

JOURNAL OF PROCEEDINGS

REGULAR BOARD MEETING

MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, ILLINOIS

21801 TORRENCE AVENUE, SAUK VILLAGE, ILLINOIS

TUESDAY, OCTOBER 14, 2025 – 7:00 PM

1. CALL TO ORDER

Honorable Mayor Marva Campbell-Pruitt called the meeting to order at 7:04 p.m.

A) Mayor Marva led those assembled in the Pledge of Allegiance.

B) Roll Call (by Clerk Williams):

Present: Trustees Johnson, Jones, Sapp, and Winston

Absent: Trustee Jones (entered at 7:09 pm), Sterling- Entered in Executive Session and Trustee Burns (Absent with Notice)

C) Meditation: Pastor John Pitts

2. EXECUTIVE CLOSED SESSION

A) Mayor Marva asked for an Executive Closed Session meeting to discuss Pending Litigation and Review Executive Session Minutes.

Mayor Marva asked for a motion to recess to executive session.

Motion: Johnson Second: Sapp

On Roll Call (by Clerk Williams):

Ayes: Trustees Johnson, Sapp, and Winston

Nays: None

Absent: Trustee Sterling- Entered in Executive Session, Trustee Jones and Trustee Burns (Absent with Notice)

Meeting recessed to Executive Session at 7:11 p.m.

B) Motion to reconvene from Executive Session

Motion: Johnson Second: Jones

Ayes: Trustees Johnson, Jones, Sapp, Sterling and Winston

Absent: Trustee Burns

Nays: None

Meeting reconvened by Executive Session at 8:00 p.m.

3) APPROVAL OF MINUTES-VILLAGE CLERK DEBBIE WILLIAMS

Village Clerk Williams asked to remove (C) 9-9-25 Executive Session, (F) 9-23-25 Regular Board Meeting and (G) 9-23-25 Special Board Meeting.

Mayor Marva asked for a motion to remove C, F and G from the consent agenda and approve items A, D and E for the consent agenda.

- A. Approve and Hold Journal of Proceedings for 8-26-25 Executive Session
- D) Motion to Approve Journal of Proceedings for 9-16-25 Public Hearing- Budget
- E) Motion to Approve Journal of Proceedings for 9-16-25 Special Committee Meeting

Motion: Johnson Second: Jones
 Ayes: Trustees Johnson, Jones, Sapp, Sterling and Winston
 Absent: Trustee Burns
 Nays: None

Mayor Marva asked for a motion to Approve item B.

- B. Approve Journal Proceedings for 9-2-25 Reconvene Special Meeting

Motion: Jones Second: Sapp
 Ayes: Trustees Johnson, Jones, Sapp and Sterling
 Absent: Trustee Burns
 Abstain: Trustee Winston
 Nays: None

4. PUBLIC COMMENTS

Francine Anderson referred to an announcement of the hiring of a Public Works Director and Finance Director. The former Public Works Director came to the last meeting requesting to come back to work. The Interim Village Administrator is doing four jobs again. A letter presented by Clerk Williams states that information is being withheld from her. Mayor Marva stated the hiring process has been in place for some time and new hires will be in place soon.

(Clerk’s statement was on the back table for the residents and intended to be read later, however, Mayor Marva insisted on getting a copy of the Clerk’s report as did the trustees.) Mayor Marva asked for a 5 -minute recess after disruption occurred between trustees.

Mayor Marva asked for a motion to Recess at 8:14 pm.

Motion: Johnson Second: Jones

Mayor Marva stated the Clerk's report will be submitted as written. Clerk Williams stated she will be reading her report. (A copy of the Clerk's report will be submitted with the approved minutes.)

Mayor Marva asked for a motion to reconvene at 8:-----

Motion: Johnson Second: Jones

David Smith stated a resident called him and complained about their exorbitant water bill. He asked if it was installed properly. They said it was. David asked what residents that have correctly installed meters are being told. The water main break at 222nd and Merrill this weekend was reported on Saturday, but Public Works did not come out until Monday. A resident told him she was told that Sauk Village would not pay overtime for the weekend. If we can't afford overtime, how will we make it through the rest of the year? David asked who are people to call when things like this happen? Why isn't the Accounts Payable not on the back table. The agenda items 7 – A & B were never discussed in a Committee meeting. How can they be on the agenda for a vote? Is it true that Public Works removed files from the Clerk's office? If we can't afford Public Works on the weekends, why are we spending so much money losing in court instead of paying for Public Works.

David Fields stated there was no mention of tree branch pick up at the meeting last week. The former Public Works Director made a statement that the mayor stated that if he fired a certain person that he would also be fired?

No responses.

5. ORDINANCES & RESOLUTIONS

A) Motion to Approve a Resolution Authorizing the Purchase of Two Cardiac Monitors from Stryker Sales, LLC.

Mayor Marva asked for a motion to accept.

Motion: Johnson Second: Jones

On Roll Call

Ayes: Trustees Jones, Johnson, Sapp, Sterling and Winston

Absent: Trustee Burns

Nays: None

Motion carried

Mayor Marva asked that the resolution be prepared by 3pm Wednesday.

B) Motion to Approve the previously Submitted Ordinance Amending Section 2-68 of the Municipal Code of the Village of Sauk Village Entitled "Standing Committees". Mayor Marva stated that the only change was the names listed on the front age and the vote page.

Mayor Marva asked for a motion to accept.

Motion: Sapp Second: Winston

On Roll Call

Ayes: Trustees Sapp and Winston

Nays: Trustees Jones, Johnson and Sterling

Absent: Trustee Burns

Motion failed

Mayor Marva stated this has been voted down three times and will not be brought back. Trustee Johnson stated she did not have a copy of the resolution.

6. NEW BUSINESS

A) Financial Matters

Mayor Marva asked for a Motion to Approval of Payroll and Accounts Payable Distributions in the Combined Amount of \$243,683.16. and authorize the Finance the Department to Remit Payments.

Motion: Winston Second: Sapp

Trustee Jones inquired about past due payments for Constellation Energy. Mayor Marva stated the vendors invoices were not received until just recently due to problems with the conversion. This company provides electricity for the water company. Trustee Jones also mentioned a past due payment for a law firm- Barack, Ferrazano, et al. Mayor Marva stated the law firm was charging above the minimum rate. They are a third- party attorney. Trustee Johnson asked why Constellation Energy is on the aging report for over 150 days. Trustee Johnson asked how the Interim Village Administrator chooses who to pay and when. Trustee Sterling stated she has been asking for invoices, payment history and correspondence for Constellation Energy and has not received them. They could not be found. Now they are on delinquent.

Trustee Johnson referred to the Ancel and Glink amount due not making sense, invoices have been paid. Odelson was also questioned. Mayor Marva stated they have asked from clarification from Odelson regarding some charges. Attorney McGrath stated they are doing the research.

On roll call

Ayes: Trustees Sapp and Winston

Nays: Trustees Jones, Johnson and Sterling

Absent: Trustee Burns

Motion Failed

7) PETITIONS, AGREEMENTS AND ACTION ITEMS

A) Motion to pursue corrective actions against NTG for Breach of Contractual Services in the provision of IT Services.

Motion: Sapp Second: Winston

Trustee Johnson asked that this item be tabled for further consideration.

Motion: Johnson Second: Jones

On Roll Call

Ayes: Trustees Jones, Johnson and Sterling

Nays: Trustees Sapp and Winston

Absent: Trustee Burns

Motion carried

B) Motion to pursue corrective actions to Recoup Salary from Former Acting Treasurer for Lack of Services Rendered.

Motion: Winston Second: Sapp

Trustee Johnson asked that this item be tabled for further consideration and information from the attorney.

Motion: Johnson Second: Jones

On Roll Call

Ayes: Trustees Jones, Johnson and Sterling

Nays: Trustees Sapp and Winston

Absent: Trustee Burns

Motion carried

C) Motion to sign the agreement letter in the case of Michael Godinez v. Village of Sauk Village, (T. Done) et al Case No. 24 cv 04317

Motion: Johnson Second: Jones

On Roll Call

Ayes: Trustees Jones, Johnson, Sapp and Sterling

Nays: Trustee Winston

Absent: Trustee Burns

Motion carried

8) REPORTS OF OFFICERS

A) MAYOR MARVA CAMPBELL

Mayor Marva stated her report was written before tonight's meeting. Mayor Marva thanked the board for showing decorum and participating in viable discussion. She saw that as progress. Past tense. Mayor Marva stated the Village Clerk placed her report on the back table and still wants to read it. Most of it is not true. Some of it is. But is it proper

for the Clerk to read this? Is it beneficial? Will it make us a better board by her reading this and by her passing it out? Absolutely not.

Mayor Marva spoke on the businesses that have contacted her and referred to someone threatening her. With regards to the cannabis dispensary that claims they have spent millions of dollars, Mayor Marva spoke to the owner of the plaza and the owner of Black Salt. There was also another business taken off the agenda because they also learned Black Salt still has a lease at that location. As long as Black Salt has a lease, the companies that keep coming planning expansion do not have documentation to move forward and cannot move forward because Black Salt is still leasing. The lessee stated he has a deadline and he will be reopening Black Salt. They were so busy talking to the dispensary they failed to talk to the owner of the plaza. The owner does not have the property up for sale. He will let us know. Then we will entertain businesses for that location. It is a hot spot. The deal cannot be done without Mr. Panos saying he will sell or lease this property.

Mayor Marva stated there is a sheet with events sponsored by the village on the back table. Volunteers are needed.

B) VILLAGE CLERK DEBBIE WILLIAMS

Village Clerk Williams stated she did not receive an Accounts Payable to distribute to the residents tonight. The Sauk Talk is in the back. Village Clerk Williams is hoping for more participation to get it out closer to the beginning of the month and not have to stall waiting for information from department heads and elected officials. Agendas are currently posted to the website. Minutes and ordinances will be added once files are found and scanned to create a PDF. Some of the Clerk's copies from her previous Trustee files are being used but official Clerk records are best.

Village Clerk Williams stated she was very impressed by Trustee Jones' report last week. The report was full of integrity and feeling about her IML experience, what she learned and dealing with the professionals that were there. This is how we all need to feel and act to work together- not against each other for the good of the residents.

Village Clerk Williams stated the reason she put her report on the back table is because she often gets cut off while speaking. This report was very important to her. Clerk Williams stated she previously the Village Clerk for 8 years and is the Village Clerk now and he integrity of the Clerk's files are of utmost importance to her if no one else.

The Village Clerk's report that was shared with the board and all in attendance is attached as a matter of record. (Excuse typos- prepared quickly before the meeting). The Village Clerk Stands behind the veracity of this statement 100%.

The integrity of the Village Clerk's files have been compromised since she took office on April 28, 2025. When the files were discovered missing it was suspected that those files were part of the documents supposedly shredded by the previous administration.

In reality, they were in the conference room down the hall. The Village Clerk asked repeatedly to have the files placed back in her office. Six months later they were still not placed back in the Clerk's office. Some files were placed back in the office with minutes and agendas with no supporting documentation included.

This past Sunday, the Village Clerk removed the files from the conference room and placed them back in the Clerk's office on her own and posted a note that no one should enter her office without her permission.

The next morning the files were removed by Public Works, under the direction of the Mayor, from the Clerk's office and taken to a storage room that the Clerk cannot access. No one has the authority to enter the Clerk's office and disturb files. The Mayor had plenty of time from the time she chose to run for Mayor instead of Village Clerk to separate her personal items from the Clerk's files. Where are the documents that may be needed to respond to a FOIA? The Village Clerk cannot perform her job without the tools to work with. Village Clerk asked for everyone to support her in asking the mayor to return the files.

C) LEGAL COUNSEL- ODELSEN, MURPHY, FRAZIER AND MCGRATH

Village Attorney McGrath stated the mayor asked that he prepare a memo detailing the duties of the Village Clerk, Mayor and Trustees due to issues regarding who prepares the meeting packet in a timely manner. Attorney McGrath stated the mayor sets the agenda while working with staff and the Village Clerk. All items are provided to the Village Clerk to assemble the meeting packet, post the agenda in a timely manner and distribute to department heads and trustees to review prior to the meeting. The mayor recalls a prior ordinance relating to this issue. Attorney McGrath stated his office could not find such an ordinance or resolution and stated he is aware there are times the agenda seems rushed due to copy machine not working, vendor providing information at the last minute or other reasons. He also suggested something be put together stating that all agenda items should be given to the mayor early Friday morning that includes all related materials so the packet can be prepared, copied and distributed timely, at least 48 hours before the meeting to allow time to review before the meeting. (That memo is attached to these minutes as well as a list of Clerk duties the mayor followed while serving as Village Clerk.)

