

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 12, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

Moved up on the agenda.

C. An Ordinance Supporting, Approving of and Consenting to an Application by Saibu Pathiyil for a Renewal of the Class 8 Designation for Dunkin Donuts Development pursuant to the Cook County Real Property Assessment Classification Ordinance, as Amended

Mayor Hanks asked for a motion to approve an Ordinance Supporting, Approving of and Consenting to an Application by Saibu Pathiyil for a Renewal of the Class 8 Designation for Dunkin Donuts Development pursuant to the Cook County Real Property Assessment Classification Ordinance, as Amended

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tate

Motion carried

D. An Ordinance Supporting, Approving of and Consenting to an Application by Winpak Portion Packaging, Inc. for a Class 8 Designation for Winpak Expansion Development Pursuant to the Cook and Will Counties Real Property Assessment Classification Ordinance, as Amended

Mayor Hanks asked for a motion to approve an Ordinance Supporting, Approving of and Consenting to an Application by Winpak Portion Packaging, Inc. for a Class 8 Designation for Winpak Expansion Development Pursuant to the Cook and Will Counties Real Property Assessment Classification Ordinance, as Amended.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

2. PUBLIC COMMENT-None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Mayor Hanks read the following statement:

As it has been widely reported, the Village Treasurer was arrested last week by the Steger Police Department for possession of a controlled substance. After receiving this information, I directed the Village Administrator to take a number of steps to ensure the safety of Village funds.

First, I directed the Village Administrator to place the Village Treasurer on paid leave pending further information on his arrest. Secondly, I directed the Treasurer have no access to the Village Hall and to change the locks to the Treasurer's office. Thirdly, I asked staff to contact all financial institutions that the Treasurer had signature cards and/or access to accounts with, and to put a freeze on the Treasurer's signature authority on those accounts and access to those accounts. Fourth, I directed Village staff do a cursory review of village funds to determine if there had been any misappropriation of Village funds by the Treasurer.

As of right now we are not aware of any Village funds that have been misappropriated by the Treasurer. We are continuing our investigation and will let you know if we find any Village funds have been misappropriated. Staff also reviewed some of the Police Pension fund financial records. This review revealed possible misappropriation of Pension Board funds by the Treasurer. Upon learning this we contacted a number of investigative agencies, including the US Attorney's office, the FDIC, the FBI and Cook County State's Attorney's Office. This matter is now being investigated by the FBI.

As you know, the Police Pension Fund is a separate entity from the Village of Sauk Village. The Pension Fund has its own Board members, attorneys, accountants and financial advisors, who are responsible for the safe keeping of money held by the Pension Fund. On January 11, 2016, the Police Pension Board held a special meeting to go over the issues the Village uncovered.

I want to ensure the public that we are thoroughly investigating this matter and fully cooperating with the FBI. Again, no Village funds have been found to be missing or misappropriated. Because this is an open and ongoing investigation we have been instructed not to discuss this matter further. The investigative agencies will advise us what they have found and what action will be taken.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported Sopko Insurance will be holding open enrollment for Obamacare from 4-7 pm at the Village Hall. Enroll by January 15th for February 1st coverage. Walgreens will also be attending to provide free flu shots. Carols, Cocoa and More was a huge success thanks to the volunteers and donations. Donations continued coming in even after the event was over. The original count of food baskets was increased to 60 and every child left with a toy. Names and phone numbers were taken from those who did not receive a food basket. Those residents received their bags before Christmas. One hundred food baskets were given out in total. The plan is to double that next year. The event was phenomenal and could not have taken place without the support from the residents, community and business partners particularly the volunteers. Village Clerk and Trustee Williams thanked Trustee Myers and Trustee Washington for their help with the event.

Trustee Williams stated that all leftover toys were donated to Toys for Tots.

C. Village Attorney - Odelson & Sterk, LTD- Mike McGrath

Village Attorney McGrath stated in lieu of an executive session a summary of the charges made to Levels Sports Bar by the Liquor Commission will be distributed to the board. Level Sports Bar surrendered all of their licenses with the village and agreed not to apply for licenses again.

D. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik is in the process of closing out last year's MFT road resurfacing program and will be planning this year's program in the coming weeks. The process of closing out last year's MFT road maintenance program has begun. The typical formwork for this year's maintenance program is prepared and ready for approval at the next regular Board meeting.

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator provided the following report:

UCR-Uniform Crime Reporting Statistics (Update)

- A review of Sauk Village crime from 2012 through 2014 showed that Sauk Village was among the highest crime rated communities in Illinois. That information was sourced by the UCR report(s) submitted to Illinois State Police (ISP) by the Sauk Village Police Department during the above mentioned years.
- The UCR has eight major crime categories: Murder, Rape, Robbery, Aggravated Assault, Theft, Motor Vehicle Theft and Arson. These categories and their sub categories have been historically entered into the "New World Case Reporting System (NWCERS) *{Currently they are now entered into the "Capers Case Reporting System"}* At year-end a computer UCR report is generated for reporting purposes to ISP. That report determines Sauk Village's crime information and its' crime ranking in Illinois.
- Chief Kowalski reviewed the 2014 NWCERS year-end report and found that it differed from the UCR report that was submitted to ISP earlier last year. The UCR report that was sent to ISP showed that overall crime in Sauk Village was 38% higher than what the year-end NWCERS reported. An adjusted UCR report for 2014 was filed with the ISP based on the information collected by NWCERS in 2014 *{ISP only allows only one year to be adjusted}*.
- Crime reporting can be influenced in several ways; by mis-categorizing a crime on initial entry or by over or under reporting the UCR figures that are reported to the ISP.
- For the first 8 months of 2015 prior to Chief Kowalski's arrival major UCR crime reports averaged 22.9 crimes per month *(it should be noted that NWCERS was not always operational during that period and that reporting was tabulated, at times, manually)}*. For the four months after Chief Kowalski's arrival major UCR crime averaged 10 crimes per month.
- Total major UCR crime for the years 2012 through 2014 (non-adjusted) averaged per month; 58.4, 53.1, 46.2 respectively. Total major UCR crime for the years 2014 (adjusted) through 2015 averaged per month; 28.6 and 18.6 respectively.

Why is UCR reporting important to Sauk Village?

- Commerce and the public view UCR information as factual. Opinions are formulated about the Village as to its strength and weaknesses.
- Past crime reporting, real or contrived, has labeled Sauk Village as anything but an average community with average crime.
- The corrected UCR findings for 2014 and the UCR figures for 2015 should remove Sauk Village from the list of Illinois worst crime communities.
- The 2014 (adjusted) and 2015 UCR ISP reports will begin to demonstrate that Sauk Village is a community to live and raise a family and afford the Village an opportunity to be competitive with its neighbors on a business basis.

Update on Blueprint Partners Project-BPP / Vacant Housing / Contract Components

- Staff has combined four independent vacant housing lists into one master list. Former lists varied from as high 707 vacant houses to under 400 vacant homes.

- Our new master list, to date, shows 462 vacant homes* in two categories:

Vacant - 374 houses

Vacant/Occupied-88 houses

Staff is placing green "Vacant" stickers on identified vacant housing (in accordance with the Village's agreement with Cook County). The community is responding positively and is informing staff of occurrences at housing units where the stickers were placed. Some property owners who have been stickered are now establishing water accounts and obtaining occupancy permits. When squatters are identified the information turned over to SVPD. The master list will ultimately identify vacant property that is in arrears to the Village and in time, will identify other pertinent information that can be used to expedite water and other public work services as well as identify crime patterns that relate to vacant property.

- However, needed legislation that has been submitted to the Board to assist staff in their efforts to control related vacancy issues has not yet been brought up for consideration. It is staff's position that this legislation should be moved forward as soon as possible.
- Staff is also in the process of reviewing Village contracts to ascertain if the Village is receiving acceptable services from its vendors. Scavenger and Towing contracts will top the list.
- Within the next several months the Housing Commission will be in the process of removing six (6) additional vacant residential units. Thanks to Housing Commissioner Holcomb and Director Jasinski for their assistance in recovering thousands of dollars of past due water revenue.

**NOTE: For the purposes of this report vacant demolitions that will be occurring in the next several months are not factored.*

It has been found that some individuals that were filing reports in the past were not properly trained.

It was further stated that green stickers are placed on the doors of homes that show people living in them with no occupancy inspections or water service established.

Cook County Orr's office is also investigating voter issues with relation to vacant houses.

Trustee Tates inquired if permits were needed for the restaurant renovation. Mayor Hanks stated he met with Mr. Panos. Some work that is being done by the owners does not require permits. The Code Department will investigate.

Additional discussion was held on crime prevention and reporting. An anonymous phone number and email will be set up in the future to report crime.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks stated the Beautification Committee will meet January 20th at 10 am at the Village Hall.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the next Open Gym is scheduled for February 20th from 11am – 3pm. More details to follow.

C. Public Works Committee- Trustee Burgess

Trustees Burgess reported the committee is waiting to review the ordinance that refers to water billing for the residents before passing it on to the board by the end of the month.

The next Public Works Committee meeting is scheduled for 7pm Wednesday, January 13th at the Village Hall. Trustee Burgess stated help to appeal property taxes is ongoing at Bloom Township located at 425 S. Halsted in Chicago Heights. The next step is to file the appeal in Markham. Trustee Tates suggested making a copy before filing the paperwork in Markham.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee is working on bringing current information for people interested in purchasing a home.

The Intergovernmental Relations Committee is reaching out to other communities to see what programs Sauk Village could benefit from including the middle age group. Trustee Tates is researching a program to provide meals to residents. Donations and volunteers would be needed.

Ordinance Review Committee- Trustee Myers

Trustee Myers stated the next Ordinance Review Committee meeting is scheduled for Thursday, January 14th at 7pm in the Village Hall. Several ordinances have been turned over to the attorneys for review.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported two thirds of the businesses in Sauk Village participated in the recent seminar hosted by the Neighborhood Watch Committee. Churches and school districts also participated. Light refreshments were served. Trustee Washington thanked co-chair Trustee Myers, Chief Kowalski, Mayor Hanks and Village Clerk Williams for attending. A second meeting is planned for the month of May. Play rehearsals have begun. There is a guest celebrity. Rehearsals are from 11:00 am– 1:00 pm every Saturday. The Neighborhood Watch Committee is working on Light up the Neighborhood campaign. Trustee Washington spoke with Steve Duckett regarding the lights at Fairway. The green tags on the vacant houses have made it easy for the Neighborhood Watch block captains identify vacant homes.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Budget and Finance Committee meeting was cancelled at the beginning of the month due to illness. Trustee Williams reported on the success of the Shop with a Cop program and thanked the Sauk Village Police Association and Sergeant Sailsbery for their donations and the Community Outreach Partnership for fundraising for the event. Shop with a Cop has not been done in over 6 years. Sergeant Sailsbery asked Trustee Williams and Officer Josh Morris to take on the event. Trustee Williams thanked Strassburg School Social Worker Ms. Woodley for choosing the students for the event and arranging transportation, volunteers Jackie Glaze, Pat Couch, Linda Todd, Carol Marnell, Village Clerk Debbie Williams, Chief Kowalski, Sergeant Sailsbery and Sauk Village Police Officers Morris, White and Brown and the Public Relations committee. Volunteers helped the kids shop and set up the pizza for lunch. A huge than you to Steger Kmart for being so patient with the kids and providing our students with their own register, store manager and the employee discount. Due to the generous donations, each student received a \$60.00 gift card to shop. Trustee Williams thanked everyone who helped to make this such a successful event and looks forward to doing this again next year.

Trustee Tate spoke on budget concerns present at the 8th month of the budget and the aging report. Trustee Williams stated many of these items were scheduled to be discussed at the next Budget and Finance Committee meeting.

Trustee Burgess asked for clarification on who can authorize immediate checks. Trustee Williams stated it depends on the amount and the purpose. The Mayor, Village Administrator and the Budget and Finance Committee Chair are among the three people that can authorize immediate checks. Two out of the three must give consensus and the board should be notified per policy. Additional discussion was held on the policy.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the Fire Department responded to 32 calls.

The fire department responded to 5 vehicle accidents, 2 fire alarms, 15 medical assist, 3 CO alarms, 3 gas leaks, 1 vehicle fire, 1 assist other agency, 1 smell of smoke and 1 lock out. Chief Stoffregen reported the check from the interest free loan to pay for the new fire truck, in the amount of \$350,000.00, was received on January 11th. Chief Stoffregen asked for a consensus from the Mayor and Board of Trustees to direct Finance Director Rao to issue a check to the vendor in the amount of \$350,000.00 to begin the purchase process. The check received from the loan was paid to the Village of Sauk Village. Trustees Burgess, Jones, Myers, Washington and Williams agreed to instruct Finance Director Rao to issue the check. Trustee Jones did not agree with the majority of the board. Village Attorney McGrath stated a consensus was not needed because the purchase of the fire truck was approved previously. The payment will be included on the next Accounts Payable.

B. Police Department-Police Chief Kowalski

Police Service Case Summary: During the period of 12/09/2015 thru 01/11/2016 the Sauk Village Police Department had a total of 28 arrests. Of the arrests reported 7 were felony arrests and 21 were misdemeanor arrests.

Cases of Note: On 12/16/2015, the police received a call of a shot fired in the vicinity of 22400 block Strassburg. A male subject went up to a house and knocked on the door to get the owner. When the owner answered the door, 2 other subjects approached. The owner became suspicious and began to close the door at which time one of the subjects fired off a round which ended up hitting the wife. The subjects fled on foot from the area. The wife was taken to the hospital for treatment.

On 12/29/2015, the Police received a call of an armed robbery at the Family Dollar store. The suspects wore masks and stole an unknown amount of cash. The subjects fled from the area in an unknown direction. This is an ongoing investigation and additional information should not be disseminated.

On 01/04/2016, the Police Department received a call of a shooting victim in the 21700 block of Jeffery. One shot was fired at the Juvenile victim who received a graze wound. Witnesses said they saw a blue minivan flee the area west on 217th street. No further information. The victim was transported to the hospital with the non-life threatening wound.

On 01/08/2016, the Police Department received a call from Rickover School that an individual known to them made a threat that was very serious in nature. The individual implied they were coming to the school and going to cause great bodily harm "as happened to schools in the past". This information was provided to the police who proceeded to the subject's home and placed the subject under arrest.

Case Note: Levels Bar Owner forfeited their liquor license. Although the administrative aspect of this matter is closed the criminal investigation is pending.

CalCom Report: For a period between 12/09/2015 and 01/11/2016 the police department received 1146 calls for service.

Housing Commission: The Police Department remains committed to continue working with the Sauk Village Housing Commission.

New Hire Update: The Police and Fire Commission informed us that the candidate we selected to fill the COPS Grant was successful in all the pre-employment testing. Vlodomyr Skrupskyy started the Chicago Police Academy on Monday, January 11, 2016.

C. Public Works Department- Director Weller

STREET LIGHTS - 375 new heads installed. Truck was down for two weeks for a hydraulic repair, all good...

DAY TO DAY REGULAR OPERATIONS AND EMERGENCIES - All job direction changes, department ordering, special seasonal event prep setup, vender calling, work with all departments and public complaints.

BUILDINGS – Working at village hall on plumbing, toilets, sinks. Replaced light bulbs several rooms. Completed repair work- no boiler. Waiting on parts for community room heat. Waiting for a service call on roof leak might be warranted. Also, waiting for repairs to Fire Department bay heater, and roof leak.

POTHoles/Asphalt – Taking resident calls on potholes. Dropped 2 tons of cold patch miscellaneous locations.

SIGNS – Staff has been out replacing old and damaged signs. Total 32 since 12/1/15. Stop, yield, no parking snowfall and street name.

WATER - Day to day schedules & emergency calls. Repaired 3 small problems at well houses 1&2. 1 small leak well at well 3, replaced regulator on air compressor main station and minor adjustments to clear faults. Waiting on a scheduled upgrade to power lines due to underground faults per Com Ed at well #3. Getting ready to do the south side shut off list.

GARBAGE – Day to day cleanup.

IF YOU SEE ILLEGAL DUMPING PLEASE CALL POLICE, HELP KEEP OUR TOWN CLEAN.

HYDRANT REPAIRS/REPLACEMENT- work will continue as conditions allow.

TREE REMOVALS – Ash trees will be removed on a call in complaint basis and will be evaluated to make safe. Winter tree removals will follow starting in January as conditions allow.

VEHICLES/ EQUIPMENT- Public Works is doing its best to keep all vehicles within the department running safe. We are also trying to help each department in their repairs to keep moving forward.

SANITARY SEWER COMPLAINTS – Residents with sewer complaints should call the Village Hall during regular business hours and the Police Department for after hours calls and non emergencies.

Public Works staff will be called out to check the main sewer lines and will stop at the home to let you know what they found. Residents will have to call a plumber if it is an internal problem. There is a sewer line warranty program available to help pay for this issue.

D. Administrative Services Director- Director Jasinski- Absent- Report read by JW Fairman

Village Administrator Fairman reported the Village Hall will be closed Monday 1-18-16 for Martin Luther King Day. Per the Mayor's request a program noting the accomplishments of Martin Luther King will be scheduled for next year. The participants planned for this year were unavailable.

Court Call for January 2016: Code had 58 Tickets on the court docket- 2 were found Liable- 1 not guilty and 56 were found guilty for failure to appear and fines are double

In regards to the Blue Print Program all the vacant houses have been stickered. There are 89 homes that have people living/squatting in them. We will be having a meeting shortly in regards to the next phase, the plan is to have a letter that the Police Department will deliver to the homes giving them a certain amount of time to contact the Police Department and complete what they need to do so they can legally live in the home. Failure to do so will result in tickets and all properties that fail to comply will be turned over to Public Works for verification of water, if water cannot be turned off they will do whatever they need to get the water off.

We roughly had about 13 water service accounts established from the vacant list that have complied, there were several homes that are in the process of receiving back bills from the last reading on record and will be receiving back bills that will be high depending on the usage plus garbage service, sewer charges and taxes. Payment plans are available.

We are in the process of sending the garbage company the vacant list to stop the Village for being charged for garbage service on those houses that should not be provided services. Estimated savings would be \$97,083 per year. Turn offs to the garbage company on an as needed basis. Currently we have 483 vacant homes -garbage bills are \$33.50 six times a year which equals = \$201.00 dollars a year per household - times 483 = \$97,083.00 savings.

E. Finance Director-Director Rao

Director Rao reported -

- Sauk Village Finance Department has filed DECO Quarterly report ending 11/30/2015-B Boxes and Fire Hydrants grant. No money has been received from the state but reporting must continue.
- Will be filing the ICE grant final report for \$35,000/- grant soon
- Wrapping up the audited financial report for the year 04/30/2015.
- The Finance Department is working with the Village Administrator to save some postage-cost cutting measures-by eliminating the mailing of water shut-off notices by including shut-off date in the regular water bills. No more shut-off notices will be issued. This will result in approximately \$900.00 per month savings.
- The Finance Department is working with many banks that provide more services than we currently receive with First Midwest.

Trustee Burgess asked who approved moving money from the CN account and how much is owed to the Water Fund and when it will get paid back. Finance Director Rao reported an email was sent to the board regarding the CN account requesting \$200,000.00 – only \$100,000.00 was borrowed and will be paid back with tax money. Three trustees approved the transfer. There is a paper trail. The audit is done and under review and last minute follow up is being conducted. The board will receive a copy of the audit and auditor's notes upon completion. The village owes \$900,000.00 to the Water Fund. Mayor Hanks stated borrowing this time of year is not unusual. It is allowable

to borrow money from the Water Fund according to State Statute. All money borrowed from the Water Fund has been paid back every year when tax revenue comes in.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 2 weeks, ESDA has responded to 14 calls.

The ESDA department responded to 1 fire alarm, 4 vehicle accidents, 2 smell of gas, 1 CO investigations, 3 school patrol, 1 child hit by a motor bike, 1 structure fire, and 1 unfound car fire.

G. Human Relations Commission- Commissioner Williams

Commissioner Williams reported the Human Relations Commission is now full. Some members need to be sworn in.

H. Housing Commission- Commissioner Holcomb- No report

I. Senior Committee- Chairperson Rose Langston

The Senior Committee's Sauk Village Open Senior Activity is now every Friday from 12:30- 3:30 pm with Frank Williams and Steve Shymkus coordinating the event. A variety of games are available; however, seniors may bring their own games if desired. Many village seniors are addicted to the 'Rummikub' game. It has created quite a challenge for the seniors and there is plenty of room for more challengers. An Open House for Sauk Village seniors will be held on Friday, January 29th. Beverly Sterrett continues the Silver Sneakers fitness classes (10:00 & 11:15 a.m.) every Tuesday and welcomes more participants. The Ceramics Group has opening for all seniors, they meet from 8:00 a.m. until 12:30 p.m. on Wednesdays. Our paperback book program continues to thrive, with many participants. Thank you again Nancy Baker for your continuous donations. The monthly movie co-sponsored with McConathy Library is held on the second Monday at the library at 12:30 pm. Blood pressure screening precedes the movie. Light refreshments are served, compliments of the library.

The Bloom Township Senior Community Luncheon is January 13, 2016 at Glenwoodie Golf Club. The theme 'Dresses and Suits,' dancing in the New Year. Advanced ticket required, doors open at 11:30 a.m. Tickets for 'I'm Getting Fat Tuesday' event on Tuesday, February 9th will be sold at the luncheon. For appointment and/or additional information, call 708-754-9400 ext. 244. Senior Wheels provides affordable transportation within the township and a few medical facilities out of township. Call 708-754-8200 a day or two in advance to make arrangements. The Senior Exemption or freeze application for 2015 must be completed in order to receive the exemption later this year. Seniors who turned 65 years of age may secure an application from the Bloom Township assessor's office. The Golden Agers at Jones Memorial Community Center will meet on Wednesday, January 20th. Social hour is at 10:30 a.m. meeting and lunch served at 11:30 a.m. The annual dues are \$5.00 and cost for lunch is \$5.00. For reservation, call 708-757-5395. Leisure Timers will not meet this month. The Sunshiner's will be nominating and electing 2016 officers at their next meeting February 1st. SV Blue Grass continuous to meet every Sunday from 6-10 p.m.

The next committee meeting will be Thursday, January 14th at 7 pm.

6. Consent Agenda

A. Motion to Approve Committee Meeting Minutes- October 20, 2015

B. Motion to Approve Special Meeting- November 3, 2015

C. Motion to Approve Committee Meeting November 3, 2015

D. Motion to Approve Special Meeting Minutes- November 10, 2015

Mayor Hanks asked if anyone wanted to remove any items from the Consent Agenda.

Trustee Tates asked for clarification if 100% approval of the consent agenda is required. Mayor Hanks stated trustees are asked if they want to remove anything from the consent agenda. If no one responds the vote is taken. Trustee Tates asked that the entire consent agenda be removed.

Mayor Hanks moved the Consent Agenda items to New Business items 7E, 7F, 7G and 7H.

7. New Business- (Items 7A and 7B moved to Items 1C and 1D)

A. An Ordinance Supporting, Approving of and Consenting to an Application by Saibu Pathiyil for a Renewal of the Class 8 Designation for Dunkin Donuts Development pursuant to the Cook County Real Property Assessment Classification Ordinance, as Amended

B. An Ordinance Supporting, Approving of and Consenting to an Application by Winpak Portion Packaging, Inc. for a Class 8 Designation for Winpak Expansion Development Pursuant to the Cook and Will Counties Real Property Assessment Classification Ordinance, as Amended

C. Motion to Approve Regular Board Meeting Minutes – October 27, 2015

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes – October 27, 2015

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Washington, Williams

Nays: Trustee Tates

Abstain: Trustee Myers

Motion carried

D. Motion to Approve all Accounts Payables and Disbursements- December 8, 2015- January 12, 2016 according to Sauk Village policy.

Mayor Hanks asked for a motion to approve all Accounts Payables and Disbursements- December 8, 2015- January 12, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Discussion was held on several of the Accounts Payable details. Trustee Burgess asked that all payments made prior to the Accounts Payable be removed. Further discussion was held on the policy previously approved by the majority of the board. Mayor Hanks asked for roll call on the Accounts Payable as presented that was done according to policy.

On roll call

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Jones and Tates

Present: Trustee Burgess

Motion carried

E. Motion to Approve Committee Meeting Minutes- October 20, 2015

Mayor Hanks asked for a motion to approve Committee Meeting Minutes – October 20, 2015

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Jones, Myers, Washington, Williams

Nays: Trustees Burgess and Tates

Motion carried

F. Motion to Approve Special Meeting- November 3, 2015

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tates

Motion carried

G. Motion to Approve Committee Meeting November 3, 2015

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

H. Motion to Approve Special Meeting Minutes- November 10, 2015

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

8. Motion to Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2016)

The motion to recess was made by Trustee Williams and seconded by Trustee Washington.

On roll call

The majority of the board said "Aye".

Motion carried

The meeting was recessed at 9:12 pm

9. Motion to Reconvene

The motion to reconvene was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

The meeting was reconvened at 10:37 pm.

10. Motion to Approve Settlement Agreement in the matter of Barrett v. Sauk Village, Case No. 14 CV9393 (US District Court for the Northern District of Illinois) in the amount of \$13,000.00

Mayor Hanks asked for a motion to approve a Settlement Agreement in the matter of Barrett v. Sauk Village, Case No. 14 CV9393 (US District Court for the Northern District of Illinois) in the amount of \$13,000.00.

The motion to approve was made by Trustee Myers and seconded by Trustee Jones.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

11. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams asked Finance Director Rao to provide a copy of the Budget and Finance policy to all trustees as a refresher.

Trustee Myers commented on a recent power outage. Warming centers are available at the Police Department, Community Center and Fire Department. Call the Police Department when the need arises. A policy will be created to list the steps to take in the event of an outage.

Trustee Tate commented on the handwritten entries on the Accounts Payable. Trustee Williams stated Finance Director Rao stated previously that is a software problem. The cost of new software is being researched.

Trustee Washington reminded everyone that play rehearsals will take place between now and March on Saturdays between 11:00 am and 1pm. Everyone is welcomed to attend and be a part of the play.

Trustee Burgess reported the next Public Works Committee meeting is scheduled for Wednesday, January 13th at 7pm in the Village Hall.

Mayor Hanks stated there is a task force made up of several communities arranging meetings to discuss the closure of St. James Hospital in Chicago Heights. The Franciscan sisters already filed paperwork on January 8th to begin the process. The plan is to tear down 3/4 of the hospital and the parking lot and moving everything including the emergency room to Olympia Fields. That would mean a trip to the emergency room would be 4 miles farther away.

9. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 10:47 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **JANUARY 12, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:06 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Absent: None

2. An Ordinance Supporting, Approving of and Consenting to an Application by Saibu Pathiyil for a Renewal of the Class 8 Designation for Dunkin Donuts Development pursuant to the Cook County Real Property Assessment Classification Ordinance, as Amended

Kane, McKenna Representative Mary Thompson stated Dunkin Donuts has been successful in Sauk Village. Dunkin Donuts is requesting a 12 year extension of their Class 8 designation which will reduce the property tax rate from 25% to 10% for the first 10 years; 12% in year 11 and 25% at the end of year 12. Dunkin Donuts will return in 10 years to ask for the same extension. The Class 8 renewal is included in tonight's board agenda for approval.

3. An Ordinance Supporting, Approving of and Consenting to an Application by Winpak Portion Packaging, Inc. for a Class 8 Designation for Winpak Expansion Development Pursuant to the Cook and Will Counties Real Property Assessment Classification Ordinance, as Amended

Kane, McKenna Representative Mary Thompson and the Director of Manufacturing and Winpak President Dave Stacey were present to request a Class 8 Designation for the Winpak Expansion Development. The 260,000 square foot building was built a few years ago. This exciting project will include a building that will connect to the original site. The request for a Class 8 designation for Winpak is included in tonight's board agenda for approval. This Class 8 will also last 12 years.

Winpak Representatives stated the original facility, built in March 2012, is fully occupied and currently employs 150 workers. The Sauk Village and Chicago Heights facilities will remain open after the expansion. There is heavy recruitment for local workers- both walk -in and temp to perm. Applications are accepted at the Chicago Heights facility. The new facility will cover approximately 15 plus acres. Mayor Hanks assisted with negotiations with ComEd which included a \$7.5 million dollar investment to buy power. The plan for the \$15 million dollar investment includes building a second spur. Winpak is working on a full incentive package. Mayor Hanks appreciated the opportunity to work with Winpak to make this project a success. All obstacles have been addressed including working with ComEd, engineers and the state.

4. Public Comment-None

All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on topic(s) on the agenda only. Each speaker will be allowed one opportunity to speak.

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 6:25 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL JANUARY 19, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Jones, Myers, Tate, Washington and Williams

Absent: Trustee Burgess

2. BLR 14230 – Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code

3. BLR 05520 – Maintenance Engineering to be Performed by a Consulting Engineer

The resolution to obtain Motor Fuel Tax Funds in the amount of \$150,000.00 for supplies for the Maintenance of Streets and Highways and the Engineering Agreement for Robinson Engineering to perform the work to obtain the MFT funds were reviewed by the board. These items will be included on the next agenda for approval.

4. An Ordinance Amending Section 18-29 (Fee Schedule) to Division 1 (Generally), Article II (Business licenses and Standards) of Chapter 18 (Business and Business Regulations) of the Village Code

Discussion was held on the amendment needed to reflect the increase of the fees charged for health inspections performed by Cook County to \$100.00 per inspection. The entire \$100.00 fee is paid to Cook County. This item will be included on the next agenda for approval.

5. An Ordinance Amending Section 78-218 (Establishment of Service) and Section 78-222 (Reconnection of Service) to Article IV of Chapter 78 of the Village Code

Discussion was held on the increase of the fee to establish service from \$10.00 to \$25.00 and the increase for reconnection of service from \$25.00 to \$50.00. The recommendation to amend this ordinance was sent to the Ordinance Review Committee from the Public Works Committee. This item will be included on the next agenda for approval.

6. An Ordinance Adding Section 2-181 (Minimum Education Requirements) to Division 1 of Article IV of Chapter 2 of the Village Code

The ordinance outlining the guidelines for the minimum education requirements for department heads was requested by the Village Administrator. There is currently not an ordinance in place. These positions are appointments made by the Mayor with the advice and the consent of the board. The amendment needs to include NIMS requirements and certifications. This item will be included on the next agenda for approval.

7. An Ordinance Amending Sections 2-77 (Rules and Regulations concerning Motions and Questions) to Division 3 Article II of Chapter 2 of the Village Code

The ordinance stipulates that no member of the board without consent of the board or presiding officer shall speak no more than once on the same subject until all members desiring to speak have spoken. No member shall speak twice on the same subject or longer than five minutes at any time except by consent of the board or hold private disclosure while another member is speaking. This amendment stems from complaints from the audience regarding board members discussing things over and over and over and on the board placing time limits on the residents and not themselves. IML training helped to clarify this ordinance. This amendment is separate from the Public Comment Amendment that pertains to members of the audience. The Ordinance Review Committee sent this amendment to the subcommittee and attorneys for review before being submitted

to the board for review. State statute and Trustee Burgess' document were also considered in creating this amendment. Board members were encouraged to submit their comments and recommendations to the Ordinance Review for further consideration.

8. An Ordinance Approving an Amendment to the Sauk Village Municipal Code for the Village of Sauk Village of Sauk Village, Illinois (Public Comment)

The latest draft of the Public Comment Ordinance presented to the board for review has taken everyone's comments into consideration and has been approved by the Ordinance Review Committee and subcommittee. Trustee Williams asked to have this matter placed on the next board agenda for consideration. The ordinance has been before the committee three times. Trustee Myers recommended following state statute word for word if the board does not agree with this version rather than going back and forth. Additional discussion was held on the content of the amendment. Trustee Tate recommended also sending this amendment back to the Ordinance Review Committee for additional review.

Trustee Williams stated the board has discussed the time limit and the content limit several times. The board cannot come to agreement on the time limit and the content limit. The Ordinance Review Committee has presented the final draft for vote- pass or fail. The current ordinance will remain in place if the amendment fails. This item will be included on the next agenda for approval.

9. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Larry Stewart commented on public comment and board debate.

Ed Sullivan commented on the Trustee's use of the Community Center and thanked Mayor Hanks for the Rose Bush Program.

Mary Klopp commented on the poor lighting in Fairway Plaza causing unsafe conditions. Mary announced the Breast Cancer Relay for Life kickoff party is scheduled for January 29th in the Community Center at 6:30 pm. Everyone is invited. Admission is free. Food and water will be available for purchase. The Relay for Life will take place at Bloom Trail on Friday, May 13th starting at 7pm. Flyers are available.

Judy Cast submitted a letter of no confidence/ petitions on behalf of the Sauk Village People Looking for Answers Now and the Sauk Village Citizens for Public Awareness stating no comments or questions are needed at this time. Several members of these groups approached the podium to read from the documents. The signatures were redacted from the petitions to protect the identity of the residents that signed. The petitions were presented to Village Clerk Williams.

Jimo Kasali stated he hoped the village could move forward.

Mr. Lewis spoke on the need for accommodations for the Neighborhood Watch Program to hold rehearsals for the play they are sponsoring.

Rose Langston stated the Senior Committee now sponsors Friday Open Activities every Friday from 12:30-3:30pm. No fee or membership dues are required. Light refreshments are served. Lots of games are available. Flyers are available for the Open House scheduled for Friday, January 29th. The coordinators of the Friday Open Activities are Frank Williams and Steve Shymkus.

Pat Couch commented on a Facebook post made by a trustee. Pat stated the people will still give and volunteer for the benefit of the community.

Frank Williams said people need to work to help each other.

Alan spoke about a trustee disrupting his business.

10. Miscellaneous Business

Comments from the Trustees

Trustee Williams reported the Budget and Finance Committee met today. Suggestions from the board at the last

meeting are under consideration. The 2015-2016 third quarter budget does not end until January. The committee will report to the board after additional discussion is held on the 2015-2016 budget at the February meeting. The current fiscal year ends April 30, 2016. The Budget and Finance Committee will also review the 2016-2017 budget once it is presented by the mayor and present the budget to the board. Finance Director Rao was asked to provide the aging report specifically the payments that are due under \$100.00. Finance Director Rao is researching new software programs which will eliminate the need for write ins and possible errors on the reports. Partial payments cannot be reflected in the balance on the current program. The programs available are not compatible with the current operating systems. New software may involve totally updating the computer system. Finance Director Rao has been asked to present the total costs. The board will need to review the cost versus the benefits once all of the research has been concluded.

Trustee Tates asked if anyone from the village has reached out to the business regarding the disruption. Alan stated Mr. Williams did reach out. Human Relations Commission President Frank Williams stated he did meet with the manager and set a meeting between her and Trustee Washington. Alan stated Mr. Williams did approach him before this meeting to discuss the arrangement with the manager. Alan stated he was not aware of the arrangement. Trustee Tates questioned Mr. Williams' qualifications as a mediator.

Trustee Jones commented on the use of the Community Center by Trustee Washington without him signing off on the use of the building according policy. Trustee Jones asked for Trustee Washington to resign as co-chair from the Parks and Recreation Committee. Additional discussion was held on issues relating to the Parks and Recreation Committee and use of the building. Mayor Hanks stated the reappointment of co-chairs by recommendation of the mayor will be discussed at the next committee meeting.

Trustee Washington reported the Neighborhood Watch Committee meets the second Monday of each month at the Fire Station at 7pm. Rehearsals continue for the play scheduled for April 15th at 6:30 pm at Rickover Junior High titled "Are you my neighbor?" Rehearsals are held from 11am-1:30pm at the Community Center. All are welcomed to participate in the play. Trustee Washington discussed the issues she had in trying to use the Community Center for play rehearsals. Trustee Washington also discussed the issue presented by the Popeye's manager. Trustee Washington stated she brought the matter to the Human Relations Commission and asked for mediation.

The play proceeds will be used to fill 500 book bags this year which is double the amount from last year. Donations are currently being accepted. Please make checks out to the Village of Sauk Village. All money collected from tag days and other fund raisers are turned over to the village for deposit. Trustee Washington thanked her co-chair Trustee Myers, block captains and committee for their hard work and cooperation.

Trustee Myers stated the play will be fun and will include anyone who wants to participate. Trustee Myers stated he sat in on Trustee Tates' committee where discussion was held that 14% of the 8th graders can't read at the 8th grade level. This is a concern that should be addressed at the school board meeting.

Trustee Myers commented on the residents that brought coffee to firefighters during a recent fire.

Trustee Williams asked the Ordinance Review Committee to review the Ethics Ordinance in light of conversations held tonight between the board and the residents. There are issues that need to be addressed.

Trustee Williams stated that the Public Relations Committee has approached the school board before. Judging Student Government Day essays has always been open to anyone to participate. The 8th grade essays are either exactly the same in wording and topic in the exact paragraphs (like the teacher wrote it) or full of grammatical errors. This does need to be addressed because they leave 8th grade and go on to High School. Trustee Williams encouraged Trustee Tates to address this issue with the school board.

Trustee Tates stated he does not intend to pursue this but it is a disadvantage that the 8th graders are put on display at Student Government Day when they can't read the materials. Different types of students participate. They may receive help from their parents and teachers. It is a school board problem if the children cannot read and write. It is an embarrassment to have them displayed; there is something wrong with the system.

Trustee Williams always opens the invitation for anyone to participate in the judging process. Out of district schools are also invited to participate in Student Government Day. Packets are available at the front desk.

Mayor Hanks stated there is nothing the mayor can do when complaints come in regarding trustees. Mayor Hanks directed JW Fairman to turn the four complaints regarding trustees over to the FBI. There will be no internal investigations at the local level. Every complaint is taken seriously. Complaints have been filed against Trustees Tate, Washington, Jones and Burgess. Copies of the complaints are not available.

Mayor Hanks stated Finance Director Rao will project the fourth quarter of the current budget after the completion of the third quarter in order to work on the 2016-17 budget.

Timeline for the 2016-2017 budget:

- Department heads have until the end of the week to get their information into the Finance Department.
- A rough draft should be available for the mayor to review by the end of next week.
- The mayor will review the rough draft, meet with department heads and make recommendations to the board.
- Additional cuts may be needed.

Last year's budget was a worst case scenario. The state budget has still not been passed. This year will probably be the same. It is uncertain what funds will be available. Deficits resulting from the 1968 unfunded mandate passed down to the municipalities regarding Pensions is a state wide issue. The state is millions behind. The Police and Fire Pension boards may start taking a percentage of the local revenue. This will be taken into consideration at budget time and may result in a cut of services and personnel. Mayor Hanks is working with the State Representatives and South Suburban Mayors and Managers Association. Reports from the Illinois Municipal League and the Mayor's Caucus are being monitored very closely and should be passed on to the Finance Committee by the end of March and reviewed by the entire board. This timeline may be adjusted.

Mayor Hanks addressed the comments presented tonight. The village has to abide by State Statute. Some demands listed are over and above State Statute. All comments are taken very seriously but some people are being misled and misinformed and provided with partial truths. Strong allegations are being made with no proof.

- People are demanding Police and Public Works department overtime to be stopped. Police officers are protecting our streets. Overtime was approved last year for Public Works to address complaints discussed tonight- street lights, fire hydrants and water main breaks. Water main breaks are down because of all of the work being done. The entire village will have all new energy efficient street lights by the first quarter of next year. This will provide a cost savings and better quality lighting for the residents.
- Accounts Payable and Collector Reports are already available on the website and are available to the residents from 2009.
- Stop waiving the bid process- The Fire Department just asked for the bid process to be waived on the new fire truck.
- Paying \$12,000.00 for electronic sweeping- Nowhere near that amount was spent.
- The mayor uses the village funds as his own piggy bank. Untrue, lie and slanderous.
- The questions about resigning- Mayor Hanks stated he will not resign. Mayor Hanks stated he was elected to make tough decisions to help make the village continue to run. People will not always like what you have to say and do.
- Transparency- Department heads reports are put out for the residents.
- FOIA Requests and lawyer fees- Legal fees are high because of litigation against the village and FOIA review by the attorneys.

Disruptions in the audience continued as the mayor was speaking.

11. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:02 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 26, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:05 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Discussion was attempted on items that were not on the agenda. Mayor Hanks offered to meet with anyone after the meeting.

Sharon Davenport asked when the next Intergovernmental Committee Meeting is scheduled. Trustee Tate stated another meeting will be scheduled for next month.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Mayor Hanks reported on the new Mayor's blog that provides department head reports and current press releases- Mayordavidahanksblogspot.com

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported that since taking the office of Village Clerk in 2009, it was her goal to provide residents with as much information as possible via the village website. Looking at the lists that were derived from the village website you will see financial reports, minutes and agendas. There is no information prior to 2009 because this practice was started by Clerk Williams.

This practice is just one of the changes that were brought to office of the Village Clerk. After last week's meeting, Clerk Williams reviewed to see if there was any information that had not yet been updated on the website.

All financial information listed below was updated prior to noon, January 21, 2016. All minutes approved by the board are also posted.

Sauk Village Accounts Payable Reports 2009-2015

Sauk Village Collectors Reports 2009-2015

Sauk Village Treasurer Reports 2010-2015

Sauk Village Audits- 2010- 2014

Sauk Village Budgets- 2010 to present

Clerk Williams has asked the IT Consultant to place a link to the financial information prominently of the front page and encouraged everyone go to www.saukville.org and review the transparency in place. Clerk Williams is currently working to update the Ordinances and plan on including Resolutions from 2009 to present.

The goal in 2016 is to go back in time, and post information from the time period prior to her taking office. Minutes going back as far as 2005 are already posted on the website.

It is clear that we are all in this together. United we Stand. Divided we Fall! Clerk Williams looks forward to working with all residents in a positive manner. Her door is always open. Clerk Williams is only a phone call away and asked if she can ever be of assistance in the future please do not hesitate to reach out.

The Clerk's job is to preserve the history of our great village. Clerk Williams' goal is to enhance it.

C. Village Attorney - Odelson & Sterk, LTD- Matt Byrne

Village Attorney Byrne reported that a grievance arbitration issue regarding retroactive pay for police officers has been resolved. The arbitrators found that the village had complied with the Collective Bargaining agreement. The court found in favor of the village.

D. Village Engineer – Mr. Jim Czarnik - Absent (report read by Village Clerk Debbie Williams)

On the agenda for approval tonight are two items relating to the Village's annual MFT maintenance program. This includes tasks such as snow plowing, tree trimming, street maintenance, and street lighting maintenance. Robinson Engineering has not been asked to move forward with a street resurfacing program this year due to the State's budget uncertainty. This would be the first year since I have served Sauk Village that we have not done a street resurfacing program.

We are not getting any CDBG money this year however, can certainly bank the funding we receive from the State this year and put it towards a larger street resurfacing program next year. We just want to be sure that is what the board wants.

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

UCR-Uniform Crime Reporting Statistics (Update)

January 2016 UCR crime report graph will be sent to the Board after February 1st.

Update on Blueprint Partners Project-BPP / Vacant Housing / Contract Components The Village's master vacant list, to date, shows 475 vacant homes:

Vacant	379 houses
Vacant/Occupied	84 houses
Demo list	12 houses

Sauk Village Police Department is the process of identifying the 84 vacant/occupied houses as to their status. Several months ago legislation had been submitted to the Board of Trustees to assist staff in their efforts to control vacancy related issues. This legislation will spell out ownership responsibility on all issues of property located in Sauk Village relating to occupancy, water and sewer. The Village continues to lose a considerable amount of financial resources from vacant/occupied houses that are not paying their related cost for Village services. By year's end this cost could well exceed \$50,000. It is staff's position that this legislation should be moved forward. We thank Trustee Burgess and Meyers for supporting staff efforts on this legislation.

Staff has also reviewed the Village's scavenger contract to ascertain if the Village is paying the vendor for acceptable services. Several obvious conclusions have been made:

1. The contract provides for scavenger services for every residential house in the Village.
2. The Vendor will deliver those services unless otherwise notified by the Village that the number of residential units has changed.
3. Staff has advised that due to layoffs several years ago no staff, since the layoffs, has notified the vendor in regards to discontinuation of scavenger services for vacant properties. The current scavenger billing for each residential property is \$16.75 monthly. Staff currently pays the Vendor what it receives from the billings and the underage (approximately \$96,000 in 2015) is what the Village is compounding and owes the Vendor.

4. For compliance purposes Staff will begin sending the Vender (on a monthly basis beginning February 1, 2016) the Village's master vacant list requesting that the Vender not bill the Village for services to properties on the vacant list.
5. Strongly recommends that a liaison from the Board of Trustees have a meeting with the Vender in regards to past debt regarding services rendered to vacant houses.

BUDGET

Staff continues to prepare a draft for the 2016/17 annual budget. When completed, the draft will be submitted to the Finance Committee for review.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks stated the Beautification Committee reminded residents to be careful while out and about with the cold weather. Remember to check on friends and neighbors- particularly the elderly.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported Parks and Recreation is putting things on hold for a while waiting for direction of the dismissal of Trustee Washington from the committee.

C. Public Works Committee- Trustee Burgess

Trustees Burgess informed Village Administrator Fairman that Public Works Director Weller is invited to attend the February 10th meeting at the Village Hall at 7pm.

Trustee Burgess introduced Bloom Trail Junior ROTC representative Zachari Ayres. Zachari invited Mayor Hanks to attend the Junior ROTC unit inspection that will take place on February 19th at Bloom Trail.

Trustee Burgess commented that Zachari did a fine job at the Veteran's Day event.

Chief Kowalski stated it is his honor to attend as well.

D. Housing and Intergovernmental Committee- Trustee Tate

Trustee Tate commended Zachari for the outstanding job he did at the Veteran's Day event.

There is no Housing or Intergovernmental Committee meeting scheduled for January. The meetings will resume in February.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Ordinance Review Committee will meet in January. The date and time will be posted.

Trustee Myers reported the Debt Recovery Program is paying off quickly. A total of \$168,559.00 in citations were not paid during the year bringing the grand total of \$670,765.00 due to Sauk Village. The village is working with MCSI and the Illinois Comptroller's office to recover at least \$300,000.00 of the lost revenue even after MCSI receives their 10%.

Trustee Myers reported on a recent power outage. Trustee Myers would like to add emergency shelter arrangements and the need for a generator for the Community Center on the next agenda. There is no generator in the Community Center. The Police Station and Fire Station are currently the main locations that will provide access.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch meetings are scheduled on the second Monday of every month. The next meeting is scheduled for February 8th at the Fire Station at 7pm. The Neighborhood Watch Committee consists of 41 block captains. The committee is working on grids for the major streets. A live play will be hosted by the Neighborhood Watch Committee at Rickover Junior High at 7pm on April 15th. The rehearsals take place on Saturday mornings at the Community Center at 11:00 am. This is a kickoff for the book bag giveaway. The goal this year is 500 book bags. This is a positive event for the community. Trustee Washington thanked everyone who is participating.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Budget and Finance Committee met to discuss the 2015-2016 budget and the quarterly reports. The third quarter ends in January. The third quarter information should be available by mid February. The next Budget and Finance Committee meeting will be scheduled around that time. Discussion was held with Mayor Hanks on the 2016-2017 budget. The department heads are working with the Finance Director and Mayor. The Budget and Finance Committee will review the budget proposed by the mayor and pass this on to the board. Budget meetings will be scheduled in April. Trustees were asked to provide their availability for weekends or evenings. The aging report was also discussed.

The CN Noise Committee met last week to discuss the grant provide by CN to help residents with noise mitigation. Letters were sent to the homes that qualify. A review of the applications show that fifteen applications were returned out of the 32 that were sent, seven applications were complete and approved, seven applications were incomplete. Sherry is working with the residents to help them complete the application including the one application that did not include estimates. The committee is trying to determine what to do with the balance of the money. Candlelight Village still has not responded. The committee will reach out to them again and resend letters to the homeowners rather than the address of record. Village Engineer Czarnik will report during the February meetings. The CN money was to be split between the homes and Candlelight Village to be used for windows facing the railroad, trees and fencing. Two estimates from contractors licensed to work in the village are required in order to obtain up to \$3,300.00 of funding.

Trustee Tate commented on the aging report. Trustee Williams stated the aging report was reviewed. The committee asked for a breakdown of invoices \$100.00 or less and the time of delinquency in order to get these bills paid.

Village Administrator Fairman is working with the Finance Department to review the payment process.

Trustee Burgess stated documents need to be provided to the board detailing fund transfers and repayment.

Trustee Williams stated it is the goal of the committee to review the transfers and report back to the board.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 24 calls. The fire department responded to 5 vehicle accidents, 3 fire alarms, 7 medical assist, 2 CO alarms, 3 gas leaks, 1 assist other agency, 1 structure fire, 1 wires down and 1 still alarm. As the Board knows the aerial truck was sent back to Spartan Motors in Michigan for a chassis recall. On the way to Michigan, the engine light came on. Spartan called Caterpillar to check the engine out. Chief Stoffregen informed J.W. Fairman we just spent \$6,000.00 on engine work. Chief Stoffregen should know more by Wednesday or Thursday. At that time, he will let J.W. Fairman know what is going on.

B. Police Department-Police Chief Kowalski

Police Service Case Summary: During the period of **01/11/2015** thru **01/26/2016** the Sauk Village Police Department had a total of 10 arrests. Of the arrests reported 6 were felony arrests and 4 were misdemeanor arrests.

CalCom Report: For a period between **01/11/2015** and **01/26/2016** the police department received 480 calls for service.

Cases of Note:

On **1/11/16** Officers were called to a residence on 21400 of Peterson for a complaint of Criminal Trespass to Property. The homeowner did not want the male juvenile subject in his residence since he was known to sell drugs. When the Officers tried to arrest the subject he resisted arrest and was also charged with battery to a police officer. The subject has been petitioned to juvenile court.

On **1/12/16** Officers were called to a residence 200 Park Ln in reference to a stolen motor vehicle. The officers conducted a preliminary investigation to find a family member took the vehicle. The family member is a male juvenile and subsequently arrested for motor vehicle theft and petitioned to juvenile court.

On **1/12/16** a driver parked illegally by Rickover Middle School was arrested on several violations of motor vehicle infractions to include improper registration of a motor vehicle and resisting a peace officer. It should be noted the vehicle was towed per Illinois Statute and Village Ordinance.

On 1/13/16 a domestic battery was reported and a subject was arrested.

On 1/20/16 Investigators were conducting a routine check on a residence which was listed as being the location for a registered violent offender and found her not to be living where she had reported. This improper registration is a violation of the requirements set forth by the courts. The Cook County States Attorney's Office was contacted and charges were filed for this violation.

On 1/20/16 Police were called to investigate suspicious circumstances which turned out to be a case of several individuals in possession of a stolen vehicle. Several juveniles were in the vehicle when it was stopped by the Officers. A female juvenile was brought into the station and a petition was filed against her in Juvenile Court for possession of a stolen motor vehicle.

On 1/20/16 Officers responded to an armed robbery with the victim relating several individuals robbed him of his cell phones at gun point. The investigation led to the recovery of the cell phones and the identification of an 18 year old subject who was arrested and charged with felony armed robbery. Two juvenile subjects were also identified in this matter.

On 1/25/16 Police were called to Rickover School in reference to a possible drug investigation. The K9 unit was called out and hit on marijuana in a locker. This matter is being handled by the school.

Housing Commission: The Police Department remains committed to continue working with the Sauk Village Housing Commission. Many citizens have been wondering why staff have been putting green stickers on homes identifying them as vacant. This is phase one of "Blue Print Partners" identifying and notifying owners that something needs to be done about these properties. The next step has already taken place and the Police Department has now placed "Do Not Enter" stickers on the identified homes that were listed as being vacant. You might be wondering "why point out the obvious" and the answer is to provide a warning that squatting in these homes or breaking into the homes will not be tolerated. People are calling in to inquire about this.

Organizational Changes: The COPS Grant Officer started the Chicago Police Academy on Monday, January 11, 2016. We are currently conducting background investigations to back fill former Officer Jacob Howard's position.

Officer David Melenczynko has been reassigned to the investigative division in order to give Detective Grossman a break. The police department was notified recently of the Department of Justice's (DOJ) decision to cease distributions of Equitable Sharing Funds. The DOJ sent an updated letter discussing the matter and used words like "deferral" and "pause." We will continue to have our officer assigned to the DEA and will submit the forms requesting seizure of drug funds in anticipation that the funds will at some time be restored. We can use the funds that were previously seized according to the legal requirements of the Equitable Sharing Program.

Vehicle Maintenance: Officer Hufnagel continues to coordinate with Public Works Director Kevin Weller on getting the police vehicles serviced. The first steps of having the older vehicles salvaged took place by working with Public Works and discontinuing the insurance on the vehicles. As manpower permits, Kevin Weller's group will prepare the vehicles to be auctioned.

C. Public Works Department- Director Weller- Absent – Director Weller provided the following report for the meeting

Clean up after storm event

Repair water main break 22228 Yates

Worked on storm sewer blockage related to Pacesetter Steel

Received 4 loads of salt 100 tons and put it away

HVAC units being worked on at Police Department, Fire Department, Public Works and Village Hall

Case cards system being worked on / possible electric surge

Garbage cans and minor pickup around town

Vendors picked up parts for vehicle, equipment and buildings

Repaired tools, equipment and vehicles

Started shut off list- jetted B box 21743 Carol found concrete -called in for dig

Shut water off for frozen pipes 4 locations

Removed tree -1839 223rd St. / prep for hydrant replacement

Pothole work complaint locations Pacesetter Steel

Police Department - Transport cars from Police Department to shops

Water plant repairs due to weather

Public Works building work.

The key cards are still not operating. Parts are on order. Village Administrator Fairman can provide keys to access the building. Village Administrator Fairman reported Mayor Hanks has approved four part time Public Works employees. Director Weller has asked to wait until spring to bring them on. The full time employee was hired about 4 weeks ago.

D. Administrative Services Director- Director Jasinski

February 2016: Code Department wrote 106 tickets- 33- no water service, 32-parking on the street during garbage day, 12 inoperable autos, 1 parking a commercial vehicle in a residential area, 1 failure to remove garbage cans 9 nuisance abatement, 6 no certificate of occupancy, 3 failure to maintain property, etc...

The restaurant will be opening soon. A business license will be issued once the health and fire inspections are completed. Lola's Daycare will be opening soon. Jun's Beauty Supply will be reopening at the old Ace location. Code Department is working with the Police Department-88 vacant homes have squatters living in them. They have been notified to contact the Code Department within 5 days to inquire on how to get water service and occupancy. Failure to respond will result in the termination of water service.

Trustee Burgess asked if permits have been pulled and if certificates for electric and plumbing will be done.

Trustee Tate asked if roof repairs were done to the restaurant and asked for an update on the demolition of the old car wash. Director Jasinski stated permits are not needed for cosmetic work. Owners are able to do work on their own building. Health inspections will be required.

Work is still being completed at the car wash. Grass will be planted at the site. No underground tanks exist.

E. Finance Director-Director Rao- Absent-No report

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 2 weeks, the ESDA responded to 23 calls. The ESDA department responded to 2 fire alarms, 5 vehicle accidents, 2 smell of gas, 3 CO investigations, 6 school patrol, 1 missing person, 1 power outage, 2 structure fires and 1 wires down.

G. Human Relations Commission- Commissioner Williams

Commissioner Williams reported the Human Relations Commission is fully commissioned. No Diversity Dinner will be scheduled in Sauk Village this year, however, everyone will be invited to attend the dinners in other communities.

Mayor Hanks asked for a motion to approve Human Relations Commissioners Rene Richardson and John Poskin.

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

Rene Richardson, John Poskin and recommissioned officers Earlene Levesque and Lynda Washington were given the oath of office.

H. Housing Commission- Commissioner Holcomb

Commissioner Holcomb reported the signs posted on properties were not regulation. New signs were immediately ordered from Roeda Signs at a reduced price and installed. One of the ten houses scheduled for rehab was pulled. The owner wants to rehab the property. The cost of the 61 dumpsters was \$20,000.00. The bill will be submitted in the morning for reimbursement. The next Housing Commission meeting is scheduled for Thursday, February 11th at 7pm in the Village Hall.

I. Senior Committee- Chairperson Rose Langston

Mayor Hanks stated Rose Langston has resigned as chair of the Senior Committee for personal reasons. Mayor Hanks will resume as chair until a replacement is found. Rose will remain on the committee and continue to perform various duties.

The Senior Committee's Sauk Village Open Senior Activity is now every Friday with Frank Williams and Steve Shymkus coordinating the event. An Open House to introduce all village seniors to this event is this Friday, January 29th from 12:30-3:30 p.m. Light refreshments will be served. A variety of games are available, however, seniors may bring their own games if desired. Many village seniors are addicted to the 'Rummikub' game. There is plenty of room for more challengers. An Open House for Sauk Village seniors will be held on Friday, January 29th. Beverly Sterrett continues the Silver Sneakers fitness classes (10:00 & 11:15 a.m.) every Tuesday and welcomes more participants. The Ceramics Group has opening for all seniors, they meet from 8:00 a.m. until 12:30 p.m. on Wednesdays. Our paperback book program continues to thrive, with many participants. Thank you again former trustee John Poskin for your recent donation. The next monthly movie 'Newsie' a musical is co-sponsored with McConathy Library on the second Monday, February 8th at the library at 12:30 pm. BP screening precedes the movie. Light refreshments are served, compliments of the library.

The Bloom Township Senior Community Luncheon 'I'm Getting Fat Tuesday' is on Tuesday, February 9th at Glenwoodie Golf Club. Advanced ticket required, doors open at 11:30 a.m. Tickets deadline is Tuesday, February 2nd. For appointment and/or additional information, call 708-754-9400 ext. 244. Senior Wheels provides affordable transportation within the township and a few medical facilities out of township. Call 708-754-8200 a day or two to make arrangements.

Reminder, the Senior Exemption or freeze application for 2015 must be completed in order to receive the exemption later this year. Seniors who turned 65 years of age may secure an application from the Bloom Township assessor's office. The next Golden Agers at Jones Memorial Community Center will meet on Wednesday, February 17th. Social hour is at 10:00 a.m., 10:30 a.m. meeting and lunch served at 11:30 a.m. The annual dues are \$5.00 and cost for lunch is \$5.00. For reservations, call 708-757-5395. The next committee meeting will be Thursday, February 11th at 7 p.m.

6. Consent Agenda

A. Motion to Approve Regular Board Meeting Minutes- November 10, 2015

B. Motion to Approve Committee Meeting Minutes- December 1, 2015

C. Motion to Approve Special Meeting Minutes- December 8, 2015

D. Motion to Approve Regular Board Meeting Minutes- December 8, 2015

Mayor Hanks asked if anyone wanted to remove any items from the Consent Agenda. Trustee Burgess asked that all items from the Consent Agenda be voted on separately under New Business. Trustee Burgess has questions on some items.

Mayor Hanks moved all Consent Agenda items to New Business items 7G, 7H, 7I and 7J.

7. New Business

A. Motion to Approve all Accounts Payables and Disbursements- January 13, 2016- January 26, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve all Accounts Payables and Disbursements- January 13- January 26, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tates

Motion carried

B. BLR 14230 – Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code

Trustee Burgess asked for clarification. Mayor Hanks stated this resolution applies to Motor Fuel Tax in the amount of \$150,000.00 for the purpose of maintaining streets and highways.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: None

Motion carried

C. BLR 05520 – Maintenance Engineering to be Performed by a Consulting Engineer

The motion to approve was made by Trustee Myers and seconded by Trustee Williams. Trustee Burgess asked for clarification. Mayor Hanks stated that Robinson Engineering is the consulting engineer.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

D. An Ordinance Amending Section 18-29 (Fee Schedule) to Division 1 (Generally), Article II (Business licenses and Standards) of Chapter 18 (Business and Business Regulations) of the Village Code

Trustee Burgess asked the board to reconsider raising the license fee.

The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington, Williams

Nays: None

Motion carried

E. An Ordinance Amending Section 78-218 (Establishment of Service) and Section 78-222 (Reconnection of Service) to Article IV of Chapter 78 of the Village Code

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

F. An Ordinance Adding Section 2-181 (Minimum Education Requirements) to Division 1 of Article IV of Chapter 2 of the Village Code

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

G. Motion to Approve Regular Board Meeting Minutes – November 10, 2015

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes – November 10, 2015

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Myers, Tate, Washington, Williams

Nays: Trustee Jones

Motion carried

H. Motion to Approve Committee Meeting Minutes- December 1, 2015

Mayor Hanks asked for a motion to approve Committee Meeting Minutes – December 1, 2015

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

I. Motion to Approve Special Meeting- December 8, 2015

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

J. Motion to Approve Regular Board Meeting Minutes – December 8, 2015

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes – December 8, 2015

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

8. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams asked the attorneys to provide information on use of the consent agenda. Items that have been discussed or reviewed prior have typically been placed on the consent agenda. Trustee Williams also asked for information on what forum is best for elected officials to discuss and air out their differences. It was stated that the elected officials cannot discuss their differences in executive session. Mediation for the board members has been discussed before. Trustee Williams stated minutes do not have to be verbatim. Summary minutes should be done. Audio tapes are available for all meetings.

Trustee Tate stated a resident asked if the Village Hall could stay open late at least one night a week.

Discussion included that there is a drop box outside the Village Hall and bill payment is available on line. The front desk was open every other Tuesday when the board met in the Police Department building. There was not enough business to justify the cost of the personnel. There is no police protection in this building.

Trustee Tate stated he has not received Accounts Receivable reports.

Trustee Tate stated according to State Statute 65ILCS5/3.1.40.40 there must be a unanimous vote to approve the Consent Agenda.

Trustee Jones stated by not rectifying the situations among the board members the situations escalate and we cannot move forward with business.

Trustee Washington reported rehearsals for the April 15th play take place on Saturday from 11 am – 1:30 pm in the Community Center through March. An up and coming child star will be appearing in the play. Everyone is invited to participate in the play. The next Neighborhood Watch meeting is scheduled for Monday, February 8th at the Fire Station at 7pm.

Discussion was held on the revisions to Public Comment and Trustee Debate that were previously tabled due to Trustee Tate's request. The recommendations for both have been sent back to the Ordinance Review Committee for further review and will be brought back to the board for final review on a future Committee meeting agenda. Ordinance Review Committee Co-Chair Williams stated the Ordinance Review Committee and the board have reviewed this multiple times. Trustee Williams agreed both items need to be placed on an agenda for vote- pass or fail.

Discussion was held on the 2016 Meeting Calendar and whether or not it needed board approval.

Mayor Hanks stated the calendar must be posted before the end of the previous year. Last year's calendar included 11 less meetings. This year's calendar has 9 less meetings. Special Meetings can be called if needed. Village Attorney Byrne stated the calendar is set by the Mayor and the Clerk with a degree of reasonableness. Trustee Burgess stated if the trustees have to give up their pay as a cost savings measure the mayor and clerk should donate their pay too.

Additional comments were made on public comment.

Mayor Hanks reported a public hearing is scheduled to discuss the closure of St. James Hospital on February 9th from 3:30pm- 9pm at Bloom High School. This is an important hearing. Everyone is encouraged to participate. Two thirds of the hospital, including the emergency room, is scheduled to be closed. The next nearest hospital would be Olympia Fields which is 4-5 miles further away. Mayor Hanks is on the task force working to keep the hospital open. Mayor Hanks asked for budget recommendations from the trustees. This year's budget will be very similar to last year's budget considering the cuts made by the Governor. This year's budget may need to include more cuts. State Representatives think the state budget may not be approved until the last quarter of 2016. Mayor Hanks encouraged everyone to contact the Governor and State Reps and ask them to work together.

Mayor Hanks stated he asks if anyone wants items to be removed prior to asking for a vote on the Consent Agenda. IML trainings discuss Consent Agenda and time limits. Residents have stated they have a time limit and they want the trustees to have a time limit too.

Mayor Hanks read a statement regarding the appointment of Trustee Jones and the issues with the Parks and Recreation Committee. Mayor Hanks asked for a motion to remove Trustee Jones as Parks and Recreation Chair.

The motion was made by Trustee Washington and seconded by Trustee Williams for the purpose of opening the discussion to the floor.

This item was not on the agenda. Mayor Hanks stated the appointment was an appointment made by the mayor and this is a removal.

Disruption occurred from the board and the audience. Trustee Jones gave his thoughts on the issues on the Parks and Recreation Committee.

Additional discussion was held among board members regarding the Parks and Recreation Committee, committee chairs and co-chairs and board decorum. Outbursts continued in the audience.

Mayor Hanks stated he has asked the trustees to work together and has asked Village Administrator Fairman to seek mediation for the board.

Trustee Myers left the meeting at 9:37 pm.

Discussion was also held on the resignation of the Senior Committee Chair.

Trustee Williams asked that the motion be postponed and discussion be held at the next Committee meeting.

Roll call on the motion to dismiss Trustee Jones as Parks and Recreation Chair:

Ayes: Trustee Washington

Nays: Trustee Burgess, Jones and Tates

Present: Trustee Williams

Absent: Trustee Myers

9. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:45 pm .(Total disruption occurred at the dais and boardroom floor.)

Mayor David Hanks

Village Clerk Debra L. Williams

The Committee Meeting of
February 2, 2016 was cancelled

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **FEBRUARY 9, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:06 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams (Williams available by phone)

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Jan Clark asked if Village Treasurer Griegel is included on the Accounts Payable. Mayor Hanks stated there are no payments to Mr. Griegel on the Accounts payable.

Ms. Brewer commented on the Finance Director, Village Treasurer and village finances. Additional questions from Ms. Brewer referred to the cost of water testing, a lease agreement listed on Accounts Payable and information on US Investigations.

Litigation is pending with regards to the Village Treasurer. There will be no discussion due to the pending litigation. The village is following state statute per the direction of the village attorney. Mr. Griegel has the option to resign but according to state statute he will continue to receive his pay until there is a conviction. The litigation involves Police and Fire Pension funds. Pension funds are separate from village funds. Multiple steps are in place before checks are paid. A Finance Committee is in place to review the finances monthly. Accounts Payable reports are approved by the board. The Payroll Clerk submits the checks. Dual signatures are required on all checks.

Mayor Hanks stated the lease is for the Police Department copier. Water Testing is mandated by the IEPA. There are two invoices on the Accounts Payable.

Bernadine Hopkins asked for clarification on items 6D, E, F, and I.

Mayor Hanks stated 6D, E, and F refer to tax abatements in TIF's 2 and 3. A special meeting was held at 6pm to review these ordinances. The tax abatements are in reference to Bond Series 2002A and 2002B, 2008 and 2009.

Item 6I –Public Comment Ordinance has been reviewed by the board several times and is up for vote tonight.

Village Attorney Matt Byrne stated bonds can be issued to pay for certain village project expenses in the form of a loan. There are a certain number of years to pay it back. Annually the bond payments can be paid through a tax levy or through an alternative source such as the General Fund, Water Fund or other village fund. The majority of the bonds are being paid without a tax levy which is good for the tax bill.

The Public Comment Ordinance includes additional guidelines.

James Harvey referred to an expense for Gallagher Asphalt on the Accounts Payable. Mayor Hanks stated Gallagher Asphalt did the resurfacing of the streets.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Mayor Hanks referred to the IRS phone scam targeting seniors threatening them to take money out of their accounts and send money. This is a widespread scam. Information is listed on the village website and mayor's Facebook page. The IRS will not call to collect money from you. Spread the word.

Mayor Hanks attended today's Public Hearing regarding the closure of St. James Hospital along with other village residents. People who support the decision to close the hospital and those objecting to the closure are

given the opportunity to speak at the public hearings. Mayor Hanks opposes the closure of 2/3 rds of St. James Hospital.

Mayor Hanks is a member of the Task Force that supports having a stand alone Emergency Room or Urgent Care facility that can support (BLS) Basic Life Support in Chicago Heights. Sauk Village residents would have to travel 6 minutes or more to St. James Olympia Fields.

Mayor Hanks thanked Finance Director Rao, State Representatives Thaddeus Jones, Marcus Evans and Elgie Sims and State Senators Donne Trotter and Napoleon Harris for their efforts in securing funding to help pay the \$4.8 million IEPA dollar loan. Former Governor Quinn awarded Sauk Village a grant to pay the loan in full. Governor Rauner froze that grant. The village would have been responsible to pay \$135,000.00 per year towards the 20 year low interest loan.

The original loan amount was \$4,797,219.23. Sauk Village was awarded a principal forgiveness loan for \$650,000.00 and a 70% grant in the amount of \$3,354,767.04 leaving a balance of \$828,114.09 with new payments of \$29,413.64. Thanks for the hard work by everyone involved in getting this done. We will continue to look for ways to get the balance paid off.

Trustee Burgess commented on needing keys to access the board room. Mayor Hanks stated all trustees have swipe cards. The swipe cards are currently not working. The goal is to get the swipe cards up and running again rather than making multiple keys. The doors will be opened for meetings and events that are on the village calendar. Keys can be accessed through the front desk in order to meet in the boardroom. Village Administrator Fairman stated a special piece that is required is not readily available. There is no backup generator in this building that would prevent this from happening when power outages occur. There was no need to distribute keys in the past because swipe cards were available. Mayor Hanks stated the room will be accessible.

An audience member called the board out of order. Mayor Hanks called Trustee Burgess out of order according to Village Code Section 2.76 that states no member may speak more than twice without the consent of the majority of the board members present. Trustee Burgess spoke multiple times.

B. Village Clerk- Mrs. Debbie Williams

1. Someone You Should Know – The Witt Family

Village Clerk Williams stated the Witt Family was nominated by resident Sharon Nowak.

Village Clerk Williams read a prepared statement with the Witt Family in attendance that acknowledged how the Witt Family has contributed in many ways through their efforts as a result of earning their scout awards and through many acts of volunteerism.

Village Clerk Williams stated “Someone you should know” was started a couple of years ago and is open to all village residents to honor other village residents. Nominations should be submitted to the Village Clerk’s office along with a short biography. Village Clerk Williams will contact the person nominated in order to verify the information.

Village Clerk Williams thanked Deputy Clerk Jasinski for taking over her duties during the past week while she dealt with a family emergency. Village Clerk Williams announced the birth of her newest grandson, born February 4th weighing 6lbs. Mother and baby are doing fine. Village Clerk Williams thanked everyone for their well wishes.

Village Clerk stated it always helps to have a supportive team working for you.

Deputy Clerk Jasinski sent a notice to the Trustees and was available to act as Clerk for the February 4th Committee of the Whole meeting. Unfortunately, due to a false allegation that the meeting agenda was not posted properly or timely and the threat of an Open Meetings Act violation, the meeting was cancelled until an investigation could be conducted.

Village Clerk Williams stated the agenda was posted timely at approximately 5:00 pm Sunday evening. Cameras in the hallway show the clerk posting the agendas at the exact same place they have always been posted. Village Clerk Williams stated the clerk does not create or approve the agenda. The clerk posts the agenda as directed by the mayor no less than the required 48 hours prior to the meeting. Village Clerk Williams also started posting agendas online. The part time IT person makes every effort to make sure it is posted before 7pm. Due to the recent controversy, agendas may also be eblasted the day of the meetings. All three of today’s agendas were eblasted to those individuals that have registered for email alerts at www.saukvillage.org. Agendas are always available at the Village Hall and McConathy Public Library. Village Clerk Williams stated she is always available to answer anyone’s questions.

C. Village Attorney - Odelson & Sterk, LTD- Matt Byrne-No report

D. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik provided the following report:

The Village exceeded the resolution amount for MFT maintenance costs last year due to the high cost of road salt. Therefore, the Village will need to pass a supplemental resolution to cover the overage. This will be in the Board's packets for next week's committee meeting, and will be voted on at the next Board meeting.

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator/ Director of Public Safety Fairman provided the following report:

UCR-Uniform Crime Reporting Statistics

UCR crime statistics January 2016 vs. January 2015 showed a 54% drop in overall crime. UCR crime statistics 2015 vs. 2014 showed a 65% drop in overall crime. Sauk Village, historically, has received failing grades in reported UCR crime. Thanks to Chief Kowalski, a former Supervising Agent for the FBI, UCR crime reporting is now factual, showing that Sauk Village is an average community with average crime. It should be noted that this year Sauk Village may in all likelihood not make the top 150 worst crime communities in Illinois.

Update on Blueprint Partners Project-BPP / Vacant Housing / Contract Components

The Village's master vacant list, to date, shows 441 vacant homes *{down 34 from the last report}*:

Vacant - 363 houses

Vacant/Occupied - 60 houses

Demo list - 18 houses

SVPD is in the process of identifying the status of the 60 vacant/occupied houses.

Several months ago legislation was submitted to the Board of Trustees to assist staff in their efforts to control vacancy related issues. This legislation spelled out ownership responsibility on all issues of property located in Sauk Village relating to occupancy, water and sewer. Staff wishes to thank the Board for supporting their efforts and passing this legislation.

Scavenger Contract Update

Staff has reviewed Village's scavenger contract. Several obvious conclusions have been made with regards to the contract:

The contract provides for residential garbage collection to single residences within the Village. It is understood and agreed by the parties that the charge as provided for each single residence is the amount due and owing the Vendor notwithstanding the amount billed by the Village for the Vendor's collection service.

Anytime during the term of this Agreement either the Village or the Vendor shall have the right to recertify the number of single residences. **NOTE:** *Staff has indicated that there has been no recertification by either party in the past three to four years due to staff layoffs.*

The contract was up for renewal in 2015.

For compliance purposes Staff has begun sending the Vendor the Village's master vacant list requesting that the Vendor not bill the Village for services to properties on its vacant list.

Staff recommends the following:

That a liaison from the Board of Trustees have a meeting with the Vendor in regards to past debt regarding services rendered to vacant houses.

The Village should consider removing itself as the billing service for the Vendor.

Budget:

Staff continues to prepare a draft for the 2015/16 annual budget. When completed, the draft will be submitted to the Mayor and the Finance Committee for review.

Director Fairman attended a recent Illinois Community Management Association conference. Discussion included branding the community and a roundtable on municipal bonds. Advertising and enhancing their identity on village vehicles were also discussed.

Director Fairman met with the Illinois State Comptroller to discuss the needs of the village to help make the village run. Additional meetings will be scheduled.

Additional discussion was held. The scavenger service needs to be notified of vacant homes so the village will not be charged. Sauk Village currently works with the Illinois State Comptroller on the Local Debt Recovery Program.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks stated the Beautification Committee will hold its next meeting on Wednesday, February 17, 2016 at 10 AM at the Village Hall. The committee will be discussing upcoming Spring projects.

The Committee is always looking for new members and volunteers if interested please contact the committee by leaving a note at the front desk at the Village Hall.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the next Open Gym is scheduled for Saturday, February 27th. Flyers will be out soon.

C. Public Works Committee- Trustee Burgess

Trustees Burgess reported the next Public Works Committee meeting is scheduled for 7pm Wednesday, February 10th at the Village Hall. Trustee Burgess stated a letter has been sent to the Village Administrator and Mayor requesting Kevin Weller's presence at the meeting.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee and the Intergovernmental Relations Committee will not meet in February due to not having access to the building or the boardroom. Trustee Tates asked for access.

E. Ordinance Review Committee- Trustee Myers

Trustee Myers stated the next Ordinance Review Committee meeting is scheduled for Thursday, February 11th at 7pm in the Village Hall. Trustee Myers will meet with Village Administrator Fairman regarding recent safety issues. Input is welcomed from the emergency service departments and trustees.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Light up the Neighborhood campaign was discussed at Monday's Neighborhood Watch Committee and reminded everyone to turn their front and back porch lights on. The Neighborhood Watch Committee is currently reviewing stats received from dispatch. Block club captains do call the police. There will be no play rehearsals for this weekend due to Valentine's weekend and her birthday. Play rehearsals will resume next week at the Community Center. Flyers and donation letters have been given out. It's not too late to be a part of the play. There is a local guest celebrity participating. The play proceeds will be used for purchasing 500 book bags filled with supplies. Everyone is encouraged to join the committee. (Rehearsals are from 11:00 am- 1:00 pm every Saturday.)

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams thanked everyone who called and texted with congratulations; she is doing fine. Trustee Williams reported the School Board has decided not to go through with Student Government Day and their involvement. Trustee Williams created a letter to the school board last week that was delivered by a Public Relations Committee member in her absence. No one has responded to the letter either to her or the committee member. Trustee Williams stated the letter consisted of additional information about Student Government Day that the school board was not aware of and showed where they were incorrect about some things. The letter expressed the desire to continue with Student Government Day. Trustee Williams stated the letter was sent to the School Board President and Superintendent reaching out and hoping that they were willing to work with the committee..

The Budget and Finance Committee meeting will probably be scheduled for mid to end of February when the third quarter of the budget will be available for review. The Aging Report and the Police Pension Fund will also be reviewed as requested by Trustee Tates.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 24 calls. The fire department responded to 3 vehicle accidents, 7 fire alarms, 6 medical assist, 1 CO alarms, 2 smell of gas, 1 assist other agency, 1 structure fire, 1 child locked in vehicle, 1 citizen assist and 1 change of quarters. Chief Stoffregen stated the aerial should be repaired by Wednesday or Thursday.

B. Police Department-Police Chief Kowalski

Police Service Case Summary: During the period of **01/26/2016** thru **02/09/2016** the Sauk Village Police Department had a total of 24 arrests. Of the arrests reported 4 were felony arrests and 20 were misdemeanor arrests.

CalCom Report: For a period between **01/26/2016** and **02/09/2016** the police department received 510 calls for service.

Cases of Note:

On **02/01/2016** the detective division received approval from the Cook County States Attorney's Office to charge 2 subjects with armed robbery. In addition the detectives were able to link the same subject to several vehicle thefts that have occurred in the village in the past several months.

On **02/02/2016** the police responded to carjacking on the 1300 block of Sauk Trail. The Victim stopped for a disabled vehicle and the occupants/offenders took the victim's car. Shortly after there was an armed robbery on Pomo Court with a description that matched the disabled vehicle from earlier. The vehicle in the carjacking has been recovered and the investigation continues. Call the police if you see a disabled car.

On **02/04/2016** the police were called to the 2100 block of 217th Street for a complaint that a subject was stabbed by a roommate. The victim was treated and released and the subject involved who stabbed the victim was arrested. The States Attorney was contacted and felony battery charges were approved.

On **02/04/2016** the Police Department along with the South Suburban Emergency Response Team (SSERT) executed a search warrant at a residence located on the 22400 block of Strassburg. The execution of the warrant occurred without incident. The alleged subjects are being investigated for selling drugs from the house and to be in possession of firearms.

Housing Commission: The Police Department is working with the Sauk Village Housing Commission on identifying a house slated to be demolished to be used for training by the South Suburban Emergency Response Team (SSERT). This is a unique opportunity to use skills that are not often used until an arrest situation arises. A special thanks goes out to Gary Holcomb for his help in this matter.

EOC MOU: On **01/28/2016** the Cook County Department of Homeland Security (CCDHS) gave a presentation on the County Emergency Operations Center (EOC) located in Oak Forest, Illinois. The department has made available to the south suburban Police Departments this location as a resource in case of an emergency situation. We have signed a Memorandum of Understanding (MOU) allowing CCDHS to have our dispatch radio frequencies to receive and dispatch transmissions when we would use the facility. This preemptive measure ensures continuity of service at no cost to the village if there is ever a catastrophic emergency situation and an alternate command center site location is needed. Lastly, we will be looking for assistance from CCDHS to replace the ESDA radios.

GIS Consortium: On **02/03/2016** Chief Kowalski attended a meeting with the Associate Professor of Criminal Justice, School of Public and Environmental Affairs from Indiana University-Northwest in reference to partnering with them to use their mapping program as an intelligence tool. The school/program has about 30 agencies in the consortium (public and private, police, probation, parole, etc.) and welcomed us aboard as the first Illinois Law Enforcement Agency. The program is free. They will build a specialized internal Geographic Information System (GIS) applications for us to use as well as the public map if we so desire.

Job Well Done: On **1/20/16** Officers responded to an armed robbery with the victim relating several individuals robbed him of his cell phones at gun point. The investigation led to the recovery of the cell phones and the identification of an 18 year old subject who was arrested and charged with felony armed robbery. Two juvenile subjects were also identified and petitioned to court. The victim's mother in this matter was appreciative of the work all the officers did in this case that she sent a letter of appreciation on behalf of the professionalism of Officer Josh Morris, Detective Grossman and Officer Melencyko.

C. Public Works Department- Director Weller

Street lights- 431 new heads installed.

Day to day operations and emergencies- All job direction changes, department ordering, special seasonal event prep setup, vendor calling, work with all departments and public complaints and last minute changes.

Buildings- Working at village hall on plumbing- toilets and sinks. Replaced light bulbs in several rooms. Completed repair work on boiler. Changed belt on HVAC board. Had service call for leak on hall roof- found several holes Not covered by warrantee. Inside drywall work to be completed by staff at a later date. Removed ballast from sign at hall -on order. Public Works staff working to complete restroom restoration- ongoing . Received email regarding the conditions at the Community Center- work will be addressed.

Potholes/Asphalt – Taking resident calls on potholes. Patched holes with cold patch several locations Pacesetter Dr, Deer Creek, 223rd St, Carlisle Estates and fire house parking lot- 2.5 tons total.

Signs – Staff has been out replacing old and damaged signs. Changed marquee several times and replaced damaged Neighborhood Watch sign at 394 and Sauk Trail.

Water - Day to day schedules & EME CALLS. Helped staff with rehab and shut off lists, called in b boxes to be dug for emergency, high bills and demo list. Completing all testing required by IEPA per month. Total main breaks- 2015 =15.

Garbage – Day to day cleanup. IF YOU SEE ILLEGAL DUMPING- PLEASE CALL POLICE. HELP KEEP OUR TOWN CLEAN. Staff started a general walk through on 223rd St, Carolina, 394, Welcome sign, Village Hall, Police Department, Fire house and Pump house. More to follow.

Hydrant and valve repairs and replacement- 1839 223rd St- Hydrant is ready to dig . Some hydrant work might include tree removal, sidewalk and curb removal to complete safely. Working on valve at Chicago Air for inside repairs.

