

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **OCTOBER 1, 2013.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. Public Comment -All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Members of the Lincoln Meadows Home Owners Association including Marva Campbell- Pruitt, Edna Johnson, Ms. Robinson and Mr. Miller expressed they were told they can no longer meet in the Community Center unless they pay a deposit and rental fee. The group has met there without incident for quite a few years to discuss issues that pertain to their subdivision. They feel the taxes they pay should allow community groups to use the Community Center. The group also referred to the Deer Creek Homeowners Association still being allowed to meet in the Village Hall without charge. Marva-Campbell Pruitt stated Trustee Poskin provided a copy of the ordinance that relates to the use of the Community Center. Marva is requesting that the Board revise that ordinance or find an alternative place for them to hold their monthly meeting. Mr. Miller also commented on a sewer that sits high behind his house, flooding and mud that surrounds the streets. Mayor Hanks stated he will pass the information on to Public Works.

Bernice Brewer Houston stated the Sauk Village Citizens for Public Awareness was also denied the use of the Community Center. Bernice questioned payments to Baxter & Woodman and Kane, McKenna and a grandfather's clause for the Senior Center. Bernice commented on the lack of information and communication provided and asked why department heads are not present at Committee meetings. Mayor Hanks responded that Baxter & Woodman are the TIF consultants and get paid from the TIF. Mayor Hanks is not aware of the grandfather's clause. FOIA requests are answered the way they are supposed to be answered even if it is not the way people want them answered. Department heads are present on Regular Board meeting nights. The rental fees for the buildings are according to a policy that has been on the books for a long while. It is open for village residents to use according to the policy. Mayor Hanks stated the policy has not been enforced. The policy currently contains a fee structure. The Parks and Recreation Committee will be asked to review policy. The policy has to be consistent with all groups and the Community Center cannot be used for political purposes. Mayor Hanks stated he will ask Trustee Burgess to meet with the residents and the Parks and Recreation Committee. Trustee Burgess was involved with policy as previous Parks and Recreation Chair. Trustee Burgess stated the Deer Creek Homeowners Association has been meeting in the Village Hall for about nine years. He will gladly meet with the residents and The Parks and Recreation Committee chairs before the executive session. It is clearly stated in the policy what groups can use the buildings and what the buildings can and cannot be used for. The buildings cannot be used political purposes like fundraisers.

Nathan Griffin asked why messages to the Mayor are not returned.

Mayor Hanks is available to speak with residents after the meetings. Mayor Hanks stated some work days require long hours and several hours travel and it is not appropriate to return calls late at night in those cases. Mayor Hanks stated when residents leave a detailed message he provides the answer when he returns the call or passes the question on to the proper department head.

Mayor Hanks is often in his office after work and on Mondays and Fridays to return calls and speak with residents.

Rose Langston stated she is appalled that community groups use the buildings without charge; there has always been a rental fee. The Senior Committee also has a policy for rental fees for the Senior Center. Rose stated October 16th is the deadline for Bloom Township luncheon tickets. The Senior Spaghetti Dinner is scheduled for October 26th. Senior Committee members are selling tickets for \$5.00 and \$6.00 at the door. Tickets are also available at the Village Hall.

Judy Cast asked why the audits are still not completed and what the attorneys are doing about it. Judy stated ordinances are not being followed by the Board. The Water Department should be headed by the Village Clerk and layoffs in Public Works should not occur according to the ordinances. Judy stated Public Works should be paid instead of hiring a lobbyist.

Mayor Hanks stated auditors are currently working on the 2010-2011 audit. The attorneys have nothing to do with the audit. A final report will be provided by October 31st. Mohan needs to provide additional information. The 2011 – 2012 audit will begin October 15th. The audits are very detailed. Information is provided as requested. Mayor Hanks stated the lobbyist is paid from the General Fund and Public Works is paid from the Water/Sewer Fund.

James Harvey referred to repairs needed for the broken fire hydrants. James asked what the Board has decided about hiring Cortez Stewart for the Community Center. The sign says it should be open but the door is closed. Mayor Hanks met with Cortez Stewart before the meeting. Cortez stated the Community Center is closed today because the tables and tarp are still in place due to Saturday's Health and Wellness Fair. Discussion of individual employees cannot be discussed. The cost to replace all broken fire hydrants is approximately \$18,000.00. The Public Works department is replacing fire hydrants a little at a time and using spare parts from the hydrants that are being replaced.

3. Motion to Recess to Executive Session

Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Morden and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed at 7:32 pm.

4. Motion to Reconvene Committee Meeting

Mayor Hanks asked for a motion to reconvene the committee meeting. The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 8:34 pm.

5. Miscellaneous Comments from the Trustees

Trustee Burgess stated CEDA and Bloom Township will be available on October 16th from 9 am – 1pm to assist residents and provide information on a variety of programs. A program is available that show what residents need to bring with them.

Trustee Poskin stated the Parks and Recreation Committee will meet Thursday, October 3rd at 7pm in the Community Center. Saturday's Health and Wellness Fair was very well attended.

Trustee Washington reported the next Neighborhood Watch meeting is scheduled for Thursday, October 3rd at 7 pm at the Fire Station. The Neighborhood Watch Committee is looking for block captains on every block.

Mayor Hanks stated he attended the Open House for Senator Trotter and State Representative Elgie Sims last Saturday. A Coffee and Conversation is scheduled with State Rep. Sims on Saturday, October 12 from 1pm – 3 pm. Congresswoman Kelly and Mayor Hanks will be available on November 2nd at Walgreens from 10 am – 11 am. There has been a lot of communication between our state representatives and other communities. Mayor Hanks thanked the Housing Commission and the Village Clerk for stepping up to the plate by representing Sauk Village at the frequent meetings that are taking place. Mayor Hanks met with representatives from Senator Mark Kirk and Senator Dick Durbin's office to provide a list of needs for roads, infrastructure and economic development. A light has been repaired that was referred to in an email. Saturday, October 12th is a Free Electronics Disposal day from 9 am – 2 pm at the Richton Park Village Hall.

6. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Poskin and seconded by Trustee Williams.

All ayes

The meeting was adjourned at 8:40 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **OCTOBER 8, 2013.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:03 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. PUBLIC COMMENT-

A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Bernice Brewer- Houston asked for Public Comment to be placed at the end of the agenda and asked why department heads are not present to answer questions. Mayor Hanks stated some employees had personal business to attend to but are available throughout the week.

Francine Anderson asked for more copies of the Accounts Payable to be available. Francine inquired about Police Department overtime, an update on the IEPA loan for well #3, a total of attorney fees paid out of this year's budget and a clarification of the ordinance referring to the easement. Mayor Hanks stated there was no breakdown of the Police Department overtime or attorney fees on hand. Bids will be opened tonight to move forward with the IEPA loan. The IEPA is requesting easements to the well from Route 30 to permit travel back and forth to maintain the well.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks announced State Representative Elgie Sims will be available on Saturday, October 12th from 1-3 pm in the Village Hall. Mayor Hanks read a statement regarding TIF redevelopment for Sauk LLC. This development will provide jobs, increased tax revenue and insure growth in the industrial development. Improvements included in the redevelopment agreement are additional rail sightings, rail spur, truck stop, truck docks and additional parking lot enhancements. This redevelopment will also highlight the advantages of the village's industrial center. Mayor Hanks thanked the TIF team of Kane, McKenna and Associates and Odelson & Sterk for their work in this effort. Sauk LLC is a reputable business whose continued presence within the village's industrial community is expected to stimulate and strengthen the village's business environment. Mayor Hanks looked forward to the continued relationship with Sauk LLC and wished them success with their project and improvements. An agreement will be available by the next Board meeting.

B. Village Clerk – Mrs. Debbie Williams- No report

C. Village Treasurer – Mr. Jim Griegel- No report

Mayor Hanks acknowledged the passing of Jim Griegel's brother and Sue Dobrizneicki's husband. Please keep them in your prayers.

D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath

Village Attorney McGrath clarified the need for the easement. An additional 1/5th of an acre was needed per the IEPA requirement. The current easement is not sufficient for the trucks to bring the permanent air strippers and other equipment to the location and for daily access to the well for maintenance and testing. YRC granted the 1/5th of an acre over to Sauk Village. The ordinance and legal exhibits will be available within the next couple of days. Village Attorney McGrath addressed the work that goes into answering FOIA requests and costs involved. VA McGrath stated Odelson & Sterk hired a former employee of the Attorney General's office to handle the FOIA request inquires received

by their office. While employed with the Attorney General's office this employee was instrumental in developing a form letter that was generated as a response to appeals filed from someone who is not happy with the response they received from the municipality. The requestor is not willing to accept the belief that the village has complied with all the documents they are entitled to receive. This form letter states that the Attorney General's office will investigate the response.

Allegations have been made public that the village is under a deep investigation by the Attorney General's office based on the FOIA responses. That is not true. All appeals receive the same form letter stating that the AG's office will conduct an investigation by reviewing the information and look for more feed back. The AG's office will contact the municipality for a response and make a determination.

The memo also explains documents that do not have to be turned over.

Referring to a recent request for the Public Relations Committee's documents and signature cards, under the act, signature cards do not have to be turned over. The signature cards are on file with the bank to verify any signatures the bank considers to be fraudulent. VA McGrath stated he is certain the AG's office will agree that the signature cards do not have to be turned over.

The Village Attorneys spend a lot of time and effort working with Sauk Village FOIA's and appeals which is very costly. The village has been found to have answered all FOIA's properly in all prior occasions. The village staff, as well as the Odelson & Sterk staff, work hard to ensure that all FOIA responses will be found to be upheld as appropriate.

VA McGrath asked the village to add the cost to respond to FOIA's and subsequent appeals to the FOIA log in the hallway so that residents are aware of the cost. This list should be reviewed at the end of the year. VA McGrath will prepare a summary of what percentage of the legal bills are spent answering the FOIAs and appeals if requested.

VA McGrath requested adding an executive session to the agenda for matters of pending litigation.

Mayor Hanks asked for a motion to suspend the rules and add an executive session to the agenda as item 7B. The motion was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik introduced the bid opening for the Water Treatment Improvement Project.

Mayor Hanks opened the following sealed bids:

Boller Construction	\$4,407,200.00
Allen Mack & Sons	4,131,964.00
Thieneman Construction	4,449,000.00

Mayor Hanks asked for a motion to accept the bids as presented and to turn them over to the Village Engineer for further review.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden

Trustee Poskin reported the Octoberfest Adoptathon will take place at the Animal Medical Center on October 19, 20, 26 and 27th. The Parks and Recreation Committee will sponsor a Trunk or Treat on Saturday, October 26th.

The line up for the Costume Walk will begin at 11:30 am at Rickover Junior High moving on to the Community Center for the Trunk or Treat, costume judging and raffle. Volunteers are needed. Everyone is encouraged to pass candy from their trunks. Basketball sign-ups for ages 7-14 will take place this Thursday, Friday and Saturday from 4 pm- 7 pm in the Community Center. The next Parks and Recreation Committee meeting is scheduled for October 14th in the Community Center.

Trustee Morden- No report

B. Beautification Committee- Trustee Morden

Trustee Morden stated the Beautification Committee will hold their first meeting on Sunday, October 13th at 2 pm in the Village Hall.

C. Ordinance Review Committee- Trustee Myers

Trustee Myers thanked everyone who attended his retirement party. Trustee Myers stated the next Ordinance Review Committee meeting is scheduled for October 24th at 7pm in the Village Hall.

D. Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess stated CEDA will provide a presentation on home energy bill assistance on October 16th from 9:00 am – 1 pm in the Village Hall. Flyers are available that list all of the information you must provide. Other available programs will be discussed. Bloom Township will also discuss their programs for temporary assistance. Additional information is available at svintergov.org.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch Committee is discussing fundraisers to raise money to pay for the street signs to be placed at village entrances and various blocks. Trustee Washington thanked everyone who LIKED the Sauk Village Neighborhood Watch page on Facebook. The Neighborhood Watch Committee will host a TAG DAY at four different intersections on Friday, November 8th.

F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams

Public Relations Committee- Trustee Williams stated the Sauk Talk is completed. Trustee Williams stated last week's Public Relations Committee meeting was cancelled and rescheduled for Wednesday, October 16th at 7pm in the Village Hall.

COP- The Meet and Greet with the Police Department is scheduled for Friday, October 11th from 6:30- 8:30 pm. Light refreshments will be served. The event will include our canine, Falco, a tour of the Police Department and a question and answer period. Trustee Williams asked for suggestions of topics for discussion.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the Fire Department responded to 20 calls in the past two weeks, including 2 car accidents, 5 fire alarms, 1 ambulance assist, 2 dive boxes, 2 car fires, 1 assist other agency, 1 small fire, 1 CO alarm, 1 child hit by vehicle, 1 gasoline leak , 1 change of quarters and 2 brush fires. Chief Stoffregen thanked everyone who came out to McDonald's on Saturday, October 5th for the open house. This is National Fire Prevention week. The firefighters have been busy with school assemblies teaching kids about fire safety. Five firefighters will be attending the Illinois Fire Service Institute for the Down and Dirty firefighting conference this weekend in Champaign. This conference is paid for by the Sauk Village Firefighters Association. The Sauk Village Beautification Committee and the Fire Department have worked hard to keep the fire station looking nice. Chief Stoffregen thanked Mayor Hanks for stopping the kids from vandalizing the flower bed recently.

B. Police Department- Chief Holevis

Since September 26, 2013 the police department has taken 783 calls for service. This includes 33 domestics, 39 disturbances, and 66 arrests.

B. Public Works Department- Mr. Weller-Absent- No report

C. Administrative Services Director- Ms. Jasinski- Absent

Mayor Hanks stated the Zoning Board held a meeting on October 7, 2013 at 7:00 p.m. to consider a text amendment to the Unified Development Code to classify medical cannabis cultivation centers and medical cannabis dispensing facilities as a special use in a manufacturing district.

The Zoning Board made a motion to approve the text amendment.

The Village Hall will be opened on Wednesday's starting October 16, 2013. The Hall hours will be Monday – Friday 8:00a.m. - 5:00 p.m. Total tickets written for Code for the time period of September 1, 2013 – October 8, 2013 are 123 for various violations.

D. Finance Director- Mr. Rao

Finance Director Rao stated the 2011 – 2012 audit will be completed on or before October 31, 2013. The 2012-2013 audit will commence approximately October 13, 2013.

E. Sauk Village Homeland Security Agency- Mr. Johnson

Director Johnson stated over the past two weeks the department responded to 22 calls including 4 car accidents, 5 fire alarms, 3 school patrols, 1 assisting with other agencies, 2 missing persons, 2 traffic control, 1 gas leak, 1 car fire, 1 CO alarm, 1 rubbish fire and 1 brush fire. The department will also assist during Halloween hours.

F. Human Relations Commission

Trustee Washington reported the Human Relations Commission meets the first Monday of every month at the Village Hall at 6:30 pm. Two individuals have sent letters of interest to join the Human Relations Commission. The Human Relations Commission will host A Diversity Dinner on January 24, 2014. Details will be forthcoming. Direct any questions to Commissioner Frank Williams.