D) VILLAGE ENGINEER- MELANIE ARNOLD, ROBINSON ENGINEERING

Mayor Marva thanked Melanie for all of the hard work she has done for Sauk Village and stating she has made a sizable difference.

Melanie reported the Merrill Avene water main replacement construction is continuing. The contractor is working on the installation of residential water service. The work was scheduled to be completed by the end of December, but they are ahead of schedule. The Build up Cook Fire Hydrant Replacement project is going well. Eight fire hydrants were replaced this week. They will return next week to replace eight additional hydrants.

Mayor Marva asked if water main replacement and water main breaks impact each other. Melanie agreed, stating there are several breaks in that area, which is why they are working on replacements. The area was due to be taken out of service anyway to install a new water main so those problems should cease. In relation to the Build Up Cook Fire Hydrant Replacement project, you have to have good valving and the ability to shut off the main to replace the hydrants. There are multiple hydrants on the north side of the village where they cannot achieve good shutdowns. These valves need to be replaced to remove and replace these hydrants that the county has provided. It would provide long-term effects in replacing future breaks and in the event of a fire. Mr. Finch has provided a proposal to the mayor for consideration from a contractor that the village uses. Time is of the essence in order to move forward and to get this project done by the end of the year without shutting off a large portion of the village just to repair a small section.

The Build Up Cook damaged sidewalk replacement on Gailine Avenue, Cynthia Avenue, 215th Place, 218th Place and 217th Place in the vicinity of Wagoner School, was intended for damaged sections of sidewalks only but enough funding was found to replace full lengths of sidewalks. This is a rarity. They will be starting next week. Doorhangers will be given to the village to distribute and there will be Facebook postings. The effected residents will not be able to get their cars in and out for approximately 10 days.

Trustee Sapp asked if the hydrant must be turned off to replace the valve. Melanie will have to research the answer to that.

Mayor Marva stated if we want to see progress then we must be willing to suffer a little pain. Please be patient. This much has not been done to improve the Village of Sauk Village in as long as she can remember. Shut down the naysayers.

9. REPORTS OF DEPARTMENTS

A) POLICE DEPARTMENT- CHIEF MACK SANDERS

Chief Sanders was present, but this is not the week to report.

B) FIRE DEPARTMENT- CHIEF KEITH DAMM

Chief Damm was present, but this is not the week to report.

C) FINANCE DEPARTMENT-

D) INTERIM VILLAGE ADMINISTRATOR ANTHONY FINCH

Interim Village Administrator Finch was not present.

COMMUNITY DEVELOPMENT DIRECTOR HILDA FERNANDEZ

Director Fernandez sent a report by email at noon. Due to the report being received after the 10 am cutoff, it can wait until next time.

10. COMMENTS FROM THE BOARD OF TRUSTEES

Mayor Marva asked trustees to report on their IML experience.

Trustee Burns- absent

Trustee Johnson stated she attended several classes at the IML Conference and learned a lot about how to properly govern a municipality. The most interesting class was “Elevate Your Leadership” which focused on several leadership styles, personal growth and potential. The class had a discussion on leadership development, harmony among staff and creating enhancement and engagement among elected officials, staff and other residents. There was a segment on the importance of relationship development and trust between elected officials, staff and the residents. Good leadership should be results driven and instill credibility on achievements instead of titles. The class ended with class interactions and activities. Networking with elected officials in and the south suburbs, north suburbs and south of Springfield. Trustee Johnson was thankful to the residents for the opportunity and is looking forward to next year.

Mayor Marva asked if Trustee Johnson had handouts to share. Trustee Johnson stated she will share handouts when she turns her financial report in.

Trustee Jones said she reported previously but she wanted to reiterate the importance of having respect for each other and was not pleased when the mayor said she has no respect for the Clerk. The overall disrespect is getting out of hand.

Trustee Sapp- No report

Trustee Sterling stated as a newly elected official it was an incredible experience to connect with people from across Illinois sharing knowledge. The classes were informative and eye-opening. The redevelopment classes covered statutory requirements, ethical and unethical use of TIF funds, TIF bonding authority and the proper way to conduct joint review boards. The second session was the Illinois Environmental Protection Agency which focused on wastewater projects, including grants for dealing with contaminants. The Municipal Tune -Up session discussed compliance, administration, and regulatory best practices for local governments. The session on public corruption in local government explored both criminal and non-criminal issues and strategies for addressing this conduct. Leadership and Ethics sessions were powerful speaking on elevating our leadership with personal growth and values and insuring compliance with state ethic requirements and discussing executive session confidentiality. Trustee Sterling is excited to apply what she learned to

strengthen transparency and accountability and leadership in Sauk Village. The conference was both informative and inspiring, Trustee Sterling is looking forward to attending next year.

Trustee Winston attended several classes beginning with an overview of risk management. During this session, Trustee Winston was able learn practical ways how the village can manage and reduce risk in our community, safety training for Public Works staff, First Responders, and other municipal employees to prevent accidents. OSHA Compliance ensures that our workplace meets the Illinois Safety Standards to protect employees and residents. Also, return to work program, helping injured staff resume duties, reducing long term absence, risk assessment and policy review, identify potential hazards and updating polices to prevent incidents, responding effectively to accidents were discussed. Other sessions included information on opportunities for substantial growth. Another session with key leaders included discussing effective collaboration with colleagues, voting with integrity and strategies for navigating responsibilities for a new trustee. This session provided practical guidance for leading with accountability. The Financial Benefits of Effective Infrastructure Management session highlighted strategies for management in high-cost infrastructure like transportation, sewer and water systems. Key takeaways included long term placement planning, maintenance programs, setting service level expectations and maximizing grant opportunities. How to Create Something Big explored how public servants can balance everyday constituents concerns with long term community goals. The IML conference enforced the need for continual education and provided actionable strategies for all the above including visionary leadership to strengthen Sauk Village's operations and transparency. The Sauk Village community was analyzed from 2024 through 2029 and the census that was conducted in 2020. A population summary from education to household numbers to the number of people in the houses, total number of people working, unoccupied units, unoccupied units, renter occupied units and then looking to the marketing outlook opportunity and reports that identified what we need in the village and what goes on outside of the village. This report has bene provided to the mayor for board review. Trustee Winsto thanked the mayor for allowing the trustees the opportunity to go network and dialogue and thanked the residents for entrusting the trustees to go and do their jobs. None of that matters if we cannot treat each other with the utmost dignity and respect. Trustee Winston brings the 3M's with her- Mutual Trust, Mutal Respect and Mutal Accountability. That's what the residents elected or appointed the officials to do.

Mayor Marva stated through the years there has never been this willingness to share what you learned at IML and the desire for growth.

11. REPORTS FROM COMMISSIONERS

A) SENIOR ADVISORY COMMITTEE- CHAIRPERSON CAROL COLEMAN

(Mayor Marva asked the chairperson to share what is new and current.)

Chairperson Carol announced Bingo Brunch on Friday, October 31st at 11 am. This event is sponsored by Steps Towards Earning which focuses on financial literacy and prospering. Refreshments will be served. Residents 50 and over are welcome to hear the presentation on how to navigate when you retire. November 1st the third annual Sneakers Ball will be held. The event is free. Seniors over 50 are asked to dress semi-formal. The man or woman with the most blinged out gym shoes will win a prize.

B) FIRE AND POLICE COMMISSION -CHAIRPERSON FRANCINE ANDERSON

Chairperson Francine Anderson reported the next Fire and Police Commission meeting is scheduled for Thursday, October 16th at 7pm in the rotunda. All are welcome. The listings will be posted at that time.

C) ZONING BOARD OF APPEALS COMMISSION- CHAIRPERSON CHARLES PONDEXTER-

Not present

Mayor Marva stated is a need for a Chairperson for the Zoning Board of Appeals

12. GENERAL COMMENTS – MAYOR MARVA CAMPBELL-PRUITT

Mayor Marva stated all trustees must turn in their financial reports from IML as soon as possible or the stipend will be deducted from the paychecks. If it has already been turned in, please review that the guidelines were followed as far as what can and cannot be reimbursed according to the guidelines provided.

Trustee Johnson stated she does not give the mayor the authorization to pull any money from her paycheck.

13. ADJOURNMENT

Mayor Marva asked for a motion to adjourn.

Motion: Trustee Johnson | Second: Trustee Sapp

Meeting adjourned at 10:04 p.m. by common consent.