Tree removals – 1839 223rd St removed tree for hydrant dig.

Vehicles/ Equipment- Public Works is doing its best to keep all vehicles within the department running safe. We are also trying to help each department in their repairs to keep moving forward. PD #118 to TRL for tires & brakes, #118 pickup, #123 TRL tires drop off, pickup #119 oil change and top off needed fluids, K9 unit lights, PW #3 truck to shop for brake work picked up and #6 has front end work for plow attachment - on going work. Sent backhoe in for overheat problem -water pump; picked up after repaired.

Sanitary Sewer Complaints – If a resident has a sewer complaint, please call the village hall during regular business hours and after hours the Police Department. The Police Department and Public Works staff will be called out to check the main sewer lines and will stop at the home to let you know what they found. If it is an internal problem you will have to call a plumber. Staff checking bi-weekly sewer locations through town.

Quiet Zones – The Torrence location had 7 damaged delineators and they have been replaced. The Cottage Grove location only had 1damaged and it will be replaced.

Discussion was held on a traffic light out and an accident at the double turn signal eastbound at intersection of Southbound 394 and Sauk Trail. The Illinois Department of Transportation will be contacted.

D. Administrative Services Director- Director Jasinski

Director Jasinski provided the following report:

The Village Hall will be closed on February 15, 2016 for Presidents Day

Court Call for February 4, 2016-

99 Found Guilty and Defaulted fines are double

7 Not Guilty

3 Liable

Sauk Village Café Restaurant on Sauk Trail and 394 should be opening soon. Owners are waiting to receive the Heath Inspection and Fire report then Business License will be issued.

Lola's Daycare will be opening soon; she had a delay with the State, which she states has been resolved

We continue to monitor the vacant houses. We are waiting for the approval of the letter that the Police

Department will be posting on the 88 homes that we have squatters living in, once that happens they will be

given a 5 day time frame to get in touch with me so we can explain to them what needs to take place for water service and occupancy. Failure to contact us will result in the homes being turned over to Public Works for termination of services, which will include jets and digs.

Republic Services was provided a letter along with the vacant list for houses that are not eligible for service at this time the total is 425. The Village will be saving a total amount of \$85,425.00 per year with supplying them the list. As people qualify for service we will be providing them with updates. The houses that should be vacant that have squatters in them has been reduced from 85 to 60.

Starting March 1st, Cook County will begin doing the board ups on the vacant houses for free.

Jun's Beauty Supply will take the space vacated by Do It Best Hardware. There is no final word when the restaurant is opening.

E. Finance Director-Director Rao

Finance Director Rao provided the following report.

The Village will apply for \$35,000/Street Light Grant Program with ICE.

The Village has uploaded State Comptroller's AFR of Audit 2014/2015.

The Village has uploaded Single Audit called OMB-A-133 report to Federal Clearing House.

The TIF reports will be submitted to Illinois State Comptrollers soon.

The Village's financial report for the months of Dec. 2015 and Jan. 2016 will be completed soon.

The department is working on the 2016/2017 budget and will be wrapping up soon.

The original audit reports will be submitted to the board prior to the auditors addressing the board at the February 16th meeting. Discussion was held on the fine for late reporting- \$5.00 per day per each of the five reports. Approximately \$332,000.00 of the \$900,000.00 has been repaid to the Water Fund. Tax money will come in during February and March that will reimburse the CN Fund and some of the Water Fund.

An Accounts Receivable report will be provided to the board along with the Accounts Payable. Reporting on the current budget will also be provided to the board.

Trustee Tates asked about the Municipal Compliance report. Finance Director Rao will provide that report.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 2 weeks, ESDA responded to 23 calls. The ESDA department responded to 5 fire alarms, 3 vehicle accidents, 2 smells of gas, 1 CO investigations, 7 school patrols, 1 missing person, 1 child locked in vehicle, 1 citizen assist, 1 medical assist and 1 rubbish fire.

G. Human Relations Commission- Commissioner Williams

Commissioner Williams reported the next Human Relations Commission meeting is scheduled for the first Monday in March. The commission is now full. There will be no Diversity Dinner in Sauk Village. Applications to participate in the free Diversity Dinners throughout the South Suburbs will be available next week.

H. Housing Commission- Commissioner Holcomb

Commissioner Holcomb provided the following report:

The housing commission was able to complete the demolition of 9 properties during the last quarter of 2015. We started out 2016 qualifying 10 properties for demolition in phase #2 for the "RENEW" program, but during the final stage of the permit process the village was contacted by the attorney representing the owner of the property located at 21747 Carol Ave. stating his client wanted to rehab the property claiming he had been working on that property for the past two years. It was pointed out that housing had the property boarded up two times in the past three years. It was also pointed out that the property has 21 outstanding tickets plus other expense's associated with this property. This matter needs to be addressed as state law says the owner has 120 days to bring property into code and before anything else they need to have the property abated for asbestos and pay restitution to the housing commission and village to the sum at or about \$10,000.00. State law also prevents us from continuing with the demolition process on this property.

The 9 remaining properties have been inspected and 8 of the 9 contain asbestos. The housing commission has the funding to cover 2 of the properties but due to the villages financial state unless housing can locate funding from an outside sources the demolition program will have to be suspended until funding can be established and funding can be secured. The current amount needed to move forward exceeds \$50,000.00 for abatement and dumpsters, although the county will reimburse all expenditures it requires us to pay first and collect later. People need to understand why this procedure was put in place. With the collapse of the economy in 2008 several communities throughout the country had towns submit for large grants and never do the work for which the grant was received. The 1st drawdown for reimbursement was submitted February 6th and Commissioner Holcomb talked to IHDA today and they requested some minor additional information that housing was able to provide and payment was approved and should be provided within the next 30 days covering the expenditures of phase #1.

I. Senior Committee- Chairperson Rose Langston

All three senior organizations are looking for new members: Sunday Fun Club, Monday Sunshiners and Wednesday Leisure Timers. Other groups: SV Blue Grass on Sunday, 'Silver Sneaker' on Tuesday and Ceramics Group on Wednesday welcome more participates. The paperback book exchange program continues to be very successful, thank you Nancy Baker and John Poskin for your recent book donations.

Village seniors are welcome to the Senior Open Activity every Friday from 12:30-3:30 p.m. There is no meeting, membership or dues required. Light refreshment served.

Chili chefs wanted for the committee's 8th Annual Chili Cook Off. See posted flyer for details.

The next Bloom Township Senior Community Lunch tickets are on sale for March. Appointments are being taken for income tax preparation. Other programs includes: basic line dance classes (4 week session for \$8.00); Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; health insurance assistance, especially with Medicare Part D; and low cost Senior Wheels transportation (708-754-8200). Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Jones Memorial Community Center's Golden Agers meeting is on Wednesday, February 17th. Annual dues are \$5.00 for the year 2016 plus \$5.00 for lunch. Social hour is at 10:00 a.m., 10:30 a.m. meeting and lunch is served at 11:30 a.m. Reservations, call 708-757-5395.

Reminder, the 1st installment property tax is due by March 2nd.

Many frauds and scams are targeting seniors daily! Callers, mailings and e-mails who claim to be from IRS, your bank, credit card, social security, etc., are not legitimate. Unless you initiated the call, do not give out any of your personal information. Guard your medical ID like your credit card. Be sure to review your Medicare Summary Notice (MSN) for accuracy. Never, never agree for services from an unknown source or let any unknown person in your home! Just remember that the bank, Medicare, Social Security and the IRS already have your personal information. The SMP (Senior Medical Patrol) model 'PROTECT DETECT REPORT: Protect - Protect yourself from Medicare errors, fraud, and abuse; Detect - Learn to detect potential errors, fraud, and abuse; and Report - If you suspect that you have been a target of errors, fraud, and abuse, report it. Call Age Options at (800)699-9043 or (708)383-0258.

6. NEW BUSINESS

A. Motion to Approve Regular Board Meeting Minutes- January 12, 2016

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes – January 12, 2016.

The motion to approve was made by Trustee Washington and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington, Williams

Nays: Trustee Tates

Motion carried

B. Motion to Approve and Hold Executive Session Meeting Minutes-January 12, 2016

Mayor Hanks asked for a motion to approve and hold Executive Session minutes– January 12, 2016
The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington, Williams

Nays: Trustee Tate

Motion carried

C. Motion to Approve Special Meeting Minutes- January 12, 2016

Mayor Hanks asked for a motion to approve Special Board Meeting Minutes – January 12, 2016.

The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington, Williams

Nays: Trustee Tate

Motion carried

D. An Ordinance Abating Taxes for General Obligation Tax Increment Refunding Bonds, Series 2002A, and General Obligation Capital Appreciations Bonds (Tax Increment Alternative Revenue Source) Series 2002B, of the Village of Sauk Village, Cook and Will Counties, Illinois

Mayor Hanks asked for a motion to approve an Ordinance Abating Taxes for General Obligation Tax Increment Refunding Bonds, Series 2002A, and General Obligation Capital Appreciations Bonds (Tax Increment Alternative Revenue Source) Series 2002B, of the Village of Sauk Village, Cook and Will Counties, Illinois.

The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington, Williams

Nays: None

Motion carried

E. An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternative Revenue Source) Series 2008, of the Village of Sauk Village, Cook and Will Counties, Illinois

Mayor Hanks asked for a motion to approve an Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternative Revenue Source) Series 2008, of the Village of Sauk Village, Cook and Will Counties, Illinois.

The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington, Williams

Nays: None

Motion carried

F. Motion to Approve An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternative Revenue Source) Series 2009, of the Village of Sauk Village, Cook and Will Counties, Illinois

Mayor Hanks asked for a motion to approve an Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternative Revenue Source) Series 2009, of the Village of Sauk Village, Cook and Will Counties, Illinois.

The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington, Williams

Nays: None

Motion carried

G. Motion to Approve all Accounts Payables and Disbursements- January 27, 2016- February 9, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve all Accounts Payables and Disbursements- January 27, 2016- February 9,, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Clarification was given on several of the Accounts Payable details.

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

H. Motion to Approve An Ordinance Amending Section 2-77 (Rules and Regulations concerning Motions and Questions) to Division 3 Article II of Chapter 2 of the Village Code

Mayor Hanks asked for a motion to approve an Ordinance Amending Section 2-77 (Rules and Regulations concerning Motions and Questions) to Division 3 Article II of Chapter 2 of the Village Code.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Myers, Washington, Williams and Mayor Hanks

Nays: Trustees Burgess, Jones and Tate

Motion carried

I. Motion to Approve An Ordinance Approving the Amendment to the Sauk Village Municipal Code for the Village of Sauk Village, Illinois (Public Comment)

Mayor Hanks asked for a motion to approve an Ordinance Approving the Amendment to the Sauk Village Municipal Code for the Village of Sauk Village, Illinois (Public Comment).

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

Additional discussion was held on the amendment for Public Comment. Trustee Burgess asked that this item be placed on hold for further review. Trustee Myers stated this amendment has been back and forth to the committee and the Mayor and Board of Trustees. The Ordinance Review Committee asked for the amendment to be presented to the board for a vote. Trustee Myers stated there is a motion on the floor. A vote should be taken to see where it goes. Mayor Hanks stated the board has reviewed this amendment three or four times. Trustee Burgess also provided his version of the amendment. Trustee Williams stated the Ordinance Committee has reviewed this multiple times over the past four months; everyone's comments have been taken into consideration. Not everyone is in agreement on every item. It needs to be called for a vote- pass or fail. Additional discussion was held on this amendment. Trustee Tate asked for a vote to be taken on both versions of the ordinance. Village Attorney Byrne stated only the ordinance included in the board packet can be voted on. Voting on additional items not listed on the agenda would not comply with the Open Meetings Act.

On roll call

Ayes: Trustees Myers, Williams

Nays: Trustees Burgess, Jones, Tate and Washington

Motion failed

Trustee Tate asked to have Trustee Burgess' version brought back to the table for discussion.

J. Motion to Approve Settlement – Shaw v. Village of Sauk Village in the amount of \$40,000.00

Mayor Hanks asked for a motion to approve Settlement – Shaw v. Village of Sauk Village in the amount of \$40,000.00.

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

Trustee Burgess asked for clarification on the settlement. Final settlement- Village Attorney Byrne stated the resident claimed he got sick from the village's water.

On roll call

Ayes: Trustees Burgess, Myers, Tate, Washington, Williams

Nays: Trustee Jones

Motion carried

K. Motion to Approve Settlement – Sims v. Village of Sauk Village in the amount of \$18,000.00

Mayor Hanks asked for a motion to approve – Settlement- Sims v. Village of Sauk Village in the amount of \$18,000.00.

The motion to approve was made by Trustee Washington and seconded by Trustee Myers.

Trustee Tate asked for clarification. Final settlement- A resident alleged she was falsely arrested. There was also an excessive force claim. Allegations; the village does not admit to any liabilities. This is a financial decision after settlement conferences were held.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams reminded the trustees that that she and Trustee Myers asked the trustees to provide comments to them via email before this meeting in order to provide it to the Ordinance Review Committee. Trustee Williams asked that everyone review the amendments before next week's meeting. Trustee Tate stated there was no reason to resubmit it back to the Ordinance Review Committee; just submit the version submitted by Trustee Burgess. Mayor Hanks stated committees are in place for a reason; you cannot bypass the committee.

Trustee Myers stated his committee has reviewed this several times; they may just recommend going with whatever state statute dictates.

Trustee Jones reminded everyone of the February 27th Open Gym. Trustee Jones has a key to the front door and the board room but no back door key.

Trustee Washington stated tickets are available for the play. See her or a block club captain.

Trustee Burgess discussed the village keys and the direction of the village. Trustee Burgess asked to have public comment put back on the agenda for discussion and to be voted on the following week.

Mayor Hanks congratulated Trustee Williams on the birth of her child. Mayor Hanks stated trustees should only turn in pay slips for the standing committee meetings that are held with their co chair as per the ordinance. If you don't follow the ordinance you are violating the ordinance and falsifying records. Mayor Hanks stated trustees have access to the building from the front and the back. Director Fairman will see that the boardroom doors remain open. The doors must always be closed when you leave. Meet the Mayor is scheduled for Saturday, February 13th from 9:00 am – 11:00 in the Village Hall hallway.

Mayor Hanks stated a formal complaint and two emails were sent to the FOIA officer claiming that the February 2, 2016 agenda was not posted causing the meeting to be cancelled. However, when the tape was pulled it was clear the agenda was posted timely and that the individual making the claim was nowhere near the Village Hall. Another part of the video shows a senior who was attending Blue Grass checking the hallway for the agenda just to make sure it was not removed. Mayor Hanks stated there is a lot of cost to the village when allegations such as these are made. The attorneys are contacted whenever there is a claim with the Attorney General including an Open Meetings Act violation recently filed by a trustee. The tape from the video camera proved that the accusation was false.

Mayor Hanks wished everyone a Happy Valentine's Day.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 9:45 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **FEBRUARY 9, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:05 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams (Williams available by phone)

Absent: None

Kane, McKenna Representative Mary Thompson provided information on the following tax abatements for TIF's 2 and 3.

2. An Ordinance Abating Taxes for General Obligation Tax Increment Refunding Bonds, Series 2002A, and General Obligation Capital Appreciations Bonds (Tax Increment Alternative Revenue Source) Series 2002B, of the Village of Sauk Village, Cook and Will Counties, Illinois

This abatement refers to parity bonds in the amount of \$2,026,862.50. The original 2002A bond amount was \$9.7 million dollars. The original 2002B bond was in the amount of \$4,999,356.00.

3. An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternative Revenue Source) Series 2008, of the Village of Sauk Village, Cook and Will Counties, Illinois

The original bond amount was \$9.5 million dollars. This abatement is in the amount of \$774,485.00.

4. An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternative Revenue Source) Series 2009, of the Village of Sauk Village, Cook and Will Counties, Illinois

Ms. Thompson will provide the original bond amount, interest rates, start date and balance due on each bond at a later date.

5. Public Comment- None

All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on topic(s) on the agenda only. Each speaker will be allowed one opportunity to speak.

6. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Jones.

All Ayes

The meeting was adjourned at 6:18 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **FEBRUARY 9, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:45 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington and Williams (Williams available by phone)

Absent: None

2. NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

PUBLIC HEARING

Village Engineer Jim Czarnik provided the following information:

Required by Illinois Environmental Protection Agency (IEPA) in accord with Village's Notice-of-Intent (NOI) for the Illinois General Permit ILR 40 (permit is performed on a 5-year cycle; next NOI due by 10/1/18 for new permit cycle beginning in 2019)

- I. Introduction and General Description of NPDES (National Pollutant Discharge Elimination System) permit for MS4 (Municipal Separate Storm Sewer System) communities

GOAL – Eliminate pollutants from entering storm sewer system/detention ponds and depositing into rivers, lakes, creeks, which are the ultimate outlet points. For Sauk Village, these would be the Lansing Drainage Ditch and Deer Creek.

- II. **Six Required Minimum Control Measures (MCMs)**

- 1) **Public Education and Outreach**

- a) What the Village has done to inform the public is:
 1. The annual report has been posted to the Village's website
 2. A pollution prevention flyer was posted to the Village's website, was printed in the Sauk Talk, and was posted to the bulletin board at the Village Hall
- b) REMINDER: Do not dump oil, paint or other chemicals down the sewer
- c) REMINDER: Clean up after your dogs in your yard and parks

- 2) **Public Involvement and Participation**

- a) This Public Hearing is an example of this
- b) Village welcomes public involvement; call Public Works if you notice any spills in the Village's streams
- c) Sauk Village hosted a Community Clean Up Day on October 16, 2015 to clean up around Village buildings and public right-of-ways

- 3) **Illicit Discharge Detection and Elimination (IDDE)**

- a) The Village has an ordinance that it uses to address illegal discharges to Village waterways
- b) Public Works has identified all outfalls within the Village
- c) The Village maintains an up-to-date sewer atlas that indicates all the outfalls
- d) The Village's goal is to inspect 20% of the outfalls on an annual basis

- 4) **Control of Construction Site Storm Water Runoff**

- a) The Village has an erosion control ordinance in place to address construction site storm water runoff
- b) Developers are required to provide a Storm Water Pollution Prevention Plan (SWPPP), which addresses how to prevent erosion at construction sites
- c) Developers are required to inspect their sites weekly during construction and after rain events

5) Post-Construction Storm Water Management

- a) The Village has a post-construction ordinance in place to address long term control of storm water pollution from newly developed sites
- b) Final inspections are required before the developer can leave the site
- c) Detention is required for all developments in Village
- d) Detention ponds and other post-construction measures filter out sediments prior to the sediments being released to the environment

6) Pollution Prevention/Good Housekeeping

- a) The Village conducts street sweeping, branch pick up, and leaf collection periodically throughout the year
- b) The Village's goal is to clean 20% of the Village's catch basins per year to prevent the collected material from reaching the Village's waterways
- c) The Village requests the public's help in inspecting inlets and catch basins and keeping them clear of debris
- d) Robinson Engineering or Village staff will develop a municipal operations program for storm water Best Management Practices

III. Annual Activities Moving Forward

- An annual report is made to the IEPA each year by June 1
- Ordinances and the storm sewer atlas are reviewed yearly
- Public Works will conduct in-house training for good housekeeping practices
- Public Works will mow and remove litter from detention ponds
- Robinson Engineering will ensure that developments comply with storm water ordinances and floodplain regulations

The Public Works Department monitors the village's compliance.

Village Engineer Czarnik was asked to check on the Lincoln Lansing draining ditch payments that are included on tax bills. Discussion was held on leaves that end up in the catch basin.

3. Public Comment

All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on topic(s) on the agenda only. Each speaker will be allowed one opportunity to speak.

Jan Clark recommended putting leaves on the non-parking side of the street would keep them from being crushed.

Bernice Brewer inquired about grants available and the cost associated with the program. Village Engineer Czarnik stated no grants are available for the non-funded mandate. The cost of compliance could range between \$5,000-\$10,000.00.

Bernadine Hopkins inquired about outfall. Outfall is result of old storm water that falls into the street into the catch basin grates and then into a pipe. The pipes drain together and discharge into a stream or a creek.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 7:00 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL FEBRUARY 16, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington and Williams (Williams available by phone)

Absent: None

Moved up on the agenda-

3. An Ordinance of the Village of Sauk Village, Cook and Will Counties, Illinois supporting the Renewal of a Class 8 Real Estate Tax Assessment Classification for 21701 South Mark Collins Drive

GLP Properties representatives Katie Lightbourn and Kaitlyn Fitzpatrick requested a renewal ordinance for the Class 8 tax classifications at 21701 Mark Collins Drive. The 12 year Class 8 expires in 2017. There is currently two tenants- Behr Paint and Lewis Goetz. Both leases expire in 2017. The Class 8 renewal will encourage the tenants to renew their leases. Lewis Goetz occupies 38,000 square feet of the total 258,000 square feet. This item will appear on the next agenda for consideration.

2. Review Audit- Fiscal Year End Date 04/30/2015

Miller Cooper representatives Susan Jones and Faith Rofalikos presented the final April 2015 audit report, the required communications letter to the committee and the management recommendations letter. Discussion was held on the financial statements, reconciliations and audit opinion.

The net government activities is in a deficit position of \$15.9 million, business type activities like water/ sewer was in a positive position of \$3.3 million leaving a net combined deficit of \$12.6 million.

The overall deficit balance was reduced from 2014 to 2015 by \$2.6 million dollars.

The entire report is available at www.saukvillage.org. Discussion was held on interfund borrowing. General Ledger detail supported the interfund borrowing through April 2015. The recommendation is reiterated from last year that documentation from interfund borrowing needs to be better formalized.

GASB 67 was required to be adopted by the Police and Fire Pension Funds that are prepared by other auditors. Added disclosures are included in the audit. Municipalities are required to adopt GASB 68 and 71 in fiscal year 2016 regarding unfunded pension liabilities of the Police and Fire that need to be reported in the net position. Additional disclosures will be required next year for the Fire and Police Pension Funds as a result of GASB68. Additional discussion was held on the village's financial position and practices. Questions for the auditors should be directed to Finance Director Rao.

4. Review Agreement for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code and Municipal Maintenance Expenditure Statement

Mayor Hanks reported the resolution in the amount of \$25,000.00 in Motor Fuel Tax funds will supplement the original \$150,000.00 approved earlier in the year for the total amount spent for the year – approximately \$170,000.00. This item will appear on the next agenda for consideration

5. Review Revised Public Comment Ordinance

Trustee Myers presented the draft of the Public Comment Ordinance presented by the Ordinance Review Committee and the draft presented by Trustee Burgess. The Ordinance Review Committee has reviewed this

ordinance several times and is deadlocked. Discussion was held on the contents of both versions in order to come up with a compromise to be presented to the board.

Discussion included how some points are in violation of State Statute. Additional discussion included the following:

-Three minutes on any topic during all regular board and committee meetings. Three minutes on special meeting agenda items only according to State Statute and limiting public comment to one hour. Extensions can be granted with board approval.

-The language will be changed in Section 3 to state the Corporate Authorities and appropriate personnel “may” answer questions rather than “will”. State Statute allows for the public to comment and ask questions but does not state answers must be given. Chairs of standing committees will be given the opportunity to respond. Board members may not have the immediate answer and can agree to meet with the individual after the meeting or provide the information at a later date. Board members are available outside of meeting times.

-The chair needs to maintain order and decorum on both sides- board members and audience.

Put someone in place to remove an individual who is out of order, fails to yield the floor, is unruly or uses racial slurs. It was suggested to place Public Safety Director/ Village Manager Fairman in this position.

-Another option to removing the individual from the podium is to call a recess. This does not happen often but lack of order and decorum in the past has escalated and caused problems.

Discussion was held on the pros and cons of these issues. Disruptions from the audience and the dais disrupt the meeting.

The majority of the board agreed to amending Section 3 to state- If an individual fails to yield the floor after the expiration of their allotted time the mayor may call for a recess or have the Public Safety Director to ask the individual to yield the podium.

After comments back and forth it was decided that the recommendations from the board will be presented in a final draft of the ordinance for consideration at the next board meeting- pass or fail.

6. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer commented on the board’s behavior, the proposed loan forgiveness, the Village Treasurer’s payroll and requested an analysis of where the money is. Mayor Hanks will not speak about the Treasurer.

Word came in last Tuesday regarding the IEPA loan forgiveness; more details will be released as final numbers come through.

Judy Cast commented on public comment.

Marva Campbell-Pruitt commented on the appearance of the front entry way to Lincoln Meadows and asked that no changes are made to the leadership of the Parks and Recreation Committee. The Chair and Co-chair have stated they are willing to work together. Mayor Hanks stated heavy equipment is required to remove the berms and bushes at the entryway. Mayor Hanks will meet with Public Works Director Weller and JW Fairman to get an update on the timeline. Public Works is installing street lights that must be installed according to timeline of the grant. Mayor Hanks stated the board did not agree with his recommendation for Parks and Recreation and he will not pursue it further. Hopefully, they can work out their differences and start thinking about the kids.

Zenona Ayres commented on the petition handed in during the January 19th meeting. Mayor Hanks stated the petitions have been circulating for over a year. There is no opportunity to contact to the individuals because all of their information was blacked out. Petitions should have contact information on them so Mayor Hanks can

respond. Some of the questions are repetitive, some of the information, such as Accounts Payable, is already provided on the website or readily available when they ask for it. Answers to all 35 points will come out in time. Mayor Hanks asked for the names of the individuals that signed the petition. They will be given the opportunity to find out how they were misled.

Ed Sullivan stated he has hit a brick wall trying to get the basketball program. People want it but he cannot get cooperation from the Parks and Recreation Committee and Chair.

Clearchie Lawrence, non-resident, spoke about respect among the seniors and the chair.

Frank Williams commented on village revenue and asked if the meetings could have a time limit until 9pm; the lawyer gets paid to sit for the long meetings.

Pat Couch commented on how much money was spent to rewrite the public comment ordinance several times over the past months.

Datron Williams commented on the one hour time limit and the board's determination of unruly. Datron was in favor of police presence and stated people should have the opportunity for open dialogue through town hall meetings. Mayor Hanks stated the majority of the board can agree to extend the one hour time limit. Police presence is positive. The unruly portion has been removed but order and decorum is still part of the meeting. Mayor Hanks encouraged town hall meetings to answer resident's comments with no time limits.

7. Miscellaneous Business

Comments from the Trustees

Trustee Burgess announced the next Town Hall meeting is scheduled for Wednesday, February 17th from 7:00 pm – 8:30 pm. Trustee Burgess asked the Mayor and Public Works Director to meet with the committee chairs at the next Public Works Committee meeting on the second Wednesday of March at 7:00 pm.

Trustee Tates asked for a key to the front door of the Village Hall and a copy of the statement for last week's special meeting. There is not statement available. An agenda was posted.

Trustee Tates stated there is a state statute that allows the Mayor to remove the Treasurer from pay status with the approval of the board.

Trustee Jones commented Open Gym will take place on Saturday, February 27th in the Community Center from 11:00 am – 3pm. Admission is free. Light refreshments will be available for sale from \$.50- \$1.00. Youth basketball, board games and jump rope competition starting at 11:00 am. Teen basketball – 13 and over starts at 12:15pm. Youth games and line dancing with Ms. Tina at 12:30pm. Double Dutch competitions at 1:30 and awards at 2:30pm. Flyers will be available tomorrow.

Trustee Washington reported the Neighborhood Watch Committee play rehearsals continue for the play scheduled for April 15th at 6:00 pm at Rickover Junior High. Rehearsals are held every Saturday from 11am-1:30pm at the Community Center. All are welcomed to participate in the play.

Trustee Myers stated he will call a special meeting of his committee. Trustee Myers reported on an investigation on a suspicious fire.

Mayor Hanks asked Trustee Myers to head up the 4th of July Parade.

Mayor Hanks questioned a meeting that was held at the Community Center last week and asked if a rental fee was paid. Trustee Jones stated the SVCPA met and they pay no fee. An application was signed in April for the group to meet under Trustee Poskin. Trustee Jones has continued to allow them to meet. Mayor Hanks stated the policy states rental fees are required. The rental agreement and all parks and Recreation Committee decisions should be approved by both the chair and co-chair. Residents asked how the trustees get paid.

Complaints have been made stating that the standing committees are not meeting with both the chair and co-chair. Trustees are on the honor system and get paid only for standing committees not sub committees according to policy and ordinance. Both the chair and co-chair need to be attendance at the meetings and sign the slip to get paid. A copy of the agenda must be attached. Minutes need to be taken at all meetings according to the Open Meetings Act. The trustees are stealing money if the ordinance is not followed.

The signed meeting sheets and minutes from the last year for standing committees have been requested for review. Additional discussion was held on meeting structure and requirements for standing committees and sub-committees and the difference between the two.

8. Motion to Recess to Executive Session- None

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (SILCS) 120/2 (C) (1) (2016)

9. Motion to Reconvene- None

10. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 10:00 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER FEBRUARY 23, 2016.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Bates, Washington and Williams (Williams available by phone)

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Bernice Brewer commented on village finances. Mayor Hanks directed Ms. Brewer to speak to Finance Director Rao after the meeting.

Bernadine Hopkins asked for clarification on the Public Works Committee, Administrative Services Director, Senior Committee, the lawsuit mentioned in 6F and the amendments to Public Comment in 6G.

Village Attorney McGrath provided details of an incident involving the Police Department. The settlement will stop more legal fees and any additional litigation. There is no admission of guilt or liability on behalf of the village.

Mayor Hanks stated the amendment to public comment includes “any member of the public may address the board once on any topic during regular board and committee meeting for three minutes and special meeting agenda items only at special meetings. If anyone fails to yield the floor after the expiration of the allotted time the mayor may call for a recess or direct a police safety officer to ask the individual to yield the podium. Public comment will not exceed one hour unless the majority of the board agrees to extend the time limit. Corporate authorities may answer questions from the public in as timely a manner as possible when questions are asked at meetings or submitted in writing. The appropriate village personnel may be consulted to answer questions to the best of their ability”.

Job descriptions are listed on file and contained in ordinances available on the internet.

Harwood Ayres presented Trustee Bates with a CD of the recent JROTC event.

Francine Anderson commented on the amendment to the public comment ordinance and the contents of the January 19th meeting minutes and asked when the sewer cleaning will take place.

Mayor Hanks stated Public Works Director Weller may include a report of the sewers in his report.

3. REPORTS OF OFFICERS

A. Mayor’s Report- Mayor Hanks

Mayor Hanks recognized Emergency Services Disaster Agency (ESDA) Director Art Johnson. Art announced his retirement effective March 15th. Art also retired from the US Postal Service effective March 1st. Art stated he has enjoyed serving and working with village officials and employees for the last 34 years. Art will spend his retirement with family in North Carolina. Art submitted his letter of resignation dated February 23, 2016.

Mayor Hanks recalled working with Art for many years and thanked him for his years of service. Mayor Hanks stated that Art will be missed and wished him the best with his family.

Mayor Hanks stated our thoughts and prayers are with the Thornhill family in the passing of their loved one-Travis Thornhill. Travis Thornhill served the Sauk Village Fire Department for 37 1/2 years before his retirement in 2002. The visitation will be Thursday from 3pm- 8pm at First Baptist Church on Burnham

Avenue. A Fire Department walk through will take place at 7pm. The service is Friday at 10 am at First Baptist Church. Internment at Memory Lanes in Schererville with a luncheon to follow at First Baptist Church. Mayor Hanks asked for a moment of silence for retired Fire Chief Travis Thornhill.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams thanked Art Johnson for his service stating he has always been a good friend and co-worker and wished him well on his retirement.

Village Clerk Williams stated there is a lack of communication with board members. Some board members do not acknowledge receipt of the emails. The IT Consultant stated that all emails are working. Village Clerk Williams asked all board members to inform her if they are not getting their emails.

C. Village Attorney - Odelson & Sterk, LTD- Mike McGrath-No report

D. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik provided the following report:

Earlier in the month we submitted the Village’s first annual report for the MWRD’s new infiltration and inflow control program. In the report we identified the High Priority Area in the Village’s sanitary sewer system. We will be required to investigate this area during the coming year to attempt to reduce the amount of storm water entering the sanitary sewer system. In the coming months we will discuss this work in more detail.

Also, Trustee Myers asked a question during the storm water program presentation a couple weeks ago. Trustee Myers asked if the Lincoln-Lansing Drainage Ditch Commission still exists. The answer is that they certainly do. The Commission still taxes every residence in the drainage area. Apparently people who have tried selling their homes without paying this tax have even been issued a lien. However, Mr. Czarnik does not believe the Commission has undertaken any projects in the area of the Village in years.

Trustee Myers stated he did locate the office in Lynwood but was unable to speak with anyone.

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Director Fairman Provided the following report:

Vacant Housing:

The Village’s master vacant list, to date, shows 443 vacant homes :

Vacant	368 houses
Vacant/Occupied	57 houses
Demo list	18 houses

- The 57 Vacant/Occupied houses without water accounts or occupancy permits have been sent letters to contact the Village by March 1, 2016 or face discontinuation of services and fines. It should be noted that these 57 non-accounts cost the Village, on average, **\$34,200 annually**.
- It should also be noted that, on average, vacant housing (based on current figures) conservatively cost the Village **\$265,800 annually**, (this amount does not factor a reduced EAV (*equalized assessed valuation*) that the vacancies contribute to).

Scavenger Contract Update:

- Staff has contacted the scavenger vendor and provided a list of vacant houses that do not qualify for garbage collection. This action will result in a savings, on average, of **\$89,000 annually**.
- It was found by Staff that the current scavenger contract was renewed in 2011 (under the Towers Administration); the renewal period runs through 2020.
- A liaison from the Board of Trustees should meet with the Vendor to discuss past billings of vacant residential property.
- At some point in time the Village should consider removing itself as the billing provider for the Vendor.

Water Accounts Owing More than \$400

- A total of 259 water accounts owing more than \$400, affecting water, sewer and utility tax revenues were identified by staff. These accounts represent an estimated loss of Village revenues in the amount of **\$272,683 annually**.
- Notices have been sent to 38 of 259 accounts owing more than \$1000. These accounts have been asked to notify the Village by March 7, 2016 or face discontinuation of services. These accounts are active and, on average cost the Village **\$89,410 annually**.
- 32 of the above 259 accounts are terminated accounts. They represent a loss of Village revenues of **\$66,928**. Director Fairman asked that the Board approve an amount not to exceed **\$2,100** to file liens against these properties. Lien filing and preparation cost is \$65 per property.
- Due to low staffing levels the remainder of the 189 accounts owing \$400 to \$1000 (**totaling \$116,298**) will be put on a watch list.
- Director Fairman asked the Board to give him direction what to do (if anything) with arrear accounts that belong to individuals who hold appointed Village positions.

NOTE: *For the first 53 days of 2016 Water revenues have increased by \$7700 over the same period a year ago. This increase is due to identifying and focusing on arrearages.*

Recommended Amendments to Tow Ordinance and Water Ordinance:

- Tow penalties collected by the Village will be set aside in a dedicated fund for Police vehicle purchases.
- Increase “After Hour Turn on Fee” to \$250, and set aside these fees to a dedicated fund for Public Works vehicle purchases.

Miscellaneous:

Just recently it was brought to Director Fairman’s attention that the former Chief of Police entered into a contract agreement with Verizon phone service for 77 cell phones. The contract averaging approximately \$2,000 a month is part of the State Joint Purchasing Program but was entered into without approval of the Sauk Village Board of Trustees. There is no process that monitors the use of these cell phones or provides for an inventory procedure, that he is aware of. Director Fairman is requesting Board direction on this matter and provided documentation to that affect.

Budget:

Staff continues to prepare a draft for the 2015/16 annual budget. When completed, the draft will be submitted to the Finance Committee for review.

NOTE: New pension legislation will severely affect the amount of general use revenues the Village will be able to collect from the State.

Trustee Burgess asked for clarification on the scavenger service. Director Fairman stated the Finance Department only pays the scavenger service the amount the village collects and recommends the scavenger service handle their own billing. The vendor has not been notified of the vacant homes and the village has been billed for those houses. Staff is now notifying the vendor of the vacant houses and researching past bills.

Additional discussion was held on the Tow Fund and vehicle purchases that were paid by the Tow Fund and the General Account. Tow Funds should be a separate line item with the Chief of the Police asking for the direction of the board when purchases are required. Repairs and purchases are currently paid from the General Account.

Trustee Tates asked how people are permitted to run up water bills that high and what is being done to prevent that in the future. Director Fairman stated the staff is carefully monitoring and enforcing bill payments and conducting shut offs. Discussion was held on the water accounts that are billed to the tenants not the owners. People are coming in every day to resolve past due bills. The past due date and shut off date will now be included on the water bill. There will be no additional shut off notice mailed.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks read the following report:

The Beautification Committee will be hosting their annual spring cleanup on May 21, 2016 from 9:30 AM to 1PM. The committee will be posting flyers within the next couple of days with details.

Any questions about this event please contact Linda Todd at 758-3330 and leave a message.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the next Open Gym is scheduled for Saturday, February 27th from 11:00 am – 3pm. Flyers are available and have been passed out to the schools. Light refreshments will be available costing \$.50-\$1.00. A parental consent form is required from the kids attending. Events include basketball, teen jump rope competition, board games, line dancing at 12:30 pm with Miss Tina and Double Dutch Contest at 1:30pm. Awards will be presented at 2:30 pm. Mayor Hanks asked for information on any other scheduled events. Trustee Jones stated the Easter Egg Hunt is still in the planning stages as well as other upcoming events.

C. Public Works Committee- Trustee Burgess

Trustee Burgess reported the next Public Works Committee meeting is scheduled for the second Wednesday of the month. Trustee Burgess stated he and his co-chair are both present and asked for clarification on the need for separate agendas and minutes for the meeting between the chair and co-chair and the sub-committee. The trustees first discuss what they will be presenting to the subcommittee meeting. Trustee Burgess also asked for clarification on the ordinance that sets the pay for trustees that cannot be altered without an amendment to the ordinance. Clarification is needed in the case that the co-chair is unavailable. As it is stated by ordinance now, both chairs must be in attendance for the meeting to take place and for trustees to get paid. Agendas and minutes must be taken at the standing committee meeting and the sub-committee meeting. In the past, there were no co-chairs. Trustee Burgess stated that only one agenda and one set of minutes should suffice.

Trustee Burgess stated he continues to send a letter to the Village Administrator and Mayor requesting Kevin Weller's presence at the meeting. Director Weller can provide information to the residents first hand as he did in a prior meeting.

Mayor Hanks stated questions from the committee can be presented to Director Weller during his normal work day rather than ask him to come back to the village on his own time. Trustee Burgess can provide the answers to the committee. Another suggestion is to hold the meeting on Tuesday prior to the board meeting when department heads are present. Ordinance 15-010 was approved by the board, including Trustee Burgess. The ordinance states standing committees are two trustees. Trustees get paid for standing committee meetings by ordinance. Sub-committees are advisory committees; the trustees do not get paid to hold these meetings. The Open Meetings Act requires posting agendas and taking minutes for all meetings. Meetings must be held at a location that is accessible to the public. Additional discussion was held relating to the Ordinance 15-010.

A meeting was scheduled between Trustee Burgess and Mayor Hanks to discuss the meeting structure.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates stated a June 2015 memo from the Mayor stated trustees could not meet with staff employees if it takes them away from their normal duties.

The Intergovernmental Relations Committee has not met but does plan on meeting after addressing something with School District 168. The School District will be invited to attend the next meeting.

The Housing Committee held a housing workshop last year for first time homebuyers. Three people are in the process of closing on their homes in Sauk Village due to information provided at that workshop. Encouraging people with young families to buy homes in Sauk Village reduces the mobility rate in School District 168.

Groups of professionals that could further educate those interested in home ownership such as builders and loan officers were not aware of that workshop. A Housing Committee Workshop is scheduled for March 2, 2016 at 6:30 pm to advise loan officers, builders and other professionals on the do's and don'ts with whatever information is available which will help educate everyone on both sides of the process.

Ordinance Review Committee- Trustee Myers

Trustee Myers stated workshops are good. They have been held here before. They are a win- win for everyone. The next Ordinance Review Committee meeting is scheduled for Thursday, March 10th at 7pm in the Village Hall. The committee is working with a new ordinance that Chief Kowalski will provide details on that will help the community.

Trustee Myers stated the entire board worked together very hard to bring the final draft of the Public Comment Ordinance for a vote. The final draft was approved by the committee last night and placed in the Trustee's boxes for review.

Trustee Myers commented on Art Johnson's retirement. Art has been a lifelong friend, like a brother, and co-worker who will be missed. They have attended classes and seen a lot together. Trustee Myers wished him and his family well- Be Safe. Art said he will still be around for a couple of weeks for transition.

Trustee Myers acknowledged the passing of former Fire Chief Travis Thornhill. Travis loved this town and will be missed.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch Committee meets every second Monday at 7:00 pm at the Fire Station. Everyone is encouraged to sign up to become a block captain. Play rehearsals continue at the Community Center on Saturdays from 11 am – 1:30 pm. The play proceeds will be used for purchasing 500 book bags filled with supplies. Everyone is encouraged to join the committee.

Trustee Washington commented on an organization she formed prior to being a trustee that included a panel of members of the school board, churches and elected officials where residents were invited to ask questions and voice their concerns. The group met in the Community Center until they were told they would be charged a fee in order to meet. There was a lot of great feedback but they had to stop meeting because they could not afford the fee. Trustee Washington asked for clarity on use of the buildings by trustees with sanctioned committees and others not associated with sanctioned committees and if trustees with sanctioned committees have precedence over resident groups when it comes to the use of village facilities and resources that includes the marquee.

Trustee Washington commented on the efforts of the Neighborhood Watch volunteers who work hard to raise all of the money for the book bags in the past and asked for support for the play. All proceeds will be used to supply book bags for Sauk Village children. Three tag days will be scheduled to raise funds for the book bags and volunteers will be needed to help shop for supplies. Donations are appreciated. All money is deposited at the Village Hall.

Mayor Hanks stated two facilities are available for rent- the Community Center and the Senior Center. The Senior Center is for rental by seniors only. Both areas have to be rented. Rental policies are available. Standing Committees have always had reference, especially for events and programs that benefit the community.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams stated the Budget and Finance Committee met yesterday. Discussion included the need to review the third quarter of the current budget and the next annual budget. Finance Director Rao is not ready to present the third quarter to the committee until December and January are closed out and will present more information at the next meeting.

Discussion was also held regarding a conversation with the auditors that related to hand checks on Accounts Payable. The Finance Director proposed a new document and procedure that would be presented to the board in the future. The board will be notified of the need for a hand check by email and upon board approval the details of the hand checks (need for the hand check, date approved and what account it came from) will be listed on a separate document which will provide written documentation to be kept on file. Finance Director Rao has completed his section of the 2016-2017 budget on schedule. The mayor will make his changes. The Committee will review the budget mid- March.

The Public Works Committee has received submissions for the Village Sticker program. Judging will take place soon and winners will be announced.

No response to our letter has been received from School District 168. The Public Relations Committee will discuss how to move forward with Student Government Day this year and in the future.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 34 calls. The fire department responded to 4 vehicle accidents, 6 fire alarms, 13 medical assist, 3 CO alarms, 2 smell of gas, 2 assist other agency, 1 structure fire, 1 car in the house, 1 brush fire and 1 vehicle fire.

Also, Chief Stoffregen stated that fire truck 5120 is back in service. All the minor and major repairs were completed. Chief Stoffregen commented on all of the fond and sad memories he shared with Art Johnson and stated he will be missed. Happy retirement to him and Sue.

B. Police Department-Police Chief Kowalski

-Police Service Case Summary: During the period of **02/09/2016** thru **02/23/2016** the Sauk Village Police Department had a total of 11 arrests. Of the arrests reported 1 was a felony arrest and 10 were misdemeanor arrests.

-CalCom Report: For a period between **02/09/2016** and **02/23/2016** the police department received 530 calls for service.

-Cases of Note:

On **02/13/2016** Officers were called to the 2100 block of 223rd Street for a domestic disturbance. When Officers arrived the victim explained the offender was verbally abusive to her. The victim advised she would sign complaints. The subject was arrested and processed at the police station before being transported to Cook County jail.

On **02/14/2016** Officers were called to the 2400 block of Talandis for a domestic disturbance. When Officers arrived they were met by the victim who stated her boyfriend had grabbed her by the throat while they were having an argument about his past. The subject was arrested and taken to the station for processing and taken to the County lockup in Markham for bond hearing.

On **02/18/2016** Investigators were following up on a burglary investigation and were able to obtain positive information from evidence at the scene. The fingerprints were linked to a known subject who was charged with felony theft over \$300.

-Housing Commission: The Sauk Village Housing Commission assisted the police department on identifying a house slated to be demolished to be used for training by the South Suburban Emergency Response Team (SSERT). This is a unique opportunity to use skills that are not often used until an arrest situation arises. This training took place on 2/22 and 2/23. A special thanks goes out to Gary Holcomb for his help in this matter.

-Training: The Chicago FBI will hold a Basic Crisis Negotiation Course to address the training needs of law enforcement with responsibilities for hostage and/or crisis negotiations and critical incident management. This course is designed for law enforcement first responders and negotiation team members who have no prior negotiation training.

Training will include fundamentals of crisis negotiation, responsibilities of personnel at such incidents, negotiation techniques and policies, role playing exercises and case studies. Instructors are negotiators from the Federal Bureau of Investigation. There is no fee for this course, however, enrollment will be limited to thirty (30) students and the Sauk Village Police Department was given 2 positions. Training will be held June 13-17, 2016 and the officers who will be attending have been selected.

We are finalizing a 2 day training course on evidence recovery to take place in April at the Sauk Village Police Department. The instructors for this training will again be Evidence Response Team Members from the FBI.

-Enbridge: The Enbridge pipeline project ended on Wednesday February 17th. Our Police Department assisted with securing the equipment during non-working hours. The project was completed without incident and the project manager expressed the company's gratitude for the service they received.

-Honor: On Friday, February 19th, Chief Kowalski was the guest of Mr. Zakari Ayres for the Bloom Trail High School Annual NJROTC Military Inspection. The members of the NJROTC conducted their drills and did a great job. It was an honor and pleasure to have been invited to the event.

-Animal Control: Officer Mieszczak is working on the South Suburban Low Cost Animal Clinic scheduled for March 19th (tentative hours 9am-12 pm) that will be at the Police Department providing veterinary care for the pets of the residents of Sauk Village. You will have the opportunity to have your pet vaccinated and checked by a Veterinarian who will be at the event. If you select to have your pet vaccinated you will be able to register your pet with the Village at a lower cost. This is a onetime event and we look forward to seeing you there. The Police Department gets at least one stray animal call per day. The Police Department is working with the Ordinance Review Committee to create an ordinance that will waive the license fee – approximately \$7.00 to encourage Sauk Village residents to register their pets.

Chief Kowalski reported that according to the internet Sauk Village is not in the top 25 cities when reporting crime in Illinois.

C. Public Works Department- Director Weller

Public Works Director Weller provided the following report:

: **PUBLIC WORKS, NEEDS MORE STAFF ASAP.**

: **STREET LIGHTS** - 451 new heads installed.

: **DAY TO DAY REGULAR OPERATIONS AND EMERGENCIES** - All job direction changes, department ordering, special seasonal event prep setup, vendor calling, work with all departments and public complaints AND LAST MINUTE CHANGES.

: **BUILDINGS** – Roof at Village Hall has been repaired and staff has started drywall repairs. Public Works building work on going, restroom updated and doors repaired. Called vendor to check and recommend any upgrades to Police Department south door.

: **POTHOLES/Asphalt** – Taking resident calls on potholes. Patched holes with cold patch several locations 223rd St from Yates to Merrill, Orion north side and 219th Place.

: **WATER** - Day to day schedules & emergency calls. Helped staff with rehab shut off list, called in b boxes to be dug for emergencies, high bills and demo list. Completing all testing required by IEPA per month. Working on north side shut off list.

: **GARBAGE** – Day to day cleanup. IF YOU SEE ILLEGAL DUMPING PLEASE CALL POLICE, HELP KEEP OUR TOWN CLEAN.

: **HYDRANT & VALVE REPAIRS/REPLACEMENT**- 1839 223rd St Hydrant is ready. Some hydrant work might include tree removal, sidewalk and curb removal to be completed safely. Ordered parts to extend 2 ft higher and reattach to water main. Posted boil order to all affected residents. Once test results have been received all affected will be notified.

: **VEHICLES/ EQUIPMENT**- Public Works is doing its best to keep all vehicles within the department running safe. We are also trying to help each department in their repairs to keep moving forward. Oldest backhoe repair, plow 4 hopper repairs, chipper repairs and PM's, all filters trucks #3,4,6. Repaired hose on sewer jet. Replaced alternator on Police Department car. Staff to pickup parts.

: **SANITARY SEWER COMPLAINTS** – If a resident has a sewer complaint please call the Village Hall during regular business hours and after hours call non emergencies Police Department. – Public Works staff will be called out to check the main sewer lines and will stop at the home to let residents know what they found. If it is an internal problem they will have to call a plumber. Staff checking bi-weekly sewer locations throughout town.

Mayor Hanks stated 5-8 inches of snow is expected overnight and more through the week. Public Works does a great job getting the snow off the ground.

Trustee Burgess asked for an update on sewer cleaning and potholes. Director Weller replied that most sewer cleaning takes place on the north section of town where there are more issues and pothole repairs are ongoing. Trustee Jones asked for clarification on the sewer line repair service. Director Weller replied the sewer line and water line warranty covers repairs that are the responsibility of the homeowner- from the sidewalk to the home. Approved village contractors are called out to make repairs up to a certain dollar amount. (This is a service that is available to all residents provided by an outside vendor at a nominal charge).

Trustee Tate asked if there is a sewer cleaning schedule. Director Weller stated there is no schedule at this time.

D. Administrative Services Director – Director Sherry Jasinski

Director Jasinski provided the following report:

Pink Beauty Supply has received their business license and has paid for their sign permit.

The restaurant will be coming in this week for their business licenses.

Director Jasinski stated over 90 squatters were discovered when the village first started investigating. The number is down to 60 now.

Sixty letters were sent out last week in regards to the homes that have squatters residing in them, giving them until March 1 to contact the Code Department so they can instruct them on what's needed- we received 5 calls this week on Monday.

39 letters went out in regards to active water accounts that owe large amounts of money totaling \$95,787.63.

This has been an issue for years. Shut offs can take place when Public Works staff is available.

The FOIA Log and responses are now posted on the Village web page.

Trustee Burgess asked if the sign on the new restaurant is legal. Director Jasinski stated they are allowed to have a temporary sign for a short time.

E. Finance Director-Director Rao

Finance Director Rao provided the following report:

The Finance Department has uploaded the TIF1, 2, 3 & 4 Illinois Comptroller's report for the fiscal year 2014/2015. The Finance Department will also upload Cook County Debt Disclosures info soon on the Cook County web site.

The department will also need a transfer from the CN Account in the amount of \$100,000.00 to pay current benefits. The reason for the transfer is we can't access Illinois Funds/US Bank as there are some issues with log-ins. The borrowed money will be paid back once we get the Tax Levy from Cook County.

Trustee Burgess asked why an email was sent out Wednesday to transfer money when the Board met Tuesday and could have discussed this. Finance Director Rao stated he was not aware of the log in problem on Tuesday. All transfers from the CN Fund will be repaid when the tax levy money comes in.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 2 weeks, ESDA responded to 25 calls. The ESDA department responded to 6 fire alarms, 5 vehicle accidents, 2 smell of gas, 2 CO investigations, 6 school patrols, 1 vehicle fire, 1 structure fire and 2 assist other agency. Assistant Director Darnall stated he has worked with Art Johnson for over 30 years and commended Art for his years of service.

G. Human Relations Commission- Commissioner Williams

Commissioner Williams thanked Art for his years of service. Commissioner Williams reported the Diversity Dinner will not be held in Sauk Village this year. Applications to participate in the free April 14th Diversity Dinners throughout the South Suburbs are available now.

The next Human Relations Commission meeting is scheduled for the first Monday in March. The commission is now full.

H. Housing Commission- Commissioner Holcomb- No report

Trustee Burgess asked for an update on the payments for the dumpsters used for the demolition. Commissioner Holcomb stated the program was on hold until the bill was paid. Commissioner Holcomb is working with Cook County to get funding and dumpsters. Demolition has begun on Cynthia and Talandis Avenues.

I. Senior Committee- Mayor Hanks read from a report prepared by Rose Langston

New Senior (50+) members wanted: Sunday Fun Club, Monday Sunshiners and Wednesday Leisure Timers.

Other groups: SV Blue Grass on Sunday, 'Silver Sneaker' on Tuesday and Ceramics Group on Wednesday.

The paperback book exchange program continues to be very successful, thank you Nancy Baker for your continuous book donations.

Village seniors 50 and older are welcome to the Senior Open Activity every Friday from 12:30-3:30 p.m. There is no meeting, membership or dues required. Light refreshments will be served. See flyer for details. Chili chefs wanted for the committee's 8th Annual Chili Cook Off on Saturday, March 12th. See flyer for details.

The Bloom Township Senior Community Lunch tickets are on sale for March 16, 2016 'Graceland' (Elvis is alive!). March 9th is the ticket deadline. Appointments are still available for income tax preparation. Other programs includes: basic line dance classes; Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; trips; health insurance assistance; and low cost Senior Wheels transportation (call a day or two in advance 708-754-8200). Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Jones Memorial Community Center's Golden Agers meeting is on Wednesday, March 16th. Annual dues are \$5.00 for the year 2016 plus \$5.00 for lunch. Social hour is at 10:00 a.m., 10:30 a.m. meeting and lunch is served at 11:30 a.m. Reservations, call 708-757-5395.

First installment property tax is due by March 1st, otherwise late interest of 1.5% per month, per state law. Continuous frauds and scams are targeting seniors daily! Callers, mailings and e-mails who claim to be from IRS, your bank, credit card, social security, etc., are not legitimate. Unless you initiated the call, do not give out any of your personal information. The SMP (Senior Medical Patrol) model 'PROTECT DETECT REPORT: Protect - Protect yourself from Medicare errors, fraud, and abuse; Detect - Learn to detect potential errors, fraud, and abuse; and Report – If you suspect that you have been a target of errors, fraud and abuse, report it. Call Age Options at (800)699-9043 or (708)383-0258.

The next Senior Committee meeting is on Thursday, March 10th at 7:00 p.m.

Mayor Hanks stated the Senior Center will be open daily Monday through Thursday from 10am- 2pm starting March 1st. The Open Senior Activity takes place on Fridays from 12:30 pm – 3:30 pm. There will be someone present to open the building. The ceramic group is open to all senior on Wednesdays.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- February 10, 2016- February 23, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve all Accounts Payables and Disbursements- February 10, 2016- February 23, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

Clarification was given on the invoices pertaining to the testing of the wells.

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve Committee Meeting Minutes- January 19, 2016

Mayor Hanks asked for a motion to approve Committee Meeting Minutes – January 19, 2016.

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington, Williams

Nays: Trustee Tates

Motion carried

C. Motion to Approve Regular Board Meeting Minutes- January 26, 2016

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes – January 26, 2016.

The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington, Williams

Nays: Trustee Tates

Motion carried

D. Motion to Approve an Ordinance of the Village of Sauk Village, Cook and Will Counties, Illinois supporting the Renewal of a Class 8 Real Estate Tax Assessment Classification for 21701 South Mark Collins Drive

Mayor Hanks asked for a motion to approve an Ordinance of the Village of Sauk Village, Cook and Will Counties, Illinois supporting the renewal of a Class 8 Real Estate Tax Assessment Classification for 21701 South Mark Collins Drive.

The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington, Williams

Nays: Trustee Tate

Motion carried

E. Motion to Approve an Agreement for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code and Municipal Maintenance Expenditure Statement

Mayor Hanks asked for a motion to approve an Agreement for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code and Municipal Maintenance Expenditure Statement.

The motion to approve was made by Trustee Washington and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington, Williams

Nays: None

Motion carried

F. Motion to Approve settlement- Case No. 14 CV 8174 Roberson, et.al. v. Sauk Village, et. al. in the amount of \$30,000.00

Mayor Hanks asked for a motion to approve settlement- Case No. 14 CV 8174 Roberson, et.al. v. Sauk Village, et. al. in the amount of \$30,000.00. This is a final settlement.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington, Williams

Nays: None

Motion carried

G. Motion to Approve an Ordinance Approving the Amendment to the Sauk Village Municipal Code for the Village of Sauk Village, Illinois (Public Comment)

Mayor Hanks asked for a motion to approve an Ordinance Approving the Amendment to the Sauk Village Municipal Code for the Village of Sauk Village, Illinois (Public Comment).

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

Trustee Burgess asked if the one hour time limit can be removed. Trustee Williams stated the board agreed to the changes that are included in this ordinance amendment that was presented to the Ordinance Review Committee. Trustee Washington stated the ordinance does state public comment could continue if the majority of the board agreed.

Trustee Myers asked the Village Attorney to respond to Trustee Burgess.

Village Attorney McGrath stated the motion and second has already been made and would have to be rescinded and a new motion stated.

Additional discussion was held on the amendment for Public Comment including calling a recess or using police safety officers if needed. Village Administrator Fairman declined to act as the public safety officer that asks people to relinquish the podium. Mayor Hanks stated a lot of compromise has taken place.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tate

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Myers reported there will be a memorial service for Chief Thornhill from 3-8 pm at First Baptist Church on Burnham Avenue. The service will take place Friday, February 26th at 10am and on to Memory Lanes Cemetery on Route 30.

Trustee Tate thanked Mr. & Mrs. Ayres for the gift. Trustee Tate stated flyers are available at the back of the room for property tax deferment for veterans and commented on a veteran's discount card. Return the forms to Trustee Tate tonight.

Trustee Tate questioned who monitors the trustee's emails and stated he and Trustee Jones were not on the marquee or the website. Trustee Tate commented on the latest village audit and the auditor management letter's comments.

Trustee Tate asked the Village Clerk for the criteria for "Someone you should know".

Village Clerk Williams stated every person who has been nominated as "Someone you should know" has been given that recognition. There is no criteria. Residents can submit the name, organization or family and important information to be stated to the Village Clerk. The first nominee was Mr. Nathan Griffin. Village Clerk Williams stated this program was started to bring good things out about the community and the good people who live here. Call her with any nominations. (Audience disruption)

Trustee Jones stated the Parks and Recreation Committee meets every 1st Thursday of every month at 7pm at the Community Center.

Trustee Washington remarked on the audit report and stated some elected officials did not return their expense report and receipts from this year's IML Conference. Some elected officials have not returned their expense for the second year in a row.

Trustee Burgess acknowledged Art Johnson on his retirement and commended him on his service to the village. Enjoy your retirement. Trustee Burgess commented the village has bigger financial issues to deal with than the IML receipts. Trustee Burgess also stated that he along with Mayor Hanks, Village Administrator Fairman and Police Chief Kowalski attended the JROTC dress inspection last Friday. Retired Lt. Colonel (Trustee) Tate performed the inspection. Trustee Burgess presented Trustee Tate with an award provided by the JROTC.

Mayor Hanks stated the trustee's names do appear on the marquee. Audit reports provide suggestions. One of the suggestions was to hire additional personnel. Budget information is under review and will be passed on to the Budget and Finance Committee. The JROTC event was very impressive. Great Job!

There is lots of snow in the forecast. Be careful driving – watch out for snowplows. Congresswoman Robin Kelly is hosting a Housing Expo on Saturday, March 5th from 9am – 1pm at the New Early Learning Center 729 Ingle Street in Dolton, Illinois. Three free senior enrichment seminars hosted by the Circuit Court of Cook County are listed on the Mayor's Facebook page.

Trustee Washington stated the play rehearsal for this Saturday will take place in the Village Hall and will resume at the Community Center next week.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:41 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **MARCH 8, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tates, Washington and Williams (Williams available by phone)

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment. Each speaker will be allowed one opportunity to speak.

Bernice Brewer asked for clarification why the Village Treasurer is still on the payroll and asked for updates on expenses paid from the Water Fund and the Parks and Recreation budget.

Village Attorney McGrath stated the Treasurer cannot be removed until there is a conviction. The village can conduct an administrative hearing which would require witnesses to testify under oath. Since there is an ongoing investigation with a number of State and Federal agencies this could jeopardize their investigations. Village Attorney McGrath will provide the State Statute.

Mayor Hanks stated money is borrowed from the Water Fund throughout the year to run day to day operations just as it is done in other Illinois communities. Money is paid back when revenue comes in. Yesterday \$350,000.00 was paid back to the Water Fund. The village receives tax money twice a year.

There are no budget documents available to respond to the other questions.

Judy Cast stated she has been working with Trustee Jones since December and explained to him what the PLAN Group did with the Parks and Recreation and the Easter Egg Hunt. Judy met with Trustee Jones and the committee to finalize the Easter Egg Hunt after she returned from her trip. The date is set and everything is in place. Judy asked for clarification on computers that were ordered for the Police and Fire Department.

Chief Kowalski stated the computers are being installed in the cars and the CAPERS software is compatible with CalComm.

Mayor Hanks stated residents were asking about the Easter Egg Hunt. The last agenda for Parks and Recreation listed Easter Egg Hunt under New Business. Mayor Hanks stated if Ms. Cast met with the committee there is no documentation. It is good to see that the committee is moving forward.

Ed Sullivan- member of the Parks and Recreation Committee- stated that he was asked to leave the building at the last Parks and Recreation meeting because he was out of order. Ed stated he asked the trustee in charge why he had someone from Steger come in and register our youth to go back to Steger to play baseball when we can have our own baseball program here. Ed said Trustee Jones stated we did not have diamonds ready. Ed also mentioned the trustee removed him as chairman of the basketball program. Ed asked if the trustee has the authority to tell him, a committee member, to leave the building and not come back.

Mayor Hanks stated he cannot respond to this tonight. Mr. Sullivan filed a written complaint which has been turned over to the Attorney General for review.

Frank Harvey made comments about the Mayor.

Frank Williams questioned if anyone offers suggestions to the mayor, commented on nasty language on Facebook and offered to work with Ed Sullivan on next year's baseball program.

Bill Hall requested the board to write a letter of support for the use of the state owned property on Sauk Trail for a Son-Rise Service Easter morning at 7am- 7:45 am in that park. The two closest residents will be notified and asked for their approval. The speaker will be Pastor Elijah from City of Praise Church located at 223rd and Cornell. All village residents are welcome and encouraged to attend. No fees are requested. Bring your lawn chairs. This is an interdenominational service. Mayor Hanks stated he will provide a letter of support.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Proclamation- Travis Thornhill

Proclamation- Art Johnson- Retirement

Mayor Hanks read a proclamation for the late Travis Thornhill- former Fire Chief and Art Johnson- retiring ESDA Director.

Mayor Hanks presented Art Johnson with a watch for his retirement.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported information for the March 15th Primary Election is posted on the email alerts and the Sauk Village Official Information Facebook page. The Sauk Talk will be available Friday at the library, Village Hall and online.

February 29- Early Voting began

March 10 -Last date to request a mail ballot including military and overseas

March 14- Last day of Early Voting

March 14- Last day of Grace Period registration and voting

March 15- Election Day

Information is available for military and overseas, disabled and nursing home and hospital voters and how to apply for a mail ballot and Early Voting locations. The closest place to Early Vote is the Lynwood Senior Center. There are over 40 locations including Park Forest, Markham and Downtown. Information for vote by mail is available at the front desk. Polling place information will also be in the Sauk Talk and listed on the free Sauk Village email alerts and official Sauk Village Information Facebook page.

C. Village Attorney - Odelson & Sterk, LTD- Mike McGrath-No report

D. Village Engineer – Mr. Jim Czarnik – No report

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator Fairman provided the following report:

Crime:

- For the 1st two months of 2016, UCR Reported Crime has dropped **54%** over the same period in 2015

Vacant Housing:

- The Village's master vacant list (**as of March 4th**) shows 425 vacant homes:
 - Vacant 354 houses
 - Vacant/Occupied 52 houses
 - Demo list 19 houses
- The Village's master vacant list has been reduced by 18 since the last report to the Board.
- Each reduction (*if maintained*) will show an approximate annual income (water, sewer and utility tax) of **\$750.**
- **The above mentioned "18" represents an additional annual income of \$13,500.**

Scavenger Contract Update:

- Staff will meet with the Village's scavenger service on March 10th to determine the number of collection points, adjust past billing as it relates to vacancies and work out other collection related matters. The current billing rate is \$33.50 bi-monthly.

Water Accounts Owing More than \$400

- Water accounts owing more than \$400 to \$999 and over \$1000 are being updated.
- Terminated Water accounts sent for Lien: 30

NOTE 1: Residents or Owners of any property who turn on water (*at the B-box*) after Public Works has shut it off will be subject to arrest for a misdemeanor “Theft of Services”.

NOTE 2: It should be noted that more than 75% of the Village’s occupied residential homes pay their water/sewer/utility bills on time and without complaint. Less than 10% of the remaining 25% have a valid reason as to why their payments are in arrears. Those individuals are given consideration by staff.

Recommendations/Ordinance Amendments:
(Looking for Board Sponsors)

- **THAT:** “After Hours water Turn on Fee” be increased to \$250, “Before Hours Turn on Fee” be increased to \$200. These figures are consistent with most municipal fees of this type (*most turn on fees are paid by rehabbers or individuals that were identified in the 15% of arrear accounts that had no valid reason for non-payment*).
- **THAT:** the Board approves a Staff request of \$14,000 to update the “Civic” Water/Sewer/Utility tax computer system. Updating this system will give employees greater ease at identifying and dealing with arrearages in a timely manner - which will in due course pay for the upgrades.

Miscellaneous:

- Staff continues to work with the Owens Group to update the employees’ handbook.
- We are looking to see if any staff members are in arrears and if so will have them bring their accounts up to date.

Budget:

Staff are in the final stage of reviewing the annual budget with the mayor.

Discussion:

The current rate for turn on fees- \$25.00/ After Hours \$75.00.

Clarification on the software update and use of the utility tax to purchase the software.

The village attorney is reviewing provisions set by the Joint Commission prior to shutting off delinquent water accounts.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

This month’s Beautification Committee meeting has been moved:

Date: March 18, 2016

Time: 10 AM

Location: Village Hall.

The Committee has several events planned and upcoming

- On May 21, 2016 - Annual Spring Clean Sweep.
- On June 4, 2016 the Beautification Craft/Flea Market to be held at the Sauk Village Community Center.

Details forthcoming on both of these events.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones thanked the volunteers that help with each and every event including the Open Gym; without your help these events would not exist. The community thanks you.

The kids had a great time at the Open Gym. There was a lot of good feedback; working on implementing this monthly.

Flyers for the Sauk Village Annual Easter Egg Hunt are available on the back table. The Easter Egg Hunt is scheduled for Saturday, March 26th from 11am-2 pm with light refreshments and photo ops with the Easter Bunny. Parks and Recreation is partnering with the PLAN Group.

C. Public Works Committee- Trustee Burgess

Trustee Burgess asked for clarification on the need for two agendas and two sets of minutes for the standing committee and subcommittee. Discussion was held on the need to meet with Public Works Director Weller and the mayor regarding the direction of the Public Works Committee. The Public Works Committee will not meet until there is clarification on the direction and the need for both the chair and co-chair to be present in order for the chair to be compensated for the meeting according to the ordinance passed by the board. Mayor Hanks stated this ordinance is the same ordinance in place in other communities. The ordinance provides details for both the standing committee and the sub-committee.

Discussion continued regarding the committees working within the Open Meetings Act. Village Attorney McGrath stated a majority of the quorum of the board meeting requires a meeting notice to be posted.

Mayor Hanks stated the chairs have to work together for the sake of the residents. The ordinance was passed by the board. Mayor Hanks stated he is at the Village Hall most nights after 5pm and available to meet with Trustee Burgess. Two trustees and the mayor meeting may violate the Open Meetings Act. The chair can bring issues and concerns to the mayor which can later be discussed with the co-chair. Mayor Hanks and Trustee Burgess arranged to meet the next day at 5pm.

Trustee Burgess stated there will not be a Public Works Committee meeting on Wednesday, March 9th.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee's March 2nd Homebuyers Workshop with builders and loan officers to educate them in assisting homebuyers did not happen. The Housing and the Intergovernmental Relations Committees will meet March 31st to finalize the plans for a workshop to take place possibly in April.

Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the next Public Safety Ordinance Review subcommittee meeting is scheduled for Thursday, March 10th at 7pm in the Village Hall. Trustee Myers is asking for volunteers for the July 4th parade and celebration. Letters will be sent to local business and other interested parties inviting them to participate.

Trustee Myers reported there was a recent fire that the State Fire Marshall has deemed suspicious that destroyed a home. Please report suspicious behavior to the Police Department.

The Fire Department will be hosting a Pancake Breakfast on Sunday, March 20th from 7am-1pm at the Fire Station. Trustee Myers asked if an automobile auction is scheduled for village vehicles no longer in use. Director Weller stated it is under discussion.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the next Neighborhood Watch Committee meeting is scheduled for Monday, March 14th at 7pm in the Fire Station. Block club captains are needed. Rehearsals for the April 15th play that will take place at Rickover Junior High continue at the Community Center from 11am-1:30pm on Saturdays.

Flyers are being distributed throughout the village. The play proceeds will be used for purchasing 500 book bags filled with supplies. Cast members will meet after the play for refreshments. Extras are still needed.

Trustee Washington provided condolences to Mrs. Thornhill on the loss of her husband.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams stated the Budget and Finance Committee did not meet. Details for the third quarter of the 2015-2016 budget and the upcoming budget will be reviewed later in the month. Dates need to be scheduled with the board to discuss the 2016-2017 budget.

The Public Relations Committee will meet Wednesday, March 9th to discuss Student Government Day. Trustee Williams asked if Trustee Tates has been in contact with the school district. The Public Relations Committee did reach out but has not heard anything yet. Trustee Tates stated the school district's Intergovernmental Committee did reach out but did not meet in February. An invitation will be extended for them to meet this month to discuss long range plans on both entities working together which may include discussion on Student Government Day.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen provided the following report:

Over the past 2 weeks, the fire department responded to 40 calls. The fire department responded to 4 vehicle accidents, 8 fire alarms, 11 medical assist, 2 CO alarms, 2 smell of gas, 9 assist other agency, 1 brush fire, 2 wires down and 1 sparking wires. Activity that occurred this past weekend will be added to the next board report.

B. Police Department-Police Chief Kowalski

Chief Kowalski provided the following report:

-Police Service Case Summary: During the period of 02/23/2016 thru 03/08/2016 the Sauk Village Police Department had a total of 12 arrests. Of the arrests reported 4 were felony arrests and 8 were misdemeanor arrests.

-CalCom Report: For a period between 02/23/2016 and 03/08/2016 the police department received 504 calls for service.

-Cases of Note:

On 02/29/2016 at approximately 2:30 am 2 subjects committed an aggravated carjacking with a handgun in Dolton, IL. The victim was robbed by the subjects of his wallet, cell phone and his deceased father's car. After being robbed the victim was able to track his phone to Sauk Village. The victim notified the Dolton PD who contacted the Sauk Village PD dispatch to report the general area of the stolen vehicle.

Our officers were able to locate the vehicle and attempted to make a traffic stop but the subjects would not yield to the officers. The chase ended in a crash of the stolen vehicle with the subjects running into a wooded area. One subject gave up and was captured. When the captured subject was questioned he would not provide any information on the other subject. The area being searched is a very wooded and a marshy location.

The next day the captured subject still would not provide any further information on the other subject. Further information was not received until a female (mother of the missing subject) reported her son missing and called the Sauk Village PD checking to ascertain if her son had been arrested. At this point we deduced the other subject was the missing person involved with the carjacking.

Once given the information we contacted Cook County Sheriff's Office since the area was their jurisdiction. Cook County Forest Preserve Police did a cursory search with negative results. The mother called back on the second day and was concerned because she had not heard from her son.

The Sauk Village PD put together an exhaustive search plan that included the Sauk Village Fire Department and began a grid search of the entire area. It was at this time we found the subject in a marshy area opposite of where the initial incident took place.

Once we found the subject we contacted Dolton PD, the Illinois State Police Crime Scene Investigations Unit (CSI), Cook County Sheriff's Forest Preserve Police Department, Cook County Medical Examiner and the States Attorney's Office. This matter remains an open investigation.

On 03/05/2016 Officers were called to the 2500 block of Orion for a domestic disturbance. Upon arriving the officers found the offender being held down in the front yard to restrain him from getting a weapon. After interviewing the victim it was learned the subject, an ex-boyfriend had broken into her home and when she returned with her children found him to be in her home without her permission.

The subject proceeded to beat the victim before her children were able to get him to stop. The police were called and arrested him. The victim filed a complaint and felony charges were approved in this matter.

On 03/06/2016 Officers were called to a reported strong armed robbery in the vicinity of 221st and Orion. The victims explained 3 male black subjects in their 20's subjects, one heavy set and one with dread locks walked up to them and grabbed the female victims purse. The male victim tried to intervene but he was punched in the head and face area until he fell to the ground at which time they began to kick him. The subjects eventually fled the scene with the purse. The male victim was transported to St. Margaret's hospital for the injuries he sustained.

On 03/06/2016 there was a reported arson on the 21600 block of Peterson. The home was broken into and set ablaze, destroying the house. This investigation is pending awaiting the Fire Marshall and Fire Investigation reports.

On 03/07/2016 Investigations Division executed a search warrant on the 2000 block of 217th Pl. The Detectives received a call from the Johnson County Sheriff's Office, Iowa City, Iowa who stated they were able

to electronically track an Xbox 360. We were able to secure the search warrant and executed it finding the property. The owner was arrested and will be charged with possession of stolen property taken in a burglary in Iowa.

-Training: Chief Kowalski met with the Community Development Manager of Sertoma Centre, Inc. They provide community education and prevention programs on mental health. Their goal is to educate and train as many people in Bloom Township as possible on mental health issues. They have been awarded a grant and are reaching out to first responders to offer this training. We are exploring this training for the Police Department. We are also working with the Fire Department to get the Officers re-certified in CPR training in the near future.

-Animal Control: Unfortunately due to unforeseen circumstances we will not be hosting a veterinary day. Chief Kowalski will be working on promoting a free tag day provided the animal owner provides proof of their pet receiving the proper inoculations. Stay tuned.

-Equipment: IT has advised the laptops are ready to be installed into the Police vehicles.

Chief Kowalski further clarified the carjacking is a theft investigation not a homicide. Sauk Village detectives and Dolton Police are working with the State's Attorney's Office to determine if homicide charges can be filed against the subject that was arrested because he did not provide information that could have led to the apprehension and saved the individual that was found deceased.

Trustee Tates asked if the schools were notified. Chief Kowalski stated they were not notified. This occurred in the early hours of the morning; there was no indication that the individual was still in the area. The passenger who was armed was apprehended. Chief Kowalski stated brainstorming happens after every major event to evaluate what was done and what we can do better.

Mayor Hanks asked for clarification that the individual was found in Cook County Forest Preserve limits. Chief Kowalski confirmed.

C. Public Works Department- Director Weller

The following report was provided by Director Weller:

STREET LIGHTS – Starting pole and fault repairs due to accidents and aged infrastructure; one on Torrence Ave. and the other on Carolina Dr. More to follow.

DAY TO DAY REGULAR OPERATIONS AND EMERGENCIES - All job direction changes, department ordering, special seasonal event prep setup, vendor calling, work with all departments and public complaints

BUILDINGS – Village Hall work, dry wall, plumbing, paint, card system parts ordered, boiler work on going and fire system work waiting to be completed. Community Center gym floor will be stripped and sealed 3/10, and 11, 2016 -rental side will follow at a later date. Lowered flags and then raised. Order and change safety light PD.

POTHOLE/Asphalt – Taking resident calls on potholes. Patched holes with cold patch several locations Merrill 218th St, Gailine Ave, 217th Pl, Orion Ave, Jeffery Ave, 219th Pl, 217th St. Staff will continue after snow events.

WATER - Day to day schedules & emergency calls. Called in boxes to be dug for emergencies, high bills and demo list. Completing all testing required by IEPA per month. Completed north side shut off list and then received list to turn addresses that have paid back on. Repaired water main break 2450 Talandis and filled hole back in after it settled.

GARBAGE – Day to day cleanup. **IF YOU SEE ILLEGAL DUMPING -PLEASE CALL POLICE. HELP KEEP OUR TOWN CLEAN.**

HYDRANT & VALVE REPAIRS/REPLACEMENT- Next hydrant will be replaced at 22132 Torrence Ave. The next valve that is leaking is at Chappell /221st St. - defective bolts leaking.

VEHICLES/ EQUIPMENT- Public Works is doing its best to keep all vehicles within the department running safe. We are also trying to help each department in their repairs to keep moving forward.

Worked on flat tires on 3 vehicles -1 code, 1- sewer and 1 street. Sent and then picked up truck #5 after repairs were made. Replaced exhaust pipe TR#1. Time and location of an auto auction are under discussion.

SANITARY SEWER COMPLAINTS – If a resident has a sewer complaint please call the Village Hall during regular business hours and after hours call the non- emergency Police Department number.

Public Works staff will be called out to check the main sewer lines and will stop at the home to let residents know what they found. If it is an internal problem they will have to call a plumber. Staff checking bi- weekly sewer locations through town found 2 slow flows and cleared problem.

WE RECEIVED 2 SEWER CALLS AND BOTH WERE HOMEOWNERS ISSUES.

WEATHER EVENTS - Start of storm event, center plow passed and salted entire town. Staff was directed to go back at 3pm to pass all streets and completed it by 9pm. They were sent home and directed to return at 5 am to start the final cleanup and salt if needed. Second storm staff was sent to salt all streets. Salt supplies are good.

STORM SEWERS- February storm event after snow cleanup staff went out to check storm sewer for possible flooding due to the fast melt.

Discussion included updates on storm branch, tree and pothole repairs. Repairs are ongoing. Director Weller stated a schedule of Public Works events will be posted in the Sauk Talk, Village Hall and marquee as events occur.

D. Administrative Services Director – Director Sherry Jasinski

The following report was provided by Director Jasinski:

Code Enforcement court call for March 3, 2016

- 104 Tickets on the court docket
- 5 Found Guilty
- 99 Failure to appear and fines are doubled

28 Letters went out to the last known owner for houses that have terminated water service and have a balance owed on their account, giving them 14 days to pay the outstanding debt or liens will be placed on the properties totaling \$56,950.65.

Houses that have squatters in them are down to 54. These houses will be turned over to the Police Department for further investigation and then will be turned over to Public Works to make sure they have no water on.

A meeting is scheduled with Republic Garbage on Thursday at 10am with Ernie Lopez to recalculate the number of homes that the Village is charged for. Director Jasinski has supplied them with a copy of the vacant -not eligible list and has been updating them as needed when homes become eligible. The homes that are not being picked up that have garbage on the parkway have been receiving tickets.

The Sauk Village Café has received their business license and is scheduled to open on March 14; they will be open for Breakfast, Lunch and Dinner.

E. Finance Director-Director Rao

Finance Director Rao provided the following report.

- The Finance Department has transferred back borrowed funds from CN in the amount of \$200,000/- as well as Water/Sewer Fund Account in the amount of \$350,000/- on 03/07/2016.
- The Finance Department is already preparing for next year's audit- 2015/2016 which will be ending on 04/30/2016.
- Residents can view the 2014/2015 Audit on the Sauk Village website www.saukvillage.org
- We have started receiving the first tax levy collection, which was due to Cook County on 03/01/2016.

The first installment of Cook County taxes in the amount of \$1.1 million has been received.

Trustee Burgess asked for documentation of what money was borrowed from different accounts and paid back.

Trustee Tates asked for the balances owed to the accounts. Director Rao stated there is no balance due to the CN fund. The balance due to the Water Fund is approximately \$973,000.00.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

ESDA Sergeant Arlene Stephens provided the following report:

Over the past 2 weeks, ESDA responded to 21 calls. The ESDA department responded to 5 fire alarms, 5 vehicle accidents, 1 gas leak, 1 CO alarm, 4 school patrols, 1 car in the ditch, 1 brush fire, 2 power lines down, and 1 smell of gas.

G. Human Relations Commission- Commissioner Williams

Commissioner Williams reported there will be no Diversity Dinner in Sauk Village this year but with the village's support may take place next year. Applications for individuals ages 14 and up to participate in the free Diversity Dinners throughout the South Suburbs will be available next week. The Human Relations Commission will be working with the young people in the village.

H. Housing Commission- Commissioner Holcomb

Commissioner Holcomb reported the Housing Commission will meet Thursday, March 10th at 7pm in the Village Hall. Letters are being accepted for a tentative spot on the Housing Commission. Discussion regarding the work on vacant properties will be included in an upcoming committee agenda. Trustee Myers thanked Commissioner Holcomb for his assistance in providing information on a recent house fire.

I. Senior Committee-Mayor Hanks read from the report provided by Rose Langston

New Senior (50+) members wanted: Sunday Fun Club, Monday Sunshiners and Wednesday Leisure Timers. Other groups: SV Blue Grass on Sunday, 'Silver Sneaker' on Tuesday and Ceramics Group on Wednesday. The paperback book exchange program continues to be very successful, thank you Nancy Baker for your continuous book donations. Village seniors 50 and older are welcome to the Senior Open Activity every Friday from 12:30-3:30 p.m. There is no meeting, membership or dues required. Light refreshment served. See flyer for details.

Chili chefs wanted for the committee's 8th Annual Chili Cook Off on Saturday, March 12th. See flyer for details.

The Bloom Township Senior Community Lunch tickets are on sale for March 16, 2016 'Graceland' (Elvis is alive!). March 9th is the ticket deadline. Appointments are still available for income tax preparation. Other programs includes: basic line dance classes; Wednesday and Friday chair exercise; FREE Legal Assistance; Blood pressure screening; AARP Smart driving courses; trips; health insurance assistance; and low cost Senior Wheels transportation (call a day or two in advance 708-754-8200). Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Jones Memorial Community Center's Golden Agers meeting is on Wednesday, March 16th. Annual dues are \$5.00 for the year 2016 plus \$5.00 for lunch. Social hour is at 10:00 a.m., 10:30 a.m. meeting and lunch is served at 11:30 a.m. Reservations, call 708-757-5395.

