

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 6, 2016.**

1. Call to Order

A. Roll Call

Mayor ProTem Williams-Baig called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Bates, Washington-House and Williams-Baig

Absent: Mayor Hanks

2. Review an Ordinance Dissolving the Emergency Telephone System Board of the Village of Sauk Village and Authorizing the Village of Sauk Village in a Joint Emergency Telephone System Board created via an Intergovernmental Agreement for the purpose of Transitioning Village Emergency Dispatch Services to the Village of Calumet Park (ETSB Dissolve)

Odelson & Sterk Attorney Claudia Castor reviewed the ordinance to dissolving the Emergency Telephone System Board (ETSB) of the Village of Sauk Village and Authorizing the Village of Sauk Village in a Joint Emergency Telephone System Board (JETSB) created via an Intergovernmental Agreement for the purpose of Transitioning Village Emergency Dispatch Services to the Village of Calumet Park.

Attorney Castro provided the background for the need to dissolve the current ETSB prior to creating a JETSB which will be created at a later date. This is the result of the January 1, 2016 state mandate that all municipal dispatch centers with a population of less than 25,000 must consolidate and file their application with the Illinois State Police. The original consolidation application plan was filed with the Illinois Commerce Commission (ICC). The July 1, 2016 deadline has been extended to October 1, 2016 due to the fact that many towns were still in negotiations with numerous dispatch centers.

Several documents must be filed with the plan application, including the ordinance dissolving the current ETSB. Without this ordinance, the municipality will risk being in non-compliance with the State and the State will not approve the plan application. Members from each municipality will be included in the joint ETSB. Currently, Calumet Park, Midlothian and Sauk Village are dispatched through CalCom. Midlothian recently joined Cal Com The mayors from each municipality will appoint representatives to serve on a Task Force Committee that will determine the JETSB Emergency Services representatives. 911 surcharge money that previously went to the individual municipalities now goes to the state. The majority of the surcharge money will be distributed to the primary dispatch center (CalCom). A small portion will be given to each individual municipality. The JETSB will determine how the money is spent by following the specific spending requirements that will be set cohesively by the JETSB.

The ordinance creating the JETSB will be presented after the dissolution ordinance is approved and the Task Force Committee is formed. Attorney Castro suggested the board finalize this plan at the next board meeting due to the fact that so many towns are submitting applications. The State can take up to 90 days to approve the plan. The entire plan must be operational by July 1, 2017.

Population by municipality as of the 2013:

Calumet Park 7,913 Sauk Village 10,549 Midlothian 14,924

The original consolidation plan filed with the ICC included Sauk Village and Calumet Park consolidating with CalCom. The new State mandate requires a new application be filed with the Illinois State Police. If any municipality fails to comply with the State mandate the plan will be considered incomplete for all municipalities and they can be charged by the Attorney General's office and lose their surcharge money.

Trustee Myers referred to the Illinois State Statutes that relate to the requirements for joint ETSB's. Major fines from the State and a loss of surcharge money could follow if the board does not comply. Trustee Burgess asked to have CalCom present to address the board regarding any costs that may be incurred to the village regarding this application plan and other issues with CalCom.

Attorney Castro stated the matter at hand is the dissolution of the ETSB per the State mandate and to continue with the consolidation plan application.

After further discussion it was decided to invite CalCom to a future meeting to address the board's concerns.

Mayor Pro Tem Williams directed Village Administrator Fairman to invite CalCom / Calumet Park to address the board's concerns and to include this item on the next agenda. A Special Meeting may be required.

3. Review HR Assessment Results- Owens Group

Owens Group Representatives Dr. Alicia Straughter and Valary Lewis provided a review of the results of the HR assessment that will help to develop an HR Department in order to fill any compliance gaps and address other liabilities that affect the insurance premiums. This assessment was conducted per the board's approval in March 2016 at no cost to the village.

Ms. Lewis stated the Risk Management safety meetings continue to be held to stave off potential lawsuits.

Dr. Straughter provided a power point presentation and discussed the direction the village needs to take going forward.

Highlights:

Dr. Straughter spoke with employees and found most HR duties were being done within various departments and found several policies and procedures that were out of date which causes high risk for the village.

The goal is to reduce the losses significantly by hiring a part-time HR staff member to update the policies and procedures which is less costly than the liabilities caused by the lack thereof.

The part time HR professional will assist the village management team.

Strength- long tenured employees.

Weakness- not having the policies and procedures in place.

Suggested hiring someone with 20 plus years of experience including information system expertise at a salary of almost \$50,000.00; keep up with technology.

Experience with municipalities is preferred; working with unions.

Evaluate discriminatory practices.

The comprehensive structure of an HR Department could be outsourced.

Best practices- doing it over and over again to prevent losses to the department.

Return on investment- hiring a part-time HR staff member will save the village money immediately by reducing losses.

Update records management process- all employee records need to be in one location.

Provide electronic time sheets.

Timely Workers Compensation evaluation and updates to the Employee Manual; keeping employees updated with new laws.

Filing documentation timely.

Reduced claims and having updated programs and policies in place will have a positive effect on the Risk Management renewal in March.

Discussion was held on what system and software may work best for Sauk Village.

The revised Employee Manual has been reviewed by the village attorney and is ready for distribution to all employees.

Personnel issues must be discussed with the department head or in executive session.

The Owens Group can continue to work with the village until the hiring process happens.

Grievances typically need to be handled by an HR person.

Training videos are suggested.

4. Review Municipal Codebook Update

Village Clerk Williams presented the current cost to provide an update to the current codebook. Clerk Williams has suggested these updates several times since the last recodification in 2013.

The updates include:

378 pages at a cost of \$18.00 per page for a total cost of \$6,804.00

10 graphics @ \$10.00 each= \$100.00

Updated media (disk) - \$75.00

5 copies of the supplemental pages for ordinances 13-006 to 16-006.

Total estimate \$7, 004.00.

Discussion was held on the importance of working with an updated code book.

If the board approves annual updates the cost could be approximately \$1,500.00 per year. Village Clerk Williams has asked for these updates to be included in the budget a number of times.

Village Clerk Williams suggested sending the ordinances to Municode more frequently and requesting supplements monthly, quarterly or annually. The updates will be included on the website prior to the quarterly supplemental pages being completed. A phone app is also available at no charge.

The \$18.00 cost includes researching where the ordinance applies throughout the codebook and creating the supplement pages that are to be inserted in the current code book wherever applicable.

Discussion was also held on what the \$18.00 cost is comprised of and where the money would come to cover the cost of updating. Village Clerk Williams will continue to work with Municode to address the concerns of the board and will address the cost with the Budget and Finance Committee. This item will be readdressed in two weeks.

Mayor ProTem Williams stated the Budget and Finance Committee agrees the updates are necessary and need to be included in the budget.

Additional copies of the supplements can be made in house.

Supplements are inserted in the existing codebook replacing outdated pages. Total recodification would automatically insert the ordinances where applicable and create an updated version.

Department heads are encouraged to review sections pertaining to their departments and suggest necessary updates.

5. Intergovernmental Committee (Tabled)

Discuss Appointment of Community Service Liaison

Mayor ProTem stated Mayor Hanks asked that this topic be tabled until he is present to discuss a possible appointment. This may be included in a Special Meeting agenda next week.

6. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer commented on the Owens Group presentation with regards to discrimination and the use of public facilities. Additional comments pertained to the code book updates, various grant deadlines and water and infrastructure improvements. Owens Group Representatives Valary Lewis and Alicia Straughter stated they will address HR and other discriminatory issues that are relating to policies set in stone.

Mayor ProTem Williams stated she sent an email addressing Ms. Houston's prior questions. Department Heads are asked for their input prior to an ordinance being presented to the Ordinance Review Committee. The completed ordinance is set to the codification firm. Clarification was give on the codification process.

Administrator Fairman stated that the water meets the qualified standards. Director Weller can provide additional information in next week's report.

Chief Kowalski provided an update on the grants.

Jan Clark asked for clarification on the term codification and commented on current HR practices.

Codification means the process of updating the code book.

Mayor ProTem Williams-Baig stated department heads are appointed by the Mayor with the advice and

consent of the board. Other employees are hired through the Police and Fire Commission or by the discretion of the department heads

7. Miscellaneous Business

Comments from the Trustees

Trustee Burgess thanked the Owens Group for the presentation. Trustee Burgess began discussion of an HR position and the job description. Owens Group Representative Valary Lewis stated this discussion should be held in executive session. Mayor ProTem Williams-Baig stated executive session could be added to next week's agenda.

Trustee Burgess stated the next Public Works Committee meeting is scheduled for Wednesday, September 14th at 7pm in the Village Hall.

Trustee Tates reported the next Housing Committee meeting is scheduled for Wednesday, September 7th at 6:30pm in the Village Hall. The IGRC meeting will follow at 7pm. The Joint IGRC is hosting a fundraiser at Four Winds Casino on October 1st. Proceeds will be used to purchase ID badges for students and to provide bus transportation for tours around the village. Discussion was held on resident input prior to the passing of an ordinance. Draft ordinances are discussed by the board in open meetings and followed by public comment. The ordinance is presented to the public after any changes are approved by the board. Village Clerk Williams stated she will defer to the board and the attorneys regarding any changes to this process.

Trustee Tates stated UNO nights will be held on Friday nights from 5pm-8pm. The Corn and Dog Roast is September 17th from 11am-5pm.

Trustee Washington reported the next Neighborhood Watch meeting is scheduled for Monday, September 12th at 7pm at the Fire Station. All are welcome. Block club captains are needed.

Trustee Myers commented on the need of an HR person. The Fire Department will be present at the Corn and Dog Roast.

Mayor ProTem Williams-Baig reported the 60th Anniversary Committee is hosting a fundraiser trip to Horseshoe Casino on Friday, November 11th. The \$35.00 fee is due October 28th. Payments can be made at the library or Village Hall. The Entertainment App is also being sold for \$20.00 that provides saving throughout the US and Canada. The 60th Anniversary celebration will be held during the July 4th weekend of 2017. Contact Village Clerk Debbie Williams or Trustee Rosie Williams for more information. The Community Outreach Partnership Committee will be working on the 60th Anniversary celebration. All funds for the 60th anniversary will go through the front desk at the Village Hall.

Mayor ProTem Williams reported on a Help for Homeowners event scheduled for Wednesday, September 14th at the Neighborhood Housing Services office located at 920 West 175th Street in Hazel Crest. Village Clerk Williams stated representatives will be on hand to provide help for foreclosure and flood relief, reducing interest rates and home improvement loans. Mayor ProTem Williams-Baig will work with the Police Chief on the Shop with a Cop program. Fundraisers will be held for Shop with a Cop.

Mayor ProTem Williams-Baig stated someone suggested a Spades card game night. Mayor ProTem Williams-Baig asked the Owens Group to consider scheduling a Conflict Resolution session for the board. There will be a Special Meeting next week at 6:30pm to discuss the Community Service liaison appointment and repairs to 223rd Street.

8. Adjournment

Mayor Pro-Tem Williams-Baig asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Tates.

All Ayes

The meeting was adjourned at 9:55 pm.

Mayor ProTem Rosie Williams-Baig

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 13, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Bates, Washington-House and Williams-Baig

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Mary Ann Winters commented on a project started by Public Works in July of 2015 at Torrence and Orion Avenue. The poles and the orange netting still in place are an eyesore and make it difficult to back up in her driveway. Ms. Winters backed into one of the poles with a rental car. Public Works Chair Trustee Burgess will follow up on this.

Larry Adamski, I-Refi representative from Illinois Department of Housing Authority stated he is present in the hallway to address residents concerns with Housing Assistance such as refinancing with up to \$50,000.00 in non-taxable loan forgiveness. If approved – homeowners must remain in the house for at least 3 years. Income limits– 1-2 people \$79,400.00 and 3 or more \$91,000.00 or less. Must have made on time payments for 12 years. There are no upfront costs other than a \$350.00 appraisal.

Chaplain and Community Outreach Director Bill Hall asked for permission to use the state owned property or the village owned property on Sauk Trail (old bowling alley property) depending on the weather to host this year's Shine event on Saturday, September 24th beginning at 2pm. This year people are asked to bring lawn chairs and boxed lunches. Everyone is asked to bring a can of non-perishable food items to help with the Thanksgiving outreach. Mayor Hanks asked for the consensus of the Board. Mayor Hanks and the Board of Trustees support the endeavor.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen (Report read by Trustee Myers)

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 56 calls. The fire department responded to 4 gas leaks, 1 Structure Fire, 4 Ambulance Assists, 2 Carbon Monoxide Alarms, 12 Car Accidents, 9 Fire Alarms, 2 Car Fire, 1 Mutual Aid, 1 Grease Fire, 1 Utility Pole Spark, 12 Lift Assists, 1 Illegal Burn, 1 Smoke Alarm, 2 Medical Assists, 1 Odor Investigation, 1 Stove Fire, 1 Playground Equipment and 1 Police Assist. Fire Chief Stoffregen was unable to attend as he is meeting with an insurance investigator.

B. Police Department-Police Chief Kowalski

-Police Service Case Summary: During the period of **08/23/2016** thru **09/13/2016** the Sauk Village Police Department had a total of **42** arrests.

- CalCom Report: For a period between **08/23/2016** and **09/13/2016** the police department received **855** calls for service.

-Cases of Note:

On **8/25/2016** Officers were called to the 21700 block of Peterson Ave. for a gunshot victim. According to the victim she had just arrived at the location and exited her vehicle to enter her boyfriend's house when she observed two males across the street from the house. When she saw the males she heard gunshots and ducked for cover. The males ran from the area and her boyfriend came out of the house only to find his

girlfriend had been shot. The victim's boyfriend called the police and an ambulance. The victim was taken to St. Margaret's hospital and eventually transferred to Stroger Hospital. The detective assigned to this matter conducted interviews and recovered shell casing evidence which were sent to the lab. No arrests have been made at this time and this case remains an open and ongoing investigation.

On **8/25/2016** Officers were called to the 100 block of Carriage Lane for a report of a juvenile victim receiving lewd pictures via text messages. The Officers arrived to find the mother of the victim who explained a friend was sending her daughter sexually explicit photos. The Officers confirmed the receipt of the photos and turned this matter over to the Detective Division who secured charges of Sexual Exploitation of a Child charges on the offender.

On **9/7/2016** Officers met with a victim of domestic battery who was crying outside of her residence on the 22400 block of Nichols. The Officers were told by the victim that her ex-boyfriend/subject was sitting outside on the porch drinking alcohol. She advised the Officer that she felt her ex-boyfriend was intoxicated and told him that he was not allowed inside the house until he sobered up. The offender then threatened her that if he was not allowed back in the house then nobody was going to enter the residence. She attempted to walk past him and he bumped her shoulder with his shoulder and then he began fondling her. The victim felt threatened and threw water in his face to get away from him. The offender proceeded to place his hand on her throat and choked her to the point where she was unable to breath. Witnesses observed the whole incident but recanted the story related by the victim. The victim wanted to sign complaints and the offender was taken into custody. The Detectives were able to obtain domestic violence felony charges on the offender due to his extensive record.

On **9/7/2016** Officers were called to 2600 Marigold and met with the victim who stated that his apartment had been burglarized two days in a row. The Officers on the scene conducted a canvass of the area and found a witness who identified an individual carrying items similar to what was stolen. Officers identified the individuals and took him into the station. The person was found to have been the offender who broke into the victim's home. The detectives were able to locate the items and secured felony burglary charges on the offender.

-Truancy: Bloom Trail High School has hired a new truancy Officer who has been working closely with our Police Department. So far the new Truancy Officer seems to have had a positive effect in Sauk Village. We will be reviewing the truancy ordinance and sending recommendations to see how we can enhance the ordinance.

-Environment: The asbestos has been removed from the station. We are waiting on the environmentalist to assess the rest of the station for any lingering mold issues.

-Parking: Sauk Village vehicle stickers were due on July 1st, 2016. If you have not yet purchased your sticker I encourage you to do so immediately. Also, the police have been receiving complaints about vehicles parked blocking the sidewalks making it difficult for families with strollers to walk on the sidewalk. It is a village ordinance Chapter 74, Sec. 74-135 (a) (1) (b) that a vehicle cannot be parked on a sidewalk. Please be aware of where you park not to block the sidewalks.

-Gratitude: Officer Aguayo was recognized by his Strike Force Supervisor who wrote **the below email. (no email)**

C. Village Engineer- Jim Czarnik

As discussed during the special meeting, Engineer Czarnik is asking for the Board's approval of the IDOT agreements to be voted on tonight in order to resurface 223rd Street and Cornell Avenue with a combination of Federal Surface Transportation Program funds and State MFT funds. The sooner these agreements are approved, the better the chance of having the project constructed next summer or fall. Trustee Burgess thanked Village Engineer Czarnik for his assistance with the railroad project.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

1. Appointment of Community Service Liaison- (Tabled)

Mayor Hanks responded to a previous question on the difference in the cost of water meters. The older meters are smaller-1/2" X 3/4" or 5/8" X 3/4" and cost \$250.00. The newer meters are 3/4" X 3/4" and cost \$275.00. This is the cost to the village.

The board will be voting on an agreement for a resurfacing project. The \$600,000.00 in Federal funds and

\$200,000.00 in CDBG funds doubles the amount of funding the board anticipated in the budget. We will continue to look for funds to finance more projects.

Mayor Hanks read the Collector's Reports for May and June (available at www.saukville.org). Mayor Hanks recognized Laurence Taylor and thanked him for his assistance with the 3 on 3 basketball tournament scheduled for Saturday, September 17th. Registration starts at 8:30 am. Everyone is invited to participate; first twenty teams that register will be eligible to play. Games go from 10am- 4pm. Liability forms will be required prior to participating. There will also be a free throw contest. Mayor Hanks has purchased awards for the event.

A Welcome Home from Vietnam Year 50 Anniversary is scheduled for Thursday, November 10th at 2pm at Prairie State College in partnership with Chicago Heights and Park Forest. **The representative is available to help with homeowners that are underwater in their mortgage. This makes no sense)**

The Fire Department is accepting applications for volunteer firefighters. Pick up applications at the fire station or call 708/758-2225.

The Senior Spaghetti Dinner is scheduled for Saturday, October 29th.

Mayor Hanks read a report from the Housing Commission that stated the \$4,500.00 remaining in their account was used to purchase a brush mower and two pole saws for the total cost of \$4,180.00 that assist with the removal of the ash trees. The Housing Commission worked closely with Public Works Director Kevin Weller in determining the needs of the department.

The Sauk Village Housing Commission consists of Chairman Gary Holcomb, Vice-Chair John Poskin, Secretary Heidi Parker, Wanda Lemell, Treasurer Sharon Nowak, Kerry Pratt and Terry House.

Mayor Hanks thanked everyone for their help.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported on the 60th Anniversary fundraisers. The trip to Horseshoe Casino is scheduled for Friday, November 11th from 12:00 pm-6:30pm. The cost is \$35.00. The Entertainment Digital App is available for \$20.00. The app can be used throughout the US and Canada. All money will be turned in to the front desk at the Village Hall. The goal is to sell 200 apps. The funds will be used for fireworks for the 60th Anniversary so there will be no cost to the village. Information on local food pantries is available on the back table and has been e-blasted. Please share this information. The I-Refi representatives and others will be included in a workshop to help homeowners tomorrow at the Neighborhood Housing Services office located at 1920 West 174th Street in East Hazel Crest. Modifications as low as 2%, assistance with the Hardest Hit program, NLS Re-Fi, flood damage and loans to help repair your home will be available from 10 am -7pm. Village Clerk Williams addressed a Facebook post that claims the trip to Washington is still under investigation. That claim is false. This case is closed. The agreed upon order dated August 7, 2015 is available to everyone upon request. Village Clerk Williams stated her door is always open to address residents questions especially during the political year and asked that everyone stick to the facts and leave families out of the politics.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator Fairman is in the final stages of completing the personnel manual and employee hand book. Dr. Straughter has put the final review on this matter and it is being reviewed by Attorney Felicia Frazer. When completed the manual and hand book will be presented to Mayor Hanks for his review and approval and actions as appropriate. We will continue to work with the Owens group on other personnel matters.

Our management team should be congratulated for their continuing to do great work for the village. As an example, during the month of August, we collected \$30,000 plus dollars in water revenue over the same month in the year 2015. This increase in revenue will allow the village's infrastructure to be improved. Village Administrator Fairman will have a document for the board members which is a simple snapshot of four months for years 2015 and 2016 covering months of May through August of those years.

The retention pond fence **three ? (this makes no sense)** costs will be presented to the finance committee to review and present to the board for review and or approval to go forward with this project.

FINANCE DIRECTOR REPORT- Prepared by Mohan Rao

The Finance department has hired a Part-Time Accountant. The Part-Time Accountant is Mr. Trey Jackson, who is a resident of Village of Sauk Village. He has a BS degree in Accounting from the University of Illinois.

He is already on board and started on September 6, 2016 with the Finance department. Please join me in welcoming him to Sauk Village staff.

The DECO grant report for B-Boxes and Fire Hydrants will be completed before the end of September, 2016. Financial/Collector's report for May and June, 2016 are ready and soon the July, 2016 report will be completed.

MFT Audit staff from State of Illinois-IDOT/Audit Company-Baker Tilly will be here on September 15, 2016 at 10.30am will be here all day that day. Mr. Kevin Weller will assist me in responding to Auditor's questions if any. They are conducting audit of Fiscal year 2013/2014.

Director Rao will be attending the Enterprise Zone meeting/conference in October 5-7, 2016 which is going to be held in Rock Island.

ADMINISTRATIVE SERVICES REPORT- Prepared by Director Sherry Jasinski

Code Enforcement Court call for September: 153 tickets on the court docket

4 were found not guilty, 7 were found guilty, 142 were found guilty for failing to appear in court and fines were doubled.

16 new liens have been turned over to the Law Firm for liens to be filed equaling \$24,238.29

There is a new Owner taking over the Sauk Village Café. The new owner came in today for the application for a new business license.

New cell phone business opening soon and will be located at 1715 Sauk Trail. They just recently completed the fire inspection and only needed to pay for the business license.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Highlights of the report was read by Mayor Hanks

The entire report prepared by Rose Langston is included below:

Scam Alert! 'Buy Now, Medicare Will Not Pay Later.' Some medical equipment or supplies by providers that do not accept Medicare are conning Medicare beneficiary. They are told that Medicare would reimburse them if they pay out of pocket for their purchase. Medicare will only pay claims filed by Medicare approved providers and only for things that are medically necessary. If you need medical equipment or supplies, talk to your doctor first. Another scam is debt consolidation. Many companies advertise on TV or call unsolicited and offer consolidate or lower your debt. Do not give or send them your personal information. The Federal Trade Commission (FTC) is the best place to seek unbiased information in coping with debt and how to choose a credit counselor. If you feel that a debt relief company has been dishonest with you, report them to the FTC (312)960-5633.

Bloom Township Day is on Wednesday, September 21 from 10:00 a.m. – 5:00 p.m. Low cost rabies vaccine and microchip clinic on Wednesday, October 5 from 10:00 a.m. - 2:25 p.m. Flu shots given on Tuesday, October 11 from 9a-1p. The first Community luncheon this season is at noon on Thursday, October 13 at the Serbian Center, 18550 Stony Island, Lansing – tickets are on sale \$6 for township seniors and \$12 for non-township seniors. The AARP Smart Driver Courses is schedule on Tuesday and Wednesday, October 18 & 19 from 9a-1p (AARP member \$15 non-member \$20 and payable to AARP).

Senior Information Fair Monday, October 3 from 9a-3p at Glenwood John H. Blakey Senior Center, 1 Rebecca St., Glenwood sponsored by State Rep Anthony DeLuca and his Advisory Committee.

Salute to the Armed Forces on Thursday, October 13 from 1-3 p.m. at Double Tree Hotel, 5000 W 127th St., Alsip.

Welcome Home Vietnam War 50th Anniversary Commemoration at Prairie State College, Barnes & Noble College Auditorium on Thursday, November 10 at 2 p.m.

Senior Committee Open Senior Activity will meet this Friday and every Fridays 12:30-3:30 p.m. with coordinators Steve Shymkus and Frank Williams. No meeting, no membership and no dues, just come and join the fun with your peers. Light refreshments and bottled water served. The Rummikub game (a tile game similar to the rummy card game) is very addictive. Other games are available plus computer, TV and our library program. If you are not into games, try coloring, we have some for you to try. Saturday, September 24th is an Open Senior Activity with a potluck (appetizers and finger type food) is at 5:00 p.m., door open at 4:00 p.m. All seniors 50 years and older, regardless of residency, are invited, please sign-up with (Steve or Frank) the type of food item you are bringing. The senior committee meets every second Thursday in the Senior Center at 7:00 p.m. Save the date for the 13th Annual Senior Spaghetti Dinner on Saturday, October 29th from 1-4 p.m.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported UNO Night is scheduled every Friday from 5pm-8pm in the Community Center. The Corn and Dog Roast is scheduled for Saturday, September 17th from 11 am- 5pm Rain or Shine. The 3 on 3 basketball tournament will also take place during that time. Free movies and popcorn will be available inside the Community Center. These are family events- all are welcome.

C. Public Works Committee- Trustee Burgess

PUBLIC WORKS REPORT- Prepared by Director Kevin Weller

PUBLIC GROUNDS & BUILDINGS – Cutting ongoing all village locations. Staff still cutting vacant homes moving through the list; checked 338 homes -96 that needed cutting. The possible mold at Police Department will be reviewed by TRF Environmental for recommendations. Replacement of tile started at Police Department and the Community Center will follow.

STREET LIGHTS – Staff is working with vendor to evaluate 20 individual locations where lights are going on/off ;possible wire issue village side, vendor has sent replacement parts to try and resolve the issues.

WATER - Day to day schedules and emergency calls. Completing all tests required by IEPA per month. Staff went through the squatter list and rechecked the status, to make sure they are still off- 3 off, 3 back on and 3 digs. Staff also dug 3 b- boxes for high bills.

GARBAGE – Day to day cleanup. IF YOU SEE ILLEGAL DUMPING PLEASE CALL POLICE, HELP KEEP OUR TOWN CLEAN. All regular trash pickup will be completed as regular mowing and summer upkeep resumes. Director Weller will ask code to ticket residents who dump garbage or grass debris from there parkway into the street. This is the main cause of storm sewer backup and flooded streets.

HYDRANT & VALVE REPAIRS/REPLACED - Staff is prepping to replace the hydrant at 22426 Strassburg.

VEHICLES/ EQUIPMENT- Public Works staff is doing their best to keep all vehicles within the department running safe. We are also trying to help each department with their repairs to keep moving forward.

SANITARY SEWER COMPLAINTS – Public Works received 2 sewer complaints, both were homeowner's issues and all were notified that they would have to call a plumber. All after hour calls must go through the Police Department non emergency # 758-1331. They will call Public Works.

STORM SEWER REPAIRS – Staff has been out cleaning storm sewers due to heavy rain. We have 3 locations we are working on 1904 219th Pl., SW corner of Oakbrook & Southbrook and 914 Mary Byrne Drive. 219th Pl. is almost completed and Oakbrook will be next and so on.

TREE BRANCHES – Second and final branch pick up is almost complete all branches had to be out by 9/11 to be picked up. Tickets will be issued if piles are placed out after completion.

PARKS – Public Works will be working with Robinson Engineering on final design of the ball fields and Arrowhead Park.

LANDSCAPE WORK – Staff also started landscaping last year's digs from b box, main breaks, and any other digs, slow going. Residents will have to wait for concrete work to complete final dirt work. **Funding is slow going.**

Trustee Burgess met with Director Weller to discuss proper protocol for capital expenses. The Police Department HVAC, tank drive and pipe riser, etc... need repairs or replacement. Director Weller and Trustee Burgess are inquiring how the village will be paying back the \$1.3 million borrowed from the water fund and if there is a paper trail how the money is being paid back.

The next Public Works Committee meeting is scheduled for Wednesday, September 14, 2016 at 7pm in the Village Hall. The 3rd Annual Veteran's Day event is scheduled for November 11th at 11:00 am in the Village Hall.

D. Housing and Intergovernmental Committee- Trustee Tates

Housing Committee-Trustee Tates stated all trustees were sent an electronic copy of the revised Resident Handbook. No feedback has been received. Trustee Tates would like this item on the next agenda committee agenda for discussion and the following board meeting for approval.

The Intergovernmental Relations Committee Partnership Committee (School District, Municipality and Library) will meet on September 14th at 3pm at the School Administration building. Everyone is invited.

The Partnership Team is having a fundraiser at the Four Winds Casino on Saturday, October 1st. Tickets are \$40.00. Contact IGRC Partnership Committee Chair Marva Campbell Pruitt to purchase tickets. The overview how the money will be spent was reported last week.

Trustee Tate stated he provided a copy of all of the committee's proposed ideas electronically and by hard copy to all trustees. Questions or concerns on these proposals can also be addressed next week and placed for approval at the following village board meeting. Trustee Tate would like to implement these programs quickly. Mayor Hanks stated only the trustees were provided copies of the proposed ideas. These items cannot go on the agenda until they are provided to the Mayor and the Clerk.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Safety and Ordinance Review Sub-Committee will meet September 22nd at 7pm in the Village Hall.

Trustee Myers reported on responding to a fire at the 217th and Clyde playground recently. The slide is unsafe and should be removed. Trustee Myers asked Trustee Burgess to have the Public Works Committee address this.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House reported the Neighborhood Watch Committee met on Monday. The rest of the year the committee will be focusing on getting a block club captain on every block in the village. There are approximately 86 blocks in the village and over 40 block club captains. The block club captains are working actively to identify vacant homes and calling police to report suspicious behavior. Trustee Washington-House recognized block club captains Mr. & Mrs. Griffin, James Harvey and all block club captains for all the hard work they do. The committee will also continue to focus on No Texting While Driving and No Bullying. They are also encouraging residents to turn their front and back lights on at night and to report any of the street lights out in the village.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig stated the trustees received the available cash balances in their boxes. No questions were received on the Accounts Payable.

Trustee Tate inquired about then aging report. Trustee Williams- Baig reported on contacting Finance Director Rao regarding the aging report. Director Rao is working on other things at this time, such as the audit, at this time. The review of the aging report and 1st quarter of the budget will be included on the committee's agenda for discussion in the near future. Repayment of the aging report will also be discussed. Trustee Burgess asked to have the aging report included in the budget and commented on repaying the water fund to pay for water related expenses. Trustee Williams- Baig stated the aging report is not part of the budget. The plan is to review the aging report and budget quarterly.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- August 23, 2016- September 13, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House and Williams-Baig

Nays: Trustee Tate

Present: Trustee Burgess

Motion Carried

B. Motion to Approve Motion to Approve 223rd Street/ Cornell Avenue Resurfacing Agreements

1) BLR 05610 Preliminary Engineering Services Agreement for Federal Participation

2) BLR 05310 Local Public Agency Agreement for Federal Participation

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Nays: None

Motion Carried

C. Motion to Approve Committee Meeting minutes- August 16, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Myers and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House and Williams-Baig

Nays: Trustee Tate

Present: Trustee Burgess

Motion Carried

D. Motion to Approve Regular Board Meeting minutes- August 23, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House and Williams-Baig

Nays: Trustee Tate

Present: Trustee Burgess

Motion Carried

7. Motion to Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2016)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Myers and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Nays: None

Motion Carried

The meeting was recessed to executive session at 8:12pm

8. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Williams-Baig and seconded by Trustee Burgess.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

The meeting was reconvened at 9:43 pm

9. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Myers reported on a phone scam claiming you are winner of \$1.5 million dollars. They are asking for your Social Security and bank account numbers. Don't give them any information. Trustee Myers gave them Chief Kowalski's phone number.

Trustee Jones reminded everyone about UNO Night on Fridays from 5-8 pm and the Corn and Dog Roast on September 17th from 11am-5pm.

Trustee Washington-House thanked Director Weller and the Public Works Department for removing the big branch and the limbs from Jeffrey Street. This was very dangerous at night. Trustee Washington-House asked Trustee Williams-Baig to include the article of what the Housing Commission did for Public Works in the next Sauk Talk.

Trustee Washington- House commented on Tammy Jones looking for Girl Scout leaders for three more troops.

10. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 9:46 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 13, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Washington and Williams

Absent: Trustee Tate

2. 223rd Street/ Cornell Avenue Resurfacing Agreements

a) BLR 05610 Preliminary Engineering Services Agreement for Federal Participation

b) BLR 05310 Local Public Agency Agreement for Federal Participation

Village Engineer Jim Czarnik reported the resurfacing of Nichols- Murphy on 223rd Street was completed a few years ago. That project was federally funded by 80%. Recently 223rd street west of Torrence and coming up Cornell to Sauk Trail was also declared a Federal route. SSMMA (South Suburban Mayors and Managers) called for projects eligible for Federal funding earlier this spring.

SSMMA supported Sauk Village's application for Federal funding to resurface 223rd Street/Cornell Avenue. IDOT approved the Village's application on Friday. The Village is in a position to receive about \$600,000 in Federal funding for this project. Approximately 1 mile of resurfacing work is included in this project with 80% of the project being federally funded and the remaining 20% (\$151,000.00) coming from MFT funds. Paperwork must be completed and filed as soon as possible. The project can start next summer or fall.

Mayor Hanks thanked Robinson Engineering and Engineer Czarnik for their help with this project. The village has received \$800,000.00 in funding for roads this year- \$600,000.00 for the 223rd Street resurfacing and \$200,000.00 in CDBG funding to be used with various streets throughout the village. This amount is twice the budgeted amount and the village is hoping to increase that amount even more **this year. (NEXT YEAR?)**

3. Intergovernmental Committee

Discuss Appointment of Community Service Liaison

Mayor Hanks has attempted to get someone to fill this volunteer position. Three or four people have volunteered for this position. Mayor Hanks stated more information is required before someone can be presented to the board. Mayor Hanks has not received the job description. Mayor Hanks stated currently Chief Kowalski already works with the High School Truant Officer and Village Clerk Williams works with those who are in need of Community Service hours.

This position was requested by the Joint Intergovernmental Relations Committee comprised of the three taxing bodies- village, school district and library.

4. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Joint Intergovernmental Committee Chair Marva- Campbell Pruitt stated the committee has finalized the job description which will be presented by Trustee Tate. Trustee Tate is the village's representative on the joint committee. The committee is ready to move forward.

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 6:16 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER SEPTEMBER 20, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington-House and Williams-Baig

Absent: None

2. Review BLR 05323rl- 04-00024-00-FP | Sauk Village | Logisticenter Drive | C-91-070-05 Agreement- Baxter and Woodman Village Engineer Tom Slattery

Mayor Hanks stated Tom Slattery was unable to attend. Mayor Hanks provided a background on the latest road project for the Logisticenter.

In 2003, Sauk Village received the Jesse Jackson grant in the amount of \$472,000.00. IDOT (Illinois Department of Transportation) ended up taking the money back. In 2014, the village approved an IDOT agreement that would reimburse the previous expenditure for the TIF Fund for Logisticenter Drive. The \$305,193.00 available balance of the grant can only be used for Logisticenter Drive. It is suggested the remaining funds be used to top coat Winpak Way.

The total estimated engineering and construction costs of \$350,000.00 will be paid by the \$305,000.00 in remaining grant funds with the balance paid with TIF Funds.

Additional discussion was held on the next steps for future roads for Winpak 2, the location of this project (just south of Winpak from Mark Collins Drive to the detention pond) and the egress on Winpak Way was discussed. There has not been a top coat applied to date.

Clarification- Baxter and Woodman is the Village Engineer working with the TIF's. This item will be placed on the next board agenda for approval.

3. Review Municipal Codebook Update

Village Clerk Williams reviewed the quote provided from Municode for the codebook update and answered the board's question on what the \$18.00 cost is comprised of. The \$18.00 per page covers the entire codification process from the editor, proofreader, indexer, printing and everyone in between. The cost for updating the codebook with 5 copies of the supplemental pages for the last three years, one DVD website update is \$7004.00. The cost for one copy of the completely updated codebook is an additional \$382.50. **Total cost \$7,386.50.**

Another option is to receive a PDF copy of the code and do our own printing and indexing for a **total cost of \$6,904.00.**

A third option included the PDF copy of the code with two printed copies at a **cost of \$7,316.00.**

Village Clerk Williams asked the board to review the options and consider bringing this item back for discussion. The Municode Representative will be available at the IML Conference if anyone has additional questions and discuss other services they provide.

Village Clerk Williams will be responsible for the printing and indexing of the codebooks.

A discussion was held on where the funds would come from to cover the cost. Village Clerk Williams stated she has asked for the cost of updating the codebook to be included in the budget the past two years. It is detrimental to the staff and residents to work with an outdated codebook. The codebook should be updated quarterly or no less than annually. The board has to make the decision on how often to update, where the funds will come from and what departments will get copies.

Mayor Hanks stated the board can review the information provided by the Village Clerk and discuss how it will be paid for at a later date. Finance Director Rao and Village Administrator Fairman can also bring payment options to the board.

4. Fencing Installation- Retention Pond

Village Administrator Fairman asked to table this item to the next Committee Meeting when all three quotes will be available.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Tammy Jones stated the judges are not working with the codebook guidelines. Girl Scout leaders are needed for second and third grade Brownies and fourth and fifth grade Juniors. Tammy Jones is the contact. Village Clerk Williams will eblast the information.

Frank Harvey questioned how the \$2,000.00 in Petty Cash is spent and commented on the importance of paying the garbage bill. Mayor Hanks or the Budget and Finance Committee will address the Petty Cash expense question at a future meeting.

6. Miscellaneous Business

Comments from the Trustees

Trustee Myers is checking into carnivals for the 60th Anniversary. Carnival give a percentage based on the profit. There are no upfront costs. Once the date is official the carnival can be booked. The Beer Garden costs include Dram Shop insurance from the state and a liquor license from the municipality and the county. The area must be fenced off, no minors are allowed and ID's must be checked. The parade can range in size and can include paid units like Jessie White Tumblers. Trustee Myers will continue to provide reports on the fireworks and other activities. The Ordinance Sub- Committee meeting date may be changed. Fire Prevention Week is coming up October 13-17th. The burned house that was going to be used as an exhibit was sold. Trustee Myers will work with the Housing Commission to find a replacement. The Fire Department will visit Wagoner, Strassburg and Rickover schools. Trustee Myers will be teaching in Champaign for three days at no cost to the village.

Trustee Washington-House stated the Neighborhood Watch will meet at the Fire Station every second Monday of the month at 7pm. The committee meeting starts at 6:30pm. Neighborhood Watch will be focusing on gridding and getting a block captain on every block. Trustee Washington-House commented on recent incidents discovered by the Neighborhood Watch. Keep your front and back porch lights on. Do not Go Live while you are driving. Trustee Washington- House will work with the high school Girl Scouts.

Trustee Jones asked if ledgers or stats are available detailing phone calls or actions of the Neighborhood Watch.

Trustee Jones thanked everyone that participated in the Corn and Dog Roast. All 280 ears of corn were sold. Hot dogs sold with 175. It was a great day with great weather. There will be no UNO this Friday

Trustee Burgess stated the next Public Works Committee meeting is scheduled for Wednesday, September 14th at 7pm in the Village Hall. Trustee Tate thanked Trustees Rosie Williams-Baig, Cecilia Tate, Derrick Burgess and Village Clerk Williams, Parks Recreation Committee and volunteers, The Intergovernmental Relations Partnership Committee, those responsible for the Bake Sale, Mayor Hanks and the 3 on 3 basketball. Also thanks to Smit's Farm for the great corn!

Trustee Tate reported the Corn and Dog Roast was a success and thanked the first responders who helped out including Homeland Security Director Allen Vavrik who brought a fellow ESDA officer from another town and Intergovernmental Relations Partnership Committee Marva Campbell- Pruitt for their helping the Parks and Recreation Team. Special thanks to Library Director Nan Wargo and assistant Davonte Turner for providing movies and popcorn. A lot of volunteers gave their time and money who are not even a part of the Parks and Recreation Committee including 14 teenagers. Special thanks to Zach Ayres and Xavier Jones came by after Junior ROTC all day long training to help out. Andy and Tyler Adams helped out moving tables. Trustee Tate stated the Parks and Recreation Committee and Trustee Jones did a great job.

Trustee Tates commented on a complaint about someone from the village searching through book bags looking for a cell phone.

Trustee Burgess reported the Veteran's program is scheduled for November 11 at 11 am. All veterans from all communities are welcome. The town Hall meeting is scheduled for September 21st at 7pm in the Village Hall.

The village did come together at the Corn and Dog Roast – everyone left their differences aside – mingling and intertwining together. The baked goods were also sold out. Kudos to Trustee Tates and Trustee Jones on the Corn and Dog Roast and Mayor Hanks for the basketball program.

The person responsible for the baked goods was Mrs. Ayres.

Trustee Williams-Baig reported the 60th Anniversary Committee is hosting a fundraiser trip to Horseshoe Casino on Friday, November 11th. The \$35.00 fee is due October 28th. Payments can be made at the library or Village Hall. The Entertainment App is also being sold for \$20.00 that provides saving throughout the US and Canada.

Mayor Hanks stated Saturday was a great day. Mayor Hanks thanked Trustee Jones and his committee for doing a great job on the Corn and Dog Roast. The 3 on 3 competition showed the youth of the community can come together and have fun with no fighting. Over 40 youth for a total of 8 teams participated. The first place team was HTP- Holy Praise Tabernacle, second place- Team Ballers and third place- Team Money. The free throw competition was open to all ages. The winner was over 60 years old and made 11 out of 12 free throws. He gladly walked away with his trophy. Mayor Hanks thanked his children for helping and playing basketball.

The Mayor thanked Trustee Burgess for cooking the corn and everyone for working together.

Mayor Hanks met with Marva Campbell Pruitt to get a better understanding of what is involved in the Community Service Liaison position. Mayor Hanks hopes to appoint someone soon. The person Mayor Hanks had lined up for the job could not meet the requirements due to timing.

Mayor Hanks read a prepared statement:

Today officially started election season for the April 2017 consolidated elections. As I look back it's hard to believe that there is only seven more months before the next Mayoral election and the end of our first four years.

Tonight, I'm informing the residents of Sauk Village that I will not be seeking re-election as your Mayor and will be retiring from politics at the end of my term in 2017. Let me ensure you that no one is pushing me out of office and I am not running from anyone. This was a difficult decision because politics is in my blood, I've always been a fighter and I would really enjoy facing the mayoral candidates in the next election but I've served the residents of Sauk Village well and as the Apostle Paul stated in II Timothy I hope to be able to say at the end of my term "I have fought a good fight, I have finished my course, I have kept the faith."

I'm reminded to a little less than four years ago when a group of residents asked me to run for Mayor. I asked why and explained that I was thinking about retiring from politics. At that time, I was Acting Mayor filling the vacancy when former Mayor Lewis Towers abruptly resigned. At the end of that term I would have served as Trustee for approximately 13 ½ years and Acting Mayor for 6 months for a total of 14 years as an elected official.

However, in the end they convinced me that it was in the best interest for Sauk Village and its residents to run and it was bigger than my retiring from politics....so I did.

I reminded a group that I met with last night what I said when we met just under four years ago. At that time, I told the small group prior to saying yes that if I ran and was elected I would run one term and I would also make the hard/tough decisions which, some they may agree with and some they may disagree.

If you look back this administration has made decisions that no other past or future administration could/would have made.

To name a few:

- Joint Police Dispatching
- Retain and recruit new business to Sauk Village

- Winpak
- Advance Auto
- Title Max
- Day Care Center
- Bella's
- US Post Office
- Dry Cleaners
- Tax Incentives for local businesses
 - Dunkin Donuts
 - Winpak
 - Behr Paint
 - Jacobsen
 - Advance Auto
- Infrastructure repairs
 - New Water treatment plants
 - Roads
 - Fire Hydrants
 - Water mains
- Bring businesses up to code
- Enforcing village bill payments
 - Water billing
 - Ticket enforcement
 - Leans on properties
 - Debit recovery
- Reducing Crime
 - Hiring a qualified Police Chief
 - Hiring additional officers
 - Providing officers with needed resources
 - Working with local, county and state agencies

I have always felt that Sauk Village is the greatest place to live and raise a family. Even prior residents that left Sauk Village thinking the grass was greener on the other side know I'm right. Think about it, that explains why bitter prior residents post on social media and try to make Sauk Village look bad. If their new place in life was so much better why worry about and complain about a community you left....? You'd think they would be telling everyone about the better choice they made (leaving Sauk Village)....or was it?

We still have eight months and I will do everything possible to make sure Sauk Village is in better shape than it was when I was elected.

This administration will continue to fight crime, work on making Sauk Village a better place to live, making the needed repairs in our infrastructure and recruiting and retaining businesses.

In closing, while we do have eight months I would like to take a moment to thank my wife Linda and children for sticking by my side all these years. Attending village events, doing without me at family events because something was happening in the village and I couldn't attend and waiting up for me after all those late meetings.

Thank you to the residents that didn't agree with me on every decision but still remembered that it's ok to disagree but not be disagreeable.

Thank you and God Bless Sauk Village,
Mayor David A. Hanks

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 8:15 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER SEPTEMBER 20, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:04 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

2. Review an Ordinance Dissolving the Emergency Telephone System Board of the Village of Sauk Village and Authorizing the Village of Sauk Village in a Joint Emergency Telephone System Board created via an Intergovernmental Agreement for the purpose of Transitioning Village Emergency Dispatch Services to the Village of Calumet Park (ETSB Dissolve)

CalComm Representatives present: Mark Davis- Executive Director, Howard Fisher- Deputy Director and Gerard Corrigan- Calumet Park Assistant Chief of Police

Mayor Hanks stated the board requested CalComm representatives to address the board in order to get a better understanding of this ordinance.

Director Fisher referred to Public Act 99-006 that became effective January 2016 that repeals the Wireless Emergency Safety Act for the purpose of consolidating 911 systems in preparation for the statewide conversion to NextGeneration 911. Director Fisher interprets that to mean the state will be creating its own 911 network and everything will have to go through the state. The state plans to take the surcharge money from each municipality. The state law has mandated that all existing 911 boards have to be dissolved by ordinance and a new joint 911 board (JETSB) needs to be created by ordinance. Each community will need to create their own ordinance to dissolve the ETSB. Individual municipalities will no longer receive the surcharge funds; the state will now receive and distribute all surcharge funds at their discretion.

Gerard Corrigan explained that individual 911 ETSB's traditionally received \$.55 per landline to supplement their General Funds to operate their 911. The surplus was increased to \$.87 per month from every phone line-land line, VOIP, cable phone, traditional lines and cell phone. All surcharge money is now going to the state to be used to create 911 systems in counties that do not currently have 911. The state took over the funds from the Illinois Commerce Commission (ICC) and turned this over to the Illinois State Police (ISP) to run the 911 boards. An advanced telephone system capable of supporting next generation 911 phones will be created. CalComm is already set in place for NextGeneration 911 so there will be no additional expense for the advanced system. There is a requirement that any community with less than 25,000 population would have to combine into a community with a joint board with the required population. This has zero effect on the contract with 911 for dispatching. The dispatch center and the JETSB are completely separate.

The state will redistribute the surcharge how they see fit. The state had the authority to pass this law and to mandate all 911 boards to comply by submitting a plan for approval. If no plan is submitted the state will not give the board any money.

The individual 911 boards will dissolve and combine to create a joint ETSB which will include Sauk Village, Calumet Park and Midlothian (Midlothian recently joined CalComm). The Joint ESTB (JETSB) will consist of representatives from each municipality. The JETSB will create new bylaws that match the state requirements. Members of the JETSB are appointed by the mayor of each community according to state statutes and will serve

on a volunteer basis. If money is allocated in the future the JETSB will determine how the funds will be used with the communities.

The state is demanding that old boards are dissolved and the joint board is created- both by ordinance. The state will not allow any board to continue operating without complying with the mandate. The state wants all 911 boards included on the NextGeneration system.

The amount of surcharge on the phones for each municipality is recorded. The municipalities will probably not see a dime of the surcharge money for at least ten years. The surcharge money will be used to fund the creation of 911 centers where there is no existing center. The surcharge money will eventually come to the municipalities through the JETSB to be distributed. The amount of the surcharge money is minimal (approximately \$8,000.00 for the Village of Calumet Park.) Funding comes from the General Fund. Additional discussion was held for clarification purposes.

Surcharge funds currently held by the municipality will not go to the state.

The state can and will transfer all communities that do not comply with the law to whatever community they see fit.

The municipality must submit a plan for the state's approval. The deadline for plans was July 1, 2016.

CalComm requested a waiver for more time. Other communities are also requesting waivers for more time but waivers will not be accepted for reasons of lack of population or funds.

Governor Rauner is pushing consolidation of small dispatch centers.

There are no fees involved with creating a JETSB.

The JETSB ordinance to create the bylaws cannot begin until after the state approves the plan

Trustee Burgess stated the board has other concerns to address with CalComm. The Special Meeting agenda is pertaining to the ordinance to dissolve the ETSB only.

Village Administrator Fairman will arrange a future meeting with CalComm.

Director Fisher asked if the board if there questions have been answered.

3. Motion to Approve an Ordinance Dissolving the Emergency Telephone System Board of the Village of Sauk Village and Authorizing the Village of Sauk Village in a Joint Emergency Telephone System Board created via an Intergovernmental Agreement for the purpose of Transitioning Village Emergency Dispatch Services to the Village of Calumet Park (ETSB Dissolve)

Mayor Hanks asked for a motion to approve the ordinance. The motion was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones, Tates

Tie Breaker- Mayor Hanks – Aye

Motion carried

4. All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment. Each speaker will be allowed one opportunity to speak on agenda items only.

Bernice Brewer asked for clarification on population, location and the surcharge money.

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 6:51 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER SEPTEMBER 27, 2016.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

2. PUBLIC COMMENT-None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen (Report read by Trustee Myers)

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 28 calls. The fire department responded to 2 Ambulance Assists, 1 Attempted Suicide, 10 Automatic Fire Alarms, 3 Lift Assists, 1 Mutual Aid, 1 Smell of Smoke, 1 Stove Fire, 1 Structure Fire and 8 Vehicle Accidents (10-50).

B. Police Department-Police Chief Kowalski

Police Service Case Summary: During the period of **09/13/2016** thru **09/26/2016** the Sauk Village Police Department had a total of **24** arrests.

CalCom Report: For a period between **09/13/2016** and **09/26/2016** the police department received **488** calls for service.

Cases of Note: On **9/16/2016** Officers were called to 21800 block of Jeffery and were met by the victim who stated her ex-boyfriend came to her house looking for money. An argument ensued and the offender hit the victim and her sister. After the incident the offender left the area. The victim came to the police department and received a complaint summons packet to obtain a warrant for the offender. The Detectives were able to locate the offender and arrested him on the charges. This case is now pending in court

On **9/17/2016** Officers were called to the 1800 block of 224th St. for a domestic dispute. Upon arrival the victim told the officers that their brother got into an altercation with their grandmother and a sister. The grandmother told the victim and the offender to leave the house. Once outside the fight continued with the offender leaving the scene. The offender expressed she wanted to file charges on her brother a complaint summons package was completed to obtain a warrant for the offender. The Detective were also able to locate and arrest the offender on this matter.

On **9/21/2016** Officers were called to the McDonalds parking lot on Sauk Trail for a suspicious vehicle parked in the lot. When the Officers arrived they found a male subject passed out in the driver's side of the vehicle. The Officers were able to arouse the individual who exited the car. As the driver opened the side door, the responding Officer observed a small clear plastic bag containing a brown powdery substance next to drivers left leg on the floor of the vehicle. When the driver exited the vehicle, another small clear plastic bag containing a brown powdery substance was located on the driver seat where the driver was sitting. The driver was then placed in custody without incident and placed in a squad car. Upon searching the vehicle, seven (7) additional small clear plastic bag containing a brown powdery substance were located in the driver door arm rest/pull handle. The Officers conducted a field drug test and found the substance to be heroin. The driver was arrested and charged with possession of a controlled substance.

Training: In an ongoing effort to improve the communication and relationship between law enforcement and the community, the FBI Chicago Division is partnering with Chicago State University (CSU) to host a law enforcement and community engagement symposium which I will be attending tomorrow, Wednesday (9/28). The symposium will provide a forum for open dialog to discuss the decay of law enforcement trust and legitimacy, stemming from legal, social, and policy issues associated with race relations and use of force incidents in minority communities. The symposium will be structured within the framework of President Obama's 21st Century Policing model, utilizing findings and recommendations of the report to facilitate an organized approach to discuss options, suggestions, and ongoing law enforcement initiatives to build community trust, while reducing crime and mitigating excessive force incidents.

Environment: Mike Eiermann, Sauk Village Public Works replaced the old asbestos tiles in the police station and did a magnificent job. The new tiles certainly brightened up the station. The next step in the process is to remove the mold. The mold remediation specialists will be removing the mold tomorrow. Public Works will come to clean up after the mold remediation. The old Sergeant's list expired in May. The Police and Fire Commission will be working on a new list for the Sergeant's exam.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

1. Appointment of Community Service Liaison- (Tabled)

Mayor Hanks is tabling the appointment of the Community Service Liaison. He is unable to get anyone to volunteer for this position after reading the requirements provided and due to the amount of time that is required.

Mayor Hanks reported on the passing of Pastor Tim Koster. Pastor Tim of Emmanuel Christian Church was very involved in Sauk Village with events like the food outreach, alcoholics anonymous and clothing ministry. Visitation is this Friday from 4-8pm and the New Life Celebration is Saturday, October 1st at 2pm; both will be held at Emmanuel Christian Reformed Church. Please keep the family and the church in your prayers.

Mayor Hanks reported on the sessions, vendors and networking at the IML Conference. On the agenda tonight is a resolution to approve repairs to Mark Collins Drive and down Winpak Way Cul De Sac in the Logistic Center using remaining funds from the old Jesse Jackson, Jr. grant that has been held up by the state. The village has been working with the state since 2014 and they have agreed to release most of the funds to complete this project. The IDOT (Illinois Department of Transportation) project will not involve going to all the way to Cottage Grove Avenue due to the cost exceeding \$1 million dollars because of wetlands and detention ponds that would require bridges.

Road repairs this year include over \$300,000.00 for Winpak Way thanks to TIF Engineers Baxter and Woodman and with board approval, Federal funds for 223rd Street \$600,000.00 thanks to Robinson Engineering – one and half miles of road -Cornell down to 223rd Street, \$200,000.00 CDBG funding for multiple streets in Sauk Village- Clyde Avenue, Peachtree, 216th Court, 224th Street, 224th Place and 226th Place. Thanks to Robinson Engineering for their help the CDBG project. The engineering work and road markings will begin this year with the construction set to begin in 2017 due to the funds coming so late in the year. Over 1 million dollars of road work in one year thanks to the help of our engineers and staff.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported the Sauk Talk is on the back table. The Sauk Talk contains election news regarding the April 2017 Consolidated Election- Mayor –vote for (1), Village Clerk – vote for (1) and Village Trustee – vote for (3). Interested candidates can get the 2017 Candidates Guide from the Illinois State Board of Elections website www.elections.il.gov. Republic Services will be dropping off a blue recycling tote to every home that receives garbage pickup. This is a free service from Republic Services. You can refuse the tote by calling Republic to pick it up. The pickup calendar and a list of what can and cannot be recycled will be attached to the bin. Senior citizens can apply at Republic for a \$1.00 per month discount on their garbage bill. Anyone who has this discount through Skyline Disposal must reapply. Call Village Clerk Williams for additional information.

Village Clerk Williams reported there is a problem with not monitoring the closing of the Village Hall. The Veteran's Dinner is scheduled for November 9th (Clerk's note-the date was changed to November 17th). The 4th Annual Resource and Job Fair is scheduled for November 10th. A College Fair will be added this year. The trip to Horseshoe Casino is scheduled for Friday, November 11th from 12:00 pm-6:30pm.

Carols, Cocoa and more is scheduled for December 15th. This will include food baskets and toy giveaway. These programs build every year. We appreciate the contributions from our businesses and residents. Boxes will be in the hallway to collect food and toys for this program.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr. –Absent- Mayor Hanks reported Village Administrator Fairman attended the IML Conference and is currently attending the National League of Cities convention. A report of both conventions and departmental information will be provided upon his return. The URC reported crime statistics show a 30% decrease for January – August for the same period one year ago thanks to Chief Kowalski and the Sauk Village Police Department. The Housing Commission has completed a master map of vacant homes and is working on ownership reporting of those homes.

FINANCE DIRECTOR REPORT- Prepared by Mohan Rao- reported by Mayor Hanks
Sauk Village has received \$6,810.00 under the DCEO grant to continue to repair fire hydrants. Sauk Village also received \$102,500.00 toward the Arrowhead Park improvements and \$320,000.00 through IDNR. The Collectors Reports for July and August will be completed soon. The 2013 and 2014 MFT audit information will be received soon.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Highlights of the report were read by Mayor Hanks

The entire report prepared by Rose Langston is included below:

Medicare Part D Open Enrollment – October 15 – December 7 each year.

Tips to Avoid Insurance Marketing Scams Medicare beneficiaries have many choices to make about their Medicare coverage. While most insurance agents are honest, some dishonest agents may take advantage of the large number of choices and enroll people into plans that are not good for them. Medicare has marketing rules to prevent this. If an agent breaks one or more of these marketing rules, it should be reported.

Here are some of Medicare's rules to prevent dishonest insurance sales:

Insurance Agents selling Medicare Part D, Medicare Supplement, or Medicare Advantage plans may NOT:

- Enroll you in a plan without your permission.
- Lie to you to get you to enroll in a plan, or tell you that a plan is “free.”
- Sign you up for a plan over the phone unless you call them.
- “Cold” call, use door-to-door marketing, or market plans using any other form of unsolicited contact. Insurance agents may contact you about your current plan if you are enrolled in a plan with their company; they may contact you for a disenrollment survey if you leave the plan; and they may contact you if you have given them permission to contact you. (Note: signing up for information at an event or returning a postcard counts as “permission.”) With your permission, an agent may schedule a time to meet with you in your home, but s/he may not come unannounced.
- Market or sell insurance plans at an “educational” event. If a community event is labeled as “educational,” an insurance agent is not allowed to sell plans at that event.
- Provide or pay for meals. Insurance agents are allowed to provide drinks and small snacks while marketing their plans, but they are NOT allowed to provide enough food to be a meal or pay for a meal, such as at a restaurant.
- Market plans in health care settings. Insurance agents may not sell plans in waiting rooms or exam rooms, at pharmacy counters, or in other health care settings. They also may not approach people in parking lots or hallways to try to sell plans. They may set up tables in common areas, such as a cafeteria or conference room.
- Offer gifts worth more than \$15. Insurance agents are allowed to use small gifts, worth less than \$15, to market their plans. However, they must offer those gifts to anyone who is interested. Gifts may NOT be given as a reward for enrollment in a plan.

The Illinois SMP (Senior Medicare Patrol) Program educates consumers about health care fraud, waste and abuse.

If you have questions about a claim on your Medicare Summary Notice or Explanation of Benefits, call the Illinois SMP program at (800)699-9043. Information about the Illinois SMP program is also available on www.illinoissmp.org.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported Trunk or Treat is scheduled for Saturday, October 29th from 1-3 pm. Emergency Services will be notified asking for their assistance. The costume parade will begin at 12:30pm at Rickover Junior High. The Community Center will be used for Plan B for the Trunk or Treat. Prizes will be awarded for best costume; no prizes for pets this year.

C. Public Works Committee- Trustee Burgess

Trustee Burgess stated Director Weller did not provide a report. Trustee Burgess did ask Director Weller to provide a list prioritizing the needs of the department. Trustee Burgess reported on the sessions, vendors and networking at the IML Conference. Trustee Burgess asked Public Works to repair a slide at Clyde Park. Patch work is ongoing. The next Public Works Committee meeting is scheduled for the second Wednesday in October at 7pm in the Village Hall.

D. Housing and Intergovernmental Committee- Trustee Tates

Housing Committee-Trustee Tates stated the committee is working to develop a second workshop for those trying to buy a home including financial assistance.

The Intergovernmental Committee is also trying to establish relationships with other communities to review and possibly adopt what programs worked in their communities.

Trustee Tates reported on the sessions and networking at the IML Conference.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers requested the Vicious Dog Ordinance and another item relating to the Fire Prevention Code dealing with false alarms. Discussion was held on the damaged slide at Clyde Park. Trustee Burgess is suggesting the slide be removed.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House reported the Neighborhood Watch Committee will meet on the second Monday of October in the Fire Station at 7pm. The rest of the year the committee will be focusing on gridding and getting a block club captain on every block in the village. There are approximately 86 blocks in the village and over 42 block club captains. The block club captains are working actively to identify vacant homes and calling police to report suspicious behavior.

Trustee Washington-House reported on the sessions, vendors and networking at the IML Conference.

Trustee Jones requested an analysis for Neighborhood Watch activities. Trustee Washington-House stated no documented analysis exists.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig stated the Budget and Finance Committee met and would like to present information on the Civic System, aging report and the first quarter of the budget at next week's Committee meeting.

Trustee Williams-Baig asked the Owens Group to look for programs or a retreat to help bring cohesiveness and help the board work more effectively together. Trustee Williams-Baig will follow up with the Owens Group.

No questions were received on the Accounts Payable as of 4:30 pm today. In response to a question last week- the amount kept in Petty Cash is \$1,000.00 and replenished after reimbursement for expenses that do not exceed over \$100.00 at a time except in the case of an emergency or unforeseen circumstances. Expenses over \$100.00 will be paid out during the regular cycle.

Trustee Williams-Baig reported on the vendors and networking at the IML Conference.

Trustee Burgess spoke with Director Rao today regarding an invoice for Republic Services and Neighborhood

Watch expenses. Questions can also be asked at the Budget and Finance Committee meeting which is open to everyone for comment and questions. Trustee Williams-Baig will follow up with Director Rao on the Republic invoice and Neighborhood Watch Expenses.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- September 14, 2016- September 27, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers. Discussion was held on the Republic Services invoice and balance due.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones and Tate

Tie breaker – Mayor Hanks -Aye

Motion Carried

B. Motion to Approve Motion to Approve BLR 05323rl -04-00024-00-FP/ Logisticenter Drive/ C-91-070-05 Agreement

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Myers. Discussion was held on the details of the agreement that were discussed at last week's Committee meeting and traffic matters relating to the construction. The agreement states the cost of the resurfacing will be paid by the State- \$305,193.00 and the remainder paid by the use of TIF Funds. It is possible we could lose this money if this agreement is not approved.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess and Tate

Motion Carried

C. Motion to Approve Committee Meeting minutes- September 6, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House and Williams-Baig

Nays: Trustee Burgess, Jones and Tate

Tie Breaker- Mayor Hanks-Aye

Motion Carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams-Baig commented the Village Clerk and others met with Municode at the IML and asked when the information will be presented to the board. Village Clerk Williams stated the information will be presented at the next Committee Meeting.

Trustee Myers stated the next Ordinance Review Sub-Committee Meeting is scheduled for Friday, September 30th at 7pm in the Village Hall.

Trustee Tate requested the approval of the document referring to the activities planned by the Joint Intergovernmental Relations Committee. Trustee Tate commented on discussions held at the IML Conference. Trustee Jones stated he does not fill out a pay sheet for his Parks and Recreation Committee and commented on issues between him and his co-chair. Trustee Jones asked to have his co-chair removed from the committee.

Trustee Washington-House commented on issues within the Parks and Recreation Committee.

Trustee Burgess announced the Veteran's Celebration will take place on November 11th at 11 am. Trustee Burgess commented on the disagreements between board members.

Mayor Hanks stated he reviewed the draft of the Community Service Program with Marva Campbell-Pruitt. The document states the Mayor is asked to appoint someone with the approval and consent of the village board. Mayor Hanks stated he has asked individuals to take on the duties that are spelled out in the program. So far no one is willing to volunteer for this position. Elected officials have offered to take on the responsibility but it was made clear that the Partnership Committee does not want elected officials to serve as the liaison. Mayor Hanks stated the program does not require board approval but the appointment of the liaison does require approval. Mayor Hanks stated he will not ask either trustee to resign from the Parks and Recreation Committee. If the chair and co-chair cannot work together and put the differences aside for the children of the community then he expects both to resign.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams-Baig and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:26 pm.

Mayor David Hanks

Village Clerk Debra L. Williams