CALL TO ORDER: Mayor Derrick Burgess called the Special Meeting of the Corporate Authorities to order at 6:30 p.m. in accordance with the Illinois Open Meetings Act.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer, Bell, Grant, Jasinski, Todd, Williams
Absent: None

Mayor Burgess called for two motions:


   Trustee Todd moved, and Trustee Jasinski seconded.

   On Roll Call
   Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
   Nays: None

   Motion Carried

b. To approve a Settlement Agreement between Bernice Brewer and The Village of Sauk Village (the "Village"), Mayor Derrick Burgess ("Mayor"), and Derrick Burgess, personally ("Burgess") for $4,500 for Attorney Fees and $400.00 to Bernice Brewer for filing fees.

   Trustee Bell moved, and Trustee Williams seconded.
On Roll Call
Ayes: Trustees Bell, Jasinski, Todd, Williams
Nays: Trustee Grant
Abstain: Trustee Brewer

Motion Carried

Public Comment
Mr. Pondexter asked about the settlement agreement and clarification of a word on the agenda.

J. Cast commented on the settlement between Brewer and filing fees.

Mayor Burgess’ Responses
A collective lawsuit against 13 municipalities for wrongful arrest was brought by the individual. The $7500.00 is the amount charged the Village as one of our officers was involved as the chase traveled through the Village.

The lawsuit brought against Trustee Brewer was a comment, not a question.

Adjournment
Having exhausted the agenda items, Mayor Burgess called for a motion to adjourn at 6:37 p.m.

Trustee Williams moved, and Trustee Bell seconded.

The motion carried by common consent

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk
CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer, Bell, Grant, Todd, Williams
Absent: Trustee Jasinski with notice

Staff Present: Eng. Jim Czarnik
Administrator Chris Williams
Chief Malcolm White
Chief Stephen Barrett
Treasurer/Interim Finance Director Anthony Finch
Director Allen Vavrik (Had to leave)

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Mike McGrath

2. MOTION TO RECESS TO EXECUTIVE SESSION
Mayor Burgess asked for a motion for the Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (5ILCS) 120/2 (c) (2017) at 7:02 p.m.

Trustee Brewer moved, and Trustee Todd seconded. The Roll Call vote was unanimous.

3. MOTION TO RECONVENE REGULAR BOARD
Trustee Bell moved, and Trustee Brewer seconded to reconvene the meeting at 8:44 p.m. The Roll Call vote was unanimous.
4. **APPROVAL OF MINUTES**
   a. Motion to Approve the Journal of Proceedings for the Regular Board Meeting of December 10, 2019, with recommended edits as needed.

Trustee Bell moved, and Trustee Williams seconded

**On Roll Call**
Ayes: Trustee Bell, Grant, Williams
Nay: Trustee Brewer
Absent: Trustee Jasinski
Abstain: Trustee Todd
The Motion Carried

5. **PUBLIC COMMENT**
   - A. Coleman spoke of streetlamps in need of repair on Jeffery.
   - P. Couch asked how to get free water and garbage and mentioned the pit bull on her porch.
   - J. Cast addressed the following: safety issues and handicapped accessibility, the Forensic Audit, agenda items for two ordinances.
   - J. Hinkle spoke of the length of Executive Board Meetings, City tickets, and speeders.
   - R. Myrick commented on drivers turning left out of the car wash on 394.

**Mayor Burgess’ Responses**
   - Stated that the Board is in session to conduct business. Executive Board Meetings can be lengthy. Though the expectation was for a short session, it lasted longer.
   - Lights were addressed with the Village Administrator and Public Works. He hoped to give an update at the next meeting.
   - Information about the neighbor without water accounts was excessive. Pitbull was addressed with Police Chief. Handicapped Accessible doors would be researched.
   - A Forensic Audit must be decided upon by the Board, and Personnel matters are not discussed publicly.
   - The Police Chief and Code Enforcement execute village stickers and tickets.
   - Gas Station accidents- signs are posted, there are police patrolling the streets.

6. **REPORTS OF OFFICERS**
   a. Mayor’s Report - Mayor Derrick Burgess, had no report.
   b. Village Clerk – Ms. Marva Campbell-Pruitt
      i. Announced plans for improving the community Center, the installation of a new lockbox, and new tables and chairs.
      ii. Announced the Candidates Forum
   c. Village Administrator – Mr. Chris Williams had no Report.
   d. Village Engineer – Mr. Jim Czarnik
i. Updated the progress of the Logistic Center Project to be filed with the certified minutes

e. Treasurer’s Report – Mr. Anthony Finch
   i. Reported on the funds in the Unrestricted Accounts that totaled $2,217,710.00
   ii. Reported on Restricted Funds for $1,096,724.00

f. Attorney’s Report – Atty. Mike McGrath had no Report

7. REPORTS OF DEPARTMENTS

a. Finance & Administration – Interim Director Anthony Finch:
   i. Reported Payroll and Accounts Payable for $437,996.53. He explained the difference from the report distributed that stated $447,146.53 as three checks were pre-approved from the previous meeting.

b. Fire Department - Chief Stephen Barrett:
   i. Reported that there were fifteen (15) calls of service, two applicants are in the process of becoming firefighters.
   ii. Announced that Paul Myers would be sworn into service
   iii. The report will be filed with the certified minutes.

c. Police Department - Chief Malcolm White:
   i. Reported that there were 438 calls for service and 21 arrests.
   ii. Announced that Chat with the Chief would be on 2/20. The topic would be A Review of Illinois Laws and Safety Tips.
   iii. Announced the need for a new crossing guard
   iv. The report will be filed with the certified minutes.

d. Emergency Management Agency - Director Allen Vavrik
   i. Mayor Burgess read the report as presented for EMA, who had to exit the meeting early.
   ii. Reported that there were two (2) calls of service and read safety measures for severe weather
   iii.

e. Public Works – Director Kevin Weller was absent.

f. Community Development - Director Tonya McCoy was absent.
8. **REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS**

a. Public Safety Committee – Trustee Gary Bell announced his next meeting on 2/18 at the Fire Station at 11:00 a.m.

b. Public Services Committee - Trustee Bernice Brewer stated that the Finance Committee identified MFT funds to repair streetlights. There are $100,000.00 in the fund.
   i. Trustee Grant questioned the use of the term Finance Committee

c. Budget & Finance Committee- Trustee Rodrick R. Grant:
   i. Reaffirmed that the committee mentioned was a meeting with the staff.
   ii. Asked Trustees to provide comments and asked to discuss at Tuesday’s meeting

d. Housing and Intergovernmental Relations Committee – Trustee Sherry Jasinski was absent

e. Ordinance Review Committee - Trustee Linda L. Todd
   i. Had to reschedule the previous meeting to 2/17 at 6:00 p.m. On the agenda would be the discussion of the spending and hiring freeze, rehab water, and sign designations

f. Public Events – Trustee Debra Williams:
   i. Announced the deadline for Valentines’ for Veterans Program. The Library collected several and would be addressing them at the Library.
   ii. Announced that Cook County Treasurer office would be in the Village March 14 to provide knowledge and assistance with property taxes

Comments
   i. Trustee Williams spoke on the notification of the OMA Violations concerning the minutes not being approved timely and how she discovered the OMA Violations from social media

9. **REPORTS OF COMMITTEES AND COMMISSIONS**

   a. Senior Advisory Council – Chairman, Emmett Farmer
      i. Arnold Coleman, the Vice-Chairman, read a report that will be filed with the certified minutes.

10. **UNFINISHED BUSINESS - NONE**

11. **NEW BUSINESS**

   a. Motion to Approve the Accounts Payable and Disbursements Dated February 11, 2020, for $447,146.53
Trustee Todd moved, and Trustee Bell seconded.

Comment: Brewer mentioned personnel to be paid without the approval of the Board

On roll Call:
Ayes: Trustees Bell, Grant, Todd, Williams
Absent: Trustee Jasinski
Nay: Trustee Brewer
Absent: Trustee Jasinski

b. Motion to Place Mayoral and Trustees Comments at the end of the Meeting Agenda. Trustee Williams moved, and Trustee Todd seconded

On Roll Call:
Ayes: Trustee Bell, Brewer, Todd, Williams
Nays: Trustee Grant
Absent: Trustee Jasinski

Motion Carried

Mayor’s Ending Comment:
He appealed to everyone to attend the Candidates Forum as these are state positions and judges to represent us.

12. ADJOURNMENT
Having exhausted the business of the day, Mayor Burgess called for a motion to adjourn at 9:36 p.m.
Trustee Williams moved, and Trustee Brewer seconded. The meeting adjourned by a voice vote through comment consent.

Please be advised that Regular Board minutes dated 2/11/2020 were submitted to the Board of Trustees for review on 3/22/2020 and approved 3/27/2020 and have exceeded the 30-day deadline and is in violation of OMA rules.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk
1. CALL TO ORDER

Mayor Burgess called the Special Meeting to order at 6:45 p.m.

2. On Roll Call: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

3. DISCUSSION

Village Engineer Jim Cznarik provided an annual update on the National Pollutant Discharge Elimination System (NPDES) permit for Sauk Village.

