

**JOURNAL OF PROCEEDINGS
COMMITTEE OF THE WHOLE MEETING
MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
February 6, 2024 7:00 PM**

1. CALL TO ORDER

Mayor Burgess called the meeting to order at 7:00 p.m.

Trustee Debbie Williams was asked to assume the role of Village Clerk due to the excused absence of the Village Clerk.

2. ROLL CALL

On Roll Call

Present: Trustees: Burns, Carter, Coleman, Johnson, Sapp, and Williams

Absent: None

3. DISCUSSIONS & PRESENTATIONS

Mayor Derrick Burgess

- **Sauk Village Athletic Association**
- **Grand Boulevard Preventive Services**

Mayor Burgess stated this item will be postponed. Both organizations have been asked to prepare additional paperwork.

Mayor Burgess stated the program was asked to pull back until a later date.

Trustee Williams asked why flyers were sent prematurely to the schools before there was a presentation to the board and the paperwork reviewed. This could cause kids to come to the Community Center with no one there. Trustee Williams questioned if background checks are done, if there is liability insurance and other organizations involved. Also stated that everyone working with the children should be applauded.

Coach Green stated there is basketball and baseball programming after school and they are welcome there. Coach Green provided greater details on these programs.

Village Administrator Williams stated the reason the programs were pulled was for further review of programming and paperwork.

Coach Green stated the baseball program is covered by a 501C3. Insurance is provided for the kids programs.

There was a lack of communication between the board members and those involved in the programming.

Trustee Burns is glad that Mayor Burgess is bringing the people to the table to present to the board. Everyone is doing a great job. A file of all credentials should be on file in the clerk's office.

Mayor Burgess commented on the previous year's baseball program and credentials. Basketball will take a while to establish.

Mr. Green stated the name of Sauk Village is attached to the baseball team but the village has no liability in the program.

Trustee Debbie Williams

- **Status of the FY 20-21 Audit**

Trustee Williams stated the trustees have been asking for an update of the FY 20-21 audit for quite some time. No information has been provided. The PBC (Provided by client) list has also been requested several times and also not provided. The last audit was completed August 2022. The FY 20-21, FY 21-22 and FY 22-23 are all late. The auditor received one payment of \$18,000. over a year ago and there has been no update.

Director Lewis stated the Baker Tilley came out for three days to start the process. Trustees want to know what has been accomplished by Baker Tilley, and itinerary of the work performed and the most current PBC list. Director Lewis said she would provide that information but could not provide a date of when the FY 20-21 audit will be completed.

A recess was called at 7:45 am. due to disruptive behavior.
The meeting was reconvened at 7:50 am.

Trustee Burns asked for a timeline for where we are with the audits without being told we will not get the information. Village Administrator Williams stated the previous Finance Director provided a completion date but that was not possible. He will ensure that the Finance Director will provide regular updates on a biweekly basis but to give an exact completion date is unfair. VA Williams stated the board has to ask him, not the Finance Director, for information or give direction as a board – not individually. VA Williams stated the board needs to prepare a resolution in order to get weekly updates from the Finance Department. The board has overstepped their positions. The board seems to be taking authority over the administration which is causing some of the conflict. Once a budget and audit have been completed the findings will be brought to the board for approval.

Trustee Burns stated the board has cohesively asked for this information on several occasions.

Trustee Williams agreed that the previous Finance Department Consultant did say the audit was two weeks from being completed. The board will see that a resolution is forthcoming in order to get the regular financial updates were are asking for. The board has the right to this information because we are responsible for the taxpayer's money. The lack of information and the pile up of these audits at some point will cause the residents an issue such as losing grants and other funding. It was stated a year ago that that the FY20-21 audit was two weeks from completion. We need to know what the issue is and if there is anything we can do to help. We do go to the Village Administrator to get answers. Let us do our jobs without the anger.

- **Status of Air Strippers**

Village Administrator Williams asked for specific questions. The Village Engineer will be able more questions next week.

Trustee Williams questioned the expiration date of the current temporary air strippers in order not to repeat the water crisis of 2011.

VA Williams stated the life expectancy is ten years but with constant maintenance it will last much longer. The daily water samples show no vinyl chloride and the taste and smell also is improved. They were installed 13 years ago. The village is in communication with Cook County to secure funding to replace the temporary air strippers. Trustee Burns requested as the chairman of the Public Health and Safety committee to receive updates on what the EPA levels are for our water and the cost of the permanent air strippers. VA Williams stated the permanent air strippers will cost \$3.2 million. Giving the trustee updates is not possible; the purpose of the board is to pass legislation. Trustees should not receive updates as if they were department heads. Trustee Burns restated her request. VA Williams stated there is too much to do on a day-to-day basis to comply. There is an annual Consumer Confidence Report available online.

VA Williams stated the EPA did a complete inspection of the air strippers and found no problems. Trustee Burns stated the board should get a copy of all EPA reports.

Village Administrator Timothy Williams

- **An Ordinance Approving an Intergovernmental Agreement to Lease Community Center to Cook County**

Mayor Burgess stated the ordinance and the Intergovernmental Agreement needs to be reviewed and placed on next week's agenda for approval. There is work to be done in the Community Center.

Trustee Burns is in favor of all programs for Sauk Village. The Restorative Justice Community Court presented at meeting last week. Trustee Burns asked how many other south suburbs are on the short list for this program.

Trustee Burns was concerned with bringing people with criminal backgrounds to Sauk Village from all over the Southland. She has experience with this type of program. Has Lynwood and Hazel Crest been considered ?

VA Williams stated this program involves non violent low level first time offenders. Data was used to determine low level crimes versus felonies in the Southland. This is a court convergence program. Sauk Village was determined to be the best location to intercept these non violent misdemeanor crimes before they become felonies.

Mayor Burgess stated this is a privilege to be a part of a program that will give our young people a second chance. This program is successful in the city and provides wrap around services. This will be the first program like this in the south suburbs. The Restorative Justice program involves Peace Circles. If you don't finish the program you go back and will get a record.

Mayor Burgess stated this will be included on next week's agenda for a vote.

Trustee Williams commented on the Intergovernmental Agreement. The three year term needs to be changed to start March 1st. Will the \$24,000.00 annual rent, which will increase incrementally, go into the General Fund for miscellaneous expenses or will it be kept in a separate account to make improvements to the Community Center or for other children's programming ? VA Williams stated the board can decide that ; there are improvements needed before the programming. RJCC will run Monday, Wednesday, Thursday and Friday. The Tuesday food pantry will not be affected. Sports will continue in the gym. Cable and wifi was mentioned in the IGA and that is already there. The moveable wall will need to be purchased. We have cameras that need to be installed. Trustee Williams asked if there is an out clause to terminate with notice for either party in addition to the termination clause for fire damage if that occurs. A certificate of insurance is required for self insurance.

PUBLIC COMMENTS

Jeffrey Burns asked who approves the salaries of new hires? Does the chair of the committees approve the finances of the departments ? Who approves the finances of the budget ?

Francine Anderson stated trustees should look up basic information. EPA has the daily samples on their websites. Funding should be sought from the State Representatives for air strippers. She is tired of hearing about the audits. What has the Internal Auditor contributed ? Relationships with the school district is important. Read the information from the Restorative Justice Program.

Michael Brown attended the Restorative Justice Program and felt honored that Sauk Village was chosen for the program. He heard that only Sauk Village residents will be involved in the program. It sounds like an exciting alternative for young people.

Mayor Burgess stated all salaries are posted. Salaries may be higher due to the experience. The budget shows all departments and it is brought before the board before it is passed.