First installment property tax is due by March 1st, otherwise late interest of 1.5% per month, per state law. Continuous frauds and scams are targeting seniors daily! Callers, mailings and e-mails who claim to be from IRS, your bank, credit card, social security, etc., are not legitimate. Unless you initiated the call, do not give out any of your personal information. The SMP (Senior Medical Patrol) model 'PROTECT DETECT REPORT: Protect - Protect yourself from Medicare errors, fraud, and abuse; Detect - Learn to detect potential errors, fraud, and abuse; and Report - If you suspect that you have been a target of errors, fraud, and abuse, report it. Call Age Options at (800)699-9043 or (708)383-0258.

The next Senior Committee meeting is on Thursday, March 10th at 7:00 p.m.

6. NEW BUSINESS

A. Motion to Approve Regular Board Meeting Minutes- February 9, 2016

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes – February 9, 2016. The motion to approve was made by Trustee Washington and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington, Williams

Nays: None

Motion carried

B. Motion to Approve Special Meeting Minutes-February 9, 2016 #1

Mayor Hanks asked for a motion to approve Special Meeting Minutes – February 9, 2016 #1. The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington, Williams

Nays: None

Motion carried

C. Motion to Approve Special Meeting Minutes-February 9, 2016 #2

Mayor Hanks asked for a motion to approve Special Meeting Minutes – February 9, 2016 #2.

The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

Trustee Tates asked for clarification on the resolution that was passed. Village Engineer Czarnik stated the village exceeded the original estimate of \$150,000.00 to be used for maintenance of roads and streets including signs and lights by approximately \$25,000.00 due to the high cost of salt. This supplemental resolution is required by the state.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington, Williams

Nays: None

Motion carried

D. Motion to Approve Committee Meeting Minutes- February 16, 2016

Mayor Hanks asked for a motion to approve Committee Meeting Minutes – February 16, 2016.

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington, Williams

Nays: Trustee Tates

Motion carried

E. Motion to Approve all Accounts Payables and Disbursements- February 23, 2016- March 8, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve all Accounts Payables and Disbursements- February 23, 2016- March 8, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Myers and seconded by Trustee Williams. Discussion was held and clarification was given on the employment classification of JW Fairman, a Parks and Playgrounds expense, paid bills appearing on Accounts Payable (for the purpose of ratifying the payments) and a payment for funeral flowers. Payroll is included on the report per policy. The attached page that includes credit card payments was not addressed in the policy but can be addressed by the Budget and Finance Committee. Agendas and Accounts Payable reports will be available on Fridays (providing that all information is provided by that date).

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tates

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Myers requested the amount of snow parking tickets issued by the Police Department this year. Chief Kowalski will provide this information.

Trustee Tates discussed an individual that is willing to repair the bicycles that are stored in a village trailer. The bikes can be auctioned off or given away. Chief Kowalski agreed these bikes can be repaired and given to families in need. Discussion was held on Economic Development and Community Development charges on the legal bills and the discussions of a shooting range.

Proposals have been made by various groups. Nothing is in the works. Chief Kowalski stated the use of automatic weapons is not allowed in Cook County.

Trustee Jones asked Director Weller for a status on the lockers that were donated to Parks and Rec. Director Weller stated that of the nine sets of lockers that were donated three sets are in shape to be used. The small 12" x 12" lockers can be installed where directed. Individuals need to provide their own locks.

Trustee Washington reminded everyone about the rehearsals for the play titled "Do you know your Neighbor?" The play encourages community involvement.

Trustee Burgess asked if the board will meet next week. Mayor Hanks stated there is a meeting on the schedule and will be held as long as there is business to discuss.

Trustee Tates commented a state statute that pertains to the Village Treasurer.

Mayor Hanks also commented on how the state statute pertains to the Village Treasurer. This matter is currently in litigation and the village is not getting involved for the sake of the residents. The state statute states the individual is able to continue to do his job until convicted. The village is stopping the Treasurer from performing his duties. The Village Treasurer has not been convicted and continues to receive his paycheck (approximately \$180.00). The investigations are going forward.

Mayor Hanks stated all people may not like what he is doing. Mayor Hanks promised upon being elected he would be making tough decisions. When you are making tough decisions you may not be liked. It is important to continue to work with the board and encourage the board to work together to move the village forward. We need to act like adults, including the adults in the audience that do not show common courtesy. The bitterness we see is sad. We may not always agree but we do not need to be disagreeable. Elected officials were elected to work for all of the residents. We may not agree but we can debate and work together to move forward.

Hard decisions were needed to reduce the deficit by over \$2 million last year. This year's budget is the most challenging budget ever to deal with. Challenges include the uncertainty in Springfield where there is still no budget. There may not be a budget until January of next year. We rely heavily on state funding. Pension reform has been a problem for way more than two years. The state is billions of dollars in deficit in their pensions. Many Illinois communities are affected. We don't know what funds will be made available. Last year's budget was a worst case scenario and we ended the year off pretty good. This year's budget is also a worst case scenario that will be tighter than last year. Other communities will be shutting down programs and laying off employees. Sauk Village has always been run by volunteers and donations. We will still rely on them to continue to put on events and provide services to the residents but it will be a tight year. The budget will be presented to Trustee Myers and Trustee Williams. Mayor Hanks will be sitting down with each department head to review their budget. Every department will need to work with less money this year. The Fire Department is already looking at a reduction of approximately \$22,000.00 in expected revenue.

Mayor Hanks will spend a day with Director Fairman and Director Rao after speaking with the department heads and then will speak with them again for final review.

Mayor Hanks reported on upcoming events:

Saturday, March 12 th - Meet the Mayor	9am to 11:00 am	Village Hall hallway
Senior Chili Cook Off	Noon- 3pm	Senior Center
Saturday, March 26 th – Parks and Rec Easter Egg Hunt	11 am -2pm	Village Hall
Church of God Easter Egg Hunt	1pm- 3pm	23001 S. Torrence Ave

Turn your clocks forward this weekend.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 9:10 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL MARCH 15, 2016.

1. Call to Order

A. Roll Call

Mayor Pro Tem Williams called the meeting to order at 7:02 pm. (Mayor Hanks sent an email stating he was unable to attend this meeting)

On roll call:

Present: Trustees Burgess, Jones, Myers, Bates, Washington and Williams

Absent: None

2. Insurance Renewal – Owens Group-

Bruce Mitchell- Account Manager/ Valary Lewis –Risk Management Vice- President

Mayor Pro Tem Williams announced due to the copier being out of commission the insurance proposals are being presented to the board at this time.

The comparisons between last year and this year's coverage along with the annual renewal proposal for the Risk Management/ Life/ Health and Property and Casualty insurance policies that expires on March 27th, 2016 were reviewed.

Highlights:

Total renewal cost \$287,836.00. Increase of 1% over last year.

The retention coverage of \$100,000.00 will be written by Chubb/ Ace. The Public Official coverage will be \$75,000.00 based on the claims of the past 10 years. The amount of claims negatively drives the cost of the coverage. The village has done better reducing claims over the past two years.

HR Assessment / rewriting the employee manual and the purchase of additional liability limits are included in the proposal.

Flat –non-adjustable basis- Auto (no charge for adding a vehicle throughout the year).

Goal- to keep all claims down in order to continue to keep costs down.

Three insurance quotations to finance the cost of the plan will be reviewed by the board prior to placing this item on the March 22nd agenda for approval.

3. Demolition Update- Housing Commission- Commissioner Gary Holcomb

Housing Commissioner Holcomb provided a detailed report on vacant properties and costs associated with demolition of these vacant properties.

The age of most of the properties within the village are 50 years or older and were built in a time when asbestos was one of the materials used extensively during and after construction, but are now deemed dangerous. During the current demolition project, asbestos is more and more prevalent in the homes selected for demolition. During preparation for Phase #2 it was determined that of the 10 properties selected 9 contained asbestos. The Housing Commission was able to provide abatement on two of the properties at a cost of \$3,065.00 but are lacking a funding source for the remaining 6 properties (\$33,419.00) and this does not even cover the dumpsters (about \$20,000.00). The house at 21747 Carol Ave. was removed from the listing as the owner laid claim to the property and has been in contact with the village attorney.

Commissioner Holcomb called a meeting on June 25, 2015 at the Village Hall with Willie Winters from the Sheriff's department, Sylvia Parham from Cook County, Village Attorney Matt Byrne, Trustee Ed Myers, Code Director Sherry Jasinski, Reid Paxton and Commissioners Heidi Parker and Wanda Lemell to discuss the "RENEW" program and possible funding. At the meeting, Sylvia Parham discussed that under CDBG's demolition program several areas could be claimed for payment for the areas not covered in the renew program, i.e. asbestos inspections, asbestos abatement, and dumpsters.

Commissioner Holcomb was contacted by Matt Byrne the following week and informed that after talking to Sylvia and her department the village needed to own the properties and that the village would

have to pay everything up front. Trustee Myers questioned these requirements at the June 25th meeting and in both cases it had been stated that because the sheriff's department and Cook County were taking the properties ownership that released the village from having to obtain the properties. It was also stated that that payment for dumpsters and other expenses could be worked out. In February, Commissioner Holcomb furnished all Trustees and the Mayor with the current CDBG grant information after meeting with the county in mid February and found out then they still required the village to pay everything first and then submit for reimbursement. Knowing that the village has no funding to cover any of the expenses associated with this project the Housing Commission is seeking other avenues to find funding to continue demolitions. We have found working with the state and county is a challenge with constant changes depending on who you talk to.

Another issue that was brought forward was the dumpsters, as the board had approved advance payment along with the abatement of 2108 222nd Pl (\$3,825.00), but due to lack of funds the dumpsters were never paid for in advance. Thanks to the efforts of Mohan Rao, the village was able to continue receiving dumpsters after being informed in January we wouldn't receive any more dumpsters. Mr. Rao was able to convince Republic to provide dumpsters until Monday, March 7, 2016 when we were told that until the bill was paid we would not receive any more dumpsters from Republic. In January, Trustee Ed Myers was able to contact Republic requesting a current bill as we never received a complete statement. The statement we received totaled \$19,877.88 - this was the amount submitted with our February 6th IHDA drawdown. On Thursday, March 10, 2016 Republic met with the village on other matters and Sherry informed Ernie Lopez from Republic that we had received our drawdown that morning and that Commissioner Holcomb would provide Republic with a check in the amount of \$19,877.88. Republic then informed Sherry that the village owed more than that. Commissioner Holcomb placed a call to Mr. Lopez the afternoon of the March 10th, at which time he informed Commissioner Holcomb that before we would receive any more dumpsters the bill had to be paid in full in the amount of \$22,973.44. Commissioner Holcomb made arrangements to meet Mr. Lopez at Village Hall with a check on Friday the 11th. This brought the bill to \$3,095.56 more than the statement of January 2016 causing a deficit of -\$335.55 in the Housing drawdown after paying the village its \$3,825.00 for the abatement and the dumpsters to date as the total drawdown was \$26,462.89 causing the Housing Commission to use additional funding that was earmarked for other parts of the project. Commissioner Holcomb stated the village may have to suspend demolition as the village is required to pay up front. The village does not have the \$36,484.00 to cover abatements nor will they have the \$20,000.00 plus to pay for the dumpsters. The Housing Commission has the funds to pay for two properties- amounting to \$3,065.00. The asbestos inspections were paid by the Housing Commission- amounting to \$2,070.00. Additional discussion was held on the demolition program.

4. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Julie Sutherland inquired about the noise ordinance and stated a local business is working until 4:00 am and starting back to work at 6am dragging trucks and making noise disturbing her sleep. Mayor Pro Tem Williams took her information for the appropriate person to follow-up.

Jan Clark referred to the insurance renewal proposal and the employee manual and stated there needs to be more time for board review.

Rose Langston stated Gary Holcomb is a volunteer who spends his own time and money to get these projects done. Commissioner Holcomb stated this is a committee effort.

Bernadine Hopkins asked for clarification on the duties of the Public Works Committee and the Administrative Services Director. Trustee Burgess stated the committee is supposed to act as the liaison between the Public Works Department and the village. Trustee Burgess will work with the Mayor to find out when the Public Works Director can meet with committee.

Administrator Fairman stated Administrative Services Director Sherry Jasinski's duties include (but not limited to) managing Code Enforcement and the front office, issuing business and occupancy inspections and permits and working with getting the garbage and water accounts up to date.

5. Miscellaneous Business

Comments from the Trustees

Trustee Burgess announced the next Town Hall meeting is scheduled for Wednesday, March 16th at 7:00 pm in the Village Hall.

Trustee Tate suggested the insurance renewal proposal should be presented for review sooner next year. The suggestions stated in the audit review letter need to be addressed.

Trustee Tate referred to copies of a letter that was addressed to him that was placed in all trustee's boxes including his own. Trustee Tate requested information on village bonds from Mary Thompson. Trustee Tate stated that someone tampered with his mail; he alone should have gotten the letter that was addressed to him.

Village Clerk Williams stated Mary Thompson contacted her and stated that she was unable to answer Trustee Tate's concerns as soon as she wanted due to illness and stated she will send the original letter directly to Trustee Tate to the P.O. Box he provided to her. Ms. Thompson also sent a copy of the letter that pertained to information about the bonds (due dates and balances) that she did not have readily available at the meeting by email directly to the Village Clerk and asked for the letter to be distributed to all board members. The letter was not delivered in the mail. There was no mail tampering. Village Clerk Williams always provides all information to all trustees equally. Discussion was held on mail distribution and securing mailboxes.

Trustee Jones reported the Annual Easter Egg Hunt is scheduled for Saturday, March 26th from 11am-2pm. There will be candy distributed and pictures with the Easter Bunny.

Trustee Washington reported the Neighborhood Watch Committee play rehearsals continue for the play scheduled for April 15th at Rickover Junior High. Trustee Washington was happy to welcome the new businesses- Jun Beauty Supply and Sauk Village Café. Everyone should support the local businesses that work hard to be here.

Trustee Myers stated the first round of letters asking for participation in the 4th of July Parade have gone out. Storms are predicted for this evening- be careful. Listen for the emergency sirens. Trustee Myers is available after the meeting to answer any questions relating to emergency preparedness. The Pancake Breakfast is scheduled for Sunday at the Fire Station from 7am-1pm. The cost is \$5.00. The Easter Bunny will be there. Tours of the fire trucks will be available.

Mayor ProTem Williams thanked everyone for the cards, texts and email congratulating her on the birth of her son. The Budget and Finance Committee will meet in March after the Mayor provides the final draft of the budget for the committee's review. The audit recommendations may be addressed at that meeting. The Budget and Finance Committee will then submit the budget to the board for review. Dates need to be set to review the budget. Sauk Talks are available on the back table. The Public Relations Committee met and selected the winners of the village sticker program and discussed the website. The committee will be reviewing the website and asking all boards and committees to provide updates to make the site more user friendly and informational.

Trustee Williams stated District 168 has declined to work with the village on the Student Government Program this year. The Public Relations Committee will continue to look for 8th graders to participate in the event which includes an essay contest. The information will be available at the Village Hall and Sauk Village eblasts. The date is yet to be determined. The board has received a letter from District 168 regarding the Student Government Day Program providing six suggestions for next year. This should not be a problem because five out of the six suggestions are already done. This letter will be reviewed by the Public Relations Committee at the next meeting.

6. Adjournment

Mayor ProTem Williams asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:28 pm.

Mayor Pro Tem Rosie Williams

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 22, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:05 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Bernice Brewer provided copies of both the State Statute that applies to removing Village Treasurer Griegel from the payroll and Human Rights/Civil Rights complaints regarding the Senior Center.

Mayor Hanks advised the board not to comment on both issues due to the open litigation; comments can be used against the village. These matters are being addressed. The position of the Treasurer cannot be eliminated. State Statute does address the need of a conviction before placing someone else in the position.

Larry Stewart discussed a personal legal matter.

Ed Sullivan commented on the lack of baseball and basketball programs in the village. Ed was appointed chairman of these activities and they are now eliminated. There is nothing for the kids to do in Sauk Village.

Frank Williams stated he will help Mr. Sullivan next year with the baseball programs. Young men need to be recruited to work with these programs. Applications are still available for the Diversity Dinner. Frank commented on the attendance at the prayer service held for Park Forest Police Officer Tim Jones. We should try to do more things together- stop pointing fingers.

Rose Langston commented on the Public Works committee working with the Public Works Director to provide reports on hydrants, lights, etc...to eliminate unnecessary FOIA's.

Judy Cast asked for an update on the investigation of the Police Pension board finances. Judy commented on the Pancake Breakfast sponsored by the Fire Department. The Easter Bunny was present. Books donated by the McConathy Public Library were distributed by the PLAN Group.

Mayor Hanks stated the FBI investigation is moving forward; no information has been provided to the village.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Mayor Hanks commented on attending the Fire Department breakfast, seeing the PLAN pass out books to the kids and taking family pictures with the Easter Bunny. Easter is this Sunday- Happy Easter. Saturday March 26th events include Easter Egg hunts with Parks and Recreation behind the Village Hall from 11am-2pm and Church of God from 1pm-3pm. Come out to these community events. Pass the word out.

Mayor Hanks read the Collector's Reports for November 2015, December 2015 and January 2016. (Available at www.saukvillage.org).

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams commented on attending the Pancake Breakfast with the Easter Bunny.

There is no village board meeting next week (March 29th) because it is the fifth Tuesday of the month.

The Free rain barrel program will begin again in April. We will be calling to resolve older issues first and then begin to take new orders.

As previously reported the website committee is in the process of reviewing the website for future updates. We are asking all elected officials, department heads and committee chairs to review their information. If information is outdated or not on the website at all it is because it was never received by the committee or is currently in the update process.

ELECTED OFFICIALS-If you are not included on the website it is because we have not received a picture and bio from you. We are asking all elected officials to provide updated information.

DEPARTMENT HEADS- Please submit current information on your department including names of staff and positions, useful links that pertain to your department, pictures of equipment and services performed if available.

COMMITTEE CHAIRS-Please submit all information pertaining to your committee including meeting dates and times, committee members, pictures from events, mission statements and flyers for upcoming events. Check out the latest What's Happening in Sauk Village for updates on the Easter Egg Hunts scheduled for this weekend. Sauk Village Church of God is scheduled from 1pm-3pm. We are looking forward to giving away 20,000 eggs, 100 baskets and 10 bikes. We are also looking forward to attending the Parks and Recreation Easter Egg Hunt.

Village Clerk Williams, Frank Williams and Trustee Myers were honored to attend a service for Park Forest Officer Tim Jones yesterday. The last word was that Officer Jones remains in critical but stable condition. The notice was sent late in the day and the church was packed. The outpouring of support for Officer Jones and his family was incredible. Blue ribbons from the service were hung from poles at the Village Hall, Police Department and Fire Department to show our love and support for Officer Jones and all first responders. Prayers to all beginning with the dispatchers who take the first call to the Police, Fire, ESDA and ambulance personnel who run into the danger as we run away from it.

C. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report

D. Village Engineer – Mr. Jim Czarnik – Absent- No report (Attending a conference in Springfield)

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator/ Director of Public Safety Fairman provided the following report:

Vacant Housing:

The Village's master vacant list (as of March 22nd) shows 444 vacant homes:

- Vacant - 394 houses
- Vacant/Occupied- 42 houses (down from 88 in January)
- Demo list - 8 houses

The Master Vacant list is evolving to include the following information:

- *Vacancies*
- *Property without occupancy permits or water accounts*
- *Vacant Businesses*
- *Vacant lots*
- *Demo list*
- *Active accounts owing more than \$1000*
- *Terminated accounts owing more than \$1000*
- *Property Managers*
- *Public Work locations of Digs, Jets, B-Box locations that can't be gotten to, located or turned on.*
- *Section 8 housing, for rent locations, for sale locations*

Blueprint Project Vacant Housing Taskforce

A Vacant housing taskforce Chaired by Chief Kowalski and comprised of Sauk Village Officers and Village residents are being structured to apprise and correct the effects of vacant property in terms of community safety. Chief Kowalski will expound on the taskforce in his report.

Scavenger Contract Update:

Staff met with the Village's scavenger service on March 10th to determine the number of collection points, adjust past billing as it relates to vacancies and work out other collection related matters. The current billing rate is \$33.50 bi-monthly. Staff will make a report to the Board based on the outcome of meetings with the vendor.

Water Accounts

Through Staff efforts the Village has collected **\$29,000 YTD more** this year than the same period a year ago. *(This equates to a 2016 projection of approximately \$120,000 in additional water revenues.)*

- **28 Water Liens** (*of Terminated Accounts of more than \$1000*) will be filed at Markham Courthouse by the end of the Month

NOTE 1: Residents or owners of property who turn on water (*at the B-box*) after Public Works have shut it off will be subject to arrest for a misdemeanor "Theft of Services".

NOTE 2: It should be noted that more than **75%** of the Village's occupied residential homes pay their water/sewer/utility bills on time and without complaint. **10%** of the remaining **25%** have a valid reason as to why their payments are in arrears and are given consideration by staff. The remaining **15%** cost the Village tens of thousands annually.

Ordinance/Resolutions/ Amendments:

(Looking for Board Sponsors)

- **THAT:** Village Police Tow penalties are set aside by ordinance in a dedicated fund for Police vehicle purchases or related costs.
- **THAT:** Vehicles found on property identified by the Village as Vacant be stickered, ticketed and towed by the SVPD within 48 hours. (*Key component of Housing Taskforce*)
- **THAT:** "After Hours Turn on Fee" be increased to \$250, "Before Hours Turn on Fee" be increased to \$200. These figures are consistent with most municipal fees of this type (*most turn on fees are paid by rehabbers or individuals that were identified in the 15% of arrear accounts that had no valid reason for non-payment*).
- **THAT:** the Board approves a staff request not to exceed \$15,000 to update the "Civic" computer system on all financial components of the Village. (*Mohan will detail this information if asked*) Updating this component of the Village will give staff greater effectiveness and efficiency in identifying and handling all financial information - in due course this upgrade will pay for itself.

Miscellaneous:

Looking for Board Direction:

- What does the Board want to do with arrear accounts that belong to individuals who are employed by the Village or hold appointed Village positions?
- **Owens Group** has completed updating the Employees' Handbook and will be meeting with Administrator Fairman on Thursday to review the material.
- Staff is asking that the Board approve an amount of not more than \$7000 annually from the annual IPRF (*Illinois Public Risk Fund*) grant to update SVPD general orders and policy and procedures per IL Statutes.
- Staff is currently reviewing employee insurance coverage and interviewing insurance groups to assure that Sauk Village is receiving the best coverage at a competitive cost. Staff will make a proposal to the Board prior to the Village's annual budget.

Budget:

The 2015/16 annual budget is ready to present to the Finance Committee and staff is seeking meeting dates.

There are serious structural problems with the Water/EMS building. Village Engineer Czarnik and Public Works Director Weller and Administrator Fairman met to assess the problems and determined the EMS personnel and equipment needs to be moved to an alternate location as soon as possible. A report will be provided to the board.

Additional discussion and clarification:

Tow fund allocation, scavenger costs, increase in turn on fees, Police Departments updates and the Finance Department software upgrade.

Mayor Hanks stated the increase in turn on fees and equipment needed for the Water Department will be passed on to the Public Works Committee to review with Administrator Fairman. Reports will be provided to the board at a later date. This matter will appear on the April 19th agenda.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks read the following report that was provided by Beautification Committee Chair Linda Todd: The Beautification Committee will be hosting the Annual Community Clean Sweep May 21, 2016 from 9:30am-1:00pm behind the Village.

As part of our fundraising effort we will be holding a Community Flea Market/Craft show June 4, 2016 from 9:00am-3:00pm at the Edward Paesel Community Center behind the Police Dept. The committee will be putting flyers out shortly with all the details.

We are always looking for new committee members as well as volunteers, if interested please leave your information at the front desk of the Village Hall or email us at svbeautification@saukvillage.org.

Please keep Linda Todd in your prayers as she deals with recent health issues.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones agreed that the repetitive FOIA requests are a waste of time. The Parks and Recreation Committee is looking for daytime volunteers for a summer program for the youth. Contact Trustee Jones or leave a message at the Village Hall.

The Easter Egg Hunt is scheduled for Saturday, March 26th from 11am- 2pm. Light refreshments will be served. The Easter Bunny will be available for pictures. Everyone is invited to come out and enjoy themselves. These events are all about the children.

C. Public Works Committee- Trustee Burgess

Trustees Burgess reported the Public Works Committee will not meet this month but will be meeting the second Thursday in April at 7pm at the Village Hall. Trustee Burgess met with Mayor Hanks and Public Works Director Weller and will bring the information to the co-chair and the sub-committee on the direction moving forward.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee and the Intergovernmental Relations Committee will meet March 31st in the Village Hall. The Housing Committee meeting begins at 6:30 pm. The Intergovernmental Relations Committee meeting will follow immediately after the Housing Committee meeting.

Mayor Hanks is forwarding a complaint regarding housing along 394 to the Housing Committee and the Housing Commission. Mayor Hanks will also be responding.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Ordinance Review Sub-Committee did not meet due to illness. The next meeting will be scheduled for April. Trustee Myers thanked everyone who turned out to the Pancake Breakfast and donated books to pass out to the kids on behalf of the Fire Department.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch meets the second Monday of every month at the Fire Station at 7pm. Everyone is invited to join the Neighborhood Watch Committee.

Play rehearsals have been taking place since November for the April 15th play titled “Are you my Neighbor?” The play proceeds will be used for purchasing 500 book bags filled with supplies. Rehearsals are from 11-1pm. All are welcome. Donations and tickets are available at the front desk. Mayor Hanks has stated since the beginning of his administration that we need to encourage our residents to attend various events.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Budget and Finance Committee will be meeting later this month to review the third quarter of the current budget and the next budget if it is available for review before bringing this information to the board for review. Budget meetings will be scheduled in April.

The Public Relations Committee is moving forward with Student Government Day. Please pass this information on to all 8th graders. Flyers are available with the details on how to participate in this year’s event. The date for Student Government Day is yet to be determined.

The Public Relations Committee along with the Community Outreach Partnership Committee will be working on Sauk Village’s 60th Anniversary celebration for 2017. A committee will be formed and volunteers will be needed. Village Clerk Williams was involved in planning the 50th Anniversary celebration and will be working with these committees on the 60th Anniversary. The 50th Anniversary was included in the budget at that time but that may not be the case this time.

Mayor Hanks asked Trustee Williams to form a sub-committee for this event and discussed the challenges to this year’s budget. The budget may not be ready until the second or third week of April. Springfield is still undecided. Trustee Williams stated the committee will meet Monday to discuss the third quarter of the budget and leave the 2016-2017 budget review to the April meeting.

Additional discussion was held on Student Government Day. Mayor Hanks stated this is an event sponsored by the municipality for the youth of the village for over 40 years. The village would like the school district to participate; it is the school’s prerogative not to participate. The school district is a separate taxing body. Trustee Tate stated the School district will be invited to the next Intergovernmental Committee meeting.

Trustee Williams provided an overview of Student Government Day. The school district was not a part of the process for many years. Working with the school district for the past several years and including them in the essay process has worked out well for everyone concerned. The teachers included the essays in the curriculum and chaperones and busses were provided by the district for the trip. The Public Relations Committee is willing to work with the school district and address the letter that they sent regarding next year’s participation but that will not prevent this year’s program providing the students apply to participate. This is for the children- hopefully no adult is discouraging children from participate. The program (including the essays, tour of village facilities, the children acting as village officials at a board meeting and the “day of fun” at the bowling alley) will continue as usual.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen – Absent- report read by Trustee Myers

Trustee Myers reported over the past 2 weeks, the fire department responded to 26 calls. The fire department responded to 4 vehicle accidents, 5 fire alarms, 8 medical assists, 2 CO alarms, 2 smoke investigations, 3 assist other agency, 1 brush fire, 1 structure fire and 1 rekindle of the structure fire. Trustee Myers reported the Fire Department began inspections for the businesses licenses this week. Special thanks to Judy Cast and volunteers for passing out the books donated by the library.

B. Police Department-Police Chief Kowalski

Police Chief Kowalski provided the following report:

-Police Service Case Summary: During the period of 03/08/2016 thru 03/22/2016 the Sauk Village Police Department had a total of 20 arrests. Of the arrests reported 6 were felony arrests and 14 were misdemeanor arrests.

-CalCom Report: For a period between 03/08/2016 and 03/22/2016 the police department received 511 calls for service.

-Cases of Note:

On 03/15/2016 the Sauk Village and Dolton Police Departments respectfully received clarification from the Cook County State's Attorney's Office that no additional charges will be filed on the passenger involved with the Dolton carjacking. Therefore this will not be classified as a homicide. Additional clarification- the final report did not find shots, stabbings or blunt force trauma. The toxicology report is still pending.

On 3/14/2016 Officers were dispatched to a domestic disturbance on the 800 block of Mary Byrne Drive. They learned that a juvenile/victim got into an argument with her aunt who was living at the residence. The aunt/offender became angry with her niece and grabbed a knife to stab her. The victim grabbed the knife and received severe lacerations to both of her hands. An ambulance was called to address the victim's wounds. The offender was taken into custody and was charged with felony aggravated battery.

On 03/16/16 Detectives conducted a follow up investigation in reference to an incident that took place on 3/15/16 in the 2000 block of 218th St. The initial incident was a large street disturbance between the resident at 2042 218th St. and 2036 218th St. Officers remained in the area to suppress additional fights from breaking out. CalCom then received a 911 call stating there was another large fight in the area of 224th St. and Brookwood Ave. The caller stated there were over 20 people involved with sticks, bats and tasers. Several Officers left the 2000 block of 218th St. to the disturbance call only to find there was no disturbance. A brief canvass of the area revealed that there had not been a disturbance and the call was a ploy in an attempt to get officers out of the area (on 218th St). Working with Sprint, the cell number was traced to a resident of Sauk Village as being the person who called in the disturbance. A copy of the 911 call was placed in evidence. The subject was brought into the station and admitted to making the call knowing there was no fight. The subject was charged with one count of Disorderly Conduct and one count of False Police Report. Chief Kowalski reported it was later discovered that one of the residences were on Section 8 housing and the department is working on getting the Section 8 voucher pulled.

On 03/19/2016 officers responded to a battery on the 2600 blk of Sauk Trail. Officers learned the offender fled the scene upon their arrival. The victim explained she was sitting in her car talking to a friend when the offender approached her and punched her several times in the face through the window. In self-defense the victim pulled out a pocket knife and stabbed the offender in the arm. The friend of the victim pulled the victim away from the stabbed offender who then fled from the scene. Officers were able to stop the offender vehicle and had her transported to the hospital for treatment then transported her to the station and charged her with battery.

-Crime Free Housing: On March 11, 2016, we hosted an informal "Meet and Greet" for the South Suburban Police Departments as requested and coordinated by William H. Townsell, Assistant Director Community Policing, Office, Chicago Police Department. Assistant Director Townsell coordinates these meeting as an introduction to many services available to the law enforcement agency use throughout the Cook County are. The different law enforcement agencies in attendance were Lansing PD, Phoenix PD, Calumet City PD, Calumet Park PD, Dolton PD, Hazelcrest PD and Sauk Village. Some of the groups in attendance who gave presentations were Housing Authority of Cook County, U.S. Bank, Cook County Forest Preserves Community Engagement Specialist, National Runaway Safeline and the Community Investment Corporation.

-Training: Two Officers have enrolled in the Truck Enforcement class being held by the North East Multi Regional Training (NEMERT) group.

-IPRF: Met with the Illinois Public Risk Fund, (IPRF) Loss Control Consultant who provided information on their commitment to loss control and safety.

The Task Force will be reviewing Crime Free Housing information to identify goals and objectives regarding vacant houses. The house was vacant where the Park Forest Officer got shot. Chief Kowalski stated the Police Department supports Trustee Jones and the Easter Egg Hunt stating he hoped it was just as successful as the Trunk or Treat he attended.

C. Public Works Department- Director Weller

STREET LIGHTS – Replaced poles from accidents. 22132 Torrence, 22429 Carolina Drive.

1st underground fault will be at 21445 Peterson, next 1601 215 Place.

DAY TO DAY REGULAR OPERATIONS AND EMERGENCIES - All job direction changes, department ordering, special seasonal event prep setup, vendor calling, work with all departments, public complaints and last minutes changes including 5 marquee changes.

BUILDINGS – Village Hall card system has been repaired. Police Department south door has a new catch and key pad on order. Community Center Gym floor stripped, waxed, polished- dates for Community Center rental side 3/23-24. In gym - bleacher room drywall work continuing, tile work to follow.

POTHoles/Asphalt – Taking resident calls on potholes. Patched holes with cold patch several locations south side.

WATER - Day to day schedules and emergency calls. Called in b boxes to be dug for emergencies, high bills and demo list. Completing all testing required by IEPA per month. Repaired 4- b boxes/ jetted 4. Started south side shut off list.

GARBAGE – Day to day cleanup. If you see illegal dumping please call police- Help Keep Our Town Clean. Picked up 223rd St. median.

HYDRANT & VALVE REPAIRS/REPLACEMENT- Next hydrant will be replaced at 22132 Torrence Ave. Start date will be the week of the 28th when Rickover is off for break.

THERE WILL BE A BOIL ORDER ISSUED -ALL AFFECTED WILL BE NOTIFIED.

VEHICLES/ EQUIPMENT- Public Works is doing its best to keep all vehicles within the department running safe. We are also trying to help each department in their repairs to keep moving forward. Repaired K9 wire harness, replaced wheel bearing - Trail Blazer, had service on ditch mower and dropped off Police Department truck at dealer.

SANITARY SEWER COMPLAINTS – Public Works received 2 sewer complaints -1 home owner responsibility and 1 jetted.

WEATHER EVENTS - Due to the high wind events staff will be out cleaning up branches that fell. This is not for regular pickup. 1st regular pickup will start 5/2.

PARKS – Staff started working on several parks replacing brackets, swings, chain and going over each park for future repairs. Please call the Police Department if you see anyone damaging park equipment.

STREET SIGNS – REPLACED 10 – 20MPH, 4-NO Parking, 2 Street name. Also 5 green posts, 8 hanging brackets and miscellaneous materials.

Additional discussion- Ash tree removal currently ongoing depending on available staff.

D. Administrative Services Director- Director Jasinski-Absent- Report read by Administrator Fairman

- 30 New Water services in the month of February
- 235 on the current shut off list as of March 16 south side = \$105,146.77
- 51 squatters living in homes without service has been reduces to 41 for a two week period
- Tickets for the month of January through March 22, 2016 are as follows:
- Failure to abate Nuisance- 26
- Failure to maintain Property-4
- Garbage Service-13
- Inoperable auto -23
- No Occupancy – 48
- No Parking on garbage day-107
- Parking Commercial vehicles in residential- 5
- Parking on Non hard surface-9
- Property Maintenance - 4
- Snow Parking- 30
- Water Service Required – 95

Business license renewal letters went out on March 18, 2016 for the new license period. On April 11, 2016 the renewal letters for the Contractor licenses will be going out.

E. Finance Director-Director Rao- No report

Discussion- Clarification on whether JW Fairman is an employee or vendor. JW Fairman is an employee.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 2 weeks, ESDA responded to 27 calls. The ESDA department responded to 7 fire alarms, 4 vehicle accidents, 2 smoke investigations, 1 CO alarm, 8 school patrols, 1 transformer fire, 1 structure fire, 1 assist other agency and 1 brush fire.

G. Human Relations Commission- Commissioner Williams- No report

H. Housing Commission- Commissioner Holcomb- No report

I. Senior Committee- Chairperson Rose Langston-

Mayor Hanks read the report prepared by Rose Langston:

The 8th Annual Chili Cook-off was a huge success with 15 chefs competing. Judges (Southland Voice Barb Dorman, Mayor David Hanks, Kathy Tustison, Village Clerk Debbie Williams and Trustee Rosie Williams) had a very, very difficult time choosing the winners. Congratulations to the winners - 1st place GiGi Austin (1st last year), 2nd place Rose Ketcham (3rd last year) and 3rd place First Lady Linda Hanks. Also to 50/50 winner Rose Langston. Many thanks to all the volunteers, participants and committee members.

Senior Committee Open Senior Activity is this Friday and every Friday 12:30-3:30 p.m. with Steve Shymkus and Frank Williams.

The Sauk Village Blue Grass will not meet Easter Sunday, March 27. Monday, April 11th at 11:30 a.m., Bloom Township Trustee Kevin Watson will speak on various services offered by the township. BP screening and lunch will follow with movie 'Private Benjamin' at 12:30 p.m. at the McConathy Public Library. This event is co-sponsored with McConathy Library at the library. Reservation required for the luncheon, call (708)757-4771.

Bloom Township Senior Department has many trips scheduled: April 21-22 Mystique Casino & Galena; May 26 Majestic Star Casino; and September 25 – October 1 Myrtle Beach Show trip and Charleston, S.C. The township tax preparation appointments are filled. Next and last (for the season) township community luncheon Friday, April 15 'Spring Break' tickets are now on sale. For additional information call the Senior Department (708) 754-9400.

Mayor Hanks acknowledged Holy Praise Tabernacle Church Pastor Pitts in the audience and thanked him for coming.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- February 24, 2016- March 22, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve all Accounts Payables and Disbursements- February 24, 2016- March 22, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

B. Motion to Approve Regular Board Meeting minutes- February 23, 2016

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes – February 23, 2016.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington, Williams

Nays: None

Motion carried

C. Motion to Approve Regular Board Meeting minutes- March 8, 2016

Mayor Hanks asked for a motion to approve Regular Board Meeting Minutes – March 8, 2016.

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington, Williams

Nays: None

Motion carried

D. Motion to Approve Insurance Renewal as presented by the Owens Group

Mayor Hanks asked for a motion to approve Insurance Renewal as presented by the Owens Group.

The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

Trustee Tates stated he still has questions. Village Clerk Williams stated an email was sent to all trustees that the Owens Group would be present prior to the meeting to answer all questions.

Discussion included- Owens Group Representative Valary Lewis stated the final proposal being voted on is actually lower than the proposal reviewed last week. Bill Owens was also in attendance. Valary stated two options have been presented to the Finance Department for review. Bill Owens stated one option is to finance claims within the village's own self insured retention.

Mayor Hanks stated the village is getting additional coverage with only a 1% increase. The village has a joint working relationship with the Owens group. Valary will prepare quarterly reports. Bill Owens stated adding the HR Assessment will help to lower future costs.

This motion relates to the insurance renewal only.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington, Williams

Nays: Trustee Tates

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Jones stated more information and flyers for the summer program will be available moving forward. Low income families who receive the link card or government assistance will be free. The cost for other families will be \$150.00 for the whole summer which includes breakfast and lunch. Discounts will be given to families with more than one child in the program. Volunteers are needed. Registration will begin as soon as possible. The American Cancer Society will be presenting another movie night soon. The Wizard of Oz was enjoyable. All proceeds benefit the American Cancer Society.

Trustee Washington reported there are three more weeks of rehearsals for the April 15th play. Everyone is still invited to participate.

Mayor Hanks stated the latest "What's Happening" is on the back table. The Easter Egg Hunts and other events are listed on the What's Happening. Please share this information. The Sauk Village Ministerial Association is sponsoring a Son-Rise Service on Easter Sunday at 7am in the lot at Sauk Trail and Cornell.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **APRIL 5, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:03 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Bates, Washington and Williams

Absent: None

2. Discussion of Affordable Home presentation- Sparks GLX

Sparks GLX CEO Osborne Brown and his group of various representatives presented an overall view of an opportunity to bring affordable housing to Sauk Village preferably using vacant lots. The purpose of this presentation was to introduce the key players involved from marketing, financing, building, etc...

All American builds the homes in a closed environment. The homes are set up within one day. The homes are finished within thirty days. The homes are tailored to the needs of the community- young families, retired individuals and Veterans. The presentation included available financing options, including federal and Veteran housing programs and vouchers. Local trade's people will be employed and trained to help build the homes. The price range is between \$130,000.00 and \$150,000.00.

Discussion was held on the benefit of bringing newer homes to Sauk Village; increases the value of our homes.

The concern was that the homes in Sauk Village are selling for far less than the \$130,000.00; housing will be placed in comparable areas.

Additional discussion was held on the amenities included, materials used and building codes, licenses and permits required.

3. Bud's Ambulance Rate Increase

Bud's Ambulance Representative Ron Robertson reviewed the 2016 fee increases for ambulance service for all of the communities they serve. This is the first increase in four years. These increases pertain to the bills sent to Medicare, PPO, HMO and other insurance. If the patient does not have insurance, Bud's will work with them on making payment arrangements.

These fees are separate from the fees charged to the village that were recently approved through 2017. Additional discussion was held on the various types of services provide.

4. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Jan Clark commented on the affordable home presentation. Jan is not in favor of this proposal.

Mayor Hanks stated no vote is needed. Sparks GLX wanted to introduce themselves to the board; anybody can buy residential property and build a house providing they buy all permits and follow all codes and licensing. There has not been a presentation to build homes for many years. Home values are going up. Mayor Hanks stated he is always excited to see growth, jobs and help for people wanting to buy a home in Sauk Village.

5. Miscellaneous Business

Comments from the Trustee

Trustee Burgess asked to have CalComm provide an update at the next Committee Meeting and for information on any money that will be coming from St. James Hospital. The next Public Works Committee meeting is scheduled for Wednesday, April 13th at 7:00 pm in the Village Hall. The Public Works Ordinance may be ready to be presented to the board by April 19th.

Trustee Tate commented on the affordable housing presentation; the Housing Commission and Housing Committee should be included in that information. Trustee Tate commented on the success of the Easter Egg Hunt and the lack of safety around the detention pond. Trustee Tate commented on the need to correct the problems identified in the audit.

Trustee Williams stated the Budget and Finance Committee will be reviewing the audit after the third quarter of the budget and the 2016-2017 budget. The aging report has already been reviewed and suggestions were made to the Finance Department. The Finance Department is also focusing on the budgets.

Mayor Hanks stated the auditors did make suggestions but they also stated there would be costs involved. The suggestions are taken very seriously. Additional head count is needed. The expense report was a suggestion from the past that was implemented. The auditors now suggest that expenses are reimbursed after receipts are approved.

Trustee Jones stated the next Parks and Recreation meeting is scheduled for April 7th at 7:00 pm in the Community Center. Trustee Jones thanked everyone who helped with the Easter Egg Hunt. There was a great turn out. Everyone enjoyed it especially the kids. Trustee Jones thanked the volunteers again and stated more volunteers are needed for the summer program from 8:30 am – 3pm. Trustee Jones commented on flyers being passed out during Parks and Recreation events should be approved by the committee first.

Trustee Washington reported the Neighborhood Watch Committee will meet Monday, April 11th at the Fire Station at 7pm. There will be an extra rehearsal this Friday for the play scheduled for April 15th at 6:00 pm at Rickover Junior High. The last rehearsal will be Saturday, April 9th from 11am-1:30pm at the Community Center. All are welcomed to participate in the play. Trustee Washington thanked everyone for getting involved including people from outside of Sauk Village. There will be refreshments and pictures with the special guest in the Community Center after the play. The special guest was on the Ellen DeGeneres Show. Tickets are available at the front desk.

Letters have gone out to over 50 businesses urging them to participate. It is a good way to advertise their business. Trustee Myers stated he has received 7 responses. The Ordinance Review Subcommittee meeting is scheduled for April 21st at 7pm in the Village Hall. Trustee Myers stated he enjoyed both Easter Egg Hunts in town. The kids enjoyed themselves.

Village Clerk Williams read the information provided by Pastor Pitts for the Health Fair sponsored by The Alpha Kappa Alpha Sorority in partnership with Holy Praise Tabernacle, COGIC that will take place on Saturday April 9th from 10am-2pm at Holy Praise Tabernacle Church located at 22132 S. Torrence Avenue. Everyone is welcome to attend. This flyer will be included on the Sauk Village email alerts.

Mayor Hanks stated the parade will take place on Saturday, July 2nd. Information on fireworks will be presented to the board. A full day of events including vendors and fireworks will take place in the park on July 2nd.

Mayor Hanks sat on the Task Force of Mayors regarding the closing of St. James Hospital. Mayor Hanks commented on a Memorandum of Understanding from Franciscan/ St. James Hospital that stated they plan to continue to serve the South Suburbs by investing \$137 million in their hospitals, transportation services, etc... The Franciscan Primary Care Clinic will be moved to current Chicago Heights campus. Three Franciscan on Demand health stations are included in the plan. The first one will be located in Ford Heights. Financial assistance in the amount of \$1.5 million will be divided- \$300,000 to Chicago Heights- \$600,000.00 each to be divided between two regions. Region #1 Steger, Crete, South Chicago Heights- Region # 2 Glenwood, Ford Heights and Sauk Village to see how the money can be best spent within the region.

The impact of the ambulance services are a concern. Funds can be used for cost associated with patient transport within the region. A state of the art comprehensive Urgent Aid facility will be located at the Olympia Fields location. The space where St. James is currently located at Chicago Road and Lincoln Highway will be redeveloped.

A lot of credit goes to Chicago Heights Mayor David Gonzalez. Mayor Gonzalez contacted the mayors of the affected communities and pulled them together to form a committee which met multiple times with the Franciscan team to discuss issues including the need for the ambulances to go further. Multiple public hearings were held.

Some services have already been moved but the move will not happen for a couple of years.

6. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:36 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 12, 2016.**

1. CALL TO ORDER

Trustee Williams called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

Trustee Williams lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: Mayor Hanks (Mayor Hanks called in)

Trustee Williams asked for a motion to appoint a Mayor ProTem. The motion to appoint Trustee Williams as Mayor Pro Tem was made by Trustee Myers and seconded by Trustee Washington.

On roll call:

Ayes: Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

2. PUBLIC COMMENT- None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks – Absent- Report read by Mayor ProTem Williams

Mayor ProTem Williams read the report provided by Mayor Hanks:

Budget review schedule: Wednesday, April 20, 2016 – 6pm – 9pm, Thursday, April 21, 2016 – 6pm – 9pm and Friday, April 22, 2016 – 6pm – 9pm (if needed). Department head schedules and agenda for each night will be included in next week's packets. Mayor ProTem Williams reported the Budget and Finance Committee is in the process of reviewing the budget.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported on the upcoming Resource/ Job Fair scheduled for Thursday, April 28th from 3pm-6pm in the Village Hall. Vendors include Aunt Martha's- Healthy Start Program, Bloom Township- Energy Assistance, Neighborhood Housing Service- Foreclosure and Housing Assistance. Aunt Martha's is working with Sauk Village to recruit employment vendors. Two Walmarts are opening in our area- Richton Park and Olympia Fields. The Aunt Martha's representative will be taking applications for the Walmart positions. Additional information will be included on Facebook, eblasts, etc...

The deadline for filing the Statement of Economic Interest is May 1st. Fines will be assessed. Village Clerk Williams offered to help anyone in need of assistance in filing.

Village Clerk Williams stated many Open Meetings Act Violations have been reported to the Attorney General's office. Most have been resolved. Village Clerk Williams contacted the Attorney General's Office to see what can be done to cut down on the Open Meetings Act Violations.

Meetings – other than board meetings- where three trustees or the Mayor and two trustees are present, such as Town Hall Meetings, Meet the Mayor and Trustee Committee meetings, it is important to note that it could constitute a violation if three or more are present and taking part in the dialogue; they can be present but not participating.

Board meeting agendas must be posted 48 hours in advance in the building where the meeting is taking place. This applies to Trustee Committees as well. The Parks and Recreation Committee meetings take place in the

Community Center. To avoid a violation Trustee Jones will be posting the meeting notice on the door where it is visible to the public. All meetings taking place in the Village Hall must be posted on the glass windows on the east side of the building. All Trustee Committee meetings must have an agenda posted and the committee must stick to the agenda topic for discussion or face a violation. Placing the item of New Business on your agenda allows the committee to discuss something not on the agenda but does not allow for action to be taken on that item. Fines could be assessed as a result of an Open Meetings Act Violation. Please contact Village Clerk Williams or the Village Attorney if there are any questions. A copy of the Open Meetings Act can be provided.

Additional discussion was held for clarification.

C. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report

D. Village Engineer – Mr. Jim Czarnik

As discussed at the special meeting, the Village will be applying for \$400,000 of CDBG funding to be utilized for street repairs. If the funding is granted by Cook County, then design and construction of these repairs will commence in 2017.

We are also applying for federal funding for improvements to 223rd Street from Sauk Trail to Torrence Avenue. If approved, the Village will receive 80% of the project costs from federal funding, or about \$600,000. This project would also be designed and constructed in 2017.

Finally, we are submitting the annual report for the Village's storm water permit compliance work between March 2015 and March 2016. Additional discussion was held for clarification.

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator/ Director of Public Safety Fairman provided the following report:

URC Reported Crime:

For the 1st Quarter of 2016, URC reportable crime is down 57% over the same period last year.

Vacant Housing: The Village's master vacant list (*as of April 12, 2016*) shows 427 vacant homes:

Vacant	-383 houses
Vacant/Occupied	- 36 houses
Demo list	- 8 houses

Scavenger Contract Update: The vendor has not yet completed its accounting of residential homes (minus vacant housing).

Water Accounts

For the 1st Quarter of 2016 the Village has collected **\$30,706.73 or 10.87% more** than the same period a year ago. (*This equates to a 2016 projection of approximately \$122,826.92 in additional annual water revenues.*)

Ordinance/Resolutions/Amendments:

Staff Recommendation for Village Police Tow penalties to be set aside by ordinance in a dedicated fund for Police vehicle purchases or related costs **has been prepared by our attorneys and is being reviewed by the SVPD.** Staff Recommendation for Vehicles found on property identified by the Village as Vacant be stickered, ticketed and towed by the SVPD within 48 hours **is still under review by our attorneys.**

Staff recommendation for "After Hours Turn on Fee" be increased to \$250, "Before Hours Turn on Fee" be increased to \$200. **This proposal has been prepared by our attorneys and sent to the Public Works Committee on 4/11/16 for recommendation.**

Staff Recommendation for request not to exceed \$15,000 to update the "Civic" computer system on all financial components of the Village **has been completed by our attorneys and sent to the Finance Committee on 4/12/16.** 50% of collected debt derived from water/sewer/disposal and utility taxes shall be set aside in a reserve fund for the purchase of Public Works Vehicles or related capital cost **is still under review by our attorneys.**

Miscellaneous:

Owens Group has completed its 1st review of the Employees' Handbook and will meet for a 2nd review on Wednesday 4/13/16.

Staff continues to review employee insurance coverage and interviewing insurance groups to assure that Sauk Village is receiving the best coverage at a competitive cost. Staff will make a proposal to the Board prior to the Village's annual budget.

Budget: The Mayor, Finance Director and Village Administrator Fairman are finalizing the 2015/16 annual budget and will be presenting it to Board soon.

Additional discussion was held for clarification.

The Employee handbook will be submitted for board approval.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks- Absent- report read by Mayor Pro Tem Williams

Mayor Pro Tem Williams read the following report that was provided by Beautification Committee Chair Linda Todd:

The Beautification Committee will have their Community Clean Sweep May 21, 2016 from 9:30am-1:00pm behind the Village Hall. Please join us in our spring cleaning task for this year. Our targeted areas will be the Public Buildings and village access roadways. We ask residents to please pick up litter on or near your property.

On June 4, 2016 our committee will be hosting a Community Flea Market/Craft Show from 9:00am-3:00pm. Spaces are available at a non-refundable cost of \$10.00 each space and a limited number of tables for rent at \$3.00 each. We can be reached at sybeautification@saukville.org or 708 758-3330 and leave a message.

Proceeds from this event will provide ongoing support to our committee.

Both flyers are on the table out in the hallway.

The Beautification Committee has a Facebook Page- Beautification Committee of Sauk Village.

The next Beautification Committee meeting is scheduled for April 20, 2016 10:00am at the Village Hall.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported Director Weller and the Public Works Department did a great job on the floors and touching up the paint in the Community Center. Open Gym is scheduled in the Community Center on Saturday, April 30th from 11am- 3 pm. Summer program registration will be available. Flyers will be out next week.

C. Public Works Committee- Trustee Burgess

Trustees Burgess reported the next Public Works Committee is scheduled for Thursday, April 13th at 7pm at the Village Hall at 6:30 pm. The subcommittee will meet at 7pm.

Trustee Burgess met with Mayor Hanks and Public Works Director Weller and will bring the information to the co-chair and the sub-committee on the direction moving forward. Agenda items that will be discussed will be presented to the board at a later date including enhancements that are needed for Public Works.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee met on March 31st.

Discussion was held on updating the New Move In booklet with services available to the residents. Director Jasinski stated that book is continuously updated and passed out to new residents that establish a water account. Director Jasinski will provide a copy to Trustee Tates. The booklet is also available on line. The Intergovernmental Relations Committee also met. A group of residents called the Community Service Advisory Council has been formed to assist with outreach with other communities and other entities to find programs to enhance Sauk Village.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Ordinance Review Sub-Committee will meet Thursday, April 14th at 7pm. The ordinances referring to the water turn on fee and the minimum requirement for department heads will be reviewed. Letters have been sent to local businesses and organizations inquiring if they would like to participate in the July 2nd parade. Some have already responded. Residents are encouraged to participate in the parade and festivities afterward, including fireworks. Trustee Myers is working with the Fire Marshall on the fireworks.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch meets the second Monday of every month at the Fire Station at 7pm. Everyone is invited to be a block club captain for their block.

Trustee Washington is excited the "Are you my Neighbor?" play will finally happen after three months of rehearsals. The play will encourage community involvement. Proceeds will be used for purchasing 500 book bags filled with supplies. The play starts at 6:30 pm at Rickover Junior High School on April 15th.

Trustee Washington thanked everyone for their donations and phone calls and the volunteers for their hard work on the play. The Neighborhood Watch Committee has raised \$980.00 from the play so far. Tag Days will take place to raise additional funds.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Mayor Pro Tem Williams reported the Budget and Finance Committee met to review the budget. This is a work in progress; further review is necessary. The meeting was recessed. Mayor Pro Tem Williams restated the times for the budget review meeting for the board. Department heads will receive the Budget Review agenda from the Mayor.

Community Relations discussion was also held regarding the 60th Anniversary and the 4th of July festivities. Subcommittees will be formed.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Over the past 3 weeks, the fire department responded to 30 calls- 3 vehicle accidents, 7 fire alarms, 10 medical assist, 1 CO alarms, 3 gas leaks, 1 vehicle fire, 1 electrical fire, 1 wires down, 1 smoke investigation, 1 assist other agency and 1 structure fire.

B. Police Department-Police Chief Kowalski- Absent-

Police Chief Kowalski provided the following report read by Village Administrator JW Fairman.

The Police Department reported 26 arrests- 2 felonies and 24 misdemeanors.

CalCom Report: For a period between **03/22/2016** and **04/12/2016** the police department received 766 calls for service.

Cases of Note:

On **3/23/2016** a victim reported her boyfriend posted inappropriate pictures of her on a social media "Twitter" account. The ex-boyfriend was located and arrested for posting the obscene photographs of his ex-girlfriend.

On **3/24/2016** Officers were called to the Walgreens on a report that an individual/offender was trying to have inappropriate photos developed. The photos were recovered and turned over to the Detectives and the person/offender who tried to recover the photos was contacted. The photos were explicit in nature and the offender was charged with obscenity.

On **3/28/2016** Detectives following up on a domestic call talked to the victim at Christ Hospital. It was determined that while the victim was moving out his girlfriend became angry and stabbed him in the back with a knife. After the offender was released from the hospital, since she also sustained wounds from the struggle she was arrested and charged with Aggravated Domestic Battery.

On **4/6/2016** Officers received a call of a fight in progress on the 1700 block of 225th Street. Upon arrival the officers found the offender in need of medical assistance and was transported to Christ Hospital. The officers learned the offender was driving when he saw the 4 victims playing basketball and tried to run them over with his car. The offender drove up on the parkway and struck 2 of the victims. The offender then exited his vehicle and struck another victim in the neck with a pen then struck another victim with an ice scraper. The 4 victims protected themselves and fought with the offender. Witnesses corroborated the entire incident although the offender ended up in the hospital. The offender was charged with Unlawful Use of a Weapon.

Crime Free Housing: The Police Department continues to work with Gary Holcomb and his group. We are also working with the Housing Authority of Cook County. They assist us with revoking housing assistance vouchers for individuals who commit crime in Sauk Village. This is a great tool being provided to the Police

Department in accomplishing the Blue Print Plan.

Fiscal Responsibility: It was learned that the previous administration entered into a non-cancellable agreement with De Lage Landen Financial Services for the Lexmark printer used by the police department. The Village is obligated to pay 22 more months at a cost of \$185 a month on the service agreement. It was also discovered the police department had a postage meter that we are paying a monthly service agreement on and that there was an advance amount of \$1200 available on the meter. Lastly, it was discovered the Police Department had a \$375 yearly subscription to the Illinois Criminal Statute books since 2011. It should be noted these Illinois Criminal Statutes are available on the internet for free.

Policies and Procedures: We are moving forward with implementing Lexipol which is an electronic policy and procedure manual. The funding for this came from a grant made available through the Illinois Public Risk Fund (IPRF).

Bullet Proof Vests: We are evaluating the life cycle of the officer's bullet proof vest and will be submitting the appropriate paperwork to receive grant funding from the Bureau of Justice Assistance to replace the vests which are past their respective life cycle.

C. Public Works Department- Director Weller

STREET LIGHTS – 1st underground fault repair will be at 21445 Peterson, next 1601 215 Pl. Work will start in the next few weeks as seasonal help is brought on.

DAY TO DAY REGULAR OPERATIONS AND EMERGENCIES - All job direction changes, dept. ordering, special seasonal event prep setup, vendor calling work with all departments and public complaints and last minute changes including 4 marquee changes.

BUILDINGS – Community Center rental side floor stripped and waxed 3/23-24 /16. In gym, bleacher room drywall work continuing, tile work to follow. Staff is also going through all lighting from exit sign to emergency lights. Staff also replaced towel holder, soap dispenser and will replace toilet paper holders to save money.

POTHOLE/Asphalt – Taking resident calls on potholes. Patched holes on Willow Tree, Prairie, 21538 Merrill, Sauk Point, Joshua Dr, 223rd St, 219th St,- total tonnage 6.40. Work will continue as seasonal help is brought on.

WATER - Day to day schedules & Emergency calls. Completing all tests required by IEPA per month. Started reading north side meters including schools and commercial properties. Staff also worked on several lists with billing issues. Estimate about 50 locations.

GARBAGE – Day to day cleanup. IF YOU SEE ILLEGAL DUMPING PLEASE CALL POLICE, HELP KEEP OUR TOWN CLEAN. All regular trash pickup will be completed as regular mowing and summer upkeep resumes.

HYDRANT & VALVE REPAIRS/REPLACEMENT- Staff replaced 2 hydrants located 22132 and 22212 Torrence. We will be working on several main valves to prep for the next 2-3 hydrants located on Merrill, south side 22420, 22225, 2005 223rd St.; some valve work may be performed before hydrant work can continue.

VEHICLES/ EQUIPMENT- Public works staff is doing their best to keep all vehicles within the department running safe. We are also trying to help each department with their repairs to keep moving forward. Drop off and pickup Police Department vehicles from outside shops, pickup and replace small parts for all departments.

SANITARY SEWER COMPLAINTS – Public Works received 2 sewer complaints by homeowner. Service Line Warranty is available from an outside source at 1/866-922-9006.

WEATHER EVENTS - All branches that weren't picked up from storm damage will be left until the 1st regular pickup that will run May 2 – May 13. All piles must be out no later than May 8th. NO EXCEPTIONS.

PARKS – Staff started working on several parks. Upcoming repairs and maintenance will consist of woodchips; removal of old damaged equipment, fence work, weed control and mowing.

STREET SIGNS – REPLACED 11–20MPH, 13-NO Parking, 9-Yield, 6-Stop and 4 Street name signs. Also replaced 6- green posts, 6- square posts, 2- Sleeves and 4- hanging brackets. 43 total signs and parts. The next CCR report (water levels) will include readings from 2015.

D. Administrative Services Director- Director Jasinski

Administrator Jasinski reported the April Night Court call: 99 tickets on the court docket -5 Not Guilty, 3 Liable, 91 found guilty for default and fines are doubled.

Administrator Jasinski renewed the yearly certification for Foia Officer on March 29, 2016.

Business license renewals are in the process for this year's license period.

Mailed out 190 renewal letters for contractor's license that will expire on 4-30-16.

E. Finance Director-Director Rao- No report

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 3 weeks ESDA responded to 16 calls. The ESDA department responded to 3 fire alarms, 3 vehicle accidents, 2 smell of gas, 1 CO alarm, 4 school patrols, 1 electrical fire, 1 vehicle fire, and 1 medical assist.

G. Human Relations Commission- Commissioner Williams

Commissioner Williams reported the Diversity Dinners will be held this month in Park Forest, Olympia Fields and University Park. The Human Relations Commission is working on a youth activity for late June that will take place behind the Village Hall and will work to encourage young people to get involved in the village. The Human Relations Commission would like to host a Diversity Dinner in Sauk Village next year. The next Human Relations Commission meeting is scheduled for May 2nd at the Village Hall. Everyone is encouraged to attend.

H. Housing Commission- Commissioner Holcomb- Absent- No report

I. Senior Committee- Chairperson Rose Langston-

Mayor ProTem Williams read the report prepared by Rose Langston:

Senior Committee Open Senior Activity continues every Friday 12:30-3:30 p.m. with coordinators Steve Shymkus and Frank Williams.

Yesterday Bloom Township speaker Anna Scrementi spoke on various services offered by the township. Flyers of the various services are located in the lobby. Many thank you's to McConathy Library for the delicious catered luncheon from Olive Garden. The movie 'Kings Solomon Mine' was shown following the meal.

Bloom Township Senior Department has many trips scheduled: April 21-22 Mystique Casino & Galena; May 26 Majestic Star Casino; and September 25 – October 1 Myrtle Beach Show trip and Charleston, S.C.

Reminder, the township community luncheon is this Friday, April 15 'Spring Break.' For additional information call the Senior Department (708) 754-9400. The Golden Agers at Jones Memorial Community Center will meet tomorrow Wednesday, April 13th at 10 a.m. - social hour, 10:30am – meeting and lunch served at 11:30am. Several trips are also offered. Annual dues are \$5.00 plus \$5.00 for lunch. Reservation and/or information, call 708-757-5395. The Senior Committee meeting is Thursday, April 14th at 7:00 p.m.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- March 23, 2016- April 12, 2016 according to Sauk Village policy

Mayor ProTem Williams asked for a motion to approve all Accounts Payables and Disbursements- March 23, 2016- April 12, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

Discussion was held and clarification given on various Accounts Payable items. Immediate checks have been reduced but are still necessary. Payments are made per Sauk Village policy. A list of immediate checks should be provided to the board.

Ayes: Trustees Burgess, Myers, Tate, Washington and Williams
Nays: Trustee Jones
Motion carried

B. Motion to Approve Committee Meeting minutes- March 15, 2016

Mayor ProTem Williams asked for a motion to approve Committee Meeting Minutes – March 15, 2016.
The motion to approve was made by Trustee Washington and seconded by Trustee Myers.
On roll call
Ayes: Trustees Burgess, Jones, Myers, Washington, Williams
Nays: Trustee Tate
Motion carried

C. Motion to Approve Regular Board Meeting minutes- March 22, 2016

Mayor ProTem Williams asked for a motion to approve Regular Board Meeting Minutes – March 22, 2016.
The motion to approve was made by Trustee Washington and seconded by Trustee Myers.
On roll call
Ayes: Trustees Jones, Myers, Washington, Williams
Nays: Trustee Tate
Abstain: Trustee Burgess
Motion carried

D. Motion to Approve a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois requesting Community Development Block Grant Funds for Program Year 2016 for the Village of Sauk Village, Illinois.

Mayor Pro Tem Williams asked for a motion to approve a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois requesting Community Development Block Grant Funds for Program Year 2016 for the Village of Sauk Village, Illinois.
The motion to approve was made by Trustee Washington and seconded by Trustee Myers.
Clarification was given on the income guideline requirement. The funds are to be used for communities that meet the criteria with a specific low to moderate percentage within a certain block.
On roll call:
Ayes: Trustees Burgess, Jones, Myers, Tate, Washington, Williams
Nays: None
Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Tate asked if the computers to communicate with dispatch have been received and installed in the vehicles, commented on the status of the Village Treasurer and Treasurer reports, money previously allocated for bullet proof vests and comments made in the audit report. Trustee Tate also offered his view on the Spark GLX presentation and commented on the Fair Housing Review Board. Trustee Tate stated they should have stayed behind for public comment. Mayor Pro Tem Williams stated her opinion on the presentation and stated if the area is zoned for housing and the builder meets the village guidelines and codes you can tell them not to build a house. Mayor ProTem Williams suggested Trustee Tate work with the Housing Commission and Ordinance Review Committee to address his concerns.
Director Jasinski stated there are stipulations in place in the Zoning Ordinance that are very detailed. Copies will be supplied to the board. If the building codes are followed you cannot stop them from building.
Trustee Myers asked the Village Attorneys to research the company.
Village Administrator Fairman stated they were allowed to present to the board but there has been no follow up or recommendation to proceed.
Trustee Jones stated flyers for the summer program will be available next week. Low income families will be able to attend for free. Breakfast and lunch will be provided.

Trustee Washington reminded everyone about the April 15th play. Everyone is enthusiastic about the play including people from outside Sauk Village. Donations are still being accepted.

Trustee Burgess reported the Town Hall Meeting will not take place on April 20th due to the Budget Review meetings but will be scheduled for April 27th.

Trustee Burgess commented on the questions and answers that were heard during the meeting.

8. Adjournment

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:52 pm.

Mayor ProTem Rosie Williams

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL APRIL 12, 2016.

1. Call to Order

A. Roll Call

Mayor Pro Tem Williams called the meeting to order at 6:51 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: Mayor Hanks- Trustee Williams sat in as Mayor ProTem

2. Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois requesting Community Development Block Grant Funds for Program Year 2016 for the Village of Sauk Village, Illinois

Village Engineer Czarnek stated the Community Development Block Grant Funds Application for program year 2016 is exactly the same as last year; the same streets and same funding amount - \$400,000.00. The village was not allocated any funding last year. The board reviewed the resolution that must be approved prior to submitting the application. This resolution is included on tonight's agenda for board consideration.

3. Public Comment-None

All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on topic(s) on the agenda only. Each speaker will be allowed one opportunity to speak.

Joe Wiszowaty asked for the amount of the funding. Village Engineer Czarnek stated the funding amount is \$400,000.00.

4. Adjournment

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 6:55 pm.

Mayor ProTem Rosie Williams

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **APRIL 19, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Bates, Washington and Williams

Absent: None

2. Sauk Village 60th Anniversary

Trustee Williams stated Mayor Hanks asked for a subcommittee that will fall under the Budget and Finance/ Community Relations Committee for next year's 60th Anniversary. The subcommittee was discussed at the last meeting.

The 60th Anniversary Celebration will be very similar to the 50th Anniversary Celebration.

The 60th Anniversary Committee will have its own subcommittees:

Parade/ Fireworks

Carnival/ Entertainment

Food Vendors/ Beer Garden

Employee Recognition which may fall under Vendors and Beer Garden

Recognition – Hang all Mayoral portraits (still need picture of the first Mayor- Tom Nichols)

Update dates on Trustee/ Mayor/ Village Clerk plaques

Employee Recognition

Fundraising- need to bring this up at budget review

Anyone interested in working on either of these committees should submit a letter to the Budget and Finance/ Community Relations Committee. All elected officials and residents are encouraged to participate on a committee. Committees will probably get started at the end of June. Tentative dates for the event are June 30- July 2, 2017.

Trustee Myers suggested contacting the State Fire Marshall for an updated list of Fireworks companies and start the planning for carnivals early.

The 60th Anniversary Committee/ Sub Committees will report to the Public Relations Committee. The Public Relations Committee reports to the Budget and Finance/ Community Relations Committee. The Budget and Finance/ Community Relations Committee reports to the board. Mayor Hanks thanked the Committee for taking on the 60th Anniversary event.

3. Independence Day Update

Trustee Myers passed out a letter and application he has sent to over 75 individuals, businesses and organizations asking them to participate in the Independence Day parade. Responses are coming in. Trustee Myers will provide trophies at his own expense. Mad Bomber has submitted a proposal for the fireworks which has to go through the State Fire Marshall. The cost of the fireworks will be between \$5,000-\$6,000.00. Other proposals may be forthcoming.

Trustee Myers is asking for volunteers to work on the committee. Emergency service departments will work on the road closures. Animals may participate in the parade but must be people friendly. Owners must clean up behind the animal. Bikes, cars, trucks, floats and walkers are all encouraged. There will be food and other vendors behind the Village Hall after the parade.

Mayor Hanks asked to have the review of fireworks on the next Committee meeting agenda. The Public Relations Committee is recruiting vendors.

4. Review Public Works Ordinance

Trustee Burgess stated the Public Works Committee was asked to review the ordinance pertaining to water accounts. The ordinance that was passed in January places the responsibility of the payment of the water bills on the owner. Discussion was held on clarification whether the ordinance would apply to new accounts or retroactive. Retroactive may be hard to enforce. Village Administrator Fairman stated the reason for the ordinance is that property owners are renting without telling the tenants what has to be done. Mayor Hanks stated tenants were leaving large water bills behind. The owners did not know this until they tried to apply for re-occupancy. State statute states the owner is responsible for the past due amount. This amendment ensures the water bill is sent to the owner instead of the tenant. Owners will also address issues with high bills due to leaks where tenants may ignore this.

Additional discussion was held to clarify the ordinance amendment and how owners and property managers were putting tenants into properties without establishing water service and getting property occupancy permits. Some tenants are not aware of the water bill before they move in.

The water billing can be placed in the property owners/ managers name as new occupancy permits are turned in to establish service. All outstanding bills must be paid before reestablishing new service.

Trustee Jones was concerned that this would allow owners to leave the bills in their names and bypass the re-occupancy permits required when new tenants move in.

Mayor Hanks stated some owners are in favor of this because they have been stuck paying thousands of dollars in past due bills. Constant running water from a leak a may not be detected until the end of an entire two month cycle. If the tenant ignores the high bill and the leak continues the bill could get into the thousands. Village Administrator Fairman stated it was recently determined that there is over \$300,000.00 in outstanding water bills from approximately 236 residents.

There are also homes that the b boxes are broken and cannot be turned off. Several residents have also turned their own water back on several times or poured concrete or rocks into the b boxes to break them. Trustee Tates suggested referencing the Illinois Commerce Commission guidelines when turning off the resident's water.

Village Administrator Fairman stated he defers to the attorney. Mayor Hanks stated the village is a non-Home Rule community and our ordinances must not exceed State statute.

Trustee Burgess referenced the Joint Committee on Administrative Rules Title 83 – Public Utilities: Chapter 1- Illinois Commerce Commission Sub Chapter B- Provisions Applicable to more than one kind of utility- Section 280 that discussed providing adequate notice and reason for disconnection and allow for the customer to remedy the problem and avoid disconnection. Probations and limits may be placed under certain circumstances. Four notices may be required.

Discussion was held on the timeline and suggestions for notifying residents including robocalling.

Mayor Hanks stated the village does not receive or have to report anything to the Illinois Commerce Commission when it comes to water. Director Fairman stated the village has provided information to the attorneys and will have to follow their advice.

The costs of the reconnection fees were discussed comparing the cost included in the ordinance and the recommendation of the Public Works Committee.

Regular Hours- Reconnection Fee- Now \$50.00 Proposed by Director Fairman: \$200.00 (due to cost of 2 employees and other costs) Recommendation- \$100.00

After Hours- Now \$60.00 (time and a half after 3:30pm) - Proposed \$250.00. Recommendation \$120.00.

Trustee Burgess discussed the comparisons, including how many people are required during business hours and after hours and if the cost could be less if the resident is not requiring immediate reconnection and can wait for the scheduled times. Immediate reconnection could be in line with the \$250.00.

Additional discussion was held on the union guidelines, schedule of the work shift of the shut offs, the cost of employee salaries and other costs to recoup the village's losses pertaining to shuts offs.

Fines should be charged to those that turn on their own water.

This ordinance will be sent to the Ordinance Review Committee for further review of the recommendations of the Public Works Committee.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Commissioner Frank Williams reported on the Diversity Dinner the Human Relations Committee attended, commented on the success of the Neighborhood Watch play and the water problems owners face with tenants who leave behind large bills.

Mary Klopp asked when the 2016 Accounts Payable reports will be posted on line. Village Clerk Williams will speak with the IT Director in the morning.

Zenona Ayres spoke about a landlord who lives out of state who has the bill in their name. Mayor Hanks stated the bills will continue to be in the name of the landlord.

Tammy Jones reported Girl Scouts is coming back to Sauk Village. Tammy is looking for leaders.

Francine Anderson asked for the date of the Budget Hearing for the proposed budget and for a report on the money that was spent to improve the infrastructure. Francine expressed concern about sewer back up on the North Side and asked when the sewers will be flushed. Francine asked about volunteering on the 60th Anniversary Committee and commented on robocalling.

Mayor Hanks reported the budget review between the board and the department heads will begin tomorrow for two or three days. Public comment will be at the end of the meeting after all recessed meetings are ended. The Public Hearing will be scheduled in early May after the public inspection period. Mayor Hanks broke down the rate that is being charged for water is right where we need to be to do what we need to do. MWRD is doing special inspections of sewers during the next year as an unfunded mandate. Public Works posted notices that flushing fire hydrants will begin April 5th on the south side to Deer Creek, May 3rd north side to Carlise Estates, June 7th eastern section, July 5th south of Sauk Trail extending to deer Creek, August 2nd north of Sauk Trail extending to Carlisle Estates, September 6th eastern section east of Torrence and south of Sauk Trail, October 4th south side south of Sauk Trail and west of Torrence extending to Deer Creek. The 60th Anniversary Committee announced earlier to send letters of interest to Budget and Finance Committee Chair Trustee Williams.

Joe Wiszowaty discussed the past recommendation by Bud Mason to increase the water rates and the 2012 Lake Michigan water rate referendum and improvements needed to the infrastructure.

Judy Cast commented on the new dispatch service and asked why the new computers are not installed in the police cars. Ms. Cast stated shootings occurred today while the 911 system was down.

Mayor Hanks and Chief Kowalski stated they were not aware of any outages in the 911 system.

6. Miscellaneous Business

Comments from the Trustee

Trustee Williams stated the trustees were not aware of an outage and asked for further clarification on the 911 outage. Trustee Williams reminded everyone interested in joining one of the subcommittees for the 60th Anniversary to write a letter of interest addressed to the Public Relations Committee. The winners of the 2016 Village Sticker contest have been invited to attend the next board meeting. Village stickers go on sale May 1st. The Public Relations Committee is still looking for 8th grade students interested in being a part of Student Government Day. The Community Outreach Partnership Committee will meet next Tuesday at 6:00 pm. The Community Outreach Partnership Committee is interested in hosting a Meet and Greet soon. National Night Out is scheduled for Tuesday, August 2nd. There will be no village board meeting on August 2nd. There will be a fundraiser for the 60th Anniversary at National Night Out. Trustee Williams stated the Budget and Finance Committee met to discuss the budget. The

Budget and Finance Committee meeting is in recess; further review is needed before officially adjourning tomorrow. Copies of the budget will be available to the board in the morning. Copies of the final draft budget will be made available no less than 10 days before the Public Hearing is scheduled. Trustee Tate commented on American flags in the village that are not properly displayed. Mayor Hanks asked for the locations. Trustee Tate suggested Mayor Hanks designate staff members to locate the flags in question and correct the issue. Mayor Hanks asked for the locations. Trustee Tate stated it was not his job to provide locations. Trustee Tate stated Community Consolidated School District 168 is hosting a celebration of African Americans and the Arts on April 25th at 5:00 pm at Rickover Junior High School. This is a free event. A Teacher Recruitment Fair is scheduled for Friday, May 2nd at Rickover Junior High from 5:00- 7:30pm. A competition art fair for the young people will be sponsored by Black Star Project (no date provided). A Youth Employment Fair is scheduled for Tuesday, April 26th from 9am – 1pm at Olive Harvey College gymnasium for ages 18-30. Trustee Tate commented on the need to review the budget prior to the budget meeting. Trustee Tate asked for an executive session for personnel, litigation and collective bargaining on the next agenda. Trustee Tate will follow up with Chief Kowalski regarding the project to repair the bikes that are stock piled and the purchase of bullet proof vests.

Mayor Hanks will ask Kevin to investigate the flag displays. Executive Session is already included on next week's agenda. Mayor Hanks reviewed the budget process and stated the board will review the budget with the Department Heads starting April 20th prior to presenting the budget to the public no less than 10 days before the Public Hearing. There is plenty of time to review and ask questions before it comes to a vote. There is no idea what is going to happen in Springfield.

Trustee Jones stated the next Open Gym is scheduled for April 30th from 11am- 3 pm; registration for the summer program will be available from 12- 2pm. The \$50.00 registration fee includes t-shirts and a water bottle. Volunteers are needed to kick the program off- Contact Trustee Jones. Free food will be available for ages 5-18 years old for all children even if they are not in the program.

Trustee Washington reported the Neighborhood Watch Committee will meet every second Monday of the month at the Fire Station at 7pm. Trustee Washington stated the play was dynamic. Copies of the program are on the back table. Trustee Washington thanked everyone who participated and attended the play. Proceeds of \$1,300.00 will go toward the 500 book bag pledge. Trustee Washington commented on the benefits of robocalling.

Trustee Myers commented on the success of the play and other events that bring the people together. Trustee Myers stated he was involved in the shooting that took place today and encouraged everyone to report strange activity. Thankfully no one was hurt. Everyone worked together; we will work to get the gang bangers out of the town.

Mayor Hanks stated the budget review will start on Wednesday, April 20th and will continue Thursday and Friday if needed. Community Clean Sweep is scheduled for Saturday, May 21st from 9:30am- 1:00 pm. Please come out and help the Beautification Committee or try to do something on your block. The Flea Market/ Craft Show is scheduled for June 4th from 9:00am – 3:00 pm in the Community Center. The Beautification Committee is looking for shoppers and vendors. Applications are available. Check out the Beautification Committee's email. Mayor Hanks thanked Linda Todd for chairing the Beautification Committee. Mayor Hanks stated the Clerk's latest "What's Happening" is on the back table. Comcast is making changes to the channel lineup starting June 21st. Comcast also notified the village that ComEd filed with the Illinois Commerce Commission the annual update on April 13th. There will be an average increase of \$2.00 per bill for delivery service charge beginning January 2017.

There is still time to submit an essay for the 41st Student Government Day to Clerk Williams or Trustee Williams. Information for the American Cancer Society's Relay for Life scheduled for May 13th at Bloom Trail High School is available on the back table. The Job Fair sponsored by the Village of Sauk Village, Aunt Martha's and the Empower Career Center is scheduled for Thursday, April 28th from 3pm -8pm. Village Clerk Williams stated this is the third year for the Resource Fair. This will be now become a semi-annual event that will include a Job Fair. Mayor Hanks stated Village Clerk Williams has been attending other job fairs to recruit vendors. Guest speakers will also be present.

Chief Kowalski reported there was no outage on the emergency phone lines. There were sporadic outages on the nonemergency lines because CalComm is implementing the new TEXT TO 911 system where you will be able to call or text to CalComm.

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:22 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 20, 2016.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:05 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Budget Review- Fiscal Year 2015- 2016

Discussion was held between the Mayor, Trustees, Finance Director and Department Heads to review the draft budget and make any recommendations for revisions.

Springfield has still not passed last year's budget. The budget is based on expected revenue. All department heads have been challenged this year.

HIGHLIGHTS-

Public Works/ Streets/ Water & Sewer - Director Kevin Weller

This year's budget includes necessary repairs to infrastructure, additional manpower, vehicles and capital outlay.

Clarification was requested for "Streets- other contractual services"; seems too high. Finance Director Rao will research this further.

Part time employees are currently working; more to come on board after pre-employment testing- Total of 4 part time employees.

Capital Outlay includes the purchase of two vehicles.

Work required by the MWRD unfunded mandate will be paid from the Water Fund.

Fewer water main breaks and a mild winter kept overtime within last year's budget.

The cost of the unfunded sewer mandate to stop infiltration is also included in the budget.

More work could be done if the unfunded mandates were not required.

Police Department- Chief Robert Kowalski

This year's budget includes continued lease payments on 6 department vehicles, 5 part time Police Officers and 1 Full Time Records Supervisor.

One officer was hired under a Cop's Grant. A second officer will come from an additional Cop's Grant application and one officer will be hired to replace an officer that left. Union guidelines and proper protocol will be followed with relation to part time officers.

A lot of factors relate to overtime. The additional officers should keep overtime down.

Chief Kowalski will provide board reports and will communicate if overtime starts to become excessive.

Grants will be researched for additional funding. Truck enforcement fines will also provide additional revenue.

Vehicle Expense- Additional \$10,000.00 suggested/ Cuts would be required somewhere else.

Fire Department- Chief Alan Stoffregen

The Fire Department will receive \$44,000.00 less than last year from Cook County. There will no longer be a \$70,000.00 payment for the old fire truck. The old fire truck will be sold for approximately \$35,000.00. Kudos to the Chief for securing a grant and loan for the new truck with an annual payment of \$17,500.00.

Increase of \$3,000.00 needed to line item 726 for employee physicals- new hire physicals cost approximately \$1,000.00. Suggested cuts to supplies and other items will need to make up for the increase.

Current employees also need updated physicals.

Increase in line item 665 was questioned and requires additional research.

Fire Levy not enough to support Fire Pension. Unfunded mandate could take up to 33% off the top.

General Fund may have to help the Fire Fund. Chief Stoffregen stated the fire station needs a new roof (\$80,000.00) and driveway (\$130,000.00). Grants will be researched for a new fire station.

Truck maintenance, the amount of calls, opening the station during extreme weather and other unforeseen incidents may occur. Chief Stoffregen will provide board reports and will communicate if increases or adjustments are needed.

Homeland Security (ESDA)- Chief Stoffregen (Assistant Director Amon Darnall out of town)

Over budget- \$3,600.00 (possibly due to multiple vehicles accidents). This is a non-revenue generating department. General Fund adds \$10,000.00 to this budget. A buffer or cuts were suggested including taking a portion of each department's budget and contributing to ESDA. No change at this time.

Code Department-

Reviewed with no changes at this time.

ADDITIONAL DISCUSSION-

**All departments do a great job working within the budget. Budget amendments, if needed, can be brought to the board for consideration.

**There was a complaint filed with the Attorney General that the working copy of the budget was not disseminated to the public. Providing this copy would have provided an unrealistic idea that does not include the changes and additional research discussed during the board review. It appears members of the audience may have copies of this document.

The draft budget will be made available for a minimum of 10 days prior to the public hearing after the board concludes their entire review.

PARKS AND RECREATION

Budget includes wages for a part time employee, operating supplies, telephone, utilities and other contractual services. Other contractual services includes tile removal in the Community Center gym (bleacher room) due to asbestos (\$5,000-\$7,000.00) and fireworks.

The \$335,000.00 IDNR Park Grant was removed from the budget. The money is still available but is being held up in Springfield.

Fundraising has helped defray costs of the fireworks in the past. Programs sustain themselves by fees, concessions, fundraising and rental of the facilities. Sponsors, concessions and grant money helped to sustain the basketball and summer programs of the past.

Discussion was held on the costs of starting up new programs and bringing old programs back. A proposal of activities and the costs are required before funding can be discussed by the board. The village has always relied heavily on sponsors and fundraising to sustain programs. The entire amount of the tax money allotted to Parks and Recreation (approximately \$35,000.00) has been placed in the budget. Supplementing Parks and Recreation with the General Fund would mean cuts in other areas. The parks and ball field continue to be mowed and buildings and park equipment continue to be maintained by employees paid by the General Fund. Past chairs held fundraisers to help supplement the programs.

Trustee Jones stated that some parks cannot be used because it is swamp land, playground equipment still needs repairs, the gym should be expanded, etc... Mayor Hanks stated a detailed plan is required from Parks and Recreation. A referendum is required to bring a Park District to Sauk Village.

3. Adjournment

Mayor Hanks asked for a motion to recess. The motion to recess was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

Meeting was recessed at 9:05 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **APRIL 21, 2016**.

1. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene at 6:00 pm. The motion to reconvene was made by Trustee Williams and Trustee Myers.

Roll Call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

2. Additional 2016-2017 Budget Review

Mayor Hanks distributed and reviewed the revised budget that reflects changes suggested on April 20th including:

Fire Fund Expenditures

Increasing office supplies to \$2,000.00

Increasing uniform allowance to \$17,525.00

Other material and supplies- bumped up to \$1,000.00

Computer software supplies increased to \$11,250.00

Professional services- \$16,000.00 physicals for current employees and for new hires

Unfunded pension balance increased to \$14,812.00

Mayor Hanks stated figures are based on the IML's (Illinois Municipal League) formula of projected revenue. Discussion was held on the aging report which is not part of the budget. The aging report was approximately \$1.9 million when Mayor Hanks took office. The aging report has been paid down to approximately \$500,000.00 currently for all funds. In order to pay off the aging report budget cuts would need to be approved by the board including eliminating approximately \$300,000.00 in capital expenses and \$200,000.00 in the unfunded balance of the Police and Fire Pensions. Springfield has still not approved the budget. The state owes Sauk Village approximately \$300,000.00. The aging report includes ongoing litigation and other items included in previous budgets where the revenue has not come in yet. The budget reflects anticipated revenue and expenses for next year. Additional discussion was held on the aging report.

Discussion was held on various revenues including property taxes, other taxes, license and permits, other miscellaneous income, fees and services, grants and transfers. An ordinance is needed to transfer tow fees to a separate account. Records were being maintained internally at the Police Department. Tow fees need to come through the line item set aside for this purpose so documentation is available.

Added a line item for Sauk Village's 60th Anniversary- 2017 with a \$5,000.00 budget. All donations will be placed in this line item.

Fireworks donations will also be included in a separate line item.

Discussion was held on various expenditures including general fund, professional services, elected officials salaries, the hiring of part time employees, audits, insurance, motor fuel tax, utility tax and CDBG funds. Union contracts will be researched before part time employees will be hired. Check if a part time employee can do a dual role and perform Code Enforcement duties.

Elected officials pay is determined by ordinance. Trustees get paid for board meeting attendance and one committee meeting. Recessed meetings are considered one meeting. An ordinance was suggested to make trustees salaried like the Mayor and the Clerk. The ordinance cannot take effect until after the next election for the positions that are up for election.

Discussion was held on the Fire, Emergency Telephone, Drug Seizure funds.

3. Motion to Recess if needed

Mayor Hanks asked for a motion to recess. The motion to recess was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was recessed at 9:01 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

4. Public Comment- if meeting is to be adjourned- None

All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on topic(s) on the Special Meeting agenda only. Each speaker will be allowed one opportunity to speak.

5. Adjournment - None

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL **APRIL 22, 2016**.

1. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene at 6:03 pm. The motion to reconvene was made by Trustee Washington and seconded by Trustee Jones.

On roll call:

Present: Trustees Jones, Myers and Washington

Absent: Trustees Burgess, Tate and Williams

2. Additional 2016-2017 Budget Review

Discussion was held for board review of pages 11-14 of the revised copy of the budget which included CN, TIF, Police and Fire Pension, Working Cash and Debt Service funds. There were no changes recommended.

Highlights:

CN Fund-

A second set of letters were sent out to homeowners eligible for the CN noise mitigation funds. Applications will be accepted for a certain amount of time before a third phase will begin.

TIF-

The TIF's are well funded; taxes were abated.

Police / Fire Pension Fund

This information is provided by the Police and Fire Pension Boards. They are separate from the village with their own board, attorney, audits, financials, etc...

Working Cash-

(The absence of a quorum called a brief recess from 6:20pm to 6:24pm)

Finance Director Rao will provide a detailed explanation to all board members.

Debt Services-

Revenues and expenses reviewed.

Mayor Hanks stated the final draft of the proposed budget will be available for public inspection on the website, Administration Center and at the library for a period of no less than 10 days prior to a public hearing. The public hearing will allow time for additional public comment. The date and time of the public hearing will be announced and posted.

3. Public Comment

All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on topic(s) on the agenda only. Each speaker will be allowed one opportunity to speak.

Bernice Brewer commented on the aging report, capital improvement plan for Lake Michigan water, infrastructure improvements, Fire Department roof and driveway repairs, hiring staff and the Senior Committee budget. Mayor Hanks stated the budget is for new revenue and expenses. The state owes Sauk Village almost \$300,000.00. Village residents owe almost \$300,000.00 in past due water bills. Payments will continue to be made to the aging report.

The village is still pursuing Lake Michigan water. A new referendum with updated rates would need to be passed for a capital improvement plan for Lake Michigan water. Meetings have been held with outside parties that are interested in taking over the village water supply which means they would take over our Public Works, Water and billing departments. The cost of Lake Michigan water increases every year. Improvements have been made to the water system as mandated by the IEPA loan. Six fire hydrants were replaced this year, six more are scheduled to be replaced and valves are also being replaced. Public Works is increasing their staff.

Department heads are looking for grants including a grant for a new fire station. Parks and Recreation receives tax money that pays the bills to maintain their buildings and expenses. No other committees are receiving money.

Jan Clark inquired about funding for park maintenance. Jan asked if emergency funding organizations like FEMA only provide funds in a disaster. Mayor Hanks stated the village helps to maintain the buildings and parks with funds from Buildings and Grounds, Public Works and the General Fund. The \$350,000.00 IDNR parks grant that is on hold was earmarked for baseball fields, walking path, soccer fields, playground equipment, signage, batting cages, lighting, etc...

Grants are applied for through various government agencies when notice is received.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Jones.

All Ayes

The meeting was adjourned at 6:50 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 26, 2016.**

1. CALL TO ORDER

Trustee Williams called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

Trustee Williams lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Bates, Washington and Williams

Absent: Mayor Hanks (Mayor Hanks called in)

Trustee Williams asked for a motion to appoint a Mayor ProTem. The motion to appoint Trustee Williams as Mayor Pro Tem was made by Trustee Washington and seconded by Trustee Myers.

On roll call:

Ayes: Burgess, Jones, Myers, Bates, Washington and Williams

Nays: None

Trustee Williams asked for a motion to suspend the agenda and move Executive Session to item 7. The motion was made by Trustee Bates and seconded by Trustee Washington.

On roll call:

Ayes: Burgess, Jones, Myers, Bates, Washington and Williams

Nays: None

(The agenda was adjusted numerically and executive session recessing and reconvening moved to items #7 and #8)

2. PUBLIC COMMENT- None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks – Absent- Report read by Mayor ProTem Williams

1. Reports of Officers

A. Mayor's Report- Mayor David Hanks

a) Proclamation: Older Americans Month – Blaze A Trail 2016

b) Appointment of Homeland Security Director- Tabled

Mayor ProTem Williams read the proclamation for Older Americans Month and the Senior report provided by Rose Langston.

Mayor ProTem Williams read the Senior report prepared by Rose Langston during the Mayor's report: FREE Blood Pressure screening for all village residents and village employees from 1:00-2:00 p.m. in the Senior Center office on Monday, May 2nd and every first Monday.

Senior Committee co-sponsors FREE BP screening (12:00 p.m.) and movie "Private Benjamin" (12:30 p.m.) at McConathy Library on Monday, May 9th. Light refreshments provided by McConathy Library and/or bring your own brown bag lunch.

Senior Committee Open Senior Activity looking for more participants every Friday 12:30-3:30 p.m. with coordinators Steve Shymkus and Frank Williams. Seniors 50 years young and older are all welcome! No meeting, no membership and no dues, just come and join the fun with your peers. Light refreshment and bottled water served.

Bloom Township Senior Department still has openings for trips scheduled: May 26 Majestic Star Casino; and September 25 – October 1 Myrtle Beach Show trip and Charleston, S.C.

Mark your calendar for the annual picnic Thursday, August 4th, see flyer for details. For additional information call the Senior Department (708) 754-9400.

Village Seniors- watch for a flyer regarding a special FREE meal Saturday, May 21st in the afternoon.

The Senior Committees next meeting is Thursday, May 12th at 7:00 p.m.

Mayor ProTem Williams read a prepared statement regarding replacing Jim Griegel as Treasurer due to his arrest for alleged embezzlement of pension funds. No village funds are involved.

Mayor ProTem Williams asked to have the appointment of Homeland Security Director tabled due to the mayor's absence.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported the Free Rain Barrel program has started back this spring. The rain barrel will be on display at Thursday's Resource/ Job Fair. We are working to resolve old issues and take new orders. Brochures are available on the back table. Order forms will be available at the front desk starting Thursday. Vendors continue to register for the Resource/Job Fair that is scheduled for Thursday, April 28th from 3-7pm in the Paesel Community Center.

Vendors include Job Placement, Student Financial Assistance and assistance with your energy bills through Bloom Township. Many employers are looking to hire right now. Bring your resumes and dress for success. Flyers are available on the back table.

There is a special presentation taking place in the Senior Center at 6pm. The Cook County Recorder of Deeds office is sponsoring a FREE Property after Death workshop.

Trustees and committee chairs are welcome and encouraged to come out and promote your committees and look to secure volunteers.

Volunteers are needed for this event.

Please contact Village Clerk Debbie Williams at 708/753-5121 or email dwilliams@saukvillage.org if you are interested in volunteering or participating in this event. Village Clerk Williams has attended three recent job fairs in order to recruit vendors. Please share the information – over 25 vendors are coming. Aunt Martha's will be present to take applications for the Wal-Marts opening in the area soon.

C. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report

D. Village Engineer – Mr. Jim Czarnik – No report

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator/ Director of Public Safety Fairman provided the following report:

URC Reported Crime:

No Report

Vacant Housing:

The Village's master vacant list (as of April 26, 2016) shows 436 vacant homes:

Vacant -389 houses

Vacant/Occupied - 39 houses

Demo list - 8 houses

Scavenger Contract Update: *Our scavenger contractor has sent the Village an action plan that staff and our attorneys will review before determining the Village's liability to the vendor. However, Staff has determined that people who do not pay their garbage bill cost the Village approximately \$43,800 annually. **NOTE:** Water, sewer, utility tax and garbage are combined billings; there are currently 230 overdue billings costing the Village an estimated \$36,940 bi-monthly.*

Water Accounts - No Report

Ordinance/Resolutions/ Amendments: *Staff Recommendation for Village Police Tow penalties be set aside by ordinance in a dedicated fund for Police vehicle purchases or related costs **have been prepared by our attorneys and is being reviewed by the SVPD.** Staff Attorneys have prepared a letter for the mayor to the Village Treasurer removing him from his duties.*

*Staff Recommendation for Vehicles found on property identified by the Village as Vacant be stickered, ticketed and towed by the SVPD within 48 hours **is still under review by our attorneys.***

Staff recommendation for “After Hours Turn on Fee” be increased to \$250, “Before Hours Turn on Fee” be increased to \$200. This proposal has been prepared by our attorneys and sent to the Public Works Committee on 4/11/16 for recommendation. The Public Works Committee has recommended that fees be increased to \$120 and \$100 respectively. Our attorneys will prepare the recommended amendment for the 1st Board meeting in May.

Staff Recommendation for request not to exceed \$15,000 to update the “Civic” computer system on all financial components of the Village has been completed by our attorneys and sent to the Finance Committee on 4/12/16.

50% of collected debt derived from water/sewer/disposal and utility taxes shall be set aside in a reserve fund for the purchase of Public Works Vehicles or related capital cost is still under review by our attorneys.

Miscellaneous:

Owens Group has completed its 2nd review of the Employees’ Handbook and are reviewing the Village’s labor contracts to assure against conflicts of interest.

Staff continues to review employee insurance coverage and interviewing insurance groups to assure that Sauk Village is receiving the best coverage at a competitive cost. Staff will make a proposal to the Board when the review is completed.

Budget: Is in the process of ten day public review.

Discussion was held on placing the water bills in the landlords name at the time of connection and going back for accounts already established per Trustee Burgess.

Discussion was held on the asbestos in the Community Center. Information should be made to the residents before the summer program begins per Trustee Jones.

Discussion was held on the need for both the Owens group and the attorneys to review the employee manual. Trustee Tate asked for an update on information relating to reconnect dates and procedures. Administrator Fairman stated Director Weller will address this upon his return.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

Condolences to Rose Langston on the passing of her sister.

Mayor Pro Tem Williams read the notice relating to the Public Hearing for the 2016-2017 budget that is scheduled for Tuesday, May 17th at 7:00 pm in the Municipal Center. Copies of the proposed budget are available for public inspection at the Municipal Center, McConathy Public Library and the village website. The hearing is open to the public- all interested parties are encouraged to attend. This notice was posted on April 25, 2016.

A. Beautification Committee- Mayor Hanks- Absent- report read by Mayor Pro Tem Williams

Mayor Pro Tem Williams read the following report that was provided by Beautification Committee Chair Linda Todd:

The Beautification Committee is sponsoring 2 events:

1st event: Sauk Village Community Clean Sweep May 21, 2016 9:30am-1:00pm Behind the Village Hall.

The Committee is asking for volunteers to assist in our effort to attack the litter throughout our town.

2nd event: The Community Flea Market/Craft Show June 4th, 2016 9:00am-3:00pm.

Applications for this event are on the table in the hallway. Funds raised from this event will provide ongoing support to the Beautification Committee. Donations are always welcome. The Committee has many projects planned but we are waiting for warmer weather. As always we welcome all volunteers and new committee members. Our meetings are the 3rd Wednesday of the Month at 10:00am at the Village Hall.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the party working with him on the summer program requires a status update of when the asbestos issues will be rectified. Open Gym is scheduled in the Community Center on Saturday, April 30th from 11am- 3 pm. Summer program registration will be available from 11am -2pm.

C. Public Works Committee- Trustee Burgess

Trustees Burgess reported the Public Works Committee submitted their recommendations to the Ordinance Review Committee for the water reconnection fees. This ordinance is ready to be placed on the next agenda for review. Additional recommendations for cost savings initiatives will be brought to the board in the future.

Trustee Burgess stated the Public Works Committee meets every second Wednesday at 7pm in the Village Hall.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee has delayed the second housing workshop due to the Sparks presentation. The Housing Committee will meet Thursday, April 28th at 6:30 pm in the Village Hall.

The Community Service Advisory Council will meet that same evening.

Trustee Tates reported the Intergovernmental Relations Committee met with Marva Campbell- Pruitt (School District) and Nan Wargo (Library) to discuss ways the three taxing bodies can work together to bring activities to the community. Trustee Tates asked for members of the Police and ESDA (Homeland Security) departments to be present at the next meeting. This group would like to work with the Parks and Recreation Committee on the next Corn and Dog Roast and include a movie in the park or in the Community Center depending on the weather. The next meeting of the three taxing bodies will take place on the second Wednesday of May at 3pm. Trustees Tates and Burgess both chair the Intergovernmental Relations Committee and were in attendance at the last meeting. Trustee Myers was also in attendance on behalf of the Fire Department. Trustee Burgess left the meeting when Trustee Myers joined in order not to violate the Open Meetings Act.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers requested a special meeting of the Ordinance Review Sub-Committee to review the recommendations by the Public Works Committee. Trustee Myers stated the Local Debt Recovery committee will meet May 5th at 10:00 am for review. Meeting notices will be posted.

Applications are still being sent to local businesses and organizations.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch meets the second Monday of every month at the Fire Station at 7pm. Trustee Washington recognized Dr. Donna Leak and School Board member Tammy Jones in the audience and thanked them for their hospitality. The play held at Rickover was a huge success. Trustee Washington thanked all of the block club captains and volunteers who helped meet the three goals of community involvement, new block club captains and donations to begin the back to school book bags. Trustee Washington thanked school board member Tammy Jones for coming on board with the Junior Neighborhood Watch program during the months of June, July and August.

Donations for the back to school book bags are being accepted now.

Everyone is invited to be a block club captain for their block. The goal is to have a block club captain on every block by this summer.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams stated the Community Outreach Partnership Committee has rescheduled their meeting to take place Tuesday, May 5th at 6pm in the Village Hall.

A) 2016 Village Sticker Contest Winners

Trustee Williams recognized School Superintendent Donna Leak, School board member Tammy Jones, Strassburg Principal Desi Tunstill and village sticker contest winners Breanna Artega, Saul Navarro, Jr., Seven Wilson, Demarra Collins and their families. (Micheala O'Neal not present).

Trustee Williams announced the winners:

Demarra Collins- First Place

Saul Navarro, Jr.- Second Place

Breanna Artega, - Third Place

Seven Wilson- Honorable Mention

Micheala O'Neal- Honorable Mention

Trustee Williams stated the first place drawing will be included on the 2016 village sticker available for sale starting May 1st. The drawings were displayed in the board room. Pictures of the students with their drawings will be posted in the hallway.

Trustee Williams thanked the students, their parents and the schools for their presentation. A special delivery will be dropped off at the schools for each of these students.

Village Clerk Williams thanked everyone for participating and thanked Gary Holcomb for providing the prints of the drawings again this year. All students who participated are winners.

Village Clerk Williams stated the winner's name is posted on the back of the sticker along with their grade and school name. Community First became the theme of this year's sticker and this will also be placed on the back of the sticker.

Trustee Washington recognized Principal Tunstill and her students for their performance in the play. The special guest "Willie the Entertainer" enjoyed their performance.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen – Absent- Report read by Trustee Myers

Trustee Myers reported over the past two weeks, the Sauk Village Fire Department responded to 25 calls- 2 vehicle accidents, 11 fire alarms, 8 medical assists, 1 garage fire, 1 assist other agency and 2 structure fires. Trustee Myers stated all business fire inspections are completed; one requires re-inspection. A fire in Candlelight was caused by a broken gas line. Five other departments were called in to assist. Trustee Myers apologized to the residents because the main entrance was blocked in order to hook up to a fire hydrant on Torrence Avenue. Trustee Myers thanked the Fire Departments and Homeland Security.

B. Police Department-Police Chief Kowalski

Police Chief Kowalski provided the following report:

Police Service Case Summary: During the period of **04/12/2016** thru **04/26/2016** the Sauk Village Police Department had a total of **20** arrests. Of the arrests reported **10** were felony arrests and **10** were misdemeanor arrests.

CalCom Report: For a period between **04/12/2016** and **04/26/2016** the police department received **571** calls for service.

Cases of Note: (Chief Kowalski did not read the entire report due to the children being in attendance)

On **04/14/2016**, Officers received a reported that an individual was stealing property from the garage on the 21600 block of Cynthia. Upon investigation a witness identified the offender who was known to the police. Through a follow up the officers found the offender and placed him under arrest and charged him with burglary. On **04/15/2016**, Officers were dispatched to the Family Dollar Store 2581 Sauk Trail for a possible burglary in progress. Upon arrival Officers observed an offender climbing out a broken window in the front of the business and place him under arrest. The offender was transported to the station and charged with burglary.

On **4/18/2016** the Police Department responded to a shooting that just occurred in the vicinity of 21700 block of Peterson. The offender(s) shot in the direction of Assistant Chief Fire Investigator Ed Myers and Code Enforcement Officer Sue Dobrzeniecki who were at a home in that area. Both Mr. Myers and Ms. Dobrzeniecki were not injured from the incident. A search of the area found evidence which was collected and will be sent to the Illinois State Police Crime lab. The Officers searched the area for offenders with negative results.

It should be noted there was a shooting in the same area on **4/17/2016** in which there were several individuals involved. Three of the individuals were shot with non-life threatening wounds and drove themselves to St. Margaret's Hospital. When the on call Investigator interviewed the victims at the hospital one victim identified a subject who was allegedly involved. When the investigator re-interviewed the victims no one had any information about who was involved in the shooting and they decided not to cooperate.

On **4/20/2016** while continuing their investigation detectives filed charges on an individual who was allegedly involved with the shooting.

On **04/20/2016**, the South Suburban Emergency Response Team (SSERT) along with Sauk Village Police Officers executed a search warrant on the 2000 block of Sauk Trail. During the execution the Officers found a substantial amount of drugs and a gun. The resident of the dwelling who was arrested is also a known felon. Another resident was inside the house and charged with possession of drug equipment. The male offender was charged with several possession of narcotics charges.

On **04/24/2016** Officers were responding to a call of a domestic dispute on the 200 block of Park Lane. Upon arrival Officers learned a female victim at the residence was asleep only to be awakened by 2 males sexually abusing her. Both subjects were taken into custody and the on call investigator was called. Through the investigation charges of Aggravated Criminal Sexual Assault was approved by the States Attorney's office.

-Training: On April 21 and 22 I attended the Illinois Association of Chief of Police conference in Schaumburg. The conference was well attended and provided information that we will use to benefit the police department. Also two officers attended the Truck Enforcement School through the North East Multi Regional Training Group (NEMERT) and found it to be a very good training class. We will be sending more officers to future classes. Lastly, Officers will be qualifying in accordance to the Illinois Law Enforcement Training and Standards Board (ILETSB) on April 27th at the Will County Sheriff's Academy range.

-Staffing: The officer hired to fill the COPS Grant will be graduating from the Chicago Police Academy on May 6th. The officer replacing Officer Jacob Howard has passed all the preliminary hiring tests and will be offered the position within the next coming days.

-CalCom Outage: On April 19th it was reported that the CalCom Dispatch Center experienced a telephone outage. After learning of this incident Chief Kowalski checked and found that CalCom had been testing their texting program which might have caused the **non-emergency** lines to experience a sporadic outage; during this time the emergency system nor the radio system failed. CalCom sent a detailed letter explaining the situation.

-Equipment: As reported in a previous report the mobile computers were in the process of being installed in the squads. Six squads have been equipped with the mobile computers; one squad has an old computer mount and needs to be swapped out. There is still a software issue that is being worked on.

Also reported- although the officers might not have full access to the computers in their vehicles this does not stop them from doing their job. The laptops are an added tool that the officers can use to assist in their daily duties.

The village is applying for a Justice Grant for 8 protective vests. The vests last for five years. Question regarding grants for previous vest purchases need to be researched.

C. Public Works Department- Director Weller- No report

D. Administrative Services Director- Director Jasinski

Administrator Jasinski reported Village Stickers go on sale May 1 for the license period of July 1, 2016 to June 30, 2017.

Car stickers are \$30.00

Truck stickers are \$48.00

One senior discount (62) per household of \$20.00

Animal Licenses are on sale:

Spayed or neutered the fee is \$10.00

Non- spayed is \$25.00

One senior discount for one animal only \$ 5.00 if it's spayed or neutered

24 Liens were place on properties that have water bills owed in the amount of \$51,076.71

JJ Cleaners sold the business to a relative -they will be taking over 3 and 4 Surrey brook Plaza-permits will be pulled for the new sign, expansion of the building next door and business license. The new name is Young Cleaners

Letters will be going out to all businesses about debris/garbage on the property

Contractors and building permits are needed for any work being done on properties-perfect example is the house in candlelight that the contractor did not have a contractor's license or permit and they hit the gas-line and the house blew up/burnt down.

Discussion was held on when permits are required.

E. Finance Director-Director Rao

Finance Director Rao reported applying for the remaining \$35,000.00 of the ICE grant for the street lighting. The auditors will begin the 2015-2016 audit the third or fourth week of May and will provide a report within approximately six months. Discussion was held on the available cash balance report and if a consensus can be made by the board at this meeting. Village Attorney McGrath stated the board can agree to a ballpark amount to be paid over the next seven days with the ability to transfer from a specific account if there is a shortage. Finance Director Rao will inform the Board the next morning (when funds could be received and the exact payroll figure is known) if a transfer is needed for payroll. The transfer would need to be made by 11:00 am. Additional discussion was held on payroll reporting, emails and consensus voting with regards to necessary transfers.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 2 weeks, the ESDA responded to 16 calls. The ESDA department responded to 8 fire alarms, 2 vehicle accidents, 2 structure fires, 1 garage fire and 7 school patrols.

G. Human Relations Commission- Commissioner Williams- No report

H. Housing Commission- Commissioner Holcomb- Absent- No report

I. Senior Committee- Mayor David Hanks- read during the Mayor's report

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- April 13, 2016- April 26, 2016 according to Sauk Village policy

Mayor Pro Tem Williams asked for a motion to approve all Accounts Payables and Disbursements- April 13, 2016- April 26, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

Discussion was held and clarification given on various Accounts Payable items.

On roll call

Ayes: Trustees Burgess, Myers, Washington and Williams

Nays: Trustees Jones and Tate

Motion carried

B. Motion to Approve Committee Meeting minutes- April 5, 2016

Mayor Pro Tem Williams asked for a motion to approve Committee Meeting Minutes – April 5, 2016.

The motion to approve was made by Trustee Washington and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington, Williams

Nays: Trustee Tate

Motion carried

C. Motion to Approve Special Meeting minutes- April 12, 2016

Mayor Pro Tem Williams asked for a motion to approve Special Meeting Minutes – April 12, 2016.

The motion to approve was made by Trustee Washington and seconded by Trustee Myers.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tate

Motion carried

7. Motion to Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (SILCS) 120/2 (C) (1) (2016)

Mayor Pro Tem Williams asked for a motion to recess to executive session. The motion to recess was made by Trustee Myers and seconded by Trustee Burgess.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

The meeting was recessed at 8:53 pm.

8. Motion to Reconvene

Mayor Pro Tem Williams asked for a motion to reconvene. The motion to reconvene was made by Trustee Washington and seconded by Trustee Myers.

On roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

Motion carried

The meeting was reconvened at 9:34 pm.

9. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Tate stated the problem with improper displaying of the American flag has not been resolved. Trustee Tate commented on previous discussions held referring to the Mayor and department heads with relation to the budget. Trustee Jones stated as co-chair of the Public Works Committee he has received complaints regarding rubbish on lanes between property lines.

Trustee Washington reported the Junior Neighborhood Watch program runs from June through August for grades 6th-12th. Students outside of Sauk Village are invited to participate. Certificates will be given at the end of the program. Trustee Burgess reported the Town Hall Meeting will take place on April 27th at 7pm in the Village Hall. The Public Works Committee meets the second Wednesday of the month. The Intergovernmental Committee will meet the last Thursday of this month. Trustee Burgess commented that the board still has a lot of work to do and encouraged everyone to get involved.

10. Adjournment

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 9:45 pm.

Mayor Pro Tem Rosie Williams

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL MAY 3, 2016.

1. Call to Order

A. Roll Call

Mayor Pro Tem Williams called the meeting to order at 7:02 pm. (Mayor Hanks sent an email stating he was unable to attend this meeting)

On roll call:

Present: Trustees Burgess, Jones, Myers, Bates, Washington and Williams

Absent: None

2. Review Fireworks contract

Trustee Myers presented the Mad Bomber contract for the July 2nd fireworks in the amount of \$7,000.00. Trustee Myers reviewed the contract and paperwork received with the contract. Information for the CDL driver with Hazmat endorsement is outstanding. Trustee Myers will continue to follow up and make sure all paperwork and permits are in order.

Trustee Myers reviewed a proposal for Five Alarm in the amount of \$5,500.00. The paperwork is incomplete. Trustee Myers will follow up and provide additional information to the board for further board review.

Clarification is needed to determine how the village will pay for the fireworks. Discussion was held that fundraising, General Funds and Parks and Recreation Funds paid for the majority of fireworks in the past. Additional discussion was held on other budgetary concerns. Trustee Myers stated letters have gone out to ask for donations.

3. Public Works Turn on Fee Ordinance Amendment update

Trustee Burgess stated the Public Works Committee was asked to review the ordinance pertaining to turn on fees (reconnection of services.) The current fees do not cover the cost to provide the reconnection service. The committee proposed raising the reconnection fee to \$100.00 (increased from \$50.00) during working hours and \$120.00 after hours -3:30pm – 5:00pm (increased from \$60.00). These proposed rates were recommended to the Ordinance Review Committee to consider an ordinance amendment to be presented to the board. Trustee Bates previously requested an analysis of how the fees were determined. Village Administrator Fairman stated the South Suburban Mayors and Managers Association (SSMMA) will be providing a survey that will be shared with the board. Discussion was held on the reconnection process. Additional information may be presented to the board before this item appears on the next board agenda for consideration.

4. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Sharon Davenport discussed lowering the reconnection fee to \$75.00. Sharon has been requesting to have the tree cut down in front of her house and to have twenty garbage bags that were left behind by previous occupants next door that are causing a rodent problem. Village Administrator Fairman stated Public Works Director Weller has been advised to address those concerns.

Jimo Kasali commented on the increase of the reconnection fee and agreed to \$75.00. Jimo asked what the village will be doing for the kids this summer. Trustee Burgess stated Village Administrator Fairman was considering a \$200.00 increase. Trustee Burgess stated research was conducted to determine the amount of the increase needed to break even.

Marva Campbell- Pruitt commented on the increase of the reconnection fee and asked Trustee Burgess for a cost analysis on how the amount was determined.

Tammy Jones commented on the reconnection fee increase and stated residents should be informed. Girl Scout leaders are being recruited.

Bernadine Hopkins commented on the base water bill and asked when village stickers will be available.

Mayor Pro Tem Williams stated village stickers go on sale May 1st. Tickets could be issued on July 1st.

This year's village sticker was presented last week. One senior discount is allowed per household.

Trustee Burgess stated the village always charged a reconnection fee but it is costing more to provide the service. Trustee Burgess stated he does have cost comparisons of at least 6 communities. Minimum bills include water, sewer, utility tax and garbage pickup for \$48.00 per month.

Frank Williams requested the use of the area behind the Village Hall for the Human Relations Commission to host an event for the kids in the village. Frank said the board needs to get together.

Judy asked for clarification on how many people are needed to turn the water on and off. Trustee Burgess stated late fees are assessed on credit cards and other bills. A minimum of hours is required to pay employees for after hour's reconnections. There is nothing in the ordinance on how many people are required to cut off or reconnect water. The increase is based on the cost to perform the service. No additional money is received beyond the cost incurred by the village. The village will work with people to pay their bills.

Frank Harvey commented on the water disconnections.

Mayor Pro Tem Williams stated the cost of services is being reviewed a little at a time. Most of these costs have not been increased in many years.

Steve Shymkus stated two people may need to be required when turning water on so one is outside turning the water on and the other is inside making sure there are no leaks.

5. Miscellaneous Business

Comments from the Trustees

Trustee Burgess announced the Public Works Committee will meet Wednesday, March 11th at 7:00 pm in the Village Hall. Input is needed.

Trustee Tates requested a response from the mayor that department heads can show up at the meeting taking place next week. Trustee Tates commented on the blue garbage containers floating in the detention pond behind the Village Hall.

Trustee Jones thanked everyone who volunteered for the Open Gym and Summer Program registration. Another registration period will be scheduled. The next Parks and Recreation Committee meeting is scheduled for Thursday, May 5th at 7:00 pm in the Community Center. Open Gym may be scheduled every last Saturday of the month. Upcoming events are being discussed.

Trustee Washington invited everyone to the next Neighborhood Watch Committee meeting at the Fire Station on Monday, May 9th at 7:00 pm. Block club captains are encouraged. Trustee Washington thanked the school board members for the invitation to the graduation. Trustee Washington commented on the need to fundraise for the fireworks and other activities like the back to school book bags. Trustee Washington also asked for the cost comparison used to determine the rate increase before voting next week. School supplies are currently being accepted at the Village Hall during normal business hours. Trustee Myers stated there was a lot of good discussion tonight. Trustee Myers would like to see everyone at the parade. Over 200 invitations were sent out requesting participation in the parade. Mayor Pro Tem Williams said Happy Birthday to the May birthdays and Happy Mother's Day.

6. Adjournment

Mayor ProTem Williams asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:18 pm.

Mayor Pro Tem Rosie Williams

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 10, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Tate, Washington and Williams

Absent: Trustee Myers

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Judy Cast commented on the computers in the squad cars, the mold and asbestos in the Police Department and the asbestos in the Community Center. The room has been closed off in the Community Center; money is in the Parks and Recreation budget for the asbestos removal. Mayor Hanks is working with Chief Kowalski on the police budget. There is a big push on crime; building repairs will also be discussed.

Frank Harvey stated the money being spent on fireworks could be spent elsewhere. Mayor Hanks said the 4th of July is an American holiday. The cost of the fireworks is less than 1% of the budget. Fireworks have always come out of the budget if trustees did not do fundraising to cover the cost.

Rose Langston stated someone took the senior calendars from her box.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

1) Appointment of Police and Fire Commissioner

Mayor Hanks stated he will make the appointment of Police and Fire Commissioner within a couple of weeks.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams thanked all volunteers and participants for their assistance with the recent Resource/ Job Fair especially Public Works for setting up and tearing down the Community Center. The Resource / Job Fair will now be a semi-annual event- April and November. The Free rain barrel program is back. Village Clerk Williams reported on attending a meeting at SSMMA today. Discussion was held on the importance of getting information out to residents. Encourage everyone to register for Sauk Village email alerts at www.saukvilage.org and please share the information.

C. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report

D. Village Engineer – Mr. Jim Czarnik – No report

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

URC Reported Crime: Year to date reported UCR crime is still 57% lower than UCR crime reported for the same period a year ago.

Vacant Housing: The Village's master vacant list (as of May 10, 2016) shows 431 vacant homes:

Vacant	-386 houses
Vacant/Occupied	- 37 houses
Demo list	- 8 houses

Scavenger Contract Update: It has been determined through meetings with our Scavenger vendor that the Village has been remised in the following:

1. Updating the annual rate increases as agreed upon in the 2011 contract between the Village and the Vendor.
2. Notifications to the vendor regarding the number of homes eligible for collections service. Currently the Village owes the vendor \$218,941.80.

NOTE: The contractual agreement with the vendor was entered into during the previous administration in 2011 and runs to 2020. The debt service could be resolved with an additional billing of \$13.54 for six (6) payment cycles. However I am meeting and working with the Vendor to lower our debt service obligation.

Ordinance/Resolutions/ Amendments: Staff Recommendation for request not to exceed \$15,000 to update the "Civic" computer system on all financial components of the Village ***has been completed by our attorneys and sent to the Finance Committee on 4/12/16.***

50% of collected debt derived from water/sewer/disposal and utility taxes shall be set aside in a reserve fund for the purchase of Public Works Vehicles or related capital cost ***is still under review by our attorneys.***

Miscellaneous:

Owens Group is in its final stages of completion; the draft of the Employees' Handbook to be submitted to the Board pending review by the Village Attorney.

Staff continues to review employee insurance coverage and continues to interview insurance groups to assure that Sauk Village is receiving the best coverage at a competitive cost. Staff will make a proposal to the Board when the review is completed. Employee coverage for fiscal 2016/17 with the current vendor will be \$776,872.08 if no changes are made to the current plan.

The Villages Engineering Firm has completed their review of the Community Center and will field any questions the Board has.

Staff (2) have more than 3000 water accounts to bill monthly. Owner identification is completed through new service accounts and contact on delinquent accounts. Terminating and reissuing accounts would take 100's of staff-hours and cause billing disruptions with residents. Village Attorney McGrath confirmed that you cannot go back on previous accounts to place the water bills in the owner's names. It is stated in the ordinance that it applies to the establishment or reconnection of services.

Additional discussion was held on the handling of vacant properties.

6. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks reported the Beautification Committee meeting has been moved from 5/18/16 to 5/11/16. The meeting time will be 11:00am here at the Village Hall. The Sauk Village Community Clean Sweep will take place on May 21, 2016 from 9:30am-1:00pm behind the Village Hall. We will be targeting our Public Buildings and Village access roadways for our anti-litter clean up.

If you know of anyone needing Community Service Hours please let them know that they can join us.

The committee will also be hosting the Community Flea Market/Craft Show on June 4th 2016 from 9am-3:00pm. Applications for this event are on the table in the hallway. Funds raised by this event will provide ongoing support to our Committee. Report provided by committee chair Linda Todd.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the second registration for the Youth Summer Camp will take place on May 21st from noon -2pm. The \$50.00 registration fee includes a water bottle and t-shirt. There will be a separate registration for flag football on June 18th from noon-2pm. Flyers are available for the American Cancer Society Relay for Life event scheduled for Friday, May 13th from 5pm- midnight at Bloom Trail High School. There will be a Cancer Walk, dinner at 5:30, Open Ceremony at 7pm and other activities including dancing by Ms. Tina. There is a voucher also available on the back table for Chili's Give Back program. Chili's will give back 15% of your dine in or carryout bill to Relay for Life through 7-30-16. The Dyer, Calumet City and Homewood locations are included.

C. Public Works Committee- Trustee Burgess

Trustee Burgess reported the Public Works Committee reviewed the ordinance pertaining to the reconnection fees. The committee reviewed the costs involved in the reconnection and sent a proposal to the Ordinance Review Committee that covers the cost of providing that service during and after business hours without any additional money going to the village.

The next Public Works Committee meeting is scheduled for Thursday, May 11th at 7pm at the Village Hall.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing and Intergovernmental Committee meetings are scheduled for Thursday, May 12th- Housing at 6:30 pm Intergovernmental at 7pm. The Housing Committee is still working on presenting a housing workshop. The Intergovernmental Committee is requesting the mayor's approval for Police, Fire and ESDA to attend tomorrow's 3:00 pm meeting at the school district administration building. A partnership was formed between all three taxing bodies- Municipal, Library and School to build something positive for the community. Mayor Hanks recommended the department heads attend if they are available.

E. Public Safety/Ordinance Review Committee- Trustee Myers-Absent- No report

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch meeting was very informative. Block captains provided updates from their blocks. Trustee Washington reported this will be the third year the committee will be providing back to school book bags to the students. The committee is committed to providing 500 book bags this year at the Back to School event scheduled for August 18th at Rickover Junior High gym at 5:30 pm. Donations can be dropped off at the Village Hall. Monday through Friday from 8 am – 5pm. Everyone's support and assistance is very valuable in allowing the committee to meet its goal. Fundraising letters are going out to the community. Another letter is going out to Sauk Village businesses, churches and schools informing them of the 2nd Safety Prevention Forum scheduled for Friday, July 1st at 11:00 am at the Village Hall. Please send a representative if you unable to attend. Light refreshments will be served. The last forum was well attended by village staff, elected officials and business owners.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Community Outreach Partnership Committee met last week. Discussion was held on the National Night Out Event scheduled for Tuesday, August 2, 2016. There will be no board meeting on August 2nd. This is a community event where the focus is to meet your neighbors and get information on safety. Committees and vendors are welcome to set up behind the Village Hall. Contact Village Clerk Debbie Williams or Trustee Rosie Williams to reserve a spot. The committee will be selling walking tacos to raise money for the 60th Anniversary.

7. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen – Absent- Report read by Trustee Myers

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 19 calls-5 vehicle accidents, 8 fire alarms, 2 medical assists, 1 smell of gas, 2 assist other agencies and 1 odor investigation.

Be advised that all business have been inspected for their yearly licenses and passed per Fire Prevention Bureau. In the future, we will be inspecting apartment complexes, starting with Cross Roads and Jeffery Apartments. In addition, the Sauk Village Fire Department will also be assisting the Sauk Village Police Department with Cop on the Top May 20, 2016. It's our pleasure to work alongside our brothers and sisters in blue. Just a small payback for everything they do.

Updates on the fire truck should start in August. We will keep the board informed on the updates and progress.

B. Police Department-Police Chief Kowalski

Police Chief Kowalski provided the following report:

-Police Service Case Summary: During the period of **04/26/2016** thru **05/10/2016** the Sauk Village Police Department had a total of **11** arrests. Of the arrests reported **5** were felony arrests and **6** were misdemeanor arrests.

-CalCom Report: For a period between **04/26/2016** and **05/10/2016** the police department received **528** calls for service.

-Cases of Note:

On **4/28/2016** our Officers along with the South Suburban Emergency Response Team (SSERT) executed a search warrant on the 200 block of Park Lane, in Candlelight Village. The search was successful and drugs were recovered. The subject/ offender is a felon and was arrested without incident. A second subject was in the house and also charged with drug charges.

On **4/27/2016** our Officers responded to a domestic disturbance on the 1700 block 224th St. involving two family members. During the course of the domestic dispute Officers had the opportunity to obtain the name of one family member/offender who left the scene. They learned this family member/offender was a registered Violent Offender and currently non complaint. On **4/28/2016** our Detectives conducted an investigation for a possible violation of the Illinois Child Murderer and Violent Offender Registration Act on the offender. Detectives learned the offender had a last known address in Calumet City where they located the offender and secured a felony charge.

On **4/4/2016** the offender had been arguing with his girlfriend while leaving the area and drove over her feet.

On **4/29/2016** an offender was arrested for reckless conduct after he was involved in a domestic disturbance on the 22200 block of Torrence Ave.

On **5/2/2016** officers responded to an abuse of a minor call in the police station. The complainant reported that her sister's husband has been abusing the children and her sister was not taking steps to stop it. The detectives investigated this matter and found the Offender had in fact abused the children and were able to secure several felony charges of aggravated battery charges on the father. The detectives also filed charges endangering the life of a child charge on the mother.

On **5/10/2016** officers responded to a robbery that just occurred at the McDonalds. An unknown offender took the cash deposit bag and fled the area. This incident is an ongoing investigation.

-Grants: An application was submitted to the Department of Justice, Bullet Proof Vest Partnership Grant Program. An audit was conducted on the current officer's vests and 8 officers were found to have vests older than 5 years which is the recommended replacement time of the vest. This is a matching grant and the application process closes on May 16th. Chief Kowalski will report the progress accordingly.

In response to Trustees Tate's inquiry of last week-

Previous grants include: 1999 \$3,170.00 2003 \$1,733.00 2004 \$6,688.00 2010 \$3,500.00 2013 \$5,713.00

Chief Kowalski noted the application period for applying for another COPs Grant has opened. An application has been submitted and awaiting the next step in the process. This information was found on line. No file was available in the police department.

-DEA Prescription Drug Drop Off: The Sauk Village Police Department participated in the second collection of unwanted prescription drugs. After collecting and destroying 5.5 million pounds-2,762 tons-of unused prescription drugs in the past five years, the U.S. Drug Enforcement Administration (DEA) is continuing its efforts to take back unused, unwanted and expired prescription medications. The DEA has partnered with local law enforcement like the Sauk Village PD and has invited the public to bring their potentially dangerous, unwanted medicines to the Sauk Village Police Station.

The collection took place on Saturday, April 30th and again was successful collecting over 40 pounds of unwanted drugs. The disposal boxes were in the lobby and no questions were asked of those citizens disposing prescription drugs. This service is free of charge and we appreciate your participation in the program. Since this has been so successful the police department will continue to participate in this program.

-Ordinance Updates: The ordinances creating a separate finance account for collecting tow funds has been completed and will be sent to the ordinance review committee. The ordinance on hiring part time police

officers is being finalized and ready to be sent to the review committee within the next week. The ordinance on towing vehicles on the property of vacant homes is in the process of being drafted.

-Gratitude: Chief Kowalski received a note from the Assistance Special Agent in Charge of the Chicago Strike Force/High Intensity Drug Task Force which read-

Chief, I hope all is well. I wanted to give you a quick heads up to acknowledge the outstanding contributions of Officer Brad Aguayo during a recent investigation. Officer Aguayo is one of the lead case officers on an active OCDETF investigation targeting a poly-drug (use of 2 or more psycho drugs in combination to achieve a particular specific effect) trafficking organization that is operating in IL and IN. Officer Aguayo played a critical role during a recent enforcement operation resulting in the seizure of over four kilograms of cocaine and a 9mm handgun. To date, based on the work of Officer Aguayo and members of Strike Force Group 3 during this multi-jurisdictional investigation, agents/officers have seized over ¼ kilogram of heroin, over six kilograms of cocaine, approximately 20 firearms, seven arrests, and over \$25,000 USC. Officer Aguayo is an invaluable member of Strike Force Group 3 and always represents the Sauk Village PD in a professional manner. Hope to see you soon. Don

-Training: On May 9th Detective Rob Grossman and Chief Kowalski attended a class on Asset Forfeitures put on by the Illinois State Police through the North East Multi Regional Training center.

ADDENDUM: During the open forum a citizen quoted me as saying the mobile computers were installed in the squads and fully functional. Chief Kowalski stated he corrected that statement by noting in his April 26th report:

"As reported in a previous report the mobile computers were in the process of being installed in the squads. Six squads have been equipped with the mobile computers; one squad has an old computer mount and needs to be swapped out. There is still a software issue that is being worked on. Lastly, I would like to make note that although the officers might not have full access to the computers in their vehicles this does not stop them from doing their job. The laptops are an added tool that the officers can use to assist in their daily duties".

Last point made was to address the issue of arresting "squatters" located in abandoned houses in Sauk Village. The police will arrest those individuals in homes that they have no ownership (squatters) when we determine the owner and they sign complaints.

C. Public Works Department- Director Weller

STREET LIGHTS – 1st underground fault repair will be at 21445 Peterson, next 1601 215 Pl. Work will start soon. The street light at 223rd St. and Peachtree will need new wire; damaged underground can't repair so we will string it overhead and have Com Ed hook it up.

DAY TO DAY REGULAR OPERATIONS AND EMERGENCIES - All job direction changes, department ordering, special seasonal event prep setup, vendor calling, work with all departments and public complaints and last minute changes.

BUILDINGS – Staff is finishing the install of toilet paper holder in Community Center and repairing lights at Village Hall. Spring HVAC cleaning and filter change out will start soon at all buildings.

POTHoles/Asphalt – Pothole work on going; staff put down 5.5 tons of cold patch on the south side of town. The plant is producing hot patch for more permanent repairs- ongoing.

WATER - Day to day schedules and emergency calls. Completing all tests required by IEPA per month. 2 extra staff members started and completed the north side shut off list after 4 full days and several days after turning then back on once the bills were paid. Staff still working on dig /jet list for repairs and outstanding bills.

GARBAGE – Day to day cleanup. IF YOU SEE ILLEGAL DUMPING - PLEASE CALL POLICE. HELP KEEP OUR TOWN CLEAN. All regular trash pickup will be completed as regular mowing and summer upkeep resumes. The Code Department will be asked to ticket residents who dump garbage or grass debris from their parkway into the street. This is the main cause of storm sewer backup and flooded streets.

HYDRANT & VALVE REPAIRS/REPLACEMENT- Staff replaced top op nut - 2037 223rd St. hydrant and put back in service. Repaired the op nut at 223rd St & Yates on a main valve. The next 3 hydrants to be worked

on are located on Merrill- 22420,22225,2005 223rd St. Hydrant flushing on the south side is behind due to some work at well 3 which is completed. May hydrant flushing on the north side was completed on 5/4 no new problems.

VEHICLES/ EQUIPMENT- Public works staff is doing their best to keep all vehicles within the department running safe and also trying to help each department with their repairs to keep moving forward. Started working on Police Department vehicles to put back into service, 07 CHARGER, 07 TAURUS, 01 GRAND MARQUEE, changed oil -ok K 9, took 118 to shop- repaired brake issue. We also have a 1990 dump in the shop with steering issues and a 2002 backhoe down waiting for a part.

Chipper maintenance to start season; removed all winter equipment from trucks to storage; repaired 02 mower with new coils, replaced safety switches on sweeper and 2 batteries on 05 1 ton.

SANITARY SEWER COMPLAINTS – Public Works received 2 sewer complaints- 1 homeowner, 1 main up since 4/12. Contact Service Line Warranty 1-866-922-9006 if applicable.

WEATHER EVENTS - Spring is rain season- residents should check all gutter down spouts and sump pump lines to make sure they are facing away from their homes. Fill low areas at foundations and taper away from home; this will help keep water from flooding basements.

BRANCH PICKUP – 1ST pickup started 5/2 -all branches had to be out by 5/8. As of 5/10 half of the town is done.

PARKS – Staff started working on several parks. Upcoming repairs and maintenance will consist of woodchips; removal of old damaged equipment, fence work, weed control and mowing.

LANDSCAPE WORK – Work started at 394 welcome sign and Lincoln meadows entrance. Staff will also landscape last year's digs from b box, main breaks and any other digs. Residents may have to wait for concrete work to complete final dirt work.

Director Weller reported ComEd will be working in July working on trimming tree limbs near power lines. CN will be doing track repairs on July 4th.

Discussion was held on the schedule for hydrant flushing that occurs twice a year and if signs could be placed in the area during flushing. The north side is completed – the south side will be completed for the second time in June or July. The schedule is posted on the marquee, website and Sauk Talk.

D. Administrative Services Director- Director Jasinski

Administrator Jasinski reported:

Night Court

There were 138 "J" Tickets on the May 5, 2016 court docket
131 Found Guilty and fines doubled for failure to appear
7 Found Guilty

Liens Update

28 Liens were filed in the First phase equaling \$61,242.39
4 liens from the first round have been paid = \$7,806.22
36 Lien letters in phase two went out in the last couple of days equaling \$69,038.46 . After the 14 day notice expires the lien will be placed on the properties

Property Maintenance

Warning letter went out to the property owner for the land between Walgreens and the Daycare Plaza- They indicated they would have everything cleaned up by May 30, 2016.

Village Stickers - Now On Sale

Sticker fees:

Cars, motorcycle, motorbike, recreation vehicle -\$30.00
Motor buses - \$40.00

Trucks- fees based on State license registration-

B Plates - \$48.00

C Plates - \$47.50 and up

Note: Any person 62 years old or over or any person who is permanently disabled may receive a \$20.00 discount however only one (1) discount per household per year.

Department Heads please make sure you fill out and complete the applications for the current Village Stickers for your fleet. Director Jasinski stated it has become a big problem when residents cut grass into the streets. This is causing flooding problems. Tickets will be issued.

E. Finance Director-Director Rao

Finance Director Rao reported the auditors will begin the initial start up of the 2015-2016 audit for three days and then return June 1st for approximately three months. The 2016 CDBG application was submitted to Cook County. Cost savings with relations to the audits are being researched.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall reported over the past 2 weeks, ESDA responded to 19 calls. The ESDA department responded to 4 fire alarms, 6 vehicle accidents, 1 gas leak, 1 assist other agency, 6 school patrols and 1 odor investigation. Assistant Director Darnall is looking for a new meeting place. The ESDA garage is being demolished.

G. Human Relations Commission- Commissioner Williams

Frank Williams stated the Human Relations Commission is hosting an event for young people on June 11th behind the Village Hall. Frank encouraged all board members and village residents to attend to help the young people get involved and give them guidance. Flyers will be available soon. Trustee Williams stated refreshments will be provided. The Human Relations Commission is looking to raise \$1,500.00 for this event. Donations can be dropped off at the front desk. Fundraising letters will be given to all board members and sent to outside businesses and organizations. Prairie State will attend to provide information on educational resources including a medically career based program (phlebotomy, CNA, etc...) targeted for youth 17-25 years old. Most young people will qualify for free tuition and job placement.

H. Housing Commission-Commissioner Holcomb- Absent- Report read by Village Clerk Debbie Williams

Village Clerk Williams read the following report prepared by Commissioner Holcomb-
The Housing Commission is still looking for someone interested in filling a vacancy on the commission. We are looking for someone who can provide the time and effort to assist the commission with the vacant properties within the village. Those persons that wish to apply can drop off a letter of interest at the village hall or email to housing@saukvillage.org.
Commissioner Holcomb will probably not be present for the next few meetings due to personal reasons.

I. Senior Committee- Mayor David Hanks-

All seniors age 50 years young are invited to the Senior Committee Open Senior Activity every Friday 12:30-3:30 p.m. with coordinators Steve Shymkus and Frank Williams. There is no meeting, no membership and no dues, just come and join the fun with your peers. Light refreshments and bottled water served.

Jones Memorial Committee Golden Agers meeting is Wednesday, May 11th – 10:00 a.m. social hour, 10:30 a.m. meeting and lunch served at 11:30 a.m. Annual dues \$5.00 and lunch is \$5.00. Call (708) 757-5395 for information and/or lunch reservation.

The committee is hosting a no charge luncheon on Saturday, May 21, 2016 from 3:00-5:00 p.m. Proof of residency and reservation (by Tuesday, May 17th) required. See flyer for details.

The next Senior Committee meeting is scheduled for Thursday, May 12th at 7:00 p.m.

8. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- April 26, 2016- May 10, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve all Accounts Payables and Disbursements- April 26, 2016- May 10, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

Discussion was held and clarification given on various Accounts Payable items. Copies of the Neighborhood Watch income and expenses report and the asbestos report will be given to all trustees.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

B. Motion to Approve an Ordinance amending Section 78-222 (Reconnection of Service) to Article IV Chapter 78 of the Village Code

Mayor Hanks asked for a motion to approve an Ordinance amending Section 78-222 (Reconnection of Service) to Article IV Chapter 78 of the Village Code.

The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

Trustee Burgess verified that no changes were made to this ordinance since it was reviewed by the board last week.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

C. Motion to Approve Regular Board Meeting minutes- April 12, 2016

Mayor Hanks asked for a motion to approve Regular Board Meeting minutes – April 12, 2016.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

Ayes: Trustees Burgess, Myers, Washington and Williams

Nays: Trustee Tate

Absent: Trustee Myers

Motion carried

D. Motion to Approve Committee Meeting minutes- April 19, 2016

Mayor Hanks asked for a motion to approve Committee Meeting minutes – April 19, 2016.

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Jones, Tate, Washington, Williams

Nays: None

Absent: Trustee Myers

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Tate asked if Chief Kowalski and Kevin Weller would be available on May 26th to discuss the bike repair program. Chief Kowalski and Kevin Weller will check their schedules. Trustee Tate asked when all of the computers will be operational in the police vehicles. Chief Kowalski stated it is a programming issue; no date available. Trustee Tate requested copies of the invoices for the computers and the software. Mayor Hanks directed Finance Director Rao to provide copies to the entire board.

Trustee Jones stated there are a lot of upcoming events. Contact Trustee Jones if you are available to volunteer.

Trustee Washington recognized Tammy Jones for working on the Junior Neighborhood Watch program that will run from June – August. Trustee Washington stated the school district will be hosting a back to school bash with food and jumpy house sponsored by Jeremiah Johnson. School board members will be in attendance. The Neighborhood Watch Committee will combine the Back to School Safety Rally with the 500 book bags in the gym at the same time. Trustee Washington is working with Superintendents Navarre (Bloom Trail) and Leak (District 168).

Trustee Burgess asked why the board members were not invited to the Winpak ground breaking. Mayor Hanks stated Winpak sent the invitations to those involved in the process of the expansion and assistance with the ComEd issues.

Mayor Hanks stated he asked department heads that were in if they would like to attend.

Trustee Burgess reported the Public Works Committee meeting is scheduled for Wednesday, May 11th at 7pm in the Village Hall.

Mayor Hanks wished a belated Happy Mother's Day to all of the mothers. Mayor Hanks reported the Public Hearing for the budget will be held on May 17th ay 7pm at the Village Hall. Rickover Junior High School graduation is May 19th. Cop on Top is scheduled for May 20th. Community Clean Sweep is May 21st. The Sauk Village Senior Luncheon is May 21st. Memorial Day is Monday, May 30th. Help clean up around the community. May is Senior Appreciation Month. Help seniors clean up.

Mayor Hanks stated he was invited to the April 28th groundbreaking by Winpak. The 348,000 sq ft expansion to the existing 267,000 sq ft building will include 197,000 sq ft warehouse, 138,000 sq ft production plant area and other rooms and offices and will provide 100 jobs for the community. A second rail spur, parking places, upgraded electrical, 12 storage silos, 20 new dock doors, etc... will be added. Renovations to the existing building include 15,000 sq ft of new office space, new lobby and elevators to the second floor. Winpak manufactures Keuring K-cups and single serve Pringles, etc... A "W" on the bottom of the package means it was manufactured in Sauk Village. This is great for our community.

Mayor Hanks stated a lot is going on in Sauk Village. The restaurant, beauty supply store and post office are back up again. We've added a daycare center. The post office is looking to expand in Sauk Village. Mayor Hanks and staff are meeting with state reps, county planning and development and the State of Illinois that are interested in coming to Sauk Village and encouraging growth in the South Suburbs. TIF 3 buildings are mostly full. We are looking for developers now. JW Fairman has been a great help to get the initial meeting set up. Positive things are going on.

Last year's budget compared to this year-

The Police Department was under budget as a whole- even with major cases and other crime that caused overtime.

Great department heads are conscientious about taxpayer's money and about what needs to be done.

We are looking to hire additional personnel- more officers on the street, more Public Works and Front Desk employees.

The auditors suggested putting additional head count in the departments to address issues.

Mayor Hanks stated we are going to continue to push Sauk Village. Mayor Hanks was raised in Sauk Village and has the history of Sauk Village when he talks to people.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:35 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MAY 17, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:02 pm.

Mayor Hanks asked for a moment of silent prayer for Carol Myers and the Myers family as Carol Myers is recovering from a recent surgery. A card was passed around for board members and audience members to sign.

On roll call:

Present: Trustees Burgess, Jones, Tate, Washington and Williams

Absent: Trustee Myers

2. 2016-2017 Budget Hearing

Mayor Hanks opened the 2016-2017 Hearing by asking if any trustees had any concerns.

Hearing none – Mayor Hanks moved to Public Comment.

3. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Houston asked if this was a public hearing for the budget. Mayor Hanks stated it was the public hearing for the budget and for any other topic. Bernice questioned the aging report balance and commented on the structure of the public hearing.

(Bernice Houston refused to relinquish the podium and spoke over the next person attempting to comment.)

Mayor Hanks stated the public notice announcing the Public Hearing was posted on April 25, 2016. Copies of the budget were available on line, at the front desk and at the library since April 25th. The notice was posted inside the Village Hall, on line and the library. The board held public budget review meetings. Any questions not addressed tonight can be submitted in writing.

(Bernice Houston continued to refuse to relinquish the podium)

Pat Couch commented on negative Facebook comments.

Rose Langston invited seniors to a free luncheon on Saturday, May 21st in the Senior Center from 3:00-5:00 pm. Applications are available.

Judy Cast questioned the aging report and commented on asbestos in the Community Center and Police Department. Mayor Hanks stated the aging report is not part of the budget. Money is still due from the State of Illinois (approximately \$300,000.00 and unpaid water bills (approximately \$250,000.00) and unpaid tickets, fines and fees (approximately \$100,000.00- \$200,000.00) from the last budget year. The mold and asbestos is being researched in both the Community Center and the Police Department. The room has been closed off and locked up in the Community Center where asbestos was discovered. The floor has also been covered. The village will consider the recommendation of the Village Engineer.

Jazzy Smith discussed the minimum water bill for a resident and the condition of the park in Candlelight Village. Mayor Hanks stated that Candlelight Village is a private park that does their own water billing. Issues need to be addressed with the park management. Weatherstone Lakes is also private property.

Larry Stewart commented on crime in Sauk Village, transparency and stated that new playgrounds are coming to the schools.

Mayor Hanks stated crime is down 57% compared to last year for the period of January – April. Kudos to the Sauk Village Police Department and Chief Kowalski. There is an emphasis on fighting crime and keeping police officers on the street. A lot of information is put out. The budget was available longer than required and public review meetings were held. Capital expenses and hiring more police officers is included in this budget. More Public Works employees will be hired to continue to cut grass, replace street lights and hydrants and repair water main breaks. The aging report was approximately \$1.9 million when Mayor Hanks took office and has been reduced to approximately \$500,000.00.

Approximately \$1.4 million dollars has been shaved off of the aging report. The money that is owed to Sauk Village would pay off the deficit and create a surplus if the money was paid. The staff is working on getting people to pay their bills. The Debt Recovery System is in place to recover past due tickets from income tax refunds. Water bills are getting paid. Businesses are opening and more are interested in coming to Sauk Village. There will be more hurdles this year as we continue to move forward. Francine Anderson commented on the structure of the Public Hearing. Mayor Hanks stated this is the Public Hearing. Francine commented on the budget. Francine Anderson refused to relinquish the podium and continued to disrupt the comments of the trustees during Miscellaneous Business.

4. Miscellaneous Business

Comments from the Trustees

Trustee Burges announced the Town Hall meeting is scheduled for Wednesday, May 18th at 7:00 pm in the Village Hall.

Trustee Tate stated there is a shortage of police officers and crime in Sauk Village; it is a travesty that officers were called off of the streets to address a handicapped parking complaint at the Village Hall.

Trustee Tate commented on conducting a meeting with Co-chair Trustee Burgess in the executive session room with doors closed because several meetings were going on at the same time. Mayor Hanks approached the committee and commented on the closed doors. Trustee Tate stated there was no violation of the Open Meetings Act. Trustee Tate stated the door was closed but no one was denied access.

Additional discussion was held on Open Meeting Act violations that have been filed and disproven and how FOIA's and other reports take people away from their jobs to address them and some complaints are petty.

Mayor Hanks stated that all meetings must be opened to the public. The public is allowed to videotape all meetings. Agendas must be posted according to the Open Meetings Act and you must not deviate from the agenda. Subcommittees must follow the same rules. Minutes must be kept at all meetings. Discussion was held on videotaping at meetings.

Trustee Burgess stated the public did have almost one month to review the budget and there should be no time limit on the budget hearing when residents can ask questions.

Trustee Jones stated summer camp registration will take place at the Community Center from noon-2pm Saturday, May 21, 2016. Volunteers may also apply at this time.

Trustee Washington reported the Neighborhood Watch Committee met to discuss the Junior Neighborhood Watch program for students in grades 6-12. The first meeting will take place the second Monday in June. Flyers are available for the youth picnic for 13-19 year olds which includes a talent contest, clean rap, job opportunities, poetry, etc... Trustee Washington distributed a packet of information pertaining to Economic Development and sprinklers. Grant money or transferring money from enterprise funds (water, sewer, etc...) can provide programs for the village.

Mayor Hanks asked to keep the Myers family in your prayers. Mayor Hanks stated all questions and comments regarding the budget can be placed in writing and will be answered. Mayor Hanks stated he also has an open door policy and is available most evenings to meet with residents to discuss the budget. Budget review started in April and there was an opportunity for the public to comment. Additional public comment will be held at the May 24th board meeting prior to voting on the budget. The budget was available much longer than the required inspection and review time. No questions or comments have been brought to the administration during this time.

Mayor Hanks stated the Respond Now food pantry was told they would have to close down for the summer due to the summer camp program. Respond Now helps between 150-200 families every month. Respond Now and the village have always worked together to accommodate the food pantry along with the scheduling of village events. Mayor Hanks reached out to the both Trustee Jones and Trustee Washington and asked them to work out a schedule with Respond Now to keep the food pantry active through the summer. The village does not want to lose this service to our residents.

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:06 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 24, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:06 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Appointment of Police Officers- Volodymyr Skrupskyy and Matt Zylius

Chief Kowalski and officers Skrupskyy and Zylius stepped forward. Village Clerk Debbie Williams proceeded to swear in the new officers.

Trustee Burgess asked for a motion to suspend the agenda to call an Executive Session for the purpose of personnel. The motion was seconded by Trustee Tate.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

The meeting was recessed for the purpose of an Executive Session at 7:05 pm.

Mayor Hanks asked for a motion to reconvene. The motion to reconvene was made by Trustee Williams and seconded by Trustee Myers.

The meeting was reconvened at 7:50 pm.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Motion carried

3. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Mary Klopp reported on the success of the annual Cop on Top program. The PLAN Group worked with the Police, Fire and ESDA Departments. Mary thanked all of the volunteers and donations. Over \$2,100.00 was raised for the Special Olympics.

Larry Stewart commented on the volunteers participating in the annual Beautification Committee Community Cleanup and various committees.

Mayor Hanks stated he will not address racial comments and apologized if the statements made offended anyone. Volunteers of various races participated in the clean up. A lot of work was done by people who took pride in their community including one gentleman who came from another community. Volunteers of all races are encouraged to participate.

Jan Clark commented on the Appropriations Ordinance. Mayor Hanks stated budget hearings were held prior to the approval of the budget. The appropriations for the budget fall under the ordinance.

Rose Langston commented on how helpful the youth were that served at the last senior event and referred to a recent incident referring to handicapped parking.

Judy Cast commented on the budget hearing and suggested the budget be tabled until another hearing could be held for additional public comment. Judy also referred to a recent incident referring to handicapped parking. Mayor Hanks stated the budget hearing was a proper hearing following the rules that are set forth in reference to conducting the hearing. The rules state two minutes of public hearing is acceptable. The public hearing allowed for three minutes of public comment. The Finance Committee and village board held several budget meetings prior to the budget hearing where the public had the opportunity to speak or submit questions in writing to the Finance Director, Village Administrator or the Mayor. The budget was available to the public for a longer time period than the ten days that was required. No questions were asked during that time. The public has the opportunity to comment on the budget at this time before the board votes.

Bernadine Hopkins asked for help in distributing a flyer for a seminar for free financial aid and scholarships that is scheduled in Tinley Park for July 30th. Trustee Williams stated the flyer can be included in the July Sauk Talk and eblasts.

Beautification Committee member Jackie Glaze commended the board members and twenty other volunteers that did show up for the Beautification Cleanup.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Mayor Hanks stated the 2016-2017 budget is before the board for approval. Information on a hazardous waste drop off and a free summit for South Suburban landlords (June 7th 8:30- 3:00 pm) is available on the Mayors Facebook page and blog and will be eblasted.

The Memorial Day celebration will take place May 30th at 10:00 am at the Village Hall Veteran's Memorial. All are welcome. Congratulations to Village Attorney Felicia Frazier. Felicia was featured in the Chicago Lawyers magazine under the Women in Law edition

1) Appointment of Police and Fire Commissioner

Mayor Hanks asked me for a motion to appoint Chuck Thompson to the Police and Fire Commission.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tates

Mayor Hanks cast the deciding vote- Aye

Motion carried

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported the Leisure Timers is hosting their annual Ice Cream Social tomorrow at 4pm. All board members are invited to attend. The Village Hall will be closed Monday, May 30th in observance of Memorial Day. There will be no village board meeting on Tuesday, May 31st. The board does not meet on the 5th Tuesday of the month unless a Special Meeting is called.

We are reserving spaces for vendors to set up behind the Village Hall after the July 2nd parade- approximately 1:30 pm. Registration is also available to reserve a space for your committee, business or community organization for the National Night Out event scheduled for Tuesday, August 2nd behind the Village Hall from 5pm-9pm.

Please contact me at 708/753-5121 to register a space. There is no fee to reserve a space for either event, however, preregistration is required. You must provide your own table and chairs.

Register for FREE Official Sauk Village Email Alerts at www.saukvillage.org. The FREE Rain Barrel program is back. Applications are available at the Village Hall. Allow 4-6 weeks for delivery of the rain barrels.

Village Clerk Williams referenced and previous comments from the board starting with the procedure that is followed for board packets. Board packets are distributed for the Committee of the Whole meeting where discussion is held. The only time board packets would be distributed the following week at the board meeting is if there were changes to the original documents. At no time will Village Clerk Williams, or has Village Clerk Williams, ever altered documents without board approval after they reviewed the documents.

All board agendas are posted in the front hallway and the individual mail boxes no less than 48 hours prior to all board meetings. Agendas are available on the village website www.saukvillage.org for all trustees that

can not access their agendas in their boxes no later than 7pm Sunday or earlier if a Special Meeting is called. All committees must follow the same Open Meetings Act guidelines. Several Open Meetings Act violations have been reported to the Attorney General that could have been avoided. Village Clerk Williams previously suggested posting agendas on the window at the east entrance of the Village Hall and at the Community Center and on both cork strips to ensure that they are visible. Placing other papers in front of your agenda makes the agenda not visible to the public. As the Open Meetings Act officer, Village Clerk Williams does not police the posting of agendas but must follow up on violations that are presented to the village.

The word “petty” was used last week when referring to certain instances. Two Open Meeting Act allegations of Open Meeting Acts violation have been made lately with regard to the posting of the agenda. The meeting of February 2, 2016 was cancelled due to a false allegation by Joseph Wiszowaty that the agenda was not posted timely. That allegation was proven to be false when Mr. Wiszowaty was informed that video footage was available showing Village Clerk Williams posting the information in the hallways. The same allegation was lodged against Village Clerk Williams by Trustee Tates who actually filed his complaint with the Attorney General for review. The video tape again was pulled again that shows the Village Clerk posting the agendas in the hallway. The tape, along with detailed information of the times when the agenda was posted on the website and immediately placed in all trustees boxes, was provided to the Attorney General. Village Clerk Williams stated her door is always open to board and resident members. Please do not believe everything you see or hear without taking the time to investigate the validity of any accusations. Village Clerk Williams desires to work cohesively with everyone for the good of the residents and not play out personal vendettas. Village Clerk Williams has been asked to address the claims presented by Joseph Wiszowaty regarding the Building One America trip almost three years ago. The case is closed- The trip to Washington did not cost the taxpayers any money until Joe Wiszowaty kept the case in court for two years only to find that what Village Clerk Williams said was true from the beginning. Village Clerk Williams did not spend any taxpayer’s money to take this trip. There has been no evidence to prove otherwise.

Trustee Williams stated board packets used to be delivered to the trustee’s home by the police officers. This procedure would provide the packets to the trustees that are unable to pick them up.

C. Village Attorney - Odelson & Sterk, LTD- Matt Byrne

Village Attorney Matt Byrne reported the recent decision from the Illinois Appellate Court found in favor of the village in the case that involved a former police officer that was contesting his final paycheck. The Circuit Court and the Appellate Court both found that the village payroll department had calculated the final check properly. The case was dismissed and judgment was entered in favor of the village. Village Attorney Byrne reported the date needs to be changed for agenda item 7 H from April 26th to May 10th.

D. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik reported Robinson Engineering will start the work required by the MWRD for infiltration and inflow reduction in mid-June and will start by conducting manhole inspections to identify defects that are allowing stormwater into the structures. By eventually eliminating this flow the likelihood of sanitary sewer overflows are the basement backups will be diminished.

Trustee Burgess asked for an update on the potholes in the village. Trustee Williams asked for an update on the Noise Mitigation project. Trustee Myers asked for confirmation that all of the work on 394 and Sauk Trail including the asphalt sidewalks were all under the direction of IDOT. Village Engineer Czarnik confirmed that all work at that intersection was done by the Illinois Department of Transportation.

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator Fairman asked the Budget and Finance Committee to provide an update on the decision to purchase the new Civic software system that will better record all income and expenses. Trustee Tates asked for a status of the debt service investigation and asked what was done to reduce the crime by 57%.

Administrator Fairman stated the debt service is still under investigation. Chief Kowalski reported the Uniformed Crime Reporting (UCR) is based on eight criminal occurs that incur, including murder, rape, auto theft, etc... The reduction came after a review of the information put into the New World System and now the Capers system by the police officers. Information was corrected from previous entries that were over reported for the period of January through April 2015 and 2016.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks reported the Beautification Committee would like to thank all the volunteers that came out on Saturday, May 21 for our Clean Up. A small dent was made on the garbage that collects in all locations of town. The beautification committee would like to see an ordinance put in place for the businesses that have dumpsters. Report provided by committee chair Linda Todd.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported registration for the Youth Summer Camp will take place on Saturday, May 28th from noon -2pm. Open Gym is also scheduled for 11am -3pm on May 28th and every last Saturday of the month.

C. Public Works Committee- Trustee Burgess

Trustees Burgess reported the Public Works Committee toured the water plant and well #3. The tour was very enlightening and educational. A presentation was given on security, how air strippers work, chemicals that are used, etc... The water treatment plant and air strippers look brand new. The Public Works Committee also discussed how the tall grass in the village affects property values. One Code Enforcement officer cannot handle both residential and commercial; additional personnel are needed in this department. The committee also talked about hydrant flushing and suggested putting signs up in the neighborhood when they are flushing. The next Public Works Committee meeting is scheduled for Thursday, June 8th at 7pm at the Village Hall. Trustee Burgess asked if listening devices or cameras are in the Village Hall and by the mailboxes. Mayor Hanks stated there are no listening devices in the Village Hall. There is a camera in the hallway adjacent to the mailboxes. There was a sweep done over a year ago because of confidential information leaking out from executive session meetings. Information was getting out before board members made it home. All board members stated they did not give this information out.

Additional discussion was held pertaining to notifying residents when hydrant flushing will occur. Mayor Hanks stated the schedule is posted on the village website, the Village Clerk's board, eblast, Mayor's Facebook page and blog and was placed in the Sauk Talk.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing and Intergovernmental Committee met on May 12th. Trustee Tates is working with Trustee Burgess on revising the new resident handbook. The Intergovernmental Committee also met and dovetailed to the Intergovernmental Committee with the school board and library. Chief Kowalski, Chief Stoffregen and Trustee Myers and others were present to try to figure things out for the youth in Sauk Village. Recommendations were made, such as a cadet program, and it was stated the timing is not right to start these types of programs. This is a good group of people. Information was received from Bloom Township. The Intergovernmental Committee will work with Trustee Burgess and other communities on the placing of signs throughout the village for hydrant flushing notification.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers thanked everyone for praying for his wife during her illness. Please continue to pray for her. The Ordinance Review subcommittee will meet on Thursday, May 26, 2016 at 7pm in the meeting room. Three ordinances will be reviewed that pertain to towing fees and part time police officers.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the next Neighborhood Watch meeting is scheduled for Monday, June 13th at the Fire station. The June meeting is the first meeting with the Junior Neighborhood Watch. The Junior Neighborhood Watch will run through August for 6th- 12th graders. The Neighborhood Watch is collaborating with the school district combining their Back to School bash and the book bag giveaway. The Back to School event scheduled for August 18th at Rickover Junior High gym at 5:30 pm. The committee is committed to providing 500 book bags this year at Donations can be dropped off at the Village Hall Monday through Friday from 8 am – 5pm.

The Neighborhood Watch Committee is hosting the 2nd Safety Prevention Forum scheduled for Friday, July 1st at 11:00 am at the Village Hall for Sauk Village businesses, churches and schools.

Trustee Washington commented that residents called her regarding a claim made on Facebook that none of the elected officials were present at the Winpak ground breaking. The latest edition of Sauk Talk shows the village well represented by the attendance of the Mayor and Village Administrator. Be mindful of the lies and bullies on Facebook. Adult bullies do not set a good example for the children. We are trying to turn the image of Sauk Village around.

Trustee Tate asked for an update on the legal perspective of the village's responsibility and liability regarding the Junior Neighborhood Watch and the possible danger they may be placed in. Trustee Washington stated the children will be working with the Neighborhood Watch Captains and coordinator Tammy Jones writing down addresses of vacant houses and will not be placed in danger. This is a positive program to keep kids off the street.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Budget and Finance Committee met to discuss the budget that is on the agenda for vote today and issues that were brought up regarding systematic problems with payroll and the aging report. The next meeting is tentatively scheduled for June 6th at 6pm., The Budget and Finance Committee requests the attendance of the Mayor, Finance Director and Village Administrator. The Community Outreach Partnership Committee meeting is scheduled for June 4th. National Night Out is scheduled for Tuesday, August 2, 2016. Informational tables will be set up. Please register with Trustee Williams or Village Clerk Williams. Volunteers and ideas are needed for National Night Out and next year's 60th Anniversary of Sauk Village.

6. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 22 calls-1 Vehicle accident, 9 Fire alarms, 1 Medical assist, 1Electrical fire, 3 Assist other agency, 2 CO alarms, 2 Gas leaks, 1 Box alarm, 1 Wash down and 1 Odor investigation.

Chief Stoffregen reported the tire plant in Ford Heights caught fire today and the fire will be fought for quite some time. Chief Stoffregen informed the board that the Fire Department raised \$1,600 for the kids at burn camp and gave a big thank you to all the people who participated in the boot drive and all of the people who donated. Chief Stoffregen stated this was a great success and he is sure the donation will be much appreciated.

B. Police Department-Police Chief Kowalski

Chief Kowalski provided the following report-

-Police Service Case Summary: During the period of **05/10/2016** thru **05/24/2016** the Sauk Village Police Department had a total of **15** arrests. Of the arrests reported **5** were felony arrests and **10** were misdemeanor arrests.

-CalCom Report: For a period between **05/10/2016** and **05/24/2016** the police department received **612** calls for service.

-Cases of Note:

On **5/12/2016** Officers were responding to a domestic disturbance. When the Officers arrived they were told the victim and offender relocated to another location on Sauk Trail. When the officers went to the area in

question they found the victim who stated when she was at her residence on the 200 block of Astor her ex-boyfriend threatened to harm her and knowing she was pregnant. The offender was eventually located and charged with assault.

On **05/14/2016** while on patrol an Officer was working traffic and ran an Illinois license plate only to find it to be revoked. The Officer made a traffic stop and had the driver exit the vehicle. The Officer told the driver he was under arrest and placed the driver in handcuffs. After being handcuffed, the offender tried to empty his pockets and the officer found a tinfoil packet fall from the driver's pocket. The Officers recovered the packet and found it to contain a powdery substance. The driver was brought to the station and charged with possession of a controlled substance.

On **5/16/2016** Officers responded to a domestic disturbance 2100 block of 218th St. The victim met the officers and explained her boyfriend picked her up and slammed her to the ground. The victim also explained she is 7 months pregnant. The Offender had left the scene prior to the Officers arrival. The Detectives followed up on this matter and located the offender charging him with aggravated domestic battery.

On **5/19/2016** Officers were responding to the report of a possible burglary in progress in the area of 22400 block of Nichols. The complainant said they heard the sound of breaking glass and called the police. Upon arrival officers spoke to a witness who stated the offender placed stolen property by a tree when the witness approached the offender. The offender then walked into another residence leaving the scene. While Officers were investigating this matter further a resident drove into the driveway of the house the offender went into. The driver was questioned by officers who let them check the residence. The check found the offender in the house and he was positively identified by the witness. The offender was taken into custody and charged with possession of stolen property.

On **5/ 21/2016** Officers responded to a shooting on the 22400 block of Nichols. The victim was standing in front of a residence when a vehicle drove up with the passengers making an obscene gesture to those individuals standing in front of the house. The vehicle drove off down the block returning and shooting at the victim, fleeing from the scene. Several witnesses knew the passengers in the vehicle and provided the information to the Police. The police conducted a canvass of the area and located the offender and the vehicle used in the shooting. The offender was taken into custody and charged with felony discharge of a firearm. The States Attorney's Office approved charges on the driver of the vehicle who has not yet been captured. Thanks to the Officers and witnesses who cooperated in this matter.

On **5/20/2016** the Detective Division has secured no bond arrest warrants for two individuals who are property managers in Sauk Village and have not paid the water bill for the property they are renting. All attempts were made for these two individuals to come in and discuss this matter with the Detectives to no avail. The board will be updated when the arrests are made.

-Ordinance Updates: The ordinances creating a separate finance account for collecting tow funds has been completed and has been sent to the Ordinance Review Committee. The ordinance on hiring part time police officers is being finalized and will be sent to the review committee within the next few days. The ordinance on towing vehicles on the property of vacant homes is in the process of being drafted.

-Special Olympics: On Friday May 20, many Sauk Village groups and volunteers took part in the Annual "Cop on Top" at the Dunkin Donuts. The event was a success due to all the people who helped in collecting money for the cause. The great thing about this is it's not about who did what and for how long it's about the money we were able to collect and give in support of the athletes who participate in the Special Olympics...thank you!

-Gratitude: Chief Kowalski received a letter of thanks for Officer Gary Luke and Ryan Sassano for action they took on May 6th when assisting a citizen on an Ambulance call. Chief Kowalski read the gratitude letter.

ADDENDUM: During the miscellaneous comments by the Mayor and Trustees one Trustee made a comment questioning the installation and function of the police department "car computers". Prior to the meeting and after the completion of this report, Chief Kowalski received information from the President/CEO of Capers, the computer program for the Sauk Village Police Department, that squad computers are fully functional. The officers are now able to do reports in their vehicles and run criminal checks without calling into dispatch.

Note: All officers have updated Law Enforcement Agencies Data System (LEADS) certifications which were completed after my appointment.

Trustee Tates inquired about the previous purchases of protective vests. Chief Kowlaski stated those records cannot be found. Nine officers require new vests at this time.

C. Public Works Department- Director Weller

Director Weller provided the following report-

PUBLIC GROUNDS & BUILDINGS – Due to the rain season staff has been doing its best to catch up. Public Works has 49 village locations to maintain from parks, open spaces, ball fields, parkways retention and detention ponds. As of 5/10 staff has made 34 cuts at various locations.

STREET LIGHTS – 1st underground fault will be at 21445 Peterson, next 1601 215th Pl. Work will start soon. The street light at 223rd St/Peachtree will need new wire- damaged underground -can't repair so we will string it overhead and have Com Ed hook it up. Work hasn't started due to manpower needs.

BUILDINGS – Staff is finishing up the install of a new door at the Public Works main garage. Spring HVAC cleaning and filter change out will start soon at all buildings.

POTHoles/Asphalt – Pothole work will be on going once the vendor releases the account.

WATER - Completing all tests required by IEPA per month. Two Extra staff members started the south side shut off list last week, not completed.

GARBAGE – Director Weller thanked the Beautification Committee for the community clean up.

All regular trash pickup will be completed as regular mowing and summer upkeep resumes. Director Weller will ask code to ticket residents who dump garbage or grass debris from their parkway into the street. This is the main cause of storm sewer backup and flooded streets.

HYDRANT & VALVE REPAIRS/REPLACEMENT - The next 3 hydrants to be worked on are located on 22420 and 22225 Merrill and 2005 223rd St.

VEHICLES/ EQUIPMENT- Public works staff is doing their best to keep all vehicles within the department running safe. We are also trying to help each department with their repairs to keep moving forward. We started working on PD, PW, ESDA, ADMIN vehicles to put back into service.

SANITARY SEWER COMPLAINTS – Public Works received 0 sewer complaints and inspected 2 cleanout installs. While cutting, staff found and took care of a backed up main located on Jeffery Ave 21800 block.

BRANCH PICKUP – 1st pickup is completed -all piles left out may receive tickets. All special or storm pickups will be posted if needed.

PARKS – Staff started working on several parks. Upcoming repairs and maintenance will consist of woodchips; removal of old damaged equipment, fence work, weed control and mowing.

LANDSCAPE WORK – Work has started at the 394 welcome sign.

Trustee Tates asked for clarification on the asbestos report. Director Weller will follow up.

D. Administrative Services Director- Director Jasinski

Director Jasinski provided the following report-

Village Hall is closed on Monday May 30 for Memorial Day

Village Stickers are on sale and must be displayed by June 30/July 1 by Midnight

Passenger Plate \$30.00

Truck Plate \$48.00

One senior discount per household of \$20.00

Animal Licenses have been on sale since April 1st.

Spayed or neutered is \$10.00

Not spayed or neuter is \$25.00

The second set of liens will be filed within the next week totaling \$61,961.32 (32)

Grass Tickets since April 25 thru May 24, 2016 total 299.

*****Please note*****

If a vacant property has an owner or bank listed and the grass is not being cut they have and will continue to

receive tickets. Unfortunately, there are several homes that we have no information on and the Cook County Tax Assessor page is not current. This makes it impossible to find out who has ownership on the property. A title search for each property would cost on a low end \$125.00 plus Attorney fee's The Village doesn't have funds or man power to search for hours on a single home. Trustee Burgess asked for the percentage of collection on the tickets that are issued. Director will have to research this. Past due fines are turned over for garnishment or liens after the second or third ticket for not cutting grass.

E. Finance Director-Director Rao- Absent – (Family Emergency) -No report

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Assistant Director Darnall reported over the past 2 weeks, the ESDA responded to 17 calls. The ESDA department responded to 6 fire alarms, 2 vehicle accidents, 1 electrical fire, 1 CO alarm, 5 school patrols and 2 odor investigations.

G. Human Relations Commission- Commissioner Williams

Frank Williams reported the Human Relations Commission is hosting an event for young people on June 11th behind the Village Hall from 1pm- 5pm. Frank encouraged all board members and village residents to attend.

H. Housing Commission-Commissioner Holcomb- Absent- No report

I. Senior Committee- Mayor David Hanks

Mayor Hanks read the following report prepared by Rose Langston-

The committee hosted a luncheon in appreciation of our village seniors this past Saturday to celebrate the 51st Anniversary of the Older Americans Month. It was a very successful event with an abundance of food. Subcommittee chair Barbara Stearns led her committee members (Rose Ketcham, Rose Langston and Frank Williams) in donating the food dishes they prepared plus more. Although it was not a potluck, more food was provided by other seniors (Gladys Reese/cake, Linda Todd/cakes & cookies and Debbie Williams/Taco salad & cake). Committee members Steve Shymkus did the set up and was the greeter (assisted by Debbie Williams) and Floyd Morgan (and his spouse Nadine Morgan) assisted with the preparation. Our youth (Abby, Benjamin, Ethan, and Rebecca) did a fabulous job volunteering to serve the seniors. Following the luncheon, the 'Rummikub game was played introducing more seniors to the game the seniors are addicted to on Fridays. Thank you to all who participated and helped with the clean- up. All seniors age 50 years young or older are invited to the Senior Committee Open Senior Activity every Friday 12:30-3:30 p.m. with coordinators Steve Shymkus and Frank Williams. There is no meeting, no membership and no dues; just come and join the fun with your peers. Light refreshments and bottled water served.

7. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- May 11, 2016- May 24, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve all Accounts Payables and Disbursements- May 11, 2016- May 24, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Williams and seconded by Myers. Discussion was held on various Accounts Payable items. Items require further research. Finance Director Rao is not present due to a family emergency. Mayor Hanks suggested asking the Finance Director questions prior to the board meeting.

On roll call

Ayes: Trustees Myers, Washington and Williams

Nays: Trustee Jones and Trustee Tates

Abstain: Trustee Burgess

Motion carried

B. Motion to Approve Special Meeting minutes- April 20, 2016

Mayor Hanks asked for a motion to approve Special Board Meeting minutes – April 20, 2016.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.
Ayes: Trustees Jones, Myers, Washington and Williams
Nays: Trustees Burgess and Tate
Motion carried

C. Motion to Approve Special Meeting minutes- April 21, 2016

Mayor Hanks asked for a motion to approve Special Meeting minutes – April 21, 2016.
The motion to approve was made by Trustee Williams and seconded by Trustee Myers.
On roll call
Ayes: Trustees Jones, Myers, Tate, Washington, Williams
Nays: Trustee Burgess and Tate
Motion carried

D. Motion to Approve Special Meeting minutes- April 22, 2016

Mayor Hanks asked for a motion to approve Special Meeting minutes – April 22, 2016.
The motion to approve was made by Trustee Myers and seconded by Trustee Washington.
On roll call
Ayes: Trustees Jones, Myers and Washington
Nays: Trustee Tate
Abstain: Trustee Williams
Present: Trustee Burgess
Motion carried

E. Motion to Approve Regular Board Meeting minutes- April 26, 2016

Mayor Hanks asked for a motion to approve Regular Board Meeting minutes – April 26, 2016.
The motion to approve was made by Trustee Williams and seconded by Trustee Myers.
On roll call
Ayes: Trustees Burgess, Jones, Myers, Washington, Williams
Nays: Trustee Tate
Motion carried

F. Motion to Approve Executive Session Meeting minutes- April 26, 2016

Mayor Hanks asked for a motion to approve Executive Session Meeting minutes – April 26, 2016.
The motion to approve was made by Trustee Myers and seconded by Trustee Williams.
On roll call
Ayes: Trustees Jones, Myers, Washington and Williams
Nays: Trustee Burgess and Tate
Motion carried

G. Motion to Approve Committee Meeting minutes- May 3, 2016

Mayor Hanks asked for a motion to approve Committee Meeting minutes – May 3, 2016.
The motion to approve was made by Trustee Washington and seconded by Trustee Williams.
On roll call
Ayes: Trustees Burgess, Jones, Myers, Washington and Williams
Nays: Trustee Tate
Motion carried

H. Motion to Approve Regular Board Meeting minutes- May 10, 2016 (date corrected)

Mayor Hanks asked for a motion to approve Regular Board Meeting minutes – May 10, 2016. (date corrected)
The motion to approve was made by Trustee Williams and seconded by Trustee Washington.
On roll call

Ayes: Trustees Jones, Washington and Williams

Nays: Trustee Burgess and Tate

Abstain: Trustee Myers

Motion carried

I. Motion to Approve 2016-2017 Sauk Village Budget

Mayor Hanks asked for a motion to approve 2016-2017 Sauk Village budget.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Tate commented on the aging report that is not reflected in the budget. Mayor Hanks stated the budget reflects expected revenue and expenditures. All figures have been double checked.

On roll call

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Mayor Hanks cast the deciding vote- Aye

Motion carried

J. Motion to Approve an Ordinance making Appropriations for all Corporate Purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 05/01/2016- 04/30/2017 Fiscal Year

Mayor Hanks asked for a motion to approve an Ordinance making Appropriations for all Corporate Purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 05/01/2016- 04/30/2017 Fiscal Year.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess stated if the appropriations are not approved there is no money for the budget. Trustee Burgess asked why the CDBG funds are included in the budget as revenue when there is no guarantee the money will be received. Mayor Hanks stated all grants from various departments that are applied for are part of the budget and Appropriations Ordinance. If the funds are not received the funds will not be spent.

Mayor Hanks read from the Municipal Cities website - "the public budget is a plan of expected incomes and expenditures for the upcoming fiscal year which is a twelve month period of time that may or may not correspond with the calendar year". Trustee Williams stated if the grants are approved but they were not included in the budget and appropriations that money cannot be spent. All grant money must be used for the specific purpose it received for. Trustee Burgess asked to have the grant money removed from the budget and discussed the aging report and interfund borrowing.

On roll call

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Mayor Hanks cast the deciding vote- Aye

Motion carried

K. Motion to Approve Fireworks contract- Mad Bomber \$6,000.00

Mayor Hanks asked for a motion to approve Fireworks contract- Mad Bomber \$6,000.00.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

Trustee Myers asked for an update on the asbestos removal in the Community Center. Mayor Hanks stated now that the budget and appropriations are approved the asbestos removal will be scheduled. The village requested Cook County to waive the permit fee in order to keep the money in the Parks and Recreation budget. Additional discussion was held on the fireworks demonstration, costs and past fundraising efforts.

Board members expressed that there are other ways to better spend this money.

Mayor Hanks stated fireworks is a family event for the entire village that also benefits the businesses in the area. All parking lots in the area are always full. The cost of the fireworks is less than one percent of the budget.

Trustees Jones and Tate stated the money should be used for other Parks and Recreation activities for the kids, building repairs and asbestos removal.

Trustee Williams stated there was one year the village did not have fireworks and the residents complained. Trustee Williams suggested Trustee Jones bring ideas for possible programs that require funding for the board to review.

On roll call

Ayes: None

Nays: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Motion carried

Trustee Williams asked if an announcement will be made to alert the residents that there will be fireworks this year. Mayor Hanks stated an announcement will be made.

8. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams requested that everyone refrain from making comments that refer to next year's election and from making offensive racial comments. It is not necessary to talk about race and make hand gestures in the audience –be respectful.

Trustee Myers stated that he was considering resigning from his seat as Trustee in order to take care of his wife after derogatory statements were made about his family and friends. After discussing this with his wife he has decided to continue to act in this capacity.

Trustee Tates thanked Director Jasinski for reporting on the difficulty in locating property owners when the grass is not getting cut. Trustee Tates retracted any suggestion he made previously about repairing bicycles for the children of Sauk Village. He will not be involved.

Trustee Williams and Village Clerk Williams left the meeting at 10:08 pm. Village Clerk Williams asked Deputy Clerk Jasinski to take her place for the remainder of the meeting.

Trustee Tates asked for an update and documents pertaining to software and computers purchased to be used by the first responders. Police Chief Kowalski stated all computers in the department are 100% operational as of today. Chief Kowalski stated for the first time in decades the officers can run license plates from their vehicles because when he first came to the department all LEADS certifications needed to run license plates were expired. Trustee Tates stated it is good that the first responders can communicate with CalCom Dispatch.

Trustee Jones reported the Parks and Recreation Committee meeting is scheduled for June 2nd. The Public Works facebook page also includes the hydrant flushing schedule. Trustee Jones stated the registration for the summer camp was very good. Another registration will be held this Saturday from noon- 2pm.

Mayor Hanks asked if the summer camp is sponsored by Parks and Recreation or himself. Trustee Jones stated it is co-sponsored by Parks and Recreation and Patricia Denson and he is the contact. Discussion was held on the flyer and the program structure.

Trustee Washington asked everyone to keep Ed Sullivan and his wife in prayer. Trustee Washington stated it is a travesty how people can say anything about an elected official without any repercussions and encouraged Trustee Myers to take the high road. The residents, especially the children, suffer from the bullying.

Trustee Burgess stated this all occurred four years ago- dissention among board members and criticism – constructive or not. As long as you are in the seat you will be criticized. Elected officials were elected to come and take care of business. Residents need to get involved in their neighborhood to help stop crime. Quit bashing each other.

Mayor Hanks stated the Village Hall will be closed on Monday, May 30th. The Memorial Day service will be held at the Village Hall Memorial at 10:00 am. The 380,000 square foot Winpak expansion is bringing 100 new jobs to Sauk Village. We should be proud of the facility that brings continues to bring manufacturing to Cook County. Manufacturers are leaving Cook County and Illinois. The invitations for the groundbreaking were sent out by Winpak. Mayor Hanks reported speaking with Congresswoman Robin Kelly and State Representative Elgie Sims at a recent South Suburban Mayor and Managers meeting regarding federal funding. Mayor Hanks supports the summer camp program. Committees must work together and agree on events. Many committees fundraise for their events. It's hard work but that is what it takes to make events happen. The approval of the budget includes capital expenditures and additional personnel in the Public Works department, Police Department and Administration Department. The budget gets better every year. The deficit \$1.9 million deficit has been reduced by \$1.4 million since he became mayor.

9. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Jones.

All Ayes

The meeting was adjourned at 10:34 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL JUNE 7, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Illinois Transportation Enhancement Program Local Assurance Resolution - Tom Slattery/ Baxter & Woodman-Consulting Engineers

Tom Slattery reviewed the support resolution required to apply for ITEP (Illinois Transportation Enhancement Program) funds for the continuation of the Sauk Trail bike path. The support resolution and the application to participate in the program are due the end of June. Mayor Hanks stated the bike path will continue west to Cottage Grove Avenue and south to Mary Bryne Drive. The estimated cost of the project is \$1.3 million dollars. Cook County has agreed to pick up the village's match of the 80/20 split; therefore, the bike path will cost the village nothing. Sauk Village will apply to be reimbursed 100% by the state and county incrementally as the work progresses. The project is paid with federal funds funneled through the county and state similar to the IEPA water improvement grant. Agencies included in this project include Steger, Sauk Village, CMAP, Cook County, Illinois Department of Revenue and the federal government. An email from Cook County supporting the local match was provided to the board. The program is in the engineering phase and will most likely not be ready for another two or three years.

The majority of the bike path is located in Steger but Sauk Village is the lead on the project. The resolution will show that Sauk Village is in the favor of the project and will allow the project to go forward. Discussion was held on the maintenance of the bike path. TIF funds could be used for the area included within the TIF.

IDOT conducted a few study years ago that determined a bike path is needed when a couple of kids got hit it in that intersection. The bike path will be five or more feet away from the traffic. The state has already installed push button- walk/don't walk signs. Updated studies, including traffic volume, will be conducted as the project progresses.

Tom reiterated this renewal shows the village is in support of the project moving forward. There is no obligation and no guarantee the village's application will get approved.

Mayor Hanks asked to have this item on the next week's agenda for consideration.

3. Insurance Renewal- Assurance Agency- Bobby Dufkis and Deneen Castellan

Assurance Agency Representatives Bobby and Deneen reviewed the 2015 insurance costs for medical, dental, vision and life insurance and provided scenarios for the 2016 renewal.

Medical-

The overall risk of the group has gone down. There are still three large medical claims outstanding. There will be no changes to the Blue Cross/ Blue Shield medical benefits. The renewal will increase by 3.87%. Other carriers were discussed that could provide additional savings but would require new paperwork for all employees and would have to go through underwriting which could change the numbers considerably and may change out of pocket and other costs. Employee contract requirements were taken into consideration.

Dental-

The MetLife renewal will increase .96%. The Standard is the most competitive with the comparable plan with a decrease of 6.20%. The Standard is the better option.

Vision- The MetLife renewal is under a rate guarantee until 7-1-17 and is the best option.

Life- The Standard is the most competitive being 24% less than the MetLife renewal. The rate will be locked in until 7-1-19.

Discussion was held on offering employees a separate voluntary plan for additional insurance. There would be a participation requirement; 25% of the eligible employees would need to enroll. Bobby will provide a quote on the voluntary plan. A final draft of the plans will be provided to the board prior to next Tuesday's meeting.

4. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Rachel Lupian inquired about the Parks Grant that was proposed in the past and volunteering for the summer youth program. Trustee Jones stated the Summer Youth Camp starts June 13th from 8am- 2:30 pm. There is an application for the volunteers. Background checks will be completed. Mayor Hanks stated an IDNR (Illinois Department of Natural Resources) Parks Grant was awarded under Governor Quinn (approximately \$250,000.00). Governor Rauner put a hold on that grant that was specifically to be used for the park behind Wagoner School. The grant was intended to be used to repair the ball fields, new batting cages, signage, soccer field, new lighting, walking path and new playground equipment. Federal money came through and the governor put a hold on it.

Mary Klopp asked if the village is liable for the full amount of the cost of the bike path if the funds are not reimbursed, if the project needs to be preapproved before the funds are distributed, if approved will it be included in next year's budget where will the money come from.

Mayor Hanks stated the resolution discussed tonight is part of getting the reimbursement. Once the project is approved, the money will be released as project lists are submitted like most grants.

Preliminary engineering work is being performed by our engineers and paid for by CMAP (Chicago Metropolitan Agency for Planning). The construction phase probably won't start until 2018 and will probably be included in the budget within the next two years.

A resident commented on the dead trees that are a safety hazard. Mayor Hanks stated there are over 400 damaged trees due to the emerald ash bore. The village is looking into federal funds to help pay to remove these trees. Part Time Public Works employees are included in the new budget which will help to get more projects done.

Charles Pondexter stated the average Deer Creek homeowner pays over \$8,500.00 per year in taxes and commented on the sidewalks that are raised, potholes, ninety five dead trees that need to be cut down, grass needs to be cut in the detention pond and fire hydrants need to be painted and tested.

Mayor Hanks stated tax money is divided among approximately 13 different agencies including the library, schools, etc... Public Works Director Weller is ordering new asphalt (hot patch) and is reviewing areas that need to be cut out, the detention pond will be researched, and the fire hydrants have been checked and recorded on a board that is updated by Public Works.

Gregory Thomas commented on the dead trees.

Bernice Brewer stated Mayor Hanks said he would post the information about the reduction of the cost of the IEPA loan on the website and it is still no there and asked why residents are paying higher rates are still being charged for infrastructure repairs. Bernice asked about inquiries that have been made with reference to others taking over the Public Works. Mayor Hanks stated he will get the information out on the IEPA loan and there are no higher rates- the current rate is \$7.50 per 1,000 gallons. Discussion has been held with companies, like Aqua, who have approached the village to take over the water department. This would not be an advantage to the village. They could charge whatever they want to after they repair the infrastructure in order to supply Lake Michigan water, Aqua did present to the board 5 or 6 years ago. Lake Michigan water is a major investment of over \$25-30 million dollars.

Judy Cast commented on the mold in the Police Department and asked if steps have been taken to identify the mold and asked what steps will be done to remove it. Judy asked what steps have been done to remove the asbestos in the Community Center.

Mayor Hanks stated Kevin is working on the asbestos in the Community Center. Mold has been present in the Police Department since at least 1985. Many people have been involved in previous administrations and the problem was not corrected. Chief Kowalski is addressing the situation and proper steps will be taken. This will also be included in his next report.

5. Miscellaneous Business

Comments from the Trustees

Trustee Burgess stated the Public Works Committee meeting is scheduled for Wednesday, June 8th at 7pm in the Village Hall.

Trustee Tate stated the next IGRC team meeting is scheduled for 3pm Wednesday, June 8th at the library.

Trustee Jones reported as of June 14th through the end of August the Respond Now food pantry will be open from 3:30 pm to 6:30 pm only.

Trustee Washington stated donations for the back to school book bags can be dropped off at the Village Hall. The Neighborhood Watch will be participating in the Independence Day parade. Anyone interested in walking should contact Trustee Washington.

Trustee Myers stated the parade is scheduled for July 2nd. Everyone is invited to participate including walkers, riders, floats, bikes, etc... Applications must be completed. Trustee Myers will report on the progress of the Local Debt Recovery Program. Trustee Myers commented on the asbestos removal.

Mayor Hanks asked Director Fairman to reach out to the County to ask to waive the permit fee of \$2,000.00. Mayor Hanks asked Trustee Jones and Director Fairman to draft a letter should be written requesting a waiver so the \$2,000.00 can be kept in the Parks and Recreation fund.

Mayor Hanks stated Suburban Towing, Homewood Disposal and Set Enterprise need applications to participate in the parade. Anyone interested in filling vacancies on the Housing Commission and the Zoning Commission can submit letters of interest to Mayor Hanks. Meet the Mayor is scheduled for Saturday, June 11th from 9am-11am in the lobby. The Senior Committee will meet June 9th in the Senior Center at 7pm. Information on the Mayor's blog and Facebook pages include two events sponsored by State Rep Elgie Sims. The SCA summer Calumet food program will run July 5th through August 12th and pays \$8.75 per hour for 36 hours a week for kids age 15-19 years old. The CBA annual employment job fair June 4th and June 11th for ages 16-24. Smart meters will be installed by Com Ed during the months of July- November. A map of the installation areas is also located on the blog and Facebook pages. Sauk Village Firemen's Association is hosting a car show on Saturday, June 18th at Advance Auto. The Car Show will be held in the Village Hall parking lot the third Saturday in July and August.

Independence Day Celebration is July 2nd. Mayor Hanks is seeking donations from independent people.

6. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

The meeting was adjourned at 8:42 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JUNE 14, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:03 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Pat Couch asked if the Treasurer is still getting paid and asked who the signers are on the Pension Account. Finance Director Rao stated the Village Treasurer is no longer being paid. Police Pension checks require two signatures. The majority of the checks were signed by Treasurer Jim Griegel and Rebecca Sailsbery.

Judy Cast referred to her inquiry of identifying the mold in the Police Station and the steps that need to be taken to remove it.

Larry Stewart- (Foul language, racist and political remarks not acknowledged in the minutes). Larry commented on the Village Treasurer. Mayor Hanks apologized for the foul language. The Police Pension board is a separate board from the Village Board. The Police Pension board has their own board, attorney, checking account and check signers. Rebecca Sailsbery co-signed most of the checks that were involved in the investigation. The village board does not approve the checks for the Police and Fire Pension boards.

Joe Wiszowaty asked how the village board came across the checks with Sergeant Sailsbery's signature on them. Mayor Hanks stated there is still an investigation going on.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

1) Appointment of Zoning Board of Appeals Commissioner

Mayor Hanks asked me for a motion to appoint Darryl Coney as Zoning Board of Appeals Commissioner.

(Mr. Coney was not present). Discussion was held on mayoral appointments. Commission appointments are made by the mayor with the approval and consent of the board. Announcements that vacancies exist are announced prior to the appointment.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Ayes: Trustees Myers and Williams

Nays: Trustees Burgess, Jones, Tate and Washington

Motion failed

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported the Metropolitan Water Reclamation District has reported that it is taking up to 12 weeks to get the rain barrels. The requests the MWRD received for the free rain barrels was overwhelming.

Call Village Clerk Williams at 708/351-8922 or email dwilliams@saukvillage.org if your rain barrel has not been delivered.

Village Clerk will follow up on the rain barrel orders. Village Clerk Williams reported

receiving several complaints about the racial, political and otherwise offensive comments from the audience and the board. Residents stated they will stop coming to the meetings because of this behavior. Racial, political and offensive comments (swearing) will not be included in the minutes. The minutes only reflect the business of the Village board.

C. Village Attorney - Odelson & Sterk, LTD- Matt Byrne-No report

D. Village Engineer – Mr. Jim Czarnik

Torrence Avenue Railroad Crossing

Village Engineer Czarnik notified the Illinois Commerce Commission of the deteriorated condition of the crossing and requested that the railroad tracks be removed as a permanent solution to prevent future pavement deterioration. The Illinois Commerce Commission quickly responded by requiring the Norfolk Southern Railroad to remove the abandoned tracks in accordance with the previous Surface Transportation Board ruling regarding this. Norfolk Southern Railroad was directed to coordinate this removal with Sauk Village. Village Engineer Czarnik will follow up if no one has heard from the railroad contact. The investigation work to reduce the infiltration inflow will start next month. Discussion was held on the Lincoln /Lansing Drainage ditch. The ditch is not the responsibility of the village.

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Administrator Fairman is following up on the black mold in the Police Department. Chief Kowalski will include an update in his report.

URC Reported Crime:

Year to date reported UCR crime is 53% lower than UCR crime reported for the same period a year ago.

Burglary and Theft are down 72% for the same reported period a year ago.

Vacant Housing:

The Village's master vacant list (**as of June 1, 2016**) shows 412 vacant homes:

Vacant 378 houses

Vacant/Occupied 34 houses

Scavenger Contract Update:

As stated at the last Village Board meeting, Sauk Village failed to execute the terms of its contractual agreement with its scavenger vendor. Its failure to execute those terms (*adjustments of annual rate increases and failure to providing accurate housing counts*) resulted in non-payment of services to the vendor of **\$218,941.80**.

Months ago, when Administrator Fairman found out about these deficiencies the necessary corrections were made. Administrator Fairman has also been meeting with the vendor in an attempt to bring this matter to a fair and equitable solution for both parties. After considerable negotiations, the vendor has agreed to **forgive the full debt owed by the Village** in exchange for a new 10 year agreement that will provide exact language spelling out each party's obligations.

Staff Recommendation for request not to exceed \$15,000 to update the "Civic" computer system on all financial components of the Village **has been completed by our attorneys and sent to the Finance Committee on 4/12/16**. We are asking the Committee for a determination on this matter.

Miscellaneous:

Mr. Rao secured a **\$35,000** Lighting Grant from the IL. Clean Energy Commission.

Staff has completed the necessary paperwork for the County for no cash bid applications on three (3) land parcels in TIF #4. Petitions for tax deeds will be filed by the end of June.

Owens Group has completed the Employees' Handbook and is in the final stages of completing the Sauk Village personnel manual. A presentation will be ready for the Board in mid-July

Owens Group is assisting me in establishing Department Safety Committees which will meet monthly and be assessed with the Owens Group Quarterly in efforts to control budgetary expenditures.

Staff has made a recommendation to the Mayor's Office regarding employee insurance coverage. After his review, the Mayor will make his recommendation.

Beginning in August, quarterly budget reviews with Department Heads will begin.

Administrator Fairman has been defined as staff's single point of contact with Cal-Com. The purpose is to assure strict contract compliance. On a positive note; Administrator Fairman is pleased to report that as of this date all emergency communications are functional- (in the Police Department). The Fire Department is the next phase.

Administrator Fairman is requesting our attorney to draft a Resolution for the disposal of Police vehicles and seized property.

Budgeted revenue collections for the period of 1/1 through 6/1 - 2016 vs 2015 are up by **22%**.

Discussion was held on the crime reporting process. The numbers reflect the actual arrests.

Additional discussion:

A status report from CalComm and Bud's Ambulance was requested. Administrator Fairman is the main point of contact for questions and complaints. The board will be approving the recommendations from Owens Group.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

The Beautification Committee held their Flea Market/Craft Show on June 4th, we had 24 vendors for this event and despite the rain we still had people come out and shop.

The committee would like to thank Public Works for setting up the event, Trustee Jones for the use of the Community Center and our donors, Rob's meat market in Dyer, Calumet Bakery in Lansing and Strack & Van Til's in Schererville. Also, a big thank you to the volunteers who made this event a success.

The committee would like to thank Smit's Farms for leveling the bricks over by the McDonald's sign and planting a massive amount of flowers at that location as well as the sign on 394.

Thank you to Bultema's for planting the sign on Torrence and Rt.30.

These two farms have adopted those spots for the last 5 years.

Thank you to Southland Voice for adopting the Police Department for the last two years.

The Beautification Committee appreciates these 3 Adopt-a-Spot Contributors.

The Committee will be meeting tomorrow June 15 at 10:30 AM here at the Village Hall. The committee is always looking for new members and volunteers. If interested please leave your name and number at the Village Hall and someone from the committee will get back to you.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported registration the Youth Summer Camp has kicked off and is running pretty smooth.

More volunteers are needed for the camp and upcoming events. Trustee Jones asked for discussion of fencing to be installed around the detention/ retention pond behind the Village Hall to prevent injuries or slow children down in the area of the pond. A child from the summer camp was recently submerged in the pond. No one was injured; the pond was low due to the lack of rain. Trustee Jones asked that the discussion be placed on the next committee agenda for discussion.

C. Public Works Committee- Trustee Burgess

Trustees Burgess reported on resident's complaints that were heard during the Public Works Committee's June 8th meeting. Residents were asking why they were fined for tall grass when vacant properties are not cut. Other complaints included the safety of the kids, condition of the streets, parks and fire hydrants. Air strippers and reverse osmosis were also discussed. The next Public Works meeting is scheduled for the second Wednesday in July. The meetings are open to the public. Mayor Hanks stated tickets are being issued to the banks and property owners of vacant properties. Overtime has been approved for Public Works to begin cutting non-village owned properties starting next week.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing and Intergovernmental Committee recently met. A second home ownership workshop is in the planning. People did find homes in Sauk Village through the last workshop.

The Intergovernmental Committee will work on providing the background of the Community Service/ Block Grant program. The Intergovernmental Committee did attend the Intergovernmental Committee Partnership Teamwork Partnership Committee meeting that consists of representatives from the municipality, school board, and the library. The three taxing bodies discussed a number of activities that will have to be coordinated with Parks and Recreation. The committee discussed including a bicycle rodeo and bicycle registration at the Corn and Dog Roast. A movie in the park or the Community Center during the Corn and Dog Roast was also

discussed. The library is sponsoring a reading group program this summer. Contact Nanette Wargo for more information. Trustee Tate referred to using a tent that Public Works may have available. Discussion was held on providing ID's to the students from Wagoner (pre-k and up) and Strassburg Elementary Schools. Fundraisers may be held to cover the cost of the ID's. The school district no longer does these ID's. The Housing and Intergovernmental Committees will meet June 30th at 6:30 pm at the Village Hall. The next Intergovernmental Partnership Committee meeting will be held on July 13th at the Fire Station. Additional details on these events will be discussed. Volunteers will be needed.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers asked for an update on the asbestos removal. Mayor Hanks stated a proposal has already been reviewed and a permit is required. The repairs are already approved by the board. Trustee Myers asked to have three ordinances regarding towing vehicles, tow fund and part time officers on the next agenda.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the next Neighborhood Watch meets the second Monday of every month at the Fire station. Everyone is encouraged to attend. Block club captains reported issues with vacant homes with high grass and an incident involving a large boom. Squatters were also discussed. Neighbors need to watch each other's houses. The Neighborhood Watch Committee is hosting the 2nd Safety Prevention Forum scheduled for Friday, July 1st at 11:00 am at the Village Hall for Sauk Village businesses, churches and schools. Chief Kowalski will be the guest speaker.

Donations for the Back to School book bag giveaway can be dropped off at the Village Hall Monday through Friday from 8 am – 5pm.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Budget and Finance Committee will meet Monday, June 20th at 4pm at the Village Hall.

The Community Outreach Partnership Committee meeting is scheduled for Tuesday, June 21st at 6pm in the Village Hall. National Night Out is scheduled for Tuesday, August 2, 2016 from 5-9 pm. There will be no board meeting on August 2nd. Informational tables will be set up. Please register with Trustee Williams or Village Clerk Williams.

6. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the Fire Department responded to 39 calls; 4 Vehicle accidents, 12 Fire alarms, 11 Medical assist, 1 Brush fire, 6 Assist other agency, 1 Pole fire, 1 Dumpster fire, 2 CO alarms and 1 Transformer fire.

B. Police Department-Police Chief Kowalski

Chief Kowalski provided the following report-

-Police Service Case Summary: During the period of **05/24/2016** thru **06/14/2016** the Sauk Village Police Department had a total of **66** arrests.

-CalCom Report: For a period between **05/24/2016** and **06/14/2016** the police department received **900** calls for service.

-Cases of Note:

On **6/1/2016** the Detective Division conducted a Prostitution Sting Operation. This operation netted 11 arrests for prostitution, 7 arrests for promoting prostitution (attempt of otherwise), 3 arrest for driving/vehicle offenses, 1 outstanding warrant arrest, 1 drug arrest and 10 towed vehicles.

On **6/8/2016** our Officers, Steger PD and the South Suburban Emergency Response Team (SSERT) executed 2 separate search warrants, one at the 21500 block of Jeffrey Ave and one at 21700 block of Carol Ave. Drugs, drug paraphernalia and cash were recovered and several arrests were made at both locations. Chief Kowalski

noted that we have had numerous complaints at both locations and were able to build cases against individuals at each house.

On **6/8/2016** Officers were on patrol and observed 3 males in an altercation at St. James Park, 223rd and Torrence Ave. The Officers observed a male on the ground throw a handgun from the area. The Officers learned that the offender on the ground shot at the other individuals who had tackled the offender to stop him from shooting at anyone else. The Officers took the offender into custody and found him to be a juvenile. The detectives were called and they contacted the States Attorney's office for the purpose of filing charges against the offender. The States Attorney approved attempted murder charges and aggravated discharge of a weapon charge. The offender was transported to the juvenile detention center and held pending initial appearance.

-Environment: On **6/13/2016** Mold Solutions, Regional Manager, Ed Maholovich conducted a cursory inspection of the Police Department basement and upper level areas.

Mr. Maholovich took several air quality samples in different areas of the basement and upper areas of the department. The samples will be sent to a lab for analysis and the results furnished to us by Wednesday 6/15/2016.

The next logical step would be to hire an environmentalist to conduct an in depth analysis of the police department and recommend remediation to clean whatever mold and asbestos is discovered.

-Blue Print Plan: We are currently working with ComEd and provided them the address of those individuals who have not paid their water bills. ComEd will be discontinuing service to those homes that do not have an active account.

-Gratitude: Chief Kowalski received a letter of thanks on behalf of the professionalism and dedication of Officer Frederickson and K9 Officer Falco who recently helped out the Steger PD with a narcotics incident. Chief Kowalski read the letter.

Discussion was held on the call box outside the Police Station. Officers are dispatched when calls come through the callbox. The Fire Department is open from 6am-6pm daily 7 days a week. Chief Kowalski also suggested going to a lighted area and calling 911. Discussion was also held on bicycle registration. Mayor Hanks stated that the safety doors at Police Station will be buzzed open and locked immediately when the call box is used. Mayor Hanks also thanked the police department for reducing the drug traffic on Carol Avenue. Neighbors are now able to sit outside.

C. Public Works Department- Director Weller- Absent- No report

D. Administrative Services Director- Director Jasinski – Absent – written report given prior to the board meeting.

Director Jasinski provided the following report-

Village Stickers are on Sale they must be displayed by July 1, 2016.

Cost of Sticker

\$30.00 for a passenger plate

\$30.00 Motorcycles

\$48.00 for Truck

One senior discount per household of \$20.00

July 1, 2016 Village Stickers fee will be doubled

June 2, 2016 Court Call

87 tickets on the court docket-

3 tickets were found guilty

84 were found liable and fines were doubled for failure to appear

Payments received for J-tickets from 05/01/16-6/13/16 =\$8,155.00

Liens paid to date =\$19,026.62 since filing started in April 2016

Village Hall will be closed July 4, 2016

E. Finance Director-Director Rao

Director Rao thanked Public Works Director for assisting with the final reporting for the ICE grant for the street lighting. The audit started on June 13th and will continue both in the village offices and the auditor's offices. Information will be provided as they become available. Director Rao thanked Village Clerk Williams and Housing Commissioner Gary Holcomb for their assistance in obtaining the 7% cost and loss elevation for the tax levy. Police Chief Kowalski requested opening three bank accounts mandated by the State of Illinois- two holding accounts for drug money and one money laundering account for once the state releases the money. The check signers will be the Mayor, Clerk and Finance Director. The state will monitor these accounts. Deposits will be made once the accounts are opened. The Tow Fund Account will be opened once the fund is approved by the board. Cash will be transferred over to the action once it is functional. Cash is coming in through the Local Debt Recovery Program in the amount of approximately \$1,000.00 per week.

Trustee Tate requested copies of the invoices from the computers, software and computer consultant who worked to get the bugs out of the system.

Trustee Washington asked for an update on the receipts and money turned in from the IML stipend. Discussion was held on committee bank accounts.

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Assistant Director Darnall reported over the past 2 weeks, the ESDA responded to 18 calls. The ESDA department responded to 6 fire alarms, 4 vehicle accidents, 1 brush fire, 1 dumpster fire, 2 school patrol, 3 assist other agency and 1 transformer fire.

G. Human Relations Commission- Commissioner Williams- No report

H. Housing Commission-Commissioner Holcomb

Commissioner Holcomb stated the grant money to help cut vacant homes has dried out. Commissioner Holcomb commented on the amount of vacant homes that need to be cut by Public Works. The grant program helped cut 100 homes twice a month. Commissioner Holcomb reported the Housing Commission is accepting letters of anyone interested in filling the Housing Commission vacancy. Mayor Hanks stated Public Works will work on main thoroughfares first. Additional discussion was held on the need to cut the grass at the vacant homes including neighbors helping out. Mayor Hanks encouraged neighbors to help cut vacant lots and keep outside lights on for security purposes.

An ordinance pertaining to removing vehicles from vacant properties is under review.

I. Senior Committee- Mayor David Hanks

Fraud Alert! Now that security at retail stores is bolstered by chip-enabled credit and debit cards, making it hard to counterfeit, criminals are ambushing ATMs. Illegible card-reading devices are being installed on ATMs, gas pumps and other public-area machines that process debit cards. Using an ATM at a bank is more secured with their 24/7 camera surveillance.

All seniors age 50 years young are invited to the Senior Committee Open Senior Activity every Friday 12:30-3:30 p.m. with coordinators Steve Shymkus and Frank Williams. There is no meeting, no membership and no dues, just come and join the fun with your peers. Light refreshments and bottled water served.

Last Friday, four more seniors joined the 'Rummikub' game (similar to the rummy card game) challenge. The game is very addictive. There are many other games available plus computer, TV and our library program. Several seniors have expressed an interest in having an Open Senior Activity once a month on a Saturday with a potluck meal. The Senior Committee has approved of the Saturday event, watch for finalized details to be announced.

The Bloom Township annual senior picnic tickets will go on sale Friday, July 1st for Thursday, August 4th.

The SV Blue Grass will be closed Independence weekend Sunday, July 3rd, and for vacation Sundays, July 17th and 24th.

7. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- May 24, 2016- June 14, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve all Accounts Payables and Disbursements- May 24, 2016- June 14, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Williams and seconded by Myers.

Discussion was held on various Accounts Payable items including immediate checks that were already paid.

Trustee Burgess asked to amend the motion to remove the items that were already paid. Mayor Hanks stated the motion on the floor includes all payments per the Sauk Village policy.

On roll call

Ayes: Trustees Myers, Washington and Williams

Nays: Trustee Burgess, Jones and Tate

Tie Breaker- Mayor Hanks - Aye

Motion carried

Additional discussion was held after the motion carried. Trustee Williams asked that a copy of the Budget and Finance policy be provided to all board members. All board members did not approve of the policy but the policy does stand.

Mayor Hanks called Trustee Burgess out of order and attempted to move to item B. Discussion was held on Roberts Rules of Orders. Audience members were also disruptive.

B. Motion to Approve Committee Meeting minutes- May 17, 2016

Mayor Hanks asked for a motion to approve Committee Meeting minutes – May 17, 2016.

The motion to approve was made by Trustee Williams. There was no second to the motion.

Motion fails due to no second

C. Motion to Approve Board Meeting minutes- May 24, 2016

Mayor Hanks asked for a motion to approve Board Meeting minutes – May 24, 2016.

The motion to approve was made by Trustee Williams. There was no second to the motion.

Motion fails due to no second

D. Motion to Approve Executive Session Meeting minutes- May 24, 2016

Mayor Hanks asked for a motion to approve Executive Session Meeting minutes.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Tie Breaker- Mayor Hanks- Aye

Motion carried

E. Motion to Approve Illinois Transportation Enhancement Program Local Assurance Resolution

Mayor Hanks asked for a motion to approve Illinois Transportation Enhancement Program Local Assurance Resolution.

Trustee Burgess stated he was not in favor of fronting the money and waiting on the state to pay the village back. Mayor Hanks stated the resolution does not pertain to spending money at this time. The resolution states that the village is in favor of moving forward with the plan for a bike path for Cottage Grove, Sauk Trail and down to Mary Bryne Drive. Trustee Tate agreed the village is broke and cannot afford to wait on the state to give the money back. This is a partnership with Steger and Steger does not have to put money up.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Mayor Hanks stated this is a shared match program. The County has agreed to pick up the village's portion. The commitment has been received from the County to pick up the village's match. If the village votes to move forward tonight there will still be an additional vote to accept the grant if the village does get the opportunity to accept the grant. Steger is applying for grants to continue the bike path from Mary Bryne Drive to Steger Road and asking the county to make their match also. This resolution does not apply to spending money. If the grant money is received an ordinance

would be required and need board approval. This bike path will benefit the high school kids and adults. Walk/ Don't Walk lights and markings were already included in the state's 394 construction project.

Trustee Jones stated the intersection is not even safe for cars. A bike path would attract more pedestrian traffic to that intersection; a flyover would be needed.

Trustee Washington stated the village cannot afford this expense. There are more things to do with village money. Money is tied up in Springfield now.

Mayor Hanks repeated this resolution is to move forward with the application. Funds are available if the application is approved. (This would require an ordinance that must be brought before the board at a later date).

Trustee Williams asked for a vote and if the resolution does not pass please notify the people who put this together. It seems the board thinks the bike path may be safer but the village does not have the money.

Trustee Myers stated a sidewalk is needed. Kids walk down the middle of that road. Trustee Myers stated we are only making an application to seek county funding.

Mayor Hanks stated the resolution is to apply for ITEP funding. All applications must be submitted by June 17th. There is no guarantee the village will even be awarded the grant. There will be time in the future to decline the grant.

On roll call

Ayes: Trustees Myers

Nays: Trustee Burgess, Jones, Tates and Washington

Abstain: Trustee Williams

Motion failed

F. Motion to Approve Employee Medical Insurance Renewal- Blue Cross Blue Shield

Mayor Hanks asked for a motion to approve Employee Medical Insurance Renewal- Blue Cross Blue Shield.

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tates

Motion carried

G. Motion to Approve Employee Dental Insurance Renewal-The Standard

Mayor Hanks asked for a motion to approve Employee Dental Insurance Renewal-The Standard.

The motion to approve was made by Trustee Washington and seconded by Trustee Williams.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tates

Motion carried

H. Motion to Approve Employee Vision Insurance Renewal-The Standard

Mayor Hanks asked for a motion to approve Employee Vision Insurance Renewal-The Standard.

The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tates

Motion carried

I. Motion to Approve Employee Life Insurance Renewal-The Standard

Mayor Hanks asked for a motion to approve Employee Life Insurance Renewal-The Standard.

Trustee Burgess asked to table this item- pending additional information regarding extending the insurance and spouse coverage.

Second the motion to table- Trustee Tates

Ayes: Burgess, Jones, Myers, Tates, Washington, Williams

Nays: None

Motion to table carried

8. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams asked that all parties involved in the bike bath program be notified immediately of the action taken by the board. Trustee Williams asked when the board will be updated on the pending investigation regarding the Treasurer and all signers on the Pension Board and what the board can do to prevent this from happening in the future.

Trustee Williams asked how the action taken by the board on items 7B and 7C will be handled. The board chose not to second a motion to approve the minutes of May 17, 2016 and May 24, 2016. A complaint was recently filed with the Attorney General regarding minutes that were not completed within thirty days. Not approving the minutes could become a trend so future violations can be filed. Mayor Hanks stated the Attorney General will receive the information that the Village Clerk did her job by preparing the minutes, they were on the agenda and the board did not approve them.

Trustee Tate stated the complaint he filed previously was not regarding minutes not be approved timely but the fact that the minutes were not disseminated timely. Trustee Tate discussed issues with CalCom including a personal experience when he recently witnessed someone who was grilled at length by dispatch during a recent call. Trustee Tate also agreed CalCom should come before the board.

Trustee Jones reported Open Gym is scheduled the last Saturday of the month. Volunteers are always needed for ongoing events which include the Summer Camp program, the Corn and Dog Roast in September and the football camp this Saturday. Volunteers are needed for all committees to try to pull people together and to monitor the children. Trustee Jones stated there was a lot of information discussed tonight for the safety of the children.

Trustee Washington asked residents to support their local businesses. Spend money in the village.

Trustee Burgess stated there is a need for constructive criticism- questions need to be asked- board members are entitled to their opinions. Board members bring concerns to the board that residents bring to them. The bike path is a good idea but Sauk Village cannot afford it. Trustee Burgess stated the Town Hall meeting is scheduled for Wednesday, June 15th at 7pm. Everyone is invited.

Mayor Hanks stated Roberts Rule of Order calls for a motion to be placed on the floor, a second to the motion, questions and comments and then a vote. After the vote you move on to the next motion. Mayor Hanks stated he tried to get the meeting back in order after additional comments were made after the vote was taken. The time for questions and comments is before the vote is taken.

Mayor Hanks stated the board voted not to pass a resolution for the village to apply for a grant that would make it safer for the youth and adults. This resolution was not to spend any money. If the application would have been accepted it would have had to come back before the village board in the form of an ordinance that would require the board to vote to approve or not approve. Multiple agencies were prepared to pay for the bike path. Cook County already sent in their approval to pick up the village's portion. The bike path would not have cost the village anything.

Mayor Hanks stated the Police and Fire Departments also apply for grants that require payment up front with reimbursement to follow. Public Works uses CDBG grant money to repair our roads. This grant is no different than any other grant the village applies for.

Approval of the minutes- it is the board's responsibility to go to the Village Clerk if the minutes are not approved in a timely manner. As stated in Section 2.06- a public body shall approve the minutes within 30 days of the meeting according to the Open Meetings Act. It is the village board's responsibility to approve the minutes. Two sets of minutes were not approved tonight.

Mayor Hanks stated the Sauk Village Firefighter's Association will host a Car Show this Saturday at Advance Auto. The next two months the car show will take place in the parking lot of the Municipal Center. The car show will take place on the third Saturday of the month- weather permitting.

Bella's Fitness Studio is celebrating their one year anniversary this Saturday. Everyone is invited.

Today is Flag Day- Happy Flag Day.

9. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 9:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER JUNE 21, 2016.

1. Call to Order

A. Roll Call

Mayor ProTem Williams called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: Mayor Hanks

2. Employee Life Insurance Renewal- Assurance – Deneen Castellan

Assurance Castellan returned to answer questions regarding the voluntary life portion of the Life Insurance renewal. The strictly voluntary life insurance can be purchased by the employee in increments of \$10,000.00 with a maximum of \$50,000.00 without being underwritten. Any amount over \$50,000.00 up to a maximum of \$300,000.00 will need to be underwritten.

Voluntary life insurance can be purchased for spouses in increments of \$5,000.00 with a guaranteed issue amount of \$10,000.00 and a maximum of \$150,000.00 benefit and children in increments of \$1,000.00 with a maximum of \$10,000.00.

Underwriting will require testing blood pressure, height, weight, etc... on site and will be approved individually. Underwriting can be approved within 30-60 days for approval. Voluntary life insurance will be offered during Open Enrollment.

This policy is a term policy. Discussion was held on the employee age reduction scale. The policy is portable. Employees can keep the policy at the same rate when they retire or leave the employment of the village.

The caveat- Enrollment requires a minimum of 10 lives or 20% participation rate. The vendor can come out and explain the voluntary life insurance benefits.

Deneen asked for clarification if the Vision policy remained with Met Life at no change or switched to The Standard for a slight increase to be part of the bundle with other policies.

(Recalled)

Deneen reviewed the policies between The Standard and Met Life with Mohan after the initial presentation and concluded that The Standard was actually the more affordable option; the rate listed in the original proposal was inaccurate. The Standard was approved by the board last week.

Open enrollment can be set up in shifts starting next week.

The Standard Life Insurance renewal will be included on next week's agenda for consideration.

3. Discussion of Retention/Detention Pond

Trustee Jones recommended placing fencing around the detention/ retention pond behind the Village Hall for the safety of the children particularly with the summer camp in progress. One child did get into the pond recently; no injuries resulted. Trustee Jones provided cost proposals for approximately 200 feet of fencing in wood and heavy vinyl ranging from \$253.00 to as low as \$80.00 plus rods costing \$4.00 each totaling \$80.00. Trustee Jones suggested the minimal cost of installing the fencing around the circumference of the pond as a trial is worth the expense to try to prevent something from happening. The fence will act as a deterrent for the children. Trustee Jones will work with Director Weller on the different options.

Mayor ProTem Williams spoke with Director Weller for additional information. Director Weller stated that detention pond is for temporary holding of storm water to be slowly released into the natural water ways. This detention pond has a problem with the pipe drain. Public Works and Robinson Engineering are working on the problem. This may take a while because it involves Sigma and the Village to see who is responsible for possible damage and repairs. Public Works does check and jet the line to help lower any standing water after large storms. Director Weller also stated that Public Works has fencing and poles available.

Mayor ProTem Williams stated there are several detention/ retention poles throughout the village and asked if it is the intention of the village to install fencing around all of the ponds. Director Weller could be asked to provide a report listing all of the ponds and the cost of materials needed to install the fencing. Mayor ProTem Williams stated no vote can be taken but a consensus of the intention of the board could be passed on to Village Administrator Fairman and Director Weller so that fencing can be installed next week if the board agrees. Mayor ProTem Williams is in favor of the fencing in that area because of the ongoing summer camp program.

The consensus of the board was unanimous to install the fencing around the Village Hall detention pond. Additional discussion was held on the installation and durability of the fencing.

Trustee Washington stated summer camp volunteers should be in the area when children are playing near the pond. Trustee Jones stated the fencing is just a deterrent to keep kids out.

There are approximately 12 or 13 detention/ retention ponds throughout the village.

4. An Ordinance Adopting the Prevailing Wage Standards in the Village of Sauk Village, Cook and Will Counties, Illinois

The Prevailing Wage Ordinance is an annual ordinance that pertains to wages paid to outside contractors working for the village with the exception of Public Works employees. The prevailing rates were included in the ordinance for board review. This ordinance will be placed on the next agenda for consideration.

Discussion was held on the pre-numbering of the ordinances. Village Clerk Williams stated all documents the board receives at the Committee Meeting are in draft form and open to discussion and could result in changes requested by the board. Once a document is approved by the board it is final. Once ordinances/ resolutions are approved and final they are assigned a number accordingly.

Additional discussion was held that amendments to ordinances do not change the original ordinance number.

*****AGENDA ITEMS 5-7 tabled per Trustee Myers until the next Committee meeting when Mayor Hanks and Chief Kowalski can both be present.**

5. An Ordinance Amending the Village Code to add Section 42-28 (Part Time Officers)

6. An Ordinance Amending Sections 74-333 and 74-338 of Division 2 (Impoundment) of Article XI (Impoundment of Vehicles for Ordinance Violations) of Chapter 74 (Traffic and Vehicles) of the Village of Sauk Village

7. An Ordinance Amending Section 74-192 of the Village Code of the Village of Sauk Village

8. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Mayor Pro Tem Williams stated all questions and comments will be forwarded to Mayor Hanks.

Jan Clark inquired if the insurance renewal rate increase will be due by July 1st and suggested that fencing detention/ retention ponds near parks should be mandatory. Jan inquired about proposed ordinances.

Bernice Brewer commented on the positive board action to install the fencing around the pond. Bernice asked where the information is that the Mayor refers to regarding a \$10.50 rate increase in water rates. The last ordinance calls for the rate to increase to \$7.50.

Bernice is requesting written documentation that the IEPA loan has been decreased. Bernice stated no infrastructure improvements have been made and the water is still terrible.

Ed Shankel stated fencing around the ponds is gaudy and requires maintenance. Adults should watch the children. Littering should stop. The park in Deer Creek needs a fence around the pond.

Linda Ross commented on the pornographic apparel and material that is visible in local businesses.

Linda asked if the village monitors this.

Mayor ProTem Williams will pass the information on to the Code Enforcement Department and Mayor Hanks.

9. Miscellaneous Business

Comments from the Trustees

Trustee Burgess requested placing Executive Session for Personnel on the next meeting agenda. Mayor ProTem Williams reported the Community Outreach Partnership Committee met to discuss National Night Out. Any committees or community organizations requesting space at the event should contact Trustee Williams or Village Clerk Williams. The 60th Anniversary was also discussed. The committee is considering a version of "Chopped" asking for board members to participate in a cooking challenge at National Night Out. Local representatives will be asked to judge. Audience participation will include a 60th Anniversary fundraiser and 50/50 drawing for the person whose name is pulled who voted for the cook off winner. More details will be available at a later date.

Trustee Tate stated the Housing and Intergovernmental Relations Committees will meet on June 30th at the Village Hall at 6:30 pm.

Trustee Jones reported the summer camp is running relatively smooth and has been expanding.

Breakfast and lunch will be provided to all children ages 0-18 at the Community Center. Breakfast is available from 9am-10am and lunch is available from noon- 1pm starting Monday through August 19th. The children do not have to be a part of the camp. Summer camp registration is still available during the hours of 8:30 am -2:30 pm Monday through Friday. Both programs are also available to non-residents. Trustee Washington stated the state run program is also available at Strassburg Elementary for 18 and under.

Trustee Washington stated residents need to be informed of the parade and free registration for vendors to set up after behind the Village Hall afterwards. This information needs to be on the marquee and flyers should be available in the stores.

The Neighborhood Watch is hosting the 2nd Safety Prevention for Businesses in Sauk Village. All businesses and churches are invited. The Back to School Bash will be held at Rickover Junior High on August 18th in conjunction with School District 168. Five hundred book bags with supplies will be distributed; limit two per household. Flyers are available.

Trustee Washington has asked someone at the store to hide the material while children are in the store.

Trustee Myers reported there is an IRS Scam going on. Do not give your social security number to anyone. Trustee Myers stated several people will be participating in the parade. Some trustees have not registered to participate in the July 2nd parade. There will be vendors set up behind the Village Hall. The community is invited to attend. Trustee Myers asked for an eblast to be sent as a reminder. Anyone interested in being in the parade should show up and speak to Trustee Myers the day of the parade. Please pass the word on. Candy is allowed to be thrown – but please throw it off of the road.

An Ordinance Review Committee meeting will be scheduled in July.

10. Adjournment

Mayor ProTem Williams asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Burgess.

All Ayes

The meeting was adjourned at 8:06 pm.

Mayor ProTem Rosie Williams

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JUNE 28, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:10 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Kathy Boettcher questioned if residency is required to run for a seat on the board and spoke about the condition on the homes in the village. Mayor Hanks stated elected officials must live in the village. Discussion was held on homeownership and taxes paid in the village. Public Works is addressing the high grass. Funds are no longer available to get help for Public Works through the Housing Commission. Tickets are being issued and homeowners are receiving liens.

Don Clark questioned if an ordinance is in place that prohibits employees attending private parties. Mayor Hanks stated he is not aware of that ordinance and employees are not told not to attend private parties to his knowledge.

Judy Cast referred to the Tow Fund and asked for an Accounts Receivable and Aging report on a regular basis. Judy referred to a department head being told not to attend a meeting.

Charles Pondexter referred to several issues that need to be addressed in the Deer Creek subdivision including sidewalks, dead trees, etc... Mayor Hanks asked Mr. Pondexter to meet with Kevin Weller to discuss these issues.

Beth Zupon addressed hydrant flushing and pot holes in Deer Creek. Public Works Director Weller stated Deer Creek is included in the next cycle for hydrant flushing. Mayor Hanks stated a fire hydrant was recently repaired on the back side of Deer Creek and along Sauk Trail.

Larry Stewart compared Sauk Village to other communities.

Jan Clark referred to the \$500.00 tow fee and the budget for part time officers that were discussed in the last meeting. Jan referred to damaged trees. Mayor Hanks stated the \$500.00 fee has always been in that ordinance. No action was taken during the last meeting to alter that fee. The hiring of part time officers was discussed during budget talks.

Rhonda –Deer Creek resident -addressed pothole issues and dead trees in Deer Creek. Rhonda also is concerned about the dispatch center being relocated.

Mayor Hanks stated Public Works Director Weller will evaluate the Deer Creek issues. There is a concern that the entire village has issues with streets. The CDBG grant money that is used to help with street repairs was not received last year.

Additional discussion was held on the state of the art dispatch center. CalCom may be presenting to the board soon.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

1) Appointment of Zoning Board of Appeals Commissioner

Mayor Hanks asked me for a motion to appoint Darryl Coney as Zoning Board of Appeals Commissioner.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington, Williams

Nays: Trustees Burgess, Jones, Tate

Tie breaker- Mayor Hanks

Motion carried

Village Clerk Williams gave the oath of office to Darryl Coney.

2) Appointment of Director of Homeland Security

Mayor Hanks asked me for a motion to appoint Jeff Morden as Director of Homeland Security.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington, Williams

Nays: Trustees Burgess, Jones, Tate

Tie breaker- Mayor Hanks

Motion carried

Village Clerk Williams gave the oath of office to Jeff Morden.

3) Appointment of Housing Commissioner

Mayor Hanks asked me for a motion to appoint Terry House as Housing Commissioner.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington, Williams

Nays: Trustees Burgess, Jones, Tate

Tie breaker- Mayor Hanks

Motion Carried

Village Clerk Williams gave the oath of office to Terry House.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams invited everyone to stop behind the Village Hall after the parade. Vendors will be present. Meet your neighbors and elected officials starting at approximately 2pm. Village Clerk Williams reminded the board that the code book update was supposed to be part of the budget. This needs to be done as soon as possible. People are still posting on Facebook from the current code book. (Many ordinances have been passed since the last update.)

The latest version of What's Happening is on the back table. The 60th Anniversary committee is looking for volunteers for various committees. Village Clerk Williams is chairing the Fundraising Committee. Contact Trustee Williams or Village Clerk Williams if you are interested in participating.

Village Clerk Williams commented on the minutes that were not approved at the last meeting. In two cases there was not a second to the motion to approve. Village Clerk Williams stated it takes a lot of time to prepare the minutes. No one approached Clerk Williams with any concerns prior to the last meeting and since the last meeting. The two sets of minutes have been resubmitted for approval tonight. No issues have been brought to the Clerk's attention. If there are issues with the minutes it will be corrected immediately.

Open Meetings Act violations have been filed regarding minutes not being done timely or posted on the web page timely. The state statute does state that the minutes should be approved within a 30 day period. Village Clerk Williams stated the first meeting she served in that capacity in 2009 there were 18 sets of minutes on the agenda. Only four of them were from meetings within a 30 day period. The others were from February on. A lot of work goes into trying to make sense out of what is stated at the board meetings. Quality has always been more important than the quantity. Also, at the time the board was asked to approve the minutes at the last meeting there were audience members shouting No! No! Do Not Approve! The minutes are all on line.

Village Clerk Williams thanked Trustee Tate and anyone else who turned in the Open Meetings Act violations for raising the bar for her and any future clerks.

Since the first allegation was received at the beginning of the year the minutes have been approved within 30 days (until last week when the board chose not to approve them.)

Village Clerk Williams stated her door is always open and she is available by phone to anyone who has questions or concerns regarding the Clerk's Office.

C. Village Attorney - Odelson & Sterk, LTD- Mike McGrath - Absent

D. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik reported that Mold Solutions of Chicago conducted air sampling of the Police Station on June 14. Based on the sampling results, the mold spore count inside the building is low. In fact, the mold spore count is significantly higher outside the Police Station than inside the building, which is good news. The next step is for the Village to contract with an environmental firm to review the results of the asbestos and mold reports and recommend remediation as required. Village Engineer Czarnik is trying to get the name of a firm or two who could help the Village with this.

E. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator Fairman reported he is working with Public Works Director Weller on the mold issue.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Beautification Committee- Mayor Hanks

Mayor Hanks stated the Beautification Committee is very excited to have all the sites planted but due to the lack of rain and hot temperatures the committee would welcome any volunteers who might help us deliver water to the various sites. Volunteers are the backbone of success. Contact us if you would care to help us keep our flowers beautiful. We have containers for water available. Or help us do a little rain dance. You can reach us through the village hall 708-758-3330 or at svbeautification@saukville.org.

B. Parks and Recreation Committee- Trustee Jones

Summer Camp is still taking registration from 8:30 am – 2:30 pm. The July Parks and Recreation Committee meeting is cancelled.

C. Public Works Committee- Trustee Burgess

Trustee Burgess stated the next Public Works Committee meeting is scheduled on July 13th at 7pm at the Village Hall.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing and Intergovernmental Committees will meet July 30th at 6:30 pm at the Village Hall. The next Intergovernmental Partnership Committee meeting will be held on July 13th at 3:00 pm at the Fire Station. Discussion will be held on various upcoming events including the Corn and Dog Roast which is sponsored by Parks and Recreation and student ID's. Student ID's used to be provided by the school district. The Joint IGRC (municipality, library and school district) is trying to bring the ID's back to Wagoner and Strassburg students. The team is looking into fundraisers. Volunteers are needed. See School board Vice-President Marva Campbell Pruitt if you are interested in volunteering.

A second home ownership workshop is in the planning for July. Three people said they did find homes in Sauk Village through the last workshop. This will help stabilize Sauk Village.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers asked provided an update on the parade. One more judge is needed. It is not too late to enter. Dogs must be leashed. You must clean up behind the horses. Police officers are not needed to help with Bike Registration. ID's may need to be programmed into the National Data Base.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch Committee is hosting the 2nd Safety Prevention Forum scheduled for Friday, July 1st at 11:00 am at the Village Hall for Sauk Village businesses, churches and schools. Everyone is invited to walk with the Neighborhood Watch Committee in the parade. The Neighborhood Watch will host three tag days during the month of July to help pay for the 500 book bags to be given away at the Back to School Rally.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Budget and Finance Committee met earlier today. The payroll issues were discussed per the board's request. Payroll ends on Sunday night and is due the next day. Research is being done to correct this. No one has submitted an interest in volunteering on the committees involved in the 60th Anniversary. National Night Out is scheduled for Tuesday, August 2, 2016 from 5-9 pm. There will be no board meeting on August 2nd. Informational tables will be set up for committees, commissions, etc... Please register with Trustee Williams or Village Clerk Williams.

The Community Outreach Partnership is looking for board members that are willing to participate in a version of "Chopped" that will take place at National Night Out. Participants will receive four food items that do not normally go together to prepare a dish. The deadline to register to participate in "Chopped" is July 18th. Trustee Williams encouraged all departments to participate in National Night Out. Bring out equipment or other vehicles to show the residents. Last year the Fire Department did a house burning.

Trustee Myers asked if the Time Capsule will be opened at the 60th Anniversary. Trustee Williams stated the date on the Time Capsule coincides with the 75th Anniversary.

There is no charge for vendors at National Night Out but registration is required. Food vendors will be on hand.

6. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the Fire Department responded to 23 calls; 5 Vehicle accidents, 1 vehicle fire, 9 Fire alarms, 5 Medical assists, 1 trailer fire, 1 Assist other agency and 1 structure fire. The Fire Department is looking for sponsors and golfers for the July 30th Golf Outing. Please contact the Fire Department as soon as possible.

B. Police Department-Police Chief Kowalski-Absent

C. Public Works Department- Director Weller- Public Works Director Weller read the following report
PUBLIC GROUNDS & BUILDINGS – Due to the heat –seasonal staff has been doing its best to catch up. Public Works has 49 village locations to maintain including parks, open spaces, ball fields, parkways, and retention and detention ponds. From the time period of 5/25 to 6/28 the staff has made 65 cuts for a total of over 100 this season.

STREET LIGHTS – 1st underground fault will be at 21445 Peterson and next 1601 215 Place. Work will start soon. The street light at 223rd Street and Peachtree will need new wire- damaged underground- can't repair so we will string it overhead and have Com Ed hook it up. Work hasn't started due to manpower needs. **DAY TO DAY REGULAR OPERATIONS AND EMERGENCIES** - All job direction changes, department ordering, special seasonal event prep setup, vendor calling, work with all departments, public complaints and last minute changes. Clean up for Memorial Day event, put up flags, setup village flea market day in gym and prepping for July 4.

BUILDINGS –Spring HVAC cleaning and filter change out is completed- some units needed minor repairs. This is the first of 4 seasonal cleanings.

POTHoles/Asphalt – Pothole work was started on the south side- streets that were addressed are Cornell, Prairie, 221st Street, Paxton, Shirley, Orion to Torrence and 219th Place. Staff also repaired the driveway at 22132 Torrence from a hydrant replacement and 22424 Jeffery from a b-box dig.

WATER - Day to day schedules and emergency calls. Completing all tests required by IEPA per month. Two extra staff members started and completed the north side shut off list last week. 173 total. **YEARLY CCR REPORT ON SAUK VILLAGE WATER IS IN THE MAIL. ALL RESIDENTS WILL RECEIVE IT- IF NOT IT WILL BE POSTED AT VILLAGE HALL AND ON THE WEB SITE. EXTRA COPIES ARE AT VILLAGE HALL AND LIBRARY.**

GARBAGE – Day to day cleanup. If you see illegal dumping please call Police- Keep our Town Clean. All regular trash pickup will be completed as regular mowing and summer upkeep resumes. Director Weller will ask the Code Department to ticket residents who dump garbage or grass debris from their parkway into the street. This is the main cause of storm sewer backup and flooded streets.

HYDRANT & VALVE REPAIRS/REPLACED - The location of the next hydrant repair has changed due to a bad main valve. The valve will be dug first at 2000 223rd Street and the hydrant will be replaced at the same

location. Staff will then replace the hydrant at 22331 and 22407 Merrill and 22426 Strassburg.

VEHICLES/ EQUIPMENT- Public works staff is doing their best to keep all vehicles within the department running safe. We are also trying to help each department with their repairs to keep moving forward. We have made repairs on several vehicles and equipment including both backhoes, 3 mowers from belt pulleys, safety switches, hoses, blades, filters and greased all units. Repairs were made to the customer service truck – the brake switch was replaced. Public Works also sent a 93 Dodge in for service due to the water pump and brake inspection. There is still a large 1990 Dump in getting work done.

SANITARY SEWER COMPLAINTS – Public Works has received 3 sewer complaints and inspected 2 cleanout installs. 1 homeowner and 2 backup lines were cleaned and back in service.

TREE REMOVALS – Staff started to remove some of the complaint trees located at 22600 Nichols, 2512,22184 and 22182 Talandis,22150 Navaho, Marquee field, 2402 Apache, 22149 Yates, 218th Street park and at the Village Hall- total of 17.

PARKS – Staff started working on several parks- repairing the fence at 218th Street and replacing wood chips at the Village Hall- more to follow.

LANDSCAPE WORK – Staff started work at the marquee sign location, Lincoln Meadows entrance and blind spot to the left of the entrance. Staff also started landscaping last year's digs from b box, main breaks and any other digs- slow going. Residents will have to wait for concrete work to complete final dirt work. Funding is slow going.

Village Administrator Fairman asked Director Weller to report on the detention pond. Director Weller reported the detention pond is a temporary holder of water during a storm event. There is currently an issue behind one of the buildings. There is a tree growing around a pipe and the department is trying to get access to the pipe. The village is working with Robinson Engineering on that issue.

Trustee Jones asked if Director Weller was notified about installing the snow fence around the detention pond. Director Weller stated he was aware that there was discussion but nothing was ever finalized. Snow fencing is currently used in the department and is available. Director Weller asked if the fencing will be used around all fifteen detention ponds. Trustee Jones stated the fencing around the detention pond is a safety issue. It is near the Community Center and the play lot. One child (from the camp) has already gone in the detention pond while being supervised. You can't watch the 5 and 6 year olds every second. The material needs to be installed before something happens. If all detention ponds need to be done- then do it. Trustee Jones wants the snow fencing up immediately.

Mayor Hanks stated he gave Director Weller the direction to move forward with the asbestos removal in the Community Center. The cost has been budgeted for. The Community Center will need to be closed during the time of the asbestos removal. The permit has been applied for through Cook County at a cost of approximately \$2,000.00. Mayor Hanks asked for board consensus to move forward on the removal.

Trustee Jones asked to finish discussing the snow fence before moving on.

Discussion was held on available fencing and costs of having the fence installed. Trustee Jones stated the cost of the materials is approximately \$200.00. This was discussed last week in the Mayor's absence. Trustee Williams stated she passed on the information from last week's meeting. If the material is available in Public Works and cannot be used for whatever reason then materials will have to be purchased per the board's decision last week to install the fencing.

Mayor Hanks attempted to move on.

The board room erupted with shouting and swearing from the dais and the audience.

Mayor Hanks asked for a motion to recess. Trustee Williams moved to recess the meeting due to the lack of decorum. There was no second.

Mayor Hanks moved on and continued to ask for board reports over the objection of some board members who wanted to continue discussion with Director Weller.

D. Administrative Services Director- Director Jasinski – Passed

E. Finance Director-Director Rao- Passed

F. Sauk Village Homeland Security Agency-Assistant Director Darnall

Director Darnall read a letter of resignation after serving the ESDA and Homeland Security Agency for over 45 years. Arlene Stephens, Tom Heatherly, Mike Sopestal also resigned at this time.

G. Human Relations Commission- Commissioner Williams- No report

H. Housing Commission-Commissioner Holcomb- No report

I. Senior Committee- Mayor David Hanks- No report

7. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- June 15, 2016- June 28, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve all Accounts Payables and Disbursements- June 15, 2016- June 28, 2016 according to Sauk Village policy.

The motion was made by Trustee Williams.

It was impossible to record the actions of the board from this point on because of all of the shouting throughout the room.

Trustee Williams made a motion to recess for five minutes. The motion was seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers and Williams

Nays: Trustees Burgess, Jones, Tate and Washington.

Motion failed

Trustee Williams left the meeting at 8:35 pm.

The shouting continued and there was a total lack of decorum. The audience and board members were shouting loudly and incessantly. Threats, foul language and personal attacks included. Director Weller left the building. Additional discussion was held on the need to discuss certain issues with Director Weller and other department heads.

Mayor Hanks again asked for a motion to adjourn due to the fact that the meeting has continued to be out of order. Arguing continued. Mayor Hanks stated the trustees are out of order, they have not been addressed, and are acting unruly and do not have the floor.

Trustee Burgess stated if the meeting is adjourned he will bring up in public what he planned to discuss in executive session.

Mayor Hanks asked again for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Myers.

The motion failed.

Mayor Hanks and Trustee Washington left the meeting at this point.

Village Clerk Williams stated as the Open Meetings Act Officer that as long as there is a quorum the meeting is still continuing. There was still a quorum at this point. If one more trustee left the meeting there would no longer be a quorum and the meeting would adjourn. Village Clerk Williams asked the remaining board members to appoint a Mayor Pro Tem.

The motion to appoint Derrick Burgess as Mayor Pro Tem was made by Trustee Jones and seconded by Trustee Tate.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate

Nays: None

Absent: Trustees Washington and Williams

Motion carried

7. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- June 15, 2016- June 28, 2016 according to Sauk Village policy

Mayor Pro Tem Burgess asked for a motion to approve all Accounts Payables and Disbursements- June 15, 2016- June 28, 2016 according to Sauk Village policy. The motion to approve was made by Trustee Myers and seconded by Jones.

Trustee Tate refused to vote on Accounts Payable without the Finance Director present to ask questions.

Trustee Myers commented on an item that was charged to the Fire Department that he will be disputing.

Mayor Pro Tem Burgess suggested tabling all of the payouts on the Accounts Payable except the payroll and liabilities.

The motion and second were withdrawn.

Mayor Pro Tem Burgess asked for a motion to approve only payroll and liabilities in the amount of \$146,169.37.

The amended motion was made by Trustee Myers and seconded by Trustee Jones.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate

Nays: None

Absent: Trustees Washington and Williams

Motion carried

B. Motion to Approve Committee Meeting minutes- May 17, 2016 (Resubmitted)

Mayor Pro Tem Burgess asked for a motion to approve Committee Meeting minutes – May 17, 2016.

The motion to approve was made by Trustee Myers. Trustee Jones seconded the motion.

On roll call:

Ayes: Trustees Burgess, Jones, Myers

Nays: Trustee Tate

Absent: Trustees Washington and Williams

Motion carried

C. Motion to Approve Board Meeting minutes- May 24, 2016 (Resubmitted)

Mayor Pro Tem Burgess asked for a motion to approve Board Meeting minutes – May 24, 2016.

The motion to approve was made by Trustee Myers. Trustee Jones seconded the motion.

On roll call:

Ayes: Trustees Burgess, Jones, Myers

Nays: Trustee Tate

Absent: Trustees Washington and Williams

Motion carried

D. Motion to Approve Committee Meeting minutes- June 7, 2016

Mayor Pro Tem Burgess asked for a motion to approve Committee Meeting minutes – June 7, 2016.

The motion to approve was made by Trustee Myers. Trustee Jones seconded the motion.

On roll call:

Ayes: Trustees Burgess, Jones, Myers

Nays: Trustee Tate

Absent: Trustees Washington and Williams

Motion carried

E. Motion to Approve Motion to Approve Board Meeting minutes- June 14, 2016

Mayor Pro Tem Burgess asked for a motion to approve Board Meeting minutes – June 14, 2016.

The motion to approve was made by Trustee Jones. Trustee Myers seconded the motion.

On roll call:

Ayes: Trustees Burgess, Jones, Myers

Nays: Trustee Tates

Absent: Trustees Washington and Williams

Motion carried

F. Motion to Approve Committee Meeting Minutes- June 21, 2016

Mayor ProTem Burgess asked for a motion to approve Committee Meeting minutes – June 21, 2016.

The motion to approve was made by Trustee Jones. Trustee Myers seconded the motion.

On roll call:

Ayes: Trustees Burgess, Jones, Myers

Nays: Trustee Tates

Absent: Trustees Washington and Williams

Motion carried

G. Motion to Approve Employee Life Insurance Renewal-The Standard

Mayor ProTem Burgess asked for a motion to approve Employee Life Insurance Renewal-The Standard.

The motion to approve was made by Trustee Jones. Trustee Myers seconded the motion.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tates

Nays: None

Absent: Trustees Washington and Williams

Motion carried

H. An Ordinance Adopting the Prevailing Wage Standards in the Village of Sauk Village, Cook and Will Counties

Mayor ProTem Burgess asked for a motion to approve an Ordinance Adopting the Prevailing Wage Standards in the Village of Sauk Village, Cook and Will Counties

The motion to approve was made by Trustee Myers. Trustee Jones seconded the motion.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tates

Nays: None

Absent: Trustees Washington and Williams

Motion carried

7. Motion to Recess to Executive Session- None

8. Motion to Reconvene-None

Mayor ProTem Burgess asked to have an executive session placed on the next agenda.

9. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Myers stated he has fencing and posts to install at the detention pond.

Trustee Tates stated he voted no to the appointees because there was no discussion in executive session. One of the appointees may have failed a background check at one time. Trustee Tates referred to the resignations of the ESDA personnel who have served the village for almost 100 years collectively and to volunteers.

Trustee Tates stated he did file a complaint against the Village Clerk because the minutes are not maintained, recorded or distributed in a professional manner. Trustee Tates stated he spoke with the Village Clerk twice about this and she said she was not going to do this.

The minutes are factually incorrect and grossly inaccurate. Trustee Tates stated he will continue to vote no against the minutes.

Village Clerk Williams addressed Trustee Tate stating she has asked Trustee Tate on a number of occasions to discuss any issues with the minutes with her personally. The minutes provided to the trustees in their packets are in draft form. The minutes on the website are in final form with all grammatical errors corrected. Any suggestions regarding changes to the minutes (less than a handful since she became clerk) were corrected before hitting the website and filed. Village Clerk Williams would appreciate any trustee, department head or committee chairs bring all problems and suggestions regarding the minutes to her attention before the meeting where the minutes are approved and not several months afterward.

Trustee Jones stated he will not apologize for his actions. He is passionate about the kids. If something is at minimal cost why can't it be addressed? Trustee Myers and Trustee Jones have offered to install the fence. This is a simple precaution to keep the kids safe.

Free breakfast and lunch is served from 9-10am and noon – 1pm for kids aged 0-18.

Registration is still open for the summer program from 8:30 am – 3:30 pm.

Trustee Myers referred to an earlier action where Trustee Burgess never yielded the floor.

Mayor ProTem Burgess apologized to the trustees and the Village Clerk and stated the Village Clerk could have walked out but she knows Roberts Rules of Order and knows as long as there is a quorum there is still a meeting. Mayor ProTem thanked the board for staying and the Village Clerk who knows that as long as there is a quorum she is obligated to be there. It is not about politics.

Mayor ProTem Burgess stated he relays questions that are asked of him. Those questions will not be asked now for another week.

There needs to be checks and balances. We should be able to put our heads together for the betterment of the village. Mayor ProTem Burgess thanked the volunteers that work with ESDA for no money in the rain and cold. There is a right way and wrong way to do things.

10. Adjournment

Mayor ProTem Burgess asked for a motion to adjourn. The motion to adjourn was made by Trustee Myers and seconded by Trustee Jones.

All Ayes

The meeting was adjourned at 9:20 pm.

Mayor ProTem Derrick Burgess

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER

JUNE 28, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 5:40 pm.

On roll call:

Present: Trustees Burgess, Jones, Washington and Williams

Absent: Trustees Myers and Tate (Trustee Myers entered at 5:42 pm- Trustee Tate entered at 5:50 pm)

2. Ordinance Amending the Village Code to add Section 42-28 (Part Time Officers)

Discussion held on the ordinance amending the Village code to add Section 42-28 included:

The Ordinance Review Committee suggesting changing C – 11 and 12.

C11-“must show proof of passing a psychological and/or physical examination including a drug screening”.

C12- “must have completed 400 hours of certified training as prescribed by the state law enforcement and standards board or eligible to receive a waiver of such training”.

Budgeting for part time officers-

Part time officers were discussed during budget discussions. The budget includes five part time officers working 20 hours per week for a total of 1040 hours per year at a cost of \$24,000.00 which could result in approximately \$140,000.00 in overtime savings based on last year.

Part time officers will add officers on the street providing additional safety for officers and residents and decrease overtime. Part time officers will be previously trained and will back up full time officers and watch prisoners. Part time officers will not be in a supervisory position or direct full time officers.

More officers on the street will not stop crime; there is a disconnect on the street. Focus on bringing the community together.

Last year overtime was created by special details and two officers on medical leave and resigning being replaced by full time officers on overtime.

Last year’s Police Department budget was \$3.2 million. Overtime was over budget but overall the department ended up under budget at \$2.9 million.

Part time officers will be hired and disciplined by Chief Kowalski. Full time officers are hired and disciplined from the Police and Fire Commission.

Trustee Tate claimed that items being discussed and voted on during the special meeting are illegal. It was stated at the last meeting that the items would be tabled until the next committee meeting when the mayor and police chief are present. Trustee Tate stated the meeting should be adjourned.

3. Ordinance Amending Sections 74-333 and 74-338 of Division 2 (Impoundment) of Article XI (Impoundment of Vehicles for Ordinance Violations) of Chapter 74 (Traffic and Vehicles) of the Village of Sauk Village

Discussion held on the ordinance amending Sections 74-333 and 74-338 of Division 2 of Chapter 74 of the Village of Sauk Village included:

It has been incorrectly reported on Facebook that if tickets are written for grass cutting, etc... the vehicles can be towed.

The ordinance only pertains to violations directly related to the use of vehicles. The administration fees will go to the Police Department Tow Fund. Currently there is a Tow Fund but not a separate bank account.

Additional discussion regarding establishing a bank account for the Tow Fund will be addressed in item #4.

The administration fee verbiage will be changed from “not less than \$500.00” to “\$500.00” throughout the ordinance. This ordinance addresses the administration fee but does not include the additional cost of the various possible infractions.

4. Ordinance Amending Section 74-192 of the Village Code of the Village of Sauk Village

Discussion was held on amending Section 74-192 of the Village Code of the Village of Sauk Village that allows for establishing a separate account for the Tow Fund fees.

The Tow Fees will go to the Police Department Fund to be used for exclusively for Police Department expenditures.

Fees will have to be paid before the car will be released.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Jan Clark commented on the Police Department budget, part- time police officers and the excessive administrative fees. Mayor Hanks discussed the Police Department budget including part time officers and records employees. The administration fee is a towing fee.

Mary Klopp discussed part time officers being used for backing up police officers and watching prisoners, towing and tow fund fees. Mayor Hanks stated the Police Chief will determine where the officers will be utilized. This ordinance was originally passed several years ago including the \$500.00 fee. This ordinance amendment was changed to include “not less than \$500.00” but reverted back to \$500.00 after tonight’s discussion. The fee is paid by the criminal element including drug dealer, DUI, felons, etc... that put our residents in danger.

Judy Cast stated Police Department union contracts need to be reviewed regarding overtime and the items being discussed and voted on at a special meeting. Judy stated the public only gets the agenda and the agenda states vehicles can be impounded due to ordinance violations. Mayor Hanks stated other communities are already using part-time officers. The ordinance clearly states impoundment of vehicles for ordinance violations in Chapter 74- (Traffic and Vehicles).

Kathy Beltcher was also under the misunderstanding that the towing fee also applied to building violations and discussed the fee itself. Mayor Hanks stated false information has been released to incite the residents. The ordinance only applies to traffic and vehicle violations.

6. Motion to Approve an Ordinance Amending the Village Code to add Section 42-28 (Part Time Officers)

Mayor Hanks asked for a motion to approve an ordinance amending the Village Code to add Section 42-28 (Part Time Officers). The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Myers, Washington, Williams

Nays: Burgess, Jones, Tate

Tie breaker- Mayor Hanks

7. Motion to Approve an Ordinance Amending Sections 74-333 and 74-338 of Division 2 (Impoundment) of Article XI (Impoundment of Vehicles for Ordinance Violations) of Chapter 74 (Traffic and Vehicles) of the Village of Sauk Village

Mayor Hanks asked for a motion to approve an ordinance amending Sections 74-333 and 74-338 of Division 2 (Impoundment) of Article XI (Impoundment of Vehicles for Ordinance Violations) of Chapter 74 (Traffic and Vehicles) of the Village of Sauk Village.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers and later rescinded to include an amended motion that includes changing the verbiage to \$500.00 instead of not less than \$500.00.

The amended motion was made by Trustee Williams and seconded by Trustee Myers. Trustee Burgess stated he will not vote for this until he sees the changes.

On roll call:

Ayes: Myers, Washington, Williams

Nays: Burgess, Jones, Tate

Tie breaker- Mayor Hanks

8. Motion to Approve an Ordinance Amending Section 74-192 of the Village Code of the Village of Sauk Village

Mayor Hanks asked for a motion to approve an ordinance amending Section 74-192 of the Village Code of the Village of Sauk Village. The motion to approve was made by Trustee Williams and seconded by Trustee Myers. Trustee Williams stated the original ordinance on the website does not specifically state where the funds would go. The purpose of this ordinance is to amend the previous ordinance and state exactly where the funds will go. Mayor Hanks stated this ordinance was created because trustees asked for a separate fund for the tow money instead of having the money deposited in the General Fund. Finance Director Rao stated tow money was deposited in the General Account and earmarked as Tow Fund. All Tow Fund money must be used specifically for Police Department expenses.

On roll call:

Ayes: Myers, Washington, Williams

Nays: Burgess, Jones, Tate

Tie breaker- Mayor Hanks

9. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Tate reiterated the board needs to build the confidence of the residents by following through with discussing these items with the Police Chief and the Mayor.

Trustee Washington stated she votes on behalf of what is in the best interest of the residents.

Trustee Burgess stated the board needs to find ways to save money instead of hiring more people.

Mayor Hanks stated the part time officers will provide additional safety for the officers and the residents. The tow ordinance clearly states it relates to traffic and vehicle infractions including DUI's, intoxication, drug related offenses, etc... Impounding the vehicle keeps our residents safe.

The tow money has gone into the General Fund for years. The board asked for a separate account during the last budget discussions. This ordinance calls for creating that separate account and stipulates where the money can be spent.

Mayor Hanks stated the special meeting was called due to his absence at the last meeting; questions were not able to be answered at that time.

10. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:10 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 19, 2016.**

1. Call to Order

A. Roll Call

Mayor ProTem Williams called the meeting to order at 7:15 pm (due to the absence of Mayor Hanks)

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Absent: None

2. Payment Kiosk- Adcomp Systems

Adcomp Systems presented the concept of a payment kiosk system via video conference call. JACK (Justified Automated Collections Kiosk) is specifically designed to accept municipal payments and to help optimize the budget reporting and services. Trustee Williams stated Adcomp was invited to present to the board after seeing the presentation at the last Illinois Municipal League Conference.

There are indoor and outdoor kiosks available that will accept payments 24 hours a day. JACK will accept credit cards, checks and cash. Change and a receipt will be dispensed. Various versions of the system were discussed.

Online payment, mobile services and automated reports and direct depositing are included in the system. Texts can be sent for payment due reminders and bills can be paid by land line or cell phone for a small convenience fee. Online bill payment is currently in place for water bill payments only. JACK will accept all payments including water bills, traffic and code tickets.

The one-time fee for the kiosk ranges between \$18,000.00 and \$25,000.00. The kiosk is also available for lease. The annual maintenance fee is 20% of the total invoice per year (approximately \$4,000-\$5,000.00). Maintenance includes real time reporting, alerts, software upgrades and technical and phone support.

Discussion was held on the software compatibility and capability, cost justification, maintenance, increased efficiency and the convenience for customers.

Trustees will receive a hard copy of the presentation for review. Additional discussion may be held at a later date.

3. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Mary Klopp asked for clarification on costs and security when using the kiosk.

Bernice Brewer asked for clarification on the reports that will be generated detailing the revenue received. Bernice asked for information on repayment of the IEPA loan and details on the monthly water rate.

Larry Stewart is not in favor of the kiosk. Larry commented on the residency of people serving in committees and commissions.

Francine Anderson commented on the cost of the kiosk and the condition of the budget. Francine asked how residents were notified of the sewer smoke testing and asked for updates on the sewers and detention pond.

Judy Cast is not in favor of the kiosk. Judy asked for Accounts Receivable reports and commented on the mold in the Police Department. The mold has been going on for many years. Judy asked for an update on the mold. Director Fairman stated Chief Kowlaski has followed up on the mold. Director

Fairman reported last week that an environmentalist needs to be called in to identify the mold in the Police Department and the Community Center.

Mayor ProTem Williams stated the village staff will be responsible for the accounting based on the reports that are generated. Placards were left on the doors of the affected homes and letters were sent to the homes to inform residents of the sewer smoke testing and letting them know the smoke was not hazardous. Robinson Engineering was also listed as the contact number to call if there was any question or concern.

The kiosk was presented for the board to consider that would give residents more options to pay their bills. Tonight's presentation also included the financial information.

The fencing was installed at the detention pond. There is a portion that is damaged. JW Fairman has directed Director Weller to research the cost of the fencing. The snow fencing will be repaired as needed. Mayor ProTem Williams will pass the other questions on to Mayor Hanks.

4. Miscellaneous Business

Comments from the Trustees

Trustee Burgess requested that an Executive Session be placed at the beginning of the next agenda. The next Public Works/ Lake Michigan Water Committee meeting is scheduled for Wednesday, July 20th at 6pm followed by the Town Hall meeting at 7pm at the Village Hall.

Trustee Tate commented on the legality of actions taken at the 6:30 pm Special Meeting after amending the agenda.

Mayor ProTem Williams contacted Mayor Hanks and Finance Director Rao after the last meeting to inform them the Accounts Payable did not get approved and told them about the agenda being amended. Mayor Hanks stated that Special Meeting agendas cannot be amended and the payment for the water chemicals was therefore not approved. Board members will need to contact Finance Director Rao tomorrow via email to state if they approve the payment. Finance Director Rao will follow up in the morning.

Trustee Jones reported the Open Gym is scheduled for Saturday, July 30th from 11:00 am-2:00 pm. Trustee Jones congratulated the kids from the summer camp for their outstanding performance in the Independence Day parade. The kids received a third place trophy. Trustee Jones gave an update on what the kids are doing at camp.

Trustee Washington asked everyone to please drop off monetary donations and school supplies to the Village Hall during regular business hours for the Back to School Giveaway being held in conjunction with School District 168. Trustee Washington thanked the Neighborhood Watch Committee for their hard work on the 2nd Annual Safety Prevention seminar that included the local churches, schools and businesses. There was a guest speaker that will also be invited to the October Neighborhood Watch meeting. The Neighborhood Watch will put a light on the No Texting While Driving and No Bullying campaigns. Trustee Washington discussed bullying can incite others and can be dangerous.

Trustee Myers thanked everyone for coming out to the parade. Winners will be announced next Tuesday. Trustee Myers reported on a house fire. Please call the Police Department if you see any suspicious activity especially around vacant houses.

The Fire Department will be used as a cooling center beginning tonight and lasting for the next several days due to the extreme heat. Discussion was held that the cost of securing a building after a fire being charged to the Fire Fund and not the General Fund. Money recouped afterwards will be given to the Fire Fund.

Mayor ProTem Williams stated the Fire Department will remain open from 6pm-6am from now through Saturday to be used as a cooling center. The Fire Department is always daily open from 6am-6pm. Please pass the word on.

5. Adjournment

Mayor ProTem Williams asked for a motion to adjourn. The motion was made by Trustee Washington and seconded by Trustee Burgess.

All Ayes

The meeting was adjourned at 8:35 pm.

Mayor ProTem Rosie Williams

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER

JULY 19, 2016.

1. Call to Order

A. Roll Call

Mayor ProTem Williams called the meeting to order at 6:34 pm.

On roll call:

Present: Trustees Burgess, Jones, Tate, Williams

Absent: Trustees Myers and Washington

Trustee Williams served as Mayor ProTem in the absence of Mayor Hanks.

2. Motion to Approve Accounts Payables and Disbursements- June 15, 2016- June 28, (RESUBMITTED) and all Accounts Payable and Disbursements from June 28, 2016- July 19, 2016 according to Sauk Village policy

Mayor ProTem Williams asked for a motion to approve.

There was no motion to approve and therefore the motion died on the floor.

Trustee Burgess asked for clarification on the motion. Trustee Burgess requested the two motions be separated and motioned to suspend the rules to amend the agenda to add to the agenda a separate motion for payment for Hach Company for chemicals to be used for the wells dating back from May 2016 (June 28-July 19, 2016 Accounts Payable). The motion was seconded by Trustee Tate.

On roll call:

Ayes: Trustees Burgess, Jones, Tate, Williams

Nays: None

Absent: Trustees Myers and Washington

Motion Carried

Mayor ProTem Williams asked for a motion to approve Hach Company in the amount of \$1,512.58 (Accounts Payables and Disbursements- June 15, 2016- June 28, 2016 according to Sauk Village policy)

The motion was made by Trustee Burgess and seconded by Trustee Tate.

On roll call:

Ayes: Trustees Burgess, Jones, Tate and Williams

Nays: None

Abstain: Trustee Myers- (Entered the room in the middle of the roll call at 6:41 pm)

Absent: Trustees Washington

Motion Carried

3. Public Comment

All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment. Each speaker will be allowed one opportunity to speak on agenda items only.

Bernice Brewer asked for clarification on immediate checks. Mayor ProTem Williams discussed the notification process included in the Budget and Finance policy. Finance Director Rao will notify the board of all handwritten checks. Checks in the amount of \$9,999.00 or less that fall under the guidelines in the policy can be approved by the Mayor, Village Administrator Fairman or Budget and Finance Chair Trustee Williams. Checks in the amount of \$10,000.00 or more require a majority of the board to approve payment. These payments will either appear on the Accounts Payable as already paid or listed on a separate form attached to the Accounts Payable.

4. Adjournment

Mayor ProTem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Jones.

All Ayes

The meeting was adjourned at 6:45 pm.

Mayor ProTem Rosie Williams

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 26, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Motion to recess to Executive Session

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Myers and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

The meeting was recessed to executive session at 7:01 pm.

3. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

The meeting was reconvened at 8:00 pm.

4. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Bernice Brewer asked for an update on the IEPA loan and water rate documents. Bernice commented on the leaks and the leak survey.

Mayor Hanks stated the loan amount has been reduced. The \$10.00 water rate for was only in place for a short period (approximately 2 weeks). It was reduced due to the public's request. Mayor Hanks will follow up on the leak survey.

Larry Stewart commented on the condition of the village.

Judy Cast commented on the Accounts Payable entries for asbestos sampling and analysis for the Police Department and Community Center and commented on the mold. Judy commented on the absence of the department heads and commented on not receiving the Accounts Receivable.

Mayor Hanks stated Chief Kowalski reported on the mold about a month ago. Chief Kowalski stated the remediator came in and did an air quality check. The air quality in the Police Department is fine. Robinson Engineering is looking for an environmentalist to check the mold. Parks and Recreation charges were higher because permits are needed to get the work done to remove the asbestos in the Community Center. Mayor Hanks will ask Finance Director Rao for an update on the Accounts Receivable.

Mary Klopp asked for an update on the Aging Report and Collector's Reports. Mayor Hanks stated the Aging Report is not available at the meeting. The April Collector's report will be provided tonight. Collector's Reports are available on the village website.

Frank Williams commented that Executive sessions should be at the end of the agenda. Mayor Hanks stated Trustee Burgess requested that the Executive Session be listed at the top of the agenda.

5. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 3 weeks, the fire department responded to 68 calls including 12 vehicle accidents, 22 fire alarms, 22 medical assist, 3 brush fires, 3 assist other agencies, 2 structure fires, 1 transformer fire, 1 stove sparking, 1 electrical problem, 4 CO alarms, 1 Smoke Investigation and 1 Car Fire.

Be advised that after training with the Water Department and Public Works on the proper way to do hydrant flushing the Fire Department finished checking Deer Creek and Lincoln Meadows hydrants for a total of 31 hydrants checked.

By order of the Mayor and J.W. Fairman the Fire Station was declared a cooling station. It was manned from 6pm Wednesday thru Sunday midnight.

The Fire Department will be burning a shed and giving out free smoke detectors and literature at National Night Out.

B. Police Department-Police Chief Kowalski-Absent

-Police Service Case Summary: During the period of **07/01/2016** thru **07/26/2016** the Sauk Village Police Department had a total of **39** arrests.

-CalCom Report: For a period between **07/01/2016** and **07/26/2016** the police department received **1002** calls for service.

-Cases of Note:

-On **07/01/16** Officers received a call from a battery victim explaining she had been battered and threatened with a knife by her husband. Officers located the offender and placed him under arrest.

- On **07/13/16** Officers were dispatched to south side address to take a battery report. The officers were met by the victims who said they had been attacked by a large group of subjects previous day. One of the victims said they received information that the attack was posted on a social media. Officers viewed the video and had the subjects identified as the offenders. We would like to thank those offenders for posting the video on social media which helped the police make several arrests in this case.

-On **7/20/16** Officers were dispatched to the 21700 block of Peterson for a domestic dispute call. The victim explained the offender physically grabbed her and choked her. The offender had left the area prior to the officer's arrival only to return. Upon seeing the officers he ran and was eventually arrested for domestic battery.

-Vehicles: Police vehicles are being decommissioned by Miner Electronics in preparation for salvage or auction. There are a three more vehicles that need to be done before they can be sold.

-Training: Officers will be taking a training course in September offered by Sertoma Community Mental Health & Counseling Centre, Inc., on Mental Health First Aid for Public Safety. This is an 8 hour course that provides officers with more response options to help them deescalate incidents and better understand mental illnesses in order to respond to mental health related calls appropriately without compromising safety.

-Illinois Speed Awareness Day: Tomorrow July 27th is Illinois Speed Awareness Day. The Sauk Village Police Department is taking a proactive approach to promote safety for motorists, pedestrians, and cyclists through both education and enforcement. In Illinois during 2014, speed was the reason for 32.4% of all traffic fatalities. That's 348 deaths for the year, or one life every 25 hours. These lives can be easily saved by being aware of our speed and understanding how speeding impacts a crash. Let's all do our part by taking a proactive approach to prevent fatalities and reduce injuries on the roadways by being aware of our speed and obeying the speed limit signs ALL the time. If you would like more information about Illinois Speed Awareness Day, please visit www.illinoisspeedawarenessday.org.

-Investigation: On July 21st, a request letter was provided to the Cook County State's Attorney's Office to consider opening an investigation in to the mishandling of expungement police records. Prior to Chief Kowalski's appointment, records that were to have been destroyed via a court order, had been provided to the public. This is a violation of a court order and under the jurisdiction of the States Attorney's Office. The investigative branch of that office has indicated they are interested in this matter.

-Gratitude: Chief Kowlaski read a letter he received from a citizen thanking our Records Department employees Brook and Nikki.

6. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

1. Appointment- Director of Homeland Security

Mayor Hanks asked for a motion to approve the appointment of Allen Vavrik as Director of Homeland Security. The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tates and Williams

Nays: Trustee Washington

Motion Carried

Village Clerk Williams gave the oath of office to Homeland Security Director Allen Vavrik.

Mayor Hanks welcomed Allen Vavrik as Director after he stepped up to the plate as Acting Director. Director Vavrik has been very instrumental already and has great ideas for staffing the department.

Mayor Hanks read the April Collector's report.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported there will be no village board meeting next Tuesday. National Night Out will take place behind the Village Hall from 5-9pm. The Police, Fire and ESDA Departments work well together on this event. Village Clerk Williams encouraged every committee, department or resident who wanted space to set up a table for Nation Night Out call prior to the event. Vendors are encouraged.

This is a great event that encourages residents to come out and meet their neighbors and elected officials and find out how they can be a part of what is going on in the village.

Village Clerk Williams stated the vote taken last week during the Special Meeting was valid according to the Village Attorney. Both motions were already on the agenda. Amending the agenda to vote on the motions separately was acceptable. Special meeting discussion and comments must only pertain to what is on the Special Meeting agenda.

Several people have commented on decorum in the board room. Village Clerk Williams read from Ordinance 16-005.

Sec. 2-77. - Rules and regulations concerning motions and questions.

(i) Limitation On Debate: No member, without the consent of the board or presiding officer, shall speak more than once upon the same subject, until every member desiring to speak shall have spoken. No member shall speak more than twice upon the same subject. No member shall speak longer than five (5) minutes at any time except by consent of the board.

(j) Conduct Of Members During Debate: While a member is speaking, no member shall hold any private discourse.

This ordinance is available on the website. Copies are available upon request.

Hotel confirmations and IML Conference applications have been distributed to the board members to confirm their attendance at this year's event. Please return to Village Clerk Williams as soon as possible.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

URC Reported Crime:

Year to date reported UCR crime is **50%** lower than UCR crime reported for the same period a year ago.

Vacant Housing:

The Village's master vacant list (updated 7/26/16) shows 411 vacant homes:

Vacant 392 houses

*Vacant/Occupied 19 houses

* (no water account or occupancy - down from 88)

Scavenger Contract Update: As stated at a previous Board meeting, Sauk Village failed to execute the terms of its contractual agreement with Republic Scavenger Service. Its failure to execute those terms (adjustments of annual rate increases and failure to providing accurate housing counts) resulted in non-payment of services to the vender of **\$422,424.00**

Months ago, Director Fairman found out about these deficiencies and made the necessary corrections. Director Fairman has also been meeting with the vendor in an attempt to bring this matter to a fair and equitable solution for both parties. After considerable negotiations to avoid a cut-off of service, the vendor has agreed to **forgive the full debt owed by the Village** in exchange for a new 10 year agreement that will provide exact language spelling out each party's obligations. The vendor has asked to appear at the Boards 8/16 Committee of the Whole meeting to present the terms of the new contract.

Ordinance/Resolutions/ Amendments:

No Report

Miscellaneous:

Staff has completed the necessary paperwork for Cook County for no cash bid applications on three (3) land parcels in TIF #4. Petitions for tax deeds will be filed by the end of June. It is expected that this matter will be resolved in favor of the Village in January of 2017.

Owens Group has completed the Employees' Handbook and is in the final stages of completing the Sauk Village personnel manual. A presentation will be ready for the Board in mid-September.

The Police Department is in the process of stripping police vehicles that will be disposed of.

Trustee Burgess asked for clarification on the Republic Services billing. Discussion was held on the current charges and forgiveness of the charges for the vacant homes. There will be a representative available to answer all questions at a future meeting.

7. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Mayor Hanks

Mayor Hanks read the report prepared by Rose Langston. Fraud Alert! Scams can happen to anyone. If you have Medicare, you are a target for scammers. Remember that Medicare never calls you for personal information, they already have it. Scammers play on emotions, including your love for your cats and dogs. If you are scammed, do not be embarrassed, report what happened. Call Illinois SMP (Senior Medical Patrol) at AgeOptions (800)699-9043.

Senior Committee Open Senior Activity - Fridays 12:30-3:30 p.m. with coordinators Steve Shymkus and Frank Williams. No meeting, no membership and no dues, just come and join the fun with your peers. Light refreshments and bottled water served. The Rummikub game (a tile game similar to the rummy card game) is very addictive. Other games are available plus computer, TV and our library program. Watch for a detailed flyer on a monthly Saturday Open Senior Activity with a potluck meal.

The Bloom Township annual senior picnic is on Thursday, August 5th at Veterans Memorial Park, 19101 Halsted St., Glenwood from 10:00 a.m. to 3:00 p.m. Tickets (\$4.00) are only on sale at the township office, NO tickets will be sold on the day of the picnic. FREE transportation to the picnic for township seniors only, call Bloom Township Senior Wheels at (708) 754-8200.

The SV Blue Grass resumes this Sunday, July 31st from 6:00-10:00 p.m., and for vacation Sundays, July 17th and 24th.

Mayor Hanks read the report provided by Sharon Nowak. The Beautification Committee will soon tour our village in search of Hootsie Award candidates to be awarded in August.

Our committee meets on the third Wednesday each month at 10 am. We are always in need of volunteers and/or committee members and welcome those who wish to join us in our goal to add and maintain beautiful images to view. If interested join us at our regular meeting or contact us at svbeautification@svillage.org.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported Open Gym is scheduled for 11am- 3 pm on Saturday, July 30th. The Parks and Recreation Committee meeting is scheduled for August 4th at 7pm in the Community Center.

C. Public Works Committee- Trustee Burgess

Trustee Burgess will meet with Director Weller and Director Fairman to address questions and concerns brought up during the recent Public Works Committee meeting-
Is the driveway by Title Max village owned?

Complaints about Carlisle Estates sewer lines- not draining properly.
Non – emergency police department- 708 / 758-1331 24 hours.
Frank Wagner Street- is it scheduled for skim coat?
Trustee Burgess discussed the need for Executive Sessions.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the IGRC Community Partnership Team met on July 13th at the Fire Station. Discussion included:

Finalizing the plans to support the September 17th Corn and Dog Roast

Cancelling the Bike Rodeo (due to the amount of space needed)

Bike registration during the Corn and Dog Roast

ID Cards and fingerprinting have been put on hold (waiting for further information)

Hosting a recognition ceremony for Sauk Village young people who have done great things with their lives after high school and have accomplished their goals

Summer reading and homework lab programs at the library (low participation)

Job Fair

Students touring the Municipal buildings- (add to future agenda)

Sauk Village contact for Bloom Trail to help students with Community Service hours - (graduation requirement)

Housing Committee met on July 28th. Discussion was held on updating the Resident Handbook. Trustee Tates passed out copies of the Resident Handbook to Trustees Myers, Washington and Williams to review and provide their input at the next committee meeting.

The IGRC is working with some communities to see what programs Sauk Village can benefit from.

The next meeting for IGRC Community Partnership is August 10th at 3pm in the Village Hall. This meeting is open to the public.

Trustee Williams asked for clarification on the nomination process for the students to be recognized and items to be added to the next agenda. Trustee Tates stated Bloom Township is providing the information.

The student tours and revisions to the Resident Handbook will be on the next agenda.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Safety and Ordinance Review Committee will meet at 9am on July 27th. The subcommittee will meet at a later date. The cooling center was open. A controlled burn is scheduled for National Night Out. Fire Department inspections have been conducted at the Jeffery and Crossroads Apartments. Inspection of apartment balconies will be conducted during the months of August and September.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington will address her questions to Director Fairman due to the absence of the department heads.

The Neighborhood Watch Committee is concerned about car break-ins on Brookwood and 223rd Street.

Trustee Washington thanked Director Vavrik for purchasing the vests needed to conduct tag days to raise money for the book bags. Trustee Washington thanked everyone for dropping off school supplies for the 500 book bags to be given away at the Back to School Rally.

Trustee Washington asked for clarification on the process to conduct a Tag Day in the village.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Community Outreach Partnership Committee met tonight to discuss National Night Out and the 60th Anniversary. The committee will be selling walking tacos (proceeds to go to the 60th Anniversary event). No one has offered to participate in the “Chopped” competition. Mayor Hanks, Trustee Williams and Mayor Hanks agreed to participate. All proceeds will go towards the 60th Anniversary.

The Community Outreach Partnership Committee is taking on the 60th Anniversary Committee. Mayor Hanks asked the Public Relations Committee to take that on but the COP Committee has more volunteers. Anyone interested in serving on a subcommittee should contact Trustee Williams. Village Clerk Williams will chair the Fundraising Committee.

Mayor Hanks recognized Bloom Township representative Keith Lott. Keith reported on the opening of the new food pantry located at 425 S. Halsted in Chicago Heights. Fruits, vegetables and meat are distributed courtesy of the Greater Food Depository. An ID and current utility bill is required to register. Food Pantry hours are Monday from 3:00- 7:00 pm and Wednesday from 10 am – 2pm. Mayor Hanks thanked Keith for coming out and informing the residents.

8. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- June 15, 2016- June 28, 2016 according to Sauk Village policy (THIRD TIME SUBMITTED FOR APPROVAL)

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Tie Breaker- Mayor Hanks - Aye

Motion Carried

B. Motion to Approve all Accounts Payables and Disbursements- June 29, 2016- July 26, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams and seconded by Trustee Myers.

Discussion was held on various Accounts Payable items. Robinson Engineering is moving forward on the testing for both the Police Department and Community Center regarding the mold and asbestos. An update will be requested and distributed to the board. Discussion was held on establishing a program of a pool of Community Service workers to perform duties such as washing the cars- helps the village save money and helps those who need Community Service Hours and the need for reconditioning the sirens.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Tie Breaker- Mayor Hanks - Aye

Motion Carried

C. Motion to Approve Special Meeting minutes- June 28, 2016

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess and Jones

Present: Trustee Tate

Tie Breaker- Mayor Hanks- Aye

Motion Carried

D. Motion to Approve Board Meeting minutes – June 28, 2016

Mayor Hanks asked for a motion to approve.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess and Jones

Present: Trustee Tate

Tie Breaker- Mayor Hanks- Aye

Motion Carried

9. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Burgess commented on the expense of mailing birthday greetings to the residents. Trustee Burgess requested a copy of the list used to send the letters.

Trustee Washington stated donations are being accepted for the book bags.

Trustee Tates commented on the expense of mailing the birthday greetings and asked when it started and if it is a normal practice. Trustee Tates commented on an email sent by the Village Clerk to the board regarding Accounts Payable. Trustee Tates also commented on issues with a discussion held with an employee.

Trustee Myers stated the trustees' job to follow up on resident questions.

Parade Winners: Decorated cars, walkers and specials

1st Place in various categories – Prairie House (Mustang), Miss USA, School District 168 and Sauk Village Animal Medical Center

2nd Place- Sauk Village Bible Church, Set Enterprises, Marion Young (Antique Car), Steger Football Team

3rd Place- Girl Scouts, Markos Trucking, Sauk Village Day Camp, Fire Department

Trustee Myers asked Chief Kowalski regarding an incident that occurred early this morning. Chief Kowalski reported there was a shooting that is still under investigation.

Trustee Williams asked if department heads not being present at the meetings is permanent. Trustee Williams discussed concerns about the Accounts Payable being presented for the third time and as the Budget and Finance Chair is looking for a solution. The next Budget and Finance Committee meeting will include discussion on the mold and asbestos expenses and could include how to open communication with the Finance Department and the board. One solution could be to email questions to Trustee Williams to follow up.

Discussion was held with issues trustees have with communicating with staff.

Mayor Hanks reported the Sauk Village Firefighter's Golf Outing is this Saturday. There are still openings.

Accounts Payable dated back in June has still not been approved by some trustees.

The trustees have the opportunity to ask questions of all staff before the meeting.

Emergency Services department heads will be present at meetings. Committee chairs should be working with the department heads and reporting on their departments (Public Works, Finance, etc...). Trustee Williams should be able to handle any questions the trustees have with regards to Accounts Payable as Chair of the Budget and Finance Committee working with the Finance Director. Contractual vendors (Village Engineer and Village Attorney) are paid to attend meetings that last for hours. We will contact them prior to the meetings and they will attend if they have something to report on.

10. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **AUGUST 9, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 8:04 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Tate, Washington and Williams

Absent: Myers (joined at 8:05 pm)

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Mary Klopp commented on the absence of the department heads and asked who they should direct their questions to. Mayor Hanks stated department heads will be present if they are needed. Questions can be directed to the department's trustee liaisons – Trustee Burgess- Public Works, Trustee Williams- Finance; Safety- Police, Fire and ESDA will be present.

Marva Campbell-Pruitt commented on the percentage of taxes paid by the residents.

Beth Zupon commented on Accounts Payables expenses for greetings, parade candy and funeral expenses. Beth commented that celebrating the 60th Anniversary is fiscally irresponsible.

Tammy Jones commented on a vicious dog in the Plum Creek area that killed her dog and harmed others in the area. Tammy thanked Chief Kowalski and Officer White for the investigation of the incident. Chief Kowalski will work with Trustee Myers on upgrading an ordinance that will mirror state law. The ordinance will be dedicated in memory of their dog.

Tammy Jones' son stated this dog has hurt other animals and people.

Sharon Davenport stated this dog is known for several instances of the same behavior in Sauk Village and other towns.

Mayor Hanks sympathized with the family and stated the matter is now under investigation.

Bernice Brewer commented on the water fund, asked if any debt is due to Skyline and mentioned auditing for Republic.

Larry Stewart commented on transparency.

Judy Cast commented on calling the Health Department and OSHA regarding the mold. Judy asked for an update.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 3 weeks, the fire department responded to 22 calls- 3 Vehicle accidents, 5 - Fire alarms, 8 Medical assist, 1 - Child in vehicle, 1 - Vehicle fire, 1 - Roof collapse, 1 - Gas leak and 2 - CO alarms

The Fire Department held a demonstration at the National Night Out Event and recently finished checking Carlisle Estates hydrants for a total of 10 hydrants checked.

B. Police Department-Police Chief Kowalski

Police Service Case Summary: During the period of **07/26/2016** thru **08/08/2016** the Sauk Village Police Department had a total of **27** arrests.

CalCom Report: For a period between **07/26/2016** and **08/08/2016** the police department received **608** calls for service.

Cases of Note:

On **8/1/2016** the Detective Division conducted a Prostitution Sting Operation. This operation netted 14 arrests 12 for prostitution, 2 for endangering a life of a child, 1 outstanding warrant arrest, 1 drug arrest, 1 vehicle code violation, 2 for possession of cannabis and 9 towed vehicles.

National Night Out: On August 2nd the Police Department participated in the National Night Out. The department distributed information/pamphlets on gun safety as well as providing a demonstration on the use of a Tazer as well as a K-9 demonstration. A Special Agent from the CN Railroad Police Service was also at event and provided information on Railway Safety

During the **National Night Out** while on patrol an officer observed several individuals exiting Wagoner School. When the officer tried to stop the subjects they ran in different directions. The officer began a pursuit of one subject and called for backup. The officers at the National Night out responded to assist in the pursuit. The additional officers assisting enabled the capture of the subject. Through the investigation it was discovered the main subject who coordinated the burglary had recently been released from the Juvenile detention Center for a previous burglary in Sauk Village. All the subjects in this incident were juveniles and found to have been involved with a burglary at the school the night prior.

Meetings: On **Friday, August 5th**, Chief Kowalski participated in a meeting coordinated by 30th District State Representative William Q. Davis. The goal of this meeting was to begin an ongoing dialogue that develops a regional relationship between the Chicago Police and police departments in the south suburbs. Chicago Police Superintendent Eddie Johnson was one of the keynote speakers and agreed to assign a Deputy Chief as a Liaison to the South Suburban Chiefs of Police Association. This was the beginning of several meetings to come in developing a closer relationship to better protect and serve the communities.

On **Monday, August 8th** Chief Kowalski participated in the Urban Progress Law Enforcement Summit sponsored by Congresswoman Robin Kelly. The participants in the summit included local, state and federal partners to discuss intergovernmental cooperation. The meeting was held to discuss issues the Congresswoman could take back to Washington D.C. since she was appointed to a Congressional Working group tasked with examining police accountability, aggression toward law enforcement and public safety concerns related to these issues.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Mayor Hanks thanked everyone for their participation at the National Night Out event especially the volunteers. Mayor Hanks asked the trustees to join him in sitting in the dunk tank next year. It was a great success. The village website now posts local jobs. Mayor Hanks stated there has been more transparency in this administration compared to any prior administration- Mayor's Facebook page, department head reports posted, village website, e-alerts, FOIA's and responses on the website and monthly Meet the Mayor and Meet the Mayor in the park events.

Mayor Hanks stated the Police Chief has reported twice on the mold testing in the Police Department. Tests show more mold on the air outside than what is in the building. Additional testing will be done.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported Bloom Township representative Keith Lott has provided information on the Deputy Registrar's class scheduled for August 25th at the Bloom Township Center at 6:30pm. The Bloom Township Center is located at 425 S. Halsted in Chicago Heights. Call 708/754-9400 for more information. The latest What's Happening in Sauk Village is on the back table that lists the four book bag and school supply giveaways. Pass the word-

Saturday, August 13th - Sauk Village Church of God 10am-noon and Grace United Church of Christ 11am-3pm

Sunday, August 14th - KJones Learning Center- behind Village Hall- 3pm-6pm

Thursday, August 18th - Rickover Junior High 5:30 pm

Please encourage others to register for the email alerts.

National Night Out was a great success. It is the perfect time to meet your fellow residents, elected officials, village staff and first responders. The Bloom Township is a beautiful facility. Pass the word- Mondays 3pm-7pm and Wednesday 10am-2pm. Registration is required- visit the food pantry monthly. Information on Call if you can – Text if you can't is also available. You can now text to our emergency dispatch center by texting the emergency information to 911. Grab a landline first in an emergency. If you have no landline you can call or text to 911.

Village Clerk Williams asked Mayor Hanks to amend the agenda to include –“approve and hold the executive session minutes of July 26, 2016”.

Log on to www.saukvillage.org to view meeting minutes, ordinances, Accounts Payable and other financial reports. The verbatim board reports are included in the minutes. Reports on the mold and scavenger service are included on the minutes. Village Clerk Williams is available to assist all residents, answer any misconceptions and provide documents to substantiate information.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Administrator's Report

URC Reported Crime:

Year to date reported UCR crime is **36%** lower than UCR crime reported for the same period a year ago.

Vacant Housing:

The Village's master vacant list (updated 8/3/16) shows 416 vacant homes:

Vacant 390 houses

Vacant/Occupied 18houses (down from 88)

Pending Demo 8

Need direction from the Board as to how it wants staff to address the issue of vacant housing.

Ordinance/Resolutions/ Amendments:

Staff is in process of reviewing Animal Control Ordinance with SVPD

Miscellaneous:

Internal Finance Adjustments

Department Heads are required to submit all invoices within 48 hours to FinanceOffice.

Department Heads are required to submit to the Finance Office three (3) quotes for purchases in excess of \$5000.

The Finance Director is required to pay all Aging Report Invoices of \$250 and under.

VILLAGE ENGINEER REPORT- Prepared by Jim Czarnik

Robinson Engineering has completed the second phase of the sanitary sewer investigation work within the high priority area. House inspections were conducted to locate, remove and prevent sources of clear water from entering the Village's sanitary sewer system. Clear water is water that is not contaminated with waste and does not require treatment for removal. Clear water includes rain runoff and groundwater. Additional sources may also exist within the private properties. These sources can overload the sanitary sewer system during rainfall events, resulting in sewer surcharging, basement backups, and water pollution. The inspections revealed that there are few sources of clear water within the inspections area, which is good news.

The next phase of the work will involve manhole inspections that will take place in the coming weeks. Robinson Engineering will provide updates as this work progresses.

ADMINISTRATIVE SERVICES REPORT- Prepared by Director Sherry Jasinski

August 4, 2016 Court call was a total of 178 tickets.

3 were found not guilty

8 were found guilty

167 were found in default for failing to appear and fines were doubled

June 1 thru Aug 8, 2016 the fines that were paid for J-Tickets equal \$12,055.00

Approximate Village sticker sales from May to August 6, 2016 are as follows:

2720 passenger

Trucks 276

Motorcycle 29

The current count on the houses we have that do not have water accounts and have people swatting in them is down to 16. When we first started the program we had 99. We keep monitoring the vacant list and making the necessary updates.

PUBLIC WORKS REPORT- Prepared by Director Kevin Weller

PUBLIC GROUNDS & BUILDINGS –

Cutting Grass - Ongoing at all village locations, slowing down due to weather and some emergencies. Staff started to cut vacant homes going through the list; checked 152 homes -34 that needed cutting.

Fence around detention pond - Received 2 quotes; 1 pending for fence to go around detention pond at Village Hall.

Asbestos removal - Vendor will set the date once they receive the Cook County permit.

STREET LIGHTS – Staff repaired 3 street light faults -22256 Peachtree new wire, 1826 Sauk Trail and 1836 215th Pl tree removal. Lights still need power to be reconnected by Com Ed. All calls have been made.

DAY TO DAY REGULAR OPERATIONS AND EMERGENCIES - All job direction changes, department ordering, special seasonal event prep setup, vendor calling, work with all departments and public complaints and last minute changes. Staff setup and took down for Nights Out event.

BUILDINGS – Work performed on HVAC unit Police Department found bad compressor- unit 16 yrs old, needs replacement- getting quotes. Estimated cost \$5000.

WATER - Day to day schedules and emergency calls. Completing all tests required by IEPA per month. 2 extra staff members started north side shut off list totaling 174 completed. **GARBAGE –** Day to day cleanup. If you see illegal dumping please call the police. Help keep our town clean. All regular trash pickup will be completed as regular mowing and summer upkeep resumes. Director Weller will ask code to ticket residents who dump garbage or grass debris from their parkway into the street. This is the main cause of storm sewer backup and flooded streets.

HYDRANT & VALVE REPAIRS/REPLACED - Staff is prepping to replace the hydrant at 22426 Strassburg Avenue.

VEHICLES/ EQUIPMENT - Public Works staff is doing their best to keep all vehicles within the department running safe. Staff is also trying to help each department with their repairs to keep moving forward. Picked up 1 unit for Public Works and 1 unit for the Police Department. Public Works mower has been repaired; picking up Wednesday.

SANITARY SEWER COMPLAINTS – Public Works received 4 sewer complaints- 3 homeowners and 1 backup line was cleaned and back in service. Also staff from Robinson Engineering started field inspections door to door north side - all affected residents were notified.

TREE REMOVALS – Staff started tree removals on the south side; will be working street to street.

PARKS – Staff started working on several parks repairing the fence at 218th Street, and wood chips at Village Hall more to follow as funds are available. Staff will remove the swing at Murphy Park due to vandals.

LANDSCAPE WORK – Staff started landscaping last year's digs from b box, main breaks and any other digs; slow going. Residents will have to wait for concrete work to complete final dirt work. Funding is slow going. Village Administrator Fairman commented that on occasion Republic has picked up trash from vacant homes gratis.

FINANCE DIRECTOR REPORT- Prepared by Mohan Rao

The audit is pretty much completed and waiting for Police/Fire Pension reports to wrap up. We have received 2 quarters of the Cops Grant reimbursement from the Department of Justice. The Accounts Receivables reports are completed through 7-31-16.

Trustee Burgess asked for a copy of all Public Works reports to review with the Public Works Committee. Trustee Tate commented on the validity of the crime reporting. Administrator Fairman stated the reports come from the State Police. There is crime in Sauk Village but there has been improvement. Police are doing a better job getting out in the village. Police presence does prevent crime.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Mayor Hanks

Report prepared by Rose Langston

Reduce your risk of a lost or stolen wallet by removing these items from your wallet:

- Your Social Security card. Unless you're heading to an SSA office, leave it somewhere safer than in a billfold. Same applies to your birth certificate.
- Cheat sheets with detail PINs or passwords for bank cards or online accounts
- Spare keys for your home or car
- Blank checks

In a medical emergency, you will be treated without your Medicare card.

Senior Committee Open Senior Activity – every Friday 12:30-3:30 p.m. with coordinators Steve Shymkus and Frank Williams. No meeting, no membership and no dues, just come and join the fun with your peers. Light refreshments and bottled water served. The Rummikub game (a tile game similar to the rummy card game) is very addictive. Other games are available plus computer, TV and our library program. The first monthly Saturday Open Senior Activity with a potluck meal is scheduled on Saturday, August 27th at 5:00 p.m. All seniors 50 years and older are invited, sign-up with the type of covered dish (serving from 8-10 servings) you are bringing.

The Bloom Township annual senior picnic last Thursday had several village residents winning many of the door prizes. A good time was had by all!

The SV Blue Grass meets every Sunday from 6:00-10:00 p.m. providing blue grass, country and gospel for your dancing or listening pleasure. Pickers with acoustic instrument are welcome. No dues or membership required,

just a free will donation. Floyd and Nadine Morgan coordinate this event.

Senior committee meets this Thursday, August 11th at 7:00 p.m. in the Senior Center.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the summer camp is coming to a close; the kids are going back to school. There has been a lot of praise about the summer camp and the field trips to Chicago Sky and Brookfield Zoo where kids attended for minimal cost. Trustee Jones and the camp parents and children thanked Pat Denson for all the hard work she put into the camp. Other programs were added to the summer camp. UIC came out to provide a free mentoring program, and gardening and culinary classes that teach healthy eating. KJones Learning Center will host the 2016 Fun Fest Giveaway Sunday, August 14th behind the Village Hall from 3pm-6pm. Food, free haircuts and school supplies starter kits will be provided. Other vendors will be on sight.

C. Public Works Committee- Trustee Burgess

Trustee Burgess reported on resident questions and complaints that came from the last Public Works Committee meeting.

- 1) Who do residents call regarding water main breaks? Call Village Hall during regular business hours 708/758-3330. After hours call the non – emergency Police Department number 708/758-1331.
- 2) Residents complimented Public Works for cutting the grass at vacant homes stating they were doing a great job.

- 3) It was reported that the fire hydrants in Deer Creek and Lincoln Meadows have been flushed.
- 4) 80% of the dead trees have been removed from Deer Creek and Lincoln Meadows. Public Works will receive a letter thanking them for a job well done.
- 5) Need to check if the large pothole that was reported on 216th and Gailine Avenue has been fixed.
- 6) Discussion was held on CDBG and MFT grants and funding.
- 7) It was stated that Park Forest has their own well and their own system and they pay \$13.00 per 1,000 gallons. Lynwood pays \$8.00 per 1,000 gallons for Lake Michigan water that they have had for many years. Park Forest adds a \$3.00 fee that covers infrastructure and maintenance.

Trustee Burgess will continue to speak with Public Works Director Weller as the trustee liaison and report back to the residents.

The Public Works Committee will meet Wednesday, August 10th at the Village Hall at 7pm.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing and Intergovernmental committees met on July 21st.

The Housing Committee reviewed the Resident Handbook. Copies of the current handbook were given to each trustee. Revisions that were suggested by Trustees Tates and Burgess were highlighted. Trustee Tates asked the trustees to review the handbook and suggest changes during the next Committee meeting. It is important that residents receive this information that includes telephone contacts, businesses and churches.

The Intergovernmental Relations Committee Partnership Team (School District, Municipality and Library) will meet on August 10th at 3pm at the Village Hall.

Discussion will include:

Finalizing the plans to support the September 17th Corn and Dog Roast

The Housing and Intergovernmental Committees will meet Thursday, August 11th at 6pm. All meetings are open to the public. Questions and comments provide input and direction for the committee.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Safety and Ordinance Review Committee will meet Monday August 18th. Trustee Myers sat on a panel at the Calvary Baptist Church at the direction of Chief Stoffregen. Over 150 participants discussed "Working Together with our Black Youth". Trustee Myers stated that was one of the greatest panels he ever participated in. The panel consisted of judges, mayors, Police and Fire personnel, etc... Community Service in the South Suburbs was proposed.

The Fire Department did a "quick burn" presentation at National Night Out that shows how fast a fire can start and spread. Information was provided on fire safety.

Trustee Myers reported on a mobile fire in Candlelight Village. Five departments assisted. Trustee Myers thanked the residents that supplied the fire fighters with cold water on one of the hottest days of the year.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported donations for the book bag giveaway being held in conjunction with School District 168 need to be in by Friday, August 12th or next Wednesday by the latest. Volunteers can help on Tag day is this Friday, shopping on Saturday and Sunday and stuffing 500 book bags next Wednesday.

Trustee Washington commended the Neighborhood Watch Committee for their hard work and thanked everyone for dropping off school supplies and donations for the 500 book bags to be given away at the Back to School Rally next Thursday.

There will be free food, jumping castle and free teeth cleaning provided by a local dentist.

Trustee Washington reported someone is looking to donate a small amount of school uniforms to those in need. Contact Trustee Washington for more information.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams thanked the Community Outreach Partnership Committee and other volunteers for their help with National Night Out (Rose, Bob and Tammy Ketcham, Linda and Jack Todd, Debbie Warn, Frank Williams and Pat Couch).

The Budget and Finance Committee – Finance Director Rao provided the following information- The Accounts Payable is \$177,955.37 plus payroll. The breakdown- \$109, 471.46 General Fund/ \$7,052.57 Fire Fund/ \$6,357. 69 MFT Funds/ \$52,897.18 Water Fund/ \$358.25 Sewer Fund and \$1,818.22 TIF #4. Trustee Williams met with the Budget and Finance Committee after Mayor Hanks directed her to provide future Finance Reports. An email was sent to all board members asking that all questions regarding the Accounts Payable be sent to her by noon on the Monday prior to the board meeting so that she could review the questions with the Finance Director and report back to the board. Finance Director Rao and Trustee Williams have not received any questions. The Accounts Payable report was in the boxes well before Friday afternoon. This will be the practice moving forward. Once all of the questions are compiled, Trustee Williams and Finance Director Rao will review them and reply to the entire board by email as well as make this part of the board report at the meeting for the resident’s information. Copies of the questions and answers will be copied and placed at the back table along with the Accounts Payable report.

There have been no questions on the Accounts Payable as of 7pm tonight.

Trustee Burgess commented on having to go to a third party to get questions answered. Should the questions be directed to Trustee Williams or Village Administrator Rao? Trustee Williams reported her email also stated this should not stop the trustees from speaking with the Finance Director on their own. Trustee Williams stated she is trying to assist in the process as per the direction of the Mayor. Prior notice of questions pertaining to the Accounts Payable allows her to get the information and supporting documents such as invoices, reports, etc... Asking questions the night of the meeting may prevent getting an answer because the information is not readily available. Trustee Williams also stated she asked Finance Director Rao if it is true that he does not speak to the trustees or provide answers when they ask questions; he denied that. Trustee Williams did not ask for this responsibility and is open to other suggestions.

Mayor Hanks directed the trustee liaisons to answer questions on behalf of their committee and department heads including Public Works Trustee Burgess for Public Works. This is a different directive that was given to the board last year.

Trustee Tate stated he will not email his questions.

Additional discussion was held on the new process of board reporting without department heads.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements-July 27, 2016 - August 8, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams and seconded by Trustee Myers.

Discussion was held on petty cash expenses for Neighborhood Watch and past IML expenses. Trustee Tate asked to remove payroll and liabilities from the Accounts Payable and vote on that separately.

Mayor Hanks stated there is a motion and second on the floor and asked for roll call.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Jones and Tate

Present: Trustee Burgess

Absent: None

Motion Carried

B. Motion to Approve Renewal Agreement with Republic Services

Mayor Hanks asked for a motion to approve. Trustee Burgess opened discussion prior to the motion being made. Trustee Burgess suggested amending the motion to include paying a portion of the past due amount now and restructure the payment. The motion to approve the renewal agreement was made by Trustee Williams and seconded by Trustee Myers.

Trustee Myers stated Republic has stated they need the balance due or the approved agreement now.

Trustee Williams provided information on surrounding towns- Currently Lynwood pays \$22.11 and Park Forest is over \$20.00. Sauk Village will not be paying as much as Lynwood until 2020 or as much as Park Forest until 2017. The 3% increase is not uncommon with unions and service providers. The Bureau of

Labor statistics calculate the CPI- (Consumer Price Index- the measure of average change in price for goods and services purchased for households). In 2015 the CPI was over 3%. Republic also pays their workers and their vendors according to the CPI. Trustee Williams stated it is the Village Administrator's job to negotiate and bring the information to the board for consideration. The board is often not involved with negotiations.

Republic is saying there were flaws but they are willing to forgive the debt if the village extends the contract an additional 10 years for a total of 14 years. There will be a \$10.00 increase over the 14 years. Additional discussion was held on recycling and the need to pass the agreement in order to continue service.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Jones and Tate

Present: Trustee Burgess

Absent: None

Motion Carried

C. Motion to Approve Special Meeting minutes- July 19, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Nays: None

Present: None

Absent: None

Motion Carried

D. Motion to Approve Committee Meeting minutes- July 19, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tate

Present: None

Absent: None

Motion Carried

E. Motion to Approve and Hold Executive Session minutes- July 26, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Jones, Myers, Washington and Williams

Nays: Trustee Burgess

Present: Trustee Tate

Absent: None

Motion Carried

F. Motion to Approve Board Meeting minutes – July 26, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington and Williams

Nays: Trustee Tate

Present: None

Absent: None

Motion Carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams invited the trustees to provide her with suggestions on how to move forward with the Budget and Finance and Accounts Payable reports and reminded the trustees that this should not stop them from speaking with the Finance Director.

Trustee Tate stated the mayor need to rescind the previous memo that stated the trustees should not speak to the department heads. Trustee Tate asked for clarification on the proposed board meeting schedule and asked who has the authority to cancel meetings. Village Clerk Williams stated the dates are proposed and can be altered at any time. Meetings can be cancelled or special meetings called throughout the year. Mayor Hanks can cancel meetings or meetings can be cancelled due to the lack of quorum.

Trustee Jones reported the September 17th Corn and Dog Roast will be expanded due to all of the collaboration this year.

Trustee Washington stated donations are being accepted for the 500 book bags during regular business hours Monday- Friday 8 am – 5 pm. No Bullying and No Texting while Driving is also a part of the Neighborhood Watch. Bullying does not only happen to children.

Trustee Burgess asked for the job description for the newly created position. The next Public Works meeting is scheduled for Wednesday, August 10th at 7pm in the Village Hall. Trustee Burgess commented on the need to pay the vendor now and not extend it over a period of time. This was a last minute decision. Now we face the lack of service. There could have alternatives discussed; employees could have been laid off.

Mayor Hanks stated the 4th Annual Battle of the Burbs is scheduled for Saturday, August 20th at Standard Bank Stadium in Crestwood starting at 5pm. The first game will be the South Suburban Mayors and Managers against the Police and Fire Chiefs. Mayor Hanks will be participating. The 7pm game will be the Police against the Fire. Tickets are \$10.00 and are available for purchase on line at www.wcthunderbolts.com. Tickets at the door will be \$15.00.

All proceeds will go to assist Officer Timothy Jones who was shot in the line of duty in March.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 10:07 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER AUGUST 9, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington and Williams

Absent: None

2. Review Renewal Agreement- Republic Services

Republic Services Representatives Anthony DeLuca and Ernie Lopez were present to review the Republic Services Renewal Agreement with the board. Anthony DeLuca reported there is a past due balance owed to Republic which was the combined result of result of under billing and past due amounts. Republic proposes to bring the account to a zero balance upon the acceptance of the 10 year extension provided in the renewal agreement. Republic further proposes to modernize the village by eliminating the current blue bag recycling program by furnishing 96 gallon blue recycling totes free of charge to the residents that will be picked up every other week. The new agreement will also include the language for the senior discount which is not included in the current agreement.

DeLuca stated Republic is still charging the \$16.47 rate when the current rate should be \$18.43. The renewal agreement calls for a 10 year extension to the current agreement with a new rate of \$19.43 starting October 1, 2016 with a 3% annual increase until 2030.

Discussion was held how the issue of the past due bill (\$389,905.44) was created and how long the issue existed. DeLuca stated this could have gone on since the previous administration. Republic takes responsibility for the under billing which could have gone on since the acquisition of Skyline Disposal to Republic Services.

Mayor Hanks stated that according to Ordinance 11-013 the terms were:

- An increase to \$16.75 per month from April 2011 – March 2012
- An increase to \$17.50 per month from April 2012 – March 2013
- Increases annually of the lesser of 5% or the CPI of the previous year (terminating on March 31, 2020.)

Mayor Hanks stated the board is currently billing the monthly rate of \$18.43 as of May 2016.

DeLuca asked the board to view this as a solution to a real problem on both sides. Extending the balance due over the term of the agreement is more palatable for the residents and includes new totes for recycling. Trustee Tate suggested making partial payments over the next three or four years instead of a creating a long term impact.

DeLuca stated there was a lot of discussion and negotiation on deciding on the amount due and the need for immediate payment. In response to Trustee Williams, DeLuca stated the total past due amount as the result of Republic under billing Sauk Village is \$228,000.00 since April 2011. (The balance due is the result of vacant homes and nonpayment of water bills.)

DeLuca stated a long overdue forensic audit of the number of houses in Sauk Village including the number of homes lived in and vacant houses took over a month to perform. Currently there is a comprehensive list that will be used going forward. This list will also be helpful to track those who may not be paying for garbage service. Trustee Jones stated this is not something that should be rushed into; more review is needed.

DeLuca stated negotiations have been going on for several months as is evident in the board meeting minutes.

Mayor Hanks stated the renewal agreement is before the board for board review and public comment during the 6pm Special Meeting. The agreement is also placed on the 7pm Regular Board meeting for public comment before it is presented to the board for approval. An ordinance approving the renewal agreement will be included in next week's Committee meeting agenda for review and on the 8-23-16 agenda for approval. Numerous hours have been spent between Republic and Sauk Village negotiating a proposal that is in the best interest of the residents. The proposal was emailed to the village board on Saturday morning which gave trustees the opportunity to contact Mayor Hanks with any questions or concerns. Funds received for garbage collection are kept separate and paid to Republic based on what comes in. Finance Director Rao noticed that the Republic bills were exceeding the amount of revenue coming in which means that more garbage was being picked up than was being billed by Sauk Village for a number of years (2011). The \$162,000.00 past due not related to under billing is the result of lack of payment from village residents and being billed for vacant homes. Mayor Hanks directed Director Fairman to initiate meetings on his behalf to look at the discrepancies. Reid Paxson researched prior invoices and identified unpaid water bills and houses that were being serviced and bills not paid. Code Director Jasinski worked with the Housing Commission to identify houses where people were living illegally. Chief Kowalski was also involved with the squatters living in the homes receiving garbage pickup. Director Weller also worked with Republic. Homes were identified that had no water service (and not paying for water) or occupancy permits through the village. Director Fairman has been reporting on these issues for months. Mayor Hanks thanked Anthony DeLuca and Ernie Lopez for working with the village in good faith.

There is not \$200,000.00 available to pay now as suggested. According to the agreement, Republic will absorb the \$389,905.44 and bring the balance to zero. Republic is asking for a 10 year extension to their contract which will expire March 31, 2030. The new rate of \$19.64 per month will include a senior discount of \$1.00. The current rate is \$18.63. The increase starting October 1st will be an additional \$1.21 or \$.21 for seniors. The 95 gallon recycling bin with bi-weekly pickup is included in the agreement. Training on how to use the recycling bin will be provided. The current contract calls for a 5% annual increase (or the prior year CPI whichever is less). The new agreement calls for a 3% fixed increase. Republic Services will work with Sauk Village to perform at a minimum semi- annual house counts to make sure that every house is being billed for the garbage pickup service and water bill.

Mayor Hanks recapped that this meeting was set to review the agreement. Village Administrator Fairman worked very closely with Republic. Fairman brought the information to Republic and that allowed him to negotiate on behalf of the village. The annual rate is now fixed at 3% instead of 5%. We are starting from zero, we know which houses need to be picked up and semi annual audits will identify squatters not paying their bills. If the board chooses to accept the agreement at the 7 pm meeting there will be an ordinance set for review next week and approved the following week at a regular board meeting. The board has the right to vote how they feel. The urgency has been made clear.

Anthony DeLuca stated the ongoing process from his perspective has been open and transparent. Suspension of services was put on hold in order to formalize this agreement tonight.

Additional discussion was held on the renewal agreement.

3. Public Comment

Bernice Houston commented that the water fund should have \$200,000.00 in it and questioned the cost and length of the term of the agreement. Employees can be laid off. Mayor Hanks reiterated that \$228,000.00 in under billing means that residents were not charged what they should have been charged. All money that was collected was paid to Republic. Another \$162,000.00 came from residents not paying their bills and from vacant homes still getting picked up. Director Fairman has been updating the board every other week. For the \$1.21 increase Republic will absorb 389,905.44, adding a \$1.00 senior discount, reduced the annual increase from 5% to 3%, including recycling at no additional cost and will work with the village to perform semi annual audits of houses being picked up.

Beth Zupon asked if the invoices were included on the aging report, what is the age for seniors and asked for comparables from other communities- costs and who does the billing. Beth suggested Republic take on their own billing. Mayor Hanks stated the under billing is not reflected on the aging report; the money collected at the rate under billed was paid to Republic. The senior age for the discount is 65.

Edna Johnson asked how garbage will get picked up if there is a suspension of service and who was receiving

the bills and making payment. Also, were requests for proposals considered with other vendors? How many households are being serviced by Republic? Mayor Hanks stated the Accounts Payable Department receives the bills and makes payment upon board approval. There were no requests for proposals from other vendors because this is an extension of a contract. The Code Department, Housing Commission and Republic have worked to identify the vacant homes so the village will not be charged in the future.

Marva Campbell- Pruitt commented on the outstanding balance and residents paying for the increase that was not their fault. Marva suggested Republic take over their own billing and commented on the no bid contract. Mayor Hanks stated there was no bid necessary because this is an extension to the contract just like there was an extension to the 2011 contract that was approved unanimously under the previous administration by the board at that time which consisted of many of the sitting trustees including the Mayor.

Frank Harvey commented on the past due amount.

Mary Klopp read a report from the Mayor's blog that discussed the issues with Republic and ongoing negotiations and the contract presentation.

Heidi Parker thanked Anthony DeLuca and Republic for working with the village. Heidi stated that other towns do pay more. Park Forest pays over \$21.00 per month.

Rodney Grant asked if there were any provisions in either agreement that address discontinuation of service. Mayor Hanks will provide that answer at a later time.

Larry Stewart commented on billing vacant homes.

Charles Poindexter stated his calculations show the increase over the next ten years will be a 73% increase. (See the chart attached to these minutes that show the actual annual increases through 2030.)

Judy Cast stated Mayor Hanks is not transparent saying he knew about this before he hired the 13 employees.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 7:51 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

	<u>Price Per Unit</u>	<u>Increase Percentage</u>
Year 1 (Oct. 2016 – Sep. 2017)	\$ 19.64	3.0%
Year 2 (Oct. 2017 – Sep. 2018)	\$ 20.23	3.0%
Year 3 (Oct. 2018 – Sep. 2019)	\$ 20.84	3.0%
Year 4 (Oct. 2019 – Sep. 2020)	\$ 21.46	3.0%
Year 5 (Oct. 2020 – Sep. 2021)	\$ 22.10	3.0%
Year 6 (Oct. 2021 – Sep. 2022)	\$ 22.77	3.0%
Year 7 (Oct. 2022 – Sep. 2023)	\$ 23.45	3.0%
Year 8 (Oct. 2023 – Sep. 2024)	\$ 24.15	3.0%
Year 9 (Oct. 2024 – Sep. 2025)	\$ 24.88	3.0%
Year 10 (Oct. 2025 – Sep. 2026)	\$ 25.63	3.0%
Year 11 (Oct. 2026 – Sep. 2027)	\$ 26.39	3.0%
Year 12 (Oct. 2027 – Sep. 2028)	\$ 27.19	3.0%
Year 13 (Oct. 2028 – Sep. 2029)	\$ 28.00	3.0%
Year 14 (Oct. 2029 – Sep. 2030)	\$ 28.84	3.0%

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **AUGUST 23, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tates, Washington and Williams

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Bernice Brewer inquired about various Accounts Payable expenses. Mayor Hanks stated the \$310.00 expense is for IML Conference registration fees for each of the elected officials listed. The final Gallagher payment pertains to the MFT/CDBG grant. The engraving expense was for the watch Art Johnson received on his retirement. Two new officers were hired. One officer had a bulletproof vest already. The other officer came in between grants; when the 2016 grant comes in the village will be reimbursed.

Trustee Williams replied to questions previously asked by Ms. Brewer-

Balance of the Water/ Sewer Fund \$579,805.37. Owed to the Water/ Sewer Fund \$1,387,384.70- repayment date unknown. Revenue received from the last water billing cycle \$201,383.82. Balance owed to Republic \$48,449.00 as of 8-17-16.

Larry Stewart commented on transparency between board members. Mayor Hanks stated trustees meet with the mayor, department heads and others through their committees and make their reports at the board meeting. Information that should be distributed to the whole board will come through the Village Administrator or Village Clerk.

Frank Williams asked for a moment of silence for the passing of Vernon West, husband of Human Relations Commissioner LaTonya West. Village Clerk Williams will provide the funeral service information.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee-Chief Stoffregen– (Absent- fire call- Report read by Trustee Myers)

Trustee Myers reported over the past 2 weeks, the fire department responded to 30 calls.

The fire department responded to: 12 Fire alarms, 5 Ambulance assists, 1 Vehicle fire, 1 Gas leak and 3 CO alarms, 3 Structure fires, 2 Vehicles accidents, 1 Water recovery, 1 Wires down and 1 Mutual aid call.

Please be advised that the fire department had all ladders inspected, all SCBD air equipment has been checked, the number 2 door remote and motor have been replaced along with new wiring. The new engine is in Wisconsin for body work and we are hoping to see it by December.

B. Police Department-Police Chief Kowalski

-Police Service Case Summary: During the period of **08/09/2016** thru **08/23/2016** the Sauk Village Police Department had a total of **33** arrests.

-CalCom Report: For a period between **08/09/2016** and **08/23/2016** the police department received **565** calls for service.

-Cases of Note:

On **8/14/2016** Officers responding to a call of shots fired on the 21700 block of Peterson Ave. Upon arriving officers found several victims shot by an unknown offender(s) in a drive by shooting. Officers found several witnesses were in the area at the time of the shooting that were being uncooperative.

Officers were able to obtain information about a possible vehicle involved and were able to dispatch the

information to local area departments. Within a short time Steger Police Department located a vehicle matching the description of the vehicle involved in the shooting and the driver of the vehicle. The officers impounded the vehicle and took the driver into custody.

The victims of the shooting were transported to the area hospital for treatment at which time one of the victims passed leading this matter to be classified as a homicide investigation.

Due to the severity of the incident our detectives activated the South Suburban Major Crimes Task Force. The driver of the vehicle was charged with 1st degree murder.

This is an ongoing investigation.

NOTE: The FBI's Intel Analysts are assisting the South Suburban Police Departments in compiling pertinent information that would assist with any gang related issues in the area.

-Animal Ordinance: As reported at the previous meeting a resident reported their dog was killed by their neighbor's dog. Since that time a review of the ordinance was conducted and there will be some changes made. Chief Kowalski will be working with Trustee Myers and the Ordinance Committee on these changes. A certified letter was sent to the owner of the offending dog advising that his dog was deemed dangerous and needs to be removed from the corporate limits of Sauk Village. Officers confirmed on 8/23/2016 the dogs were removed from the residence. Lastly, the dog owner appeared in court on 8/22/2016 and pled guilty receiving a fine.

-Vehicles: The squads which were identified to be salvaged have had their radios removed and are being prepped for the auction.

-Environment: The asbestos is being removed today. Afterward the company will conduct an environmental study to determine the mold issues.

-Gratitude: Chief Kowalski read a letter he received from a family member of a citizen thanking Officer White for his commendable service going above and beyond during a recent break-in.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Mayor Hanks reported the Mayors got creamed during the recent Battle of the Burbs 22-8; lots of fun and a great cause. Proceeds will go to Office Tim Jones who was shot in the line of duty. Officer Jones' father gave a report that his son is improving. Torrence Avenue will be closed September 1st to perform work on the tracks.

Replies to last week's questions:

Trustee Burgess will reply to the lights and sink hole in Lincoln Meadows that Mayor Hanks and Trustee Burgess discussed prior to the meeting.

Water meeting charges- still being researched (difference of \$25.00). Administrator Fairman is working with Public Works. Sauk Village and Republic will be working on charges for homeowners with wells, being that they are charged full rate rather than the discounted village rate. Residents that have wells do not get a water bill but they do get a sewer bill.

The Arrowhead Park \$235,000.00 federal grant previously suspended by Governor Rauner has been released. Advanced payment should be received soon and work will begin shortly. All work must be completed and bills submitted by February 14, 2018. Mayor Hanks met with the Illinois Department of Resources in Springfield to give a presentation on the project that includes soccer fields, batting cages, new lighting, updating ball fields, parking and playground equipment behind Wagoner School.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported there is no meeting scheduled for next Tuesday, August 30th is a fifth Tuesday.

It is great seeing the community working together in so many positive directions including four very successful Back to School events. Many thanks to everyone who contributed and participated and special thanks to Sauk Village Church of God-Crossroads, Grace United Church of Christ, Kamilah Jones and the KJones Learning Center and the Sauk Village Neighborhood Watch who joined with School District 168 this year.

Village Clerk Williams reported on attending 3 out of 4 of these events but hated to miss Jammin' with Jesus this year but it was County Fair day with the family.

Trustee Myers shared a letter with Village Clerk Williams that he received from a meeting he recently reported on. Calvary Church hosted an ALL LIVES MATTER event that Trustee Myers was very happy to attend and that made an impact on him.

Trustee Myers made an impact on them as well. Calvary, Trustee Myers and other first responders will continue to focus on unifying and strengthening relationships within the south suburban communities.

Fundraising for the 60th Anniversary Committee has begun. The 60th Anniversary Committee is hosting a trip to the Horseshoe Casino on November 11th. Tickets are \$35.00. Register for the Entertainment mobile app- use the Entertainment coupons where your travels may take you. The cost is \$20.00.

Village Clerk Williams also had the pleasure of attending the last Intergovernmental Community Partnership meeting. It was very informative. Village Clerk Williams believes this group of leaders from the municipality, school district, library and residents will prove to be a great benefit. Last week several ideas were brought to the village board, one of which is the Community Service program with Bloom Trail High School. During the Community Partnership meeting Village Clerk Williams expressed her experience with helping students earn their hours for various reasons by partnering with Parks and Recreation and village staff. Village Clerk Williams stated this is a great program and offered to continue assisting with the program.

As a village board member and a library board member Village Clerk Williams will continue to engage with this committee and help in whatever way she can starting with attending the October 1st fundraiser.

Human Relations Chair Frank Williams asked that we express condolences to Human Relations Commissioner Latonya West on the loss of her husband, Vernon West. Our thoughts and prayers are with Latonya and the West family.

Arrangements are as follows:

Tuesday, August 30, 2016

Leaks and Sons Funeral Home

7838 S. Cottage Grove

Chicago, Illinois

Viewing: 10 am-11 am.

Service: 11am

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

ADMINISTRATIVE SERVICES REPORT- Prepared by Director Sherry Jasinski

Update on Liens:

As of today three more liens were filed equaling \$13,998.56

This week 24 Lien letters equaling \$ 35,867.79 were sent. Residents have 14 days to respond, if they fail to do so liens will be placed.

Update on the Noise and Safety Mitigation Grant:

Two sets of letters went out along with the applications, as of today a total of 13 that applied have been approved.

2 permits are ready to be picked up (window replacements)

11 applicants have to still turn in Plat's of Surveys (Fencing) and the contractor that they chose to obtain a Contractor's license with the Village; once that happens, permits will be issued.

The Village Hall is closed on September 5th in observation of Labor Day

FINANCE DEPARTMENT-

There has been a 42% increase in water sewer revenue this year compared to last year. Well over \$100,000.00 is still outstanding from past due bills. The Finance Department is completing the Department of Justice report through April 2016 for the seized assets. The May-July financial reports will be completed within the next 10 days.

PUBLIC WORKS REPORT- Prepared by Director Kevin Weller

PUBLIC GROUNDS & BUILDINGS – Cutting ongoing at all village locations, slowing down due to weather and some emergencies. Staff still cutting vacant homes moving through the list; checked 216 homes- 48 that needed cutting. The Housing Commission is working to provide more grass cutters.

Received 3 quotes for fence to go around detention pond at Village Hall. The vendor started and will finish asbestos work 8/23/16, Public Works staff will complete tile replacement at later date. The possible mold at the Police Department will be reviewed by TRF Environmental for recommendations.

STREET LIGHTS – Staff is working with vender to evaluate 20 individual locations where lights are going on/off possible wire issue village side.

DAY TO DAY REGULAR OPERATIONS AND EMERGENCIES - All job direction changes, department ordering, special seasonal event prep setup, vendor calling, work with all departments and public complaints and last minute changes. Staff setup and taken down for Nights Out event.

BUILDINGS – Work performed on HVAC unit at Police Department found bad compressor unit 16 yrs old, needs replacement. Three quotes were turned in.

WATER - Day to day schedules and emergency calls. Completing all tests required by IEPA per month. Two extra staff members started north side shut off list totaling 129. Staff has repaired two main breaks located on Reichert and Peachtree; final ground work to be completed at later date.

GARBAGE – Day to day cleanup. If you see illegal dumping please call Police. Help keep our town clean. All regular trash pickup will be completed as regular mowing and summer upkeep resumes. I will as code to ticket resident who dump garbage or grass debris from there parkway into the street. This is the main cause of storm sewer backup and flooded streets.

HYDRANT & VALVE REPAIRS/REPLACED - Staff is prepping to replace the hydrant at 22426 Strassburg Avenue.

VEHICLES/ EQUIPMENT- Public Works staff is doing their best to keep all vehicles within the department running safely including trying to help each department with needed repairs to keep moving forward. Staff went through all mower grease, oil, blades and cleanup. Dropped off /picked up Police Department units after repairs. Oil changed in three Police Department cars. Oldest backhoe repaired. All repairs were made to the sweeper.

SANITARY SEWER COMPLAINTS – Public Works received 4 sewer complaints, all 4 were homeowners and all were notified that they would have to call a plumber. All after hour calls must go through the Police Department non emergency 708/ 758-1331; they will call Public Works.

STORM SEWER REPAIRS – Staff has been out cleaning storm sewers due to heavy rain. 3 locations working on -1904 219th Place, SW corner of Oakbrook & Southbrook and 914 Mary Byrne Drive. 219th Place is almost completed and Oakbrook will be next and so on.

TREE REMOVALS – Two trees were removed to gain access to repair a main break on Reichert.

PARKS – Staff removed one of the old swing sets from Murphy Park because someone cut the legs in attempt to steal.

LANDSCAPE WORK – Staff also started landscaping last year's digs from b box, main breaks, and any other digs, slow going. Residents will have to wait for concrete work to complete final dirt work. Funding is slow going.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Mayor Hanks

Report prepared by Rose Langston

Scam Alert!

Many Medicare beneficiaries are contacted by scammers pretending to be from Medicare. Questions are often asked if Medicare will legitimately contact beneficiaries. There are times the Center for Medicare and Medicaid Services (CMS), which runs Medicare program, may contact you, but there are two important things that CMS or Medicare will not do:

Medicare or CMS will never call or come to your door without first sending you a letter in the mail explaining why they are trying to contact you.

Medicare will never ask for your Medicare number or Social Security Number because they already have it.

This fall, CMS is sending a letter to random selected Medicare beneficiaries in part of Illinois and other states inviting them to take part in the Medicare Current Beneficiary Survey (MCBS). The letter sent to this random sample of people explains that a researcher from NORC at the University of Chicago, the CMS contractor conducting the survey, will be contacting them. The survey will include a phone number to call for more information, as well as a brochure about the survey.

If you get this letter, remember that participation in the survey is optional. If you do not receive this letter but receive a call or an in-person visit from someone saying they are from Medicare or NORC, be cautious. Do not share any information or let them in until you verify they are truly who they say they are. You can call Illinois SMP at AgeOption (800) 699-9043 for help verifying their identity.

Senior Committee Open Senior Activity – every Fridays 12:30-3:30 p.m. with coordinators Steve Shymkus and Frank Williams. No meeting, no membership and no dues, just come and join the fun with your peers. Light refreshments and bottled water served. The Rummikub game (a tile game similar to the rummy card game) is very addictive. Other games are available plus computer, TV and our library program. This Saturday, August 27th an Open Senior Activity with a potluck meal is at 5:00 p.m., doors open at 3:00 p.m. All seniors 50 years and older are invited, sign-up with (Steve or Frank) the type of covered dish (serving from 8-10 servings) you are bringing.

There will be no Sauk Village Blue Grass meeting Labor Day Sunday, September 4th.

Beautification Committee- The August meeting was cancelled due to the committee working on the Hootsie awards. A total of 54 awards were given- including three businesses: McDonalds, Behr Paint and Weatherstone Entrance. The committee will continue with weeding and watering when necessary. Weeding is the committee radar now that the Hootsie's have been completed.

Volunteers are always needed and welcomed to join in the committee's efforts in beautifying our community. The next Beautification Committee meeting is scheduled for the third Wednesday of September at 10 am at the Village Hall.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the asbestos was removed in the Community Center gym and Police station today. One night is scheduled for Friday, August 26th from 5pm-8pm in the Community Center. All are welcome; kid friendly environment. Open gym is scheduled for Saturday, August 27th from 11am -3pm.

Corn and Dog Roast, a collaboration with other community partners, is scheduled for Saturday, September 17th from 11am -5pm behind the Village Hall. Free movies will be playing in the Community Center. Popcorn will also be free.

C. Public Works Committee- Trustee Burgess

Trustee Burgess spoke with Director Weller regarding outstanding issues in Lincoln Meadows. Trustee Burgess stated there are twenty lights that do not belong to the village. One of those lights in Lincoln Meadows needs to be repaired. The issue could be a wiring problem that may require a lot of work or it could be a small resistor or ground fault which is easier to repair. The sink hole repairs in Deer Creek and Lincoln Meadows are being investigated along with the cost of the concrete. Asphalt may be used as an alternative to shore it up until concrete can be purchased. A partial payment listed in the Accounts Payment is needed to purchase asphalt to make it through the winter. Hydrants were identified by Public Works and the Fire Department. Putting a sleeve on the nonworking hydrants so they are visible from a distance is being considered. Throwing grass in the street will also be identified. This is a violation and the Code Department may be issuing tickets. There are over 300 trees that need to be cut down throughout the village. Residents are calling regarding the stumps left behind. Trustee Burgess stated Public Works is cutting as low as they can and suggested residents cut 5-6 inches around the tree stump prior to the tree being cut down. Eventually, the stumps will be ground down after the tree removal. Public Works is working on village vehicles repairs and cutting grass at vacant lots on the weekend. Call the village to report vacant lots. If you see a water main break after 5pm call the non emergency number at 708/758-1331 to report the break. Administrator Fairman mentioned stickers are placed on the doors to identify them as vacant. Trustee Burgess stated the stickers on the door are a pro and con. They help to identify the homes as vacant but it also encourages undesirables to use the home for squatting, stealing pipes, etc... An alternative for the stickers may need to be investigated.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates reported the Housing Committee will meet in a couple of weeks.

Intergovernmental Committee- Trustee Tates commented on bringing five projects to the board for discussion and asking them to be placed on the agenda for a vote. All projects are on hold until the board approves moving forward or scrapping the projects

Mayor Hanks stated Trustee Tates asked for a consensus of the board to move forward. No motions were requested to be added to the agenda. Mayor Hanks stated he previously asked the board for a consensus if he could present a Community Service liaison recommendation to the board at the September 6th Committee meeting. Everyone agreed. Mayor Hanks also requested dates and policy for the municipal tours. Those were not received. The Resident Handbook was sent electronically to Trustee Tates to make changes and to submit those changes to the board at the Committee meeting. That was not done. The steps to place something for a vote were discussed last week. Board consensus was given to move forward. The board gave approval for the Joint IGRC Committee to move forward with Past Student recognition. There is nothing to vote on. There have been no dates suggested for the municipal tours. Department Heads need to be consulted. Trustee Tates stated he is waiting for Director Weller to provide his input for the Resident Handbook. Mayor Hanks stated Trustee Tates can include the Resident Handbook on the agenda if it ready to present.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Safety and Ordinance Review Committee will meet Friday, August 26th. Trustee Myers asked for an update on the dog that was involved in a recent incident. Chief Kowlaski stated the dog was removed from the home and taken to the Humane Society in Chicago Ridge. The judge ruled on Monday finding the owner guilty. The owner was fined.

Trustee Myers commented on the Fire Department vs. Police Department ballgame. It was a lot of fun.

F. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported on the passing of her God sister. Trustee Washington commended the Neighborhood Watch Committee for their hard work receiving donations and purchasing 535 book bags filled with school supplies. The committee is outstanding. Trustee Washington thanked all of the people who donated and commented on the parents who thanked the committee for their efforts. Trustee Washington asked for prayers for Block Club Captain Ed Sullivan and his wife and Human Relations Commissioner Renee Robinson; they are experiencing severe health issues.

G. Budget, Finance and Community Relations Committees – Trustee Williams

Trustee Williams reported the Budget and Finance Committee is scheduled immediately after the Ordinance Review Committee on Friday, August 26th at the Village Hall. No questions were received for the Accounts Payable.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements-August 9, 2016 - August 23, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. Trustee Burgess asked to amend the Accounts Payable to exclude the \$2,000.00 immediate check payment that was previously approved by the board through email consensus. Mayor Hanks asked for a motion to approve the amended Accounts Payable with the \$2,000.00 immediate check payment excluded. The motion was made by Trustee Burgess and seconded by Trustee Tates.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tates and Washington

Nays: Trustees Williams

Absent: None

Motion Carried

B. Motion to Approve Motion to Approve an Ordinance for the Village of Sauk Village, Cook and Will Counties, Illinois Authorizing and Approving an Agreement for Extension of Collection and Transportation of Municipal Solid Waste by and between the Village of Sauk Village and Republic Services Renewal Agreement with Republic Services

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Washington verified that Sauk Village has been servicing Sauk Village for 62 years and service will be discontinued immediately if the ordinance does not get approved.

Trustee Burgess verified the vote pertained to the ordinance.

On roll call:

Ayes: Trustees Myers, Washington, Williams

Nays: Trustees Burgess, Jones, Tate

Absent: None

Tie Breaker: Mayor Hanks- Aye

Motion Carried

C. Motion to Approve Special Meeting minutes- August 9, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustees Burgess, Jones and Tate

Absent: None

Tie Breaker: Mayor Hanks- Aye

Motion Carried

D. Motion to Approve Regular Board Meeting minutes- August 9, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington and Williams

Nays: Trustee Burgess, Jones and Tate

Absent: None

Motion Carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams commented for clarification that hand checks or immediate checks approved by email consensus still need to be shown on the Accounts Payable for accountability. All monies that go out must be accounted for.

Trustee Myers thanked the school board and Superintendent and everyone involved in the Back to School Book Bag event. This helped a lot of people and the kids were happy. Invoices cannot be provided from donations that were collected on the corner tag days. All money was given to the Finance Director. Finance Director Rao counts the money and gives the committee a receipt. Trustee Myers stated an investigation does need to be done with the garbage bill issue; we do not want garbage collection stopped. Trustee Myers reported to Marva Campbell Pruitt that Winpak is on board.

Discussion was held on whether the immediate checks should be listed on the Accounts Payable. Trustee Williams stated the Budget and Finance committee discussed placing the information on a separate document but Finance Director Rao chose to place it on the Accounts Payable this time. Trustee Williams will address this with Finance Director Rao.

Trustee Jones commented on safety for the community and respect for the elected official's family members.

Trustee Burgess commented that Skyline has served Sauk Village as a family business for 62 years. Skyline was able to work with the village when we were unable to pay. Republic is a corporation that is now servicing the village. The Republic contract is a business like contract- iron clad with no lee way and no room for negotiating in the future. Trustee Burgess thanked Skyline and would have preferred a four year contract with negotiations at that time. Trustee Burgess commented on the situation that caused this to happen. Skyline is no longer a local company. Republic will hold to requiring payment within 61 days.

Trustee Burgess reported the Veteran's Day Celebration will be held on November 11, 2016 at 11:00 am in the Village Hall. All veterans are invited. Special speakers will be present.

Mayor Hanks reported again that \$228,000.00 due to Republic was due to under billing because residents were not charged what they should have been charged. The village also did not provide Republic with accurate house counts of vacant homes. Squatters were living in vacant homes and receiving garbage pickup and water illegally and not paying any bills. The research was done to see how we got to this point. The \$389,905.00 balance that is due to the under billing (\$288,000.00) and residents not paying their bills (\$150,000.00 -\$180,000.00) will revert back to zero. The village is focusing on unpaid water bills and shutting off service and stopping garbage pickup. There is an increase of revenue now because people are paying their bills.

The monthly increase of \$1.21 to revert this amount to zero comes out to about \$.04 per day for garbage pickup. Households with a senior over 65 years old will receive a \$1.00 less per month which means they will only pay \$.21 per month more for the first year. The annual increase is now a fixed 3% instead of the lesser of 5% or the annual CPI. Ninety five gallon recycling totes and pickup will provided biweekly free of charge instead of residents having to purchase blue bags. The contract was extended 10 years. Republic will work with the village to do semi -annual house counts to make sure the billing reflects proper house counts. Staff is working with Republic to make sure they are only picking up at houses where people are paying their bills. Republic and Sauk Village worked together in good faith to continue to provide service. Other communities are paying a lot more. Residents with wells are paying 4-6 more per month because they are not getting the negotiated price. We will work to correct that as well.

Mayor Hanks commented on the attacks by bitter people. Mayor Hanks agreed that elected official's families should not be harassed or bothered.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:32 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 6, 2016.**

1. Call to Order

A. Roll Call

Mayor ProTem Williams-Baig called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Bates, Washington-House and Williams-Baig

Absent: Mayor Hanks

2. Review an Ordinance Dissolving the Emergency Telephone System Board of the Village of Sauk Village and Authorizing the Village of Sauk Village in a Joint Emergency Telephone System Board created via an Intergovernmental Agreement for the purpose of Transitioning Village Emergency Dispatch Services to the Village of Calumet Park (ETSB Dissolve)

Odelson & Sterk Attorney Claudia Castor reviewed the ordinance to dissolving the Emergency Telephone System Board (ETSB) of the Village of Sauk Village and Authorizing the Village of Sauk Village in a Joint Emergency Telephone System Board (JETSB) created via an Intergovernmental Agreement for the purpose of Transitioning Village Emergency Dispatch Services to the Village of Calumet Park.

Attorney Castro provided the background for the need to dissolve the current ETSB prior to creating a JETSB which will be created at a later date. This is the result of the January 1, 2016 state mandate that all municipal dispatch centers with a population of less than 25,000 must consolidate and file their application with the Illinois State Police. The original consolidation application plan was filed with the Illinois Commerce Commission (ICC). The July 1, 2016 deadline has been extended to October 1, 2016 due to the fact that many towns were still in negotiations with numerous dispatch centers.

Several documents must be filed with the plan application, including the ordinance dissolving the current ETSB. Without this ordinance, the municipality will risk being in non-compliance with the State and the State will not approve the plan application. Members from each municipality will be included in the joint ETSB. Currently, Calumet Park, Midlothian and Sauk Village are dispatched through CalCom. Midlothian recently joined Cal Com The mayors from each municipality will appoint representatives to serve on a Task Force Committee that will determine the JETSB Emergency Services representatives. 911 surcharge money that previously went to the individual municipalities now goes to the state. The majority of the surcharge money will be distributed to the primary dispatch center (CalCom). A small portion will be given to each individual municipality. The JETSB will determine how the money is spent by following the specific spending requirements that will be set cohesively by the JETSB.

The ordinance creating the JETSB will be presented after the dissolution ordinance is approved and the Task Force Committee is formed. Attorney Castro suggested the board finalize this plan at the next board meeting due to the fact that so many towns are submitting applications. The State can take up to 90 days to approve the plan. The entire plan must be operational by July 1, 2017.

Population by municipality as of the 2013:

Calumet Park 7,913 Sauk Village 10,549 Midlothian 14,924

The original consolidation plan filed with the ICC included Sauk Village and Calumet Park consolidating with CalCom. The new State mandate requires a new application be filed with the Illinois State Police. If any municipality fails to comply with the State mandate the plan will be considered incomplete for all municipalities and they can be charged by the Attorney General's office and lose their surcharge money.

Trustee Myers referred to the Illinois State Statutes that relate to the requirements for joint ETSB's. Major fines from the State and a loss of surcharge money could follow if the board does not comply. Trustee Burgess asked to have CalCom present to address the board regarding any costs that may be incurred to the village regarding this application plan and other issues with CalCom.

Attorney Castro stated the matter at hand is the dissolution of the ETSB per the State mandate and to continue with the consolidation plan application.

After further discussion it was decided to invite CalCom to a future meeting to address the board's concerns.

Mayor Pro Tem Williams directed Village Administrator Fairman to invite CalCom / Calumet Park to address the board's concerns and to include this item on the next agenda. A Special Meeting may be required.

3. Review HR Assessment Results- Owens Group

Owens Group Representatives Dr. Alicia Straughter and Valary Lewis provided a review of the results of the HR assessment that will help to develop an HR Department in order to fill any compliance gaps and address other liabilities that affect the insurance premiums. This assessment was conducted per the board's approval in March 2016 at no cost to the village.

Ms. Lewis stated the Risk Management safety meetings continue to be held to stave off potential lawsuits.

Dr. Straughter provided a power point presentation and discussed the direction the village needs to take going forward.

Highlights:

Dr. Straughter spoke with employees and found most HR duties were being done within various departments and found several policies and procedures that were out of date which causes high risk for the village.

The goal is to reduce the losses significantly by hiring a part-time HR staff member to update the policies and procedures which is less costly than the liabilities caused by the lack thereof.

The part time HR professional will assist the village management team.

Strength- long tenured employees.

Weakness- not having the policies and procedures in place.

Suggested hiring someone with 20 plus years of experience including information system expertise at a salary of almost \$50,000.00; keep up with technology.

Experience with municipalities is preferred; working with unions.

Evaluate discriminatory practices.

The comprehensive structure of an HR Department could be outsourced.

Best practices- doing it over and over again to prevent losses to the department.

Return on investment- hiring a part-time HR staff member will save the village money immediately by reducing losses.

Update records management process- all employee records need to be in one location.

Provide electronic time sheets.

Timely Workers Compensation evaluation and updates to the Employee Manual; keeping employees updated with new laws.

Filing documentation timely.

Reduced claims and having updated programs and policies in place will have a positive effect on the Risk Management renewal in March.

Discussion was held on what system and software may work best for Sauk Village.

The revised Employee Manual has been reviewed by the village attorney and is ready for distribution to all employees.

Personnel issues must be discussed with the department head or in executive session.

The Owens Group can continue to work with the village until the hiring process happens.

Grievances typically need to be handled by an HR person.

Training videos are suggested.

4. Review Municipal Codebook Update

Village Clerk Williams presented the current cost to provide an update to the current codebook. Clerk Williams has suggested these updates several times since the last recodification in 2013.

The updates include:

378 pages at a cost of \$18.00 per page for a total cost of \$6,804.00

10 graphics @ \$10.00 each= \$100.00

Updated media (disk) - \$75.00

5 copies of the supplemental pages for ordinances 13-006 to 16-006.

Total estimate \$7, 004.00.

Discussion was held on the importance of working with an updated code book.

If the board approves annual updates the cost could be approximately \$1,500.00 per year. Village Clerk Williams has asked for these updates to be included in the budget a number of times.

Village Clerk Williams suggested sending the ordinances to Municode more frequently and requesting supplements monthly, quarterly or annually. The updates will be included on the website prior to the quarterly supplemental pages being completed. A phone app is also available at no charge.

The \$18.00 cost includes researching where the ordinance applies throughout the codebook and creating the supplement pages that are to be inserted in the current code book wherever applicable.

Discussion was also held on what the \$18.00 cost is comprised of and where the money would come to cover the cost of updating. Village Clerk Williams will continue to work with Municode to address the concerns of the board and will address the cost with the Budget and Finance Committee. This item will be readdressed in two weeks.

Mayor ProTem Williams stated the Budget and Finance Committee agrees the updates are necessary and need to be included in the budget.

Additional copies of the supplements can be made in house.

Supplements are inserted in the existing codebook replacing outdated pages. Total recodification would automatically insert the ordinances where applicable and create an updated version.

Department heads are encouraged to review sections pertaining to their departments and suggest necessary updates.

5. Intergovernmental Committee (Tabled)

Discuss Appointment of Community Service Liaison

Mayor ProTem stated Mayor Hanks asked that this topic be tabled until he is present to discuss a possible appointment. This may be included in a Special Meeting agenda next week.

6. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer commented on the Owens Group presentation with regards to discrimination and the use of public facilities. Additional comments pertained to the code book updates, various grant deadlines and water and infrastructure improvements. Owens Group Representatives Valary Lewis and Alicia Straughter stated they will address HR and other discriminatory issues that are relating to policies set in stone.

Mayor ProTem Williams stated she sent an email addressing Ms. Houston's prior questions. Department Heads are asked for their input prior to an ordinance being presented to the Ordinance Review Committee. The completed ordinance is set to the codification firm. Clarification was give on the codification process.

Administrator Fairman stated that the water meets the qualified standards. Director Weller can provide additional information in next week's report.

Chief Kowalski provided an update on the grants.

Jan Clark asked for clarification on the term codification and commented on current HR practices.

Codification means the process of updating the code book.

Mayor ProTem Williams-Baig stated department heads are appointed by the Mayor with the advice and

consent of the board. Other employees are hired through the Police and Fire Commission or by the discretion of the department heads

7. Miscellaneous Business

Comments from the Trustees

Trustee Burgess thanked the Owens Group for the presentation. Trustee Burgess began discussion of an HR position and the job description. Owens Group Representative Valary Lewis stated this discussion should be held in executive session. Mayor ProTem Williams-Baig stated executive session could be added to next week's agenda.

Trustee Burgess stated the next Public Works Committee meeting is scheduled for Wednesday, September 14th at 7pm in the Village Hall.

Trustee Tates reported the next Housing Committee meeting is scheduled for Wednesday, September 7th at 6:30pm in the Village Hall. The IGRC meeting will follow at 7pm. The Joint IGRC is hosting a fundraiser at Four Winds Casino on October 1st. Proceeds will be used to purchase ID badges for students and to provide bus transportation for tours around the village. Discussion was held on resident input prior to the passing of an ordinance. Draft ordinances are discussed by the board in open meetings and followed by public comment. The ordinance is presented to the public after any changes are approved by the board. Village Clerk Williams stated she will defer to the board and the attorneys regarding any changes to this process.

Trustee Tates stated UNO nights will be held on Friday nights from 5pm-8pm. The Corn and Dog Roast is September 17th from 11am-5pm.

Trustee Washington reported the next Neighborhood Watch meeting is scheduled for Monday, September 12th at 7pm at the Fire Station. All are welcome. Block club captains are needed.

Trustee Myers commented on the need of an HR person. The Fire Department will be present at the Corn and Dog Roast.

Mayor ProTem Williams-Baig reported the 60th Anniversary Committee is hosting a fundraiser trip to Horseshoe Casino on Friday, November 11th. The \$35.00 fee is due October 28th. Payments can be made at the library or Village Hall. The Entertainment App is also being sold for \$20.00 that provides saving throughout the US and Canada. The 60th Anniversary celebration will be held during the July 4th weekend of 2017. Contact Village Clerk Debbie Williams or Trustee Rosie Williams for more information. The Community Outreach Partnership Committee will be working on the 60th Anniversary celebration. All funds for the 60th anniversary will go through the front desk at the Village Hall.

Mayor ProTem Williams reported on a Help for Homeowners event scheduled for Wednesday, September 14th at the Neighborhood Housing Services office located at 920 West 175th Street in Hazel Crest. Village Clerk Williams stated representatives will be on hand to provide help for foreclosure and flood relief, reducing interest rates and home improvement loans. Mayor ProTem Williams-Baig will work with the Police Chief on the Shop with a Cop program. Fundraisers will be held for Shop with a Cop.

Mayor ProTem Williams-Baig stated someone suggested a Spades card game night. Mayor ProTem Williams-Baig asked the Owens Group to consider scheduling a Conflict Resolution session for the board. There will be a Special Meeting next week at 6:30pm to discuss the Community Service liaison appointment and repairs to 223rd Street.

8. Adjournment

Mayor Pro-Tem Williams-Baig asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Tates.

All Ayes

The meeting was adjourned at 9:55 pm.

Mayor ProTem Rosie Williams-Baig

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 13, 2016.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Bates, Washington-House and Williams-Baig

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Mary Ann Winters commented on a project started by Public Works in July of 2015 at Torrence and Orion Avenue. The poles and the orange netting still in place are an eyesore and make it difficult to back up in her driveway. Ms. Winters backed into one of the poles with a rental car. Public Works Chair Trustee Burgess will follow up on this.

Larry Adamski, I-Refi representative from Illinois Department of Housing Authority stated he is present in the hallway to address residents concerns with Housing Assistance such as refinancing with up to \$50,000.00 in non-taxable loan forgiveness. If approved – homeowners must remain in the house for at least 3 years. Income limits– 1-2 people \$79,400.00 and 3 or more \$91,000.00 or less. Must have made on time payments for 12 years. There are no upfront costs other than a \$350.00 appraisal.

Chaplain and Community Outreach Director Bill Hall asked for permission to use the state owned property or the village owned property on Sauk Trail (old bowling alley property) depending on the weather to host this year's Shine event on Saturday, September 24th beginning at 2pm. This year people are asked to bring lawn chairs and boxed lunches. Everyone is asked to bring a can of non-perishable food items to help with the Thanksgiving outreach. Mayor Hanks asked for the consensus of the Board. Mayor Hanks and the Board of Trustees support the endeavor.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen (Report read by Trustee Myers)

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 56 calls. The fire department responded to 4 gas leaks, 1 Structure Fire, 4 Ambulance Assists, 2 Carbon Monoxide Alarms, 12 Car Accidents, 9 Fire Alarms, 2 Car Fire, 1 Mutual Aid, 1 Grease Fire, 1 Utility Pole Spark, 12 Lift Assists, 1 Illegal Burn, 1 Smoke Alarm, 2 Medical Assists, 1 Odor Investigation, 1 Stove Fire, 1 Playground Equipment and 1 Police Assist. Fire Chief Stoffregen was unable to attend as he is meeting with an insurance investigator.

B. Police Department-Police Chief Kowalski

-Police Service Case Summary: During the period of **08/23/2016** thru **09/13/2016** the Sauk Village Police Department had a total of **42** arrests.

- CalCom Report: For a period between **08/23/2016** and **09/13/2016** the police department received **855** calls for service.

-Cases of Note:

On **8/25/2016** Officers were called to the 21700 block of Peterson Ave. for a gunshot victim. According to the victim she had just arrived at the location and exited her vehicle to enter her boyfriend's house when she observed two males across the street from the house. When she saw the males she heard gunshots and ducked for cover. The males ran from the area and her boyfriend came out of the house only to find his

girlfriend had been shot. The victim's boyfriend called the police and an ambulance. The victim was taken to St. Margaret's hospital and eventually transferred to Stroger Hospital. The detective assigned to this matter conducted interviews and recovered shell casing evidence which were sent to the lab. No arrests have been made at this time and this case remains an open and ongoing investigation.

On **8/25/2016** Officers were called to the 100 block of Carriage Lane for a report of a juvenile victim receiving lewd pictures via text messages. The Officers arrived to find the mother of the victim who explained a friend was sending her daughter sexually explicit photos. The Officers confirmed the receipt of the photos and turned this matter over to the Detective Division who secured charges of Sexual Exploitation of a Child charges on the offender.

On **9/7/2016** Officers met with a victim of domestic battery who was crying outside of her residence on the 22400 block of Nichols. The Officers were told by the victim that her ex-boyfriend/subject was sitting outside on the porch drinking alcohol. She advised the Officer that she felt her ex-boyfriend was intoxicated and told him that he was not allowed inside the house until he sobered up. The offender then threatened her that if he was not allowed back in the house then nobody was going to enter the residence. She attempted to walk past him and he bumped her shoulder with his shoulder and then he began fondling her. The victim felt threatened and threw water in his face to get away from him. The offender proceeded to place his hand on her throat and choked her to the point where she was unable to breath. Witnesses observed the whole incident but recanted the story related by the victim. The victim wanted to sign complaints and the offender was taken into custody. The Detectives were able to obtain domestic violence felony charges on the offender due to his extensive record.

On **9/7/2016** Officers were called to 2600 Marigold and met with the victim who stated that his apartment had been burglarized two days in a row. The Officers on the scene conducted a canvass of the area and found a witness who identified an individual carrying items similar to what was stolen. Officers identified the individuals and took him into the station. The person was found to have been the offender who broke into the victim's home. The detectives were able to locate the items and secured felony burglary charges on the offender.

-Truancy: Bloom Trail High School has hired a new truancy Officer who has been working closely with our Police Department. So far the new Truancy Officer seems to have had a positive effect in Sauk Village. We will be reviewing the truancy ordinance and sending recommendations to see how we can enhance the ordinance.

-Environment: The asbestos has been removed from the station. We are waiting on the environmentalist to assess the rest of the station for any lingering mold issues.

-Parking: Sauk Village vehicle stickers were due on July 1st, 2016. If you have not yet purchased your sticker I encourage you to do so immediately. Also, the police have been receiving complaints about vehicles parked blocking the sidewalks making it difficult for families with strollers to walk on the sidewalk. It is a village ordinance Chapter 74, Sec. 74-135 (a) (1) (b) that a vehicle cannot be parked on a sidewalk. Please be aware of where you park not to block the sidewalks.

-Gratitude: Officer Aguayo was recognized by his Strike Force Supervisor.

C. Village Engineer- Jim Czarnik

As discussed during the special meeting, Engineer Czarnik is asking for the Board's approval of the IDOT agreements to be voted on tonight in order to resurface 223rd Street and Cornell Avenue with a combination of Federal Surface Transportation Program funds and State MFT funds. The sooner these agreements are approved, the better the chance of having the project constructed next summer or fall. Trustee Burgess thanked Village Engineer Czarnik for his assistance with the railroad project.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

1. Appointment of Community Service Liaison- (Tabled)

Mayor Hanks responded to a previous question on the difference in the cost of water meters. The older meters are smaller-1/2" X 3/4" or 5/8" X 3/4" and cost \$250.00. The newer meters are 3/4" X 3/4" and cost \$275.00. This is the cost to the village.

The board will be voting on an agreement for a resurfacing project. The \$600,000.00 in Federal funds and

\$200,000.00 in CDBG funds doubles the amount of funding the board anticipated in the budget. We will continue to look for funds to finance more projects.

Mayor Hanks read the Collector's Reports for May and June (available at www.saukville.org). Mayor Hanks recognized Laurence Taylor and thanked him for his assistance with the 3 on 3 basketball tournament scheduled for Saturday, September 17th. Registration starts at 8:30 am. Everyone is invited to participate; first twenty teams that register will be eligible to play. Games go from 10am- 4pm. Liability forms will be required prior to participating. There will also be a free throw contest. Mayor Hanks has purchased awards for the event.

A Welcome Home from Vietnam Year 50 Anniversary is scheduled for Thursday, November 10th at 2pm at Prairie State College in partnership with Chicago Heights and Park Forest. **The representative is available to help with homeowners that are underwater in their mortgage. This makes no sense)**

The Fire Department is accepting applications for volunteer firefighters. Pick up applications at the fire station or call 708/758-2225.

The Senior Spaghetti Dinner is scheduled for Saturday, October 29th.

Mayor Hanks read a report from the Housing Commission that stated the \$4,500.00 remaining in their account was used to purchase a brush mower and two pole saws for the total cost of \$4,180.00 that assist with the removal of the ash trees. The Housing Commission worked closely with Public Works Director Kevin Weller in determining the needs of the department.

The Sauk Village Housing Commission consists of Chairman Gary Holcomb, Vice-Chair John Poskin, Secretary Heidi Parker, Wanda Lemell, Treasurer Sharon Nowak, Kerry Pratt and Terry House.

Mayor Hanks thanked everyone for their help.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported on the 60th Anniversary fundraisers. The trip to Horseshoe Casino is scheduled for Friday, November 11th from 12:00 pm-6:30pm. The cost is \$35.00. The Entertainment Digital App is available for \$20.00. The app can be used throughout the US and Canada. All money will be turned in to the front desk at the Village Hall. The goal is to sell 200 apps. The funds will be used for fireworks for the 60th Anniversary so there will be no cost to the village. Information on local food pantries is available on the back table and has been e-blasted. Please share this information. The I-Refi representatives and others will be included in a workshop to help homeowners tomorrow at the Neighborhood Housing Services office located at 1920 West 174th Street in East Hazel Crest. Modifications as low as 2%, assistance with the Hardest Hit program, NLS Re-Fi, flood damage and loans to help repair your home will be available from 10 am -7pm. Village Clerk Williams addressed a Facebook post that claims the trip to Washington is still under investigation. That claim is false. This case is closed. The agreed upon order dated August 7, 2015 is available to everyone upon request. Village Clerk Williams stated her door is always open to address residents questions especially during the political year and asked that everyone stick to the facts and leave families out of the politics.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Village Administrator Fairman is in the final stages of completing the personnel manual and employee hand book. Dr. Straughter has put the final review on this matter and it is being reviewed by Attorney Felicia Frazer. When completed the manual and hand book will be presented to Mayor Hanks for his review and approval and actions as appropriate. We will continue to work with the Owens group on other personnel matters.

Our management team should be congratulated for their continuing to do great work for the village. As an example, during the month of August, we collected \$30,000 plus dollars in water revenue over the same month in the year 2015. This increase in revenue will allow the village's infrastructure to be improved. Village Administrator Fairman will have a document for the board members which is a simple snapshot of four months for years 2015 and 2016 covering months of May through August of those years.

The retention pond fence **three ? (this makes no sense)** costs will be presented to the finance committee to review and present to the board for review and or approval to go forward with this project.

FINANCE DIRECTOR REPORT- Prepared by Mohan Rao

The Finance department has hired a Part-Time Accountant. The Part-Time Accountant is Mr. Trey Jackson, who is a resident of Village of Sauk Village. He has a BS degree in Accounting from the University of Illinois.

He is already on board and started on September 6, 2016 with the Finance department. Please join me in welcoming him to Sauk Village staff.

The DECO grant report for B-Boxes and Fire Hydrants will be completed before the end of September, 2016. Financial/Collector's report for May and June, 2016 are ready and soon the July, 2016 report will be completed.

MFT Audit staff from State of Illinois-IDOT/Audit Company-Baker Tilly will be here on September 15, 2016 at 10.30am will be here all day that day. Mr. Kevin Weller will assist me in responding to Auditor's questions if any. They are conducting audit of Fiscal year 2013/2014.

Director Rao will be attending the Enterprise Zone meeting/conference in October 5-7, 2016 which is going to be held in Rock Island.

ADMINISTRATIVE SERVICES REPORT- Prepared by Director Sherry Jasinski

Code Enforcement Court call for September: 153 tickets on the court docket

4 were found not guilty, 7 were found guilty, 142 were found guilty for failing to appear in court and fines were doubled.

16 new liens have been turned over to the Law Firm for liens to be filed equaling \$24,238.29

There is a new Owner taking over the Sauk Village Café. The new owner came in today for the application for a new business license.

New cell phone business opening soon and will be located at 1715 Sauk Trail. They just recently completed the fire inspection and only needed to pay for the business license.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Highlights of the report was read by Mayor Hanks

The entire report prepared by Rose Langston is included below:

Scam Alert! 'Buy Now, Medicare Will Not Pay Later.' Some medical equipment or supplies by providers that do not accept Medicare are conning Medicare beneficiary. They are told that Medicare would reimburse them if they pay out of pocket for their purchase. Medicare will only pay claims filed by Medicare approved providers and only for things that are medically necessary. If you need medical equipment or supplies, talk to your doctor first. Another scam is debt consolidation. Many companies advertise on TV or call unsolicited and offer consolidate or lower your debt. Do not give or send them your personal information. The Federal Trade Commission (FTC) is the best place to seek unbiased information in coping with debt and how to choose a credit counselor. If you feel that a debt relief company has been dishonest with you, report them to the FTC (312)960-5633.

Bloom Township Day is on Wednesday, September 21 from 10:00 a.m. – 5:00 p.m. Low cost rabies vaccine and microchip clinic on Wednesday, October 5 from 10:00 a.m. - 2:25 p.m. Flu shots given on Tuesday, October 11 from 9a-1p. The first Community luncheon this season is at noon on Thursday, October 13 at the Serbian Center, 18550 Stony Island, Lansing – tickets are on sale \$6 for township seniors and \$12 for non-township seniors. The AARP Smart Driver Courses is schedule on Tuesday and Wednesday, October 18 & 19 from 9a-1p (AARP member \$15 non-member \$20 and payable to AARP).

Senior Information Fair Monday, October 3 from 9a-3p at Glenwood John H. Blakey Senior Center, 1 Rebecca St., Glenwood sponsored by State Rep Anthony DeLuca and his Advisory Committee.

Salute to the Armed Forces on Thursday, October 13 from 1-3 p.m. at Double Tree Hotel, 5000 W 127th St., Alsip.

Welcome Home Vietnam War 50th Anniversary Commemoration at Prairie State College, Barnes & Noble College Auditorium on Thursday, November 10 at 2 p.m.

Senior Committee Open Senior Activity will meet this Friday and every Fridays 12:30-3:30 p.m. with coordinators Steve Shymkus and Frank Williams. No meeting, no membership and no dues, just come and join the fun with your peers. Light refreshments and bottled water served. The Rummikub game (a tile game similar to the rummy card game) is very addictive. Other games are available plus computer, TV and our library program. If you are not into games, try coloring, we have some for you to try. Saturday, September 24th is an Open Senior Activity with a potluck (appetizers and finger type food) is at 5:00 p.m., door open at 4:00 p.m. All seniors 50 years and older, regardless of residency, are invited, please sign-up with (Steve or Frank) the type of food item you are bringing. The senior committee meets every second Thursday in the Senior Center at 7:00 p.m. Save the date for the 13th Annual Senior Spaghetti Dinner on Saturday, October 29th from 1-4 p.m.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported UNO Night is scheduled every Friday from 5pm-8pm in the Community Center. The Corn and Dog Roast is scheduled for Saturday, September 17th from 11 am- 5pm Rain or Shine. The 3 on 3 basketball tournament will also take place during that time. Free movies and popcorn will be available inside the Community Center. These are family events- all are welcome.

C. Public Works Committee- Trustee Burgess

PUBLIC WORKS REPORT- Prepared by Director Kevin Weller

PUBLIC GROUNDS & BUILDINGS – Cutting ongoing all village locations. Staff still cutting vacant homes moving through the list; checked 338 homes -96 that needed cutting. The possible mold at Police Department will be reviewed by TRF Environmental for recommendations. Replacement of tile started at Police Department and the Community Center will follow.

STREET LIGHTS – Staff is working with vendor to evaluate 20 individual locations where lights are going on/off ;possible wire issue village side, vendor has sent replacement parts to try and resolve the issues.

WATER - Day to day schedules and emergency calls. Completing all tests required by IEPA per month. Staff went through the squatter list and rechecked the status, to make sure they are still off- 3 off, 3 back on and 3 digs. Staff also dug 3 b- boxes for high bills.

GARBAGE – Day to day cleanup. IF YOU SEE ILLEGAL DUMPING PLEASE CALL POLICE, HELP KEEP OUR TOWN CLEAN. All regular trash pickup will be completed as regular mowing and summer upkeep resumes. Director Weller will ask code to ticket residents who dump garbage or grass debris from there parkway into the street. This is the main cause of storm sewer backup and flooded streets.

HYDRANT & VALVE REPAIRS/REPLACED - Staff is prepping to replace the hydrant at 22426 Strassburg.

VEHICLES/ EQUIPMENT- Public Works staff is doing their best to keep all vehicles within the department running safe. We are also trying to help each department with their repairs to keep moving forward.

SANITARY SEWER COMPLAINTS – Public Works received 2 sewer complaints, both were homeowner's issues and all were notified that they would have to call a plumber. All after hour calls must go through the Police Department non emergency # 758-1331. They will call Public Works.

STORM SEWER REPAIRS – Staff has been out cleaning storm sewers due to heavy rain. We have 3 locations we are working on 1904 219th Pl., SW corner of Oakbrook & Southbrook and 914 Mary Byrne Drive. 219th Pl. is almost completed and Oakbrook will be next and so on.

TREE BRANCHES – Second and final branch pick up is almost complete all branches had to be out by 9/11 to be picked up. Tickets will be issued if piles are placed out after completion.

PARKS – Public Works will be working with Robinson Engineering on final design of the ball fields and Arrowhead Park.

LANDSCAPE WORK – Staff also started landscaping last year's digs from b box, main breaks, and any other digs, slow going. Residents will have to wait for concrete work to complete final dirt work. **Funding is slow going.**

Trustee Burgess met with Director Weller to discuss proper protocol for capital expenses. The Police Department HVAC, tank drive and pipe riser, etc... need repairs or replacement. Director Weller and Trustee Burgess are inquiring how the village will be paying back the \$1.3 million borrowed from the water fund and if there is a paper trail how the money is being paid back.

The next Public Works Committee meeting is scheduled for Wednesday, September 14, 2016 at 7pm in the Village Hall. The 3rd Annual Veteran's Day event is scheduled for November 11th at 11:00 am in the Village Hall.

D. Housing and Intergovernmental Committee- Trustee Tates

Housing Committee-Trustee Tates stated all trustees were sent an electronic copy of the revised Resident Handbook. No feedback has been received. Trustee Tates would like this item on the next agenda committee agenda for discussion and the following board meeting for approval.

The Intergovernmental Relations Committee Partnership Committee (School District, Municipality and Library) will meet on September 14th at 3pm at the School Administration building. Everyone is invited.

The Partnership Team is having a fundraiser at the Four Winds Casino on Saturday, October 1st. Tickets are \$40.00. Contact IGRC Partnership Committee Chair Marva Campbell Pruitt to purchase tickets. The overview how the money will be spent was reported last week.

Trustee Tate stated he provided a copy of all of the committee's proposed ideas electronically and by hard copy to all trustees. Questions or concerns on these proposals can also be addressed next week and placed for approval at the following village board meeting. Trustee Tate would like to implement these programs quickly. Mayor Hanks stated only the trustees were provided copies of the proposed ideas. These items cannot go on the agenda until they are provided to the Mayor and the Clerk.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Safety and Ordinance Review Sub-Committee will meet September 22nd at 7pm in the Village Hall.

Trustee Myers reported on responding to a fire at the 217th and Clyde playground recently. The slide is unsafe and should be removed. Trustee Myers asked Trustee Burgess to have the Public Works Committee address this.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House reported the Neighborhood Watch Committee met on Monday. The rest of the year the committee will be focusing on getting a block club captain on every block in the village. There are approximately 86 blocks in the village and over 40 block club captains. The block club captains are working actively to identify vacant homes and calling police to report suspicious behavior. Trustee Washington-House recognized block club captains Mr. & Mrs. Griffin, James Harvey and all block club captains for all the hard work they do. The committee will also continue to focus on No Texting While Driving and No Bullying. They are also encouraging residents to turn their front and back lights on at night and to report any of the street lights out in the village.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig stated the trustees received the available cash balances in their boxes. No questions were received on the Accounts Payable.

Trustee Tate inquired about then aging report. Trustee Williams- Baig reported on contacting Finance Director Rao regarding the aging report. Director Rao is working on other things at this time, such as the audit, at this time. The review of the aging report and 1st quarter of the budget will be included on the committee's agenda for discussion in the near future. Repayment of the aging report will also be discussed. Trustee Burgess asked to have the aging report included in the budget and commented on repaying the water fund to pay for water related expenses. Trustee Williams- Baig stated the aging report is not part of the budget. The plan is to review the aging report and budget quarterly.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- August 23, 2016- September 13, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House and Williams-Baig

Nays: Trustee Tate

Present: Trustee Burgess

Motion Carried

B. Motion to Approve Motion to Approve 223rd Street/ Cornell Avenue Resurfacing Agreements

1) BLR 05610 Preliminary Engineering Services Agreement for Federal Participation

2) BLR 05310 Local Public Agency Agreement for Federal Participation

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Nays: None

Motion Carried

C. Motion to Approve Committee Meeting minutes- August 16, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Myers and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House and Williams-Baig

Nays: Trustee Tate

Present: Trustee Burgess

Motion Carried

D. Motion to Approve Regular Board Meeting minutes- August 23, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House and Williams-Baig

Nays: Trustee Tate

Present: Trustee Burgess

Motion Carried

7. Motion to Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2016)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Myers and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Nays: None

Motion Carried

The meeting was recessed to executive session at 8:12pm

8. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Williams-Baig and seconded by Trustee Burgess.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

The meeting was reconvened at 9:43 pm

9. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Myers reported on a phone scam claiming you are winner of \$1.5 million dollars. They are asking for your Social Security and bank account numbers. Don't give them any information. Trustee Myers gave them Chief Kowalski's phone number.

Trustee Jones reminded everyone about UNO Night on Fridays from 5-8 pm and the Corn and Dog Roast on September 17th from 11am-5pm.

Trustee Washington-House thanked Director Weller and the Public Works Department for removing the big branch and the limbs from Jeffrey Street. This was very dangerous at night. Trustee Washington-House asked Trustee Williams-Baig to include the article of what the Housing Commission did for Public Works in the next Sauk Talk.

Trustee Washington- House commented on Tammy Jones looking for Girl Scout leaders for three more troops.

10. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 9:46 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 13, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Washington and Williams

Absent: Trustee Tate

2. 223rd Street/ Cornell Avenue Resurfacing Agreements

a) BLR 05610 Preliminary Engineering Services Agreement for Federal Participation

b) BLR 05310 Local Public Agency Agreement for Federal Participation

Village Engineer Jim Czarnik reported the resurfacing of Nichols- Murphy on 223rd Street was completed a few years ago. That project was federally funded by 80%. Recently 223rd street west of Torrence and coming up Cornell to Sauk Trail was also declared a Federal route. SSMMA (South Suburban Mayors and Managers) called for projects eligible for Federal funding earlier this spring.

SSMMA supported Sauk Village's application for Federal funding to resurface 223rd Street/Cornell Avenue. IDOT approved the Village's application on Friday. The Village is in a position to receive about \$600,000 in Federal funding for this project. Approximately 1 mile of resurfacing work is included in this project with 80% of the project being federally funded and the remaining 20% (\$151,000.00) coming from MFT funds. Paperwork must be completed and filed as soon as possible. The project can start next summer or fall.

Mayor Hanks thanked Robinson Engineering and Engineer Czarnik for their help with this project. The village has received \$800,000.00 in funding for roads this year- \$600,000.00 for the 223rd Street resurfacing and \$200,000.00 in CDBG funding to be used with various streets throughout the village. This amount is twice the budgeted amount and the village is hoping to increase that amount even more this budget year.

3. Intergovernmental Committee

Discuss Appointment of Community Service Liaison

Mayor Hanks has attempted to get someone to fill this volunteer position. Three or four people have volunteered for this position. Mayor Hanks stated more information is required before someone can be presented to the board. Mayor Hanks has not received the job description. Mayor Hanks stated currently Chief Kowalski already works with the High School Truant Officer and Village Clerk Williams works with those who are in need of Community Service hours.

This position was requested by the Joint Intergovernmental Relations Committee comprised of the three taxing bodies- village, school district and library.

4. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Joint Intergovernmental Committee Chair Marva- Campbell Pruitt stated the committee has finalized the job description which will be presented by Trustee Tate. Trustee Tate is the village's representative on the joint committee. The committee is ready to move forward.

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 6:16 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER SEPTEMBER 20, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington-House and Williams-Baig

Absent: None

2. Review BLR 05323rl- 04-00024-00-FP | Sauk Village | Logisticenter Drive | C-91-070-05 Agreement- Baxter and Woodman Village Engineer Tom Slattery

Mayor Hanks stated Tom Slattery was unable to attend. Mayor Hanks provided a background on the latest road project for the Logisticenter.

In 2003, Sauk Village received the Jesse Jackson grant in the amount of \$472,000.00. IDOT (Illinois Department of Transportation) ended up taking the money back. In 2014, the village approved an IDOT agreement that would reimburse the previous expenditure for the TIF Fund for Logisticenter Drive.

The \$305,193.00 available balance of the grant can only be used for Logisticenter Drive. It is suggested the remaining funds be used to top coat Winpak Way.

The total estimated engineering and construction costs of \$350,000.00 will be paid by the \$305,000.00 in remaining grant funds with the balance paid with TIF Funds.

Additional discussion was held on the next steps for future roads for Winpak 2, the location of this project (just south of Winpak from Mark Collins Drive to the detention pond) and the egress on Winpak Way was discussed. There has not been a top coat applied to date.

Clarification- Baxter and Woodman is the Village Engineer working with the TIF's. This item will be placed on the next board agenda for approval.

3. Review Municipal Codebook Update

Village Clerk Williams reviewed the quote provided from Municode for the codebook update and answered the board's question on what the \$18.00 cost is comprised of. The \$18.00 per page covers the entire codification process from the editor, proofreader, indexer, printing and everyone in between. The cost for updating the codebook with 5 copies of the supplemental pages for the last three years, one DVD website update is \$7004.00. The cost for one copy of the completely updated codebook is an additional \$382.50. **Total cost \$7,386.50.**

Another option is to receive a PDF copy of the code and do our own printing and indexing for a **total cost of \$6,904.00.**

A third option included the PDF copy of the code with two printed copies at a **cost of \$7,316.00.**

Village Clerk Williams asked the board to review the options and consider bringing this item back for discussion. The Municode Representative will be available at the IML Conference if anyone has additional questions and discuss other services they provide.

Village Clerk Williams will be responsible for the printing and indexing of the codebooks.

A discussion was held on where the funds would come from to cover the cost. Village Clerk Williams stated she has asked for the cost of updating the codebook to be included in the budget the past two years. It is detrimental to the staff and residents to work with an outdated codebook. The codebook should be updated quarterly or no less than annually. The board has to make the decision on how often to update, where the funds will come from and what departments will get copies.

Mayor Hanks stated the board can review the information provided by the Village Clerk and discuss how it will be paid for at a later date. Finance Director Rao and Village Administrator Fairman can also bring payment options to the board.

4. Fencing Installation- Retention Pond

Village Administrator Fairman asked to table this item to the next Committee Meeting when all three quotes will be available.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Tammy Jones stated the judges are not working with the codebook guidelines. Girl Scout leaders are needed for second and third grade Brownies and fourth and fifth grade Juniors. Tammy Jones is the contact. Village Clerk Williams will eblast the information.

Frank Harvey questioned how the \$2,000.00 in Petty Cash is spent and commented on the importance of paying the garbage bill. Mayor Hanks or the Budget and Finance Committee will address the Petty Cash expense question at a future meeting.

6. Miscellaneous Business

Comments from the Trustees

Trustee Myers is checking into carnivals for the 60th Anniversary. Carnival give a percentage based on the profit. There are no upfront costs. Once the date is official the carnival can be booked. The Beer Garden costs include Dram Shop insurance from the state and a liquor license from the municipality and the county. The area must be fenced off, no minors are allowed and ID's must be checked. The parade can range in size and can include paid units like Jessie White Tumblers. Trustee Myers will continue to provide reports on the fireworks and other activities. The Ordinance Sub- Committee meeting date may be changed. Fire Prevention Week is coming up October 13-17th. The burned house that was going to be used as an exhibit was sold. Trustee Myers will work with the Housing Commission to find a replacement. The Fire Department will visit Wagoner, Strassburg and Rickover schools. Trustee Myers will be teaching in Champaign for three days at no cost to the village.

Trustee Washington-House stated the Neighborhood Watch will meet at the Fire Station every second Monday of the month at 7pm. The committee meeting starts at 6:30pm. Neighborhood Watch will be focusing on gridding and getting a block captain on every block. Trustee Washington-House commented on recent incidents discovered by the Neighborhood Watch. Keep your front and back porch lights on. Do not Go Live while you are driving. Trustee Washington- House will work with the high school Girl Scouts.

Trustee Jones asked if ledgers or stats are available detailing phone calls or actions of the Neighborhood Watch.

Trustee Jones thanked everyone that participated in the Corn and Dog Roast. All 280 ears of corn were sold. Hot dogs lost with 175. It was a great day with great weather. There will be no UNO this Friday

Trustee Burgess stated the next Public Works Committee meeting is scheduled for Wednesday, September 14th at 7pm in the Village Hall. Trustee Tate thanked Trustees Rosie Williams-Baig, Cecilia Tate, Derrick Burgess and Village Clerk Williams, Parks Recreation Committee and volunteers, The Intergovernmental Relations Partnership Committee, those responsible for the Bake Sale, Mayor Hanks and the 3 on 3 basketball. Also thanks to Smit's Farm for the great corn!

Trustee Tate reported the Corn and Dig Roast was a success and thanked the first responders who helped out including Homeland Security Director Allen Vavrik who brought a fellow ESDA officer from another town and Intergovernmental Relations Partnership Committee Marva Campbell- Pruitt for their helping the Parks and Recreation Team. Special thanks to Library Director Nan Wargo and assistant Davonte Turner for providing movies and popcorn. A lot of volunteers gave their time and money who are not even a part of the Parks and Recreation Committee including 14 teenagers. Special thanks to Zach Ayres and Xavier Jones came by after Junior ROTC all day long training to help out. Andy and Tyler Adams helped out moving tables. Trustee Tate stated the Parks and Recreation Committee and Trustee Jones did a great job.

Trustee Tates commented on a complaint about someone from the village searching through book bags looking for a cell phone.

Trustee Burgess reported the Veteran's program is scheduled for November 11 at 11 am. All veterans from all communities are welcome. The town Hall meeting is scheduled for September 21st at 7pm in the Village Hall.

The village did come together at the Corn and Dog Roast – everyone left their differences aside – mingling and intertwining together. The baked goods were also sold out. Kudos to Trustee Tates and Trustee Jones on the Corn and Dog Roast and Mayor Hanks for the basketball program.

The person responsible for the baked goods was Mrs. Ayres.

Trustee Williams-Baig reported the 60th Anniversary Committee is hosting a fundraiser trip to Horseshoe Casino on Friday, November 11th. The \$35.00 fee is due October 28th. Payments can be made at the library or Village Hall. The Entertainment App is also being sold for \$20.00 that provides saving throughout the US and Canada.

Mayor Hanks stated Saturday was a great day. Mayor Hanks thanked Trustee Jones and his committee for doing a great job on the Corn and Dog Roast. The 3 on 3 competition showed the youth of the community can come together and have fun with no fighting. Over 40 youth for a total of 8 teams participated. The first place team was HTP- Holy Praise Tabernacle, second place- Team Ballers and third place- Team Money. The free throw competition was open to all ages. The winner was over 60 years old and made 11 out of 12 free throws. He gladly walked away with his trophy. Mayor Hanks thanked his children for helping and playing basketball.

The Mayor thanked Trustee Burgess for cooking the corn and everyone for working together.

Mayor Hanks met with Marva Campbell Pruitt to get a better understanding of what is involved in the Community Service Liaison position. Mayor Hanks hopes to appoint someone soon. The person Mayor Hanks had lined up for the job could not meet the requirements due to timing.

Mayor Hanks read a prepared statement:

Today officially started election season for the April 2017 consolidated elections. As I look back it's hard to believe that there is only seven more months before the next Mayoral election and the end of our first four years.

Tonight, I'm informing the residents of Sauk Village that I will not be seeking re-election as your Mayor and will be retiring from politics at the end of my term in 2017. Let me ensure you that no one is pushing me out of office and I am not running from anyone. This was a difficult decision because politics is in my blood, I've always been a fighter and I would really enjoy facing the mayoral candidates in the next election but I've served the residents of Sauk Village well and as the Apostle Paul stated in II Timothy I hope to be able to say at the end of my term "I have fought a good fight, I have finished my course, I have kept the faith."

I'm reminded to a little less than four years ago when a group of residents asked me to run for Mayor. I asked why and explained that I was thinking about retiring from politics. At that time, I was Acting Mayor filling the vacancy when former Mayor Lewis Towers abruptly resigned. At the end of that term I would have served as Trustee for approximately 13 ½ years and Acting Mayor for 6 months for a total of 14 years as an elected official.

However, in the end they convinced me that it was in the best interest for Sauk Village and its residents to run and it was bigger than my retiring from politics....so I did.

I reminded a group that I met with last night what I said when we met just under four years ago. At that time, I told the small group prior to saying yes that if I ran and was elected I would run one term and I would also make the hard/tough decisions which, some they may agree with and some they may disagree.

If you look back this administration has made decisions that no other past or future administration could/would have made.

To name a few:

- Joint Police Dispatching
- Retain and recruit new business to Sauk Village

- Winpak
- Advance Auto
- Title Max
- Day Care Center
- Bella's
- US Post Office
- Dry Cleaners
- Tax Incentives for local businesses
 - Dunkin Donuts
 - Winpak
 - Behr Paint
 - Jacobsen
 - Advance Auto
- Infrastructure repairs
 - New Water treatment plants
 - Roads
 - Fire Hydrants
 - Water mains
- Bring businesses up to code
- Enforcing village bill payments
 - Water billing
 - Ticket enforcement
 - Leans on properties
 - Debit recovery
- Reducing Crime
 - Hiring a qualified Police Chief
 - Hiring additional officers
 - Providing officers with needed resources
 - Working with local, county and state agencies

I have always felt that Sauk Village is the greatest place to live and raise a family. Even prior residents that left Sauk Village thinking the grass was greener on the other side know I'm right. Think about it, that explains why bitter prior residents post on social media and try to make Sauk Village look bad. If their new place in life was so much better why worry about and complain about a community you left....? You'd think they would be telling everyone about the better choice they made (leaving Sauk Village)....or was it?

We still have eight months and I will do everything possible to make sure Sauk Village is in better shape than it was when I was elected.

This administration will continue to fight crime, work on making Sauk Village a better place to live, making the needed repairs in our infrastructure and recruiting and retaining businesses.

In closing, while we do have eight months I would like to take a moment to thank my wife Linda and children for sticking by my side all these years. Attending village events, doing without me at family events because something was happening in the village and I couldn't attend and waiting up for me after all those late meetings.

Thank you to the residents that didn't agree with me on every decision but still remembered that it's ok to disagree but not be disagreeable.

Thank you and God Bless Sauk Village,
Mayor David A. Hanks

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 8:15 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER SEPTEMBER 20, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:04 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

2. Review an Ordinance Dissolving the Emergency Telephone System Board of the Village of Sauk Village and Authorizing the Village of Sauk Village in a Joint Emergency Telephone System Board created via an Intergovernmental Agreement for the purpose of Transitioning Village Emergency Dispatch Services to the Village of Calumet Park (ETSB Dissolve)

CalComm Representatives present: Mark Davis- Executive Director, Howard Fisher- Deputy Director and Gerard Corrigan- Calumet Park Assistant Chief of Police

Mayor Hanks stated the board requested CalComm representatives to address the board in order to get a better understanding of this ordinance.

Director Fisher referred to Public Act 99-006 that became effective January 2016 that repeals the Wireless Emergency Safety Act for the purpose of consolidating 911 systems in preparation for the statewide conversion to NextGeneration 911. Director Fisher interprets that to mean the state will be creating its own 911 network and everything will have to go through the state. The state plans to take the surcharge money from each municipality. The state law has mandated that all existing 911 boards have to be dissolved by ordinance and a new joint 911 board (JETSB) needs to be created by ordinance. Each community will need to create their own ordinance to dissolve the ETSB. Individual municipalities will no longer receive the surcharge funds; the state will now receive and distribute all surcharge funds at their discretion.

Gerard Corrigan explained that individual 911 ETSB's traditionally received \$.55 per landline to supplement their General Funds to operate their 911. The surplus was increased to \$.87 per month from every phone line-land line, VOIP, cable phone, traditional lines and cell phone. All surcharge money is now going to the state to be used to create 911 systems in counties that do not currently have 911. The state took over the funds from the Illinois Commerce Commission (ICC) and turned this over to the Illinois State Police (ISP) to run the 911 boards. An advanced telephone system capable of supporting next generation 911 phones will be created. CalComm is already set in place for NextGeneration 911 so there will be no additional expense for the advanced system. There is a requirement that any community with less than 25,000 population would have to combine into a community with a joint board with the required population. This has zero effect on the contract with 911 for dispatching. The dispatch center and the JETSB are completely separate.

The state will redistribute the surcharge how they see fit. The state had the authority to pass this law and to mandate all 911 boards to comply by submitting a plan for approval. If no plan is submitted the state will not give the board any money.

The individual 911 boards will dissolve and combine to create a joint ETSB which will include Sauk Village, Calumet Park and Midlothian (Midlothian recently joined CalComm). The Joint ESTB (JETSB) will consist of representatives from each municipality. The JETSB will create new bylaws that match the state requirements. Members of the JETSB are appointed by the mayor of each community according to state statutes and will serve

on a volunteer basis. If money is allocated in the future the JETSB will determine how the funds will be used with the communities.

The state is demanding that old boards are dissolved and the joint board is created- both by ordinance. The state will not allow any board to continue operating without complying with the mandate. The state wants all 911 boards included on the NextGeneration system.

The amount of surcharge on the phones for each municipality is recorded. The municipalities will probably not see a dime of the surcharge money for at least ten years. The surcharge money will be used to fund the creation of 911 centers where there is no existing center. The surcharge money will eventually come to the municipalities through the JETSB to be distributed. The amount of the surcharge money is minimal (approximately \$8,000.00 for the Village of Calumet Park.) Funding comes from the General Fund. Additional discussion was held for clarification purposes.

Surcharge funds currently held by the municipality will not go to the state.

The state can and will transfer all communities that do not comply with the law to whatever community they see fit.

The municipality must submit a plan for the state's approval. The deadline for plans was July 1, 2016.

CalComm requested a waiver for more time. Other communities are also requesting waivers for more time but waivers will not be accepted for reasons of lack of population or funds.

Governor Rauner is pushing consolidation of small dispatch centers.

There are no fees involved with creating a JETSB.

The JETSB ordinance to create the bylaws cannot begin until after the state approves the plan

Trustee Burgess stated the board has other concerns to address with CalComm. The Special Meeting agenda is pertaining to the ordinance to dissolve the ETSB only.

Village Administrator Fairman will arrange a future meeting with CalComm.

Director Fisher asked if the board if there questions have been answered.

3. Motion to Approve an Ordinance Dissolving the Emergency Telephone System Board of the Village of Sauk Village and Authorizing the Village of Sauk Village in a Joint Emergency Telephone System Board created via an Intergovernmental Agreement for the purpose of Transitioning Village Emergency Dispatch Services to the Village of Calumet Park (ETSB Dissolve)

Mayor Hanks asked for a motion to approve the ordinance. The motion was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones, Tates

Tie Breaker- Mayor Hanks – Aye

Motion carried

4. All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment. Each speaker will be allowed one opportunity to speak on agenda items only.

Bernice Brewer asked for clarification on population, location and the surcharge money.

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 6:51 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER SEPTEMBER 27, 2016.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

2. PUBLIC COMMENT-None

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen (Report read by Trustee Myers)

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 28 calls. The fire department responded to 2 Ambulance Assists, 1 Attempted Suicide, 10 Automatic Fire Alarms, 3 Lift Assists, 1 Mutual Aid, 1 Smell of Smoke, 1 Stove Fire, 1 Structure Fire and 8 Vehicle Accidents (10-50).

B. Police Department-Police Chief Kowalski

Police Service Case Summary: During the period of **09/13/2016** thru **09/26/2016** the Sauk Village Police Department had a total of **24** arrests.

CalCom Report: For a period between **09/13/2016** and **09/26/2016** the police department received **488** calls for service.

Cases of Note: On **9/16/2016** Officers were called to 21800 block of Jeffery and were met by the victim who stated her ex-boyfriend came to her house looking for money. An argument ensued and the offender hit the victim and her sister. After the incident the offender left the area. The victim came to the police department and received a complaint summons packet to obtain a warrant for the offender. The Detectives were able to locate the offender and arrested him on the charges. This case is now pending in court

On **9/17/2016** Officers were called to the 1800 block of 224th St. for a domestic dispute. Upon arrival the victim told the officers that their brother got into an altercation with their grandmother and a sister. The grandmother told the victim and the offender to leave the house. Once outside the fight continued with the offender leaving the scene. The offender expressed she wanted to file charges on her brother a complaint summons package was completed to obtain a warrant for the offender. The Detective were also able to locate and arrest the offender on this matter.

On **9/21/2016** Officers were called to the McDonalds parking lot on Sauk Trail for a suspicious vehicle parked in the lot. When the Officers arrived they found a male subject passed out in the driver's side of the vehicle. The Officers were able to arouse the individual who exited the car. As the driver opened the side door, the responding Officer observed a small clear plastic bag containing a brown powdery substance next to drivers left leg on the floor of the vehicle. When the driver exited the vehicle, another small clear plastic bag containing a brown powdery substance was located on the driver seat where the driver was sitting. The driver was then placed in custody without incident and placed in a squad car. Upon searching the vehicle, seven (7) additional small clear plastic bag containing a brown powdery substance were located in the driver door arm rest/pull handle. The Officers conducted a field drug test and found the substance to be heroin. The driver was arrested and charged with possession of a controlled substance.

Training: In an ongoing effort to improve the communication and relationship between law enforcement and the community, the FBI Chicago Division is partnering with Chicago State University (CSU) to host a law enforcement and community engagement symposium which I will be attending tomorrow, Wednesday (9/28). The symposium will provide a forum for open dialog to discuss the decay of law enforcement trust and legitimacy, stemming from legal, social, and policy issues associated with race relations and use of force incidents in minority communities. The symposium will be structured within the framework of President Obama's 21st Century Policing model, utilizing findings and recommendations of the report to facilitate an organized approach to discuss options, suggestions, and ongoing law enforcement initiatives to build community trust, while reducing crime and mitigating excessive force incidents.

Environment: Mike Eiermann, Sauk Village Public Works replaced the old asbestos tiles in the police station and did a magnificent job. The new tiles certainly brightened up the station. The next step in the process is to remove the mold. The mold remediation specialists will be removing the mold tomorrow. Public Works will come to clean up after the mold remediation. The old Sergeant's list expired in May. The Police and Fire Commission will be working on a new list for the Sergeant's exam.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

1. Appointment of Community Service Liaison- (Tabled)

Mayor Hanks is tabling the appointment of the Community Service Liaison. He is unable to get anyone to volunteer for this position after reading the requirements provided and due to the amount of time that is required.

Mayor Hanks reported on the passing of Pastor Tim Koster. Pastor Tim of Emmanuel Christian Church was very involved in Sauk Village with events like the food outreach, alcoholics anonymous and clothing ministry. Visitation is this Friday from 4-8pm and the New Life Celebration is Saturday, October 1st at 2pm; both will be held at Emmanuel Christian Reformed Church. Please keep the family and the church in your prayers.

Mayor Hanks reported on the sessions, vendors and networking at the IML Conference. On the agenda tonight is a resolution to approve repairs to Mark Collins Drive and down Winpak Way Cul De Sac in the Logistic Center using remaining funds from the old Jesse Jackson, Jr. grant that has been held up by the state. The village has been working with the state since 2014 and they have agreed to release most of the funds to complete this project. The IDOT (Illinois Department of Transportation) project will not involve going to all the way to Cottage Grove Avenue due to the cost exceeding \$1 million dollars because of wetlands and detention ponds that would require bridges.

Road repairs this year include over \$300,000.00 for Winpak Way thanks to TIF Engineers Baxter and Woodman and with board approval, Federal funds for 223rd Street \$600,000.00 thanks to Robinson Engineering – one and half miles of road -Cornell down to 223rd Street, \$200,000.00 CDBG funding for multiple streets in Sauk Village- Clyde Avenue, Peachtree, 216th Court, 224th Street, 224th Place and 226th Place. Thanks to Robinson Engineering for their help the CDBG project. The engineering work and road markings will begin this year with the construction set to begin in 2017 due to the funds coming so late in the year. Over 1 million dollars of road work in one year thanks to the help of our engineers and staff.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported the Sauk Talk is on the back table. The Sauk Talk contains election news regarding the April 2017 Consolidated Election- Mayor –vote for (1), Village Clerk – vote for (1) and Village Trustee – vote for (3). Interested candidates can get the 2017 Candidates Guide from the Illinois State Board of Elections website www.elections.il.gov. Republic Services will be dropping off a blue recycling tote to every home that receives garbage pickup. This is a free service from Republic Services. You can refuse the tote by calling Republic to pick it up. The pickup calendar and a list of what can and cannot be recycled will be attached to the bin. Senior citizens can apply at Republic for a \$1.00 per month discount on their garbage bill. Anyone who has this discount through Skyline Disposal must reapply. Call Village Clerk Williams for additional information.

Village Clerk Williams reported there is a problem with not monitoring the closing of the Village Hall. The Veteran's Dinner is scheduled for November 9th (Clerk's note-the date was changed to November 17th). The 4th Annual Resource and Job Fair is scheduled for November 10th. A College Fair will be added this year. The trip to Horseshoe Casino is scheduled for Friday, November 11th from 12:00 pm-6:30pm.

Carols, Cocoa and more is scheduled for December 15th. This will include food baskets and toy giveaway. These programs build every year. We appreciate the contributions from our businesses and residents. Boxes will be in the hallway to collect food and toys for this program.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr. –Absent- Mayor Hanks reported Village Administrator Fairman attended the IML Conference and is currently attending the National League of Cities convention. A report of both conventions and departmental information will be provided upon his return. The URC reported crime statistics show a 30% decrease for January – August for the same period one year ago thanks to Chief Kowalski and the Sauk Village Police Department. The Housing Commission has completed a master map of vacant homes and is working on ownership reporting of those homes.

FINANCE DIRECTOR REPORT- Prepared by Mohan Rao- reported by Mayor Hanks
Sauk Village has received \$6,810.00 under the DCEO grant to continue to repair fire hydrants. Sauk Village also received \$102,500.00 toward the Arrowhead Park improvements and \$320,000.00 through IDNR. The Collectors Reports for July and August will be completed soon. The 2013 and 2014 MFT audit information will be received soon.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Highlights of the report were read by Mayor Hanks

The entire report prepared by Rose Langston is included below:

Medicare Part D Open Enrollment – October 15 – December 7 each year.

Tips to Avoid Insurance Marketing Scams Medicare beneficiaries have many choices to make about their Medicare coverage. While most insurance agents are honest, some dishonest agents may take advantage of the large number of choices and enroll people into plans that are not good for them. Medicare has marketing rules to prevent this. If an agent breaks one or more of these marketing rules, it should be reported.

Here are some of Medicare's rules to prevent dishonest insurance sales:

Insurance Agents selling Medicare Part D, Medicare Supplement, or Medicare Advantage plans may NOT:

- Enroll you in a plan without your permission.
- Lie to you to get you to enroll in a plan, or tell you that a plan is "free."
- Sign you up for a plan over the phone unless you call them.
- "Cold" call, use door-to-door marketing, or market plans using any other form of unsolicited contact. Insurance agents may contact you about your current plan if you are enrolled in a plan with their company; they may contact you for a disenrollment survey if you leave the plan; and they may contact you if you have given them permission to contact you. (Note: signing up for information at an event or returning a postcard counts as "permission.") With your permission, an agent may schedule a time to meet with you in your home, but s/he may not come unannounced.
- Market or sell insurance plans at an "educational" event. If a community event is labeled as "educational," an insurance agent is not allowed to sell plans at that event.
- Provide or pay for meals. Insurance agents are allowed to provide drinks and small snacks while marketing their plans, but they are NOT allowed to provide enough food to be a meal or pay for a meal, such as at a restaurant.
- Market plans in health care settings. Insurance agents may not sell plans in waiting rooms or exam rooms, at pharmacy counters, or in other health care settings. They also may not approach people in parking lots or hallways to try to sell plans. They may set up tables in common areas, such as a cafeteria or conference room.
- Offer gifts worth more than \$15. Insurance agents are allowed to use small gifts, worth less than \$15, to market their plans. However, they must offer those gifts to anyone who is interested. Gifts may NOT be given as a reward for enrollment in a plan.

The Illinois SMP (Senior Medicare Patrol) Program educates consumers about health care fraud, waste and abuse.

If you have questions about a claim on your Medicare Summary Notice or Explanation of Benefits, call the Illinois SMP program at (800)699-9043. Information about the Illinois SMP program is also available on www.illinoissmp.org.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported Trunk or Treat is scheduled for Saturday, October 29th from 1-3 pm. Emergency Services will be notified asking for their assistance. The costume parade will begin at 12:30pm at Rickover Junior High. The Community Center will be used for Plan B for the Trunk or Treat. Prizes will be awarded for best costume; no prizes for pets this year.

C. Public Works Committee- Trustee Burgess

Trustee Burgess stated Director Weller did not provide a report. Trustee Burgess did ask Director Weller to provide a list prioritizing the needs of the department. Trustee Burgess reported on the sessions, vendors and networking at the IML Conference. Trustee Burgess asked Public Works to repair a slide at Clyde Park. Patch work is ongoing. The next Public Works Committee meeting is scheduled for the second Wednesday in October at 7pm in the Village Hall.

D. Housing and Intergovernmental Committee- Trustee Tates

Housing Committee-Trustee Tates stated the committee is working to develop a second workshop for those trying to buy a home including financial assistance.

The Intergovernmental Committee is also trying to establish relationships with other communities to review and possibly adopt what programs worked in their communities.

Trustee Tates reported on the sessions and networking at the IML Conference.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers requested the Vicious Dog Ordinance and another item relating to the Fire Prevention Code dealing with false alarms. Discussion was held on the damaged slide at Clyde Park. Trustee Burgess is suggesting the slide be removed.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House reported the Neighborhood Watch Committee will meet on the second Monday of October in the Fire Station at 7pm. The rest of the year the committee will be focusing on gridding and getting a block club captain on every block in the village. There are approximately 86 blocks in the village and over 42 block club captains. The block club captains are working actively to identify vacant homes and calling police to report suspicious behavior.

Trustee Washington-House reported on the sessions, vendors and networking at the IML Conference.

Trustee Jones requested an analysis for Neighborhood Watch activities. Trustee Washington-House stated no documented analysis exists.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig stated the Budget and Finance Committee met and would like to present information on the Civic System, aging report and the first quarter of the budget at next week's Committee meeting.

Trustee Williams-Baig asked the Owens Group to look for programs or a retreat to help bring cohesiveness and help the board work more effectively together. Trustee Williams-Baig will follow up with the Owens Group.

No questions were received on the Accounts Payable as of 4:30 pm today. In response to a question last week- the amount kept in Petty Cash is \$1,000.00 and replenished after reimbursement for expenses that do not exceed over \$100.00 at a time except in the case of an emergency or unforeseen circumstances. Expenses over \$100.00 will be paid out during the regular cycle.

Trustee Williams-Baig reported on the vendors and networking at the IML Conference.

Trustee Burgess spoke with Director Rao today regarding an invoice for Republic Services and Neighborhood

Watch expenses. Questions can also be asked at the Budget and Finance Committee meeting which is open to everyone for comment and questions. Trustee Williams-Baig will follow up with Director Rao on the Republic invoice and Neighborhood Watch Expenses.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- September 14, 2016- September 27, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers. Discussion was held on the Republic Services invoice and balance due.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones and Tate

Tie breaker – Mayor Hanks -Aye

Motion Carried

B. Motion to Approve Motion to Approve BLR 05323rl -04-00024-00-FP/ Logisticenter Drive/ C-91-070-05 Agreement

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Myers. Discussion was held on the details of the agreement that were discussed at last week's Committee meeting and traffic matters relating to the construction. The agreement states the cost of the resurfacing will be paid by the State- \$305,193.00 and the remainder paid by the use of TIF Funds. It is possible we could lose this money if this agreement is not approved.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess and Tate

Motion Carried

C. Motion to Approve Committee Meeting minutes- September 6, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House and Williams-Baig

Nays: Trustee Burgess, Jones and Tate

Tie Breaker- Mayor Hanks-Aye

Motion Carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams-Baig commented the Village Clerk and others met with Municode at the IML and asked when the information will be presented to the board. Village Clerk Williams stated the information will be presented at the next Committee Meeting.

Trustee Myers stated the next Ordinance Review Sub-Committee Meeting is scheduled for Friday, September 30th at 7pm in the Village Hall.

Trustee Tate requested the approval of the document referring to the activities planned by the Joint Intergovernmental Relations Committee. Trustee Tate commented on discussions held at the IML Conference. Trustee Jones stated he does not fill out a pay sheet for his Parks and Recreation Committee and commented on issues between him and his co-chair. Trustee Jones asked to have his co-chair removed from the committee.

Trustee Washington-House commented on issues within the Parks and Recreation Committee.

Trustee Burgess announced the Veteran's Celebration will take place on November 11th at 11 am. Trustee Burgess commented on the disagreements between board members.

Mayor Hanks stated he reviewed the draft of the Community Service Program with Marva Campbell-Pruitt. The document states the Mayor is asked to appoint someone with the approval and consent of the village board. Mayor Hanks stated he has asked individuals to take on the duties that are spelled out in the program. So far no one is willing to volunteer for this position. Elected officials have offered to take on the responsibility but it was made clear that the Partnership Committee does not want elected officials to serve as the liaison. Mayor Hanks stated the program does not require board approval but the appointment of the liaison does require approval. Mayor Hanks stated he will not ask either trustee to resign from the Parks and Recreation Committee. If the chair and co-chair cannot work together and put the differences aside for the children of the community then he expects both to resign.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams-Baig and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:26 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER OCTOBER 4, 2016.**

1. Call to Order

A. Roll Call

Mayor ProTem Williams-Baig called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Jones, Tate, Washington-House and Williams-Baig

Absent: Trustee Myers and Mayor Hanks

**2. Ordinance Review Committee-
Review Vicious Dog Ordinance**

Discussion was held on the suggested amendment to the Vicious Dog Ordinance. Mayor ProTem Williams-Baig stated Police Chief Kowalski recommended changing certain pronouns in the ordinance and added "if an animal attacks another animal" in addition to if the animal attacks a human, the dog would be deemed "vicious". Notices from the Police Department will be hand delivered by a police officer and sent by certified mail.

Discussion was held on another ordinance that addresses loose dogs. It was suggested to remove the mention of an animal control officer and to determine who would make the determination if the dog is considered vicious. Discussion was also held on how the cost of sheltering or euthanizing the dog is paid and billed to the owner if the owner is known. Mayor ProTem Williams-Baig will address these recommendations with Trustee Myers.

3. Review Cook County Intergovernmental Agreement for the Provision of Environmental Health Inspectional Services

Discussion was held on the annual agreement with Cook County to perform health inspections in Sauk Village.

**4. Budget and Finance Committee-
Review Aging Report, Budget- First Quarter and Civic System**

Mayor Pro Tem Williams-Baig stated the Budget and Finance Committee met with Finance Director Rao. The first quarter budget report was not ready at that time. The report was later emailed to the committee. The report shows the village is at 15% of the expenditures in the first quarter. The Civic System used for accounting purposes is 15 years old. A Civic System representative would like to address the board to make a proposal to update the system. The outdated system does not allow certain reports to be generated and sometimes requires handwritten entries.

The aging report was discussed at the Budget and Finance Meeting. The aging report has reached to approximately \$1 million dollars. Mayor ProTem Williams-Baig suggested this item needs to be addressed.

Enforcement of water bill payments and shut offs and identifying other problems has increased revenue almost by twice as much as this time last year. The Budget and Finance Committee discussed the borrowing from and repayment to the Water Fund.

Mayor ProTem William-Baig reported suggested taking 10% of the additional income received from the enforcement of payments and put it toward the aging report. Another suggestion was taking an additional 10% and placing it in a fund specifically for water/ sewer and infrastructure improvements including capital outlay for Public Works.

Finance Director Rao suggested taking more money from the Water/Sewer Fund to pay off more of the aging report. All suggestions discussed between the Budget and Finance Committee and Finance Director Rao can be addressed at a future Committee Meeting with Finance Director Rao present.

Discussion was held on the process of obtaining Lake Michigan water and the need to set money aside in a separate account for infrastructure improvements.

Additional discussion was held on previous discussions and presentations regarding the Lake Michigan water issue. The past presentations are available on www.saukville.org. Discussion included the cost of replacing the complete infrastructure in the village prior to getting Lake Michigan water, the need to raise the water rates and build the fund for at least 5-7 years ago in order to pay for it before you get it, the binding referendum that was passed that included the new water rate and the fact that the Illinois Department of Natural Resources requires the percentage of water leakage to be below double digits. Mayor ProTem Williams-Baig suggested asking Engineer Jim Czarnik to present updated information.

5. Codebook Update

Village Clerk Williams and Trustee Burgess met with the Municode Representative at the IML Conference. Discussion included possibly paying for the cost of updating the codebook in three payments and having Municode come in and present the online billing program. Village Clerk Williams verified with Mohan the \$7,500.00 is available in the Publications and Memberships and Printing budgets. Village Clerk Williams asked for board approval to move forward with Option 2 at a cost of \$7,316.00 and order supplements quarterly. Ordinances submitted to Municode are also updated online. Discussion was held on the budgeting for this expense. Village Clerk Williams stated she has asked for the board to approve this expense a number of times and the difficulty for all departments and residents to work with an outdated code book. The options have been presented; it is up to the board if we move forward with recodification of the codebook. Mayor ProTem Williams-Baig will present the budgetary concerns to the Finance Director and suggested moving forward with the updates.

6. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Marva Campbell-Pruitt commented on the Lake Michigan water referendum and the plans to obtain Lake Michigan water and repair infrastructure. Marva stated the sink hole and lighting issue that was reported previously in Lincoln Meadows still have not been attended to.

Mary Klopp commented on the aging report, how much is owed to the water fund and the repayment plan and other budget concerns. Mayor Pro-Tem Williams-Baig stated the Budget and Finance Committee reports on all financial matters and reports as they are provided by the Finance Director. The last report shows \$1.3 million dollars is owed to the Water Fund with no anticipated repayment plan. It is recommended to use a portion of the money obtained through stricter enforcement of water bill payments to be put aside for infrastructure improvements.

Bernice Brewer commented on the need to repair the infrastructure, the leak survey that was conducted and the Lake Michigan water mandate. Bernice stated the water loss is currently 33%. Mayor ProTem Williams-Baig stated the IDNR requires 8% or less water leaks before getting the allocation. The infrastructure is being maintained by the money received in water revenue according to the last water rate increase. Mayor Hanks has boards detailing how the fire hydrants are being addressed. Mayor Hanks can bring them to a future meeting for residents to see where the improvements are being made.

Larry Stewart commented on the previous comments and stated there is no money for water.

Frank Williams commented on the sources of income the village receives and the cost of Lake Michigan water.

Mayor Pro-Tem Williams-Baig stated Lake Michigan water was not on the agenda but the discussion was a good refresher for everyone. Village Engineer Czarnik can be asked to prepare an updated presentation.

Frank Harvey commented on the previous discussions and earmarking money from the water fund. Judy Cast commented on village finances including the Accounts Receivable and Aging Reports and the Police Pension fund.

Mayor ProTem Williams-Baig stated copies of the Aging Report need to be submitted to the board for review. Money is set aside in the budget for the Police and Fire pensions.

James Harvey asked why copies of the minutes are not on the back table. Village Clerk Williams stated the board agreed not to have copies of the minutes on the back table because of the expense of printing them and then they were getting thrown away. All minutes are available online at www.saukville.org from 2009 forward. Village Clerk Williams stated copies can be made upon request by calling 708/753-5121. Copies of the minutes are also available at the library.

7. Miscellaneous Business

Comments from the Trustees

Trustee Burgess commented on communications with Republic Services regarding invoices. The Public Works Department will meet next Wednesday. Public Works is trying to get asphalt to fill in the hole in Lincoln Meadows. The Veteran's Service is scheduled for 11/11/16 at 11:00 am at the Village Hall.

Trustee Tates reported the Circuit Court of Cook County has an Elder Justice Center that is taking questions regarding adult day care services. Call 312 /603 -9233 for more information. Job Fair information is on the back table. Upcoming Job Fairs- Prairie State on October 5th and October 6th in Richton Park. The IGRC is still waiting for the board's approval on the Resident Handbook.

Trustee Tates requested a Treasurer's report at the meeting. Trustee Tates commented on the duties of the Community Service Liaison and the need to appoint one. The IGRC Partnership committee has suggested a seminar that involves the citizens and the Police Department.

Trustee Jones reported the Parks and Recreation Committee is scheduled to meet Thursday, October 6th at 7pm. Trunk or Treat is scheduled for Saturday, October 29th. Lineup will begin at Rickover Junior High at 12:15pm and end up at the Community Center. Every Friday is UNO Night. Everyone is welcome.

Trustee Washington reported the Neighborhood Watch meeting is scheduled for the second Monday of the month at 7pm at the Fire Station. Neighborhood Watch will be gridding and identifying block club captains for the rest of the year. Trustee Washington commented on the discussion that was held on Lake Michigan water.

Administrator Fairman stated Police Chief Kowalski is working on a program to address the community.

Mayor ProTem Williams -Baig responded to a question asked during Public Comment regarding the codebook. Updating the codebook has been brought up at least one time every three years. The board has never approved it. The Civic update has not been done in 15 years. Updates are expensive but necessary. Mayor ProTem Williams-Baig commented on the \$1.00 senior citizen discount offered by Republic Services. The applications are on the back table and in the Sauk Talk. Recycle totes are being delivered throughout the village. Residents can call Republic to pick it up if they don't want it. The recycle totes and the bi-weekly pick up is free to the residents.

Save the Date-

Veteran's Dinner –NEW DATE – November 17th- Pass the word on to veterans.

4th Annual Resource Fair- November 10 th (after the Veteran's Service)

Horseshoe Casino 60th Anniversary Fundraiser- November 11th

Carols, Cocoa and More- December 15th

Mayor ProTem Williams-Baig stated not receiving invoices from Republic is part of the problem that caused the past due balance. The practice with Skyline/Republic has always been to pay them what we received. The new contract started October 1st. The terms of the contract include that invoices must be sent. The Finance Department will review them. It is the village's responsibility to update the vacant homes list. Additional discussion was held on the Republic Services billing and email communications.

8. Adjournment

Mayor ProTem Williams-Baig asked for a motion to adjourn. The motion was made by Trustee Washington-Baig and seconded by Trustee Burgess.

All Ayes

The meeting was adjourned at 9:17 pm.

Mayor ProTem Rosie L. Williams-Baig

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER
OCTOBER 11, 2016.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:05 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Larry Stewart commented on village finances and safety.

Heidi Parker suggested adding the siren pattern to the Resident Handbook.

Judy Cast asked when the Treasurer would be replaced and when the Treasurer Report will be completed.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen (Report read by Trustee Myers)

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 24 calls, 2 Ambulance Assists, 9 Automatic Fire Alarms, 1 BOX 77, 1 Brush Fire, 1 Ceiling Collapse, 1 CO Alarm, 1 Dryer Fire, 1 Odor Investigation, 1 Stove Fire, 3 Structure Fires, 4 - Vehicle Accidents (10-50).

Chief Stoffregen reported this is Fire Prevention Week. The Fire Bureau is visiting schools this week ending with an open house this Saturday. The Fire Association is sending two firefighters to Champaign for fire training. The Fire Department is accepting applications for Part Time Firefighters.

B. Police Department-Police Chief Kowalski

Police Service Case Summary:

During the period of **09/27/2016** thru **10/11/2016** the Sauk Village Police Department had a total of 28 arrests.

CalCom Report: For a period between **09/27/2016** and **10/11/2016** the police department received **511** calls for service.

Cases of Note:

On **10/09/16** at approximately 1900 hours, Sauk Village Police Officers were dispatched to the area of 22200 Torrence Ave for a possible gunshot victim. Upon arriving the Officers found several passerby citizens attending to a person laying on the street with a gunshot wound. An ambulance was dispatched to the area and the victim was taken to St. Margaret's Hospital in Dyer, Indiana for treatment.

Upon canvassing the area the Officers found the victim was driven to Sauk Village by another person who was the driver of the vehicle. The driver explained to the officers he and the passenger came to Sauk Village to meet with an individual on the 22500 Nichols St. When the driver and passenger met with the individual on Nichols St. the offender got into an argument with the passenger. The offender pulled out a weapon and shot the victim. After the passenger was shot, the driver left the area to get help for the passenger. The passenger later passed away from the gunshot wound he received.

Since this became a homicide investigation the South Suburban Major Crimes Task Force was called out to assist the Sauk Village Detective Division. The team worked on the case throughout the night and along with the South Suburban Emergency Response Team executed a search warrant at a house on Nichols St. Later in the early morning hours the investigative team arrested an individual who became a person of interest. The Detective Division working closely with the Cook County States Attorney's office were able to file murder charges against the person they arrested earlier in the morning.

Halloween: The hours for Trick or Treat this year will be from 3pm to 6 pm.

Environment: The mold remediation specialists removed all the drywall that they believed were a health hazard and contained mold. The Public Works Department will be working on replacing the drywall that has been removed. The Police Department is now free of all mold and asbestos.

Community Engagement: In concert with the President's 21st Century Policing model and in an effort to improve the communication and relationships between the community of Sauk Village and its Police the Sauk Village Police Department will be hosting an open forum on Thursday October 27th, 2016 beginning at 4:00pm in the Police Department court room, 21701 Torrence Ave., Sauk Village, IL. The forum titled, "**Bridging the Gap**" will provide a dialog that is designed to foster trust between the community and the Police. In the spirit of cooperation, we will continue to have these types of meetings to build a foundation to strengthen community confidence. *The topic of this meeting will be: "How to interact when confronted with by the police".*

Also at this meeting we, as a group, will discuss future meetings and topics. This is sure to be an informative event with a focus on the youth of Sauk Village.

The Police Department will be sponsoring the 3rd Annual free, confidential Prescription Drop Off on Saturday, October 22nd. Turn in all unwanted prescription drugs at the Police Department.

Grant: The Enbridge Community Relations Coordinator contacted the Police Department and advised we were selected to receive a grant for "Shop with a Cop". The exact amount was in the \$2000 range according to the coordinator.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Mayor Hanks read the Collector's Reports for July 2016. Mayor Hanks clarified he is retiring from politics at the end of his term-he is not resigning. Mayor Hanks addressed rumors that nothing was getting done in this administration by reporting the following and displaying boards that provide factual information on:

Well improvements-all wells are up and running.

Fire hydrant repairs and replacements.

This information has been provided to the board several times- 35 hydrants have been repaired / replaced, 16 are currently under repair (awaiting parts), 41 still requiring action to be taken. The boards are constantly updated.

The Public Works report details the work being done and how the money is being used for the infrastructure. A recent \$6,000.00 grant will be used to purchase one fire hydrant or repair multiple fire hydrants.

IEPA loan- The village was ordered to apply for this grant to get the wells up and running. The total grant was \$4,797,219.23. Under this administration there was a loan forgiveness of \$650,000.00 from the IEPA. Another grant in the amount of \$3,319,105.14 was provided by the IEPA. The grant was applied to the loan- the village did not receive or spend any of this money. The interest was waived on the first payment in the amount of \$35,661.90. Two payments have been made toward the loan this year. The current balance due on the 20 year loan is \$865,377.25.

Another board shows streets that will be repaired this year as reported in multiple meetings. There will be over \$1 million dollars in road repairs this year alone- \$200,000.00 CDBG- Clyde Ave., Peachtree, 216th Court, 224th Street, 224th Place and 226th Place. Another \$330,000.00 in Motor Fuel Tax Funds in TIF #3 will be used for road repairs to Winpak Way. Cornell Avenue coming off of Sauk Trail to 223rd Street up to Torrence Avenue will be repaired with another \$600,000.00 Federal grant. The budget included \$400,000.00 in street repairs. Over \$ 1 million dollars has been received so far. Funds came through late this year. Engineering work will begin now with the work beginning with the 2017 construction season.

The last map is related to the grant for Arrowhead Park. The Illinois Department of Natural Resources has released approximately \$100,000.00 (half of the funds). Engineering work is on the way and construction will also begin in 2017.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported Bloom Township has started the annual General Assistance Program today and will continue while funds are available. Bloom Township representative Keith Lott will be coming to the Village Hall to assist residents. The dates will be eblasted when they are available. Register for Official Sauk Village email alerts at www.saukvillage.org.

Village Clerk Williams moved her office to the hallway throughout the day and after hours to accommodate residents on the last day of voter registration and assisted residents with other election needs. Online voter registration is available until October 23rd. Mail in ballot applications are now available and must be completed and returned to the Cook County Clerk by November 3rd. Grace Period registration and Early Voting starts October 24th. Lynwood Senior Center located at 21490 is the closest Early Voting site. Check out www.cookcounty.com for additional sites. Lansing is a new Early Voting site. You can also register to vote and vote at the Cook County Clerk's office prior to Early Voting on October 24th.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

During last month, Administrator Fairman attended the IML and ICMA conferences, during the periods of 09/22-24/2016 in Chicago, IL and 09/25-28/2016 in Kansas MO.

Throughout each of these conferences there was a mantra on how to do more with less personnel through the use of technology. Administrator Fairman stated our technology system is in dire need of a major upgrade; options are presently being pursued. This is a dire need throughout the village.

There is a need for villages and other municipalities to build "Diverse leadership in our community and organization." This is sorely needed in ours and a lot of other communities. To accomplish this we would need to reach out to business, religious and educational institutions. All of us know that cooperation is badly needed regardless of differences of opinions. First, we need to promote the development of staff throughout the village operations, help elected officials and other community leaders identify, work toward and achieve common goals and objectives.

Administrator Fairman met with representatives of an organization called Community Champions which helps municipalities develop ordinances requiring the registration of default mortgage property providing for the purpose, intent and applicability of the ordinance and requiring for the registration and maintenance of certain real property by mortgages; providing for penalties and enforcement, as well as the regulation, limitation and reductions of registerable real property within the municipality; providing for severability, repealed, codification and an effective date. Administrator Fairman is also working with Housing Commissioner Chair Gary Holcomb.

For Sauk Village it could mean that we would have at no cost to Sauk Village, a representative that would assist us in ensuring that banks and other financial institutions would have to pay for the up keep of their properties and possibly pay taxes on them. Administrator Fairman will be meeting with this company's representative within the next three weeks.

The Village's daily operations are managed as effectively as possible given their limited human capital. Which means that all of our department are working at maximum capacity, save for some mishaps.

We continue to work to receive finances owed to the village by businesses and community members.

Trustee Bates commented on repairs needed at a certain property, cell phone usage and money received by video gaming. Administrator Fairman stated the property may be involved in litigation. Director Weller is researching the cell phone and deactivating those not in use. Administrator Fairman will investigate the video gaming.

Trustee Burgess requested CalComm to meet with the board regarding their services. Administrator Fairman stated CalComm has agreed to come out in the near future.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Mayor Hanks read the statement prepared by Rose Langston.

Bloom Township Senior Community Lunch Program 'Country Fall Fest' with 'Jerry Vernon and the Country Dune Band' this Thursday, October 13th at the Serbian Social Center, Lansing. The tickets for the Tuesday, November 15th event will be going on sale at the luncheon - \$6.00 for township seniors and \$12.00 for non-township seniors.

Medicare Part D open enrollment begins October 15th and ends December 7th with changes effective this coming January 1st. Be sure to check that your current provider will still cover the medication you are presently using.