He stated that the update is required by Illinois Environmental Protection Agency (IEPA) in accord with Village’s Notice-of-Intent (NOI) for the Illinois General Permit ILR 40 (permit is performed on a 5-year cycle; next NOI due by 10/1/20 for new permit cycle beginning in 2021).

He discussed the following:

I. Introduction and General Description of NPDES (National Pollutant Discharge Elimination System) permit for MS4 (Municipal Separate Storm Sewer System) communities

GOAL – Eliminate pollutants from entering storm sewer system/detention ponds and depositing into rivers, lakes, creeks, which are the ultimate outlet points. For Sauk Village, these would be the Lansing Drainage Ditch and Deer Creek.

II. Six Required Minimum Control Measures (MCMs)

- Public Education and Outreach
  a) What the Village has done to inform the public is:
    1. The annual report will be posted to the Village’s website
    2. A pollution prevention flyer is posted on the Village’s website
  b) REMINDER: Do not dump oil, paint or other chemicals down the sewer
  c) REMINDER: Clean up after your dogs in your yard and parks

- Public Involvement and Participation
  a) This Public Hearing is an example of this
  b) Village welcomes public involvement; call Public Works if you notice any spills in the Village’s streams
  c) Sauk Village hosted a Community Clean Up Day on April 28, 2018 to clean up around Village buildings and public right-of-ways

- Illicit Discharge Detection and Elimination (IDDE)
a) The Village has an ordinance that it uses to address illegal discharges to Village waterways
b) Public Works has identified all outfalls within the Village
c) The Village maintains an up-to-date sewer atlas that indicates all the outfalls
d) The Village’s goal is to inspect 20% of the outfalls on an annual basis

• Control of Construction Site Storm Water Runoff
  a) The Village has an erosion control ordinance in place to address construction site stormwater runoff
  b) Developers are required to provide a Storm Water Pollution Prevention Plan (SWPPP), which addresses how to prevent erosion at construction sites
  c) Developers are required to inspect their sites weekly during construction and after rain events

• Post-Construction Storm Water Management
  a) The Village has a post-construction ordinance in place to address long term control of stormwater pollution from newly developed sites
  b) Final inspections are required before the developer can leave the site
  c) Detention is required for all developments in Village
  d) Detention ponds and other post-construction measures filter out sediments prior to the sediments being released to the environment

• Pollution Prevention/Good Housekeeping
  a) The Village conducts street sweeping, branch pick up, and leaf collection periodically throughout the year
  b) The Village’s goal is to clean 20% of the Village’s catch basins per year to prevent the collected material from reaching the Village’s waterways
  c) The Village requests the public’s help in inspecting inlets and catch basins and keeping them clear of debris
  d) Robinson Engineering or Village staff will develop a municipal operations program and storm water management program for stormwater Best Management Practices

iii) Annual Activities Moving Forward
 - An annual report is made to the IEPA each year by June 1
 - Ordinances and the storm sewer atlas are reviewed yearly
 - Public Works will conduct in-house training for good housekeeping practices
 - Public Works will mow and remove litter from detention ponds
 - Public Works is participating in a watershed group organized to implement control measures that will reduce chloride contamination in the watershed’s receiving streams
 - Robinson Engineering will ensure that developments comply with stormwater ordinances and floodplain regulations

4. PUBLIC COMMENT

There were no comments

5. GENERAL COMMENTS OF THE MAYOR AND TRUSTEES

There were no comments

6. ADJOURNMENT

The Public Hearing was adjourned at 6:50 p.m. by common consent.

The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.
Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411
Tuesday, February 18, 2020, at 7:00 pm
MEETING AGENDA

CALL TO ORDER
- Roll Call

MOTION TO RECESS TO EXECUTIVE SESSION
- Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Review Executive Board Minutes, Real Estate, or Employment and Compensation as needed (SILCS) 120/2 (c) (2018)
- Trustee Brewer moved to suspend the rules to place the Executive Session at the end of the agenda. Trustee Williams seconded. Mayor Burgess did not accept the motion, stating that it was not properly made. He asked for a motion to go to Executive Session. Hearing none, the motion failed.

DISCUSSIONS

- Director Rosie L. Williams-Baig
  - NANCY L. MCCONATHY – ROAD SIGNS
    - Director Williams appealed to the Village to assist the Library with posting signs throughout the Village identifying the location of the Library. She requested that the Village co-author letters to the County and State for approval to erect the signs at the most advantageous sites and that Public Works install them. It was agreed that the Village would assist in the efforts.

