CALL TO ORDER

- Mayor Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.
- On Roll Call: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

Prior to the start of the meeting, Mayor Burgess set forth ground rules for Public Comment and advised the rules and grounds for removal. He informed that an officer would attend meetings to ensure that there would be no instances of disrespect or outbursts. He appealed to the participants to conduct themselves with self-control and respect for themselves and the elected officials.

MOTION TO RECESS TO EXECUTIVE SESSION

- Mayor Burgess called for a motion to recess to Executive Session at 7:04 p.m. to discuss Collective Bargaining matters.
  Trustee Grant moved, and Trustee Todd seconded. The vote was unanimous.

MOTION TO RECONVENE

The meeting reconvened at 7:30 with all Trustees present.

DISCUSSION ITEMS

Village Engineer Jim Czarnik discussed:
  - The MFT paperwork provided and stated that it is the same process as each year. He informed the Board that the Maintenance Schedule was the first part; the budget was unchanged, and the areas for the project are the Roadway Improvement program, and the needed culvert on 221st as the roadway is caving in.
    - Mayor Burgess asked if Carlisle Estates would be entertained, and was told no. He asked about the likelihood of the CBDG being approved and was told no. All funds for the project must come from MFT
    - Grant confirmed that the project would not involve anything else.
    - Trustee Williams asked about CDBG being awarded funds every other year as stated
  - TIF Bond Improvement
Jim mentioned refinancing of TIFs 2 and 3 that had resulted in the ability to make infrastructure improvements. There are 2.5 million dollars available. The project is broken into four categories.

- Three pavement improvements: Mark Collins Drive, resurface Sauk Point Drive it is too tight
- Four water projects. Replace the water main under 394, replace the water main to Joshua Drive. (plan to combine the projects)
- West Elevated tank Riser Replacement that is completed already
- West Elevated Removal of coating inside the tank
- He advised that there are three separate engineering agreements to save $20,000.00 for consideration at the next Board Meeting. There would be three agenda items. And two engineering agreements for MFT

Village Administrator Chris Williams discussed:

- Municode Letter of Interest/Website Proposal
  - To address communication tools. He discussed the involvement between him and the Village Clerk with Municode for a website and ordinances. He sought that the website for four-year payment opposed to one lump sum. If Option B was selected, it would be $4,650.00 annually. Trustee Grant asked about the budget. It is of no consequence as it would diminish time. Police overtime would be diminished, or funds could come from the IT budget line. The responsibility for the website will be administered by VA Williams, with the content being approved by the Clerk or administrator. The system is Cloud-based through Municode and that it would take three to five months to complete the process of changing over the systems.
  - Trustee Todd stated that the Board had approved the use of SOCS for the website, but there was no action.
  - Trustee Williams asked about the contract for SOCS. Mayor Burgess mentioned that the Village had a 1-year contract for which they were paid. She asked for a copy. Mayor Burgess asked if it should be placed on the agenda. Adm. Williams stated that meeting management is another option that would be explored. He and the Clerk would continue to research other options.
  - Trustee Brewer asked about other companies and was told of his preference with Municode.
  - The Village Clerk added the process and the demo that had been provided.
  - It was decided that this entire project would be saved for later.

Trustee Debra Williams discussed:

- An Ordinance to Amend Section 2-179 of the Village of Sauk Village Code of Ordinances. It addresses employees signing in and out remotely instead of on-site. The adjustment would include ESDA as part of emergency services.

Discussion took place regarding current practices by police and fire personnel for signing in.
Mayor asked that ESDA go to the Fire Dept to sign in and asked for accountability. ESDA is not a first responder. Staff can punch in at the office. An exception is the police staff.

Debate ensued on what constitutes a “First Responder.”

- Mayor Derrick N. Burgess led the discussion for
  - Agenda Item Structure pertaining to Executive Board Meetings
    - Mayor Burgess asked for the reasoning for the requested change.
    - Discussions
      - Trustee Williams stated that it was to take into consideration the residents’ preferences. She stated that Executive Session could occur at the end for Committee Meetings and to keep it as is for Board Meetings
      - The discussion concluded with the Mayor suggesting leaving the agenda as is and to ask for a vote to suspend the rules as needed.

**Presentations of Items Recommended to Be Placed on the Agenda for Action at the Next Regularly Scheduled Village Board Meeting**

- Mayor Derrick N. Burgess announced the annual Veteran’s Day Program planned for 11/11 at 11:00 a.m.
- Resolution Authorizing an Intergovernmental Agreement for the provisions of Environmental Health Inspections between the Cook County Department of Public Health and the Village of Sauk Village. There was no further discussion, and the item would be placed on the Board agenda for adoption.

**Public Comments**

R. Gibson discussed a correspondence from ProChamp seeking her personal information when her home is not vacant.

K. Boetcher spoke on the retirement of Falco.

J. Cast addressed Falco and announced that the Plan Group would become active.

R. Ketcham announced that Blue Grass would not be in session for a month.

S Goveia discussed Falco.

J. Harvey discussed that Executive Sessions should be at the end of meetings.

B. Hopkins thanked Chris Williams for following up on the incomplete curbs, questioned the MFT grant amount and engineer’s contracts, and asked about animal control.

J. Hinko asked who was responsible for the one-year contract.

L. Sapp commented on the conduct at board members at meetings and the lack of respect.

P. Couch discussed residents’ removal from the Rotunda; Falco’s retirement; another website; and new sod
E. Shankle asked if ESDA and Homeland Security were the same; trees were falling on his car from the storm; the Website; locked restrooms; seating at Committee Meetings; flooding at his home and the need for a corrected home address.

**Mayor Burgess’ Comments**

The Police Chief was asked to address the Falco Issue.

Police Chief White cited that the retirement of Falco was an internal issue. He requested the Atty to draft a resolution for Falco. He stated that the program is not being disbanded and spoke of Falco’s medical conditions.

Mayor Burgess’ Comments continued

The set-up for sitting on the floor during Committee meetings is advantageous for discussion between the Board members and when speakers must address the Board.

The Engineers could not be combined as they charge according to the project.

**GENERAL COMMENTS FROM MAYOR & TRUSTEES**

- Trustee Grant reiterated the $101,000 for the MFT project and $280,000.00 to replace the culverts. Both would be funded through MFT Funds.

- Trustee Bell apologized for his outbursts, pledged his support for Fire and ESDA, and announced the Safety Committee meeting.

- Trustee Jasinski announced two ordinances for review by Ordinance Review and that they would be discussed; the next meeting would be Nov 14th. She reassured all that the Trustees had no knowledge of the Falco issue.

- Trustee Brewer mentioned the setback for not getting CDBG funds.

- Trustee Todd reported that the committee met the day before. Ordinances would be brought forth at the next Committee meeting. The next meeting would be Dec. 2nd. It would be helpful if the Trustees were pre-warned about the Falco issue.

- Trustee Williams announced three flyers advertising happenings in SV. She described them and provided contact information for each.
  - Comments: Trustee Williams discussed how lack of information is misleading regarding payment to the attorney; she had asked to take on the website and her desire for Public Relations; the number of individuals working on ESDA; ProChamp’s contact with residents and her concern; and the Falco issue.
Mayor Burgess

- Comments: The Mayor stated that he did not know how information on Falco was released. Questions could be addressed with the Chief, and he advised that he is accessible.

ADJOURNMENT

Having completed the agenda items of the day, Mayor Burgess called for a motion. Trustee Jasinski moved, and Trustee Bell (?) seconded the motion to adjourn at 8:55. The motion carried by common consent.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt
CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Brewer, Bell, Grant, Jasinski, Todd, Williams
Absent: None

Staff Present: Captain Dennis Synowiec
Eng. Jim Czarnik
Chief Malcolm White
Interim Director Tonya McCoy
Treasurer/Interim Finance Director Anthony Finch
Director Kevin Weller
Director Allen Vavrik (had to leave to answer an emergency call)

Others in Attendance: Clerk Marva Campbell-Pruitt
Atty. Mike McGrath

Public Attendees: 19

MOTION TO RECESS TO EXECUTIVE SESSION

Trustee Brewer called for a motion to recess to Executive (Closed) Session for the Discussion of Pending Litigation. Trustee Williams seconded the motion at 7:02 p.m.

Upon Roll Call, the following voted:
Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried
MOTION TO RECONVENE REGULAR BOARD MEETING
Mayor Burgess called to reconvene the Regular Board Meeting at 7:12 p.m.

Trustee Bell moved, and Trustee Jasinski seconded.

On Roll Call, the following responded Present: Trustees: Bell, Brewer, Grant, Jasinski, Todd, Williams
Absent: None

4. APPROVAL OF MINUTES
   a) Motion to Approve the Journal of Proceedings for the Special Board Meeting of September 10, 2019

      Trustee Todd moved, and Trustee Bell seconded
      Upon Roll Call, the following voted:

        Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
        Nays: None
        Motion Carried

   b) Motion to Approve the Journal of Proceedings for the Regular Board Meeting of September 10, 2019

      Trustee Todd moved, and Trustee Williams seconded

      Upon Roll Call, the following voted:

        Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
        Nays: None
        Motion Carried

   c) Motion to Approve the Journal of Proceedings for the Committee of the Whole Meeting of September 17, 2019

      Trustee Todd moved, and Trustee Brewer seconded

      Upon Roll Call, the following voted:

        Ayes: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
        Nays: None
        Motion Carried
5. PUBLIC COMMENT

C Pondexter expressed appreciation to the police on the capture of a pit bull; spoke to the dismissal of Tonya McCoy.

J Hinko spoke to the Village, not paying pension bills and the vote to recess to Executive Board Meetings.

Mayor Burgess’ Responses:

Pension is in the budget/fire, and police had been underfunded. We are not going bankrupt, but the Village is behind, but are catching up.

Ms. McCoy is in an interim position. Trustees are voting on eliminating the position.

Future Exec. Board Sessions, it was decided its timing would be on a case by case basis.

6. REPORTS OF OFFICERS

a) Mayor’s Report

Mayor Derrick Burgess thanked everyone who attended the Veteran’s Celebration and thanked those who assisted with the details.

b) Village Clerk

Clerk Marva Campbell-Pruitt made an announcement asking that everyone inform anyone in need of the Luncheon planned for them on November 16, 2019. She asked for volunteers and stated the attire to be worn; she announced the Deputy Voter Registrar Training and the need for at least twenty People.

c) Village Administrator

V. A. Williams announced that he had been meeting with the state and county to discuss projects.

d) Attorney McGrath provided an update of Ord 19-011 to hire the Village Adm. position. He spoke to a temporary injunction in favor of the Board, and later a permanent injunction. An agreement was made to eliminate additional court actions. All parties agreed to the permanent injunction. It is lawful and valid. Atty McGrath spoke of Atty. Mitchell’s plan for filing an appeal, but instead, the permanent one was filed. It was distributed to Trustees that night. It was agreed that Atty. Mitchell’s fees would be paid by the Village but at a lower rate.

e) Village Engineer

Jim Czarnik read a report stating the projects to be voted upon later on the agenda. The report will be filed with the certified minutes.
f) **Treasurer’s Report**

Treasurer Finch reported on the cash balances as of the date of the meeting, 11/12/2019. He provided a report of the available Cash for all Lines and Operations. The amount was $2,622,107.00. He reported on the Restricted Funds with the total amount of $1,181,519.00. The report will be filed with the certified minutes.

7. **REPORTS OF DEPARTMENTS**

a) **Financial Department**

Mr. Finch read the amount of payroll, disbursements, and accounts payable to be voted on later.

b) **Fire Department**

Captain Synowiec read the report that will be filed with certified minutes. He reported 40 calls of service, and no major incidences. He reminded everyone to check on neighbors and informed that there is paint left for distribution.

c) **Police Department**

Chief Malcolm White reported that there would be no statistical data provided. Gave the update on the asbestos removal and duties required to make it happen. He announced the Chat with the Chief, and the Crime Prevention Tips is on the 11/21st Meet up.

d) **Emergency Management Agency** - Director Allen Vavrik left to handle an emergency.

e) **Public Works**

Director Kevin Weller provided updates on storm branch pick up. He asked those witnessing dangerous trees and branches to report it to Village Hall. He advised the following: that the weather caused leaf p/u to be delayed to the next day; he spoke of other disrepairs (fire hydrants); he was waiting for the budget to be finalized to make needed purchases, and that the Shut off list would start the next day.

- Mayor Burgess asked when Leaves would be put out and was told until November 24th. Other items from the report will be filed with certified minutes.
- Trustee Grant asked about the special equipment ordered and was told that it had been ordered.

f) **Economics Development** Had No Report
8. REPORTS OF TRUSTEES, STANDING COMMITTEES AND COMMENTS
   a. **Public Safety Committee** – Trustee Bell announced the next meeting at 11:00 a.m., November 26th at the Fire Station.
   b. **Public Services Committee** – Trustee Brewer offered to craft workshops, along with the VA, to inform trustees what Department Heads are doing and need.
   c. **Budget & Finance Committee** – Trustee Grant stated that Mr. Finch would provide budget vs. actuals for the 6-month period. He stated that he would present the Finance Policy and Procedures at the following Committee Meeting for discussion later.
   d. **Housing and Intergovernmental Relations Committee** – Trustee Jasinski announced the meeting the next day at 7:00 p.m. She submitted the Rental and Home inspections Ordinances to Trustee Todd.
   e. **Ordinance Review Committee** – Trustee Todd announced the next meeting for 12/2, 6:00 p.m. at Village Hall. She stated that she would present several ordinances to discuss at the following Committee Meeting.
   f. **Public Events** – Trustee Williams provided an update on Trunk or Treat, stating its success, and that it was hosted inside, but did not conduct the walk. She reported that the Veteran’s Dinner coordinated with Southland Voice had about 100 people. She attended the Sauk Village’s Veteran’s Day celebration, and she announced the Holiday Craft and Vendor Fair along and the cost for tables.

9. REPORTS OF COMMITTEES AND COMMISSIONS
   g. **Senior Advisory Council** – Chairman Farmer announced the next meeting on 11/14 at 5 p.m. He announced the activities conducted by the Senior Committees. The report will be filed with the certified minutes.

10. UNFINISHED BUSINESS
    a) **Motion to override the Mayor Burgess’ October 22, 2019 Veto of the 2019-2020 Budget and appropriations**

    Trustee Todd moved, and Trustee Jasinski seconded
    o **COMMENTS**
       Trustee Williams read a rebuttal to statements that were in Mayor Burgess’ Veto from October 22, 1019. She agreed that the statement would be provided to the Village Clerk to be filed with the certified minutes.

    **Upon Roll Call, the following voted:**
    Ayes: Trustees Brewer, Bell, Jasinski, Todd, Williams
    Nays: Trustee Grant

    **Motion Carried**
Motion to Approve an Ordinance for Appropriations for 2019-2010 for the Village of Sauk Village in an undisclosed amount.

Trustee Todd moved, and Trustee Jasinski seconded.

Discussion ensued
Trustee Grant highlighted several inconsistencies and discrepancies and stated that he thought the Board was to make the corrected figures at the time of the vote.

Trustee Williams clarified that the amount for the appropriations should be stated as $14,237,356.00 as stated on October 15, 2019. She further stated that there would be amendments to the budget for at least another five months. The Mayor stated that the appropriation would be made, acknowledging that there would be a shortfall.

The motion was rescinded and restated as:

Motion to Approve an Ordinance for Appropriations for the amount of $14,237,356.00

Trustee Williams moved, and Trustee Jasinski seconded.

Upon Roll Call, the following voted:
Ayes: Trustees Brewer, Bell, Jasinski, Todd, Williams
Nays: Trustee Grant
Motion Carried

Motion to Place Back on the Table the Economic Development Director’s Position

Mayor Burgess questioned when the Trustees met to make this decision. Trustee Williams provided the reason for the decision, as discussed by her and the Trustees during separate meetings.

Trustee Brewer called a Point of Order that was not recognized. She stated that she had met with Trustees individually and that the Village Administrator’s role is to assume responsibility for Economic Development. Trustee Williams stated that he would be the lead with C-Map and Economic Development.

Trustee William moved, and Trustee Brewer seconded

Upon Roll Call, the following voted:
Ayes: Trustees Brewer, Bell, Jasinski, Todd, Williams
Nays: Trustee Grant
Motion Carried
d) Motion to Rescind Ordinance 17-009 to Abolish the Economic Development Director position

Trustee Williams moved, and Trustee Jasinski seconded the motion.

Trustee Grant stated that the position is in the budget. Trustee Williams provided clarification that the funds were for the first six months. Trustee Grant countered by stating that the logic was not indicative for all positions with allocations.

Upon Roll Call, the following voted:
Ayes: Trustees Brewer, Bell, Jasinski, Todd, Williams
Nays: Trustee Grant
Motion Carried

11. New Business

Mayor Burgess called for motions on the following:

a) Motion to Approve Payroll, Accounts Payable and Disbursements Dated November 12, 2019, for $315,256.92

Trustee Todd moved, and Trustee Bell seconded the motion.

Upon Roll Call, the following voted:
Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried

b) Motion to Approve a Resolution Ratifying the proposed 2018-2021 Collective Bargaining Agreement with the Fraternal Order of Police Labor Council

Trustee Bell moved, and Trustee Todd seconded.

Upon Roll Call, the following voted:
Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried

c) Motion to Approve an Ordinance to Amend Section 2-179 of the Sauk Village Code of Ordinance
Mayor Burgess questioned Item B of the Ordinance as the Police can phone in their
time at the start of their shift. They discussed Part B referencing staff other than first
responders. It was clarified that salaried employees do not punch in. The police clerk and
staff desk staff must be on-site physically to punch in.

Trustee Todd moved, and Trustee Jasinski seconded.

**Upon Roll Call, the following voted:**
Ayes: Trustees Brewer, Bell, Grant Jasinski, Todd, Williams
Nays: None
**Motion Carried**

d) **Motion to Approve a Resolution Authorizing an Intergovernmental Agreement for the
Provisions of Environmental Health Inspections Between Cook County County
Department of Public Health and the Village of Sauk Village**

Moved by Trustee Todd, and seconded by Trustee Williams

**Upon Roll Call, the following voted:**
Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams
Nays: None
**Motion Carried**

e) **Motion to Approve a Consent Agenda for MFT Formwork and TIF Bond Improvements:**
   i. A Resolution for Improvement Under the Illinois Highway Code for the sum of Two Hundred
      Eighty Thousand Dollars ($280,000.00) (MFT)
   ii. A Resolution for Maintenance Under the Illinois Highway Code for the sum of One
       Hundred Twenty Thousand (120,000.00)
   iii. The Maintenance Engineering Services to be Performed by a Consulting Engineer
        Agreement for MFT Funds
       West Tank Interior Wet Painting
   v. Proposal for Professional Engineering Services TIF Bond Improvements: Sauk Pointe
      Drive and Sauk Trail Intersection Improvements LogistiCenter Street Resurfacing; Sauk
      Pointe Industrial Park Street Resurfacing
   vi. Proposal for Professional Engineering Services – Water Main Replacement

Trustee Todd moved, and Trustee Williams seconded

**Upon Roll Call, the following voted:**
Ayes: Trustees Brewer, Bell, Grant, Jasinski, Todd, Williams
Nays: None
Motion Carried

Mayor Burgess commented that the cuts were personal and announced the upcoming Town Hall Meeting.

ADJOURNMENT

Having finished the business of the day, Trustee Williams moved, and Trustee Todd seconded the motion to adjourn at 8:48 p.m. Trustee Brewer left before the meeting adjourned. All others approved through common consent.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt
CALL TO ORDER

- Mayor Burgess called the Committee of the Whole Meeting to order at 7:00 p.m.
- On Roll Call: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams
- Others in attendance: Clerk Campbell-Pruitt, Treasurer Anthony Finch

MOTION TO RECESS TO EXECUTIVE SESSION

Mayor Burgess called for a motion to recess to Executive Session to discuss Personnel Matters.

Trustee Todd moved, and Trustee Bell seconded. The vote was unanimous.

MOTION TO RECONVENE

The meeting reconvened at 8:00 p.m., with all Trustees present

DISCUSSION ITEMS

- Trustee Linda Todd/ Trustee Bernice Brewer
  - Trustee Todd started the discussion by stating the intent of the Ordinance Review Committee. Trustee Brewer introduced the former amendment to Ordinance 18-009 (Salary and Requirements for Treasurer) and the need to add the surety bond into the new ordinance. She suggested to remove the extra funds and reduce it back to $6,000.00 and to add language on the surety bond. Trustee Todd and the committee had no issue with adding the language, and with the statement of its effective date of passage of the ordinance.
    - Mayor Burgess questioned the language for the surety bond, and who would pay the cost. Trustee Brewer stated that the Village would be responsible. She was uncertain who would add the language for the bond. Trustee Todd stated that the ordinance sections needed to be re-numbered pertaining to Section 3 and Section 4.
    - It was referred to the Ordinance Review Committee as it should go to the attorney by Trustee Todd. Once readied, it would be brought back for review.
• Trustee Linda Todd
  o Amendment of Ordinance 18-012 (Chapter 78, Article II, Section 78-24 {Temporary Rehabilitation Water}) The Ordinance Review committee reviewed the recommended amendment and recommends that it not be changed, as the policy and procedures and line items are not to be a part of the ordinance.
    o Trustee Brewer explained the intent of the recommended changes and the proposed $500.00 penalty to be realized. Trustee Todd stated the Ordinance Committee does not review policy and procedures. Mayor Burgess stated that the process is on the books and that an amendment to the ordinance is not needed.
    o Director Finch intervened to explain the process in place and what is occurring. His suggestion was for the investor to install a meter and request a $225.00 deposit. He recommended amending the ordinance later after construction. All parties involved should work towards the ordinance. Trustee Williams asked why it is not being monitored. Mayor Burgess tasked Trustee Brewer, Adm. Williams, Mr. Finch and Director Weller to develop a procedure. Once completed, it should be brought to the Board to determine its feasibility. It was referred to an Ad hoc Committee consisting of the aforementioned names.

• Interim Finance Director Anthony Finch
  o Budget and Finance Updates
    o Mr. Finch provided an update of the Budget to Actual Report. He advised that Bank Reconciliations were not noted in the report.
    o Budget Amendment - Mr. Finch, discussed the layout changes to the budget and the need for flexibility with moving lines items of the budget that reflects the need. He stated that if the Department’s actual budget is over 50% at this point, Dept. Heads must be asked if they have completed spending for that line item. If not, flexibility is required.
      • Mr. Finch recommended that the Blue Cross Blue Shield Insurance items be broken into departments based on the allocation of personnel. There would be one bill, but it would be broken down by departments
      • He mentioned the telephone expenses, equipment repairs, etc. as examples of the need to make changes as they are over the allocated amounts. He mentioned the need to develop a Compensations Report, not just salaries. He reminded the
Board that the Call One bill needs to be terminated as we are using First Communication.

- Trustee Grant asked to see last year’s figures.
- Mr. Finch stated the need for a conversation concerning overtime pay and major concerns with the discrepancies where the payroll report is concerned. Vehicle expenses are already over-utilized. Mr. Finch and the administrator has plans to meet with Department heads monthly to discuss individual budget to actual costs, and Mr. Finch would communicate the findings with the Trustees monthly.
- Mr. Finch discussed a document titled 2019-2020 Proposed Budget and spoke to the General Funds Revenues outlining Property Taxes, Intergovernmental, Licenses, and Permits, Fee & Services, Grants, Transfers, Misc. Mr. Finch stated that a review of the figures could point to seeking collaboration between all departments to assist with securing more of the anticipated funds.
- Bank Reconciliations and Other Financial Reports
  - Mr. Finch reported that there were more than 240 Bank Recs completed annually, of which forty-eight have been completed. There are five bank accounts left to complete. Amalgamated and the general bank account should be finished by the end of December.
  - Miller Cooper will be contacted for a presentation to the Board.
  - The W-2’s that were in error has been corrected, but not released. Police Pension had been corrected.
  - The PBC (Provided by Client List) for FY 19 that is due Dec. 31st would likely be late, and the Treasurer report may be late, but he would try to meet the Dec 31st deadline.

- Trustee Linda Todd
  - Ordinance Amending Chapter 10 (Animal Control) of The Sauk Village Municipal Code
    - Trustee Todd explained that the ordinance concerns residents with more than three dogs or cats. The items lined out in the ordinance are recommended to be deleted. The consideration is to increase the number to four domestic animals. The current ordinance considers no more than three. The current ordinance is not enforced. The amended one should entertain businesses or foster parents. Whereas, with Apt. Buildings and renters, the owners would
make the determination. This matter will be on the next Board Meeting Agenda.

- Village Clerk Marva Campbell-Pruitt
  - Access to Documents
    - The Clerk spoke to the need for access to ordinances and resolutions for Trustees and residents. She announced that there is a summary at the beginning of the file listing the ordinance number and a brief descriptor. Once removed, they should be copied and refilled, rather than placed on top of the file cabinet.
    - Meeting packets are available on Friday, and additional materials are e-mailed. She advised that Trustees should retrieve meeting packets before Monday in order to be readied for the Tuesday meeting.

PUBLIC COMMENTS

  - J. Cast spoke to the letter of retirement issued by Chief Stroffregen and the intended replacement.
  - F. Williams provided his experience with members of the Fire Department and the need for microphones for each trustee.
  - Dennis Synowiec spoke to the certifications and qualifications of Barrett and himself and his support for Barret.

Mayor Burgess’ Comments

Mayor Burgess stated the Chief’s position is appointed by the Mayor with the consent of the Board. Mayor Burgess stated that there are sufficient mics for everyone, Trustees must speak into the microphone.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Williams announced the Vendor and Craft Show, and that they were seeking additional vendors. She announced the Public Events Committee meeting on November 25th. She stated that new microphones are needed.

Trustee Todd stated that ordinances are not always up to date on the website. She announced that the Ordinance Review Committee would meet on December 9th.
Trustee Brewer spoke to Kane McKenna invoices, how much they were paid, and the inability to acquire requested information on vouchers. The Administrator sent a letter to SOCs/FERS to terminate their contract. Trustees should review the invoices. She suggested the development of policy of procedure for accounting and paying bills.

Trustee Jasinski reported that the Housing Committee’s next meeting on December 11th at 7pm.

Trustee Bell announced the next Safety Committee Meeting on the following Tuesday at 11 am at Fire station.

Trustee Grant had no comments.

Mayor Burgess announced the Town Hall meeting.

ADJOURNMENT
Having completed the agenda items, Mayor Burgess called for a motion to adjourn.

Trustee Brewer moved, and Trustee Williams seconded. The meeting was adjourned at 9:50 p.m. by common consent.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt