

VILLAGE OF SAUK VILLAGE

Application For Employment

SAUK VILLAGE is an Equal Opportunity Employer and is committed to excellence through diversity.

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

Personal Information

| | | | |
|--|---------------|---|-------|
| Name | | Date | |
| Address | | City | State |
| Zip | | | |
| Phone Number | Mobile Number | Email Address | |
| Are You A U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/> | | Have You Ever Been Employed in a Government Position? Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| If Selected For Employment Are You Willing To Submit to a Pre-Employment Drug Screening Test and Background Check? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |

Position

| | | |
|---|----------------------|-------------|
| Position You Are Applying For | Available Start Date | Desired Pay |
| Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal/Temporary | | |

Education

| School Name | Location | Years Attended | Degree Received | Major |
|-------------|----------|----------------|-----------------|-------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

References

| Name | Title | Company | Phone |
|------|-------|---------|-------|
| | | | |
| | | | |
| | | | |
| | | | |

Employment History

| | | | |
|---------------------|-------------------|-------|-----------------|
| Employer (1) | Job Title | | Dates Employed |
| Work Phone | Starting Pay Rate | | Ending Pay Rate |
| Address | City | State | Zip |
| Employer (2) | Job Title | | Dates Employed |
| Work Phone | Starting Pay Rate | | Ending Pay Rate |
| Address | City | State | Zip |
| Employer (3) | Job Title | | Dates Employed |
| Work Phone | Starting Pay Rate | | Ending Pay Rate |
| Address | City | State | Zip |
| Employer (4) | Job Title | | Dates Employed |
| Work Phone | Starting Pay Rate | | Ending Pay Rate |
| Address | City | State | Zip |
| Employer (5) | Job Title | | Dates Employed |
| Work Phone | Starting Pay Rate | | Ending Pay Rate |
| Address | City | State | Zip |

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.
 If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

| | |
|---------------------|-----------|
| Name (Please Print) | Signature |
| Date | |

List Skills & Qualifications

List Special Accomplishments, Awards, Publications, etc.

Additional Information

Have you ever been employed here before? _____Yes or _____No

If yes, provide dates: _____

If you are required to drive a Village car, a copy of your license will be required and a verification of your license will be conducted.

Do you have a valid drivers license? _____Yes or _____No

Were you referred? _____Yes or _____No

If yes, provide name_____

PRIVACY STATEMENT Sauk Village receives your application, your information will be used only for the purpose of employment. Your information will only be viewed by our HR team and stored securely. We will not share any information you provide including your email address with any third parties unless instructed to do so by Federal, State or Local authorities.

NOTICE TO APPLICANTS AS REQUIRED BY THE FAIR CREDIT REPORTING ACT.

As part of employment process, an investigative consumer report may be prepared regarding an applicant's character, general reputation, personal characteristics, and mode of living. Additional information as to the nature and scope of such as report, if made, will be provided upon the applicant's written request.

I authorize investigation of all matters contained in this application which Sauk Village may deem relevant to my employment and authorize my previous employers or other persons having information concerning me or my record to report such information to Sauk Village and such persons are hereby released from all liability for issuing such information. Sauk Village will keep all such information confidential except where such information is required to be released by law or order of a court or other authority. I understand and agree that I will be subject to immediate dismissal if it is subsequently discovered that the information contained herein is untrue or that I have failed to disclose a material fact. I understand that if employed by Sauk Village, such employment will occur at will and no contract of employment, express or implied is created and that no representative of Sauk Village has any authority to enter into any agreement for employment of any specific period of time, or to make any agreement contrary to the foregoing. I understand that if I receive an offer of employment and I accept the position, I will be required to complete additional information necessary for Village record keeping requirements.