- Mayor Derrick Burgess
  - ECONOMIC DEVELOPMENT PROPOSAL
    - There was no discussion on this item. It will be rescheduled.
  - A RESOLUTION AMENDING THE APPOINTMENT OF A LOCAL GOVERNMENT DIRECTOR TO THE SOUTH SUBURBAN LAND BANK AND DEVELOPMENT AUTHORITY
    - Mayor Burgess read and provided a rationale to amend the existing Resolution to change the identification from a named person as the director, to the titles of those appointed to represent the Village of Sauk Village on the Authority.
      - Trustee Brewer asked if there would be compensation and was told by Trustee Williams that it is not customary. This item would be on the next Board agenda for adoption.
  - A RESOLUTION AUTHORIZING AND DIRECTING THE SUBMISSION OF AN APPLICATION TO THE COUNTY OF COOK, ILLINOIS REQUESTING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR PROGRAM YEAR 2020
    - Mayor Burgess introduced the Resolution by stating the need to apply for the CDBG grant. This item would be on the next Board agenda for adoption.
• Director Anthony Finch
  o FORENSIC AUDIT UPDATE
    o Dir. Finch presented three company’s proposals to conduct the Forensic Audit. His recommendation was to use Sikich. He further stated that the Village’s finances are a debacle and stated the need for a firm or strong individual to help with the controls and the need to establish processes and procedures with the requirement for staff to be held accountable for maintain He appealed to the Trustees to read the current audit.
  o Trustee Bell questioned the finance records and their availability.
    o Trustee Brewer clarified his recommendations and asked where the funds would be derived. She was told that the Forensic Audit would be paid for by the Line of Credit Account, and the Reserves and the Professional service would be paid from funds noted by canceling CALL One.
    o Trustee Grant asked about the outside help in place. Dir. Finch stated the focus would be on the findings from the recent audit.
    o Trustee Todd questioned the retainer fees stipulated by two companies and mentioned the payment structures and timelines for payment.
    o Trustees Williams expressed a preference to focus on the last two years and then move backward as the need arises.
    o Dir. Finch recommended going back to 2016-2017 as historical data and issues would unclothe many past practices that caused the current problems.
    o Trustee Williams stated that fraud and abuse were accused from 2018 to 2019. She asked if the companies were prepared to start in March and the process of choosing a particular company.
    o Trustee Grant asked for a comparative chart to show the needs and the projected cost for each service and company so that a decision can be made. Mayor Burgess stated that he would be in touch with Director Finch.

• Village Clerk Marva Campbell-Pruitt
  o REVIEW OF THE COMMUNITY CENTER AND WELCH PARK RENTAL POLICY
    o The Clerk presented recommendations for policies and price structures for both locations. Much discussion ensued regarding the process for securing the key, changing the code for the lockbox, and length of time for the use of the park. It was decided that the deposit fees would increase, and the electrical costs for the park would be eliminated. The policies would be changed to include the recommendation presented and this item would be on the next Board agenda for approval.
  o REVIEW OF PROCEDURAL RULES FOR PLACING ITEMS ON AND OFF THE TABLE
    o The Clerk shared documents that support the procedure to Tabling and Postponing agenda items and how to bring items back for consideration.
  o Annual Meeting Calendar
    o The Clerk advised the Trustees of the requirement to present an Annual Calendar of Meeting Dates and the need to submit minutes for their Standing Committees. Documentation was presented from the Ordinance establishing the practice.
• Trustee Bernice Brewer
  - AN ORDINANCE AMENDING DIVISION 3 (“RULES OF PROCEDURE”) OF ARTICLE II (“VILLAGE BOARD”) OF CHAPTER 2 (“ADMINISTRATION”) OF THE VILLAGE CODE (Agenda)
    ▪ Trustee Brewer introduced a recommendation to pass an ordinance governing the agenda. It was referred to the Ordinance Review Committee. Trustee Brewer questioned why an ordinance drafted by the Attorney’s Office had to go before the Ordinance Review Committee and was told that it needed to go before the Committee prior to consideration for adoption. Trustee Todd cited that some ordinances presented annually does not need to go before the Committee. However, if it is an addition to an existing Ordinance, a new one, it should go before the Committee. Mayor Burgess questioned the process and who should bring forth Ordinances. Referred to the Ordinance Review Committee.

• Administrator Chris Williams
  - DATA SYSTEM – OPEN GOV
    ▪ Administrator Williams asked about the Data System and if the Board wished to continue or postpone the consideration so that he could inform the vendor. Trustee Grant asked to delay going forth for funding purposes. Trustee Brewer asked about the costs. The costs would be $15,000.00 for the initial year or $10,000.00 annually. It was decided that it would be considered in next year’s budget and tabled for now.

