Job Description: PUBLIC WORKS: Field Worker – Part-Time Seasonal Position Only

Job Summary: Under close supervision, the field worker is assigned to a variety of duties required for the construction, maintenance, and manual semi-skilled work in routine operation of streets, parks, building and grounds, sewers, water and pumping and distribution. Assignments may be given in detail or may follow established routine. Limited independence is exercised; work is regularly checked by the supervisor for quality, quantity and safety of operation and care of equipment. This position reports to the Public Works Director. Responsibilities:

- Perform pavement repair work to streets, alleys, sidewalks, and parking lots. Set forms for concrete pavement and structures; pour and finish concrete and make routine and permanent asphalt repairs and patches.
- Utilize hand tools to manually shovel asphalt and rock, install signs, move office furniture, unload, and deliver supplies and materials, clean sewers, vacuum leaves, weed eat, mulch, and cut wood. Operate public works vehicles ranging from pickups to tandem dump trucks to haul materials, make street repairs, load refuse, and perform leaf collection, snow removal and ice control duties.
- Utilize public works equipment to repair and maintain chip and seal, asphalt and concrete streets and parking lots; maintain right-of-way, spread rock, load trucks, collect refuse, and snow plowing.
- Maintain public works equipment and vehicles by performing minor maintenance and service including, but not limited to, greasing fittings, topping off fluids, changing brooms, changing plow blades, and calibrating salt spreaders.
- Perform work zone safety duties including signing of work zones and detours; utilize and wear proper protective safety gear and equipment.
- Cleaning, painting, cutting grass, fire hydrants repairs and repairing facilities and equipment including maintenance as necessary.
- Other duties may be assigned.

Required Education and Experience:

- High school diploma or GED equivalent; one (1) year experience in operation and routine maintenance of public works trucks and construction motor equipment and in road and sewer maintenance or related work; or any equivalent combination of training and experience which provides the required knowledge, skills, and abilities.
- Knowledge, Skills and Abilities General knowledge of public works, construction techniques and standards; basic maintenance and manual work tasks; operation and function of related hand and power tools; safe work practices.
• Skill in effectively communicating with those contacted throughout the course of the workday; maintaining effective working relationships with other departments, agencies, employees, supervisors and members of the public; and in the safe and proper operation of equipment and hand tools.

• Ability to understand and follow oral and written instructions; ensure a safe work environment; work assigned shifts and standby; report to emergency work situations, including snow removal and signs down.

• Certificates, Licenses, Registrations
  • Valid Illinois Class B Commercial Driver’s License (CDL-B) with air brakes endorsement or equivalent must have to be considered for employment.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The ability to perform heavy manual labor, learn and operate a variety of equipment and perform skilled tasks.

While performing the duties of this job, employee is regularly required to talk or hear; frequently required to walk, stand, sit, use hands and fingers to handle, feel and make fine adjustments, reach with hands and arms, climb or balance, stoop, kneel, crouch and crawl. The employee will frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. Must be able to work under varied weather conditions.

Field Workers are “on Call” for any emergencies which may arise during evenings and weekends and, work is performed in all-weather inclement.

For employment consideration please apply at Village Hall – Municipal Building, 21801 Torrence Avenue, Sauk Village, Illinois 60411. You may obtain the application from our website: https://www.saukville.org/

Village of Sauk Village is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.

Rate of Pay: $20.00 per hour no benefits.

This is a seasonal part-time position – 20 hours per week.