this list to the Police and Fire Departments. DH Jasinski stated that it was also discovered that there was no heat in the Jeffery Apartments. She also made a flyer informing residents of the heating requirements landlords must maintain and she will pass those out to the residents of Crossroads and Jeffery Apartments. DH Jasinski stated that she will also inform the residents that the Village will assist them if the buildings are not being maintained properly. DH Jasinski stated that she is checking with the prosecutors regarding two demolitions; the cost and putting liens on the properties. Those properties are located on Talandis and the Jeffery Apartments. She will report to the Board when she has gathered the information.

**5e. Finance & Administration Department: Mrs. Sterrett** – DH Sterrett provided the Board with the weekly financial update as well as an updated list of Accounts Payable checks still being held. DH Sterrett has requested a list of registered vehicles from the State of Illinois to compare with Sauk Village in order to increase revenues through issuing tickets for non compliance of purchasing a Village Sticker. A dig list was also provided to the Board with water account balance. DH Sterrett stated that there is a resolution to be voted on later in the agenda to open separate accounts for waste management, water and sewer. DH Sterrett and COS Corley met with Kane, McKenna earlier today to continue to investigate loans and working cash bonds; both of these are in progress.

Trustee Burgess asked if we had met our shortfall. DH Sterrett stated that we had met the shortfall. Trustee Burgess asked Mr. Weller what the average cost of a dig was. Mr. Weller stated that could be about \$300.00

**5f. Emergency Services & Disaster Agency: Mr. Darnell – No Report**

**5g. 9-1-1 Board: Interim Chief Stoffregen – No report**

**5h. Human Relations Commission: Mrs. Sterrett –** DH Sterrett stated that the Human Relations Commission is seeking nominations for the 2009 Sauk Arrow award. This award recognizes individuals who have made contributions and improved the quality of life in Sauk Village. Eligible individuals include those who assist with charitable contributions or otherwise are nominated for their good works and selfless work to help the community. The nomination form was in the September Sauk Talk and is available the Village Hall and the Library. The nomination form will also be included on the website. Last year's Sauk Arrow award went to Officer Joshua Morris and his wife Stephanie for their work with the youth of Sauk Village. The Morris' tirelessly volunteered their time to start a mentoring program in Sauk Village.

The Human Relations Commission is also accepting letters of interest to fill a vacancy. This is a volunteer position. A strong, community minded individual who will assist the commission in their long term goal to promote a truly open community with long term population diversity and to stimulate and improve human relations among all persons. Past Human Relation Commissions include a successful Job Fair with over 300 participants, voter's registration drive, etc... Please present a letter of interest to the Village Hall. The next Human Relations committee meeting will be Monday, October 19, 2009 at 7:00 pm at the Village Hall.

**5i. Police Alliance Committee: Trustee Anderson –** Trustee Anderson announced her regrets for the cancellation of the Citizen's Police Academy. Trustee Anderson thanked the 16 people who have participated in the first three sessions. Trustee Anderson stated that it was her understanding that the academy would be conducted by volunteers but there have been requisitions for overtime turned in. It is difficult to make the regular payroll and it is not fair to add overtime. The committee will meet to discuss restructuring the academy with volunteers.

## **6. CONSENT AGENDA**

Trustee Hanks made a motion to move items 7a-7j to the consent agenda and further motioned to approve these items. Trustee Myers seconded the motion.

**7a. Banking Resolution (First Midwest Bank)- New Accounts-**

**7b. TIF Resolution Certificate # 70 (\$16,854.65)**

**7c. TIF Resolution Certificate #71 (\$49,015.78)**

**7d. Ordinance for Driveway Variance- Mr. & Mrs. Vance Persons**

**7e. Ordinance for Extension on Midwest Promissory Note- January 2010**

**7f. Ordinance for Illinois Treasury Funds Loan**

**7g. Ordinance for Liquor and Tobacco Policy**

**7h. Ordinance Approving Kane, McKenna & Associates, Inc. as Financial Advisors**

**7i. Ordinance Amending Fiscal Year**

**7j. Ordinance Approving a Contract for Fire Chief**

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams  
Nays: None  
Abstain: None  
Absent: Trustee Benson

Motion carried.

## **7. ORDINANCES, RESOLUTIONS & COMMUNICATIONS**

Items 7a- 7i were moved to the consent agenda.

## **8. NEW BUSINESS**

### **8a. Accounts Payable & Disbursements**

#### **For the period of September 23, 2009- October 13, 2009**

Mayor Towers asked for a motion to approve the accounts payable.

Trustee Burgess questioned items on pages 3 & 4. Trustee Burgess stated that there is an invoice for the same amount, same invoice number placed as line items for the Police Department and Community Development.. He asked if this was a typo. DH Jasinski stated that the invoice is for Dennis Gianapolous who is the prosecutor and adjudicator for the night court. One invoice is received and the total amount of that invoice is dividing equally between the two departments.

Trustee Burgess questioned the item 1027 for \$12.45 on page 1 – Elected Officials- Car Wash.

Mayor Towers stated that he answered that last week. Trustee Burgess stated that this is a new accounts payable and a new invoice. COS Corley said that it could be a police vehicle and she will check into it. Trustee Williams stated that there was a previous expense questioned on the accounts payable approved weeks ago and asked for the explanation in writing to explain if it was a police vehicle or other vehicle. Trustee Burgess stated that the police have their own line item.

Trustee Hanks made a motion that only the employee payroll, insurance and bonds be approved and all other items should be placed on hold. Trustee Myers seconded the motion. Trustee Hanks stated that he also spoke with Finance Director Sterrett and requested that the Board be informed if there is anything that will put the Village in jeopardy and needs to be paid and in the future pass line items that are necessary to be paid. Trustee Myers stated that there are several board up costs and asked if they are related to fires or vacant houses. DH Jasinski stated that the Police Department calls Code Enforcement to board up and secure vacant houses. Trustee Myers asked if the Village is reimbursed. DH Jasinski stated that we do not get reimbursed. Mayor Towers asked if a lien could be placed on the property. DH Jasinski stated that when the bill for the board up comes in and gets paid it also gets billed to the bank if one is on record. Any money that is received is placed in the General Fund and she does not see it. Trustee Myers stated that there is a bill in the House that will allow municipalities to be on top to receive the first payout in the event of foreclosures; they are presently on the bottom of the list.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams  
Nays: None  
Abstain: None  
Absent: Trustee Benson

Motion carried.

### **8b. Housing Authority Swearing In- Mr. David Chick**

Trustee Hanks made a motion to approve David Chick as a Housing Authority Commissioner. The motion was seconded by Trustee Burgess.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams  
Nays: None

Abstain: None  
Absent: Trustee Benson

Motion carried.

VC Williams swore in the David Chick as Housing Authority Commissioner.

**8c. Transition/ Appointment of Persons to Village Positions**

Mayor Tower asked for a motion to approve Mr. Alan Stoffregen as Sauk Village Fire Chief.

Trustee Myers made the motion to approve Alan Stoffregen as a Sauk Village Fire Chief.

The motion was seconded by Trustee Burgess.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: Trustee Benson

Motion carried.

VC Williams swore in Alan Stoffregen as Sauk Village Fire Chief.

VA Vasselli addressed Mayor Towers and the Board stating that he has been in contact with Police Chief Tom Lacheta and on certain terms and conditions he would like to ask the Board on behalf of the Village to accept his formal resignation or retirement from the duties of Police Chief of Sauk Village, Illinois.

Mayor Towers asked for a motion to approve accepting the resignation/ retirement of Tom Lacheta. Trustee Burgess asked if this motion is accepting his retirement or his retirement package. VA Vasselli stated that the motion includes his retirement or resignation on certain terms and conditions; meaning this is one and the same.

Mayor Towers restated the motion to approve. Trustee Williams made the motion to approve and the motion was seconded by Trustee Hanks.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Hanks, Myers and Williams

Nays: Trustee Burgess

Abstain: None

Absent: Trustee Benson

Motion carried.

VA Vasselli stated that there is then a vacancy in the Police Chief position in the Village. Accordingly, through prior conversations, the appointment of the current Deputy Police Chief, Rebecca Sailsbery, to Interim Police Chief is in order. Rebecca Sailsbery needs to be sworn in as the Interim Police Chief after the vote of the Board is taken.

Trustee Burgess made the motion to appoint Deputy Chief Salisbery to the position of Interim Police Chief. Trustee Myers seconded the motion. Trustee Hanks asked if she has agreed to appointment. Mayor Towers stated affirmatively.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: Trustee Benson

Motion carried.

VC Williams swore in Rebecca Sailsbery as Interim Sauk Village Police Chief.

## 9. MISCELLANEOUS BUSINESS

### 9a. Questions and comments from the Board of Trustees-

Trustee Hanks welcomed the new interim Chief as well as stating that he will miss Chief Lacheta who was his cadet advisor back in the 1980's. Trustee Hanks wished his family the best in the future. Trustee Hanks also thanked everyone who sent cards, flowers or attended the funeral of his wife's mother; it was greatly appreciated.

Trustee Burgess also congratulated Interim Police Chief Sailsbery and Fire Chief Alan Stoffregen and is confident that they will do a great job.

Mayor Towers also thanked Fire Chief Stoffregen and Interim Police Chief Sailsbery for taking on those responsibilities; you're hands will be full but we know you will do a great job. Mayor Towers thanked them for stepping up.

### 9b. Questions from the Audience

Rose Langston congratulated both the Fire Chief and Interim Police Chief and stated that they will both do fine jobs.

Ed Shankel asked where the Village stands on the grant of hiring the new policeman. COS Corley stated that the grant has been accepted; the deadline was October 1, 2009. The process is ongoing to review the candidates next in line for the position.

Nan Wargo congratulated the new Fire Chief and Interim Police Chief; they are filling big shoes. Nan also stated that she has received and reviewed her FOIA requests and she suggests that at some point she would like to meet with the Mayor, Chief of Staff, etc... to discuss some things that she feels they need to be aware of. Nan also mentioned that opening the new accounts for water and sewers was vital. Nan also mentioned after reviewing the minutes from the Parks & Recreations meetings that someone should inform Trustee Benson that all of his meetings are open meetings and that if someone appears on his agenda they are supposed to be allowed to speak.

Rose Langston mentioned that the grant information requested from the Parks & Recreation committee was supposed to be received in writing and asked if that information has been received. COS Corley stated that it has not been received and in the absence of Trustee Benson she would like to wait until he can respond to that.

Marva Pruitt asked if the meeting agendas will now be placed on the website according to the Open Meeting Acts. VC Williams stated that the agendas from September 1, 2009 on have been posted and will be posted weekly. VC Williams stated that this is a new procedure that would involve receiving the agendas timely and forwarding them to an outside IT person for posting the Monday prior to the Village meetings. This is a new procedure which should be totally up and running within a couple of weeks. COS Corley stated that agendas are also posted at the Library and the Village Hall.

Trustee Hanks restated that copies of the agenda are placed at the Library, Village Hall and hard copies are available for the residents.

VA Vasselli restated that there is not a full time IT person dedicated to that job and that we will work to be in compliance of the Open Meetings Act. VA Vasselli stated that he will meet with the Village Clerk this week to discuss compliance with the Open Meetings Act.

Mr. Hyde stated that he has lived in Sauk Village for 5 years. Mr. Hyde also stated that last Friday there was an accident on Route 30 and Torrence Avenue. The Police had the street blocked while directing traffic and they shined a light in his face. Mr. Hyde tried to tell the officer that he could not see where to go because the lights were in his face. Mr. Hyde stated that the police officer cursed him out twice. Mr. Hyde stated that the Police Department is there to serve and protect the residents not to disrespect them; he put his face in the window and cursed him out. Mr. Hyde stated that he is a 68 year old resident who has never been in trouble and he will not fight this further if he receives a personal apology from the officer.

Mayor Towers stated that he will be the first to apologize and that the officer should not have cursed him. Mayor Towers asked him to meet with the Interim Chief to discuss this further.

## 10. ADJOURNMENT

Mayor Towers asked for a motion to adjourn.

Trustee Burgess made a motion to adjourn and Trustee Hanks seconded the motion to adjourn.

Mayor Towers asked VC Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams

Nays: None

Absent: Trustee Benson

The motion carried and the meeting was adjourned at 8:02 PM.

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Mayor

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Village Clerk

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, OCTOBER 20, 2009.**

**CALL TO ORDER**

Mayor Towers called the meeting to order at 7:00 pm.

Village Clerk Williams-absent (Vacation)

Deputy Village Clerk Colleen Baughman present

Present: Trustees Anderson, Burgess, Hanks, Myers and Williams

Absent: Trustee Benson

**1. Home Board-up – Trustee Hanks**

Trustee Hanks suggested using Public Works employees to perform board up services rather than hire outside vendors. This would mean a great cost savings to the Village. There are already employees on payroll that can perform this duty. Trustee Hanks asked DH Weller to prepare a cost using employees at different pay levels and factoring in the cost of plywood and screws. Any board up requests that come in at night could be handled the next day. DH Weller stated that supplies would need to be on hand and could also include 2" X 4"s for framing and paint. DH Weller stated that a rough estimate would be \$125.00 for a higher end employee per board or per hour depending on the size of the window (possibly 1 or 2 windows) and that would include a second man for safety reasons. The pay rate is \$17.00 - \$25.00 per hour per employee dome within the schedule of the Public Works within their workday. Trustee Hanks also stated that when applicable the homeowner or bank would be billed for the entire cost of labor and materials. Trustee Myers stated that there may be an ordinance of the books that requires wire mesh to be used for board ups and asked if DH Weller considered using wire mesh to board up the windows. DH Weller stated that was not considered; plywood is easier and better to board up windows and doors. Trustee Anderson asked Trustee Myers to investigate the ordinance. Mayor Towers stated that there are often kids hanging around boarded up buildings and asked if posting a No Trespassing sign would give officers more leverage. Trustee Hanks stated that the Village is not allowed on private property but they can contact the owners and ask them to post a sign or give the Village permission to do so. VA Vasselli stated that he will check into this. Trustee Hanks stated that with the Board's approval he would like to get this started and start purchasing material now. DH Weller stated he would give COS Corley a list of the materials needed to have on hand. The Mayor and the Board was agreeable.

**2. Resolution (South Suburban Mayors and Managers Association Housing Collaborative) – Trustee Hanks**

**a. Appoint an Official Representative to the South Suburban Housing Collaborative**

Trustee thanked the attorneys for preparing the resolution to appoint an official representative to the South Suburban Mayors and Managers Housing Collaborative. This collaborative group of municipalities will approach County, HUD, State and Federal for housing funds. Trustee Hanks stated that he has attended many of these meetings either in person or by phone and asks that he is not the person appointed because the meetings are held during the day sometime between the hours of 9 am – 12 noon. The meetings are held at the South Suburban Mayors and Managers offices in Hazel Crest. Trustee Hanks stated that this person should be a full time employee and he nominates COS Corley and Financial Director Beverly Sterrett as a

back up with Mayor Towers as the primary contact. Trustee Hanks and COS Corley both currently receive emails from the group. Trustee Hanks said the group is actively seeking funding that would be beneficial to our community. Mayor Towers stated that this item could be placed on the consent agenda next week. Trustee Anderson asked if Trustee Benson would be back then. Mayor Towers stated that Trustee Benson would not be back next week and that he agrees with Trustee Hanks that being the head of a committee and Mayor does involve a lot of meetings and networking outside of the Village. Mayor Towers also agrees with appointing Chief of Staff Corley to that position.

### **3. Ordinance (South Suburban Mayors and Managers Association Housing Collaborative)- Trustee Hanks**

#### **a. Approving an Intergovernmental Agreement for the South Suburban Housing Collaborative**

Trustee Hanks stated that the rough draft of the Intergovernmental Agreement for the South Suburban Housing Collaborative was given to each municipality to review and give their feedback by October 19, 2009. After reviewing and making whatever changes the agreement would then be presented to the attorneys. There is no action to be taken at this time. This is for informational purposes only and is still in development phase.

### **4. Village Financial Matters**

#### **a. Revision of Budget/ Appropriation Ordinance (Revised)**

#### **b. Working Cash Fund**

#### **c. Bi-weekly Financial Update**

#### **d. Insurance Update**

VA Vasselli prepared a draft of the ordinance for the Revision of the Budget/ Appropriation for review. No action to be taken; will be placed on the next Board meeting agenda.

DH Sterrett presented a memo regarding Village financial matters. COS Corley stated that Trustee Hanks asked Lambert Insurance to provide a comparison between the 80/20 and 90/10 split for the insurance; the information was placed in each Trustee's box. Trustee Burgess stated that there was two totals- one states between now and November 19<sup>th</sup> and the other is amount needed to finance. DH Sterrett stated that the \$776,730.00 is the amount needed between now and 11/19/09 less the projected income of \$133,478.79 leaving a balance of \$643,251.21 to be financed.

Trustee Burgess asked if we were making any headway with the financial institutions. DH Sterrett stated Kane, McKenna is working with several banks stating there is a need for two loans, one immediate which could be paid immediately with a working cash bond and one larger, long term loan (10-15 Years) to cover the accounts payables that are being held. DH Sterrett stated that she contacted the State of Illinois to check when the Village could expect some tax money and they stated there would not be any payments anytime soon. The State of Illinois did make the payments for the MFT, Telecommunications and the Personal Property Placement Tax. DH Sterrett said the same applies to County. They are working aggressively on this issue. COS Corley stated that the fire truck and the Promissory Note is \$660,000.00 alone. COS Corley is working with Crimson regarding possible installments or a lease agreement. COS Corley also received a call from a California bank offering a loan to help with the fire truck. Trustee Myers asked that the trustees get copies of this information. COS Corley said it would be provided.

Trustee Burgess stated that the account for the garbage collection has been opened and a memo stating that so much has been paid out of that account but asked if the back pay will come from this account or from money collected now. DH Sterrett stated that some bills have been paid and those payments that have been held should be released when the money is received. Payments will also be paid from this account as they are

collected currently. Trustee Hanks asked if we are still short payroll. DH Sterrett stated that we are barely making payroll and she checks the bank balances daily.

## **5. US Cellular Proposed Kohler Generator- Brunetta Hill-Corley**

COS Corley asked Fire Chief Stoffregen to respond to the previous questions brought to the table regarding the proposed Kohler generator. Fire Chief Stoffregen faxed US Cellular the ordinance and codes for the proposed Kohler generator. A permit will be issued after a letter is received acknowledging their compliance. The generator will have a 100 gallon diesel double lined fuel tank. In order to comply with code they must build a concrete wall with a lip which was not in the original plan. Mayor Towers asked if this will jeopardize any agreement with anyone else. Chief Stoffregen stated that it will not. Chief Stoffregen stated that it is a good unit and we have to make sure they put the catch basin in. It is already inside a fenced area so no additional fencing is needed.

## **6. General Village Matters**

### **a. Behr Paint Relocation- Fire Chief Stoffregen**

COS Corley, DH Jasinski and Trustee Myers met with representatives from Behr paint to discuss 18 page synopsis of what they will be doing in the transition when they relocate. Behr Paint is proposing to obtain 220,000 square feet on Mark Collins Drive which is slightly larger than the 200,000 square feet they have now. There is a hazardous material area that is a lot stronger than what is presently in town. A few issues were addressed and everything is a go. Some drawings are still needed for the offices in order to check for proper codes and alarm systems. There will be a spill drain on the west wall of the hazard area going outside to the containment area. If there is a containment spill automatic sprinklers will go off and an electric valve shuts that drain off so the water does not go into the pond. They will call the proper people in to clean this up. There is a minimum chance of big spills because there are only 5 gallon pails. They are following all of the codes. The paint is water based except for the primer which is contained in a different area. Trustee Anderson asked how does it benefit the Village when they move; will that increase what they can be charged for security, etc...to pull money out from the TIF to help out financially. Trustee Burgess said that it could be minimal. VA Vasselli stated that when code or security is used that they will have to bill the TIF for those services; tax revenue is lost when they move to the TIF district. Trustee Burgess said it will benefit the Village by adding at least 15 employees. They will be running 3 shifts around the clock Monday through Friday and partial shifts on Saturday. They hope to move by the 1<sup>st</sup> of the year; there is a lot of racks and infrastructure that needs to be built before they can move in. Mayor Towers asked how long has this been in the works. Trustee Burgess stated they have been trying for a few months to reach an agreement with the owner of their current location but they actually got a better deal with ProLogis. That leaves the Torrence Avenue property vacant; hopefully another large tenant will move in soon. Mayor Towers asked if they are moving part of the business from Chicago Heights into there. Chief Stoffregen stated that this site will be a distribution and storage area; the manufacturing is done in Chicago Heights. Behr Paint has 10 manufacturing plants in the US and Canada. Trustee Hanks asked if they will still have an outlet. Trustee Burgess stated that they are considering giving paint to the community so they may not have an outlet. Trustee Anderson asked that the Board be kept updated.

### **b. Donation from Behr Paint- Trustee Burgess**

Trustee Burgess stated that he has been communicating with various businesses and Behr Paint asked him to meet with them to discuss donating overstock paint; approximately 50 gallons at a time. Trustee Burgess suggested donating to the municipality, churches and schools first and then to homeowners. There will be some record keeping involved to make sure that homeowners are given paint fairly and without duplication.

Trustee Burgess stated that there may be a limit of 2 gallons per household. Trustee Burgess has sent letters to the churches and schools and they may get 5 gallons. Behr will try to work to provide colors or arrange for Home Depot to mix colors. Trustee Hanks stated that it was possible for volunteers to help residents who cannot do the painting themselves. Trustee Burgess stated that Behr has a program that once a year they pick a house and they provide all of the paint and they paint the house. Trustee Burgess wants to get Sauk Village included in that program. Trustee Burgess said that someone to help with the prep work and that is where volunteers will be needed. The reason for the limit of 2 gallons is that this is only overflow paint and we do not want to discourage paint sales at Home Depot. Trustee Burgess has already talked with Trustee Burgess and the Fire Department to determine what colors they may need. This should be finalized by the end of the month. This will apply to homeowners only. The Village will have to send some sort of Thank You to Behr Paint acknowledging what they are doing for the Village. Trustee Burgess is also talking with Best Buy to provide appliances for the home that will be painted as part of the program. The Economic Development Committee is establishing some guidelines for this program. Trustee Anderson stated that the seniors were considering using some profits from the Spaghetti Dinner and asking Behr Paint to help them with painting some of the fire hydrants in Sauk Village. This would be an intergenerational project with the seniors and the children. Trustee Burgess stated that would probably require special paint and he would ask them about it.

**c. First Midwest Bank- On the Job Banking- Brunetta Hill-Corley and Beverly Sterrett**

COS Corley and DH Sterrett met with First Midwest Bank to discuss banking benefits for the workplace. They are offering a range of services. They are pitching savings, direct deposit, health savings account, educational courses that assist employees how to manage their funds and loans for college, etc... There will be a letter sent to all employees. They asked that the Village sign an agreement stating that they want to participate. Trustee Anderson stated that she is not interested because they should have considered this when the Village went to them for a loan. Trustee Williams asked how it benefits the Village; we currently have many bank accounts with them and most employees already have direct deposit. Trustee Hanks stated that we should not let personal feelings stand in the way of providing services to the employees. Trustee Burgess asked what bank handles the payroll account and if there is a cost to the Village. COS Corley stated that the payroll account is with First Midwest Bank and this is just offering more services. They also discussed placing an ATM machine inside the Village Hall. Trustee Williams asked how often they would come and stated that it is not personal but business to say that the Village just opened three new accounts with them after they refused the loan and now they want to do even more business with the Village. COS Corley stated that the Village does owe them; the Village has an outstanding loan that cannot be paid back in its entirety and that may be a factor why they could not loan us the money. COS Corley stated that First Midwest has just extended the \$200,000.00 loan for 90 days to accommodate the Village and that needs to be considered. Mayor Towers stated that we should take advantage of all of the service they can provide until we decide to move the accounts. VA Vasselli stated that he will look into the agreement and check for liability. Trustee Williams asked for a copy of the agreement and asked how often they will be in the building. Trustee Anderson asked for clarification that they are only doing this to provide additional services to provide. COS Corley agreed that this is a new program they are providing municipalities and they asked if they could make a presentation. Tabled until VA Vasselli checks the agreement and more information is provided.

**d. H1N1- Village Precautionary Measures- Brunetta Hill-Corley**

The H1N1 virus is on the rise and COS Corley has asked Cook County Department of Public Health for brochures or more information with regards to the virus to make the employees more aware. COS Corley would like to post information on how we can be cautious; Clean, Cover and Contain is one of the

brochures. Trustee Hanks suggested that hand sanitizing pumps be placed throughout the Village Hall and signs in the bathrooms reminding everyone how important it is to wash their hands often. Cook County has also asked if the Village could donate someone's services to help with immunization; someone who is qualified to do that. COS Corley, ESDA and Captain Atwood will be attending a session on Thursday at Sandridge School regarding H1N1. Forms for H1N1 vaccinations will be available at Wagoner School tomorrow.

## **7. Miscellaneous**

Trustee Anderson thanked everyone for participating in the Spaghetti Dinner; about 100 people came through. November 7, 2009 there will be a forum on home health, care giving and housing options available for seniors. Various agencies will be on hand to provide information. A volunteer will be on hand to do vitals. This is sponsored by the seniors but open to the public.

Trustee Hanks stated that the Housing Authority Commission has been in contact with NACA through the new Commissioner David Chick. NACA provides workshops for people in foreclosure and rewriting loans with a lower interest rate. They draw over 1,000 people at a time. They are looking to do a workshop on December 5, 2009. Trustee Hanks stated that they want a guarantee of a 1000 people and he asked that all spaces be available to use for this workshop including the Paesel Center and the Senior Center. NACA brings in their own people and actually run the program but volunteers will still be needed. Refreshments should be on hand for the NACA people. Mayor Towers asked if they will be providing their full staff of banks and mortgage companies and providing full service on the spot. Trustee Hanks stated that is exactly what they will be providing. NACA wants this workshop to be open to all South Suburban residents; Mayors of neighboring towns will be contacted and it will be posted on the website and the marquee. The ultimate goal is to get a NACA office in the South Suburbs. They have more information on their website [NACA.org](http://NACA.org). Trustee Williams suggested that Trustee Hanks ask Trustee Benson when he returns if the Santa program is still scheduled for the first Saturday in December. That is normally when Santa rides through the Village and the kids come to the Community Center for hot chocolate. NACA will come out and look at the facility to see if it is large enough; if not other sites will be considered, such as, Bloom Trail, Rickover, etc... Trustee Myers stated that as member of the Board of Directors of the Illinois Firefighters he will be out of town on Thursday and Friday to bring new techniques to the firefighters in Champaign. The Ordinance Review Committee will meet October 21, 2009 at 7:00 pm in the Village Hall to review ordinances that will be submitted to the Village Attorney for review.

Trustee Williams stated that the Sauk Talk articles are due October 30, 2009 by midnight. The September Sauk Talk not get mailed due to budget restraints but it is available on the website and was passed out in the schools and businesses. The November Sauk Talk will be available on the website but will not be sent to the printer; a small portion, about 300 copies, will be printed in house and will be available at the Library and the Village Hall. They will not be circulated in the school. Home delivery of the Sauk Talk may start up again after the first of the year depending on finances. Trustee Williams stated that a copy of the Sauk Talk policy is available for those who need it. Trustee Williams asked if the executive session has been cancelled. VA Vasselli stated that he has spoken with all of the Trustees individually before the meeting on the two items that were to be discussed so there is no need to adjourn to executive session. Trustee Williams stated that a new person did join in on the last Public Relations Committee meeting and asked that Personnel be added to the next committee meeting agenda to present that person and make her a part of the committee. Letters will be sent to members of the committee who have missed three consecutive meetings to see if they are still interested in remaining on the committee. Student Government Day is coming up soon; the committee works very diligently on that effort and attendance and participation is important. Trustee Williams stated that emails have been received through info at [saukvilleage.org](http://saukvilleage.org) that asks how jobs are posted in the Village; these

emails have been forwarded to the proper authorities. Resumes have also been received and forwarded to the Chief of Staff. Trustee Williams asked what the process is now; if there is something that needs to be reported at a Board meeting regarding how jobs are posted once there is a vacancy. Appointed positions are not posted or announced; is there some type of form letter regarding posting other jobs available through the Village. Trustee Williams also stated residents are asking if there is still an after school program; the people who were bringing their kids were not informed and they wanted information. Mayor Towers stated that the person who handled the last program became ill and there will be a new person starting a new program possibly sometime next week; flyers will be available at that time. COS Corley stated that there will be information on the marquee and the starting date should be Monday, October 26, 2009. Trustee Anderson asked if there was a back-up system in place due to the fact that people do get sick. COS Corley stated that after the last person became ill they do have a back up person.

Trustee Burgess stated that he will need to talk to Trustee Benson about a drop off time and place for the paint; preferably on a Saturday later this month. Behr Paint will drop off the paint at a specific place and it will need to be picked up by whoever is receiving the paint at that time. COS Corley asked how many gallons at a time would be distributed. Trustee Burgess stated that each drop off could be approximately 50-60 gallons. Letters will be sent to residents when and where to pick up their paint. COS Corley asked what is the timeframe for the pick-up. Trustee Burgess stated that the Community Center would be best and it should only take a couple of hours.

Trustee Williams also stated that flyers for the Public Relations Committee Line Dancing program were placed in everyone's box. The Public Relations Committee has been trying to set this up since August. The Public Relations Committee has sent multiple letters to speak with the Parks & Recreation Committee; we were on the agenda once and were denied a chance to speak. We were able to speak at a later meeting and still had not received confirmation if the Community Center would be available for the program. As in the past, when we could not get cooperation from the Village for space, the Library has agreed to let the PR Committee host the program there. Flyers are available and questions can be directed to Village Clerk Debbie Williams and Library Director Nanette Wargo or any library personnel. The program runs every Monday starting October 26, 2009 from 6-7 pm; the cost is \$3.00.

Trustee Burgess asked what line dancing is. Trustee Williams stated that line dancing is pretty popular and could be anything from the boot, scoot and boogie to the electric slide done in a group but dancing singly.

## **8. Questions from the Audience on Agenda Items Only**

Rose Langston asked when Midwest makes a presentation to the employees with no cost to the Village will that be during the employee's time or Village time which would be a cost to the Village. COS Corley stated that it will be during the workday but not involve overtime. Rose stated that in view of the three employee layoffs that everyone needs to be on the job and not attending a presentation. COS Corley clarified that Midwest will making the presentation to the Board and information will be given to the employees regarding the program. Mayor Towers stated that employees can attend presentations during their lunch hour. Rose stated that the line dancing that was at the Parks & Recreation Committee had the previous night is different than the one at the Library. The program last night was more vigorous and was mostly for young people; about 30 people attended. Mayor Towers stated that they looked like they were having a great time.

## **9. Adjournment**

Mayor Towers asked for a motion to adjourn.

The motion was made by Trustee Burgess and seconded by Trustee Williams.

Ayes: Anderson, Burgess, Hanks, Myers and Williams

Nays: None

Absent: Trustee Benson

The meeting was adjourned at 8:29 pm.

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON OCTOBER 27, 2009.

**1. CALL TO ORDER**

**1a.** Mayor Towers asked Village Clerk Williams to call the roll at 7:35 pm.

Present: Trustees Anderson, Burgess, Hanks, Myers and Williams

Absent: Trustee Benson

A quorum was present.

Trustee Hanks made a motion to adjourn from the Executive Session "Special" called meeting.

The motion to adjourn from Executive Session was seconded by Trustee Anderson

Mayor Towers asked Village Clerk Williams to call the roll.

Present: Trustees Anderson, Burgess, Hanks, Myers and Williams

Absent: Trustee Benson

A quorum was present.

Mayor Towers called the Regular Board meeting to order.

**1b.** Mayor Towers led those assembled in the Pledge of Allegiance.

**1c.** Mayor Towers asked Village Clerk Williams to call the roll.

On roll call by Village Clerk Williams, the following were

Present: Trustees Anderson, Burgess, Hanks, Myers and Williams

Absent: Trustee Benson

A quorum was present.

**2. APPROVAL OF MINUTES**

**2a. 10/6/09 – Committee of the Whole Meeting**

**b. 10/13/09- Regular Board Meeting**

Trustee Williams made a motion to approve the minutes of 10/6/09 and 10/13/09.

The motion was seconded by Trustee Burgess.

Mayor Towers asked for the roll to be called.

Ayes: Anderson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: Trustee Benson

Motion carried

**3. REPORTS OF OFFICERS**

**3a. Chief of Staff : Mrs. Hill-Corley**

COS Corley attended a meeting today for the Weed and Feed program which is a joint effort with Ford Heights, Chicago Heights and Sauk Village to fight against gang and drug violence. Sauk Village demographics were used to help qualify for a possible grant. The next meeting is November 2, 2009 at 9:30 am. COS Corley also attended an impressive Junior Achievement Day at Rickover Junior High last Friday. The monthly department head meeting will be Monday, November 2, 2009 at 9 am. COS Corley stated that the Property Casualty Insurance is up for renewal in December 2009; she is working with agents to obtain quotes. A presentation of quotes will be made in November. Trustee Burgess asked COS Corley to bring back literature.

**3b. Village Clerk: Mrs. Williams**

VC Williams stated that a job fair will be held at the Mc Conathy Public Library from 10:00am – 1 pm Monday, November 2, 2009 for machinery and forklift operators positions.

**3c. Village Treasurer: Mr. Griegel- Absent**

**3d. Village Attorney: Mr. Vasselli – No Report**

**3e. Village Engineer: Mr. Czarnik**

VE Czarnik reported that Sauk Village applied for a \$500,000.00 grant the State of Illinois for emergency roadway repairs; we were granted \$250,000.00. VE Czarnik also applied to have 223<sup>rd</sup> Street between Burnham and Torrence transferred into the Federal Roadway System allowing Sauk Village to apply for a Federal matching funds program; Federal 80% to the Village's 20%.

**3f. Mayor's Report: Mayor Towers**

Mayor Towers reported that the VISTA program is up and running; flyers have been distributed and one on one meetings with residents are helping to assist them in a variety of areas. The youth program is up and running again Monday- Thursday from 3 pm – 6pm with after school homework assistance, dance group, arts and crafts and snacks are provided; possibly afternoon basketball in the future. Contact Yolanda Robinson for information. The Co-ed boxing program is also doing very well; 22 kids meet Wednesday- Friday from 4 pm -8 pm for workouts and training. The program is led by Robert Chavez. The Village Line Dancing is going well on Mondays; four Mondays will be free of charge- the fee after that is under discussion. All instructors are doing a great job. Halloween hours are 3 pm – 7 pm; use caution- Safety First. Mayor Towers reminded everyone to use precautions all the time with the H1N1 flu; information is available at the Village Hall.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**4a. Senior Citizens Committee: Trustee Anderson**

Trustee Anderson thanked everyone who participated in the Senior Committee dinner. There were over 100 participants; the Morgan family provided free entertainment. Trustee Anderson asked everyone to save the date of November 7, 2009 from 10 am – 1 pm for the "Taking the Mystery Out of Home Health" to discuss the differences between assisted living, nursing homes and independent living. Information for home health care and health care providers will be available. Schedules presenters are Age Options, St. James Villas, Social Security Administration to discuss Medicare coverage, Among Friends, Heart to Heart and Vitas Group Services. Blood pressure checks will be available. The next Senior Committee meeting will be on November 12, 2009 at 5:30 pm in the Senior Center.

**4b. Parks, Recreations & Youth Services: Trustee Benson-Absent (vacation)**

**4c. Housing Authority Commission: Trustee Hanks**

Trustee Hanks stated that the last Housing Authority Commission meeting was held on October 15, 2009. The Housing Authority Commission is working with NACA to bring a workshop to Sauk Village to assist South Suburban homeowners. The date and location is yet to be determined; December 5<sup>th</sup> is a tentative date and the Village Hall is the preferred location. The next Housing Authority meeting will be Thursday, November 19, 2009.

**4d. Ordinance Review Committee: Trustee Myers**

The next Ordinance Review Committee meeting of last week was rescheduled until for Wednesday, October 28, 2009. Three ordinances will be reviewed- board up, baggy pants and Section 31 of the Municipal Code. Trustee Myers asked that anyone who would like an ordinance to be discussed or reviewed to please contact him or his committee. Trustee Myers is looking into an administrative court issue and will bring information back to the Board.

**4e. Economic Development Committee: Trustee Burgess**

Trustee Burgess stated that the Economic Development Committee is working with Behr Paint of Sauk Village on a paint donation program that will allow 2 gallons of paint for selected homeowners. The paint

may be donated every two months; tickets will be issued to have the paint tinted a color of their choice at a local Home Depot. A Home Makeover program is also under discussion for one lucky Sauk Village home owner. Flyers will be distributed; supplies will be limited to the supply of overflow paint. The next Economic Development Committee meeting will be Wednesday, November 11, 2009 at 6:30 pm.

#### **4f. Public Relations/Web Site Committee: Trustee Williams**

Trustee Williams reminded all department heads and officials that Sauk Talk articles are due by Friday, October 30, 2009 by midnight; copies of the Sauk Talk policy are available – please stick to the policy. The last Sauk Talk did not get mailed due to budgetary reasons but did get distributed in Friday folders at Strassburg and Wagoner, posted on the website and have been distributed throughout the Village businesses. This issue will not be sent to the publisher but will be available online; copies will be available for distribution at the Library and the Village Hall. Trustee Williams distributed a memo regarding the new News & Events page that is now on the website. All Village updates that are turned into Trustee Williams and Village Clerk Williams by midnight every Friday will be given to the IT person along with the agenda for the next meeting and any approved minutes. The Public Relation Committee started a Line Dancing program at the Library; the cost is \$3.00. Contact Trustee Williams, Village Clerk Williams or Library Director Nanette Wargo for more information. Trustee Williams asked that Line Dancing be placed on next week's agenda.

Trustee Hanks asked if the News and Events page is open to churches and other organizations. Trustee Williams stated affirmatively; this is another way to provide information to the residents especially with the Sauk Talk no longer being delivered to the homes.

Trustee Anderson asked if the News and Current Events policy will be the same as the Sauk Talk Policy. Trustee Williams stated affirmatively; all information for a Village committee must be submitted by the chair or a said designee.

#### **4g. 2010 Census Update: Chief of Staff Corley**

COS Corley stated that the Census Committee is up and running and the next meeting will be November 5, 2009 at 7 pm at the Village Hall. Literature and other paraphernalia have been placed in the back of the room for residents. The Census will take place next March and April.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **5a. Police Department: Interim Police Chief Rebecca Sailsbery**

Interim Chief Sailsbery reported that Sauk Village assisted the FBI in a juvenile prostitution sting; there was no overtime or contract violations. Details cannot be disclosed at this time. Two burglary suspects are in custody; still looking for the third suspect. IC Sailsbery needs to discuss the cop's grant with COS Corley and the Board regarding feasibility and requirements of the grant.

#### **5b. Fire Department: Chief Stoffregen**

Chief Stoffregen stated that he will be going to Michigan the first or second week of December to inspect the chassis of the new fire pumper; the chassis will then go to South Dakota.

#### **5c. Public Works Department: Mr. Weller**

DH Weller stated that the leaf pickup program starts Monday, November 2, 2009; all leaves should be out at the curb. The leaf pickup will take place November 9<sup>th</sup> through the 13<sup>th</sup>. All leaf piles should be out again by November 15<sup>th</sup> for a final sweep on the 17<sup>th</sup>.

#### **5d. Community Development Department: Ms. Jasinski**

DH Jasinski stated that there was a break-in over the weekend at Als' & Nancy's Restaurant; equipment was spray painted and the basement is filled with water and a sewerage odor. They are closed down until repairs are made. DH Jasinski will keep the Board aware of the progress. Cook County Department of Health has been informed and will work with DH Jasinski when the business wants to reopen.

Trustee Hanks stated that their phones were off last week. DH Jasinski stated that she was unsure of the situation of the business.

#### **5e. Finance & Administration Department: Mrs. Sterrett**

DH Sterrett stated that she is working with Kane, McKenna to obtain a bank loan; the cash forecast has been completed and turned over to the bank and Dave Gonzalez. DH Sterrett submitted information on the agreement to pay for the fire pumper in \$75,000.00 installments instead of purchasing outright for

\$451,000.00. DH Sterrett also distributed the revenue and expense statements noting that all departments are doing a good job of keeping expenses down.

**5f. Emergency Services & Disaster Agency: Interim Director Mr. Darnall –No Report**

**5g. 9-1-1 Board: Chief Stoffregen – No Report**

**5h. Human Relations Commission: Mrs. Sterrett**

DH Sterrett stated that the Human Relations Commission is hosting a pre-holiday party for the residents of Torrence Place, Prairie House and Carole Lane Terrace. Several nominations have been received for the Sauk Arrow award; a presentation will be made after the holidays. The next Human Relations Committee meeting will be Monday, November 16, 2009.

**5i. Police Alliance Committee: Trustee Anderson**

Trustee Anderson stated that the next Police Alliance Committee meeting will be held Tuesday, November 10, 2009 at 6 pm. Trustee Anderson apologized again to citizens that were participating in the Citizens Police Academy; that program has been postponed/ cancelled until further notice.

**6. CONSENT AGENDA**

Items 7a and 7b were moved to the consent agenda.

**7a. An Resolution to Appoint an Official Representative to the South Suburban Housing Collaborative**

**7b. An Ordinance to Amend a Lease with U.S. Cellular (Kohler Generator)**

Trustee Hanks made a motion to accept the consent agenda.

The motion was seconded by Trustee Burgess.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: Trustee Benson

Motion carried

**7. ORDINANCES, RESOLUTIONS & COMMUNICATIONS**

**8. NEW BUSINESS**

**8a. Accounts Payable & Disbursements**

**October 14, 2009 – October 27, 2009**

Trustee Hanks made a motion that only payroll, insurance and any necessary bond payments be made at this time. The motion was seconded by Trustee Anderson.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: Trustee Benson

Motion carried

**8b. Transition/ Appointment of Persons to Village Positions**

Mayor Towers stated that in light of the resignation of Village Treasurer Jim Griegel he would like a motion to appoint Genoris Charmichael as the new Village Treasurer.

Trustee Anderson made the motion to appoint Genorise Carmichael as Village Treasurer.

Trustee Myers seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks and Myers

Nays: Trustee Williams

Abstain: None

Absent: Trustee Benson

Motion carried

### **8c. First Midwest Bank- On the Job Banking Services**

VA Vasselli stated that he was asked to check into the insurance policy submitted by First Midwest Bank asking for the Village to allow them to come and present on the job banking services to employees; he just received the policy and would like time to review it. First Midwest Bank has asked the Village to display a poster regarding these services.

Trustee Williams made a motion to table 8c until further information is available.

The motion was seconded by Trustee Anderson.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Absent: Trustee Benson

Motion carried

Mayor Towers asked Village Clerk Williams to swear in Sauk Village Treasurer Genorise Carmichael.

## **9. MISCELLANEOUS BUSINESS**

### **9a. Questions and comments from the Board of Trustees**

Trustee Anderson stated that there are still light bulbs available for the seniors; they will be distributed at the senior program on the 7<sup>th</sup>. The ordinance states that seniors get up to five bulbs.

Light bulbs are available for all residents starting tonight.

Trustee Hanks stated that the Sauk Village Lion's Club will be distributing Thanksgiving food baskets to three Sauk Village families; they are accepting non-perishable items. Please notify the Lion's Club of families in need of a Christmas basket. The Lion's Club will also have a table at the St. James Arts & Craft Fair on December 5, 2009; items can also be donated at that time.

Trustee Williams requested that travel reimbursement and an executive session for personnel be added to next week's agenda.

Trustee Burgess asked if anyone other than DH Weller can control the heat. DH Weller stated that there are other personnel available to adjust the controls; it is currently on a timer.

### **9b. Questions from the Audience**

Rose Langston asked if residency will be checked when passing out the light bulbs. Mayor Towers stated affirmatively.

Mike Bartnicki stated that he has tried to be courteous and professional but his patience is running out. He has requested an appropriate letter explaining the circumstances behind his loss of employment with the Village. He has spoken with and emailed the Chief of Staff, DH Jasinski and several Board members. There has been no reply. Mike states that the letter of termination is terse and states adequate work performance. Mike is a 54 year old man looking for job after 5 years of employment with the Village. He is asking the Board to write a more detailed letter explaining that the circumstances of his termination were not performance related. Mayor Towers stated that there were three positions eliminated in that department for budgetary reasons. VA Vasselli stated that the term layoff brings a different legal right through collective bargaining and the union that governs that position. VA Vasselli stated that the union representative said that he had relayed that information to Mr. Bartnicki. The Board voted on a job elimination specifically; that is what is reflected in the letter. VA Vasselli stated that he would discuss the letter with Mr. Bartnicki after the Board meeting. Mike stated that he was told that the termination letter was approved by the union; the union denies that. Mayor Towers asked that Mr. Bartnicki meet with VA Vasselli after the meeting to discuss this issue. Trustee Williams agreed that VA Vasselli should meet with Mr. Bartnicki and explain exactly what terminology can be used in the termination letter to explain that his position was eliminated solely due to seniority and not job performance and to explain his dedication to his position; Mike could also make suggestions for the content of the letter. Mr. Bartnicki asked the Board to write a letter that dismisses him with honor.

Trustee Burgess stated that this was an unfortunate situation caused by issues with balancing the budget. Trustee Burgess asked Mayor Towers and Chief of Staff Corley to write a more positive, favorable recommendation for an employee who deserves better than just verbiage that states adequate job performance; the letter should state that the man has performed his job admirably. Mike understands the legal aspects and he just wants to enter the job market with a clean slate. VA Vasselli stated that he will work with Mr. Bartnicki on this issue after the meeting. Trustee Hanks agreed that the letter should reflect the termination was due to the economic downturn of the economy and not because of job performance. Trustee Anderson also agreed that the letter should be rewritten. Mayor Towers stated that the letter will be rewritten. Trustee Williams asked that the Board receive a final copy of the letter given to Mr. Bartnicki.

Maj Sgerwani, new owner of the Crossroads Apartments, introduced himself stating that the apartments service over 1,000 people; he is looking forward to working with the Village.

Ed Shankel distributed an article regarding a Lansing ordinance that addresses shoplifters; Sauk Village should adopt this ordinance. Trustee Myers stated that he discuss the possibility of this ordinance with the Police Chief. Ed has a concern with a one way street at 221<sup>st</sup> and Orion; a creek runs underneath- no need for a one way street; asphalt is damaged. DH Weller stated that there are repairs planned next year for the Lincoln /Lansing ditch to try to slow the process. Mayor Towers asked DH Weller if something can be placed there to block that off. Trustee Hanks stated that a structural check should be done by Public Works and the engineers but objects to opening up the one way street due to the curve and the traffic. Mayor Towers stated that Public Works will take the recommendation and report back on the outcome.

Jeff Morden suggested a steel plate and asphalt around it. DH Weller stated that a plate might work; they are using concrete to bind it now.

Larry Stewart is enjoying working with the seniors and likes the new boxing program. Larry stated that his neighbor has two jaywalking tickets totaling approximately \$600.00; he feels that this is excessive. IC Sailsbery asked that Larry give her the name of the resident and she will investigate further. Larry stated that he has worked with the NACA organization before and would like to sit in on the meetings with Trustee Hanks. Trustee Hanks agreed. Larry stated that he is glad that his family is enrolled in the youth program.

John Fairman, a Justice Trustee, introduced himself stating that he is running for Cook County Commissioner. Mr. Fairman stated that Cook County has the highest sales tax in the nation; taxes raised by the current commissioner. There is a lack of funding; out of the 200 billion received from Federal funding the South Suburbs receives less than 7%. Mr. Fairman is a graduate of Howard University and Marshall Law School. Mr. Fairman would like to repeal the tax hike. Mr. Fairman would like to meet with the Mayor and Trustees to see what they need and to ask their support.

Rose asked what the timeframe for Mike Bartnicki's letter will be.

Mayor Towers stated that he will meet with the attorney after the meeting and something should get out to him very soon.

## 10. ADJOURNMENT

Mayor Towers asked for a motion to adjourn.

Trustee Burgess made a motion to adjourn. Trustee Hanks seconded the motion to adjourn.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Burgess, Hanks, Myers and Williams

Nays: None

Absent: Trustee Benson

The motion carried and the meeting was adjourned at 8:45 PM.

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON NOVEMBER 10, 2009

**1. CALL TO ORDER**

**1a.** Mayor Towers called the meeting to order at 7:00 pm.

**1b.** Mayor Towers led those assembled in the Pledge of Allegiance

**1c.** On roll call by Village Clerk Williams, the following were

Ayes: Trustees Anderson, Benson, Burgess, Myers and Williams

Nays: None

Absent: Trustee Hanks

**2. APPROVAL OF MINUTES**

**2a. 09/22/09 - Regular Board Meeting**

**2b. 10/20/09 -Committee of the Whole Meeting**

Mayor Towers asked for a motion to approve the minutes of the Regular Board meeting 09/22/09.

Trustee Benson stated that the minutes are draft minutes and he does not like to approve draft minutes even though the clerk has asked for changes to be turned in prior to the meeting. There is a correction needed and Trustee Benson asked that the minutes be tabled.

VC Williams stated that the final draft of the minutes were placed in Board members boxes as final because no one called with corrections. VC Williams asked that the minutes be approved with Trustee Benson's correction. Trustee Benson restated his motion to table the approval of the minutes. VC Williams addressed Mayor Towers stating that tabling the approval of these minutes will postpone them for two more weeks. VC Williams restated that the minutes can be approved pending any corrections necessary.

Mayor Towers asked for a second to table the minutes. Trustee Anderson seconded the motion that the minutes be tabled until the corrections have been made.

Trustee Benson was not prepared with all of his corrections but did refer to a particular statement that was not recorded verbatim. VC Williams stated that minutes do not have to be 100% verbatim but effort is made to prepare the minutes in some type of verbatim form. VC Williams asked that in the future that all corrections be turned in before noon on Tuesday so minutes can be approved. VC Williams stated that minutes are sometimes needed to conduct business of the Village and failure to pass the minutes can place Village transactions on hold.

Trustee Williams asked if the motion can be removed and restated to include that correction in order to approve the minutes. Trustee Benson stated he has more concerns and stated that the motion has been set.

Mayor Towers asked VC Williams for roll call.

Trustee Myers asked that the motion be restated.

Trustee Benson restated the motion to table the draft minutes until the corrections are made and the corrected minutes should be approved another date.

Mayor Towers asked for clarification; does that mean that all draft minutes will not be approved.

VC Williams stated that draft ordinances are brought up for vote by Trustee Myers and there is no discussion; What is the difference?

Mayor Towers asked VC Williams for roll call.

Trustee Burgess asked for clarification of the motion; does that include both dates.

Ayes: Trustees Anderson, Benson

Nays: Trustees Burgess and Williams

Abstain: Trustee Myers

Absent: Trustee Hanks

VC Williams stated that there was a tie and asked Mayor Towers to make the deciding vote.

Mayor Towers voted Aye to this motion.

Motion carried

Trustee Williams stated that minutes were approved in this manner in the past and asked Mayor Towers if there was a policy in place for approval of minutes and if there is a timeline the Mayor would like to set in place for corrections. VC Williams asked for clarification of how to proceed with the preparation of the minutes to avoid this problem in the future. Trustee Williams asked COS Corley to place this item on the agenda for next week to clarify the term “draft”. Trustee Williams stated this also applies to the ordinances given to the Board for approval that say “draft”. If minutes cannot be approved in draft form then the same should apply to ordinances; they should be tabled until they are completed in final form.

### **3. REPORTS OF OFFICERS**

#### **3a. Chief of Staff –Mrs. Corley**

COS Corley represented Mayor Towers at State Representative Anthony DeLuca’s Economic Development Committee meeting in Lynwood last Friday. The topic was “Going Green” and being more energy efficient. Rep. DeLuca is asking for input on energy efficient projects that he could support and pursue funding for in Springfield. COS Corley posted a legal notice of Public Hearing in regards to the fiscal realignment of the budget. The notice will be posted at the Village Hall, Police Department, Library, Community Center and on the Village website.

#### **3b. Village Clerk: Mrs. Williams**

VC Williams stated that lists of ordinances and resolutions approved in 2009 have been posted in the hallway. VC Williams stated that copies of meeting agendas and approved minutes from September, 2009 to present are posted on the website. Current events are now being posted on the web as needed. All committees, commissions, churches and other organizations are encouraged to drop off the information to VC Williams at the Village Hall or email [dwilliams@saukvillage.org](mailto:dwilliams@saukvillage.org) to keep the residents informed of Community events. McConathy Public Library is hosting another Job Fair for warehouse jobs only on Thursday, November 12, 2009 from 10 am – 2 pm. There are future jobs openings in the Sauk Village and Tinley Park area. There will soon be a new free weekly newspaper circulating within 10 South Suburban communities; they are looking for information to submit from Sauk Village committees, churches and other organizations free of charge. VC Williams read the memo distributed in Board members packets on Friday asking for any corrections to be given to her by Tuesday at noon and stating that the lack of decorum at Board meetings make it difficult when preparing the Board minutes. VC Williams asked that the memo be kept on the record.

#### **3c. Village Treasurer Mrs. Carmichael**

Newly appointed VT Carmichael stated that she attended her first quarterly Fire & Police Pension Board meeting on October 29, 2009 to review current investments. Another meeting will be scheduled to review other investment firms and to check them for compliance with the investment policy. VT Carmichael stated that the investment attorney has informed her that the current investment broker is not in compliance with House Bill 588.

VT Carmichael has been working with DH Sterrett to finalize the annual budget and reviewing accounts payable, receivables and general ledger.

#### **3d. Village Attorney-Mr. Vasselli – No report**

#### **3e. Village Engineer: Mr. Czarnik**

VE Czarnik stated that the resurfacing work is in progress; driveways and concrete work is complete. Resurfacing will continue; less face repair was needed than anticipated.

#### **3f. Mayor’s Report: Mayor Towers – No report**

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **4a. Senior Citizens Committee: Trustee Anderson**

Trustee Anderson thanked everyone who participated in the Senior Committee's forum on "Taking the Mystery Out of Home Health Care" on November 7, 2009 including the committee who brought in Age Options, Proficient Home Care and Heart to Heart agencies. Information from these presenters is available in the foyer. The Senior Committee will meet on November 12, 2009 at 5:00 pm in the Senior Center. Trustee Anderson thanked those who attended senior movie day at the Library on Monday, November 9, 2009. Senior movie day is every 2<sup>nd</sup> Monday of the month at the McConathy Public Library at 1:00 pm and refreshments are served.

#### **4b. Parks, Recreations & Youth Services: Trustee Benson**

Trustee Benson announced that the Parks & Recreation Committee will meet every other Monday starting Monday, November 16, 2009 at the Village Hall. Pageant winners will be on WYCA 102.3 FM again on Thursday, November 12, 2009. Trustee Benson has contacted Mayor Daley's event coordinator asking for the pageant winners to be in the Thanksgiving parade; no response yet. Parks & Rec is offering two line dancing programs. Rahim Mohammed is the director for the Monday program. Starting December 3, 2009, instructor Flora Haynes will be introducing a slower version of country style line dancing program. Trustee Benson thanked Rose Langston for introducing Ms. Haynes to him. Parks & Rec and Rose Langston would like to discuss a senior dinner with the youth with Trustee Anderson.

Trustee Williams questioned why Trustee Benson did not acknowledge her August 2009 request from the Public Relations Committee for a line dancing program with Ms. Haynes but set up the line dancing program with Ms. Haynes through the Parks & Recreation Committee. Trustee Benson had no comment.

#### **4c. Housing Authority Commission: Trustee Hanks – No report (Absent)**

#### **4d. Ordinance Review Committee: Trustee Myers**

Trustee Myers stated that the Ordinance Review Committee will meet Wednesday, November 18, 2009 at the Village Hall at 7pm. The committee will be presenting new ordinances for Board approval. Trustee Myers also asked for a guideline for minutes and draft documents to be placed on next week's agenda.

Trustee Myers thanked his committee for their diligent work and the Board for approving the many recent ordinances that have been presented. Trustee Myers stated that suggestions for new ordinances and revisions to present ordinances are always welcome.

#### **4e. Economic Development Committee: Trustee Burgess**

Trustee Burgess stated that the Economic Development Committee will meet on Wednesday, November 11, 2009 at 6:30 pm in the Village Hall. The committee will also be meeting with residents of Lincoln Meadows to discuss future economic development in Sauk Village. Trustee Burgess made a motion requesting an executive session meeting immediately following the Regular Board meeting for the purpose of personnel.

Trustee Williams seconded the motion.

Mayor Towers asked for roll call.

Ayes: Trustees Anderson, Burgess, Myers and Williams

Nays: Trustee Benson

Absent: Trustee Hanks

Motion carried

(After placing his vote Trustee Benson asked what would be discussed under personnel; this question was out of order and Mayor Towers asked for the vote to continue.)

#### **4f. Public Relations/Web Site Committee: Trustee Williams**

Trustee Williams stated that the Public Relations Committee met on Wednesday, November 4, 2009 at 7pm in the Village Hall; the focus was website policy and procedures and Student Government Day. Student Government Day will be the 4<sup>th</sup> Tuesday in March and the dinner will be the 4<sup>th</sup> Thursday in March. The topic for the student essays will be the 2010 Census. The school will be notified of this topic before Christmas break. Trustee Williams thanked COS Corley for providing the Public Relations Committee with Census materials and tokens for the student participants. Trustee Williams stated that the Public Relations Committee discussed fundraising options to help offset the cost of Student Government Day. Trustee Williams stated that

the Public Relations Committee is sponsoring a line dancing program with instructor Flora Haynes on Mondays at 6 pm at the McConathy Public Library. During last night's program it was decided to continue to meet in the Library since the Community Center was not available to the PR Committee.

**4g. 2010 Census Update: Chief of Staff Corley**

COS Corley stated that the 2010 Census will meet on Wednesday, November 18, 2009 at 7 pm to discuss strategy on distributing information and trinkets to the community for the 2010 Census. Census materials are available at the back table.

**5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**5a. Police Department: Interim Police Chief Sailsbery**

Interim Chief Sailsbery received notification from a contractor that a grant for installing in car camera systems in Police cars in the amount of approximately \$40,000.00 has been approved. IC Sailsbery will follow up with the grant administrator and consult with COS Corley.

**5b. Fire Department: Fire Chief Stoffregen**

Fire Chief Stoffregen thanked DH Weller and the Public Works department for their assistance last week. FC Stoffregen reminded everyone to change their batteries in the smoke detector twice a year; most people do that during daylight savings time. FC Stoffregen stated that anyone who needs assistance in replacing the batteries should contact the Fire Department at 708/758-2225 Monday- Friday from 9am – 3pm.

**5c. Public Works Department: Mr. Weller**

DH Weller stated that the leaf pickup program was delayed due to truck unavailability but did start November 9, 2009 and is going well. DH Weller reported that manhole covers are being lifted for draining during floods and left unattended; this is a serious and dangerous situation. Residents are encouraged to sweep leaves into a pile in the street to be picked up on regularly scheduled garbage pickup days. A water main break was reported and repaired at 221<sup>st</sup> & Chappel Avenue.

**5d. Community Development Department: Ms. Jasinski**

DH Jasinski stated that Al's & Nancy's Restaurant is still closed; no word from the management company and it doesn't appear that any work has been started.

DH Jasinski stated that 340 property maintenance letters have been sent to residents and 235 are completed; extensions or tickets for non-compliance have also been issued. DH Jasinski received a call from a management company with regards to the Talandis property that was damage due to fire. They would like the area secured in order to rent the property next door. Public Works will install fencing to secure that property.

Trustee Burgess asked for an update on Frankie's hot dog stand. DH Jasinski stated that the Fire Department has inspected and that Code Enforcement has signed off. There is an agreement with Cook County to inspect food businesses but they have not been onsite yet. County was going to fax a list of what needed to be done for the inspection. DH Jasinski stated that Cook County needs to sign off before the Code Enforcement department can approve a business license to operate.

Trustee Burgess asked if parties were aware that the property has to be asphalted. DH Jasinski stated that IDOT (IDOT owns the property) said that Mr. Briggs would need permits from County and Sauk Village. DH Jasinski stated that the ordinance reads "asphalt, concrete or dustless surface to be approved by the Village Engineer".

Trustee Burgess would like to be present when Cook County does the inspection.

Mayor Towers stated that the business has existed for quite a while and the Village has never asked for the driveway to be paved.

Trustee Burgess stated that dust from the traffic is a problem along with the water and sewer and issues. A dustless surface is a safety concern. These concerns were documented in the past.

Trustee Anderson asked for Frankie's to be added to next week's agenda.

Mayor Towers invited Frank Briggs to come back next week.

(Mayor Towers asked the board to break form the agenda to acknowledge Mr. John Dennis to make a statement regarding the Veteran's Day program. The Board agreed.)

Mr. Dennis stated that VFW post 2690 and American Legion post 1259 will host a Veteran's Day program at the St. James cemetery at 11:00 am tomorrow. Everyone is invited.

**5e. Finance & Administration Department: Mrs. Sterrett**

DH Sterrett stated that the Village has received and will review a draft audit as well as the new Pension Board draft audit from the auditors, McLadrey & Pullen. DH Sterrett is still working with financial advisors working on obtaining bank loans; significant progress has been made. DH Sterrett and VT Carmichael are putting the 18 month budget together to be placed in Board packets on Friday

**5f. Emergency Services & Disaster Agency: Mr. Darnall**

Interim Department Head Darnall stated that ESDA is continuing patrol after school and on weekends as requested by the Police Department. IDH Darnall thanked Public Works for servicing the ESDA vehicles.

**5g. 9-1-1 Board: Fire Chief Stoffregen**

FC Stoffregen stated that the 911 Board is looking for 2 new members; one member each from Police and Fire departments. The 911 Board meets on Thursday afternoons.

**5h. Human Relations Commission: Mrs. Sterrett**

DH Sterret stated that the next Human Relations Committee will be Monday, November 16, 2009 at 7 pm.

**5i. Police Alliance Committee: Trustee Anderson –**

Trustee Anderson stated that after meeting with Interim Police Chief Sailsbery, the Police Alliance Committee decided to continue to meet on Tuesdays in order to give citizens a better understanding of the Police department. The Police Alliance Committee plans on participating in the National Light's Out event and will create a planning calendar for 2010.

**6. CONSENT AGENDA-**

**6a. An Ordinance Authorizing and Approving Agreements for the Purchase of a Fire Engine (Pumper)**

**6b. A Resolution for Appointment of Village Treasurer to Pension Board**

**6c. A Resolution for Renewal of Appointment of Finance Director to Pension Board**

**6d. Resolution for TIF Certificate #72**

A motion to approve the consent agenda as written was made by Trustee Myers and seconded by Trustee Benson before Mayor Towers asked for a motion to approve.

Trustee Williams would like to remove items 6a through 6c because they are in draft form and should not be voted on until they are in final. (A motion and a second have already been made.)

Trustee Burgess stated 6d should be amended to remove the bill in the amount of \$11,500.00 from Lou Vitullo until an itemized bill is received.

Trustee Williams asked that the motions be rescinded due to there being questions on each item.

VA Vasselli stated that these items can be moved to line item #7 and voted on individually.

Trustee Myers withdrew his motion.

Trustee Williams made a motion to remove items 6a- through 6d from the consent agenda asking that they be moved to item #7-Ordinances, Resolutions and Communications to be voted on individually.

Trustee Burgess seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Myers and Williams

Nays: None

Absent: Trustee Hanks

Motion carried.

## **7. ORDINANCES, RESOLUTIONS & COMMUNICATIONS**

### **7a. An Ordinance Authorizing and Approving Agreements for the Purchase of a Fire Engine (Pumper)**

Mayor Towers asked for a motion to approve.

A motion to approve was made by Trustee Anderson and seconded by Trustee Myers

Trustee Williams asked that this item be tabled due to draft purposes.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, and Myers

Nays: Trustees Burgess and Williams

Abstain: None

Absent: Trustee Hanks

Motion carried

### **7b. A Resolution for Appointment of Village Treasurer to Pension Board**

Trustee Williams made a motion to table this item for review due to the draft form.

Trustee Burgess seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Burgess and Williams

Nays: Trustees Anderson, Benson and Myers

Abstain: None

Absent: Trustee Hanks

Motion fails

Trustee Anderson made a motion to appoint the Village Treasurer to the Pension Board.

Trustee Benson seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson and Myers

Nays: Trustees Burgess and Williams

Abstain: None

Absent: Trustee Hanks

Motion carried

### **7c. A Resolution for Renewal of Appointment of Finance Director to Pension Board**

Trustee Williams made a motion to table this item for review due to the draft form.

Trustee Myers seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Burgess and Williams

Nays: Trustees Anderson, Benson and Myers

Abstain: None

Absent: Trustee Hanks

Motion fails

Trustee Anderson made a motion for the renewal of Appointment of Finance Director to the Pension Board.

Trustee Benson seconded the motion.

Trustee Williams asked for a definition of the word draft from either COS Corley or VA Vasselli to be included for next week's meeting in relation to how "draft" pertains to minutes and ordinances.

Trustee Anderson stated that the request was previously stated; Trustee Williams clarified her request to include the definition of “draft”.

Trustee Anderson made a motion to appoint the Village Treasurer to the Pension Board.

Trustee Benson seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson and Myers

Nays: Trustees Burgess and Williams

Abstain: None

Absent: Trustee Hanks

Motion carried

#### **7d. Resolution for TIF Certificate #72**

Trustee Burgess made a motion that the bill from Lou Vitullo be removed from Certificate #72 until an itemized bill is received. VA Vasselli stated for clarification that Lou Vitullo is working solely as a consultant for the TIF and not in conjunction with any law firm.

Trustee Williams seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Myers and Williams

Nays: None

Abstain: None

Absent: Trustee Hanks

Motion carried

### **8. NEW BUSINESS**

#### **8a. Accounts Payable & Disbursements**

**October 10, 2009 – November 10, 2009**

Trustee Williams made a motion to pay only payroll, insurance and bond payments as has been stated in recent past meetings. Trustee Myers seconded that motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Myers and Williams

Nays: None

Abstain: None

Absent: Trustee Hanks

Motion carried

### **9. MISCELLANEOUS BUSINESS**

#### **9a. Questions and comments from the Board of Trustees**

Trustee Anderson stated that light bulbs are still available for distribution.

Trustee Burgess thanked ESDA and the Police Department for their Halloween patrol.

Trustee Williams asked that the memo from the Village Clerk be included in the Board packets for the committee meeting.

Trustees Anderson and Benson stated that they do not want copies of that memo in their Board packet.

#### **9b. Questions from the Audience**

Rose Langston clarified that she approached Trustee Benson after the Village Clerk stated that the Public Relations Committee would not be doing line dancing anymore. VC Williams stated that the statement to Mrs. Langston was that the Public Relations Committee would no longer pursue line dancing at the

Community Center but would continue at the Library. Mrs. Langston introduced Ms. Haynes to Trustee Benson because the Community Center was more suitable for dancing. After a discussion with Ms. Haynes, Rose Langston, Trustee Benson and the COS Corley, it was agreed that the line dancing program will take place on Thursdays in the Community Center. Mrs. Langston stated that Trustee Benson asked what side she was on. VC Williams stated for the record that she never asked which side she was on.

Trustee Williams thanked her for having the residents in mind in securing the line dancing program in Sauk Village. For the record, Trustee Williams stated that if anyone has any questions about the direction of the Public Relations Committee that they should direct those questions to her; not committee members. Committee members do work in tandem with her but she is the chair. The Public Relations Committee did not pursue the use of the building after Mayor Towers told her that the building was in the hands of one person and one person only. The Public Relations Committee will continue to seek outside facilities when needed. Trustee Williams will be scrutinizing activities in the Community Center that are not associated with Parks & Rec activities.

VC Williams stated that the library received a call from the library director on Monday stating that Ms. Haynes would like to continue classes at the library on Mondays. VC Williams stated that as a Public Relations Committee member and a Library Board member she was willing to accommodate the request from the residents who attend that class. VC Williams clarified that her conversation with Mrs. Langston was in reference to the use of the Community Center – not the program itself. VC Williams asked Ms. Haynes if she could forward her information to Trustee Benson but Ms. Haynes asked her not to do that but rather keep the line dancing program in the library. VC Williams stated that the residents are being served and that is all that is important. VC Williams thanked everyone who worked to bring line dancing to the Village for the residents who chose to participate.

Ms. Langston apologized for the misunderstanding; her understanding from the beginning was that Public Relations and Parks & Recreation were working together since this was an activity more in line with Parks & Recreation.

Mike Bartnicki thanked the Board for his letter of resignation. Mr. Bartnicki suggested that the Board needs to address issues like not meeting payroll and other financial issues like what exactly Plan B is for not meeting payroll rather than arguing about less important issues. Discussions included Point of Order and Robert's Rule of Order and the fact that Plan B was in fact discussed.

Marva Pruitt invited every Board member to read and review Robert's Rule of Order and bring it to the meeting as a point of reference for Board behavior. Ms. Pruitt thanked the Mayor for attending the Lincoln Meadow meetings and working rapidly on their concerns.

Ed Shankel mentioned that a tree was cut down on Village property by someone other than the Village. Interim Chief Sailsbery stated that they are aware that the owner hired an outside firm to cut down the tree and they are addressing that. Mr. Shankel also stated that windows should not be boarded up but rather screened and that we could save money by allowing Public Works to do it instead of an outside service.

Beth Zupon asked COS Corley for the date and time of the public hearing. COS Corley stated that it will be November 17, 2009 at 7:00 pm and that a notice is posted in the hallway.

Beth Zupon also mentioned that it was previously stated that Board members would pay their own expenses for the IML Conference but there is request for reimbursement on the Accounts Payable. COS Corley stated that all Board members had one night of hotel charges charged to the Village when the reservations were made except the Village Clerk; this is reimbursement for her one night stay.

Larry Stewart asked if the meeting minutes are verbatim. VC Williams stated that the minutes are probably 80% verbatim; several conversations often are going on at the same time and people also start and stop a train of thought in the same sentence. The Village Clerk does try to write the minutes as close to the verbatim as they possibly can be.

Ed Shankel asked if the public notices will be placed in the same newspaper each time. VA Vasselli stated notices are placed in the Southtown which publishes in both Will and Cook County.

## **10. ADJOURNMENT**

Mayor Towers asked for a motion to adjourn to closed session for matters of personnel.

Trustee Williams made a motion to adjourn sin die to executive session. Trustee Burgess seconded the motion.

Ayes: Trustees Anderson, Burgess, Myers and Williams

Nays: Trustee Benson

Abstain: None  
Absent: Trustee Hanks

The motion carried and the meeting was adjourned at 8:40 PM.

The meeting was reconvened at 10:00 pm with no action taken.  
Mayor Towers asked for a motion to adjourn.

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Mayor Lewis Towers

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Village Clerk Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER NOVEMBER 17, 2009.**

**CALL TO ORDER**

Mayor Towers called the meeting to order at 7:00 pm.

Present On Roll Call: Trustees Anderson, Benson, Burgess, and Williams

Absent: Trustees Hanks and Myers

Mayor Towers asked the Board if Item # 4 could be moved up on the agenda; the Board agreed.

**4. Discussion of Frankie's Hot Dogs (Regarding paving lot compliance)**

Frank Briggs asked where the Board stood on opening Frankie's hot dog stand. Mr. Briggs stated that he has done everything he could but County is not responding. County stated that they were not there when the septic system was fixed. The water has been inspected and approved by Will County and Trustee Myers has seen the proof as well. Mr. Briggs stated that he operated this business for 15 years before County closed them; there were never any complaints or issues with the hot dog stand. Mr. Briggs stated that the Board was concerned with the driveway; the gravel driveway has been replaced with a dustless surface. Mr. Briggs stated that Trustee Benson and Code Enforcement Director Jasinski have both called County but they will not respond. Trustee Burgess asked what the water source was; the water comes from a private well west of the property. Trustee Burgess stated that the health department shut Frankie's down when the property was annexed two years ago and the Village does not have a health inspection department. Mr. Briggs stated that he is in full compliance, has passed the dye test and has the proper food licenses and a health inspection is not required for opening the stand; he believes County will come once the stand is open. Mayor Towers asked if the County is required to inspect the property. DH Jasinski stated that the Village does have an agreement to inspect all food establishments, including restaurants and grocery stores; the agreement with Cook County expires this month. Mr. Briggs stated that he gave the Mayor copies of the Will County test stating that the water is good. DH Jasinski stated that County did contact her and stated that they were running behind and they would fax a list of what they were looking for Mr. Briggs to have completed; that list has not been received.

Mr. Briggs stated that County closed him due to a bad dye test and they did give him a long list of issues to address; it is impossible for him to accomplish all of them. Mayor Towers asked Attorney Vasselli to contact Cook County to discuss this issue. VA Vasselli stated that he will discuss the renewal of the agreement and this issue with County. DH Jasinski's concern was who would be responsible if someone gets sick if the Cook County Health Department does not inspect.

**1. Village Financial Matters**

**a. Public Hearing on Appropriation Ordinance**

Village Attorney Vasselli stated for the record at 7:17 pm no one has left the boardroom since the meeting started at 7:00 pm; all elected and appointed officials are still in the boardroom at 7:25 pm when the public hearing on the Appropriations Ordinance convened. This public hearing was published and posted pursuant to statute. VA Vasselli asked if anyone had any objection to the publication or posting of the statement. No objection stated. VA Vasselli stated that he did see a copy of a 12 month appropriation and an 18 month budget and appropriation placed on file and made conveniently available at the front desk of the Village Hall

and on file with the Chief of Staff, Village Treasurer and the Chief Financial Officer; copies are available. VA Vasselli asked if there were any objections to the posting of the documents in draft form and subject to change as pursuant to statute. There were no objections.

VA Vasselli stated that DH Sterrett and VT Carmichael worked to present this revised version of the appropriation that was passed on July 28, 2009. This revised version does take into account the amount of \$500,000.00 which the Village is trying to borrow and shows both a 12 month and an 18 month appropriations summary; the 12 month period reflects the new fiscal year. VA Vasselli asked DH Sterrett for comments relating to this memorandum or the November 24, 2009 passage of the ordinance.

DH Sterrett mentioned changes to the previous document included the possible receipt of a working cash bond, accounts payables that are still being held and paying for the new fire truck in installments rather than a lump sum payment; a possible bond for the TIF district is also included. VA Vasselli stated that there have been discussions regarding TIF's 2&3 with no bond terms at this time but does look solid. DH Sterrett stated that the Utility Tax did not include capital purchases on the original 12 month budget but will now be included in this 18 month budget for the purchase of 2 police cars, annual payment for the street sweeper and tools for ESDA and Police. One third of the Cop's grant is also included in the revenue. The Cops grant has been accepted; the Village will pick up the liability of the new officer after three years. The Police and Fire Commission is reviewing the candidates in the academy.

VA Vasselli also stated that he has discussed the need to file the Pension reports with the Finance Officer and the Treasurer; also stating that the Police Pension has a sizable balance. This is a work in progress and any questions or changes can be addressed to DH Sterrett; the draft copy will be kept on file.

The 18 month budget document runs through November 2010 and will prevent having to be reviewed by any new administrations in the month of April. Future fiscal years and appropriations will be every twelve months. There is no statutory time limit on the working budget; changes can be made at any time to reflect revenue and expenses. Further discussion on specific budget items continued.

Audience participation: Mike Bartnicki referred to the budget with questions on specific line items. Mr. Bartnicki also asked why the public was not granted a copy of the memo dated 11/13/09; a copy will be placed at the front desk now that the final touches are complete. VA Vasselli asked that all questions regarding the memo dated 11/13/09 be addressed to DH Sterrett, Chief of Staff Corley, the elected officials or himself; all necessary documents have been placed on file in the appropriate time frame.

Mayor Towers asked for further comments. Hearing none the public hearing was closed at 7:55 pm with all of the same officials present.

On roll call: Trustee Anderson, Benson, Burgess and Williams present

Trustee Hanks and Myers absent.

#### **b. Working Cash Fund Tax Levy Loan**

DH Sterrett and Kane, McKenna are still working with 5 banks; 5 year cash projection and financials have been provided. The working cash fund will be supported by levy predicated on statute that allows a working cash bond draw of \$700,000.00; \$125,000.00 already utilized- draw will not exceed \$575,000.00.

#### **c. TIF Certificate Draw # 73**

COS Corley presented TIF Certificate Draw #73 in the amount of \$24,958.93 which includes bills from Kane, McKenna and Baxter, Woodman. VA Vasselli stated for the record that the Village Attorney does not have

any bills included in that amount. Trustee Burgess would like to see TIF money also go toward grants for new businesses.

## **2. Ordinances & Resolutions**

### **a. An Ordinance Authorizing and Approving an Intergovernmental Agreement for the Village of Sauk Village, Illinois (Cook County Health Inspectional Services)**

This ordinance refers to a long standing agreement with Cook County Health Inspectional Services. It was agreed to place this item on the agenda for vote next week.

### **b. An Ordinance to Require the Reasonable Maintenance of all Properties Subject to Future Redevelopment Agreements for the Village of Sauk Village, Illinois**

This ordinance was requested by Trustee Burgess. This will apply to commercial and mixed use residential. The Board agreed to pass this on to Trustee Myers for further review.

### **c. An Ordinance Making Appropriations for all Corporate Purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 2009/2010 Fiscal Year**

This is a legislative act that approves **approximately** \$44,000,000.00 for the 12 month period. Sections A & C as written will be placed on the agenda for vote next week. ~~Section B will need to be presented to the Ordinance Committee.~~

## **3. Definition- Clarification of the Term “DRAFT”**

### **a. Definition of DRAFT**

### **b. Process and procedure for the taking of minutes and how the word “DRAFT” should appear on minutes and legislation**

COS Corley submitted a packet of information regarding meeting procedures. It is stated that a draft is a preliminary or outline of minutes. COS Corley stated that she reviewed this with VC Williams and a Trustee. The Board agreed to continue to examine the information provided and develop a meeting procedures policy that suite this Board and the Illinois Open Meetings Act. COS Corley stated that some council members she spoke with said that their meetings are recorded on discs; our Board meetings are taped. COS Corley stated that the Village Clerk has asked that corrections to the minutes be submitted to her prior to the meeting. VC Williams thanked COS Corley for researching a meeting policy; there is currently no such policy in place. VC Williams also read from the information that a draft is a plan or a sketch- preliminary outline. VC Williams spoke with six Clerks at random and all clerks stated their procedure is the same being used by VC Williams; minutes are submitted in Board packets and all corrections are given to the Clerk by phone, email or other written communication prior to the meeting. This is the procedure followed by previous Sauk Village Clerks. Timely passage of minutes is important. VC Williams stated that the two sets of minutes (9/2/09 and 10/20/09) that were tabled at the November 10, 2009 Board meeting will be resubmitted with one change from Mayor Towers that will appear in bold. VC Williams stated that all future minutes will be in non verbatim form. VC Williams stated that tapes and detailed written notes will be available by request. Verbatim verbage will be used when “for the record” is stated and when meeting information including days and times are discussed. Confrontation and non business related items will be excluded. VC Williams asked for the Board’s support in providing corrections prior to the meeting so minutes will be passed timely.

Trustee Williams explained that the word draft appears on documents that have not been approved as final and draft documents will continue to be presented to the Board.

## **5. Miscellaneous from the Board**

COS Corley stated that the Mayor received a recommendation from the School Board requesting that he designate November 15<sup>th</sup> as School Board Member Day (per State lawmakers). Mayor Towers will make a presentation at the next School Board meeting.

COS Corley asked Board members to review the Memorandum of Understanding from CEDA which would allow them to provide housing counseling in the Community Center. (This would be a comprehensive housing counseling program which will include foreclosures and financing information.) This will be placed on the agenda next week.

COS Corley stated that the Property and Casual insurance will be up for renewal in December 2009. COS Corley has been speaking with vendors. Arthur Gallagher assures a \$110,000.00 savings for exclusive broker letter. Other vendor pricing will be included in Board packets. This item will be placed on next week's agenda.

Trustee Burgess stated that the Economic Development Committee met with the Lincoln Meadows homeowners along with Mayor Towers, Trustee Benson and COS Corley to discuss goals and aspirations for the Village. The next Economic Development meeting is December 9, 2009 at 6:30 pm in the Village Hall.

VC Williams stated that she met a resident at the Lincoln Meadows meeting who would like to work with the Website Committee. VC Williams also stated that in view of the weekly financial updates being provided by COS Corley and DH Sterrett she will resume signing checks; payroll checks went out without the third signature and caused some confusion even though two signatures are acceptable to the bank.

Trustee Williams stated that the Sauk Talk is available today and will be posted on the Web for public viewing. Trustee Williams stated that the Public Relations Committee will be investigating fundraising ideas for Student Government Day. Ideas under consideration: Texas Roadhouse, McCare night at McDonald's and a casino bus trip. Flyers are available for the November 27, 2009 casino bus trip. The goal is to raise \$2,000.00 so money budgeted for this event will not have to be taken from that line item. Students and one guest, judges, Board members and department heads usually get free dinner tickets. This may change depending on funds available.

Trustee Benson stated that the Parks & Recreation Committee met Monday, November 16, 2009; they lost two members but picked up four new members. The Christmas Parade will be Saturday, December 12, 2009. The parade will be coordinated by Sandy Cosey and the committee. Trustee Benson stated that Robert Chavez runs the Boxing program and has joined the Parks & Rec Committee. The Parks & Rec committee will talk to the Public Relations Committee about creating their own website. The Boxing program is doing well with over 30 kids. The pageant winners are waiting for dinner with the Mayor- rather than spend Village money on the dinner- they will make dinner for the Mayor.

Trustee Anderson stated that the Senior Committee met Thursday. A presentation was made by Brian Millage from the Cook County Sheriff's Department. Brian would like to bring a presentation about holiday safety and senior safety. Brian will be meeting with senior clubs presidents to set up meetings during their regular meeting times. Trustee Anderson stated that the next senior movie at the Library will be Monday, December 14, 2009 at 1:00 pm. The movie is "Red Rock West"; free refreshments are included. Trustee Anderson thanked Trustee Williams and the Public Relations Committee for keeping the Sauk Talk going even if it can't be delivered in the homes.

## **6. Questions from the Audience on Agenda Items Only**

Jeff Morden asked if there is a cost to signing the agreement with County and if Will County could be used for this purposes. VA Vasselli stated that Will County only makes up about 4-6 acres of Sauk Village so that does not apply; there is no retainer fee from County but there is a bill submitted to the Village per inspection according to square footage or \$60.00.

Mike Bartnicki stated that information on items 2a & 2c that will be presented to the Board for vote next week should also be available for public viewing. VA Vasselli stated that these are still in draft form and will not be submitted until they are final.

Jeff Morden asked if the lot needs to be asphalt or concrete for item #4. Jeff stated that tractor trailers will destroy asphalt; the ordinance calls for asphalt, concrete or dustless material.

Fire Chief Stoffregen asked what the parade hours are. Trustee Benson stated that Police, Fire and ESDA will be notified soon.

Rose Langston also asked for an advance copy of 2a & 2c.

VA Vasselli stated that certain information will not be distributed until they are passed. The agendas are posted on the website and any questions can be asked of the Board or department heads prior to the meeting if needed.

## **7. Adjournment**

Mayor Towers asked for a motion to adjourn.

The motion was made by Trustee Burgess and seconded by Trustee Williams.

Ayes: Anderson, Benson, Burgess, and Williams

Nays: None

Absent: Trustees Hanks and Myers

The meeting was adjourned at 9:07 pm.

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON NOVEMBER 24, 2009

**1. CALL TO ORDER**

**1a.** Trustee Hanks called the meeting to order at 7:05 pm.

**1b.** Trustee Hanks led those assembled in the Pledge of Allegiance. Trustee Hanks acknowledged Village Attorney Vasselli. VA Vasselli stated that Mayor Towers would not be present due to unexpected circumstances and stated that a motion was needed to appoint a temporary chair. Trustee Myers made a motion to appoint Trustee Hanks Mayor Pro Tem. The motion was seconded by Trustee Benson. On roll call by Village Clerk Williams, the following were  
Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams  
Nays: None

**1c.** Mayor Pro Tem Hanks asked for a roll call by Village Clerk Williams, the following were  
Present: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams  
Absent: None  
A quorum was present.

**2. APPROVAL OF MINUTES**

**2a. 09/22/09 - Revised and Resubmitted Regular Board Meeting**

**2b. 10/20/09- Resubmitted Committee of the Whole Meeting**

Mayor Pro Tem asked for a motion to approve the minutes of the Regular Board meeting 09/22/09. Motion to accept these minutes was made by Trustee Williams and seconded by Trustee Benson.

Mayor Pro Tem Hanks asked for the roll to be called.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Mayor Pro Tem asked for a motion to approve the minutes of the Committee of the Whole meeting 10/20/09. Motion to accept these minutes was made by Trustee Williams and seconded by Trustee Benson.

Mayor Pro Tem Hanks asked for the roll to be called.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

**3. REPORTS OF OFFICERS**

**3a. Chief of Staff –Mrs. Corley**

COS Corley stated that the grant application for the 2010 CDBG resurfacing program has been submitted to County for Projects # 30 &31. COS Corley stated that she and Mayor Towers have been working with State Representative DeLuca and State Senator Hutchinson to secure a road repair grant. This grant has been approved for \$125,000.00; a System Engineer has been appointed to the Village. Documents have been forwarded to Robinson Engineering.

**3b.Village Clerk: Mrs. Williams**

VC Williams stated that copies of the minutes that were approved tonight were previously submitted to the audience and are available at the Village Hall during business hours and will be posted on the website within a few days.

**3c. Village Treasurer Mrs. Carmichael**

VT Carmichael stated that she has been working with Finance Director Beverly Sterrett on finalizing and completing the annual budget that was submitted at the appropriations public hearing last Tuesday and is now working on the Police & Fire Pension report that is due December 8, 2009. VT Carmichael is also working on rescheduling the Police Pension Investment presentation for a tentative date of December 9, 2009.

**3d. Village Attorney-Mr. Vasselli – No report**

**3e. Village Engineer: Mr. Czarnik**

VE Czarnik stated that the resurfacing of 225<sup>th</sup> Street is complete.

**3f. Mayor's Report: Mayor Towers – No report / Absent**

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**4a. Senior Citizens Committee: Trustee Anderson**

Trustee Anderson stated that the Senior Committee held a forum on "Taking the Mystery out of Home Health Care" on November 7, 2009. The forum was not well attended and Trustee Anderson thanked those who did attend including Village Clerk Williams. Trustee Anderson stated that information from all of the providers have been placed in the foyer for those interested in learning more about Home Health. The Senior Committee also met on November 12, 2009 and the guest was Brian from the Cook County Sheriff's Department. Brian would like to do ongoing workshops with seniors regarding Holiday and Personal Safety; these presentations can be made during the clubs regular meetings.

**4b. Parks, Recreations & Youth Services: Trustee Benson**

Trustee Benson announced that the Sauk Village Boxing Club will be competing in the Silver Gloves contest in Aurora, Illinois on December 5<sup>th</sup> and 6<sup>th</sup>. The contest will take place at the Vaughn Athletic Center located at 2121 West Indian Trail Road; cost is \$10.00 for adults and \$5.00 for children under 12. Sauk Village has 5 female and 7 male contestants; we wish them luck. Trustee Benson stated that the Parks and Recreation Committee held a special meeting on November 23, 2009 to discuss the Christmas parade. The Christmas parade will be held on December 12, 2009 starting at 11:00 am at the Public Works garage and will be coordinated by Sandy Cosey, Nancy Baker and Judy Welch; Mr. & Miss Sauk Village, Mr. & Miss Sauk Village Junior and Mr. & Miss Liberty will be riding in the parade. Trustee Benson stated that the SSDMC will be hosting a Christmas Show on Saturday, December 19, 2009 from 4- 5:30 pm in the Village Hall; there are 25 kids performing. The TRUTH Praise Dance team from Emmanuel Church in Sauk Village will also be performing.

**4c. Housing Authority Commission: Trustee Hanks**

No report due the recent return of Trustee Hanks after a brief absence.

**4d. Ordinance Review Committee: Trustee Myers**

Trustee Myers stated that the Ordinance Review Committee did not meet last month due to a family emergency. The next meeting of the Ordinance Review Committee will be December 16, 2009 at 7 pm in the Village Hall.

**4e. Economic Development Committee: Trustee Burgess**

Trustee Burgess stated that the Economic Development Committee met with the residents of Lincoln Meadows and discussed their views of the needs of Sauk Village and future economic development. Mayor Towers, Trustee Benson, **Chief of Staff Corley** and the Economic Development Committee were all present; the meeting was very productive and informative. Trustee **Burgess** stated that **he is in the final** stages of Phase One with Behr Paint with regards to the paint donations. Phase Two will include homeowners and should start after the first of the year. The next meeting of the Economic Development Committee will be Wednesday, December 9, 2009 at 6:30 pm in the Village Hall.

**4f. Public Relations/Web Site Committee: Trustee Williams**

Trustee Williams stated that the next Public Relations Committee meeting will be Wednesday, December 2, 2009 at 7pm in the Village Hall; the focus will be Student Government Day. Trustee Williams stated that the Public Relations Committee will be organizing fundraisers to help offset the cost of Student Government Day; the goal is to raise \$2,000.00. Trustee Williams stated that there were still openings for the first fundraiser; a trip to Horseshoe Casino on Friday, November 27, 2009- Contact her for more information.

**4g. 2010 Census Update: Chief of Staff Corley**

COS Corley stated that the 2010 Census Committee has been busy trying to pass out Census trinkets and get the word out into the community. COS Corley is also working with Acting School District 168 Superintendent Al Travalini to provide posters and other information for the students to take home. The Census Committee will also be present at the upcoming Parent /Teachers Conferences. The Census ballots should be received in homes beginning in March, 2010. The next Census Committee meeting will be January 21, 2010.

**5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**5a. Police Department: Interim Police Chief Sailsbery-** No report/ Absent

**5b. Fire Department: Fire Chief Stoffregen**

Fire Chief Stoffregen stated that he will be in Michigan on December 2, 2009 to inspect the chassis on the new fire truck; once the chassis is signed off on the final build will take place in South Dakota.

**5c. Public Works Department: Mr. Weller –** No report/ Absent

**5d. Community Development Department: Ms. Jasinski –** No report/ Absent

**5e. Finance & Administration Department: Mrs. Sterrett**

DH Sterrett stated that a good sized payment from the Cook County property taxes was received today and weekly payments should be coming in now. DH Sterrett stated that she did meet with Chuck Durham and Mary Thompson today after the Economic Development meeting this morning to discuss the three banks who are still considering loans to the Village.

**5f. Emergency Services & Disaster Agency: Mr. Darnall –** No report

**5g. 9-1-1 Board: Deputy Chief Stoffregen –** No report

**5h. Human Relations Commission: Mrs. Sterrett-** No report

**5i. Police Alliance Committee: Trustee Anderson –**

Trustee Anderson stated that the next Police Alliance Committee meeting will be Tuesday, December 15, 2009 at 6 pm in the Village Hall.

**6. CONSENT AGENDA-**

**6a. A Resolution ratifying a Proclamation in Support of School Board Members for the Village of Sauk Village, Illinois.**

**6b. A Resolution to Authorize a Certificate for Tax Increment Financing Distributions for the Village of Sauk Village, Illinois.**

**6c. An Ordinance Authorizing and Approving an Intergovernmental Agreement for the Village of Sauk Village (Cook County Environmental Health Inspectional Services)**

Mayor Pro Tem Hanks asked for a motion to accept the Consent Agenda.  
A motion to approve was made by Trustee Myers and seconded by Trustee Benson.  
Mayor Pro Tem Hanks asked Village Clerk Williams to call the roll.  
Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams  
Nays: None  
Abstain: None

Motion carried.

## **7. ORDINANCES, RESOLUTIONS & COMMUNICATIONS**

### **7a. An Ordinance Authorizing the Village Mayor to Enter into a Memorandum of Understanding for the Village of Sauk Village, Illinois (CEDA)**

Mayor Pro Tem Hanks asked for a motion to approve.  
A motion to approve was made by Trustee Burgess and seconded by Trustee Williams  
Mayor Pro Tem Hanks asked Village Clerk Williams to call the roll.  
Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams  
Nays: None  
Abstain: None

Motion carried.

### **7b. An Ordinance Making Appropriations for all Corporate Purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 2009/2010 Fiscal Year**

Trustee Myers asked if the numbers submitted were the final numbers or if there have been changes made. Trustee Hanks stated that the new and revised number is \$44,716,040.00. VA Vasselli stated that this number should now replace the amount of \$39,624,610.00 which is included in Section 2. VA Vasselli stated that the appropriation is an estimate of expenses and a predicate for the passage of a levy; no pennies are included in the appropriation. VA Vasselli stated that DH Sterrett shows both the 12 month and 18 month appropriations; **only the 12 month estimated appropriation will be approved tonight. (VA Vasselli wants the Board to know that the exhibits are revised 12 month exhibits)**

Mayor Pro Tem asked for a motion to approve.  
A motion to approve was made by Trustee Benson and seconded by Trustee Burgess  
Mayor Pro Tem Hanks asked Village Clerk Williams to call the roll.  
Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams  
Nays: None  
Abstain: None

Motion carried.

## **8. NEW BUSINESS**

### **8a. Accounts Payable & Disbursements November 11, 2009 – November 24, 2009**

Trustee Williams made a motion to pay only payroll, insurance and bond payments as has been stated in the recent past meetings. Trustee Myers seconded that motion.  
Trustee Burgess asked if there is a need to amend the motion to include additional bills that could be paid since money has been received. Mayor Pro Tem Hanks asked DH Sterrett if there are accounts payables from

the past that can be paid. DH Sterrett/ COS Corley stated that past payables will be released starting with smaller amounts, under \$100.00 and working with the priority bills where services may be threatened.

Mayor Pro Tem Hanks stated that there was no need to amend the motion due to the fact that those bills were passed in previous Accounts Payables and the motion stands to pay only payroll, insurance and bond payments at this time with the understanding that past Accounts Payables in smaller amounts or those that threaten services may also be paid.

Mayor Pro Tem Hanks asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Abstain: None

Motion carried.

## **9. MISCELLANEOUS BUSINESS**

### **9a. Questions and comments from the Board of Trustees**

Trustee Williams stated that the current Sauk Talk is now on the website.

Trustee Benson asked everyone to support the kids at the boxing tournament; the kids are being trained properly and seeing the Village people encourages them to do better.

Trustee Anderson thanked the Public Relations Committee for their efforts to continue to keep the residents informed through the Sauk Talk.

The entire Sauk Village Board wishes everyone a Safe, Happy Thanksgiving.

### **9b. Questions from the Audience**

Frank Briggs stated that Sauk Village Code Enforcement and Fire Departments have approved his business for opening but the County is not responding. Mr. Briggs stated that County is not required to inspect but they just have to make their business available for inspection if County chooses to inspect. Mr. Briggs stated that the contract with the County is over at the end of this month. Mr. Briggs is asking for a license to reopen his business; he has been closed since early in 2007 and has done everything possible to comply. Mr. Briggs stated that has called on Trustee Myers expertise as a past building inspector to verify that everything is up to code. Trustee Myers stated that Mr. Briggs had asked him to stop by on numerous occasions. He does realize that this is not his territory; however, he is a code enforcement officer and health inspector in Steger. Trustee Myers stated he did witness a sample of the water and that the water was tested in a Will County lab and tested better than Sauk Village water. Trustee Myers stated that both the Fire Department and Code Enforcement have approved the business and the information was given to the Mayor and Village Attorneys. There have been calls placed to Cook County asking for an inspection. It has been stated by County that they refuse to come out. Trustee Myers stated that Mr. Briggs has been in business for over 20 years and he has tried to contact County but they are holding him up. There were past problems with the septic system but a licensed plumber has signed off on the plumbing. Trustee Myers stated that it was voted on tonight to continue to use Cook County for health inspections and asked the Village Attorney to contact the County on this business owner's behalf. VA Vasselli stated that the agreement with Cook County was actually approved tonight under the Consent Agenda and if Mr. Briggs was exempted out from the agreement it could raise future issues. VA Vasselli stated that his office will try to contact Cook County the next day.

Mayor Pro Tem Hanks stated that in an effort to help open the business the Village Attorney will call and he may even be able to give a report next week.

Trustee Benson asked to keep updated with any information received from the County.

Mike Bartnicki thanked the Board again for his reformatted letter and the decorum of tonight's meeting. Mr. Bartnicki stated that the minutes of October 27th, November 3rd, November 10th and November 17<sup>th</sup> are still not approved and should have been approved according to Robert's Rules of Order. Mr. Bartnicki also stated that Trustee Myers has a position of Trustee in the Village and by ordinance he should not be employed by the Village as Assistant Fire Chief. Mr. Bartnicki asked if there was a list of exactly what County was instructing Mr. Briggs to do. Mayor Pro Tem Hanks stated that nothing has been acted on tonight in regards

to Mr. Brigg's business; no action has been taken. Trustee Myers stated that two years ago the State of Illinois ok'd that a firefighter could hold an office and still maintain his position within the Fire Department. Rose Langston thanked the Public Relations Committee for the updating of the Sauk Talk and other updates on the website but is still requesting that bios be placed on the website for the new administration and updated bios on other current Board members and Department Heads. Trustee Williams asked that everyone take time to write their bios to include information about themselves, their mission and their goals and submit it to the Public Relations Committee. Trustee Williams stated that the committee is working on the special events page, the Clerk's page, the Sauk Talk and other changes to the website and will work to include the bios as well. It was agreed that pictures to be included with the bios will be taken on Tuesday, December 15, 2009 at 6:30 pm before the Board meeting- memos should be included in Board packets to remind everyone. Any questions or submissions for the website can be made to Trustee Williams or Village Clerk Williams.

## **10. ADJOURNMENT**

Mayor Pro Tem Hanks asked for a motion to adjourn.

Trustee Williams made a motion to adjourn and Trustee Benson seconded the motion to adjourn.

All in favor.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Absent: None

The motion carried and the meeting was adjourned at 7:51 PM.

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Mayor Pro Tem Hanks

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Village Clerk Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, NOVEMBER 3, 2009.**

**CALL TO ORDER**

Mayor Towers called the meeting to order at 7:00 pm.

Present On Roll Call: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

Absent: None

**1. Revisions to the Sauk Village Municipal Code- Trustee Ed Myers**

**1a. Home Board-up**

Trustee Myers presented the existing Home Board-up ordinance to the Board as requested. The Ordinance Review Committee has reviewed the current ordinance and would like direction from the Board whether to amend this ordinance. Trustee Myers voiced the following concerns regarding the use of Public Works employees rather than a board-up service.

1) The average board-up takes 2-3 hours; 1 or 2 Public Works employees would be taken away from their daily duties for this length of time.

2) Board-ups are emergency situations often required by the Fire or Police Departments after hours. This would require Public Works employees to be called in at the overtime rate; all overtime has been put on hold.

3) Professional board-up services are licensed and bonded; is the Village prepared to take on the liability if the job is not done correctly which could cause damage to the property.

4) Initial supplies could cost between \$750- \$1,200; supplies need to be kept on hand for emergencies.

Trustee Myers stated that Rich Construction has submitted a break down of the charges and has offered to reduce their rates by 35%. It was agreed that Public Works will provide board-up services during normal business hours. After hours, Rich Construction can be called out at the discretion of the Police or Fire Department for emergencies only. All non-emergency board ups will be completed by Public Works. Chief Stoffregen stated that in the case of a fire the homeowner is given the option to use Rich Construction and they bill the insurance company directly. No changes will be made to the ordinance at this time.

VA Attorney Vasselli will investigate liability issues and check if there is a process in place to bill homeowners or lease holders.

**1b. Saggy pants**

Trustee Myers submitted a draft ordinance that deals with saggy pants. This ordinance is modeled after one that is used in Lynwood and other neighboring communities. Trustee Myers is proposing that the ordinance state that indecent exposure occurs when anyone is wearing their pants less than 3 inches below their hip and revealing underwear or buttocks. VA Vasselli stated that a recent

incident at a Chicago nightclub resulted in the ACLU filing a Federal Civil Rights lawsuit for racial profiling/ racial discrimination which is in the violation of the 14th Amendment. The 1<sup>st</sup> amendment also deals with allowing people to express themselves. Copies of both amendments were presented to the Board. This is currently a hot topic with the ACLU in the region. The Board wants to take a stand and send a message that this is disorderly conduct and indecent exposure while taking their rights into consideration and follow the amendments before them. VA Vasselli suggested that the verbiage of the ordinance could be altered; he will keep the Board aware of any further findings with regards to the racial discrimination aspect and monitor proceedings with the ACLU, Lynwood and elsewhere. VA Vasselli will verify how this is currently enforced by the Police Department. Mayor Towers stated that this will be addressed again after more information is available.

## **2. Village Financial Matters**

### **2a. Revision of Budget (Appropriation, Fiscal Realignment, etc...)-Finance Director Beverly Sterrett**

Village Attorney Vasselli stated that a public hearing needs to be held to change the appropriation of the budget. VA Vasselli stated that the amendments to the budget can be reviewed prior to the Committee Meeting of the Whole November 17, 2009 at 6:30 pm. The public hearing notice will be posted.

VA Vasselli stated that now is an opportunity to discuss amending the water rates pursuant to Ordinance 06-10. This is a procedural matter necessary for the purpose of filing the tax levy. No questions were raised on adjusting the water rates- matter closed.

### **2b. Working Cash Fund- Finance Director Beverly Sterrett**

Finance Director Beverly Sterrett and COS Corley met with Kane, McKenna to discuss obtaining a loan. DH Sterrett is in the process of developing a five year cash forecast. The Village finances are approximately \$60,000.00 short for Thursday's payroll. DH Sterrett will be working toward something to help make payroll. The full five year cash forecast is needed to obtain a Working Cash Bond in order to show ability to repay the bond. The Working Cash Bond will be secured by property taxes; additional debt tied into the Working Cash Bond and is not secured by property taxes. Tax bills are in the mail; tax money may be seen as early as Thursday. In the past, money was borrowed from utility tax, MFT, water, sewer, etc... and repaid when property tax money was received. DH Sterrett stated that she has now been directed not to borrow from those funds. Borrowing from the other funds to make payroll should be the last resort; these funds are already owed money. Mayor Towers stated that separate accounts were set up for payments received by residents for water, sewer and garbage to avoid mixing this money with the General Fund. DH Sterrett stated that \$30,000.00 of the payroll is water related and therefore can be paid with funds from the water account. Skyline's July payment came out of the sewer and garbage account. The Board asked what type of plan is in place if payroll cannot be met by Thursday. COS Corley stated the last three payrolls have been a struggle but employees have been paid. DH Sterrett stated that State funds could also come in. COS Corley stated that she will update the Board by Thursday; borrowing funds from other accounts to make payroll will be the last resort. The Board asked to be notified if money is ever borrowed from other funds; COS Corley stated that there is a running account of funds that need to be reimbursed. VA Vasselli stated for the record that TIF funds will never be a source to borrow from.

### **2c. TIF Certificate Draw #72- Chief of Staff Brunetta Hill-Corley**

COS Corley stated that the total of TIF Certificate Draw #72 is \$30,034.04; bills substantiating the draw were submitted to the Board. Trustee Burgess asked that the lawyers present letters to TIF business owners restating that the façade needs to be maintained. VA Vasselli stated that the redevelopment agreements would have to be changed to reflect that the property needs to be maintained or the Village could use the TIF money to make necessary repairs. Trustee Burgess also asked if TIF money could be used to establish grants to attract new businesses.

### **3. Name Change DP Partners Notification- Chief of Staff Brunetta Hill-Corley**

COS Corley stated that Bank of America has notified her by mail that DP Industrial LLC is changing their name to DP Partners- Sauk Village I, LLC.

### **4. Ordinances & Resolutions**

#### **4a. An Ordinance to Lease/ Purchase a Pumper Fire Truck- Finance Director Beverly Sterrett**

DH Sterrett stated that the ordinance needs to be passed to approve the leasing for the pumper fire truck rather than paying \$451,000.00 upon receipt of the pumper; annual installments of \$74,000.00 will be paid. The pumper should arrive the third week of January.

#### **4b. A Resolution to Appoint the New Village Treasurer and the Finance Director to the Police Pension Board**

DH Sterrett stated that her commission has expired and she needs to be reappointed. The new Village Treasurer also needs to be appointed at this time. Appointments will expire the month before the term of the Mayor; expiration date April 30, 2013.

### **5. Travel Reimbursement- Union vs. Employee- Trustee Rosie Williams**

Trustee Williams stated that their have been recent travel expense reimbursements for non union employees. Trustee Williams stated that all travel should be placed on hold unless absolutely necessary; the Board paid for their own IML expenses due to lack of funds. COS Corley stated that DH Sterrett recently turned in travel expenses for a conference but paid for her own lodging and food. Trustee Williams asked if there is a hold on future conferences. COS Corley stated that there is no education scheduled to take place at this time; department heads will discuss future conferences with her and a decision will be made at that time. DH Sterrett stated that there will be other travel involved in her position to conduct Village business. Trustee Hanks questioned if Village employees could use Village vehicles to conduct Village business rather than use their own. COS Corley stated that is a possibility but that does not occur often.

### **6. Line Dancing – Trustee Rosie Williams**

Trustee Williams presented the Community Center rental policy to the Board stating that people have approached her asking why there is two line dancing programs. Trustee Benson stated that the Parks and

Recreation Committee has line dancing on Mondays; after the first four free weeks the instructor will be paid from profits from vendors and food sales conducted by volunteers and there will be no charge to the residents or the Village. The plan also includes setting up a college fund from proceeds of the vendor and food sales. Trustee Williams stated that the Public Relations Committee submitted a request for a line dancing program in the Community Center on the same day at the same time as the program just started by the Parks & Rec Committee. Trustee Williams stated that the PR Committee is meeting at the Library because they still have not received an answer from the Parks & Rec Committee regarding their request for the Community Center. The request had not been acknowledged and the Parks & Rec committee started their program in that same date and time without notifying the Public Relations Committee. The class in the Library is limited to library hours and space available. Trustee Williams submitted a new request for the Community Center on Thursdays to stop the confusion. Mayor Towers suggested combining the two classes. VC/ Public Relations Committee member Williams stated that the Public Relations Committee created this program based on the request of residents who wanted the specific instructor that tailors the program to their capabilities; the Parks & Recreation program is a more advanced group. Trustee Benson stated that he considered the Public Relations request along with a request from another instructor. Trustee Benson stated that there will be only one line dancing program in the Community Center; the group that currently meets on Monday. Trustee Williams stated that she did not feel that Trustee Benson has the right to refuse another elected official the use of the Community Center which is a public building, unless it is already being used for another activity. Trustee Anderson stated that there is a difference in the pace of the two programs and if Thursday is available Public Relations should be able to have the program. Trustee Anderson also stated that the Public Relations Committee should work with the Parks & Recreation Committee since this is a program that falls under recreation and not public relations. Trustee Williams stated that the Public Relations committee was relating to the public that approached them because they fall in the age demographic that does not include a youth group or a senior group. Trustee Burgess stated that all Village buildings are paid by tax payer funds and no one person should have the right to make a sole decision if an elected official may use a Village building. Trustee Benson stated that Trustees are placed in the position of chair to be responsible for their programming and this is a recreational activity. Trustee Benson stated that he will discuss this further and check on Thursday's availability. Mayor Towers asked that Trustee Benson and Trustee Williams meet with him the next day. Trustee Hanks stated that all committees should work together and any committee or department should have the first right to any building or park; if not in use the elected official should be next in line.

## **7. First Midwest Bank- On the Job Banking Services**

VA Vasselli stated that First Midwest Bank is requesting space to offer literature and onsite registration to employees regarding on the job banking services. They have submitted an insurance policy naming Sauk Village as an additional insured. VA Vasselli stated that he would like to add a disclaimer to the agreement stating that the Village of Sauk Village in no way endorses First Midwest Bank.

Trustee Burgess asked if we can receive some type of benefit from them since we are advertising for them. VA Vasselli will get back to the Board at a later date with a final agreement.

## **8. Miscellaneous from the Board**

Trustee Anderson invited everyone to the senior forum on Saturday, November 7, 2009 from 10 am- 1 pm. "Taking the Mystery Out of Home Health Care" will discuss home health , senior housing and other options available to seniors. Presenters include Age Options, St. James, Heart to Heart, Among Friends and volunteers on hand to give blood pressure checks. Refreshments will be provided. The next Senior Committee will be Thursday, November 12, 2009 at 5:30 pm in the Senior Center.

Trustee Hanks stated that he has received an email from NACA asking for dates in January for the NACA workshop. New Housing Authority Commissioner is actively working to bring this workshop to Sauk Village. The Cook County Neighborhood Stabilization Program will be meeting tomorrow to discuss additional funding for communities.

Trustee Benson stated that the pageant winners will be on WYCA 102.3 FM on November 12, 2009 at 7 pm; host is Lil Dee. The next Parks & Rec meeting will be November 16, 2009 in the Village Hall.

Trustee Myers stated that the Ordinance Review Committee is very active and meets every third Wednesday of the month. Anyone interested in joining the committee should contact him.

Trustee Williams stated that the Public Relations Committee will meet Wednesday, November 4, 2009 at 7 pm. Sauk Talk articles were due last Friday; four articles have been received. Sauk Talk will again not be published or sent to homes due to budget restraints but will be posted on the website. A Clerk's Page has been added to the website which includes agendas and minutes. The Public Relations Committee suggested a Mayor's Page. Sauk Talk articles are a brief synopsis; the Mayor's Page can be more detailed and updated at the Mayor's discretion.

Trustee Anderson asked if there was an extension for articles to be submitted. Trustee Williams will extend the deadline to Thursday by midnight. Trustee Williams asked that articles be submitted by the deadline for the January issue.

Village Clerk Williams stated that a News & Currents Events page has also been added to the website in an effort to communicate with the residents. This page is open to committees, churches and other organizations to post news and events and will be updated weekly or bi-weekly. The McConathy Public Library is hosting another job fair on Thursday, November 12, 2009 from 10 am – 2 pm for warehouse type jobs. This could include job opportunities in Sauk Village.

Trustee Burgess stated that the next Economic Development meeting will be Wednesday, November 11, 2009 at 6:30 pm at the Village Hall.

Mayor Towers reminded everyone to look over their tax bills to make sure they got all of the exemptions they were entitled to. Please contact him at his Markham office if you have any questions.

## **9. Questions from the Audience on Agenda Items Only**

Rose Langston asked if there is a separation of water employees to get paid under the water account. COS Corley stated affirmatively. Rose stated that she has attended both sessions of line dancing; there is a world of difference between the two classes; both instructors are excellent but the pace is different. Rose asked if Flora could be switched to Thursday. The classes cannot be combined; the library is strictly Country/ Western the other includes Taebo and other type of dancing.

**10. Adjournment**

Mayor Towers asked for a motion to adjourn.

The motion was made by Trustee Benson and seconded by Trustee Hanks.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

Absent: None

The meeting was adjourned at 9:58 pm.

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **DECEMBER 1, 2009.**

**CALL TO ORDER**

Mayor Towers called the meeting to order at 7:05 pm.

Present On Roll Call: Trustees Anderson, Benson, Burgess, Hanks, Myers and Williams

**1. Met-Life Dental Renewal- Lambent Insurance- Kevin Mies**

Kevin shopped the market for Dental carriers and provided a Dental Cost Analysis spreadsheet that included current carrier Met Life, Aetna and American General. Met Life presented with a renewal rate that included a 5% increase; Kevin stated the norm is usually between 3-6%. Kevin worked with Met Life to reduce that increase to 0%. Competitive carrier Aetna would save the Village 5.81 % (\$2,937.72) with a 24 month rate guarantee. The best rate was from American General with only a 12 month rate guarantee but at a savings of 9.48% (\$4,791.60). Kevin warned that American General is known to give a great rate for new business but the increase can be steep. All plans are a PPO and benefits are the same; the only difference between the three carriers is the rate guarantee term, the out of pocket expenses and waiting periods. Kevin did point out that Aetna also is unique in the fact that they allow 2 additional cleanings per year for patients with high bacterial levels due to diabetes, chemotherapy, pregnancy, dialysis, etc... Village Attorney Vasselli asked Kevin to check that the language of the Union contracts is compatible with all three plans. This item will be placed on next week's agenda for vote as an individual item pending verification of language of Union contracts.

**2. Village Financial Matters**

**a. Weekly Update- Finance Director Beverly Sterrett**

DH Sterrett presented Board members with a Weekly Cash and Financial Analysis memo. Property tax revenue of \$156,000.00 was received this week; weekly distributions should be received for the next 4-5 weeks. Past accounts payables are still being paid on a as needed basis with payroll, insurance and services at risk of disconnection being the priority. DH Sterrett is working with Kane, McKenna on securing bank loans. The banks are still looking for additional information; the two tier loan process we are seeking is difficult for the banks to understand. The plan is to borrow \$575,000.00 now and \$1.5 million later. DH Sterrett is working on the tax levy that is due the last Tuesday in December. The tax levy will be under a 5% increase and therefore will not require a special meeting. COS Corley stated that the application for financing of the Fire Pumper has been approved with some changes. The first payment of approximately \$74,000 should be in January 2010. This fire pumper has no extras included; the equipment was retained from the old pumper.

**b. Financial Engagement Letter – Chief of Staff Brunetta Hill- Corley**

COS Corley presented a Financial Engagement Letter from Jacobs Group stating this is another option if the banks do not provide the loans. COS Corley stated that the group has stated that they have secured a \$2 million loan for the Village but will not provide any information until the financial engagement letter is signed and approved by the Board. Jacobs Group would like to make a presentation to the Board; there will be no obligation by signing the letter. The letter does state that the finder's fee would be 2% and the loan interest could be as high as 7.5%; the Jacobs Group will have to certify that they have no financial interest other than the finder's fee.

The engagement letter has been reviewed and revised by Village Attorney Vasselli and Financial Advisors Kane, McKenna. Concerns were that the 7.5% interest rate seemed high, if they use private investors as funding sources and that no one is familiar with the Jacobs Group. The Board also agreed that Kane, McKenna should be more proactive in securing loans for the Village especially with the large amounts of money available in TIF funds. The Jacobs Group will be placed on the agenda for the next Committee of the Whole meeting on December 15, 2009; Kane, McKenna will be present. Background information of the Jacobs group will be given to the Board prior to that meeting. That information will include a track record of business operations and recommendations from other businesses they have worked with including who those businesses are and the size of the loans.

### **3. Property Casualty Insurance Renewal**

#### **a. Renewal Engagement Letter- Chief of Staff Brunetta Hill-Corley**

COS Corley stated that the Property Casual Insurance expires 12/31/09. Arthur Gallagher has presented a letter of engagement and indicated that they could provide the Village with an immediate savings of \$100,000.00. This letter is binding and would make them the exclusive agent to shop for the property casual insurance. Current coverage is with IML with at a 2009 cost of \$351,000.00. The renewal rate for 2010 is \$310,000.00; a savings of \$41,000.00. Concerns were that there are ways to lower insurance costs, higher deductibles, etc and signing the letter of engagement does not indicate how they will save the \$100,000.00. Arthur Gallagher was a past broker that may have been replaced due to better rates from IML. Consensus was to ask IML for any even greater reduction upon renewal.

### **4. Miscellaneous from the Board**

COS Corley thanked the Beautification Committee for decorating the Village Hall for the holidays.

Trustee Burgess stated that he is no longer in communication with Behr Paint; they are not responding to his inquiries. Trustee Burgess asked Mayor Towers to help him with trying to reconnect with Behr. The next Economic Development Committee meeting will be Wednesday, December 9, 2009 at 6:30 pm. in the Village Hall.

Village Clerk Williams stated that copies of the weekly Southland Voice newspaper are available tonight. The Southland Voice is a new free newspaper that covers 10 south suburban communities and it is available at local businesses including the Village Hall. There is a subscription available for \$25.00 annually and businesses are encouraged to place ads in the paper in order to keep the paper available to the community. VC Williams also stated that Sauk Village Library and Fire Department activity has been reported in the paper and they are looking for any type of information on current projects or pictures and stories from local activities. Contact Barb at the paper, Village Clerk Williams or Trustee Myers for more information.

Trustee Williams stated that the next Public Relations Committee meeting will be Wednesday, December 2, 2009 at 7 pm in the Village Hall; the topic will be Student Government Day. This Public Relations Committee held their first fundraiser for Student Government Day on Friday, November 27<sup>th</sup> at the Horseshoe Casino; \$200.00 was raised. Twenty people paid and 18 people attended the day long trip. Trustee Williams thanked the residents, Village Clerk Williams, Trustee Myers, Fire Chief Stoffregen and Village Attorney Vasselli for their support. Other fundraisers are being considered including restaurants and candy sales. The Public Relations Committee is looking to raise \$2,000.00 for Student Government Day. Any fundraising ideas

or donations to the Public Relations Committee would be greatly appreciated; no cash donations – please make checks payable to “Sauk Village Public Relations Committee”

Trustee Myers stated that the next Ordinance Review Committee meeting will be December 16, 2009 at 7 pm in the Village Hall.

Trustee Benson stated that Country Style Line Dancing is now available on Thursday from 7-8:30 pm in the Community Center at a cost of \$4.00. There will be no classes on Thursday, December 24, 2009 or Thursday, December 31, 2009. Flora Haynes is the instructor. Trustee Benson thanked the Public Relations Committee for posting the Parks & Recreation Santa Claus Christmas Parade itinerary on the website. The next Parks & Rec meeting will be December 7, 2009 at 7:00 pm in the Village Hall.

Trustee Hanks has no Housing Authority report. Trustee Hanks stated that the Lion’s Club did provide baskets for Thanksgiving and would like to provide baskets for 3-4 needy Sauk Village families on Christmas. Trustee Hanks and the Lion’s Club will be accepting donations of non-perishable items through the week before Christmas; the Lion’s Club provides the perishable items. The Lion’s Club meets the 2<sup>nd</sup> Monday of the month at the Village Hall and donations can be accepted at Village Board meetings as well. Recommendations of Sauk Village families in need of baskets should also be directed to Trustee Hanks.

Trustee Anderson stated that the next Police Alliance Committee meeting will be Tuesday, December 8, 2009 at 6pm in the Village Hall. The next Senior Committee meeting will be Thursday, December 10, 2009 at 5 pm in the Senior Center.

Trustee Williams reminded everyone to come at 6:30 pm on December 8, 2009 for pictures for the website; bio’s should also be submitted electronically at this time.

## **5. Questions from the Audience on Agenda Items Only**

There were no questions from the audience.

## **6. Adjournment**

Mayor Towers asked for a motion to adjourn.

The motion was made by Trustee Hanks and seconded by Trustee Williams.

Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams

Nays: None

The meeting was adjourned at 8:13 pm.

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON DECEMBER 8, 2009**

**1. CALL TO ORDER**

- 1a.** Mayor Towers called the meeting to order at 7:03 pm.
- 1b.** Mayor Towers led those assembled in the Pledge of Allegiance.
- 1c.** On roll call by Village Clerk Williams, the following were
  - Present: Trustees Anderson, Benson, Burgess, Hanks, and Williams
  - Absent: Trustee Myers (absent with cause)A quorum was present.

**2. APPROVAL OF MINUTES**

Trustee Hanks stated that he will be abstain from voting to approve the minutes of 11/10/09 and 11/17/09 due to his absence during that time.

- 2a. 11/10/09-Regular Board Meeting**
- b. 11/17/09-Committee of the Whole Meeting**

Trustee Anderson made a motion to approve the minutes of 11/10/09 and 11/17/09. The motion was seconded by Trustee Benson. Mayor Towers asked for the roll to be called.  
Ayes: Anderson, Benson, Burgess and Williams  
Nays: None  
Abstain: Trustee Hanks  
Absent: Trustee Myers

Motion carried

- c. 11/24/09-Regular Board Meeting**
- d. 12/01/09-Committee of the Whole Meeting**

Trustee Anderson made a motion to approve the minutes of 11/24/09 and 12/01/09. The motion was seconded by Trustee Benson. Mayor Towers asked for the roll to be called.  
Ayes: Anderson, Benson, Burgess, Hanks and Williams  
Nays: None  
Abstain: None  
Absent: Trustee Myers

**3. REPORTS OF OFFICERS**

**3a. Chief of Staff –Mrs. Corley**

COS Corley met with Jim Czarnik- Robinson Engineering, DH Sterrett and DH Weller to discuss road and infrastructure repairs for 2010. A list of \$1,000,000.00 in repairs will be prioritized by Public Works Director Kevin Weller and will be shovel ready for 2010 after confirmation of funding provided in part from MFT, CDBG and a grant awarded from State Representative Anthony DeLuca and State Senator Toi Hutchinson.

COS Corley held the final department head meeting of 2009. Village finances were discussed. Minor purchases needed for 2010 include replacing some uniforms for the Community Development Department, repairing some ESDA vehicles and an analysis is needed on a couple of water vessels to determine necessary repairs. COS Corley and DH Sterrett will meet with Cook County Development and Planning regarding the Utilization and Stabilization grant application for Sauk Village to be included in the next round of funding.

COS Corley met with CEDA representative Doreen Bennett regarding a program to assist Sauk Village residents with foreclosures and rent payments due to lack of employment. An agreement is in process to grant CEDA the use of the Community Center on Wednesdays from 9 am – 4 pm.

COS Corley introduced Keith Lott from Bloom Township to discuss services available to Sauk Village residents through Bloom Township under the direction of Bloom Township Supervisor T.J. Somer.

Mr. Lott stated that there are many programs to help residents in need of mortgage and rent assistance, food, clothing and a variety of senior programs. Mr. Lott will remain after the meeting to speak with residents.

**3b. Village Clerk: Mrs. Williams**

VC Williams thanked the Board and department heads for making any necessary corrections to the minutes prior to the meeting expediting the approval of the minutes. Copies of the approved minutes will be available at the Village Hall tomorrow by 9 am and will be posted on the website. VC Williams thanked Pam Plamondon and Cindy Wagner for proofreading the minutes on an ongoing basis. Editions of the Sauk Talk and the Southland Voice are placed on the back table. The Southland Voice is looking for notices and stories relating to community events in Sauk Village and offers information on events in neighboring communities.

**3c. Village Treasurer Mrs. Carmichael**

VT Carmichael has completed the Police and Fire annual pension report. The Police pension investment presentation has been scheduled for Wednesday, December 9, 2009. VT Carmichael will be attending a seminar on Friday with regards to the new FOIA policies.

**3d. Village Attorney-Mr. Vasselli – No Report**

**3e. Village Engineer: Mr. Czarnik**

VE Czarnik stated that he has received the first invoice from Gallagher Asphalt for the resurfacing project that has been completed in accordance to the plans and specs. A payout recommendation letter will be issued and the payment will be made through MFT funds.

**3f. Mayor's Report: Mayor Towers**

Mayor Towers reported that Andy James from DP Partners has donated \$12,000.00 to the Sauk Village Respond Now food pantry to assist with food baskets for Sauk Village residents during the Christmas season. Mayor Towers thanked Andy James and DP Partners for their generosity. Mayor Towers is working with Respond Now director Carl Wolf to provide 200 food baskets for needy families. Registration for food baskets will take place at the VISTA office in the Paesel Center prior to Wednesday, December 16, 2009; VISTA office is open 11 am – 4 pm daily. Baskets will be distributed on December 16, 2009 from 3 pm-5 pm; volunteers are needed.

The Sauk Village youth group will host a Christmas Show on Saturday, December 19, 2009 from 4 pm – 6 pm. Yolanda Robinson has done a great job preparing the youth to perform praise dancing, a play, sing-a-long, etc... There will also be refreshments served and a raffle.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**4a. Senior Citizens Committee: Trustee Anderson**

Trustee Anderson stated that the senior committee will be hosting the Senior Movie at the library Monday, December 14, 2009 at 1 pm. The next Senior Committee meeting will be Thursday, December 10, 2009 at 5 pm in the Senior Center.

**4b. Parks, Recreations & Youth Services: Trustee Benson**

Trustee Benson announced that the Sauk Village Boxing Club attended a tournament on Saturday, December 5<sup>th</sup> and Sunday, December 6<sup>th</sup>; ten kids participated. The kids brought home 5 championship trophies; two kids doled out knock-outs. They did a great job and had lots of fun. Mayor Towers and Trustee Benson were

in attendance as well as the families of the participants. Coach Robert Chavez, Sr. and his brother did a great job. Please support the next event; time not yet determined. Trustee Benson asked everyone to come out to the youth Christmas Show. The Christmas parade itinerary is posted on the front page of the website- [www.saukvillage.org](http://www.saukvillage.org). The December 12<sup>th</sup> parade starts at 11:00 am; lineup is at 10:30 am.

The youth basketball program starts in January; flyers and registration letters have been distributed. Registration is December 7- December 29, 2009. The registration fee is \$50.00 per youth; a \$10.00 surcharge will be added after December 31, 2009. Basketball youth evaluation takes place on January 4, 2009 at 4 pm in the gym to determine team placement. The Thursday Country Line Dancing program started on December 3, 2009 and was well attended.

#### **4c. Housing Authority Commission: Trustee Hanks**

Trustee Hanks stated that Housing Authority Commissioner David Chick has been working aggressively with NACA ( Neighborhood Assistance Corporation of America) to host a workshop for residents of Sauk Village and surrounding South Suburban communities. The date is not yet determined; possibly January or February. NACA expects that up to 1,000 people could turn out. There will be a need of the entire Village Hall and everyone's cooperation; Police and ESDA will need to be on hand. NACA helps people who are having difficulty making their house payments and keeping their property.

#### **4d. Ordinance Review Committee: Trustee Myers – No Report (Absent)**

#### **4e. Economic Development Committee: Trustee Burgess**

Trustee Burgess stated that phase one of the Behr Paint project is expected to be completed within the next couple of weeks. The next Economic Development Committee meeting will be Thursday, December 10, 2009 in the Village Hall at 6:30 pm.

Mayor Towers asked if the paint will be distributed from their facility.

Trustee Burgess stated that the paint will be delivered to the Paesel Center and will be picked up promptly by the churches and schools that have pre-registered. The date for phase two, paint for the residents, has not yet been determined. Trustee Burgess is working on a possible phase three to possibly include a reality show type makeover for one or two homes to be painted.

#### **4f. Public Relations/Web Site Committee: Trustee Williams**

Trustee Williams stated the Public Relations Committee is focusing on Student Government Day. Letters have been drafted for the schools in order to start working on the essays after Christmas break. There will be fundraising efforts on behalf of the PR Committee to help fund Student Government Day. On Friday, November 27, 2009 there was a fundraiser at the Horseshoe Casino; a total of \$200.00 was raised; candy will be available for sale after Board meetings. Coupons are available at the back table for the Fuddruckers fundraiser on Thursday, December 17, 2009. Present this coupon from 11 am – 9 pm at the Fuddruckers in Calumet City at the PR Committee will 20% proceeds from your total bill. Sauk Talk articles are due the last Friday of the month. Sauk Talk will not be sent to the publisher but will be available on the website.

#### **4g. 2010 Census Update: Chief of Staff Corley**

COS Corley stated that the next Census Committee meeting will be Thursday, January 7<sup>th</sup>. Additional census materials have been requested including a large banner to be displayed outside of the Municipal Center.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **5a. Police Department: Interim Police Chief Rebecca Sailsbery**

Interim Chief Sailsbery stated that Sgt. Evans will be assisting with a two man, highly visible, unmarked cars operation to attack the hot spots in the Village; Peterson, 217<sup>th</sup>, Carol Avenue and Marathon, etc...

Please report any issues or Police Department concerns to Interim Chief Sailsbery, COS Corley or Sgt. Evans. A shooting incident took place on Peterson on 12/7/09. Subject shooting in the air, no one hurt; charged with felony, transferred and probably already out. Police are working on an elderly life or death abuse case; elderly victim has been hospitalized.

**5b. Fire Department: Chief Stoffregen**

Chief Stoffregen went to Michigan to inspect the chassis for the new fire truck. The chassis has passed inspection and the fire truck is in South Dakota. Chief Stoffregen has provided COS Corley with pictures of the new truck.

**5c. Public Works Department: Mr. Weller**

DH Weller stated that the leaf program is complete and 580 yards of leaves were picked up; this represents about a 10% increase. Christmas decorations have been placed along Sauk Trail, the Christmas tree is up and ready for the lighting on December 12, 2009. The Public Works Department will be working with the Parks and Recreation Committee on the Christmas float. Repairs have been completed on recent water main breaks. DH Weller asked everyone to use caution with the snow and ice; streets are being salted.

**5d. Community Development Department: Ms. Jasinski**

DH Jasinski stated that the Zoning Board met to discuss the shed variance that has been discussed in the past months. The Zoning Board has made a recommendation to approve the variance and will place this item on next week's agenda for consideration of Board approval. Behr Paint has pulled a permit to build an office in the Logistic Center. A daycare center is opening in the old Blockbuster space; also pulled a permit. Al's & Nancy's will be opening again soon; clean up efforts are ongoing.

Trustee Hanks asked what the law states with regards to a daycare being so close to a liquor store or a bar. DH Jasinski stated that if the liquor store is already there then there is no problem with opening a daycare at that spot. There may be a problem if the reverse occurred; the 100 foot rule may apply then. VA Vasselli stated that he will investigate and present a memo of his findings at the December 15, 2009 meeting.

**5e. Finance & Administration Department: Mrs. Sterrett**

DH Sterrett stated that property tax money is coming in but the financial position of the Village is still guarded. Payments that have been withheld will start to be released including vendor payments from the General Fund for threatened services. DH Sterrett stated that the bank is not going to work with the working cash bond; the Village will go directly to the bond market. This will be passed to an underwriter by the end of the week. The working cash money needs to be received by January. DH Sterrett presented a list of outstanding payables. Trustee Hanks asked when the Board can expect to have materials for the working cash bond ready for vote. DH Sterrett could not specify a time but hopes that the underwriters would have it ready by the last meeting in December or the first meeting in January. VA Vasselli stated that a Bond Ordinance may not be necessary. A Parameters Ordinance, similar to one issued in March 2009, needs to be discussed at the last Committee meeting of 2009.

**5f. Emergency Services & Disaster Agency: Mrs. Stephens –No report**

**5g. 9-1-1 Board: Chief Stoffregen – No report**

**5h. Human Relations Commission: Mrs. Sterrett**

The next Human Relations Committee meeting will be Monday, December 14, 2009.

**5i. Police Alliance Committee: Trustee Anderson**

Trustee Anderson stated that the Police Alliance Committee met today. The PAC and Interim Chief Sailsbery will participate in the National Night Out program on Tuesday, August 3, 2010.

**6. CONSENT AGENDA-**

There is no consent agenda.

**7. ORDINANCES, RESOLUTIONS & COMMUNICATIONS**

**7a. An Ordinance Authorizing the Village to Enter into an Agreement for the Village of Sauk Village, Illinois**

Trustee Hanks made a motion to approve the ordinance with the approval of the execution of the underlying agreements being authorized, offer and discussions with the Village's bargaining unit.

Trustee Anderson is if this is in reference to the Dental plan. Trustee Hanks stated affirmatively.

The motion was seconded by Trustee Burgess.  
Mayor Towers asked Village Clerk Williams to call the roll.  
Ayes: Trustees Burgess, Hanks, and Williams  
Nays: Trustees Anderson and Benson  
Abstain: None  
Absent: Trustee Myers

Motion carried

## **8. NEW BUSINESS**

### **8a. Accounts Payable & Disbursements November 25, 2009 – December 8, 2009**

Trustee Hanks made a motion that only payroll, insurance and any necessary bond payments be made at this time. The motion was seconded by Trustee Anderson.  
Mayor Towers asked Village Clerk Williams to call the roll.  
Ayes: Trustees Anderson, Benson, Burgess, Hanks, and Williams  
Nays: None  
Abstain: None  
Absent: Trustee Myers

Motion carried

## **9. MISCELLANEOUS BUSINESS**

### **9a. Questions and comments from the Board of Trustees**

Trustee Anderson asked if Orion Avenue will be included in the road repair project. COS Corley answered affirmatively.

Trustee Williams stated that the Public Relations Committee will also be selling sponsorship spaces to raise funds for Student Government Day. Any individual or organization that would like to donate \$20.00 will be listed in the Student Government Day program. These donations will help offset the cost of the student's packet of materials and lunch for the day as well as the Student Government Day dinner. The goal is to raise \$2,000.00. Trustee Williams stated that she is working with Villa D' Bruno to try to get some portion of the \$1,000.00 deposit that was forfeited when the Volunteer/ Employee Appreciation dinner was cancelled last May.

Trustee Benson presented the Sauk Village Boxing Club and Coach Robert Chavez. The club trains every Wednesday, Thursday, Friday and every other Saturday. There were 15 boxers in attendance; Malcolm Way, Tyrice Stewart, Isaiah Holt, Martez, Beamon, Rachel Schutt, Jackie Schutt, Angelica Chavez, Gabriella Chavez, John Clayton, Katherine Chavez, George Moyzis, Robert Chavez, Jr. and Marisa Chavez. Coach Arthur Chavez was also in attendance. Trustee Benson asked that everyone support the kids and their great effort and to encourage more kids to join. The group had two Knockouts Kings at the Illinois State Silver Gloves Tournament held in Aurora December 5<sup>th</sup> & 6<sup>th</sup>, 2009; M. Way middleweight division 165 lbs. and Robert Chavez, Jr. pin weight division 110 lb. both won by TKO. The group also had four female champions in the Silver Gloves; Angelica Chavez won at 165 lbs, Kathryn Chavez won at 65 lbs, Rachel Schutt won at 135 lbs and Marisa Moyzis won at 105 lbs divisions.

VC Williams thanked COS Corley and DH Weller for investigating prices for microphones for the Village Hall. An email was sent to all to change the date of web pictures to Tuesday, December 22, 2009 due to the photographer's unavailability tonight.

### **9b. Questions from the Audience**

Rose Langston thanked Trustee Benson for his cooperation with activities at the Community Center. Rose also asked for more salt for the Senior Center.

Wayne Patterson thanked everyone for doing a great job. Mr. Patterson also thanked the Police Department for acting so quickly when his house was broken into. Mr. Patterson stated that now he needs an order of protection. Mr. Patterson also does not understand why the people who broke in his house were involved in a

shoot out on the Northwest side of the Village and were still allowed to move onto Carol Avenue four weeks ago. The offenders are known to Mr. Patterson. These people were also in court today; they have been known to burglarize homes and burn cars. Police know who they are, there are witnesses to testify- why haven't they been arrested? Mayor Towers asked Interim Chief Sailsbery to pull the case and discuss this with Mr. Patterson. Interim Chief Sailsbery stated that they can enforce nuisance abatement in one home but there is no law stating that the people cannot move into another house in the Village. Nuisance abatement starts over with the new residence. He feels they're a threat to him and the community from the entire family. Mayor Towers stated that this will be addressed.

Larry Stewart stated that congregation of kids gather around the school bus stops. Larry would like to see a police officer follow the buses and wait until the kids disperse. He called 911 who directed him to a non-emergency number. There was a group of 40 kids congregating at 218<sup>th</sup> & Gailine and a gun shot was heard. It took 5 minutes for the police to respond. One vehicle was apprehended; no gun was found. Larry remembers police presence at bus stops around 3:30 pm in the past. Police would follow the bus. Mayor Towers stated that a patrolman will be asked to patrol that area.

## **10. ADJOURNMENT**

Mayor Towers asked for a motion to adjourn.

Trustee Hanks made a motion to adjourn. Trustee Benson seconded the motion to adjourn.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, and Williams

Nays: None

Absent: Trustee Myers

The motion carried and the meeting was adjourned at 8:02 PM.

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, DECEMBER 15, 2009.**

**CALL TO ORDER**

Mayor Towers called the meeting to order at 7:05 pm.

Present On Roll Call: Trustees Anderson, Benson, Burgess, Hanks, and Williams

Absent: Trustee Myers

Mayor Towers asked for a moment of prayer for Trustee Myers and his family in the passing of his sister.

**1. Village Financial Matters**

**1c. Financial Engagement Letter – Jacobs Group- Mr. Darrell Chillers**

Mr. Chillers, Sauk Village resident, sole owner of Alacrity Communications and limited partner of Jacobs Group, is working with the Jacobs Group to provide financial options for Sauk Village. Mr. Chillers presented the Board a financial letter of engagement and opened the floor to the Board for questions. Mr. Chillers stated that the financial institution that is committed to help the Village secure financing will be contacted after the financial engagement letter is signed. The financial institution will then take the process forward checking for eligibility using the current bond rating; any bond rating changes could affect the possibility of a loan. There is no commitment to either Jacobs Group or the financial institution. Mr. Chillers assured the Board that the financial institution was a multibillion dollar corporation that will do their due diligence in securing a loan for the Village. A finder's fee will only be charged if the Village accepts the loan after doing their own due diligence. The financial institution would like to come in to discuss the terms and conditions of the loan as soon as possible. Village Attorney Vasselli stated that the Corporate Authorities would have to vote on this agreement at next week's regular Board meeting which would open negotiations with the financial institution with the understanding that the deal can be rejected at any time. Village Attorney Vasselli also stated that this is not an exclusive relationship between the Board and the Jacobs Group; if this same institution is brought in by any other means other than through the Jacobs Group no finder's fee is due to Jacobs Group. Mr. Chillers agreed to the terms set forth by VA Vasselli.

Mayor Towers stated that the attorneys will review the terms of the agreement. The Board agreed to place this item on next week's consent agenda.

**1a. Weekly Update- Finance Director Beverly Sterrett**

DH Sterrett presented Board members with a Weekly Cash and Financial Analysis memo. DH Sterrett stated that property tax money is coming in but it is still necessary to be careful with the General Fund. DH Sterrett stated that Kane, McKenna said the working cash bond of \$575,000.00 could possibly be approved by the end of the week but not available until end of December or January. As agreed to previously, payments will be made for payroll, insurance, bonds and any services that are threatened that have been approved on past Accounts Payables. DH Sterrett was asked to provide a current list of all Accounts Payables that have been approved and are still being held.

**1b. TIF Certificate Draw #74- Chief of Staff Brunetta Hill-Corley**

COS Corley presented Certificate Draw #74 in the amount of \$23,715.73 with invoices from Baxter, Woodman, Kane McKenna and Dave Gonzalez attached. Trustee Hanks questioned the Baxter, Woodman expense. VA Vasselli stated that they were consulted on TIF 2 & TIF 3 regarding wetlands and infrastructure. Trustee Hanks stated that a wetland bank was passed on the West side over 5 years ago. This Board agreed to place the TIF draw on next week's consent agenda. COS Corley stated that this will be the final TIF draw for 2009. COS Corley will check with Attorney Lou Vitullo to make sure there are no additional charges for 2009.

**1d. Tax Levy- Finance Director Beverly Sterrett**

DH Sterrett presented the tax levy to the Board; further legal verbiage is still needed. The levy is just under 5% and does not require a special hearing. The levy must be filed by December 29, 2009; there is no guarantee that the amount of less than 5% will be approved by County. The levy for 2008 was \$2,320,340.00. The 2009 levy in the amount of \$2,434,040.00 will be placed on the consent agenda for next week. Mayor Towers stated that the Collector's Report for May – September 2009 will be filed, posted and read at next week's regular Board meeting.

**2. 2009 MFT/CDBG Resurfacing Program Estimate #1- Amount due Gallagher Asphalt-  
Public Work Director Kevin Weller**

COS Corley stated that the resurfacing work has been completed and approved by Village Engineer Jim Czarnik and DH Weller. The bill in the amount of \$85,499.98 (less 5% which is held for 1 year) has been received and will be paid through MFT and CDBG funds. The Board agreed to place this in next week's consent agenda.

**3. Ordinances & Resolutions**

**3a. An Ordinance Granting a Land Use Variance to 1777 225<sup>th</sup> Place**

This issue has been brought before the Board previously and sent to the Zoning Board. DH Jasinski stated that the Zoning Board met December 7, 2009 and made a recommendation to approve the land use variance. DH Jasinski stated that there will be a permit issued with Board approval and a fine will be imposed for starting to build without a permit. This item will be placed on the agenda for next week.

**3b. An Ordinance Renewing an Agreement with Illinois Municipal League Risk Management  
Association for the Village of Sauk Village, Illinois**

COS Corley presented the renewal agreement with Illinois Municipal League Risk Management Association which shows a \$40,000.00 reduction from 2008. COS Corley has requested further reduction per Trustee Williams request. The IML has not responded. COS Corley will inform them that the deadline is the end of the month; this item will be placed on the agenda for next week.

**3c. A Resolution to Authorize a Certificate for the Tax Increment Financing Distributions for the  
Village of Sauk Village**

This resolution is in regards to the TIF draw referred to in item 1b.

#### **4. Liquor Licensing Issues (Day Care Facility)- Community Development Director - Sherry Jasinski**

DH Jasinski stated that she spoke with the Illinois Liquor Commissioner who stated that a daycare is not considered a school therefore there are no restrictions regarding moving in next door to an existing liquor store. The facility has already been approved by DCFS. They are compliant and a permit has been issued by an independent inspection agency. DH Jasinski stated that Walgreen's is applying for a Class B liquor license for beer and wine sales but will not be affected because the daycare is not considered a school and therefore they do not have to comply with the 100 foot rule; they are 220 feet from the daycare. The State is responsible to check for compliance in all areas before issuing the business license. Trustee Hanks asked that the Board be notified when new businesses are coming to town; primarily in prime locations.

#### **5. Discuss new Freedom of Information Act Procedures**

Mayor Towers stated that the changes to the Freedom of Information Act will be effective as of January 1, 2010. Village Clerk Williams is currently the FOIA clerk. The new act requires a full time FOIA Officer to be appointed. Cindy Wagner will take on that responsibility; Village Treasurer Genorise Carmichael will assist her. Cindy and Genorise have both attended training and will continue training on line for six months starting in January 2010. COS Corley stated that there may be additional changes to the new law.

The Board questioned if additional employees can be trained; for example, the Police Department normally answers their own FOIA requests. The class is available on line to anyone; it was suggested that each department have an employee take the course with Cindy Wagner appointed as the main FOIA Officer. Mayor Towers stated that the attorneys will research this and report back to the Board.

#### **6. Miscellaneous from the Board**

Trustee Williams stated that Sauk Talk articles are due by Friday, December 25, 2009 but due to the Christmas holidays the date will be extended to January 1, 2010. The Public Relations committee will continue to sell candy as a fundraiser for Student Government Day; World's Finest Chocolate will be available at all Board meetings. There will be a fundraiser at the Calumet City Fuddruckers on Thursday, December 17, 2009 from 11:00 am – 9 pm. The PR Committee will receive 20% of all proceeds during that time if accompanied by a ticket from the committee. PR fundraisers also include Bunco at the Library on Friday, January 22, 2010 at 7pm. Website pictures will be taken next Tuesday from 6 pm to 7 pm. Bios new and revised are due at that time.

Trustee Anderson stated that the Senior Committee will be hosting a pre-Valentine's Day Chili Cook off on Saturday, February 13, 2010 in the Senior Center. There will be prizes, including a monetary prize for the winner.

Trustee Hanks stated that the December Housing Authority meeting has been cancelled. The Housing Authority, with the help of Commissioner David Chick, will be hosting a NACA Workshop on Saturday, February 6, 2010 for both Spanish and English homeowners who need assistance to save their home and for new home buyers. This has been confirmed by NACA and they expect a minimum of 1,000 people; lots of room will be needed and assistance by Police, Fire and ESDA will be required. This will be posted on the NACA website; the time has not yet been determined.

Trustee Benson stated that the next meeting of the Parks & Recreation Committee will be Monday, January 4, 2010 at 7 pm. The SSDMC / Sauk Village youth club will be hosting a Christmas party/ show on Saturday, December 19<sup>th</sup> at 4 pm. Trustee Benson thanked the PR Committee, Police , Fire, ESDA and Public Works departments, all volunteers, including Jeff Morden, Chief of Staff Corley, Mayor Towers for their help with the parade; the PR Committee for taking pictures; \$207.00 was raised from the picture sales. Mayor Towers stated that DP Partners donated \$12,000.00 for the Sauk Village Respond Now food pantry and 200 needy families will receive Christmas baskets tomorrow from 3-5 pm due to that donation. Any families who may need a basket should contact the Mayor's office to check if there is a basket still available.

### **7. Questions from the Audience on Agenda Items Only**

Rose Langston asked for clarification on item 5. Mayor Towers stated that Cindy Wagner will be the full time FOIA Officer after January 1, 2010.

Frank Briggs asked if the Board has received his letter. This item is not on the agenda; Mr. Briggs was asked to speak to Board members after the meeting.

Jeff Morden stated in reference to item 3a that stiffer fines need to be imposed and printed in the Sauk Talk.

VA Vasselli stated that he will check the ordinances to see if the fine amount is mandated. DH Jasinski stated that the fine has been doubled in this case.

Trustee Hanks suggested expediting next week's meeting due to the holidays; placing as many things on the consent agenda as possible and condense any necessary reports from department heads. Mayor Towers excused department heads from next week's meeting if there is no report necessary.

### **8. Adjournment**

Mayor Towers asked for a motion to adjourn to executive session for the matters of personnel, litigation and collective bargaining.

The motion was made by Trustee Burgess and seconded by Trustee Benson.

Ayes: Anderson, Benson, Burgess, Hanks and Williams

Nays: None

Absent: Trustee Myers

The meeting was adjourned at 8:40 pm.

### **9. Executive Session / Closed Session**

- a. Personnel 5 ILCS 120/2(c)(1)(West 2007)
- b. Litigation/ Real Estate 5ILCS 120/2(c)(11)(West2007)
- c. Collective Bargaining 5ILCS 120( ) (2)(West2007)

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER ON **DECEMBER 22, 2009**

**1. CALL TO ORDER**

- 1a.** Mayor Towers called the meeting to order at 7:05 pm.
- 1b.** Mayor Towers led those assembled in the Pledge of Allegiance.
- 1c.** On roll call by Village Clerk Williams, the following were  
Present: Trustees Anderson, Benson, Burgess, Hanks, and Williams  
Absent: Trustee Myers (absent with cause)  
A quorum was present.

**2. APPROVAL OF MINUTES**

**2a. 05/19/09 – Executive Session Minutes**

Mayor Towers asked for a motion to approve the minutes stated above.  
Mayor Towers asked for the roll to be called.  
Ayes: Anderson, Benson, Burgess, Hanks, Myers and Williams  
Nays: None  
Trustee Williams made a motion to accept the minutes of May 15, 2009. Trustee Benson seconded the motion.  
Mayor Towers asked for the roll to be called.  
Ayes: Anderson, Benson, Burgess, Hanks, and Williams  
Nays: None  
Absent: Trustee Myers  
Village Attorney Vasselli stated that this is the approval of the minutes only; decision to open these minutes to the public or keeping them sealed will be decided at the Committee of the Whole meeting of January 5, 2010 in executive session.

**3. REPORTS OF OFFICERS**

**3a. Chief of Staff –Mrs. Corley**

COS Corley stated that the Northwest Indiana Times will be capturing the overall state of Sauk Village in an article prepared by reporter Bob Moulesong. COS Corley wished everyone happy holidays and closed by saying that “Change is inevitable” ; she is looking forward to a prosperous 2010 for the Village of Sauk Village. Happy New Year!

**3b. Village Clerk: Mrs. Williams**

VC Williams stated that the Village Hall will be closed Thursday, December 24 and Friday, December 25, 2009 in observance of the Christmas holiday. There is no Board meeting on Tuesday, December 29, 2009. Merry Christmas!

**3c. Village Treasurer Mrs. Carmichael**

VT Carmichael stated that presentations of Police Pension Investments were held on December 9, 2009. There was a quorum in attendance; there was no unanimous vote. Another meeting will be scheduled for a later date.

**3d. Village Attorney-Mr. Vasselli – No report**

VA Vasselli stated that he is working along with the Village Clerk with regards to executive session minutes.

Happy Holidays!

**3e. Village Engineer: Mr. Czarnik**

VE Czarnik stated that he is working with the Chief of Staff on next year's resurfacing program with the MFT, CDBG and ERP.

**3f. Mayor's Report: Mayor Towers**

Mayor Towers stated that more than 200 Sauk Village residents received food baskets for Christmas thanks to a \$12,000.00 donation from DP Partners. Mayor Towers thanked all of the volunteers who helped prepare and distribute the food baskets and Barbara from the Southland Voice for taking pictures.

Mayor Towers read the Collector's Report for May through September 2009.

Happy Holidays!

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**4a. Senior Citizens Committee: Trustee Anderson**

Trustee Anderson stated that the seniors will be hosting a Chili Cook off on February 13, 2010. There will be monetary prizes for the winner. Information will be sent to the PR committee for posting on the website. Eleven seniors participated in the Senior Movie at the Library. The Senior Movies will continue in the new year. Happy Holidays!

**4b. Parks, Recreations & Youth Services: Trustee Benson**

Trustee Benson announced that the Parks & Recreation Committee would like to thank the Village Board, Administration, Public Works, Police & Fire Departments and ESDA for all of their help in 2009.

The next two week sessions of Thursday nights Country Line Dancing have been cancelled and will resume in January. SSDMC youth group put on a wonderful Christmas Show with standing room only. Basketball registration ends on December 29, 2009; sponsors are needed. Happy Holidays!

Mayor Towers added that the kids did a tremendous job and thanked Yolanda Michelle Robinson for taking on the youth group and doing such a great job. There were 54 prizes raffled off which included four \$25.00 gift cards; food was provided from local businesses in the Village.

**4c. Housing Authority Commission: Trustee Hanks**

Trustee Hanks stated that the Housing Authority Commission received an email to confirm that NACA will provide a homeowners workshop in Sauk Village on February 6, 2010. Commissioner David Chick has been working closely with NACA to bring this workshop to the Village. Happy Holidays!

Mayor Towers stated that he was in a meeting with Commissioner Joan Murphy and Commissioner Deborah Sims; they are also looking to hold a NACA workshop. Mayor Towers asked Trustee Hanks to contact their offices to try to work with them.

**4d. Ordinance Review Committee: Trustee Myers – No Report (Absent)**

**4e. Economic Development Committee: Trustee Burgess**

Trustee Burgess stated that the next Economic Development Committee meeting will be January 13, 2010 at the Village Hall at 6:30 pm. Happy Holidays!

**4f. Public Relations/Web Site Committee: Trustee Williams**

Trustee Williams stated that Sauk Talk articles are due Thursday, December 31, 2009. Trustee Williams thanked the Burgess, Zupon, Williams and Wargo families, Rickover principal Julie Iverson and anyone else who attended the Fuddrucker's Fundraiser on Thursday, December 17, 2009. The fundraisers will continue to help cover costs for Student Government Day; candy will continue to be sold. Happy Holidays!

**4g. 2010 Census Update: Chief of Staff Corley**

COS Corley stated that the census committee was present at the Christmas parade and play and also will be present at each school during teachers conferences; census literature will be passed out.

The next meeting of the Census Committee will be Thursday, January 7, 2010.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

**5a. Police Department: Interim Police Chief Rebecca Sailsbery-** No Report (Absent)

**5b. Fire Department: Chief Stoffregen**

Chief Stoffregen stated that he took the 12 hour drive to South Dakota to check out the new fire truck. There are a few minor changes needed; he will be flying out after the 1<sup>st</sup> of the year for a final inspection. The new fire truck should arrive around January 10 through January 15, 2010.

**5c. Public Works Department: Mr. Weller –** No Report (Absent)

**5d. Community Development Department: Ms. Jasinski –** No Report (Absent)

**5e. Finance & Administration Department: Mrs. Sterrett –** No Report (Absent)

**5f. Emergency Services & Disaster Agency: Mr. Darnall –**No Report  
Happy Holidays!

**5g. 9-1-1 Board: Chief Stoffregen –** No Report

**5h. Human Relations Commission: Mrs. Sterrett-** No Report (Absent)

**5i. Police Alliance Committee: Trustee Anderson –** No Report

## **6. CONSENT AGENDA-**

VA Vasselli stated that the Board has decided to move items 6b and 6c from the consent agenda. A motion was made by Trustee Burgess to move items 6b and 6c to section 7. The motion was seconded by Trustee Anderson.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, and Williams

Nays: None

Abstain: None

Absent: Trustee Myers

Motion carried.

Mayor Towers asked for a motion to approve the consent agenda items 6a and 6d.

6a. A Resolution to Authorize a Certificate for Tax Increment Financing Distributions for the Village of Sauk Village

6d. 2009 – MFT/CDBG Resurfacing Program Estimate #1 Payment due Gallagher Asphalt

A motion to approve was made by Trustee Hanks and seconded by Trustee Benson.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, and Williams

Nays: None

Abstain: None

Absent: Trustee Myers

Motion carried.

## 7. ORDINANCES, RESOLUTIONS & COMMUNICATIONS

### **7a. An Ordinance Granting a Land Use Variance to 1777 225<sup>th</sup> Place**

Mayor Towers asked for a motion to approve.

A motion to approve was made by Trustee Hanks and seconded by Trustee Anderson.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, and Williams

Nays: None

Abstain: None

Absent: Trustee Myers

Motion carried.

### **7b. An Ordinance Renewing an Agreement with Illinois Municipal League Risk Management Association for the Village of Sauk Village, Illinois**

Mayor Towers asked for a motion to approve.

A motion to approve was made by Trustee Hanks and seconded by Trustee Williams.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Benson, Burgess, Hanks, and Williams

Nays: Trustees Anderson

Abstain: None

Absent: Trustee Myers

Motion carried.

### **7c. An Ordinance for the Levy and Assessment of Taxes for the 2009/2010 Fiscal Year for the Village of Sauk Village, Counties of Cook and Will, Illinois**

Mayor Towers asked for a motion to approve.

A motion to approve was made by Trustee Benson and seconded by Trustee Williams.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, and Williams

Nays: None

Abstain: None

Absent: Trustee Myers

Motion carried.

### **7d. An Ordinance Approving an Agreement with Jacobs Group, Inc. for the Village of Sauk Village**

Mayor Towers asked for a motion to approve.

A motion to approve was made by Trustee Burgess and seconded by Trustee Benson.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, and Williams

Nays: None

Abstain: None

Absent: Trustee Myers

Motion carried.

Trustee Hanks made a new motion that the bidding process be waived for the agreement with the Jacobs Group. The motion was seconded by Trustee Burgess.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, and Williams

Nays: None

Abstain: None

Absent: Trustee Myers

Motion carried.

## **8. NEW BUSINESS**

### **8a. Accounts Payable & Disbursements**

**December 9, 2009 – December 22, 2009**

Trustee Hanks made a motion that only payroll, insurance and bonds be paid at this time. The motion was seconded by Trustee Anderson.

Trustee Burgess asked if that would include the memo in the packets that refers to Accounts Payables that were approved previously that need to be paid. COS Corley stated that there are additional items that need to be paid at this time.

Trustee Hanks withdrew his motion. Trustee Anderson withdrew her second to the motion.

Trustee Hanks stated a motion to accept the Accounts Payable and to pay only payroll, insurance, any open bonds and check numbers 47672, 47824, 47861, 47905, 47934, 47983, 47985, 48008, 48035, 48042, 48048, 48093, 48103, 48121 and 48252.

Trustee Anderson seconded the motion.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, and Williams

Nays: None

Abstain: None

Absent: Trustee Myers

Motion carried.

## **9. MISCELLANEOUS BUSINESS**

### **9a. Questions and comments from the Board of Trustees**

Trustee Anderson stated that Bluegrass will not be meeting on Sunday, December 27, 2009 and Leisure Timers will not meet again until February 10, 2010.

Trustee Benson stated that the next Parks & Rec meeting will be Monday, January 4, 2010.

Village Clerk Williams thanked the Southland Voice for taking pictures of the Board and Department heads prior to tonight's meeting. These will be placed on the website along with the updated bios. VC Williams stated that the Board normally sponsors a basketball team; the Village Clerk and trustees should each contribute \$25.00 by January 5, 2010.

Trustee Burgess thanked COS Corley for the gift provided.

Trustee Burgess thanked COS Corley for the gift and all of the hard work she has done; also stated that today was her birthday- Happy Birthday!

### **9b. Questions from the Audience**

Rose Langston wished everyone Happy Holidays. Rose thanked Public Works for their help providing salt where needed and stated that the Senior Center was left in great condition on the 19<sup>th</sup> after the Christmas show.

Ed Shankel asked about the progress on the ordinance on shoplifting. Mayor Towers stated that Trustee Myers is absent and this should be discussed when he is present.

Larry Stewart stated that the year has been exciting. He is proud of the way the Mayor and the new administration is going; Parks and Rec is doing a fantastic job with the children.

Rose stated that the Community Center was not left in clean condition at the last Line Dancing class on Thursday night. There was Chinese food left over and paper on the floor. Trustee Benson asked that this be reported promptly so he can investigate.

Mayor Towers thanked Steve and Rose Jones for their donations to the raffle and for helping with the turkey giveaway.

## 10. ADJOURNMENT

Mayor Towers asked for a motion to adjourn.

Trustee Williams made a motion to adjourn. Trustee Hanks seconded the motion to adjourn.

Mayor Towers asked Village Clerk Williams to call the roll.

Ayes: Trustees Anderson, Benson, Burgess, Hanks, and Williams

Nays: None

Absent: Trustee Myers

The motion carried and the meeting was adjourned at 7:35 PM.

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Mayor Lewis Towers

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Village Clerk Debra L. Williams

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