  - WEBSITE
    ▪ Administrator Williams had requested a quote, but not with other vendors. He questioned why request quotes when a true budget is unknown. Trustee Williams was not in favor of starting to develop a new site until the data on the current site is updated. It was agreed not to move forward. Trustee Grant stated that the funds should be allocated for the next fiscal year and work towards updating the current site.

  - PRINT COMMUNICATIONS
    ▪ Administrator Williams asked if the Village would allocate funds to a newsletter or other print options. Trustee Williams asked who would lead the project as it was needed at least quarterly. Mayor Burgess spoke to how the SEBIS Water Billing System could assist with communication. SEBIS would be contacted to determine how much it would cost to utilize the services.

PUBLIC COMMENT

• B. Hopkins asked about sidewalk replacements on Torrence and if there is a committee to promote home occupancy.
• J. Hinko commented on the timing of the Executive Session.
• J. Cast commented on paying someone for the website and asked the protocol for water service when someone moves.
• L. Washington commented on the rental of the community center, the Clerk’s responsibilities, and stated the need for signs for yielding and stopping.
• E. Shankel commented that signs are a waste, enforcement is needed, the Village’s damage to his home as the public tree was causing harm, tickets received, microphone usage.

**Mayor Burgess’ Responses**
• Sidewalks are needed in various areas. Must add it to the budget, along with lighting. He stated that he would speak with the County.
• Executive Session is part of the business meeting and appreciated the residents’ attendance.
• There is nothing in place to stop residents from leaving and moving at whatever time they desire.
• Street signs may need to be updated and enforced; penalties are the solution.
• Uncertain about the damage mentioned. Must purchase a sticker.

**GENERAL COMMENTS FROM MAYOR & TRUSTEES**
• Trustee Todd announced that the Ordinance Committee Review would meet February 24 in the Rotunda; She mentioned the house where the pipe burst and the results that occurred.
• Trustee Williams addressed the need for Executive Sessions to be moved to the end of the meeting, the need for a Parks and Recs person, and someone to be responsible for the buildings. She stated that she had heard that someone had been working, and the incompletion of several minutes.
• Trustee Grant remarked that he was awaiting comments on the finance policies as he wished to discuss the policy in two weeks so that it could be passed at the following Board Meeting.
• Trustee Bell reported the cancellation of the meeting and that it would be rescheduled to the following week.
• Trustee Jasinski announced the meeting the following Wednesday. She reported that a Committee member had resigned and is seeking another member. She responded to Ms. Hopkins and asked her to attend her meeting and announced Chat with Tonya and her work with Habitat for Humanities.
• Trustee Brewer had no comment.
• Mayor Burgess expressed displeasure with the statement that children were not served. He reported on a volunteer who had been in place since the previous Saturday, and who had undergone a police check. He spoke of programs being planned and some of the existing guidelines implemented. Funding would be addressed later.
ADJOURNMENT

Having exhausted the agenda items, Mayor Burgess called for a motion to adjourn at 9:47 p.m.

Trustee Brewer moved, and Trustee Williams seconded. The meeting adjourned by a voice vote through comment consent.

Please be advised that Committee minutes dated 2/18/2020 were submitted to the Board of Trustees for review on 3/22/2020 and approved 3/27/2020 and have exceeded the 30-day deadline and is in violation of OMA rules.

___________________________________
Derrick N. Burgess, Mayor

___________________________________
Marva Campbell-Pruitt, Village Clerk
CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer, Bell, Grant, Jasinski Todd, Williams
Absent: None

Staff Present: Eng. Jim Czarnik
Administrator Chris Williams
Chief Malcolm White
Ass’t Chief Dennis Synowiec
Treasurer/Interim Finance Director Anthony Finch
Director Tonya McCoy
Clerk Marva Campbell-Pruitt
Others in Attendance: Atty. Mike McGrath

2) MOTION TO RECESS TO EXECUTIVE SESSION
Mayor Burgess asked for a motion to recess to Executive Session
Trustee Grant made the motion, but it failed for lack of a second

3) MOTION TO RECONVENE REGULAR BOARD
There was no Executive Session

4) APPROVAL OF MINUTES
a) Motion to Approve the Journal of Proceedings for the Committee of the Whole Meeting of January 7, 2020
Trustee Williams moved, and Trustee Brewer seconded.

**On Roll Call**
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried


Trustee Williams moved, and Trustee Todd seconded.

**On Roll Call**
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried


Trustee Todd moved, and Trustee Brewer seconded.

