

JOURNAL OF PROCEEDINGS
COMMITTEE OF THE WHOLE MEETING
MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE, SAUK VILLAGE, ILLINOIS
April 2, 2024, 7:00 PM

1. CALL TO ORDER

Mayor Burgess called the meeting to order at 7:00 p.m.

2. ROLL CALL

On Roll Call

Present: Trustees: Burns, Carter, Coleman, Johnson, Sapp (Remotely), and Williams

Absent: None

3. DISCUSSIONS & PRESENTATIONS

- **Interim Village Administrator Timothy Williams**

- Resolution Approving a Proposal and Entering into an Agreement with Cera Solutions for Phase I Engineering - Sauk Trail and Torrence Avenue Pedestrian Improvement Project

Mr. Williams provided an historical overview of the project and its expansion, that was approved in 2022 with funds from an Invest in Cook grant and the Regional Transportation Authority. The cost would be \$219,000, with the Village contributing \$70,000 from MFT funds.

CERA Solutions presented a Resolution and proposal to conduct Phase I engineering services for the Pedestrian Improvement Project that would occur predominately along Sauk Trail and Torrence Avenue and also a short segment along US Rte 30.

The following were discussed as deliverables:

- Studies
- Project Development Reports
- Coordination
- Administration
- Project Schedule (Anticipated start April 2024 Final PDR June 25, 2025)
- IDOT Phase I Design Approval

This item will proceed to the Board Meeting Agenda for consideration for adoption.

- Resolution Approving a Preliminary Redevelopment Agreement with G Investment or DBA, LLC for Multi-Tenant Development.

A ninety-day Predevelopment Agreement and a resolution authorizing its execution was presented. It was stated that the company had already expanded funds to correct

water issues and wished to determine if a new water tower might be needed to accommodate their proposed development.

When questioned how the residents would benefit, the response was that there would be a 3% tax in addition to the retailers' tax that would benefit the Village.

Trustee Burns requested a meeting to gain an in depth understanding of the process. A meeting was set for the next day with the Mayor and Mr. Williams

Trustee Coleman expressed the Village's involvement in constructing a new water tower. The response was that TIF funds would be used and there would be no encroachment on the General Fund.

This item will proceed to the Board Meeting Agenda for consideration for adoption.

- An Ordinance Regarding Fair Housing, Amending Chapter 38, Article II, Sec. 38-20. - Policy of Nondiscrimination

Initially this was two separate agenda items with different titles. Upon clarification it is in fact an Ordinance Regarding Fair Housing. There was limited discussion other than the need to provide inclusion for protected classes.

This item will proceed to the Board Meeting Agenda for consideration for adoption.

- **Village Clerk Marva Campbell-Pruitt**

- Review Chapter 10, Article II, Sec 10-40 – Animal Control

The Clerk presented items of research to support the need to amend an ordinance that describes and emphasizes current the American with Disabilities Act regarding housing, and public access for individuals with Service Animals. She asked if the Fair Housing could be amended prior to its adoption to include renters' rights who have service animals. She further provided notice that the Village is required to provide access in accordance with ADA Requirements.

The Clerk further asked that before formalizing the Ordinance for Fair Housing, that consideration be given to reinsert the provision for the Human Relations Commission that was removed. These items were referred to the Ordinance Review Committee.

4. PUBLIC COMMENTS

- D. Smith- Discussed record retention by the Clerk/Village
- D. Fields – questioned why the Village lack things that other Villages have; he stated that personal vendettas over shadow the good and growth of the Village
- J. Burns commented on the lack of attention to the Village's finances where budgets and audits are concerned. He stated that he does not approve Trustees voting on unseen financial documents.
- F. Anderson commented that she was not in favor of bringing back the Human Relations Commission as the need is no long present

- Mayor Burgess' Responses
 - The in-fighting deters future investment and development
 - The audits and budgets are being put together and the new budget should be presented on time, by April 30th.

5. GENERAL COMMENTS BY TRUSTEES & MAYOR

- Trustee Coleman appealed to residents to understand what the Trustees are attempting
- Trustee Williams announced that Sauk Talk articles would be due at midnight
- Trustee Burns named many initiatives that the Trustees have passed

6. EXECUTIVE CLOSED SESSION

None

7. ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:11 p.m. Trustee Johnson moved, and Trustee Carter seconded. On roll call, the motion carried unanimously.

DRAFT



Village of Sauk Village

Board Meeting Corporate Authorities

Municipal Center

21801 Torrence Avenue, Sauk Village, Illinois

Tuesday, April 9, 2024, 7:00 p.m.

Partial/ A Corrected Copy is Forthcoming

1. Call to Order

Mayor Burgess called the meeting to order at 7:00 p.m.

a. Pledge of Allegiance:

Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

b. Roll Call:

Present: Trustees: Burns, (Arrived after Roll Call) Carter, Coleman, Johnson, Sapp (Remotely) and Williams

Absent: None

Staff Present:

Interim Director Lewis, Chief Barrett, Commander Evans, Director James

Others in Attendance:

Clerk Marva Campbell-Pruitt, Atty Bolin

2) EXECUTIVE CLOSED SESSION

- a)** A Motion to Recess to Closed Session to Discuss Personnel Matters was made by Trustee Johnson and seconded by Trustee Carter at 7:02 p.m.

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp (Remotely) Williams

NAYS: None

ABSENT: None

MOTION CARRIED

- b)** Motion to Reconvene Regular Board Meeting

A motion was made at 8:35 p.m. to reconvene the meeting

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp (Remotely) Williams

NAYS: None

ABSENT: None

MOTION CARRIED

3) APPROVAL OF MINUTES

- a)** Approve Journal of Proceedings for the Committee of the Whole Meeting of March 5, 2024

Trustee Johnson moved, and Trustee Carter seconded a motion

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp (Remotely)

NAYS: None

ABSENT: None

Abstention Trustee Williams
MOTION CARRIED

- b) Approve the Journal of Proceedings for the Special Board Meeting of March 12, 2024

Trustee Johnson moved, and Trustee Carter seconded a motion

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Williams

NAYS: None

ABSENT: None

Abstention: Trustee Sapp

MOTION CARRIED

- c) Approve the Journal of Proceedings for the Board Meeting of March 12, 2024

Trustee Johnson moved, and Trustee Carter seconded a motion

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp (Remotely) Williams

NAYS: None

ABSENT: None

MOTION CARRIED

- d) Approve the Journal of Proceedings for the Executive/Closed Session of March 12, 2024, and keep Minutes closed

Trustee Johnson moved, and Trustee Carter seconded a motion

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Williams

NAYS: None

ABSENT: None

Abstention: Trustee Sapp

MOTION CARRIED

- e) Approve the Journal of Proceedings for the Special Meeting of March 19, 2024

Trustee Johnson moved, and Trustee Carter seconded a motion

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Williams

NAYS: None

ABSENT: None

Abstention: Trustee Sapp

MOTION CARRIED

- f) Approve the Journal of Proceedings for the Executive/Closed Session of March 19, 2024, and keep Minutes closed

Trustee Johnson moved, and Trustee Carter seconded a motion

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Williams

NAYS: None

ABSENT: None

Abstention: Trustee Sapp

MOTION CARRIED

4) PUBLIC COMMENT

5) REPORTS OF OFFICERS

- a) Mayor - Derrick Burgess
- b) Village Clerk - Marva Campbell-Pruitt
- c) Interim Village Treasurer – Mr. Louis Williams
- d) Interim Village Administrator – Mr. Timothy Williams

6) REPORTS OF DEPARTMENTS

- a) Corporation Counsel – Ancel Glink Attorney – Not present
- b) Village Engineer – Mrs. Melanie Arnold, Robinson Engineering - Not present
- c) Police Department – Commander Evans reported:
 - i. Calls for Service 301 Arrests 11
- d) Fire Department – Chief Stephen Barrett:
 - i. Calls for Service - 101
 - ii. Commented on the multiple brush fires and provided recommendations to lessen them
 - iii. Announced the Annual Golf Outings on June 15th
 - iv. Reminded all that the fire station is a warming and cooling center
- e) Finance Department – Interim Director Renee Lewis:
 - i. Reported a cash balance of four million dollars
 - ii. Reported five million dollars in Reserves
- f) Public Works – Director Dante' James reported:
 - i. Branches that had been picked up
 - ii. Pothole repairs
 - iii. Drains that had been jetted and rodded

7) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Committee – Co-chairperson Coney read a report of the standard activities offered to Seniors, and reported that the next meeting would be 4/11
- b) Fire and Police Commission – Chairperson Francine Anderson sought help with sharing information about entry-level positions available
- c) Zoning Board of Appeals Commission – Chairperson Charles Pondexter was not present

8) PRESENTATION OF ORDINANCES AND RESOLUTIONS

- a) Resolution Approving a Proposal and Entering into an Agreement with Cera Solutions for Phase I Engineering - Sauk Trail and Torrence Avenue Pedestrian Improvement Project
Trustee Johnson moved, and Trustee Carter seconded a motion

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp (Remotely) Williams

NAYS: None

ABSENT: None

MOTION CARRIED

- b) Resolution Approving a Preliminary Redevelopment Agreement with G Investment or DBA, LLC for Multi-Tenant Development.

Trustee Johnson moved, and Trustee Carter seconded a motion

Comment/Question

Trustee Williams asked for the agreement as she had not seen it.

On Roll Call

AYES: Trustees: Carter, Coleman, Johnson, Mayor Burgess voted to break the tie.

NAYS: Trustees: Burns, Sapp, Williams

ABSENT: None

Abstention: None

MOTION CARRIED

- c) An Ordinance Regarding Fair Housing

Trustee Johnson moved, and Trustee Carter seconded a motion

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp (Remotely) Williams

NAYS: None

ABSENT: None

MOTION CARRIED

9) UNFINISHED BUSINESS

NONE

10) NEW BUSINESS

- a) **FINANCIAL MATTERS:**

- i. Approve Transfers, Payroll, Accounts Payable Distributions in the Combined Amount of \$645,731.62, and authorize the Finance Department to Remit Payments

Trustee Johnson moved, and Trustee Carter seconded the motion

A motion to **amend** the motion to deduct \$60840.00, and to strike the original amount, and replace it with \$584,891.62 was made by Trustee Coleman and seconded by Trustee Williams

On Roll Call

AYES: Trustees Burns, Coleman, Sapp (Remotely), Williams

NAYS: Trustees Carter, Johnson

ABSENT: None

Motion Carried

Motion to Approve Transfers, Payroll, Accounts Payable Distributions in the Combined Amount of \$584,891.62 and authorize the Finance Department to Remit Payments

Trustee Coleman moved, and Trustee Williams seconded a motion

On Roll Call

AYES: Trustees Burns, Carter, Coleman, Johnson, Sapp (Remotely) Williams

NAYS: None

Motion Carried

b) PETITIONS, AGREEMENTS, AND ACTION ITEMS

None

11) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety - Trustee Aretha Burns addressed and invited those who made public comments to attend the committee meeting as no one is excluded. She advised that if enough information is provided for agenda items, they would not be passed. She stated that her asking questions should not be frowned upon; and stated that those wanting to be in the position should run for office as Trustees would not be deterred.

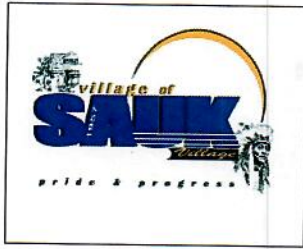
Mayor Burgess injected that when he calls for reports/comments, there should be information pertaining to Trustees committees, and comments should not be inflammatory.

- b) Budget, Finance & Audit – Trustee Eugene Carter had no report
- c) Ordinance Review - Trustee Arnold Coleman announced the next meeting for 4/19 at 7:00 p.m.
- d) Public Services - Trustee Raven Johnson announced the next meeting for 4/17 at 7:00 p.m.
- e) Housing and Intergovernmental Relations - Trustee Diane Sapp
- f) Community Development - Trustee Debra Williams

12) GENERAL COMMENTS FROM MAYOR BURGESS

13) ADJOURNMENT

Having completed the business of the day, a motion to adjourn was made at 8:11 p.m. Trustee Johnson moved, and Trustee Williams seconded. The motion carried by a unanimous vote.



JOURNAL OF PROCEEDINGS

Village of Sauk Village

Board Meeting Corporate Authorities

Municipal Center

21801 Torrence Avenue, Sauk Village, Illinois

Tuesday, April 23, 2024, 7:00 p.m.

1. Call to Order

Mayor Burgess called the meeting to order at 7:00 p.m.

a. Pledge of Allegiance:

Emmanuel Gonzalez led the constituency in reciting the Pledge of Allegiance

b. Roll Call:

Present: Trustees: Carter, Coleman, Johnson, Sapp, and Williams

Absent: Trustee Burns (With Notice)

Staff Present:

Interim Director Lewis, Chief Barrett, Chief White, Interim VA Johnson

Others in Attendance:

Clerk Marva Campbell-Pruitt, Atty Bolin, Eng. M. Arnold

- 1) Motion to Set Aside Regular Board Procedures to Approve the Student Governance Day to allow students from Rickover Junior High School to Provide Oral Reports From Elected Officials, Officers, Department Heads and Chairpersons

Trustee Coleman moved, and Trustee Carter seconded the motion

On Roll Call

AYES: Trustees, Carter, Coleman, Johnson, Sapp, and Williams

NAYS: None

ABSENT: Trustee Burns

MOTION CARRIED

An Official Oath was presented to all students, staff, and others accepting the roles for the 2024 Student Governance Day.

2) EXECUTIVE CLOSED SESSION

THERE WAS NO CLOSED SESSION

3) APPROVAL OF MINUTES

- a) Approve the Journal of Proceedings for the Committee Meeting for March 19, 2024

Trustee Trevon Adams moved, and Trustee Laila Hudson seconded the motion

On Roll Call

AYES: Trustees, Carter, Coleman, Johnson, Sapp, and Williams

NAYS: None

ABSENT: Trustee Burns

MOTION CARRIED

- b) Approve the Journal of Proceedings of the Special Meeting for March 26, 2024

Trustee Trevon Adams moved, and Trustee Liala Hudson seconded the motion
On Roll Call

AYES: Trustees, Carter, Coleman, Johnson, Sapp, and Williams

NAYS: None

ABSENT: Trustee Burns

MOTION CARRIED

- c) Approve the Journal of Proceedings of the Board Meeting for March 26, 2024

Trustee Trevon Adams moved, and Trustee Eriohn Miller seconded the motion
On Roll Call

AYES: Trustees, Carter, Coleman, Johnson, Sapp, and Williams

NAYS: None

ABSENT: Trustee Burns

MOTION CARRIED

4) PUBLIC COMMENT

- D. Leak acknowledged the Village for continuing Student Governance Day, introduced Board Members in attendance, and shared details of the full week of activities.
- F. Anderson thanked the students and applauded them for their interest in participating
- Commissioner Donna Miller congratulated students on their participation in the civic event
- D. Freeman Thanked the student, Mayor Gonzalez in the role he was playing.

(A VERBATIM RECORD OF THE FOLLOWING REPORTS IS ON THE ATTACHED STUDENT SCRIPT)

5) REPORTS OF OFFICERS

- a) Mayor Derrick Burgess (Mayor Emmanuel Gonzales read the report)
- b) Village Clerk - Marva Campbell-Pruitt (Clerk Christopher Robinson read the report)
 - i. The Mayor and Clerk stepped down from the Dias to present the 2024-2025 Village Sticker and to award Madison McKenzie (Brown) a certificate, a rendering of her design and a gift card as the winner of the 2024 Student Art Contest.
- c) Interim Village Treasurer – Mr. Louis Williams was not in attendance (Treasurer Richard Whyte read the report)
- d) Corporation Counsel – Atty. Dan Bolin (Trinite Hayes read the report)

6) REPORTS OF DEPARTMENTS

- a) Interim Village Administrator – Mr. Kenneth Johnson (Administrator Toni Winkiewicz read the report)
- b) Village Engineer – Mrs. Melanie Arnold, Robinson Engineering (Engineer Kendra Williams read the report)
- c) Police Department - Chief Malcolm White (Chief Sederick Magsby read the report)
- d) Fire Department – Chief Stephen Barrett (Chief Davianna Smith read the report)
- e) Finance Department – Interim Director Renee Lewis (Director Zyrian Hudson read the report)
- f) Public Works – Director Dante' James was not in attendance (Zoe Mensing read the report)

7) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Committee – Chairman Emmett Farmer (Chairman Zoe Mensing read the report)
- b) Fire and Police Commission – Chairman Francine Anderson (Chairman Zoe Mensing read the report)
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter was not present, no report given)

8) PRESENTATION OF ORDINANCES AND RESOLUTIONS
None

9) UNFINISHED BUSINESS

10) NEW BUSINESS

a) FINANCIAL MATTERS:

- i. Approve Transfers, Payroll, Accounts Payable Distributions in the Combined Amount of \$373,200.06, and authorize the Finance Department to Remit Payments

Trustee Kendra Wills moved, and Trustee Eriohn Miller seconded the motion

A motion to **amend** the motion to deduct \$60,840.00, and to strike the original amount, and replace it with \$312,360.06 was made by Trustee Trevon Adams and seconded by Trustee Laila Hudson

On Roll Call

AYES: Trustees Coleman, Sapp, Williams

NAYS: Trustees Carter, Johnson

ABSENT: Trustee Burns

Motion Carried

Motion to Approve Transfers, Payroll, Accounts Payable Distributions in the Combined Amount of \$312,360.06 and authorize the Finance Department to Remit Payments

Trustee Kendra Williams moved, and Trustee Trevon Adams seconded the motion

On Roll Call

AYES: Trustees, Carter, Coleman, Johnson, Sapp, and Williams

NAYS: None

ABSENT: Trustee Burns

MOTION CARRIED

b) PETITIONS, AGREEMENTS, AND ACTION ITEMS

- o Approve the Extension of the Village-owned Certificate of Deposit for One Year with Old National Bank

Trustee Kendra Williams moved, and Trustee Trevon Adams seconded the motion

On Roll Call

AYES: Trustees Carter, Coleman, Johnson, Sapp, and Williams

NAYS: None

ABSENT: Trustee Burns

MOTION CARRIED

11) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety - Trustee Aretha Burns was not present (Trustee Kassidy Glover read the report)
- b) Budget, Finance & Audit – Trustee Eugene Carter (Trustee Eriohn Miller read the report)
- c) Ordinance Review - Trustee Arnold Coleman (Trustee Trevon Adams read the report)
- d) Public Services - Trustee Raven Johnson (Trustee Kendra Williams read the report)
- e) Housing and Intergovernmental Relations - Trustee Diane Sapp (Kassidy Glover read the report)
- f) Community Development - Trustee Debra Williams (Trustee Laila Hudson read the report)

12) GENERAL COMMENTS FROM MAYOR BURGESS

13) ADJOURNMENT

Having exhausted all items of the Business of the Day, A motion to adjourn was made at 8:15 p.m.

Trustee Kendra Williams moved, and Trustee Trevon Adams seconded

On Roll Call

AYES: Trustees Carter, Coleman, Johnson, Sapp, and Williams

NAYS: None

ABSENT: Trustee Burns

MOTION CARRIED