CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:01 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees; Bell, Brewer, Jasinski, Todd, Williams
Remote: Trustee Grant
Absent: None

Staff Present: Village Administrator Jerry Hurckes

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Mike McGrath

2) MOTION TO RECESS TO EXECUTIVE SESSION
There was no Executive Board Meeting

3) MOTION TO RECONVENE REGULAR BOARD

4) APPROVAL OF MINUTES
   a. Motion to Approve the Journal of Proceedings for the Board Meeting of June 9th, 2020

   Trustee Todd moved, and Trustee Bell seconded.

   On Roll Call
   Ayes: Trustees Bell, Brewer Grant, Jasinski, Todd, Williams
   Nays: None
   Motion Carried

   b. Motion to Approve the Journal of Proceedings for the Special Board Meeting of June 16th, 2020
Trustee Todd moved, and Trustee Bell seconded.

**On Roll Call**

Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Nays: None

**Motion Carried**

- c. Motion to Approve the Journal of Proceedings for the Committee Meeting of June 16, 2020
  (Not available)

5) **PUBLIC COMMENT**

- P. Couch asked about reporting proceedings for meetings.
  Mayor Burgess advised that as this was the first on-site, Zoom, and Teleconference
  - F. Anderson asked about the liability for hosting in-person meetings.
  Mayor Burgess stated that he was unaware of any liability.

6) **REPORTS OF DEPARTMENTS**

a. **Mayor’s Report – Mayor Derrick Burgess:**
   - i. Reported the loss of a staff member’s family members. He asked for a moment of silence and provided information on the services. A Resolution will be presented to the family and prayers for the family were requested
   - ii. Announced the recycling event on July 25th and
   - iii. Announced the necessity to wear a mask when entering Village Hall.

b. **Village Clerk – Ms. Marva Campbell-Pruitt:**
   - i. Announced the Census Assistance to be provided on July 25, 2020, and asked residents to enjoy the swag bags that were; she provided the Census Response Rate for the State and the Village. She appealed for all to be counted.
   - ii. She invited everyone to sign up for E-Blast E-mails and to visit the Facebook E-News page for notifications of meetings. She advised of the unsuccessful attempt to live-stream the meetings. She appealed to residents to understand when glitches occur and to be patient.
   - iii. Announced Absentee Ballots for the upcoming elections
   - iv. Announced that to date, 1,720 Village stickers had been sold. The extension is through July 31, 2020.

c. **Village Engineer – Mr. Jim Czarnik:**
   - i. Reported on the water main project and other bids in the solicitation phase, and grants. The report will be filed with the certified minutes.

d. **Village Administrator – Mr. Jerry Hurckes** provided a written report that will be filed with the certified minutes, stating:
   - i. He had toured the Village, had met with the Department Heads and had introduced himself to the Congresswoman and Commissioner.
   - ii. He had reached out to business entities to engage new businesses

e. **Village Attorney – Atty. Mike McGrath** had no report

f. **Treasurer’s Report – Mayor Burgess** read the financial report in Mr. Finch’s stead. The report will be filed with the certified minutes.
7) REPORTS OF DEPARTMENTS
   a. Finance & Administration – Interim Director Anthony Finch
   b. Fire Department – Capt. Fuoss read the report in Chief Barrett’s absence. He reported on the calls for service and other data. The report will be filed with the certified minutes
   c. Police Department – Mayor Burgess, read the written report for the department on the calls for service and the number of arrests, and occurrence for a shooting incident. The written report will be filed with the certified minutes
   d. Emergency Management Agency – Mayor Burgess read the written report for the department on the calls for assists. The written report will be filed with the certified minutes.
   e. Public Works – Director Kevin Weller reported:
      i. The activities conducted by staff
      ii. The next branch pick-up will be September 2nd, 2020
      iii. Water shut-offs figures to date
      The written report will be filed with the certified minutes
   f. Community Development – Village Clerk read the report on the revenue collected for licenses and contracts. There was an announcement that a letter for permits would be sent; she announced the Talk with Tonya for August 11th.
   g. A question asked about permits going to bid, has to be researched

8) REPORTS OF TRUSTEES/STANDING COMMITTEES
   a. Public Safety Committee – Trustee Gary Bell read a report for the Ambulance Services. A written report was not provided for the files.
   b. Public Services Committee – Trustee Bernice Brewer reported on having only six employees and the need to bring on the part-time staff.
   c. Budget & Finance Committee - Trustee Rodrick R. Grant had no report.
   d. Housing and Intergovernmental Relations Committee – Trustee Sherry Jasinski had no report but hoped to reconvene meetings in August.
   e. Ordinance Review Committee - Trustee Linda L. Todd had no report.
   f. Public Events – Trustee Debra Williams provided a report. She announced the Recycling Event and Food Box Distributions and the testing for COVID-19 testing and an upcoming Blood Drive. She announced the FB page for that committee.

9) REPORTS OF COMMITTEES AND COMMISSIONS
   MAYOR BURGESS ANNOUNCED THEIR UPCOMING ZOOM MEETING SCHEDULED FOR JULY 16TH, 2020.

10) UNFINISHED BUSINESS

11) NEW BUSINESS
   a. Motion to Approve the Accounts Payable and Disbursements for $ 307,726.75

      Trustee Bell moved, and Trustee Todd seconded.

      Trustee asked about staff who were overpaid. She asked for regular copies of Payroll disbursement.

      On Roll Call
      Ayes: Trustees Bell, Grant, Jasinski, Todd, Williams
      Nays: None
Abstain: Trustee Brewer
Motion Carried

12) General Comments from the Mayor and Trustees

Trustee Brewer spoke on repairs to the infrastructure and her outreach to the Village’s legislators to secure promised funds.

Trustee Bell had no comment.
Trustees, Jasinski, Williams, and Todd welcomed Mr. Hurckes and Ms. Douglas.
Mayor Burgess stated that he would enforce the mask-wearing dictate; he was hopeful that the Corn and Dog Roast could still be planned.

13) Adjournment

Having completed the business of the day, Mayor Burgess called for a motion to adjourn at 7:57 p.m.

Trustee Bell moved, and Trustee Brewer seconded.

On Roll Call
Ayes: Trustee Bell, Brewer, Grant (remote), Jasinski, Todd, Williams
Nays: None
Motion Carried

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt,
Village Clerk

Be advised that the Board Meeting Minutes dated 7/14/2020 was submitted to the Board of Trustees for review on 8/12/2020 and approved 8/18/2020.
CALL TO ORDER
Mayor Burgess called the Committee of the Whole Meeting to order at 7:05 p.m.

Roll Call
On Roll Trustees Bell, Brewer, Grant (Remote), Jasinski, Todd, Williams
Others in Attendance: Interim Finance/Treasurer Finch, and Village Administrator, Hurckes

MOTION TO RECESS TO EXECUTIVE SESSION

- Mayor Burgess called for a motion to recess to Executive Session at 7:10 p.m. for a discussion of Personnel Matters (5ILCS) 120/2 (c) (2018).
- Trustee Bell moved, and Trustee Williams seconded.

On Roll Call
Ayes: Trustees Bell, Brewer, Grant (remote) Jasinski, Todd, Williams
Nays: None
The Motion Carried

MOTION TO RECONVENE
Mayor Burgess called for the meeting to resume at 9:20 p.m.

DISCUSSIONS

- Maggie Jarr and guests will present another time when there is an in-person meeting.

- Village Administrator Jerry Hurckes presented three areas for discussion
  - Bid Process for Village Inspections Adm. Hurckes informed that the contract with Safe Built expired two years ago and that the company’s employees are out. He suggested that the company and independent inspectors used currently be combined into one new contract. The task would be that the Village contract with a company, residents would then pay funds to the Village and that the Village would pay the company.
  - Trustees spoke of the current practices and how costly it is for residents.
  - It was suggested to utilize the bid process outlining the requirements for a company to provide permits and inspections.
o Interim Code Enforcement Officer (certified) Ed Myers was suggested to serve as an Interim Code Enforcer for six weeks until the current Officer returns from sick leave. It was discussed: if he would work full or part-time in that capacity, how it would affect his current position and a pay-rate of $17.50. Adm. Hurckes will communicate with the Union to verify and approve the arrangement.

o The hiring of part-time employees in public works

  o Discussed was the need to hire part-time employees. One duty would be to cut Village-owned properties. There is $5,000.00 budgeted for four positions at a rate of $12.00 per hour. There would likely be a grievance that would need to be resolved.

• Village Clerk Marva Campbell-Pruitt
  o Copier for Administration Building and Department’s Lease Renewals
    ▪ Discussed was the need to replace the current copiers in the Administration Office and Police Department, and to renew the equipment for the Public Works and Water Department. The recommendation was to place the approval of an extended lease on the next board agenda for adoption.

PUBLIC COMMENT

P. Couch appealed to speakers to use microphones, spoke of the need for a Code Officer and canine unit, and the motorcycle racers.

Mayor Burgess responded by stating that additional microphones have been ordered. Citations were to be given to enforce all rules and that a canine unit would be investigated.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Williams announced upcoming events.
Trustee Brewer reminded the body of the Arrowhead Park Grant and the CN Funds. The Administrator will research funds from the Water Funds for the repair of hydrants.
Trustee Bell provided a Board Report for the Ambulance Company.
Trustees Jasinski, Todd and, Grant had no comments.
Mayor Burgess asked the Board to read an e-mail from the Police Chief.
ADJOURNMENT

Mayor Burgess asked for a motion to adjoin the meeting at 10:21 p.m. Trustee Williams moved, and Trustee Jasinski seconded.

On Roll Call
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None
The Motion Carried

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk

Be advised that the Committee of the Whole Minutes dated 7/21/2020 was submitted to the Board of Trustees for review on 8/12/2020 and approved 8/18/2020.
Journal of Proceedings  
Board Meeting  
of  
the Corporate Authorities  
Village of Sauk Village  
VIA REMOTE VIDEO and In-Person

Tuesday, July 28, 2020  
7:00 p.m.

CALL TO ORDER:  Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:01 p.m.

Pledge of Allegiance:  Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call:  Present Remote: Trustees; Bell, Brewer, Grant, Jasinski Todd, Williams  
Absent: None

Staff Present:  Interim Director/Treasurer Anthony Finch, Village Administrator Jerry Hurckes

Others in Attendance:  Clerk Marva Campbell-Pruitt  
Atty. Mike McGrath

2) MOTION TO RECESS TO EXECUTIVE SESSION  
Mayor Burgess called for a motion for to recess to Executive Session at 7:05 p.m. for the Discussion of Personnel Matters, an Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (5ILCS 120/2 (c) (2017)

Trustee Todd moved, and Trustee Bell seconded.  
On Roll Call  
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams  
Nays: None  
Motion Carried

3) MOTION TO RECONVENE REGULAR BOARD  
Mayor Burgess called for a motion to reconvene the Regular Board Meeting at 9:00 p.m.  
All Trustees voted present.

4) APPROVAL OF MINUTES  
a. Motion to Approve the Journal of Proceedings for the Committee Meeting of June 16, 2020

Trustee Bell moved, and Trustee Jasinski seconded.  
  o Question/Comment  
A Trustee questioned the language of “the purview of the Board.”  
On Roll Call
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried

b. Motion to Approve the Journal of Proceedings for the Board Meeting of June 23, 2020
Trusted Todd moved, and Trusted Bell seconded.
On Roll Call
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried

5) PUBLIC COMMENT
None noted

6) REPORTS OF OFFICERS
   a. Mayor’s Report - Mayor Derrick Burgess
      i. Bid Opening for West Elevated Tank Painting
      ii. Bid Opening for 221st Street Culvert Replacement
          The bids and were to be submitted to Robinson Engineering Firm the next day for their
          recommendation for awards.
      iii. Motion to Approve the Appointment of a Finance Director

      Trustee Grant moved, and Trustee Bell seconded.
      On Roll Call
      Ayes: Trustees Bell, Grant
      Nays: Trustees Todd, Jasinski, Williams, Brewer
      Motion Failed

      Mayor Burgess Appointed Michelle Royster as the Interim Finance Director for thirty (30) days.

      iv. Re-appointment of Commissioners
      Zoning Board of Appeals
      Commissioner Lee Littleton - Not Present
      Commissioner Charles Pondexter – Not Present

      Fire and Police Commission
      Commissioner Francine Anderson was re-commissioned and sworn in as Commissioner, by the Village Clerk,
      the Marva Campbell- Pruitt.

      b. Village Clerk – Ms. Marva Campbell-Pruitt provided updates on:
         i. The Census, resources, and the need for residents to become enumerators
         ii. The copier lease which covers the new product ordered
         iii. The change to the Village’s meeting calendar as a result of the National Proclamation that
              November 3, 2020, is now a Holiday. There was no need to amend the resolution.
              However, there is a need to approve the change.

      c. Village Attorney- Atty. Mike McGrath had no report.
d. Village Engineer – Mr. Jim Czarnik was not present.
e. Village Administrator Jerry Hurckes provided a report on his functions conducted to date. The report will be filed with the certified minutes.
f. Treasurer’s Report – Mr. Anthony Finch provided a copy of the current cash flow, the restricted and unrestricted funds. The report will be filed with the certified minutes.

7) **REPORTS OF DEPARTMENTS**
   a. Finance & Administration – Interim Director Anthony Finch provided the amount of the current payroll and accounts payable to be approved. He advised that it would be higher as there were two grievances to be paid to public works staff. The report will be filed with the certified minutes.
   b. Fire Department – Mayor Burgess, read the report, citing 105 calls of service, and that most were for ambulance assists. They usually respond in less than five minutes. The report will be filed with the certified minutes.
   c. Police Department - Chief Malcolm White provided a report on 445 calls for service and fifteen arrests. The department responded to a fire on Carol. The sound quality was low, and a complete report could not be heard. The report will be filed with the certified minutes.
   d. Emergency Management Agency – Village Clerk Campbell-Pruitt read an email from the director asking for prayer for the loss of a family member.
   e. Public Works – Mayor Burgess read the report outlining activities and actions from that department. It will be filed with certified minutes.
   f. Community Development – Director Tonya McCoy provided:
      i. Updates on companies readying to move businesses into the Village
      ii. Information on IDA Grant resources
      iii. An announcement that she had accepted another position and thanked those who entrusted her to do the job.
      iv. Response to Board members who were racist and the change in the atmosphere

      Some of the land occupied by Shugga Shack, but not paid for, was questioned. The property to the intended businesses would be sold in its totality.
      A question about the American Family continued business mentioned.

8) **REPORTS OF TRUSTEES/STANDING COMMITTEES**
   a. Public Safety Committee – Trustee Gary Bell had no report but provided information on the activities of the Ambulance Service.
   b. Public Services Committee - Trustee Bernice Brewer reported that her report was dependent upon receiving a report from the Finance Department. It is forthcoming.
   c. Budget & Finance Committee- Trustee Rodrick R. Grant had no report.
   d. Housing and Intergovernmental Relations Committee – Trustee Sherry Jasinski had no report.
   e. Ordinance Review Committee - Trustee Linda L. Todd had no report.
   f. Public Events – Trustee Debra Williams reported on:
      i. The Recycling Event and the Food Distribution and Census Activities.
      ii. Announced the next Food Distribution planned the following Saturday, the upcoming COVID-19 testing, and a Blood Drive on August 29
      iii. She asked that the Bloom Trail Agreement is on the next agenda.

9) **REPORTS OF COMMITTEES AND COMMISSIONS**
a. Senior Advisory Committee – Mayor Burgess announced the upcoming meeting via Zoom.

10) UNFINISHED BUSINESS

11) NEW BUSINESS

a. Motion to Approve the Payroll and Accounts Payable Disbursements for $365,827.39

Trustee Bell moved, and Trustee Todd seconded.

On Roll Call
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried

b. Motion to Approve Solicitation of Bids for Village Inspections

Trustee Williams moved, and Trustee Todd seconded.

On Roll Call
Ayes: Trustees Bell, Brewer, Jasinski, Todd, Williams
Nays: Trustee Grant
Motion Carried

Motion to approve hiring of four (4) part-time staff to Public Works for Grass Cutting of Village-owned properties

Trustee Bell moved, and Trustee Brewer seconded

  o Question/Comment
    Would the staff only cut grass? The duties would encompass more than grass cutting.

The motion was rescinded and was amended to read, “to approve hiring four part-time staff for Public Works.”

Trustee Grant moved, and Trustee Bell seconded.

On Roll Call
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried

12) GENERAL COMMENTS FROM THE MAYOR AND TRUSTEES

Trustee Williams justified her no vote for the Finance Director and questioned how the position would be paid and questioned the process. Mayor Burgess responded that the position was in the budget and would be paid from that line.

Trustee Grant questioned the duration of the report for copier usage and acknowledged that he appreciated receiving it.
Trustee Brewer mentioned the discord at the Executive Session and stated her hopes to work together with improved interactions.

Trustees Bell, Jasinski, and Todd had no comment.

Mayor Burgess stated that there had been accomplishments to be noted. He referenced the process for interviewing for the Finance Director’s position, and others who had been interviewed. He recounted that a discussion of positions did not constitute the approval of those positions.

13) **ADJOURNMENT**

Having completing agenda items and the business of the day, Mayor Burgess called for a motion to adjourn at 10:03 p.m.

Trustee Bell moved, and Trustee Williams seconded. The meeting adjourned by a roll call vote with all Trustees voting Aye.

/\s/Derrick N. Burgess, Mayor

/\s/Marva Campbell-Pruitt, Village Clerk

Be advised that Board Minutes dated 7/28/2020 were submitted to the Board of Trustees for review on 8/21/2020. They were approved timely on 8/25/2020.