4. GENERAL COMMENTS BY TRUSTEES & MAYOR

Trustee Williams stated the trustees ask questions because residents are depending on us to know what is going on. Asking about the air strippers is not a scare tactic. It is necessary information we should know in order to be proactive and keep the fact that the air strippers are three years passed their expiration date in the forefront of our mind. The trustees are always so uninformed. The Village Administrator said we do not need to know or do not need to get involved. The department heads should report to the VA and the VA should be very clear when reporting to the board. Reports are given every other week, but we are still not given information residents expect us to know. Residents tell us information before we get information from the VA or Mayor. We have asked about what is going on in the plaza. Residents say we should know but we don't. Trustee Williams stated at last weeks budget meeting Mayor Burgess stated that the budget presented by the trustees would be passed on for the budget review period. There was a budget A and budget B available at the front desk. There should not be two budgets available. We provided one budget and the one posted on the website is the original budget. That was not the direction of the trustees. That was very offensive to disregard the trustee's directive. Trustee Williams stated she loves children's programming, but it is important to dot our t's and cross our i's. Trustee Williams asked Mayor Burgess if he asked if the budget the trustees presented is the one that would be posted for public review.

Trustee Carter stated his next Committee meeting will be February 20th at 6pm in the rotunda.

Trustee Sapp stated the VA has issues with the trustees asking questions and making reports and she agrees with Trustee Williams and Trustee Burns. The next committee meeting is scheduled for February 26th at 7:30 pm in the rotunda.

Trustee Burns said everyone welcomes programs for our residents. The Community Court will be placed in Sauk Village but every adult from the southland will benefit from the court not just our residents. Why does the court have to be here instead of Lynwood or somewhere else. The young people in the southland will still benefit. Meetings are recorded. The trustees received the draft budget on December 9th. The revised budget was

received from the Finance Director on January 29th. The trustees called a special meeting on January 31st.

Everyone was made aware of it. No Finance Department or other department head was present. The changes that the trustees made were reviewed at that time. On January 31st, the meeting ended at 8:06 pm and everyone was in agreement that that was the budget to be posted for public review. There was no discrepancy on which budget would be posted and approved by the board. They brought a budget that the trustees did not approve.

Trustee Burns stated that she feels targeted and threatened. It takes three trustees to call a meeting and a majority to approve anything. We are passionate about our work and about the residents, but no one will pull the wool over our eyes. If we aren't allowed to do our jobs, why are we here?

Trustee Coleman said the only way we get answers is by asking questions. Questions still don't get answered. We don't want to be left in the dark. The residents should not be left in the dark.

Two budgets when only one was approved. No information regarding audits or financial information was reported tonight. Audits are behind. Board approved actions are either blocked or ignored by this administration. Spending continues without board approval. The administration does whatever they want to do and they tell you whatever they want to tell you. They stated the Restorative Justice Court will involve our residents with nonviolent crimes. I am for that. We will continue to ask questions. We want answers. It's been a year since it was promised that questions would be answered.

Mayor Burgess stated baseball registration is ongoing. Registration is held Monday- Friday from 6-7:30pm in the gym. Sheets are available to sign up on your phone. CEDA will be in the Senior Center February 12th from 9 am- 12 pm for gas, light and water bill assistance. Certain criteria must be met.

Mayor Burgess stated he could not present a budget that is balanced on the back of employees by altering salaries and not giving raises. That was my call. The board can vote it down. They can present their budget later. To say money is spent without board approve is accusing someone of stealing. Please don't accuse anyone of stealing unless you can back it up and report it.

Mayor Burgess asked for the other committee meetings times. Public Health and Safety is every 4th Friday at 7pm in the rotunda. The next Ordinance Review meeting is February 26th at 7:00 pm in the rotunda. Community Development Committee is the 4th Wednesday of every month at 10 am.

5. EXECUTIVE CLOSED SESSION - None

6. ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 9:35 p.m. Trustee Johnson moved, and Trustee Carter seconded. On roll call, the motion carried unanimously.

/s/Debra L. Williams, Acting Village Clerk

/s/Derrick Burgess, Mayor

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VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE, SAUK VILLAGE, ILLINOIS
February 20, 2024, 7:00 PM

1. CALL TO ORDER

Mayor Burgess called the meeting to order at 7:50 p.m.

2. ROLL CALL

On Roll Call

Present: Trustees: Burns, Carter, Coleman, Johnson, Sapp (Remote), and Williams

Absent: None

3. DISCUSSIONS & PRESENTATIONS

- **Eng. Melanie Arnold**

- Discussed the Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Block Grant Funds for Program Year 2024 for the Village of Sauk Village. She informed that the deadline for application was March 22, 2024, and the selected locations for project inclusion. They are 215th PI – 218th and 218th and 219th. Areas were chosen based on the visual assessment of streets in need of repair conducted by C-MAP in 2019. She informed that the only changes made to the resolution and application were the date and locations.

There were questions concerning when the project would commence and the amount of funds. The project, if awarded would start in November 2025 after going through the bidding process, and the request is for the typical, \$400,000.

- **Interim Director Tim Williams**

- Website Presentation - was post-poned until the following Committee of the Whole Meeting. Mr. T. Williams requested that Trustee Bios be sent to the Clerk so that they can be posted to the website.
- B&F Code Construction Proposal – Mr. Ron Yarbrough presented a proposal to the Village for inspections and property maintenance. He presented a statement of the firm's qualifications; services to be provided and a schedule of inspections and timeline requirement for scheduling and the deliverables to be expected.

It was noted that this effort is interim measure to offset the lack of current code enforcement.

- Questions were raised and answered regarding:

Staff- they have seventy-five staff that would be assigned as needed, but there would be a primary and back up personnel available.

The company was asked to renegotiate some costs

Bidding Process- it was stated that it was not needed as the agreement falls under Professional Services and does not require competitive bidding

In-house code enforcement was mentioned - Licensed individuals are needed

Discussions would be on-going

- **Village Clerk Marva Campbell-Pruitt**

- CivicPlus (Municode) Codification was discussed and the increased costs that would be incurred if the Village accepts the annual plan as in the past. The Clerk informed that the number of ordinances in the past year were minimal (normally there were 20-35 ordinances, the past year was less than fifteen) and unless the option to be charged a higher rate if billing would be assessed per page. The Clerk was asked to research other companies for codification.
- Village Licenses – a comparative summary of licenses ordered, and licenses sold was presented and recommendations to alter the number of licenses in each category was noted.

4. PUBLIC COMMENTS

- L. Reccord commented on the disappointment felt as the lack of leadership and disrespect was witnessed, and the need for community supervision at the park of Torrence & 223rd
- F. Anderson questioned the amount of money paid to Odelson & Sterk (\$11,450) and advised that she had presented a FOIA Request; Advised that Trustees should speak to the firm about the fee. She apologized to residents and Trustees
 - Mayor Burgess' Responses
 1. New equipment is needed for some of the parks

5. GENERAL COMMENTS BY TRUSTEES & MAYOR

- Trustee Williams announced the Blood Drive scheduled for that Saturday at the Library; announced the committee meeting on Thursday at 11:00 a.m. in the Rotunda; stated that it is hard to be respectful when Trustees are not respected; cited unfinished business concerning payment to the Internal Auditor; justified the Odelson & Sterk bill as the completion of the audit is sought, and lack of responses to questions concerning the Restorative Justice Court, and stated that all Trustees were in attendance when the Trustees' budget was discussed.
- Trustee Burns thanked everyone for getting the budget passed
- Trustee Johnson announced the Committee Meeting on the next day
- Trustee Coleman announced a Committee Meeting on 2/26
- Trustees Carter – No comment

- Trustee Sapp announced that the February Committee Meeting would be postponed; she commented that the meeting was a beast as there was a lot of disagreement; the Mayor caused a lot of confusion; and that it must get better.
- Mayor Burgess expressed embarrassment and explained that recesses occur because of the lack of decorum and disrespect. He apologized to residents; he expressed how he gladness for the RJCC and ensured that residents would not lose access to the community center

6. EXECUTIVE CLOSED SESSION - NONE

7. ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 9:00 p.m. Trustee Johnson moved, and Trustee Williams seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor

DRAFT

NPDES Annual Public Meeting February 27, 2024

Background:

Water pollution can degrade surface waters, making them uninhabitable for plants and wildlife as well as making them unsafe for recreational uses such as fishing and swimming. As authorized by the Clean Water Act, the National Pollutant Discharge Elimination System (NPDES) permit program controls water pollution by regulating storm sewers, ditches and detention ponds, and their tributary areas, that may discharge pollutants into detention basins, lakes, creeks and rivers.

