CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present Remote: Trustees; Bell, Brewer, Grant, Jasinski Todd, Williams (arrived at 7:20 p.m.)
Absen: None

Staff Present: Administrator Chris Williams
Interim Director/Treasurer Anthony Finch
Eng. Jim Czarnik

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Mike McGrath

Mayor Burgess asked, and Trustees agreed to move the Executive Session to the end of the agenda.

4. APPROVAL OF MINUTES
a) Motion to approve the revised Journal of Proceedings for the Special Board Meeting of April 16, 2020

Trustee Todd moved, and Trustee Bell seconded

On Roll Call
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried

5. PUBLIC COMMENT

- P. Couch commented that there had been no response to her letter regarding the pit bull and asked about plans to re-open.
Mayors’ Responses
  • Remarked that a letter should have been sent, and the official re-opening of Village Hall is determined by the Governor’s determination.

6. REPORTS OF DEPARTMENTS
   a. Mayor’s Report – Mayor Burgess reported as follows:
      i. Bid Opening for I-394 Water Main Replacement Project – Seven bids were received and opened. They were received by:
         o Airy’s
         o Austin-Tyler Construction
         o Steve Spiess Construction
         o Riccio Construction
         o M & J Underground
         o Archon Construction
         o Olthoff, Inc

      ii. Partitions were ordered to provide a barrier at the front office windows.
      iii. Staffing was projected to start as two staff members would be on-site daily.
      iv. Volunteers who assisted with the Mask Distribution event were thanked.
      v. He was working on getting PPEs for Village Hall.
   b. Interim Finance Director Finch announced that a letter to residents would go out regarding water bill details. A Water Reading would occur the following month. June 1 is the target for the whole Village to be billed at the same time.
      i. Corrections for the title of the Village on the letter and how the check should be tender is required.

7. REPORTS OF TRUSTEES/STANDING COMMITTEES
   a. Public Safety Committee – Trustee Gary Bell had no report but commented on his attempt to obtain a generator.
   b. Public Services Committee - Trustee Bernice Brewer had no report
   c. Budget & Finance Committee- Trustee Rodrick R. Grant announced the new budget year and that Mr. Finch should present the proposed budget soon.
   d. Housing and Intergovernmental Relations Committee – Trustee Sherry Jasinski had no report.
   e. Ordinance Review Committee - Trustee Linda L. Todd stated that the committee had not met, but an ordinance is needed to amend how residents are billed. The Village Clerk advised that the Ordinance had been amended at the same time as the mode of billing was changed.
   f. Public Events – Trustee Debra Williams announced cancellations of the yard sale and the 4th of July event. She reported the Blood Drive netted nineteen units of blood.

8. REPORTS OF COMMITTEES AND COMMISSIONS
   a. Senior Advisory Committee – Mr. Farmer had no report

9. UNFINISHED BUSINESS
   None

10. NEW BUSINESS
a. Motion to Approve the Accounts Payable and Disbursements for $376,591.07

Trustee Todd moved, and Trustee Brewer seconded

On Roll Call
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None

Motion Carried

**Motion to Recess to Executive Session**

b) Mayor Burgess asked for a motion at 7:41 p.m. to recess to Executive Session for the Discussion of Personnel Matters, Update of Pending Litigation and Collective Bargaining Matters, Employment, and Compensation in accordance with (5ILCS) 120/2 (c) (2017).

Trustee Bell moved, and Trustee Williams seconded

On Roll Call
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None

Motion Carried

**Motion to reconvene Regular Board**

Trustee Williams moved, and Trustee Brewer seconded a motion to reconvene the Regular Board Meeting at 10:04 p.m. with all Trustees present at roll call.

11. **General Comments from the Mayor and Trustees**

- Trustees Williams stated, “be safe.”
- Trustees Grant and Jasinski had no comment.
- Trustee Bell inquired if Shugga Shack paid rent for the use of the parking lot. The response was no.
- Trustee Todd inquired if there would be another mask distribution and asked for advanced notice.
- Trustee Brewer inquired if additional PPEs would be provided and announced a grant for reimbursement of such items.
- Mayor Burgess commented on the following:
  - “Be safe.”
  - There would be another mask distribution
  - PPEs are at a premium, but he had been in communication with a company to donate masks.
  - The Village has surface sanitizer.
  - He suggested COVID testing for employees; he will consult with the Attorney.

12. **Adjournment**

Having completed the agenda items, Mayor Burgess called for a motion to adjourn.

Trustee Bell moved, and Trustee Todd seconded. The meeting was adjourned at 10:13 p.m. by common consent.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk
Village of Sauk Village  
Committee of the Whole  
Village Board of Trustees  
21801 Torrence Avenue, Sauk Village, IL 60411  
Tuesday, May 19, 2020  
7:00 p.m.  
Remotely via ZOOM and On‐site for the Corporate Authorities

Special Note: Technical difficulties impacted the start of the Special Meeting, causing a delay for the beginning of the Committee of the Whole Meeting.

• CALL TO ORDER  
  Mayor Burgess called the Committee of the Whole Meeting to order at 9:30 p.m.

• Roll Call  
  On Roll Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams  
  Others in Attendance: Chief Barrett, Eng. Czarnik, Atty. McGrath

MOTION TO RECESS TO EXECUTIVE SESSION  
There was no Executive Session

DISCUSSIONS
THE FOLLOWING ITEMS WERE REMOVED FROM DISCUSSION BY THE REQUESTS OF THE TRUSTEES NOTED BELOW

• Trustee Williams  
  o Village Administrator Search  
  o Finance Director Search  
  o Deadlines for Village Stickers, Business Licenses and Pet Licenses

• Trustee Sherry Jasinski - House Permits – Tom Pahnke, Safe Built

• Mayor Derrick Burgess  
  o Bid Opening for Ambulance Services – three (3) bids were received and opened by Mayor Burgess.  
    o Bud’s Ambulance - $75,156.00  
    o Bright Start - $76,000 - $90,000.00 depending upon negotiated services  
    o Kurtz Paramedic Services (AMR) - $135,000.00 for Branded Services

• Eng. Jim Czarnik  
  o Grant Funding Opportunities – Rebuild Illinois Public Infrastructure Program  
    o Mr. Czarnik had technical difficulties but returned to the meeting and provided information on the funding opportunity.

• Trustee Debra Williams  
  o Interim Delegation of Village Administrator’s Duties was discussed, and specific questions were posed:
Who would handle the FOIA Requests? Trustee Williams offered to serve as interim FOIA Officer.

Who would manage staff and direct calls? Mayor Burgess stated that he would manage staff, but he would need an assistant. Trustees Williams and Brewer offered to direct and answer phone calls

Other concerns were for the handling of business and contractors’ licenses and plans for the pandemic crisis.

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**PUBLIC COMMENT**

- L. Washington asked that residents be informed on matters concerning the Village.
- P. Couch commented that staff should return to work and the previous report of plexiglass installation

**Mayor Burgess’ Responses**

- The Village is following the Governor’s orders and the glass will be installed before staff returns to work

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**GENERAL COMMENTS FROM MAYOR & TRUSTEES**

- Trustee Brewer appealed for the Trustees and the Mayor to work cohesively and to stop wasting tax-payers money.
- Trustee Williams expressed concern for information leaked from Executive Sessions.
- Trustee Todd asked residents to be safe, with hopes that the next meeting would be smoother.
- Trustee Grant asked residents to be safe.
- Trustee Bell reported of a food chain that would not consider opening in the Village
- Trustee Jasinski expressed the following concerns: the handling of Executive Session; social media pages impacting the Village; the need for follow-through and transparency, and the need for front office staff to return to work.

Mr. Finch asked to provide the following updates:
Both Audits are out; Budgets were presented to Department Heads; one-month water bills were sent for the southside; a graph is being developed to show billing.

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**ADJOURNMENT**

Having completed the agenda items, Mayor Burgess called for a motion to adjourn at 10:30 p.m. Trustee Williams moved, and Trustee Bell seconded. The meeting was adjourned by common consent.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk
Special Note: Internet connectivity was inferior and lacking at the intended start of the meeting. Trustees sought varying locations for which to conduct the Virtual Meeting on-site, which was to start at 6:00 p.m. A quorum was always maintained. However, the Special Board Meeting was significantly delayed and started at 7:16 p.m.

1. CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:16 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Trustees: Bell, Brewer, Grant, Jasinski, Todd Williams
Absent: None

Staff Present:

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Mike McGrath (Remote)

Mayor Burgess Requested a MOTION TO ENTER INTO EXECUTIVE (CLOSED) SESSION to discuss PERSONNEL MATTERS in ACCORDANCE WITH (5ILCS) 120/2 (c) (2017) at 7:17 p.m.

Trustee Bell Moved, and Trustee Jasinski seconded.

On Roll Call:
Ayes: Trustees: Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None
The Motion Carried

The Mayor, Village Clerk, and Trustees left the Rotunda of Village Hall and convened the Executive Session in the Senior Center, located inside the Village Hall.

**MOTION TO RECONVENE SPECIAL BOARD MEETING OPEN SESSION WITH ACTION TO BE TAKEN**
Trustee Bell moved, and Trustee Williams moved to reconvene the Special Board Meeting at 8:25 p.m.

**On Roll Call**
Trustees: Bell, Brewer, Grant, Jasinski, Todd Williams
Absent: None

**NEW BUSINESS**
   a) Mayor Burgess called for A Motion to Terminate the Employment of Christopher Williams as Village Administrator.

   Trustee Todd moved, and Trustee Bell seconded.

**Comments/Questions**
- Trustee Brewer commented that the Board should have received a listing of all information before the motion to terminate.
- Trustee Jasinski commented on the many accusations and clarified that the fight was for the position, not the person.
- Trustee Grant expressed the lack of evaluations, notice to the employee if not performing and that the Board had not handled the employment correctly.
- Trustee Bell spoke of his attempts to talk with Mr. Williams and that he failed to provide job descriptions and that he had not followed the request to lay-off staff.
- Trustee Todd spoke to Mr. Williams not evaluating staff, and that staffing patterns were ineffective.
- Trustee Williams spoke of Mr. William's lack of follow-through, not responding to an FOIA Request concerning Ghost Payroll, use of benefit time, lack of communication, and his failure to respond to Trustees’ request concerning day-to-day operations.

**On Roll Call:**
Ayes: Trustees Bell, Jasinski, Todd, Williams
Nays: Trustees Brewer, Grant
Motion Carried

**PUBLIC COMMENT**
- L. Washington commented on the hiring of the Village Administrator and hostility faced.
- P. Couch commented on the meeting logistics, social media pages that were privy to advanced information
- Mayor Burgess’ Responses:
  - The decisions of the Board of Trustees were voted upon, and subsequent actions were taken for the Village Administrator’s placement.
He does not know how privileged information was disseminated. He cannot stop the Facebook dialogue.

**GENERAL COMMENTS FROM THE MAYOR AND TRUSTEES**

- Trustee Brewer spoke of the shameful cost to residents throughout the process; Mr. Williams was thrown under the bus; and benefits to other employees.
- Trustee Williams spoke of the need for them to do better as they dropped the ball, yet the Village Administrator had been forewarned of the issues, and the need for the Mayor and the Board to work together.
- Trustee Todd acknowledged that the Board did not evaluate the Administrator; she spoke on three previous employees, the Administrator’s failure to respond to e-mails, and his premise that some questions were not within the purview of the Trustees.
- Trustee Grant commented that they all played a role in his demise and hoped that the Board establishes ground rules going forth. The responsibilities were significant and the need for supportive Department Heads.
- Trustee Bell stated the need to be more diligent and apologized to the town for wasting its money.
- Trustee Jasinski stated that she hated that the VA was terminated as they fought for the position, but they made a mistake in the hiring process.
- Mayor Burgess had no comment.

**ADJOURNMENT**

Having completed the agenda items, Mayor Burgess called for a motion to adjourn at 9:09 p.m.

Trustee Bell moved, and Trustee Williams seconded. Though no former Roll Call was made, the meeting was adjourned by common consent.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk