JOURNAL OF PROCEEDINGS

Village of Sauk Village
Board Meeting of the Mayor and Corporate Authorities
Municipal Center
21801 Torrence Avenue, Sauk Village, Illinois
Tuesday, March 28, 2023, 7:00 p.m.

Mayor Burgess called the meeting to order at 7:03 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Coleman, Grant, Jasinski, and Williams
Absent: Trustee Burns

Staff Present: Director Finch, Chief White, Chief Barrett, Director Cooper

Others in Attendance: Clerk Marva Campbell-Pruitt, Atty. Samuelson, Eng. Arnold

2) EXECUTIVE CLOSED SESSION
NONE

3) APPROVAL OF MINUTES
   a. Approve the Journal of Proceedings for the Committee Meeting on 02/21/2023
      Trustee Jasinski moved, and Trustee Bell seconded
      On Roll Call
      AYES: Trustees Bell, Coleman, Grant, Jasinski, Williams
      NAYS: None
      ABSENT: Trustee Burns
      Motion Carried

   b. Approve the Journal of Proceedings for the Special Board Meeting on 02/21/2023
      Trustee Jasinski moved, and Trustee Williams seconded
      On Roll Call
      AYES: Trustees Bell, Coleman, Grant, Jasinski, Williams
      NAYS: None
      ABSENT: Trustee Burns
      Motion Carried
c. Approve the Journal of Proceedings for the Board Meeting of 02/28/2023

Trustee Jasinski moved, and Trustee Bell seconded

On Roll Call
AYES: Trustees Bell, Coleman, Grant, Jasinski, Williams
NAYS: None
ABSENT: Trustee Burns
Motion Carried

d. Approve the Journal of Proceedings for the Committee Meeting of 3/07/2023

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call
AYES: Trustees Bell, Coleman, Grant, Jasinski, Williams
NAYS: None
ABSENT: Trustee Burns
Motion Carried

4) Public Comment

- L. Todd expressed for concern for the numerous cars that are illegally parked at the new Car business and cancellation of committee meetings
- L. Sapp asked about the theft of $10,000 dollars, the unfinished audits, and when positions for Finance Director and Treasurer positions would post
- L. Ireman reported of a neighbor’s landscape waters that has caused the sidewalk to sink
  - Mayor Burgess’ Responses
    - The business in question and their operations is being addressed
    - Discussed policy and the need for communication
    - The Theft of Village funds is an open investigation and cannot be discussed
    - The Director of Finance would post by the end of the month
    - The Board refused to reinstate the Consultant so that the audit could be completed
    - Illegal dumping of water is against code
    - Announced the 50/50 Sidewalk program

5) Reports of Officers

a. Mayor - Derrick Burgess:
   - Asked that all adhere to the Village’s policy until the end of April
   - Announced the planning for the Easter Egg Hunt
b. Village Clerk - Marva Campbell-Pruitt:
   - Announced the Earth Day event and need for volunteers
   - Announced Student Governance Day and asked everyone to support the event and send in their reports.
c. Village Treasurer – Anthony Finch reported on Cash Balances, noting that here is $244,852 in the restricted line and $5,091,725 in the unrestricted line.
d. Corporation Counsel – Amber Samuelson, Ancel Glink had no report.
6) **REPORTS OF DEPARTMENTS**

a. Police Department - Chief Malcolm White  
   i. Reported Calls for Service (CFS) - Arrests - 24 428

b. Fire Department – Chief Stephen Barrett  
   i. Reported Calls for Service – 4  
   ii. Announced the Annual Pancake Breakfast  
   iii. Announced a new employee start on March 14, 2023  
   iv. Announced the Retirement Celebration for Dennis Synowiec  
   v. Announced the Annual Golf Outing on June 17th

c. Finance Department – No Report

d. Director of Operations – Director Anthony Finch  
   i. Announced a meeting with Robinson Engineering scheduled  
   ii. Announced Cross-Training activities  
   iii. Working to update DUNS  
   iv. Seeking proposals to paint the water tower

e. Community Development – Director Antonio Cooper

7) **REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS**

a. Public Health & Safety - Trustee Gary Bell commented that the Treasurer’s position should post and that anyone willing to assist the Treasurer should contact Mayor Burgess

b. Public Services - Trustee Aretha Burns was absent

c. Ordinance Review - Trustee Arnold Coleman apologized that the meeting was cancelled with no notification

d. Budget, Finance & Audit - Trustee Rodrick R. Grant had no report

e. Housing and Intergovernmental Relations - Trustee Sherry Jasinski had no report

f. Community Development - Trustee Debra Williams  
   i. Announced the Easter Egg Hunt at the Library  
   ii. Questioned if the investigation was reported and if there could be recoupment from the insurance company  
   iii. Commented that the Leg. Atty is desired to attend the Executive Closed Session  
   iv. Announced Trustee Bell’s fundraiser  
   v. Read the Senior Accountant’s job description which includes the responsibilities for completing Bank Recs and the Audit  
   vi. Commented that air strippers will require a lot of funds  
   vii. Read the Code that stipulates that Trustees should be provided financial records when requested.  
   viii. Asked who the Senior Accountant’s daily report and was told that it is Dir. Finch

8) **REPORTS OF COMMITTEES AND COMMISSIONS**
a. Senior Advisory Committee – Chairman Emmett Farmer was agitated and left at the start of the report.
b. Fire and Police Commission – Chairman Francine Anderson
c. Zoning Board of Appeals Commission – Chairman Charles Pondexter

9) PRESENTATION OF ORDINANCES AND RESOLUTIONS

a. An Ordinance Eliminating The Position Of Assistant Chief Of Administration (Fire Department) And Creating The Position Of Deputy Chief (Fire Department)

Trustee moved, and Trustee seconded
On Roll Call
AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams
NAYS: None
ABSENT: Trustee Burns
Motion Carried

10) UNFINISHED BUSINESS

11) NEW BUSINESS

a. Financial Matters:
   i. Approve Transfers, Payroll and Accounts Payable Distributions in the Combined Amount of ______________, and authorize the Finance Department to Remit Payments

Trustee moved, and Trustee seconded
On Roll Call
AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams
NAYS: None
ABSENT: Trustee Burns
Motion Carried

b. PETITIONS, AGREEMENTS, AND ACTION ITEMS
   i. A motion to Approve the Sale of Village-Owned Surplus Real Estate at 21300 Mark Collins Drive, Sauk Village IL 60411 (Pin # 32-26-300-014-0000) to LCS Group II Corporation, in the amount of $532,950

   Question/Debate
   Trustee Bell asked that the address be removed as it is not correct. The PIN Number was researched, and the address was assigned as presented.

Trustee Jasinski moved, and Trustee Bell seconded
On Roll Call
AYES: Trustees Bell, Burns, Coleman, Grant, Jasinski, Williams
NAYS: None
12) **GENERAL COMMENTS FROM MAYOR BURGESS**

13) **ADJOURNMENT**

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:01 p.m. Trustee Bell moved, and Trustee Williams seconded. On roll call, the motion carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk  
/s/Derrick Burgess, Mayor