In 2003, the Illinois EPA (IEPA) required all Municipal Separate Storm Sewer Systems (MS4s) to begin complying with statewide general permit conditions. Today, each MS4 is required to have a fully implemented program that addresses each of the six minimum controls (as identified by the EPA). Permit are renewed every five years and the associated permit conditions are continually evolving.

The primary goal of this program is to keep pollutants from entering into the Village's storm sewer system, which eventually discharges to the Lincoln-Lansing Drainage Ditch or Deer Creek.

This Annual Public Meeting is required by IEPA in accordance with the Village's Notice-of-Intent (NOI) for the Illinois General Permit ILR 40.

Six Minimum Control Measures:

The MS4 program consists of six required Minimum Control Measures (MCM's):

1. Public Outreach and Education (on Storm Water Quality issues)
2. Public Involvement and Participation
3. Illicit Discharge Detection and Elimination
4. Construction Site Storm Water Runoff Control
5. Post Construction Storm Water Runoff Control (in New Developments and Redevelopments)
6. Pollution Prevention and Good Housekeeping for Municipal Operations

Here are a few examples of how Sauk Village is meeting each of the six MCM's:

1. Public Education and Outreach

- Notice of Intent (NOI) and Annual Report posted on the Village website.
- Information about recycling is linked on the homepage of the Village website.
- Newsletter articles with MS4 content will be issued in the Village's monthly 'Sauk Talk' newsletter.

2. Public Involvement and Participation

- The Village hosts an annual Earth Day event, as well as multiple Village clean-up days during the year. These events are publicized at Village Board meetings, at Village Hall and posted to the Village website.
- The Village conducts tree limb and leaf collection pickup periodically throughout the year for all residents.
- This public meeting is a required activity under this category.

3. Illicit Discharge Detection and Elimination (IDDE)

- The Village has identified all outfalls on a storm sewer map, which is maintained and updated periodically.
- Village Staff inspects storm sewer outfalls and cleans or repairs outfalls as needed. This work occurs on an annual basis.
- The Village has an ordinance related to Illicit Discharge Detection and Elimination, which is used to address illegal discharges to Village waterways.

4. Control of Construction Site Storm Water Runoff

- The Village has an ordinance in place to regulate erosion and sediment control for construction sites and the resultant stormwater runoff. Erosion and sediment control BMP's are required under the current ordinance and the implementation of these measures is enforced through the plan review process. Proposed development projects are reviewed under local and MWRD ordinances by Village Staff and engineering consultants.
- Projects that disturb more than one acre are required to obtain a Notice of Intent permit prior to construction, and developers are

required to prepare a Stormwater Pollution Prevention Plan as part of their engineering plans.

- Weekly inspection reports are required from developers of active construction projects. Periodic inspections are also conducted by Village staff during construction to ensure erosion control measures are being properly utilized to prevent sediment runoff from entering the downstream system.

5. Post-Construction Storm Water Management

- The Village has a post-construction ordinance in place to address long-term control of stormwater pollution from newly developed sites.
- Final inspections are required before the Village will grant final acceptance of the project.
- When applicable, long-term operation and maintenance plans are put in place prior to final acceptance and/or close out of a development project.

6. Pollution Prevention/Good Housekeeping

- Village Staff receive annual training on public works-related topics such as chlorides requirements and tree trimming safety.
- Sweeping of high priority streets is completed on a monthly basis between the months of April and October.
- Catch basins are inspected and cleaned as needed and collected materials are properly disposed of.

An annual report is made to the IEPA each year by June 1st. The Village utilizes Robinson Engineering to assist with all compliance efforts associated with the MS4 program.

Questions or Comments