

COMMITTEE OF THE WHOLE MEETING
MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE, SAUK VILLAGE, ILLINOIS
May 7, 2024, 7:00 PM
Meeting Agenda

1. CALL TO ORDER
ROLL CALL

2. DISCUSSIONS & PRESENTATIONS

i. Clerk Marva Campbell-Pruitt

- Diligent Governance Software – Cameron Aud

ii. Trustee Debra Williams

- Review AIC Technologies, Inc contract
- Review RFP/RFQ process
- Review Accounts Payable process
- Review payroll policy regarding an option to refuse insurance coverage and receive an increase in pay
- Water billing process and recent delays

iii. Clerk Marva Campbell-Pruitt

- Telephone Voice Message Cleanup
- Standing Committee Responsibilities
- Adoption of Ordinances, Resolutions, and Agreements
- Ordinances Codification/ Supplementation/Digital Services
 1. American Legal Publishers Codification Experts
 2. Encode Plus

iv. Trustee Aretha Burns

- 1. Housing Grant-What's The Status
- 2. Hiring Credentials
- 3. VA Salary
- 4. Surety Bonds
- 5. No Human Resources Dept.
- 6. \$8K Check Cut Against Board Approval

3. PUBLIC COMMENTS - All questions and comments must be directed to the Mayor. Each speaker may comment on any matter concerning the business of the Sauk Village Municipality. Each speaker is allowed **one opportunity** to speak for up to three (3) minutes and may not engage in debate, counter-replies, or rebuttals. Mayor Burgess will respond to questions once all public comments have concluded.

4. GENERAL COMMENTS BY TRUSTEES & MAYOR

5. EXECUTIVE CLOSED SESSION

- Motion to Recess to Closed Session to Discuss Personnel Matters, Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (5ILCS) 120/2 (c) (2021)
 - Reconvene Committee of the Whole Meeting
-

6. ADJOURNMENT

Prepared By Village Clerk, Marva Campbell-Pruitt

SPECIAL COMMITTEE OF THE WHOLE MEETING
MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE, SAUK VILLAGE, ILLINOIS
May 8, 2024, 6:00 PM
Meeting Agenda

1. CALL TO ORDER
ROLL CALL

2. DISCUSSIONS & PRESENTATIONS

i. Trustee Debra Williams

- Review AIC Technologies, Inc contract
- Review Accounts Payable process
- Review payroll policy regarding an option to refuse insurance coverage and receive an increase in pay
- Water billing process and recent delays

ii. Clerk Marva Campbell-Pruitt

- Telephone Voice Message Cleanup
- Standing Committee Responsibilities
- Adoption of Ordinances, Resolutions, and Agreements

iii. Trustee Aretha Burns

- Hiring Credentials
- VA Salary
- Surety Bonds
- No Human Resources Dept.
- \$8K Check Cut Against Board Approval

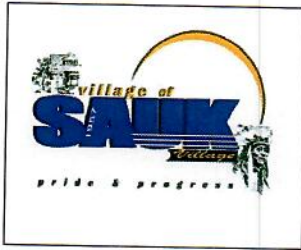
3. PUBLIC COMMENTS - All questions and comments must be directed to the Mayor. Each speaker may comment on any matter concerning the business of the Sauk Village Municipality. Each speaker is allowed **one opportunity** to speak for up to three (3) minutes and may not engage in debate, counter-replies, or rebuttals. Mayor Burgess will respond to questions once all public comments have concluded.

4. GENERAL COMMENTS BY TRUSTEES & MAYOR

5. EXECUTIVE CLOSED SESSION

- Motion to Recess to Closed Session to Discuss Personnel Matters, Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (5ILCS) 120/2 (c) (2021)
 - Reconvene Committee of the Whole Meeting
-

6. ADJOURNMENT



Village of Sauk Village

Board Meeting Corporate Authorities

Municipal Center

21801 Torrence Avenue, Sauk Village, Illinois

Tuesday, May 14, 2024, 7:00 p.m.