**On Roll Call**
Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried

5) Public Comment

- F. Williams asked the Mayor what was meant by a gesture made; Referred to minutes from 2015
- J. Cast spoke of the PLAN Group and their involvement with the Village; erroneous information on social media; the Forensic Audit not on the agenda, ghost payroll, the former H.R. position, the Village Administrator’s entry into Sauk Village and the Mayor’s comments, (R. Ketchum and H. Parker deferred their public comment time) and Executive Session
- A. Coleman asked the cost of the annual Audit and if the findings are reviewed by the Board, with corrective actions before the Forensic Audit.
- C. Coleman asked where were the fraud and theft, and cited the amount of the funds in the Reserve Account.
- P. Couch stated the need for the Forensic Audit, shredding documents, the pit bull, and FOIA requests.
• J. Hinko asked how many residents would like Executive Session at the end of the meetings, and stated that he did not get a water bill.
• S. Shympkus <sp> asked what does the Mayor likes and dislikes about being Mayor.
• S. LaRock asked if Trustees watch the money, how spending for legal counsel had increased, and asked for the response to an FOIA Request regarding funds expended for legal fees and other residential services needed.
• RaDonna Brown asked who was responsible for paying bonds, why funds were removed from the Water Funds, Parks and Recs programs with no programs for girls and payment for open gym activities.

**Mayor Burgess’ Responses**

• The first speaker commented. He does not respond to personal events. He had no idea why he was touching his arm.

• Donated Books – A representative usually goes to the events to distribute books. He informed of the next event, the Easter Egg Hunt, and stated that the group was welcome to distribute books.

• Forensic Audit required additional paperwork to be completed before being placed on the agenda.

• Audits costs $50- $70,000.00. It is readily available, but could not say if Trustees had read the Management Letter.

• Forensic Audit cost is approximately $100,000.00 per year.

• Document Shredding Letter could have been varying reasons, he had not hidden anything; he has not shredded any document.

• FOIA Request – needs to talk with the person who provided it. He does not review the responses.

• Board want Exec. Mtgs at the end. Presenters should not have to wait until the end.

**Written Motions**

• Mayor Burgess stated that he enjoyed being the Mayor and liked making people smile. He dislikes stupidity.

• Legal Fees- the number speaks for themselves: we must look at services that provide a return for the funds expended.
• Pay bonds- Mayor described the process of floating bonds. He cited an example of the Impact Fees for the Municipal Building and its end result. He spoke of TIFS and levies.

6) REPORTS OF OFFICERS
a) Mayor’s Report - Mayor Derrick Burgess:
   I. Spoke of an individual who would be volunteering to provide youth programs, along with other volunteers; Maintenance Work being done in the gym and introduced George Green.
      o George Green introduced himself and the 40 years experience he has with youth programs. He spoke of a baseball program he desired to bring to the Village. The goal is to stop problems at Bloom Trail. He had the gym open for the last week. He explained his method for student involvement. He had 25 high school students the night before. He outlined the schedules according to the evenings on Monday, Wednesday, and Friday and Tuesday and Thursday.
      o Bloom Trail offered to use their field, and Tom Dart offered to assist with the needed areas once found. He is looking to develop a Special Olympics programs and a Culinary Program to be led by his sister. An information notice was provided.

Comments/Questions
Trustee Williams asked about female participation and funds collected. It was explained that there were no spectators; He does not take money from the children. He purchased water and chips and charged for purchase only, and the culinary class would be voluntary.

Trustee Brewer asked about policies and procedures for Parks and Recs. He was the President of Ford Heights Park District and will develop policy.

II. Mayor Burgess announced his attendance at the Wagoner School’s celebration for the Nation Wide Teach for Kindness Award won by the school. It was the first time honor for the state of Illinois. He introduced the School Board Members who were present at the meeting, i.e., Branard Barrett, RaDonna Brown, and Marva Campbell-Pruitt.

III. Mayor Burgess responded to questions about the front door and its accessibility. They are researching to make it handicap compliant.

IV. Community Development is looking at quotes for the removal of the 400 dead trees in the Village. May need to go out to bid. Must address the sidewalks as well. He would be asking department heads for input. Lights and their wiring must be resolved.