AARP Smart Driver course next Tuesday and Wednesday, October 18th and 19th from 9:00 a.m.-1:00 p.m. at Bloom Township Center, 425 S. Halsted, Chicago Heights. Cost is \$15.00 for AARP members and \$20.00 for

non-members payable to AARP. For additional information call the township Senior Department at (708) 754-9400 ext. 7270.

Senior Citizens of Sauk Village a.k.a. Sunshiners will sponsor a Smart Meter presentation by ComEd this coming Monday, October 17th at 7:00 p.m. in the Senior Center. The adult public is invited.

All senior citizens (50+ years), regardless of residency are invited to attend every Friday 12:30-3:30 pm for Senior Open Activity. Bottled water and light refreshments are available. 'Rummikub' tile game is very popular with the attendees. However, we have other games or you may bring your own game or craft.

The next Saturday Open Activity with appetizers and finger type food will be October 22nd at 5:00 p.m. Doors will be opened at 4:00 p.m. A sign-up sheet is availablesee coordinators Steve Shymkus and Frank Williams for more information. The next Senior Meeting is scheduled for Thursday, October 13th at 7pm. The Senior Spaghetti Dinner is scheduled for Saturday, October 29th from 1-4pm. Line Dancing, music by the Morgan Family, door prizes and a 50/50 raffle are included. Tickets are \$5.00 in advance or \$6.00 at the door. Mayor Hanks and various seniors have tickets for sale. The Salute to the Armed Forces is October 13th at the Doubletree Hotel from 1-4pm. Registration was due today for all vets.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported UNO Night is scheduled every Friday from 5pm-8pm in the Community Center. Trunk or Treat is scheduled for Saturday, October 29th from 1-3 pm. The costume parade will begin at 12:30pm at Rickover Junior High. Prizes will be awarded for best costume. First come first served on parking to decorate the trunks. Thanksgiving Dinner for the public will be held on November 20th. More information will be given later. The Christmas Parade will take place on December 3rd. More information will follow.

C. Public Works Committee- Trustee Burgess

PUBLIC WORKS REPORT- Prepared by Director Kevin Weller

PUBLIC GROUNDS & BUILDINGS – Cutting on going -all village locations. Staff still cutting vacant homes moving through the list, checked 439 homes -110 that needed cutting. The possible mold at Police Department will be reviewed by TRF Environmental for recommendations. Replacement of tile at Police Department. Completed, new AC unit installed and working. Window replacement at Village Hall completed and inside light repaired. Replaced bulbs and ballast at Fire Department.

ASPHALT WORK – Pothole work on east side completed -still working on south side. Street and driveway repairs due to main break in Ross Crescent and driveway at 21706 Orion in process.

STREET LIGHTS – Staff is working with vendor to evaluate 20 individual locations where lights are going on/off- possible wire issue village side. Vendor has sent replacement parts to try and resolve the issues. Staff will be out to change problem heads, we hope this will resolve the issues. Resolved wire faults, Peachtree /223rd St/ 215th Pl / Gailine /Cynthia and 1826 Sauk Trail.

MORE WIRE FAULT WORK ON GOING.

WATER - Day to day schedules and emergency calls. Completing all tests required by IEPA per month. Staff started and completed south side shut off list. We have also sent the jet out and shut off another 15 that were full of debris. Staff dug two locations with high bills to be shut off. Staff also repaired 3 main breaks on Yates, 222nd Pl and Mark Collins Drive. We are also doing repairs in the well houses.

GARBAGE – Day to day cleanup. **IF YOU SEE ILLEGAL DUMPING -PLEASE CALL POLICE. HELP KEEP OUR TOWN CLEAN.** All regular trash pickup will be completed as regular mowing and summer upkeep resumes. Director Weller will ask code to ticket resident who dump garbage or grass debris from their parkway into the street. Staff has been out cleaning storm lids covered with debris. This is the main cause of storm sewer backup and flooded streets.

HYDRANT & VALVE REPAIRS/REPLACED - Staff is working on several hydrants, 2 with broken couplers 223 St and Peachtree, 2 hit by cars, Torrence and Merrill and one part recall 1905 Sauk Trail. Once repaired, we will resume replacement upgrades.

VEHICLES/ EQUIPMENT- Public works staff is doing their best to keep all vehicles within the departments running safe and trying to help each department with their repairs to keep moving forward. Dropping off and picking up Police Department vehicles and ongoing small repairs.

SANITARY SEWER COMPLAINTS – Public Works received 1 sewer complaint, residents were notified

to call a plumber. All after hour calls must go through the Police Department non-emergency # 758-1331; they will call Public Works. Staff also completed 34 sewer checks. Repairs were made to power at the lift station 223rd St and Torrence.

STORM SEWER REPAIRS – Staff has been out cleaning storm sewers due to rain. We have 3 locations we are working on 1904 219th Pl, SW corner of Oakbrook and Southbrook and 914 Mary Byrne. 219th Pl is almost completed and Oakbrook will be next and so on. **Resume after branch pick up is completed.**

TREE BRANCHES & REMOVALS – Second and final branch pick up is complete; all branches had to be out by 9/11 to be picked up; tickets will be issued if piles are placed out after completion. The sweeper followed after each section. 1 Tree removed 2500 block 221st St , trimmed 4, 2503 221st St, and 3 removed Nichols/ 223rd Pl.

PARKS – Public Works will be working with Robinson Engineering on final design of the ball fields and Arrowhead Park. Staff preparing to remove damaged slide from 218 park this is the 4th park with damage to slides which are in need for replacement. The estimate cost per park is \$4000 per slide; all parks are in need of upgrades.

LANDSCAPE WORK – Staff also started landscaping last year's digs from b boxes, main breaks and any other digs so far, Chappel, 1839 223rd St, 22409 Yates. Residents will have to wait for concrete work to complete final dirt work. **Funding is slow going.**

The Public Works Committee will meet Wednesday, October 12th at 7pm in the Village Hall. All are welcome to provide input. Director Weller will be invited to attend.

Trustee Tates asked for Director Weller to provide an update on the lighting. Trustee Burgess will also inform Director Weller two outside lights are out at the Village Hall.

D. Housing and Intergovernmental Committee- Trustee Tates

Housing Committee-Trustee Tates stated the committee is working to build relationships to provide a second workshop for those trying to buy a home including financial assistance. The last workshop was successful in helping families by providing information on low interest loans and down payment assistance.

Some people who applied did buy homes in Sauk Village.

The Intergovernmental Committee is also trying to establish relationships with other communities to review and possibly adopt what programs worked in their communities.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers thanked everyone for the get well cards for his wife after her second surgery. She is home recovering. The amendment to Chapter 10 of the animal ordinance is on the agenda for approval. This amendment mirrors the Cook County ordinance. The truancy ordinance is still under review. The school superintendents are working with Chief Kowalski. Discussion was held on additional changes requested by the board last week. Chief Kowalski stated the ordinance will be redrafted in honor of the Jones Family dog that was killed by another dog. The language will now reflect dogs attacking both people and dogs. The owner will be notified by hand delivery by the police officer and certified mail to remove the dog from the premises. Recommendation was mentioned to clarify who will absorb the cost of the euthanasia, who makes the determination to label the dog as a vicious animal and to remove the mention of animal control officer. Chief Kowalski stated the police chief makes the determination based on the calls and the severity of the calls. Trustee Myers will ask to table this item.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House reported the Neighborhood Watch Committee met on Monday. The rest of the year the committee will be focusing on getting a block club captain on every block in the village.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig reported an email was sent to the Mayor, Finance Director and Village Administrator asking for the Finance Director's plan to address the aging report, infrastructure and quarterly budget. Trustee Williams-Baig requested copies of the aging report and quarterly budget be provided to the board. Trustee Williams – Baig requested that Robinson Engineering be asked to come out with a new proposal on lake Michigan water after the topic was brought up for discussion again last week. The last presentation was four years ago and there are new board members and residents that were not around then. Village Clerk Williams has

reported the last presentation and other water related information in included on the village website www.saukvillage.org.

The Public Relations Committee will meet Wednesday, October 12th at 4:30pm in the Village Hall. No questions were received on the Accounts Payable by either Trustee Williams or Finance Director Rao. Trustee Tates commented on an approved item relating to the Police Department. Trustee Williams-Baig stated she was not involved in that approval but will research the issue. Mayor Hanks stated a confidential memo from the chief or an executive session is required because this deals with personnel. Trustee Tates requested an executive session next week. Trustee Burgess stated he did speak with Director Rao last week on an issue but has not received an answer.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- September 28, 2016- October 11, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

Discussion was held on petty cash expenses and water department refunds. Both matters require additional research.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustee Burgess, Jones and Tates

Tie Breaker: Mayor Hanks- Aye

Motion Carried

B. Motion to Approve Intergovernmental Relations Committee Sauk Village Partnership Team Program Proposal

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Myers. There was no second to the motion.

Motion Died on the floor due to a lack of a second.

C. Motion to Approve Revised Residential Handbook

Mayor Hanks stated there is a motion to table this item. The motion to table was made by Trustee Williams-Baig and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington-House and Williams-Baig

Nays: None

Motion Carried

D. Motion to Approve an Ordinance amending Section 10-62 (Determination and Requirements) of Article III (Dangerous Animals, Vicious Animals and Rabid Animals) of Chapter 10 (Animal Control of the Village Code)

Mayor Hanks stated there is a motion to table this item. The motion to table was made by Trustee Myers and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington-House and Williams-Baig

Nays: None

Motion Carried

E. Motion to Approve Intergovernmental Agreement for the Provision of Environmental Health Inspection Services

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Nays: None

Motion Carried

F. Motion to Approve Special Meeting minutes- September 13, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Washington House and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones and Tate

Tie Breaker: Mayor Hanks- Aye

Motion Carried

G. Motion to Approve Board Meeting minutes- September 13, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones and Tate

Tie Breaker: Mayor Hanks- Aye

Motion Carried

H. Motion to Approve and Hold Executive Session Meeting minutes- September 13, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Nays: None

Motion Carried

I. Motion to Approve Special Meeting minutes- September 20, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones and Tate

Tie Breaker: Mayor Hanks- Aye

Motion Carried

J. Motion to Approve Committee Meeting minutes- September 20, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig
Nays: Trustees Burgess, Jones and Tate
Tie Breaker: Mayor Hanks- Aye

Motion Carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams-Baig requested another copy of the Resident Handbook to be emailed to her. Changes she suggested were not included in the copy she received. This would also be a good time to remove the mention of the blue bags that were replaced by the blue recycle bins and add the information on the sirens. Trustee Williams –Baig commented on the questions on the vicious dog ordinance. The vicious dog ordinance will be added to the next Committee agenda.

Trustee Tate stated NICOR is in the area replacing old steel pipes with plastic pipes. Trustee Tate stated NICOR representative will ask residents before they dig on their property. Residents should ask the representatives to repair their lawn when they are done. Trustee Tate requested information on financial matters. Finance Director Rao will address the board at a later date.

Jones was glad to hear the dog ordinance will be reviewed further.

Trustee Washington-House reported on National Bullying Month and commented on the behavior of young girls after school. Trustee Washington- House gave kudos to Tammy Jones for starting Girl Scouts again in Sauk Village and for giving her the opportunity to be an Ambassador leader. Forty three girls from Bloom Trail joined during a registration period held at the school. The Ambassador troop will meet every 4th Monday of every month at Strassburg School.

Trustee Burgess reminded everyone about the Veteran Program on November 11th at 11:00 am.

Mayor Hanks commented on complaints on the energy efficient street lighting; the lights cover the streets only. Keep outside lights on, security systems and dogs barking do deter crime.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 8:36 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **OCTOBER 18, 2016.**

1. Call to Order

A. Roll Call

Mayor ProTem Williams-Baig called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington-House and Williams-Baig

Absent: Mayor Hanks

Trustee Jones made a motion to appoint Trustee Burgess as Mayor Pro Tem. Mayor ProTem Williams-Baig stated there is no formal policy in place. There is no motion taken at Committee meetings. Past practice is the senior most Trustee is Mayor ProTem in the absence of the Mayor. Mayor ProTem Williams-Baig asked for a policy to be developed a year ago when this was first presented. Motions can be made at Regular Board meetings to appoint a Mayor ProTem.

2. Copier Replacement- Proposal

Proven Business System Representatives Phil Faso and Mary Del Rio provided cost scenarios to replace the three current copy machines located in the Village Hall and Police Department. The cost scenarios include additional features available for payments similar to the current payments.

Highlights-

Provided the history of Proven Business System and the growth in 14 years.

New machines -state of the art replacing older model machines with less features.

Options- Color, staple, duplex, data override, fax, scan from thumb drive, print from phone, three hole punch and editable scan.

No need to outsource documents/ banners.

Less paper jams.

IT Support available.

Pay only for copies you use- definite savings.

Codes can be assigned to users. Users can be blocked from printing color.

The five year lease includes the cost of buying out the \$7,000.00 remaining lease payments and preserving the machines until the end of the lease, maintenance, all parts and labor including toner and unlimited service calls.

Can keep the machine at the end of the 5 year lease and continue to pay for service.

Service guaranteed within 4 hours or the next day. Loaners available if machines need service offsite.

Trustees were asked to review the packets and make recommendations to Village Administrator

Fairman. Trustee Myers asked Village Administrator Fairman to provide information on prior costs including maintenance.

3. Review Resident Handbook-Trustee Tates

This item was previously tabled when additional changes were suggested.

Trustee Tates stated the Housing Committee took on the task of correcting errors that were found- not revising the handbook. The Housing Committee made those revisions. Trustee Tates suggested another committee take on the task of additional revisions. Editing is required to provide updated information on recycling and include the information on warning sirens.

This item was tabled again.

Another committee can approach the Village Administrator to continue with updating the handbook after the version submitted by the Housing Committee is approved.

4. Executive session- Personnel- tabled

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer asked for the plan for infrastructure improvements and an aging report. Mayor ProTem Williams-Baig continues to ask the Finance Director and Village Administrator if the aging report can be made available or if it needs to be FOIA'd. There has been no response.

Robin Edwards commented on an interaction with an officer. Mayor ProTem Williams-Baig asked Chief Kowalski to speak with the resident.

Bridging the Gap is scheduled for October 27th at 4pm in the Police Department for open discussion between the Police Department and residents.

James Harvey commented on jaywalking and curfew not being enforced and the dim street lights.

Mayor ProTem Williams-Baig will provide the concerns to the Police Chief. Mayor Hanks previously reported the new bulbs are energy efficient and a cost savings to the village.

Judy Cast commented that volunteers from the past administrations worked together and did not get paid for their gas. Volunteers should not get paid. Judy also commented on copier usage.

Trustee Washington-House referred to receipts that show expenses occurred by Neighborhood Watch volunteers. The Neighborhood Watch Committer has no budget. All Neighborhood Watch funds were attained by fundraisers and should be allocated at the discretion of the committee.

Trustee Washington- House stated volunteers from the past were given gas cards and other items during the time water was being distributed from the Community Center.

6. Miscellaneous Business

Comments from the Trustees

Trustee Burgess stated flyers were distributed in the schools for "Sauk Village hosts a youth rally for life" scheduled for Wednesday, October 19th in lieu of the Town Hall meeting. This event is geared for 8th graders to young adults- topic: We need to plan for our future and the conversation must begin.

Trustee Burgess stated pictures cannot be taken because the youth is involved and waivers will not be signed. The 3rd Annual Veteran's Service is scheduled for 11/11/16 at 11:00 am at the Village Hall. All veterans are welcome. There will be a reception afterward.

Trustee Tate reported on the discussion held at the last IGRC Partnership Committee Meeting regarding the proposal that has been addressed and set for motion at the last meeting. The motion failed due to no second. Trustee Tate asked the Partnership committee to amend the Community Service portion of that proposal and stated the village should support giving community service to Bloom Trail students and to provide seminars between the Police Department and the civilians. Trustee Tate will address this further with anyone if needed. The proposal may or may not be resubmitted to the board.

Trustee Jones reported on the new Creative Writing Club scheduled for Wednesdays from 5:30pm- 7pm. Friday is UNO Night from 5-8pm. Trunk or Treat is scheduled for Saturday, October 29th. Lineup will begin at Rickover Junior High at 12:15pm and end up at the Community Center.

The Robert No Excuse Foundation and the Park and Recreation Committee are hosting a free Community Harvest Dinner on November 20, 2016 at 4pm in the Community Center that includes food, fun, music and raffles.

The Parks and Recreation Committee has been separating and cleaning up the Christmas lights and ornaments preparing for the December 3rd Christmas Parade that will begin at 11 am.

Trustee Washington-House commented on the copier presentation and reported the Neighborhood Watch meeting is scheduled for the second Monday of November at 7pm at the Fire Station.

Neighborhood Watch will be gridding and identifying block club captains for the rest of the year.

Trustee Washington-House reported working well with the Police Department and reminded residents to call the police if they see anything suspicious.

Trustee Myers stated Chief Stoffregen thanks everyone who came out to the Fire Department Open House to see the displays and equipment.

Trustee Myers reported on the passing of longtime resident Bob Guntorius. Arrangements: Smith Funeral Home 2-9pm on Friday and St. Michael's Church on Saturday at 10:30 am.

Mayor ProTem Williams-Baig reported information is available on the back table for:

2015 Water Works Quality Report

\$1.00 Republic Senior Discount Application

Free Thanksgiving Dinner for Veterans sponsored by Norbert Wilkening/Thrivent Financial, Village Clerk Debbie Williams, the Southland Voice and other grateful residents

Horseshoe Casino- 60th Anniversary Fundraiser- November 11th

What's Happening in Sauk Village – filled with local events.

Mayor ProTem Williams-Baig asked Village Administrator Fairman to check on the contract on the microphones- the problem may be related to the microphones and not the batteries.

Mayor ProTem Williams-Baig commented that money raised by committees is not taxpayer's money. A policy addressing how this money is spent needs to be addressed by the board. Mayor ProTem Williams-Baig thanked all of the volunteers past and present and stated volunteers are the backbone of the community.

Mayor ProTem Williams-Baig stated she will again address the matter of creating a policy to appoint a Mayor ProTem with the Mayor and Village Attorney. There could be an issue that a board meeting could not take place if there is a 3 – 3 vote and the mayor is not available to break the tie to appoint a Mayor ProTem.

7. Adjournment

Mayor ProTem Williams-Baig asked for a motion to adjourn. The motion was made by Trustee Washington-House and seconded by Trustee Burgess.

All Ayes

The meeting was adjourned at 8:26 pm.

Mayor ProTem Rosie L. Williams-Baig

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER
OCTOBER 25, 2016.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tates, Washington-House and Williams-Baig

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Bernice Brewer commented on the \$1,215,819.21 in past due bills listed on the Aging Report and asked several questions relating to Accounts Payable. Mayor Hanks explained the aging report is a living document that changes daily. The report is broken down in ranges 0-30, 31-60, 61-90, 91-120 days etc...

When Mayor Hanks became Mayor most entries were heavy on the back side- 91 days or over. The current report shows the majority of entries 90 days or less. Payments made by the Accounts Payable if approved today will come off of the Aging Report. Invoices coming in will be added to the Aging Report. Invoices on the report are listed by the invoice date- not the date we receive it. We have worked hard to reduce the Aging Report over the past 4 years. The 0- 30 days are \$520,000.

Accounts Payable – Skyline Disposal is paid in full as of September. The payments included in the resolution before the board tonight will be paid through the Water Fund. The dual entry on the Accounts Payable was removed from the report. Partial payments for the tablets relate to the tablets installed in the emergency service cars.

Noise Mitigation- 13 individuals have taken advantage of the Noise Mitigation Program. Letters have been sent to 80 homes near the railroad that are included in the Noise Mitigation Program. The Noise Mitigation Program has a set amount of money to split between the individuals who apply and qualify for the program. Round three letters have gone out recently. One individual has been paid out and another individual is qualified. A report can be provided to record that payouts.

Heidi Parker commented in favor of the Arrowhead Park improvements. Mayor Hanks provided a board for public inspection that details the presentation that was submitted to the Illinois Department of Natural Resources in 2012 to apply for the OSLAD Grant for Arrowhead Park improvements.

Tammy Jones reported Girl Scout troops are starting this week:

Daisies- Wednesday nights starting in November

Brownies- Thursday nights at Wagoner Elementary 5-6pm

Juniors- Monday nights at Wagoner Elementary 5-6pm

Cadettes - 2nd and 4th Thursday at Strassburg Elementary 6- 7:30pm

Senior- 2nd and 4th Tuesdays at Strassburg Elementary 7-8pm

Ambassador- 4th Monday 6-7 pm

Leaders are ready- now looking for girls.

Zenona Ayres commented on a semi truck that tore up the road in Carlisle Estates and another semi that stays parked in the area. Ms. Ayres asked who the trucks belong to and who will be responsible to repair the roads. The truck owners are unknown. There will be follow up conducted.

Datron Williams commented on a near collision that occurred at Torrence and Sauk Trail involving an EMA SUV where no warning lights existed. Datron asked for details on the settlement agreement on the agenda and asked several questions regarding Accounts Payable. Datron asked for the roster count and current vacancies in the Fire Department.

Chief Stoffregen reported the current roster includes 22 fire fighters. Vacancies- up to 4 paid on call fire fighters taking finances under consideration. Steps taken with all applicants- Requires a valid Driver's License, must pass a background check and physical (cost \$2,500.00), and purchase gear (\$3,500.00).

Mayor Hanks stated only Fire and Police have control of the emergency lights at this time. The Police and Fire Chiefs will conduct a follow up. Details regarding the settlement will be discussed after executive session with possible action to be taken. Republic Services still comes up under the Skyline Disposal vendor code- this will be investigated. Village Attorney Odelson and Sterk invoices deal with litigation. Edge Consulting is our IT Consultant. Underwriters is our Third Party Administrator that pays out after the \$50,000.00 self -insured payments have been met. The tablet information is not available but will be researched. Blue Cross and Blue Shield is a monthly expense for employee's insurance. Capers supplies the software for the joint dispatch. The Risk Fund is for Risk Management.

Judy Cast commented on the Aging Report, Accounts Payable and the lack of all department heads at the meetings. The Village Administrator and Police and Fire Chiefs are the only department heads attending the meetings.

James Harvey commented on the dim street lights being a safety issue and the lack of department heads at the meetings.

Mayor Hanks stated the lights are energy efficient. People need to be careful while driving and walking in the street. Trustees are available to provide department reports and act as a liaison between the residents and department heads. Trustee Washington- House reported Director Weller stated if lights are placed at the beginning of the block some blocks cannot get another light in the middle of the block.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the fire department responded to 27 calls-6 Ambulance Assists, 6 Automatic Fire Alarms, 3 Assist Other Agencies, 6 CO Alarms, 1 Full Arrest, 1 Gas Leak, 1 Gun Shot Victim, 1 Smoke Investigation, 1 Smell of Gas, 3 Structure Fires and 5 Vehicle Accidents (10-50).

B. Police Department-Police Chief Kowalski

-Police Service Case Summary: During the period of **10/11/2016** thru **10/25/2016** the Sauk Village Police Department had a total of **17** arrests.

-CalCom Report: For a period between **10/11/2016** and **10/25/2016** the police department received **492** calls for service.

-Cases of Note:

On **10/11/2016** Officers were called to the 100 block of Carriage Lane for a domestic dispute. When the Officers arrived the offender had already fled the scene. The victim said her ex-boyfriend and father of her child was at her residence when a verbal argument broke out which became physical when the offender threw the victim into the kitchen. The victim's mother tried to break up the fight but couldn't. The victim's son then began to call 911 for help. The offender saw this and grabbed the victim's son by the neck to stop him. Once the offender realized the call went through the offender fled the area. The detectives were provided the information and were able to arrest the offender who was charged with several counts of battery and one count of interference of emergency communication.

On **10/20/2016** a victim reported her ex-boyfriend met with her and wanted money from her. When the victim gave him the money it wasn't the amount he wanted so he began to hit her. The offender then took her debit card and her cell phone. The victim said her ex-boyfriend had her pin number and over the course of several months stole a large sum of money from her. Officers located the ex-boyfriend and arrested him for aggravated battery. While in custody the ex-boyfriend had his family call and harass the victim. The detective handling the case was able to secure felony charges of disorderly conduct against the offender.

On **10/22/2016** Officers responded to a call of shots fired in the 2800 block of 225th place. When the Officers arrived the victim reported a vehicle being driven by a subject she believed to be dating her sister. The witness victim heard what she believed to be gunshots and saw the vehicle leave the area. Officers issued a message on

The Illinois State Police Emergency Radio Network (ISPERN) with a description of the vehicle and subject. After the dispatch the Glenwood Police Department located the vehicle and subject taking him into custody. The detectives were called and were able to obtain evidence in support of felony aggravated discharge of a firearm charge on the subject.

-Halloween: The hours for Trick or Treat this year will be from 3pm to 6 pm.

-Community Engagement: As a reminder in an effort to improve the communication and relationships between the community of Sauk Village and its Police the Sauk Village Police Department will be hosting an open forum on Thursday October 27th, 2016 beginning at 4:00pm in the Police Department court room, 21701 Torrence Ave., Sauk Village, IL.

The forum titled, "**Bridging the Gap**" will provide a dialog that is designed to foster trust between the community and the Police. In the spirit of cooperation, we will continue to have these types of meetings to build a foundation to strengthen community confidence.

The initial topic of this meeting will be: "How to interact when confronted with by the police".

Also at this meeting we, as a group, will discuss future meetings and topics. This is sure to be an informative event with a focus on the youth of Sauk Village.

-SSERT Training: On October 24th and October 25th the South Suburban Emergency Response Team (SSERT) conducted training maneuvers at 2 abandoned homes scheduled for demolition one the 21700 block of Olivia and the other on the 21900 block of Clyde in Sauk Village.

The SSERT Team was able to have this type of hands on training in the past and found it to be extremely helpful so they decided to request to have it again. This was a unique opportunity provided to the Team and was made available again with the cooperation of the Sauk Village Housing Commission.

-Prescription Drug Drop Off: On October 22nd the Sauk Village Police Department again collected unwanted prescription drugs. This was our 3rd time participating in the prescription drug drop off. To date we collected over 100 pounds of unwanted prescription medicine. We will continue to participate in future drop offs since the DEA has reported these collections help prevent pill abuse and theft by ridding homes of potentially dangerous expired, unused, and unwanted prescription drugs. The service is free and anonymous, no questions are ever asked.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Proclamation- Robert "Bob" Guntorius

Mayor Hanks read the proclamation for retired fire fighter Bob Guntorius. Bob Guntorius was a longtime resident. Bob also was the first paramedic for Sauk Village.

Mayor Hanks presented the Metra Safety poster contest. Information will be posted in the hallway. The focus of the campaign is how to stay safe near trains and railroad tracks. The theme for the poster contest is "Keep yourself safe-Look, Listen and Live". Deadline for the entries is Tuesday, January 31, 2017.

Calling All Veterans- Mayor Hanks invited all Sauk Village veterans to participate in a Thank You slide presentation. Veterans should send the following information to dwilliams@saukville.org by Monday, October 31st-

Name, military branch, rank, years of service, a photo in uniform and the memory of what it means to you to be a veteran. Mayor Hanks thanked all of the veterans in advance for their dedication and hoped that they would share their stories with us.

Veterans are also invited to a Pre-Thanksgiving Dinner on November 17th from 5:30-8:30pm at the Sauk Village Senior Center. Turkey, Ham and all of the trimmings sponsored by Norbert Wilkening/ Thrivent Financial, Village Clerk Debbie Williams, Southland Voice and other grateful citizens. RSVP to Village Clerk Debbie Williams at 708/351-8922 by November 10th.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported in addition to the Parks and Recreation Trunk or Treat the Crossroads Church of God (Formerly Sauk Village Church of God) located at 23001 S. Torrence Avenue is hosting a Harvest Fest on Monday, October 31st from 5-8pm. There will be food, fun, candy and games.

Grace Period registration and Early Voting started October 24th. Lynwood Senior Center located at 21490 Torrence Avenue is the closest Early Voting site. Check out www.cookcounty.com and www.sauk.village.org for additional information.

Vendors are registering for the 4th Annual Resource Fair scheduled for November 10th from 3-8pm. Resources also include job and college financial aid information. Workshops will be held in the Community Center including the Smart Meter presentation. Resources and jobs include Cedar Ridge Housing for low subsidy housing for seniors and the disabled, UPS, mortgage relief, flu shots from Walgreens, Aunt Martha's internship programs, Governors State Financial Aid and Bloom Township senior and youth programs. Veterans are registering for the November 17th Veteran's Dinner. Many have offered to help.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Labor Contracts:

The Village and Staff have reached tentative agreements with Sauk Village's Unions. The tentative agreements are being forwarded to Mayor Hanks for review.

Fiscal Outlook for the Remainder of FY 2016/17:

The below are the expected main sources of revenues for the remainder of Fiscal Year 2016/2017.

These revenues may see slight changes as we receive them but staff is confident that in the estimated amounts shown below are accurate. Water related revenues remain as the Villages leading source of income. The entire Sauk Village office staff are doing everything possible to defray water account delinquencies. Water revenues are up approximately \$300,000 over the same period last year.

Until County, State and Federal revenues rebound our focus must remain solely on assuring that local revenues do not under produce.

Revenues for the remainder of FY 2016/17:

Real Estate Tax	\$630,112
Income Tax	\$420,000
Telecomm Tax	\$84,000
Sales Tax	\$161,000
ComED	\$140,000
Nicor	\$35,000
Miscellaneous	\$35,000
Water Related	\$1,593,312

Trustee Tates asked for the update on the breakdown for the cell phones usage costing approximately \$5,000.00. Village Administrator Fairman stated the cellphones are used by the Police and Fire Departments. Director Weller will be asked to provide a detailed report.

Trustee Tates commented on the need for repairs of the parking lots in both plazas and asked what has been done to address the pot holes. No repairs have been made since this was last discussed. Administrator Fairman stated he will speak with the TIF Administrator and business owners and follow up with the board. Mayor Hanks suggested following up with Code Director Jasinski.

Trustee Burgess asked for clarification on the expected revenues and commented the condition of the parking lots is a code issue. TIF money can only be used if you fall under certain criteria.

Trustee Myers asked for an update on the copier replacement. Village Administrator Fairman reported there will be a proposal presented soon.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Report read by Mayor Hanks

Senior report prepared by Rose Langston.

This Saturday, October 29, 2016 is the 13th Annual Senior Spaghetti Dinner. Advanced tickets (\$5.00) are available from the senior committee members or at the front desk at the village hall. Tickets can be purchased at the door the day of the event for \$6.00. This low cost price includes all the spaghetti you can eat, line dance

instruction and wonderful entertainment by The Morgan Family plus more. See posted flyer for details. Bloom Township Senior Community Lunch Program tickets for the Tuesday, November 15th event are on sale at the township senior office - \$6.00 for township seniors and \$12.00 for non-township seniors. The annual collection of non-perishable food items will be taken that day for the township food pantry. If you do not drive or wish not to drive to the luncheon, the township bus is available that day at no charge. However, you'll need to call (708) 754-8200 a couple of days prior to the luncheon to make the arrangements.

Medicare Part "D" open enrollment began October 15th and ends December 7th with changes effective this coming January 1st. New enrollees for the first time or you can switch to a more suitable plan. Since there are a great variety of Prescription Drug Plan (PDP), help is available FREE at the Bloom Township office (708) 754-9400 ext. 7270), South Suburban Senior Services (708-596-2222), or the Medicare website 'plan finder' – visit www.medicare.gov.

All senior citizens (50+ years), regardless of residency are welcome to attend the every Friday 12:30-3:30 p.m. Senior Open Activity. Bottled water and light refreshments are available. The 'Rummikub' tile game is very popular with the attendees. However, we have other games available or you are welcome to bring your own game or craft.

The next Saturday Open Activity with appetizers and finger type food is on November 19th at 5:00 p.m. Doors will be opened at 4:00 p.m. A sign-up sheet is available from the co-coordinators Steve Shymkus and Frank Williams for those who wish to bring something.

The Senior Committees last meeting for the year will be on Thursday, November 10th at 7:00 p.m.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported every there is a Creative Writing and Poetry Class every Wednesday from 5:30-7:00pm and UNO Night is every Friday from 5pm-8pm in the Community Center. Trunk or Treat is scheduled for Saturday, October 29th from 1-3 pm. The costume parade will begin at 12:30 pm at Rickover Junior High. Prizes will be awarded for best costume. Trunk or Treat goodies will be in parking lot of the Community Center. Free Community Harvest Dinner for the public will be held on November 20th. Please join Robert No Excuse Foundation and the Parks and Recreation Committee for food, fun, music and raffles starting at 4pm. The Christmas Parade will take place on December 3rd. More information will follow. Village Clerk Williams asked for flyers to eblast.

C. Public Works Committee- Trustee Burgess

Trustee Burgess commented on communication between Public Works Director Weller and Village Administrator Fairman. Trustee Burgess is inquiring about the needs of the Public Works Department and the plan to demolish the old Hometown Gyros site. Village Administrator Fairman stated he does not censor anyone from speaking with the Department Heads.

Trustee Burgess read the report provided by Director Kevin Weller

PUBLIC GROUNDS & BUILDINGS – Cutting on going at all village locations. Staff still cutting vacant homes moving through the list; checked 462 homes - 115 that needed cutting. Staff placed 12 bricks in Veteran's Memorial. Ordered camera and light for south side of village hall.

ASPHALT WORK – Pothole work on east side and south side completed. Started the north side and all outside locations. Street and driveway repairs due to main break in Ross Crescent and driveway at 21706 Orion completed.

STREET LIGHTS – Staff will be out replacing light heads at problem locations; the vendor sent out new parts to resolve the problems. We still could have wire issues causing the power problems; staff will follow up and replace as soon as possible.

WATER - Day to day schedules and emergency calls. Completing all tests required by IEPA per month. Staff started and completed north side shut off list. Worked on main break at Orion & 220th Street. Replaced 6 foot of main. Staff dug 2 emergency b-boxes -3027 223rd St and 2130 217th St.

GARBAGE – Day to day cleanup. If you see illegal dumping please call police. Help keep our town clean.

All regular trash pickup will be completed as regular mowing and summer up keep resumes. Code has been asked to ticket residents who dump garbage or grass debris from there parkway into the street. Staff has been out cleaning storm lids covered with debris. This is the main cause of storm sewer backup and flooded streets.

HYDRANT & VALVE REPAIRS/REPLACED - Staff will be working to make the town safer for residents and workers by having a total of 6 valves inserted into the system under pressure and that will give them a safer environment. Future to do list- a total of 9 more valves and replace at least 16 fire hydrants.

VEHICLES/ EQUIPMENT- Public works staff is doing their best to keep all vehicles within the department running safe. We are also trying to help each department with their repairs to keep moving forward. Dropping off and picking up Police Department vehicles and ongoing small repairs.

SANITARY SEWER COMPLAINTS – Public Works received 0 sanitary sewer complaints; all after hour calls must go through the Police Department non-emergency # 758-1331. They will notify Public Works staff.

STORM SEWER REPAIRS – Staff has been out cleaning storm sewers due to 2 rain events. We also have 3 locations we are working on- 1904 219th Pl, SW corner of Oakbrook & Southbrook and 914 Mary Byrne. 219th Pl is almost completed and Oakbrook will be next and so on.

TREE BRANCHES & REMOVALS – Staff was called to 3 locations to remove downed trees due to high wind events- 2900 223rd Pl & 224th St. Ash tree removal ongoing.

PARKS – Public Works will be working with Robinson Engineering on final design of the ballfields and Arrowhead Park with allowable funds.

LANDSCAPE WORK – Staff also started landscaping last year's digs from b box, main breaks and any other digs. So far work has been done at 26 locations.

Trustee Tate asked if the report includes repairs requested by Lincoln Meadows residents. Trustee Burgess stated the storm sewer issue is being addressed.

Trustee Myers asked for the last two EPA water sample test results.

D. Housing and Intergovernmental Committee- Trustee Tate- No report

E. Public Safety/Ordinance Review Committee- Trustee Myers- No report

Trustee Myers requested a meeting with Village Administrator Fairman to discuss safety issues.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House reported the next Neighborhood Watch Committee meeting will be held on Monday, November 14th at 7pm in the Fire Station. Everyone is invited. The Neighborhood Watch Committee is always looking for new block captains. The Neighborhood Watch Committee is focusing on the Light up Your Neighborhood program. This is for resident's safety and to assist the Police Department. Put both front and back porch lights on. The committee is considering incentives for blocks that put their lights on. Trustee Washington stated the cost to keep your lights on is minimal. A timer is also an option.

The rest of the year the committee will be focusing on getting a block club captain on every block in the village.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Myers received a question regarding the double entry on the Accounts Payable and addressed this with Finance Director Rao. Finance Director Rao corrected the double entry and revised the Accounts Payable.

Trustee Williams- Baig also commented on the inquiry of why Edge Consulting was listed under various departments. Edge Consulting is the IT Consultant and work is conducted and billed to the various departments. Trustee Williams-Baig emailed the requested Aging Report to Bernice Brewer on October 19th after receiving consent from the Administration Department.

The 60th Anniversary Horseshoe Casino Fundraiser is scheduled for November 11th from noon –6:30 pm. The \$35.00 cost is due Friday. Sauk Talk articles are due Friday. The Sauk Talk will be released soon because Election information will be included in this edition.

Donations are now being accepted for the Food and Toy Drive. The list of non- perishable items is in the hallway along with the donation boxes. Last year 150 holiday baskets were distributed. The goal this year is a minimum of 100. Monetary donations are also appreciated for the purchase of gift cards for turkeys or hams. A donation of turkeys has already been promised. The Toy Drive includes children ages 0-12. There were enough toys last year to give the children over 12 gifts as well. The food and toy drive boxes are cleaned out every night. Donations are due by December 11th.

Trustee Tate commented on the Aging Report and asked how the committee will deal with paying the bills and address issues raised by the last audit. Trustee Williams – Baig stated the fiscal year ends in April 2017. The Aging Report was addressed recently and suggestions were made. Trustee Williams-Baig was told at that time that she was not the one that should speak on the Aging Report. Trustee Williams-Baig passed this information on and suggested inviting Director Rao to a future meeting and present both his suggestions and the committee's suggestion. Trustee Williams–Baig's suggestion was to put \$30,000.00 aside to address the Aging

Report, \$30,000.00 to address infrastructure and setting aside 10% of water revenues from now on to address infrastructure. Enforcing the payment of water bills has significantly increased water revenue. The request to have Director Rao present his suggestions has been passed on. Director Rao is currently working on the 1st half of the budget and the audit.

Trustee Tate commented on the penalties caused by the late filing of the Police and Fire Pension boards. Mayor Hanks stated conference calls have been held between our auditors and the Police and Fire Pension boards. The importance of getting their reports in timely this year was expressed. They are fairly confident they will be filed timely this year.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- October 12, 2016- October 25, 2016 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

Discussion was held on the payment for the Underwriting Services. Trustee Burgess suggested removing the \$255,000.00 in payments in order to get additional information. Mayor Hanks stated the invoices for Underwriting Services totaling approximately \$165,000 and the invoices totaling approximately \$90,000 for Odelson & Sterk make up the \$255,000.00 that are included in the resolution. Underwriting Services pays out claims for the village. Underwriting Services is about to stop services if payment is not made. Additional discussion was held on the content of the invoices (lawsuits- claims that have already been paid out after the village's self- insured portion of \$50,000.00). Mayor Hanks stated the resolution can be amended to include Odelson & Sterk and stating the money will be borrowed from the water fund as part of the motion.

Trustee Burgess asked for an itemized breakdown. Trustee Williams- Baig stated these bills are included on the Aging Report going back as far as November 2015. Payment will address the Aging Report. Trustee Myers stated it is clear that the village fell behind in the payments. Failure to pay will result in no coverage.

Trustee Jones commented on just receiving the information when the situation calls for immediate payment.

Trustee Williams-Baig also commented on the urgency and the overwhelming responsibility placed on the Finance Director when it comes to scheduling the payment of bills. Trustee Williams-Baig asked that after the vote is taken if the motion does not pass that a letter from the Third Party Administrator immediately be requested explaining the ramifications of that action and the costs of possibly being sued for nonpayment. Mayor Hanks stated the Underwriting Services invoices listed in Accounts Payable are for June, July and August 2016 total \$165,000.00. The Odelson & Sterk invoices are also included on the Accounts Payable.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustee Burgess, Jones and Tate

Tie Breaker: Mayor Hanks- Aye

Motion Carried

B. Motion to Approve Revised Residential Handbook- Resubmitted

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Myers. There was no second to the motion.

Motion Died on the floor due to a lack of a second.

C. Motion to Approve OSLAD Grant Engineering Agreement

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington-House and Williams-Baig

Nays: Trustee Tate

Motion Carried

D. Motion to Approve a Resolution regarding the payment for Underwriting Services

Mayor Hanks stated there is an amendment to the motion.

Mayor Hanks asked for a motion to approve a Resolution to Borrow Funds from the Water Fund for Payments to Underwriting Services and Odelson & Sterk in the amount of \$255,000.00. The motion was made by Trustee Myers and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones and Tate

Tie Breaker: Mayor Hanks- Aye

Motion Carried

E. Motion to Approve Board Meeting minutes – September 27, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones and Tate

Tie Breaker: Mayor Hanks- Aye

Motion Carried

F. Motion to Approve Committee Meeting minutes- October 4, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones and Tate

Tie Breaker: Mayor Hanks- Aye

Motion Carried

G. Motion to Approve Board Meeting minutes – October 11, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington-House and Williams-Baig

Nays: Trustees Burgess, Jones and Tate

Tie Breaker: Mayor Hanks- Aye

Motion Carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Tate commented on the discrepancy between the 2015 and 2016 property taxes and state revenues collected compared to the budget report for May-September. Trustee Tate commented on the Police Department exceeding the overtime budget and zero deposits to the Police Pension Fund. Gaming revenue was supposed to be earmarked for the Police Pension Fund.

Trustee Jones asked when the board will receive a revised amendment that was just passed. The amendment will be provided within the week.

Trustee Washington-House stated all trustees should receive the same paperwork and agreed to how stressful it is to receive bills that need immediate payment.

Trustee Burgess agreed that gaming revenue is earmarked for the Police Pension Fund and reminded everyone

about the Veteran Program on November 11th at 11:00 with a reception at Popeye's Chicken afterwards. All Veterans are invited.

8. Motion to Adjourn to Executive Session with action to be taken

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2016)

Mayor Hanks asked for a motion to adjourn to executive session. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Nays: None

The meeting adjourned to executive session at 9:01 pm.

9. Motion to Reconvene

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

The meeting was reconvened at 9:30 pm.

A. Mayor Hanks asked for a motion to approve settlement for Case #2014-M1-147100- Langhenry, Giles, Lindquist & Johnson LLC v. the Village of Sauk Village in the amount of \$6,000.00.

The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Motion Carried

10. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 9:31 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **OCTOBER 25, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Washington and Williams

Absent: Trustee Tate (Entered the meeting at 6:07 pm)

2. OSLAD Grant Engineering Agreement- Jim Czarnik (Robinson Engineering)

Village Engineer Czarnik reported on the agenda for approval tonight is an engineering agreement for Robinson Engineering to provide design and construction services for the proposed improvements to Arrowhead Park. 90% of the project costs are paid for through an OSLAD grant provided by the Illinois Department of Natural Resources, which includes engineering as well. Proposed improvements include a new park sign, energy efficient lighting, and rehabilitation of baseball fields, new soccer fields, replacement of playground equipment, new walking path and driveway improvements. The Village should have or will shortly receive a check for half the project amount over \$100,000. Further evaluation and cost estimates will determine exactly which improvements will be made with the total funding of \$220,000.00.

3. A Resolution regarding the payment for Underwriting Services

Mayor Hanks stated the resolution covers payment for current and outstanding balances of Underwriting Services and for litigation cases in the amount of \$255,000.00. Underwriting Services is the village's Third Party Administrator. Sauk Village is self-insured up to \$50,000.00. Underwriting Services has several cases where they have made payments after the \$50,000.00 threshold was exceeded. The Owens Group can provide a breakdown of the cases included in this payment.

4. Public Comment

All questions and comments must be directed to the Mayor. Each speaker may comment on topic(s) on the Special Meeting agenda only. Each speaker will be allowed one opportunity to speak.

Bernice Brewer asked how much Robinson Engineering will get paid to work on the OSLAD project and if any trustees were able to provide input on the project. Mayor Hanks stated Robinson Engineering will receive approximately \$20,000.00 for the engineering costs. This grant was written a few years ago when Trustee Poskin was able to provide input as the Parks and Recreation chairman. The grant is very specific. There is a board that shows exactly what improvements are planned based on the costs at the time of the grant request. Governor Rauner placed a hold on the grant which delayed the project. Inflation may affect exactly what improvements can be done. Every item on the grant must be addressed. Staff has been directed to reach out to Major and Minor League soccer teams to see what donations the village can get.

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 6:16 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER NOVEMBER 1, 2016.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

2. Additional Review – Copier Proposal

Proven Business Systems Representatives Phil Faso and Mary Del Rio provided an updated proposal for three copiers- one for the Administration offices and two for the Police Department. The lease on the large black and white copier and the smaller color and black and white copiers is \$480.00 per month. The service cost of \$182.00 per month is based on current volume for a total of \$662.00 per month for older technology machines. The proposal includes one large color copier for the Administration Center and two smaller color copiers that are within one year of being introduced to the industry. The copiers include that scanning and security override that erases as it is printed. The old machine will be removed and the hard drive will be erased. The total cost to lease the three new color machines is \$316 per month compared to \$480. Service is priced at \$173 compared to \$182. The new equipment lease including service is \$490 saving \$170. Proven will issue a check to the village to buy out the remaining lease. The village will continue to make the monthly payments on the lease. Proven will remove the copier, preserve it and ship it back at the end of the lease. The total cost to lease the three new color machines (one 4505/ two Canon 250's) with the buyout included is \$628.35 compared to \$663.00. The machine can be password protected. Limits can be placed on the amount of copies. The hard drive is encrypted. The rewrite feature could be added for an additional \$9.90 per month. The rewrite feature converts the document to Word, Excel or PowerPoint. The fax and stapling features are not included. A fax machine is in the office and the stapling feature is not used on the current copier. Additional drawers have been included. The copiers can be connected to all computers connected to the network. Service is based on usage not a set monthly fee. This item will be placed on the next board agenda for approval.

3. Review an Intergovernmental Agreement to Establish a Joint 9-1-1 Authority

4. Review an Ordinance Approving an Intergovernmental Agreement to Establish a Joint 9-1-1 Authority between the Village of Calumet Park, the Village of Sauk Village, and the Village of Midlothian (“Joint 9-1-1 Authority IGA”)

CalComm Executive Director Mark Davis and Odelson Sterk attorney Claudia Castro presented the Intergovernmental Agreement and the Ordinance approving the Intergovernmental Agreement required to establish a joint ETSB 911 authority that will include Calumet Park, Sauk Village and Midlothian. This is a required document to be included with the consolidation plan application that will be submitted to the Illinois State Police and Statewide 911 Advisory Board for approval.

The IGA signed by all three mayors must be included with the plan application. This is mandated by the state. Failure to comply is subject to enforcement proceedings by the Illinois Attorney General.

Draft By-Laws and board appointments and terms will follow statutory guidelines after the approval of the IGA. A joint ETSB will be established once the plan is approved.

The plan application deadline has been extended to December 31st. The approval could take up to 90 days. This item will be placed on the next board agenda for approval.

5. Review 2016 CDBG Capital Improvement Subrecipient Agreement/ Resolution

Mayor Hanks stated the resolution includes \$200,000.00 for street improvements to Clyde Avenue, Peachtree Avenue, 216th Court, 224th Street, 224th Place and 226th Place. The resolution must be passed in order to receive funds. No CDBG funds were received last year. The award match will be paid with MFT funds. This item will be placed on the next board agenda for approval.

6. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Rodney Grant referred to a document distributed by the Housing Commission. Rodney was directed to speak with Commissioner Holcomb.

Sharon Davenport invited everyone to support the Rickover Junior High girls' basketball team in their last home game against Dolton Junior High next Wednesday at 3:30. This is also Homecoming and Parent's Night. The Community Fest is scheduled for November 22nd from 5-7pm at Rickover Junior High School. Box dinners will be provided free of charge. Contact Jeremiah Johnson to reserve a table. Mary Klopp asked for the balance in the Water Fund. Mayor Hanks stated the Water Fund fluctuates daily.

Rachel Eastman commented the Trunk or Treat was awesome. Rachel also commented on political literature being removed from businesses. Mayor Hanks stated personal comments against the board members are not allowed.

Frank Williams stated he returned around midnight last Tuesday and the Village Hall was left wide open which is not safe for the staff that comes in the morning.

Judy Cast reported on passing books out at the Trunk or Treat with Nan Wargo from the Library. Gary Holcomb donated candy. There were a lot of trunks including the Police and ESDA Departments. Judy stated the Trunk or Treat was awesome (probably the largest ever) and thanked the Parks and Recreation Committee. Judy commented the last comment could have been handled with more discretion.

7. Miscellaneous Business

Comments from the Trustees

Trustee Williams-Baig reported the Horseshoe Casino 60th Anniversary Fundraiser is scheduled for noon-6:30 pm on November 11th. Money is due Friday. The cost is \$35.00. Trustee Williams-Baig reported the Trunk or Treat may have been the biggest she has ever attended and the Spaghetti Dinner was sold out.

Donations are being accepted for food and toys for the Carols, Cocoa and More event scheduled for December 15th. The donation boxes in the hallway are cleaned out every night. The list of non-perishable food items requested for the holiday baskets are available.

Trustee Williams-Baig stated in the past trustees were assigned a month where they were responsible to lock up after allowing 5 minutes for the residents to leave. Trustee Williams-Baig offered to do November.

Trustee Burgess stated the next Public Works Committee meeting is scheduled for November 9th at 7pm in the Village Hall.

The Veteran's Celebration is scheduled for November 11th at 11:00 am. There will be a reception at Popeye's afterward. All veterans are welcome. Trustee Burgess stated it was the largest Trunk and Treat ever. Kudos to the Parks and Recreation Committee. Trustee Burgess also attended the Spaghetti Dinner. Trustee Burgess commented on the statement made about political material. Trustee Burgess stated he also locked up the building in the past after 5 minutes. Someone should be designated. Last one out should lock up.

Trustee Jones thanked everyone for coming out to the Trunk or Treat including the Parks and Recreation Committee, volunteers, Dunkin Donuts and Popeye's Chicken. The kids were nice and orderly. Great day, great weather and a great success. A free Community Harvest Dinner is scheduled for November 20th at 4pm. Food, fun, music and raffle sponsored by the Robert No Excuses Foundation and the Parks and Recreation Committee. Trustee Jones stated Robert is a 6th grader from Rickover Junior High and he is an inspiration to others. Robert and his mom started this foundation; they cut hair and feed the homeless on Sundays. Everyone should support him and say thanks. The next Parks and Recreation Committee meeting is scheduled for Thursday, November 3rd at 7pm in the Village Hall.

Trustee Washington- House thanked all of the residents who have been turning their front and back porch lights on. Trustee Washington- House also commented on political actions.

Mayor Hanks reported What's Happening is on the back table. The November 10th Resource Fair is includes job information. The Call for Veterans date has been extended. There is still time to send in information and a picture for the slide show that will be presented at the November 17th Pre-Thanksgiving Dinner for Veterans. Leaf pickup is scheduled for November 7th-11th skipping the week of the 14th. Leaves must be out by November 20th. Final pickup will begin November 21st. Please do not sweep leaves in the street; it clogs the sewers. The deadline for the Metra poster contest is Tuesday, December 31st.

Great job and kudos to the Parks and Recreation Committee on one of the best Trunk or Treats we have ever seen. Mayor Hanks also commented on the Senior Spaghetti Dinner. There was a great turnout. The spaghetti sold out. Mayor Hanks thanked everyone that was involved with the Spaghetti Dinner including the Morgan family for providing the entertainment, the volunteers and the cooks. Mayor Hanks stated he also usually checks to make sure the Village Hall is closed but had to leave quickly last week. If trustees stay behind to talk to residents the last trustee should lock up and turn out the lights. Election year always brings out issues with election materials and signs. Mayor Hanks is working on the 6 month budget report. Department Heads are doing really well staying within budget. General Fund expenditures 48.4 %, Administration 67%- things are getting paid off, Elected Official 46%, Public Grounds and Buildings 45%, Police Department 40% (overtime is high due to three police officers being out and homicide investigations- yet still under budget as a department.) Public Works still below the 50% mark (overtime is high due to work being done on fire hydrant, cutting trees and water main breaks). We will continue to look at vehicle expense- older vehicles will need to be replaced in the next administration. Every department is doing more with less to stay under budget.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 7:59 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER
NOVEMBER 8, 2016.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:01 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tates, Washington-House and Williams-Baig

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

James Harvey commented on the street lights being too dim. Trustee Burgess stated Director Weller stated the lights are out at 223rd and Brookwood. Mayor Hanks directed Village Administrator Fairman to get an update from Director Weller.

Judy Cast questioned Accounts Payable expenses for JW Fairman and Amalgamated Bank and commented on the Treasurer's Report at board meetings. Mayor Hanks stated JW Fairman was reimbursed for conference expenses and Amalgamated Bank is for debt service. Mohan Rao reports for the Finances of the village.

Elaine Lewis commented on the inconsistency of her water bill. Mayor Hanks directed JW Fairman to follow up.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported over the past 2 weeks, the fire department responded 31 calls.

The fire department responded to: 5 Automatic Fire Alarms, 1 - Car Fire, 2 - CO Alarms, 1 - Full Arrest, 3 - Gas Leaks, 2 - Lift Assists, 2 - Mutual Aids, 1 - Smell of Gas, 1 - Stove Fire, 1 - Stove won't turn off, 2 - Structure Fires, 3 - Smoke Investigations, 1 - Follow-up Investigation, 1 - Hit and Run and 5 - Vehicle Accidents.

It's that time of the year! Have your Furnace checked out and replace your batteries in your CO and Smoke detectors. Also if you have a fireplace, have it is checked out as well. Cold weather is just around the corner and remember to keep dryer vents cleaned.

B. Police Department-Police Chief Kowalski

-Police Service Case Summary: During the period of **10/25/2016** thru **11/08/2016** the Sauk Village Police Department had a total of **27** arrests.

-CalCom Report: For a period between **10/25/2016** and **11/08/2016** the police department received **599** calls for service.

-Cases of Note:

On **10/30/2016** the Complainant/Victim reported to the police that her child's father had not returned her son as ordered by the courts. The father/offender was 2 days late in returning their son and was refusing to bring him back. Attempts were made by the department to call the father but officers were unable to make contact. The son was eventually dropped off at a mutual site and returned to the mother. The detectives working with the Cook County Sheriff's Office were able to locate and arrest the offender. The Detectives then working with States Attorney Officer were able to secure charges on the offender.

-Political Activity: Since we are in the heart of the political season both federal, state and soon to be local elections I would like to take this opportunity to clarify that the Sauk Village Police Department is a non-partisan, apolitical organization that does not endorse any political party or person running for a political office. Being employees of the Village we will abide by the current Sauk Village Employee Handbook which states under Article 5, Section 6, "An employee may not participate in political activities during work hours or when otherwise engaged in the performance of official duties. No employee shall engage in any political activity

while wearing a uniform required by the Village. Unless restricted by State or Federal law, an employee may participate in political activities on personal time. An employee of the Village elected to a position in the Village shall be terminated on the first Monday following the election".

The Police Department will not engage in any political activities and will enforce the laws to their fullest extent for anyone engaging in illegal political action. If you have any information on this please call the Police Department and report it accordingly.

-Halloween: The Police Department was invited to participate in the Halloween Parade and Trunk and Treat. It was a great event. Chief Kowalski thanked Trustee Jones and the Parks and Recreation Committee for the invitation to participate.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor Hanks

Mayor Hanks commented that today was Election Day and we will soon be welcoming a new President. Veteran's Day is coming. Mayor Hanks thanked all veterans. The holidays are coming and there will be less meetings so everyone can spend time with their families. Saturday, November 10th is the last Meet the Mayor of the Year. An update on the budget and department spending including the next six months of the budget will be discussed. The budget report is included in the November Sauk Talk and the Mayor's blog.

B. Village Clerk- Mrs. Debbie Williams

Village Clerk Williams reported the most recent edition of the "What's Happening" is on the back table. The Resource/ Job/ College Fair is Thursday, November 10th from 3-8 pm. Six special presentations are scheduled to take place in the boardroom-Governor's State/ Financial Aide and scholarship opportunities, Neighborhood Housing Services/Mortgage Relief including help with underwater mortgages and HAMP, Illinois Hardest Hit and I-REFI, People Helping People/ Life Insurance, annuities and long term care, Aunt Martha's / education and resource opportunities for women, Illinois State Treasurer/ I-Cash program- unclaimed assets and the ComEd Smart meter presentation. Over 30 vendors will be on hand including employers that are hiring on the spot.

The Pre-Thanksgiving dinner is scheduled for Thursday, November 17th in the Senior Center. All veterans and their guests are welcome. Contact Village Clerk Debbie Williams and provide name, rank, branch and years of service and a few words on what it means to be a veteran and picture for the slide show. Village Clerk Williams thanked everyone who has offered to bring food.

There are no meetings scheduled until December 6th.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

Labor Contracts:

Village Administrator Fairman and Staff have reached agreements with 2 of the 3 Labor Unions of Sauk Village. A tentative agreement with the FOP is still being reviewed.

2016 Water Revenues:

YTD water revenues have increased **\$313,257.67 or 23.74% over 2015**. In cooperation with Staff, we have been able to accomplish this by identifying squatters and placing liens and shutoffs on non-payers. This process is on-going.

2016 UCR Crime:

By the end of 2016 UCR crime is trending at 180 crimes. If that figure trends out it will represent a **389% decrease in UCR crime since 2012**. Department staff, at all levels, are to be commended for their outstanding work and efforts to keep Sauk Village safe and secure.

UCR Crime is characterized as:

Murder, Rape, Robbery, Aggravated Assault, Burglary, Theft, Auto Theft and Arson

FBI Investigation:

It is our understanding through our attorneys that the FBI has concluded its investigation of Sauk Village. The investigation focused solely on the former Village Treasurer. Mr. Griegel has acknowledged to the FBI that he acted alone in the theft of SV police pension funds.

The FBI has forwarded its report to the U.S. Attorney General.

Discussion was held on UCR crime reporting.

**Administrative Services- report prepared by Director Sherry Jasinski
Liens filed between April 2016 through October 31, 2016**

- There were 139 liens equaling = \$194,672.37
- To date 26 liens have been paid in full and equaling = \$39,096.41
- Grand total still owed to the village = \$155,575.96

The remainder of the liens will be required to be paid before occupancy or ownership takes place and a water account established.

Night Court Totals for the November 3, 2016 Hearing

Total tickets on the call 201

- 12 - Found guilty
- 6 - Found not guilty
- 1 - Received a continuation
- 182 - Found guilty for failure to appear and the fines were doubled

The Village Hall will be closed on November 24th and 25th for the Thanksgiving Holiday

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Report read by Mayor Hanks

Beautification Committee-

There will be no November committee meeting however, the Beautification Committee will begin to Deck the Halls at the Municipal Center on November 25, 2016 at 9:30 am.

Everyone is encouraged and welcomed to join in preparing for the holidays. Cooperative efforts always produce the best results.

Senior report prepared by Rose Langston.

Thank you committee members, volunteers and all participants for making the 13th Annual Senior Spaghetti Dinner a huge success. As usual the line dancing led by Flora Haynes and wonderful entertainment by The Morgan Family were great. There were many winners for door prizes, special raffle and 50/50 with additional prizes (mostly donated by the committee).

Congratulations to all the winners, especially long-time resident Linda Dykas winning the 50/50 prize. Kudos to our kitchen volunteers Chef Steve Shympkus, Sharon Nowak, Rose Ketcham, and Chris Turner. Unfortunately, we missed the November Sauk Talk deadline, however, the January issue will include detailed credits and information. Reminder, Bloom Township Senior Community Lunch Program is next Tuesday, November 15th at the Serbian Social Center in Lansing. An annual collection of non-perishable food items will be taken that day for the township food pantry. If you do not drive or don't wish to drive to the luncheon, the township bus is available that day at no charge. You must call (708) 754-8200 a couple of days prior to the luncheon to make the arrangement. Tickets for the December event will be sold at the luncheon.

Medicare part "D" open enrollment began October 15th and ends December 7th with changes effective this coming January 1, 2017. New enrollees for the first time or you can switch to a more suitable plan. Since there are a great variety of Prescription Drug Plan (PDP), help is available FREE at the Bloom Township office (708) 754-9400 ext. 7270), South Suburban Senior Services (708-596-2222), or the Medicare website 'plan finder' – visit www.medicare.gov. Scammers are also using this time targeting seniors, so please Be Careful.

All senior citizens (50+ years), regardless of residency are welcome to attend the every Friday 12:30-3:30 p.m. Senior Open Activity. Bottled water and light refreshments are available. 'Rummikub' tile game is very popular with the attendees. However, we have other games available or you made bring your own game or craft.

The next Saturday Open Activity with appetizers and finger type food is on November 19th at 5:00 p.m. Doors will be opened at 4:00 p.m. If you wish to sign-up to bring a dish- see the committee's event coordinators Steve Shymkus or Frank Williams.

The next Senior Committee meeting will be this Thursday, November 10th at 7:00 p.m.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones thanked everyone that participated in the Trunk or Treat including the Police, Fire and Homeland Security departments. The kids really enjoyed the candy being passed out. UNO Night is every Friday from 5pm-8pm in the Community Center. Free Community Harvest Dinner for the public will be held on November 20th at 4pm. Please join Robert No Excuse Foundation and the Parks and Recreation Committee.

Robert is an inspiration to a lot of people. Robert and his mom collaborate to feed the homeless and provide free haircuts on the weekends.

The Christmas Parade will take place on December 3rd. More information will follow. A sign-up sheet is available for volunteers interested in helping with the Christmas parade and tree lighting.

There is a Creative Writing and Poetry Class every Wednesday from 5:30-7:00pm in the Community Center. The youth involved are working on a play.

C. Public Works Committee- Trustee Burgess- Report prepared by Director Kevin Weller

PUBLIC GROUNDS & BUILDINGS – Final cuts will happen after leaf drop is completed.

ASPHALT WORK – Storm sewer work completed at 1904 219th Pl. Main break, hole in roadway at 220th St and Orion prepped for patch.

STREET LIGHTS – Staff will be out replacing light heads at problem locations, the vendor sent out new parts to resolve the problems. We still could have wire issues causing the power problems; staff will follow up and replace as soon as possible.

WATER - Day to day schedules & EMERGENCY CALLS. Completing all tests required by IEPA per month. Staff received a lien list to check and make sure water is off; some may be dig/jets. Staff has dug/ jetted several b boxes for high bills leaks in homes and rehabs.

GARBAGE – Please don't dump garbage into the street or in the leaf piles; it won't be picked up and you will receive tickets.

HYDRANT & VALVE REPAIRS/REPLACED - Staff will be working to make the town safer for residents and workers by having a total of 6 valves inserted into the system under pressure; that will give them a safer environment to do a total of 9 more valves and replace at least 16 fire hydrants. The first insert will go in on 11/9 if all goes well. Staff will start the next two valve digs the following week and the vendor will fit us in for the inserts.

VEHICLES/ EQUIPMENT - Public works staff is doing their best to keep all vehicles within the department running safe. Staff is also trying to help each department with their repairs to keep moving forward -drop off/pickups. Staff put all vehicles together for the leaf program and will start our winter vehicle prep. We have ordered a news salt hopper. It is being installed on the 94 dump truck; we should have it back next week.

SANITARY SEWER COMPLAINTS – Public Works received 0 sanitary sewer complaints, all after hours calls must go through the Police Department non-emergency# 708/758-1331- They will notify Public Works. Staff also checked the short list of 33 locations and inspected two residential sewer clean outs.

STORM SEWER REPAIRS – Staff has been out cleaning storm sewers due to 2 rain events and leaf drop. 1904 219th Pl storm sewer is completed. Oakbrook Ct will be next.

TREE BRANCHES & REMOVALS – Ash tree removal ongoing. Resident tree complaints will be addressed all winter.

LEAF PICKUP – Starting Nov 7th all leaf piles must be raked to curb by Nov 20th- no other debris allowed, once crews have cleared the street we will not return. Any piles placed in the roadway after completion, the resident will receive a ticket. The sweeper will make a final drive through after completion of the program.

The Public Works Committee will not be meeting in November.

D. Housing and Intergovernmental Committee- Trustee Tates- No report

E. Public Safety/Ordinance Review Committee- Trustee Myers

The Public Safety/ Ordinance Review subcommittee will not be meeting in November. The committee is waiting for final review for the animal control and curfew ordinances.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House reported the next Neighborhood Watch Committee meeting will be held on Monday, November 14th at 7pm in the Fire Station. The pre-meeting is scheduled for 6:30pm. Trustee Washington-House wished everyone a Happy Thanksgiving.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig reported donations are now being accepted for the Food and Toy Drive during regular business hours. The list of non- perishable items is in the hallway along with the donation boxes for food and toys for 0-12 year olds.

The November Sauk Talk is available on the back table on the village website.

The 60th Anniversary Horseshoe Casino Fundraiser is scheduled for November 11th from noon –6:30 pm. Trustee Williams-Baig asked Chief Kowalski to arrange a meeting including Officer Morris to begin the process for Shop with a Cop.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- October 26, 2016- November 8, 2016 according to Sauk Village policy

Trustee Burgess commented on immediate checks for Director Fairman and Amalgamated Bank. Mayor Hanks stated the reimbursement covers conference expenses. Amalgamated Bank covers debt service. Discussion was held on expenses for the railroad mitigation expense for window installation.

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

AYES: Trustees Myers, Washington-House, Williams-Baig

NAYS: Trustee Burgess, Jones, Tates

Tie Breaker: Mayor Hanks – AYE

Motion Carried

B. Motion to Approve Committee Meeting minutes- October 18, 2016

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

AYES: Trustees Myers, Tates, Washington-House, Williams-Baig

NAYS: Trustees Burgess, Jones

Tie Breaker: Mayor Hanks – AYE

Motion Carried

C. Motion to Approve Special Meeting minutes- October 25, 2016

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

AYES: Trustees Burgess, Myers, Tates, Washington-House, Williams-Baig

NAYS: Trustee Jones

Motion Carried

D. Motion to Approve Board Meeting minutes- October 25, 2016

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

On roll call:

AYES: Trustees Burgess, Myers, Tates, Washington-House, Williams-Baig

NAYS: Trustee Jones

Motion Carried

E. Motion to Approve Executive Session Meeting minutes- October 25, 2016

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

AYES: Trustees Jones, Myers, Washington-House, Williams-Baig

NAYS: Trustees Burgess, Tates

Motion Carried

F. Motion to Approve Committee Meeting minutes- November 1, 2016

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

AYES: Trustees Myers, Washington-House, Williams-Baig

NAYS: Trustees Burgess, Jones, Tate

Tie Breaker: Mayor Hanks – AYE

Motion Carried

G. Motion to Approve 60 month Lease Agreement with Proven Business Systems for Three Copy Machines at a cost of \$638.25 per month

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

Discussion:

Trustee Williams-Baig asked for a time line. The copy machines will be delivered within the next two to three weeks.

Trustee Burgess stated color copy machines and banners are not needed.

Trustee Williams-Baig stated the new copiers cost less than the current copy machines. There is a cost savings with these machines. Codes should be required to use color per approval.

Trustee Tate agreed color copiers are not needed and asked if the copiers are included in the budget.

Trustee Jones also commented on whether or not new copiers were needed and commented on color copy charges.

Trustee Washington-House commented the newer machines have additional features and the cost is less than the older equipment.

Proven representative Mary DelRio stated color copiers are already in use. The Police Department needs color copies. The ability to use color can be disabled. Additional discussion was held on the copiers. Mayor Hanks stated the copiers represent a cost savings. The Administrative offices will be set for black and white with limits use of color. Codes will be issued.

On roll call:

AYES: Trustees Myers, Washington-House, Williams-Baig

NAYS: Trustees Burgess, Jones, Tate

Tie Breaker: Mayor Hanks – AYE

Motion Carried

H. Motion to Approve an Ordinance Approving an Intergovernmental Agreement to Establish a Joint 9-1-1 Authority between the Village of Calumet Park, the Village of Sauk Village, and the Village of Midlothian (“Joint 9-1-1 Authority IGA”)

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

AYES: Trustees Myers, Washington-House, Williams-Baig

NAYS: Trustees Burgess, Jones, Tate

Tie Breaker: Mayor Hanks – AYE

Motion Carried

I. Motion to Approve 2016 CDBG Capital Improvement Subrecipient Agreement/ Resolution

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

AYES: Trustees Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

NAYS: None

Motion Carried

J. Motion to approve Collective bargaining Agreement between the Village of Sauk Village and United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union Local 7234 Office and Technical Employees for the period of May 1, 2016-April 30, 2019

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

Trustee Burgess stated more work needed to be done to change the first year.

On roll call:

AYES: Trustees Myers, Washington-House, Williams-Baig

NAYS: Trustees Burgess, Jones, Tate

Tie Breaker: Mayor Hanks – AYE

Motion Carried

Amended Motion-

K. Motion to approve Collective bargaining Agreement between the Village of Sauk Village and United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union Local 7234 Public Works Employees for the period of May 1, 2016-April 30, 2019

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

AYES: Trustees Myers, Washington-House, Williams-Baig

NAYS: Trustees Burgess, Jones, Tate

Tie Breaker: Mayor Hanks – AYE

Motion Carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams-Baig asked for an update on the Civic Software presentation. Administrator Fairman stated it is still under consideration.

Trustee Myers asked to have a discussion regarding bringing the department heads back to the meetings.

Trustee Tate commented on volunteers that may or may not have gotten gas cards for delivering water from the Community Center and a trustee's interaction with a local business. Trustee Tate stated allegations against trustees must have proof to back it up and records must be kept.

Trustee Jones stated there is a sign-up sheet on the back table for volunteers to register to help with the Christmas parade.

Trustee Washington-House commented on the remarks made by Trustee Tate.

Mayor Hanks called Trustee Tate out of order.

Trustee Burgess reminded everyone about the Veteran Celebration on November 11th at 11:00am with a reception at Popeye's Chicken afterwards. There will be speakers and a presentation by the Bloom Township Junior ROTC. The next Town Hall meeting is scheduled for Wednesday, November 16th at 7pm in the Village Hall. All Veterans are invited. Trustee Burgess asked to meet with the Budget and Finance Committee and Village Administrator Fairman.

Mayor Hanks apologized for the trustee's being out of order. Mayor Hanks commented on the discussion that was held between Trustee Washington and Trustee Tate. Complaints against elected officials get turned over to the Attorney General's office. A recent FOIA relating to expenditures during the water distribution is available on the village website for public viewing.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 8:30 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **NOVEMBER 8, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Washington-House and Williams-Baig

Absent: Trustee Tates

2. Executive session- Collective Bargaining

Mayor Hanks asked for a motion to adjourn to executive session- Collective Bargaining. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington-House and Williams-Baig

Nays: None

Absent: Trustee Tates

The meeting was recessed to executive session at 6:03 pm.

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Williams-Baig and seconded by Trustee Washington –House.

Present: Trustees Burgess, Jones, Myers, Tates (joined after executive session), Washington-House and Williams-Baig

Absent: None

The meeting was reconvened at 6:21 pm.

3. All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment. Each speaker will be allowed one opportunity to speak on agenda items only.

Judy Cast mentioned that Trustee Tates tried to enter executive session; he knocked and no one let him in.

Trustee Burgess sits closest to the door and he stated he did not hear Trustee Tates knock.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 6:23 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **DECEMBER 6, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:03 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Bates, Washington-House and Williams-Baig

Absent: None

2. Intergovernmental Agreement to Establish a Joint 9-1-1 Authority

3. Ordinance Approving an Intergovernmental Agreement to E of Sauk Village, the Village of Midlothian and establish a Joint 9-1-1 Authority between the Village of Calumet Park, the Village the Village of Posen (“Joint 9-1-1 Authority IGA”)

Odelson and Sterk Attorney Claudia Castro presented an Intergovernmental Agreement to establish a joint 911 Authority and ordinance approving this agreement. These documents were presented and approved previously. The only amendment to these documents is the addition of the Village of Posen. The IGA must include the Village of Posen when it is submitted to the state for approval. The application should be submitted to the state by December 31, 2016 which is well in advance of the January 31, 2017 deadline. The population of Posen is 6,028. This ordinance will appear on the next board meeting agenda for approval.

4. 2016 Tax Levy

An ordinance for the levy and assessment of taxes for the 2016/2017 Fiscal Year for the Village of Sauk Village, Counties of Cook and Will, Illinois was submitted for board review. The total amount of appropriations to be collected from the tax levy for the current fiscal year is \$2,327,870.36. The formula used to determine the distribution of the levy was discussed. Finance Director Rao will be directed to provide the formula and answer any other questions prior to the ordinance appearing on the next board agenda for approval.

5. WeatherStone Estates Permit Agreement

An ordinance authorizing the entry of an agreement with Sauk Trail, LLC regarding permit fees was submitted for board review. The previous agreement is no longer valid.

Ownership of WeatherStone Estates has changed a few times since Phase 1 was completed and Phase 2 began. The current owners are interested in completing Phase 2 and starting Phase 3. Board members requested additional information whether the fees were increased or decreased from previous fees. Director Jasinski will be directed to provide this information prior to the ordinance appearing on the next board agenda for approval.

6. Resolution for Construction on State Highway

The resolution for construction on State Highways stipulates that permission should be granted and permits must be pulled from the Illinois Department of Transportation prior to work being conducted or special use of state highways otherwise the liability will fall on the municipality, Director JW Fairman was requested to provide additional information from the Illinois Department of Transportation prior to the resolution appearing on the next board agenda for approval.

7. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given

three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer Houston commented on the agreement between the Village of Sauk Village and the Senior Relaxation Organization (SRO) that was the result of an Illinois Department of Human Rights hearing that took place on December 1, 2016. The SRO will be meeting with a senior committee sponsor for no fee and no insurance required.

Discussion was held on the need to send Village Clerk Williams, Senior Committee members Frank Williams and Rose Langston and legal representation to the hearing and past discussions that referred to the Senior Center policy. Mayor Hanks stated attorneys are always present when the village is involved in litigation. Mayor Hanks met with the SRO previously and agreed to the same terms the mediator included in the agreement.

SRO and other organizations are allowed the use of the Senior Center by either paying the rental fee for exclusive rights or by being assigned a senior committee member to sponsor their group.

Sponsored groups will not be required to pay insurance. All sponsored groups are open the public. Several board members also commented on previous discussions relating to this topic.

Beth Zupon asked who the current chair of the Senior Committee is, how often do they meet, is the Mayor looking to replace the current chair and if other committee have bylaws.

Mayor Hanks stated he is the chair of the Senior Committee and has no plans of changing that. The Senior Committee meets once a month on the second Thursday of the month at 7:00pm. The Parks and Recreation Committee and Housing Commission have by-laws.

Frank Harvey stated the SRO stated someone needed to write a letter to get on the Senior Committee but he was unable to write the letter.

Judy Cast asked why a sponsor is needed for senior groups and questioned expenses that may have gotten paid during the holiday break, commented on the need of department heads at the meetings, representation at the hearing and the tax levy distribution.

Mayor Hanks stated policies and procedures are in place to pay bills. Trustees can speak with department heads prior to the meeting. Village Clerk Williams was sent to represent the village. The tax levy of 0.7 % is the maximum the village can levy.

Mary Klopp stated the residents may want to address the department heads. Mayor Hanks stated all questions asked at a board meeting can be answered at the next meeting.

8. Miscellaneous Business

Comments from the Trustees

Trustee Williams-Baig made additional comments on the use of the Senior Center. Shop with a Cop will take place December 15th. Four students from every grade level from kindergarten to 8th grade will receive a \$50.00 gift card to Shop with a Cop. Trustee Williams-Baig thanked Enbridge for their donation to Shop with a Cop and other Christmas events. Carols. Cocoa and more has been restructured this year. Families will get a family ticket to get the food basket, toys, mugs with cocoa and cookies and books from the library. All donations for the food basket and toys are due Tuesday, December 12th. Trustee Williams-Baig commented on the success of the Veteran's Pre-Thanksgiving Dinner that included over 75 guests and 19 volunteers. Thanks to Village Clerk Williams, Barb Dorman (Southland Voice), and Thrivent Financial, Republic Disposal, the volunteers and everyone who donated food for the event. Thanks also to Mayor Hanks for providing a slide show that included the veterans.

Trustee Burgess stated board materials are not always presented ahead of time in order to ask questions. Trustee Burgess commented on the success of the Parks and Recreation Santa Parade and the great gifts that were passed out. Trustee Burgess also commented on the success of another Pre-Thanksgiving Dinner that a family donated all of the food and worked with the Parks and Recreation Committee. The young man involved chose to host this dinner on his birthday.

Trustee Burgess asked that everyone respect each other going into the new year.

Trustee Bates commented on his involvement with the SRO obtaining the Senior Center.

Trustee Bates also commented on a recent Veteran's Day event. Additional discussion was held.

Trustee Jones commented on the success of the collaboration between the “Robert No Excuses Foundation” and the Parks and Recreation Committee. Robert and his family provided plenty of food for the event. Robert and his family help the home in many ways. Trustee Jones stated Robert is a selfless young man who should go far in life.

Trustee Jones commented on the success of the Santa Parade and Tree Lighting and thanked the Parks and Recreation Committee, SVCPA, Sauk Village Police, Fire and Homeland Security Departments, PLAN Group and Trustee Ed Myers. The kids were thrilled to see Santa and to get their gifts. Santa was very patient with the kids. Trustee Jones looks forward to collaborating with this and other groups. Uno Night is Friday in the Community Center from 6-8 pm. The Parks and Recreation Committee is working on a four year calendar that will include rentals and events electronically. Trustee Jones stated the information for the packets needs to be distributed earlier than Sunday night.

Trustee Williams-Baig asked if there is a set route for Santa to follow. Some kids missed Santa. Trustee Myers stated the usual route was not followed but that all streets were hit. Trustee Williams-Baig suggested posting the route on the website so parents know approximately when Santa will be visiting their street. Trustee Myers stated he could visit the home of the children that may have missed Santa.

Trustee Washington-House suggested Santa be present at Carols, Cocoa and More on December 15th. Trustee Williams-Baig stated Santa is present at Carols, Cocoa and More.

Trustee Washington -House is hosting a Deputy Registrar Class for new and recommissioning deputy registrars on Saturday, December 17th in the Community Center from 10am-11am.

Voter registration will also be available. The class is conducted by Cook County Clerk David Orr’s office and is open to everyone. The Neighborhood Watch Committee is hosting their Annual Christmas Party Potluck for the block club captains and their guests on Monday, December 12th from 6:30- 8:30 pm in the Fire Station. Trustee Washington commented on a memo from Director Jasinski that referred to the traffic problems at Wagoner School including a recent incident that involved a weapon, Trustee Washington is glad the Police Department is looking into the situation. Trustee Washington had additional comments on the use of the Senior Center, the December 1st hearing and the Senior Committee.

Trustee Myers commented on the success of the Santa Parade and how excited the kids were.

Trustee Myers also commented on a recent major power outage that shut down Sauk Trail. The Police, Fire and ESDA Departments had their hands full. Be careful when using candles; do not place them near curtains or in the reach of children. Open the window if you are using your stove to heat your house. The Fire Station is used as a warming center as needed.

Mayor Hanks stated Santa will be appearing at Carols, Cocoa and More and at the Breakfast with Santa on December 11th.

Mayor Hanks stated the board approved a Travel and Expense policy a couple of years ago. The Illinois Municipal League just passed out a model ordinance that goes into effect January 1, 2017. The attorneys are reviewing out current policy. If the model ordinance needs to be adopted it will be placed on next week’s agenda for approval.

Community Health Solutions of America, Inc. is completely shutting down their operations with the Cook County Health and Hospitals Systems. Sauk Village residents will be affected.

Mayor Hanks commented on attending the Pre-Thanksgiving Dinner. A video of the veterans was presented. Information on the branch, rank, years of service and a special quote was included for the veterans. There is still time to include other veteran’s information in the video before it is placed on the village’s website.

Mayor Hanks commented on the discussions held regarding the Senior Center. The SRO group was offered a sponsor previously or the ability to rent the center without a sponsor. Multiple meetings were held on this matter. This ended up in litigation downtown with the same result. Attorneys must represent the village during litigation.

Mayor Hanks asked to keep the personal and political attacks out of the board room during the remainder of the election year.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Washington-House.

All Ayes

The meeting was adjourned at 9:01 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **DECEMBER 6, 2016.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:05 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Washington-House and Williams-Baig

Absent: Trustee Tates

2. Executive session- Collective Bargaining

Mayor Hanks asked for a motion to adjourn to executive session- Collective Bargaining and Threatening Litigation. The motion was made by Trustee Williams-Baig and seconded by Washington-House.

On roll call:

All Ayes:

Nays: None

Absent: Trustee Tates

The meeting was recessed to executive session at 6:07 pm.

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Williams and seconded by Trustee Washington-House.

Present: Trustees Burgess, Jones, Myers, Tates (joined during executive session), Washington-House and Williams-Baig

Absent: None

The meeting was reconvened at 7:00 pm.

3. Motion to Approve Illinois FOP Labor Council and Village of Sauk Village Patrol and Sergeants contract May 1, 2015-April 30, 2018

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

Ayes: Trustees Myers, Washington-House, Williams-Baig

Nays: Trustees Burgess, Jones, Tates

Tie breaker-Mayor Hanks -Aye

Motion carried

4. All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment. Each speaker will be allowed one opportunity to speak on agenda items only.

None

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 7:01 pm.

Mayor David Hanks

Village Clerk Debra L. Williams