MEETING AGENDA

1) CALL TO ORDER – Honorable Mayor Derrick Burgess

- a) Pledge of Allegiance
- b) Roll Call

2) EXECUTIVE CLOSED SESSION

- a) Motion to Recess to Closed Session to Discuss Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (5ILCS) 120/2 (c) (2021)
- b) Motion to Reconvene Regular Board Meeting

3) APPROVAL OF MINUTES

- a) Approve Journal of Proceedings for the Committee of the Whole Meeting of April 2, 2024
- b) Approve the Journal of Proceedings for the Board Meeting of April 9, 2024
- c) Approve the Journal of Proceedings for the Committee April 16, 2024

4) PUBLIC COMMENT

All questions and comments must be directed to the Mayor. Each speaker may comment on any matter concerning the business of the Sauk Village Municipality. Each speaker is allowed **one opportunity** to speak for up to three (3) minutes and may not engage in debate, counter-replies, or rebuttals. Mayor Burgess will respond to questions once all public comments have concluded.

5) REPORTS OF OFFICERS

- a) Mayor - Derrick Burgess
 - i. Motion to Confirm the Appointment of Individuals for the Board of Fire and Police Commissioner
- b) Village Clerk - Marva Campbell-Pruitt
- c) Interim Village Treasurer – Mr. Louis Williams

6) REPORTS OF DEPARTMENTS

- a) Corporation Counsel – Ancel Glink Attorney
- b) Village Engineer – Mrs. Melanie Arnold, Robinson Engineering
- c) Interim Village Administrator – Mr. Kenneth Johnson
- d) Police Department - Chief Malcolm White
- e) Fire Department – Chief Stephen Barrett
- f) Finance Department – Interim Director Renee Lewis
- g) Public Works – Director Dante' James

7) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Committee – Chairman Emmett Farmer
- b) Board of Fire and Police Commissioner – Chairman Francine Anderson
- c) Zoning Board of Appeals/Plan Commission – Chairman Charles Pondexter

8) PRESENTATION OF ORDINANCES AND RESOLUTIONS

None

9) UNFINISHED BUSINESS

10) NEW BUSINESS

a) FINANCIAL MATTERS:

- i. Approve Transfers, Payroll, Accounts Payable Distributions in the Combined Amount of _____ and authorize the Finance Department to Remit Payments

b) PETITIONS, AGREEMENTS, AND ACTION ITEMS

c) NONE

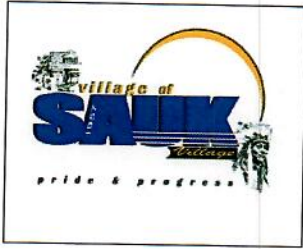
11) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety - Trustee Aretha Burns
- b) Budget, Finance & Audit – Trustee Eugene Carter
- c) Ordinance Review - Trustee Arnold Coleman
- d) Public Services - Trustee Raven Johnson
- e) Housing and Intergovernmental Relations - Trustee Diane Sapp
- f) Community Development - Trustee Debra Williams

12) GENERAL COMMENTS FROM MAYOR BURGESS

13) ADJOURNMENT

Prepared by
Marva Campbell-Pruitt
Village Clerk
5/10/2024



Village of Sauk Village

Board Meeting Corporate Authorities

Municipal Center

21801 Torrence Avenue, Sauk Village, Illinois

Tuesday, May 28, 2024, 7:00 p.m.

MEETING AGENDA

1) CALL TO ORDER – Honorable Mayor Derrick Burgess

- a) Pledge of Allegiance
- b) Roll Call

2) EXECUTIVE CLOSED SESSION

- a) Motion to Recess to Closed Session to Discuss Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (5ILCS) 120/2 (c) (2021)
- b) Motion to Reconvene Regular Board Meeting

3) APPROVAL OF MINUTES

- a) Approve the Journal of Proceedings for the Board Meeting of April 23, 2024
- b) Approve the Journal of Proceedings for the Committee of the Whole Meeting of May 7, 2024
- c) Approve the Journal of Proceedings for the Board Meeting of May 14, 2024

4) PUBLIC COMMENT

All questions and comments must be directed to the Mayor. Each speaker may comment on any matter concerning the business of the Sauk Village Municipality. Each speaker is allowed **one opportunity** to speak for up to three (3) minutes and may not engage in debate, counter-replies, or rebuttals. Mayor Burgess will respond to questions once all public comments have concluded.

5) REPORTS OF OFFICERS

- a) Mayor - Derrick Burgess
- b) Village Clerk - Marva Campbell-Pruitt
- c) Interim Village Treasurer – Mr. Louis Williams

6) REPORTS OF DEPARTMENTS

- a) Corporation Counsel – Ancel Glink Attorney
- b) Village Engineer – Mrs. Melanie Arnold, Robinson Engineering
- c) Interim Village Administrator – Mr. Kenneth Johnson
- d) Police Department - Chief Malcolm White

- e) Fire Department – Chief Stephen Barrett
- f) Finance Department – Interim Director Renee Lewis
- g) Public Works – Director Dante' James

7) REPORTS OF COMMITTEES AND COMMISSIONS

- a) Senior Advisory Committee – Chairman Emmett Farmer
- b) Board of Fire and Police Commissioner – Chairman Francine Anderson
- c) Zoning Board of Appeals/Plan Commission – Chairman Charles Pondexter

8) PRESENTATION OF ORDINANCES AND RESOLUTIONS

- a) An Ordinance Abating a Tax For General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2019c, of The Village of Sauk Village, Cook County, Illinois
- b) An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2019A, of the Village of Sauk Village, Cook County, Illinois

9) UNFINISHED BUSINESS

NONE

10) NEW BUSINESS

a) FINANCIAL MATTERS:

- i. Approve Transfers, Payroll, Accounts Payable Distributions in the Combined Amount of _____ and authorize the Finance Department to Remit Payments

b) PETITIONS, AGREEMENTS, AND ACTION ITEMS

- i. Approve

11) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety - Trustee Aretha Burns
- b) Budget, Finance & Audit – Trustee Eugene Carter
- c) Ordinance Review - Trustee Arnold Coleman
- d) Public Services - Trustee Raven Johnson
- e) Housing and Intergovernmental Relations - Trustee Diane Sapp
- f) Community Development - Trustee Debra Williams

12) GENERAL COMMENTS FROM MAYOR BURGESS

13) ADJOURNMENT

OFFICIAL NOTICE

that a Special Board Meeting of the Corporate Authorities is hereby called

by Trustees of the Village of Sauk Village: Trustee Aretha Burns, Trustee Debra Williams and Trustee Arnold Coleman. Proper notice was issued to the Village Clerk Marva Campbell-Pruitt and posted in accordance with the Illinois Open Meetings Act.

In accordance with the Illinois Open Meetings Act and the Village of Sauk Village Municipal Code, we hereby affix our signatures and provide notice to the Village Clerk of the Village of Sauk Village that we hereby call a ***Special Board Meeting of the Corporate Authorities to be held May 31, 2024 to take action on items that impact Village residents.*** This meeting will take place in the Sauk Village Municipal Center, in the Board Chambers Rotunda more commonly known as **21801 Torrence Avenue, Sauk Village Illinois 60411.** This Special Meeting is legal, proper and is hereby duly ordered at **6:00 pm Friday, May 31, 2024.**

The Mayor, Village Clerk and all Village Trustees are hereby ordered pursuant to Illinois Law and the Village Municipal Code to attend.



Aretha Burns, Trustee

5-28-24

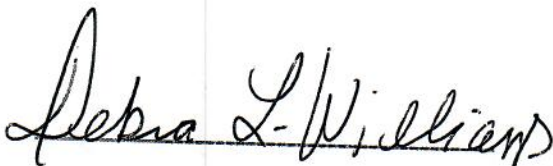
Date



Arnold Coleman, Trustee

5/28/2024

Date



Debra Williams, Trustee

5-28-24

Date