V. The grocery store is the number one priority.

VI. Announced an Employee Appreciation Luncheon in March
b) Village Clerk – Ms. Marva Campbell-Pruitt provided information on:
   I. Student Government Day is scheduled for April 28
   II. The Census Update and the Complete Count Committee
       • Four Grants were submitted, none were funded. She shared all outreach activities
         planned but stated the one going forth would be that all partners would assist
         residents in need of support for the completion of the online survey. The Village
         would have a kiosk in the lobby with the computer setup. She asked to notify the
         office if there are events planned and if materials were needed.
   III. The Candidates Forum planned for the next day.
   IV. The FOIA for OMA Training, and asked all Trustees to complete the training
   V. Minutes and Accounts Payable would now be available at the meeting table. Fifty
       copies were made for that night’s meeting, but the number of copies would be
       reduced as the need was not as high as anticipated.
   VI. Public Comments requirements and the consideration of changing the process for
       orderly

   c) Village Administrator Chris Williams reported that he had been working behind the scenes
   on the following:
   I. Working to secure a grocery store.
   II. His work with the C-Map
   III. Collaboration with Community Develop on a Beautification Program
   IV. Collaboration with IT
   V. Budgeting Process

   d) Village Engineer– Mr. Jim Czarnik reported:
       I. A meeting with staff and to discuss the IDNR flood plan in the Lincoln Meadows
          Development. It as determined that the plan was incorrectly mapped. The written
          report will be filed with the certified minutes.

       Comment/Question
           Trustee Grant spoke of found MFT funds to repair street lights. The Engineer
           stated that it was dependent on what was submitted to IDOT

   e) Village Attorney – Atty. Mike McGrath reported:
       I. He had recreated the ordinance for the minutes and prepared an Ordinance for the
          Forensic Audit on that day. They should both be included on the next Committee of
          the Whole agenda.

   f) Treasurer’s Report – Mr. Anthony Finch had no report. But made comments on
       o The miscommunication regarding the Forensic Audit as it could not have been on the
         night’s agenda as it did not follow the process.
       o Findings from the Audit had not been addressed or corrected.
The new Water Bill was mentioned previously and is projected to be available in March. He asked for patience as they work through the kinks.

Bonds payment is the responsibility of the Finance Director. In this instance, it is the Interim Finance Director.

The transfer of funds from the Water Fund has not occurred for any unrelated water item.

A Lunch and Learn Program for staff.

7) REPORTS OF DEPARTMENTS
   a) Finance & Administration – Interim Director Anthony Finch reported on the Payroll and Total disbursements for $302,597.97. A per diem was requested for training.

   b) Fire Department - Ass’t Chief Dennis Synowiec reported:
      I. Thirty-three calls for service and no major issues.
      II. There are twenty-one members in the Department
      III. The Pancake Breakfast is coming, but he did not know the actual date

   The written report will be filed with the certified minutes.

   c) Emergency Management Agency - Director Allen Vavrik reported:
      I) Three calls for service and that he had assisted Steger with a structure fire.

   d) Police Department - Chief Malcolm White reported:
      I. Four Hundred forty-four calls for service and sixteen arrests.
      II. An update on the SRO with the school district. A schedule is being completed. The process should take thirty days.
      III. He asked J. Cast to meet with him in private to discuss her issue.

   The written report will be filed with the certified minutes.

   e) Public Works – Director Kevin Weller reported
      I. On several actions of the Department inclusive of One hundred shut-offs on North Side, three water main breaks, and that they had dug 3 BBoxes.
      II. Provided a written report informing of lights that are back in service and those that require replacement.
      III. The had found faults in locations that would be repaired.

   The written report will be filed with the certified minutes.

   f) Community Development - Director Tonya McCoy reported:
      I. One hundred thirty-eight tickets had been issued, issued twenty-four permits, and four re-occupancy permits for February.
      II. Invited everyone to Talk with Tonya each second Tuesdays at 10:00
      III. On targeted areas in March to get rid of dead trees. The streets along the firehouse and in the Carol and Peterson areas are planned.
      IV. Asked for support of the beautification program and the trash can painting of murals on May 16.
8) REPORTS OF TRUSTEES, STANDING COMMITTEES

a) Public Safety Committee – Trustee Gary Bell reported the next meeting on March 17.
   Comment: He had made numerous calls to varying grocers to consider opening in the Village
b) Public Services Committee - Trustee Bernice Brewer spoke on the Complete Street Policy Program
c) Budget & Finance Committee- Trustee Rodrick R. Grant solicited comments on the Policies and Procedures so that it could be on the following agenda for discussion.
d) Housing and Intergovernmental Relations Committee – Trustee Sherry Jasinski reported the need to postpone the upcoming meeting.
e) Ordinance Review Committee - Trustee Linda L. Todd reported the Committee met and discussed the following ordinances: the Rehab Ordinance, the Spending Ordinance, and the Hiring Freeze Ordinance for discussion at the upcoming Committee of the Whole Meeting.
   They will discuss three others at the March 9 meeting at 6:30 p.m.: False Alarms, Clerk’s Responsibilities, and Minutes

Public Events – Trustee Debra Williams announced the updated calendar and activities planned for March 14 from 11 a.m.-1 p.m. with the Cook County Treasurer’s Office to help with refunds; She announced: A Blood Drive, Community Yard Sale, and an ad book fundraiser.
The Valentines for Vets went to various hospitals.

9) REPORTS OF COMMITTEES AND COMMISSIONS

a) Senior Advisory Council – Ass’t Chairman Arnold Coleman read the report informing that the next meeting would be March 12 at 5 p.m. The first Senior Club Meeting will be that same day. He made announcements on Breakfast Bingo, game night, and other activities. He provided an invitation to the March 26 Senior Luncheon.
Trustee Brewer asked about the $5.00 fee and was told that it is of no cost to club members, but $5.00 for everyone else.

10) UNFINISHED BUSINESS – None

11) NEW BUSINESS

a. Motion to Approve the Accounts Payable and Disbursements Dated February 25, 2020, for $302,597.97

Trustee Bell moved, and Trustee Williams seconded.

On Roll Call
Ayes: Trustees Bell, Brewer, Jasinski, Todd, Williams
Nays: Trustee Grant  
Motion Carried  

b. Mayor Burgess asked for a Motion to Approve the Consent Agenda  

Trustee Todd moved, and Trustee Bell seconded.  

1. Motion to Aid the Nancy L. Mcconathy Library with Securing and Erecting Road Signs  
2. A Resolution Amending the Appointment of a Local Government Director to the South Suburban Land Bank and Development Authority  
3. A Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois Requesting Community Development Block Grant Funds for the Program Year  
4. Approve the Ed Paesal Community Center Rental and Reservation Policy  
5. Approve the Welch/Veteran's Memorial Park Rental and Reservation Policy  

Comment/Question:  
Trustee Brewer asked about Welch Park and Community Center rental policy and if Mr. Green should have input. She was told that he would not be responsible for rentals.  

On Roll Call  
Ayes: Trustees Bell, Grant, Jasinski, Todd, Williams  
Nays: Brewer  
Motion Carried  

12) General Comments of the Mayor and Trustees  

Trustee Williams  
- Stated the hold up on the Forensic Audit was because of the need for the scope and the ordinance were required and needed to be developed, and that the Interim Finance Director made the recommendation.  
- Stated that the litigation – was not all about the Trustees. There are Union Contracts, prior litigations, and some are ongoing from years past.  
- The Kindness Challenge was phenomenal.  
- Social Media is brutal and should be questioned.  

Trustee Grant  
- Stated that he had read the Audit and that this Board could do some things to correct the past findings.  
- The Forensic Audit was not on the agenda, and he was not expecting it to be there as the Board never decided who would do it, as there was no agreement at the Committee. He had asked for a cost break-down on all three proposals before deciding.  

Trustee Jasinski congratulated the students and apologized that she could not be at the Kindness Challenge.
She stated that she hoped that the Forensic Audit could be done next month

Trustee Brewer
- Spoke on the forensic Audit as there are things that transpired since May 2017. She is looking for a clean slate. There should be improvements to the Village; things occurred without approval and consent of the Board. She stated that she had not accused anyone of fraud or theft. She is looking for a clean slate and doing something for the residents.

Trustee Todd
- Stated that she went to Wagoner. There were lots of tears and cheers. It was the first in Illinois and first for an elementary school. Senator Elgie Sims proclaimed National Kindness Day on February 24, going forth.

Mayor Burgess
- Mentioned the National Kindness Day and stated that is was something to behold as it showed that our youth are smarter than we at times and compared the students’ behavior to that of those attending Board meetings. He appealed to attendees to learn from the students. He announced our representatives who were present.
- He is not against the Forensic Audit, but funds received from the sell of the Gas N Wash should be used to provide services to the Village. He will bring forth proposals for trees, sidewalks, and street repair in the future.

13) ADJOURNMENT
Having completed the business of the day, Mayor Burgess called for a motion to adjourn at 9:04 p.m.

Trustee Bell moved, and Trustee William seconded. The meeting adjourned by a voice vote and comment consent.

Please be advised that Regular Board minutes dated 2/25/2020 were submitted to the Board of Trustees for review on 3/30/2020 and approved 4/16 /2020 and have exceeded the 30-day deadline and is in violation of OMA rules, , and with regards to the State Emergency Declaration towards the Coronavirus.

/s/Derrick N. Burgess, Mayor

/s/Marva Campbell-Pruitt, Village Clerk