G. Housing Commission- Mr. Holcomb

Housing Commission Chair Holcomb reported 100 homes have been sold in Sauk Village from January 1st through October 1st ranging in price from \$750.00 - \$2.4 million. Twenty one homes are pending for sale through Cook County and are on hold due to the government shutdown. HUD is taking over the 117 homes where the village could not identify the owners. The next Housing Commission meeting will be held Thursday, October 10th at 7 pm.

Trustee Burgess asked for an update on the land bank and a breakdown of homes sold as investment properties. Commissioner Holcomb stated that information will be provided in his quarterly report. The ratio of renters to homeowners has decreased. There are currently 556 homes available for sale in Sauk Village. There are two properties that the land bank will consider accepting on October 21st and one property up for sale.

H. Senior Committee-Ms. Langston

Bloom Township: Reminder Friday, October 17th is the deadline to purchase tickets for the October 24th Senior Community Lunch 'It's a Monster Bash' starring Joe Vega. The AARP Driver Safety Course is scheduled on Tuesday and Wednesday, October 15th & 16th 9:00 a.m.-1:00 p.m. Flu shots by appointment for Wednesday and Thursday, October 22nd & 2rd 9:00 a.m.-1:00 p.m. senior chair exercise every Friday 10-11 a.m. Medicare Open Enrollment Part D October 15th-December 7th. Suburban Legal Assistance Clinic is every 4th Tuesday by appointment. Blood pressure screening held every third Wednesday by appointment. Need assistance on health insurance selection, the Senior Insurance Program (SHIP) counseling is available. For low cost transportation, the township Senior Wheels is available, call 708-754-8200. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Golden-Age Club at Jones Memorial Community Center, 220 E 15th St., Chicago Heights will meet on Wednesday, October 16th. Social hour and snacks at 10 a.m., business meeting at 10:30 a.m., and lunch at 11:30 a.m. Annual membership is \$5.00 and cost of the lunch is \$5.00. Reservations, call 708-757-5395.

Advanced tickets for the Senior Committee's 10th Annual Senior Citizens Spaghetti Dinner on Saturday, October 26, 2013 from 1:00 P.M. – 4:00 P.M. are available. The menu consist of Spaghetti with Meat Sauce, Salad, Bread & Butter, Dessert and Beverage -All you can eat spaghetti -Music by The Morgan Family and Larry Long - Line dance instruction by Flora Haynes -Door Prizes and 50/50 Raffle.

All committee members and village hall have the advanced ticket for \$5.00 - tickets are \$6.00 at the door. The Senior Committee sponsors: FREE Zumba Gold class October 19th from 1-1:45 p.m. every 1st and 3rd Saturday; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office October 14th from 1-1:45 p.m.; many seniors are participating in the paperback book exchange (thank you Nancy Baker for the donations of many paperback books and Tom Hasse's bookcase donation); sign up for the next speaker, luncheon, blood pressure and monthly senior movie 'Glory' on Monday, November 4th co-sponsored with the McConathy Public Library, call 708-757-4771. A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input. The next Senior Committee meeting will be held on Thursday, November 14th at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

6. CONSENT AGENDA

A. Motion to Approve Board meeting minutes- September 24, 2013

B. Motion to Approve Committee meeting minutes- October 1, 2013

C. Motion to Approve an Agreement between REM and the Village of Sauk Village (Deputy Chief).

D. Motion to Approve an Ordinance by and Between YRC, Inc. and the Village of Sauk Village Authorizing and Approving Grants of Easements, a partial release of Easement and a deed for Property Located Adjacent to Well Site #3 in the Village of Sauk Village, Cook and Will counties, Illinois

Mayor

Hanks asked for questions or comments on the consent agenda items. Hearing none- The motion to approve the consent agenda was made by Trustee Morden and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

7. NEW BUSINESS

A. Motion to Approve Accounts Payables and Disbursements for September 25, 2013 through October 8, 2013

The motion to approve was made by Trustee Williams and seconded by Trustee Myers. Trustee Burgess asked for clarification on the cash balance sheet and the TIF 4 expenses.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

B. Motion to Recess to Executive Session

Discussion of Pending Litigation with no action to be taken (5ILCS) 120/2 (C) (1) (2013)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was recessed at 7:54 pm.

C. Motion to Reconvene Regular Board Meeting.

Mayor Hanks asked for a motion to reconvene the Regular Board meeting. The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was reconvened at 8:45 pm.

8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Burgess reported the Intergovernmental Relations Committee will meet on Thursday, October 10th at 7pm. The committee is looking for volunteers for Wednesday's event.

Trustee Washington asked everyone to LIKE the Neighborhood Watch Facebook page and reported there is a new email address. .

10. ADJOURNMENT

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:51 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

**SAUK VILLAGE BOARD MEETING AGENDA
TUESDAY OCTOBER 22, 2013 7:00 PM
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVE SAUK VILLAGE ILLINOIS**

1. Call to Order

- A. Pledge of Allegiance**
- B. Roll Call**

2. Public Comment:

All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on topic(s) on the agenda only. Each speaker will be allowed one opportunity to speak.

3. Reports of Officers

- A. Mayor's Report – Mayor David Hanks**
- B. Village Clerk – Mrs. Debbie Williams**
- C. Village Treasurer – Mr. Jim Griegel**
- D. Village Attorney - Odelson & Sterk, LTD**
- E. Village Engineer – Mr. Jim Czarnik**

4. Reports of Trustees And Board Committees

- A. Parks & Recreation Committee- Trustees Poskin and Morden**
- B. Beautification Committee- Trustee Morden**
- C. Ordinance Review Committee – Trustee Myers**
- D. Intergovernmental Relations Committee – Trustee Burgess**
- E. Neighborhood Watch Committee- Trustee Washington**
- F. Public Relations/ Community Outreach Partnership Committees – Trustee Williams**

5. Reports of Departments, Committees and Commissions

- A. Fire Department/ 911 Commission – Chief Stoffregen**
- B. Police Department- Chief Holevis**
- C. Public Works Department – Mr. Weller**
- D. Administrative Services Director – Ms. Jasinski**
- E. Finance Director – Mr. Rao**
- F. Sauk Village Homeland Security Agency – Mr. Johnson**
- G. Human Relations Commission- Trustee Washington**
- H. Housing Commission – Mr. Holcomb**
- I. Senior Committee- Ms. Langston**

6. Consent Agenda

- A. Motion to Approve Board meeting minutes- October 8, 2013**
- B. Motion to Approve Notice of Intent to Award Bid- Water Treatment Plant Improvements**
- C. Motion to Approve Settlement Agreement between Village of Sauk Village and former employee Robert Fox – Re:**

Cases: Illinois Department of Labor - Claim No. 13000371

Circuit Court of Cook County-Chancery Division No. 12 CH 01579

Illinois Department of Human Rights- No. 2013-CF-1412

Illinois Department of Human Rights- No. 2013-CF-1413

Circuit Court of Cook County- Chancery Division No. 12 CH 39305

Equal Opportunity Commission- No. 21BA30444

Equal Opportunity Commission- No. 21BA30445

- D. Motion to Approve Resolution to Approve the Redevelopment Agreement between the Village of Sauk Village and VHE II-SAUK, LLC**

**SAUK VILLAGE BOARD MEETING AGENDA
TUESDAY OCTOBER 22, 2013 7:00 PM
(CONTINUED)
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVE SAUK VILLAGE ILLINOIS**

D. Motion to Approve Settlement Agreement between the Village of Sauk Village and former employee Sandra Cosey- United States District Court for the Northern District of Illinois- Eastern Division- Case No. 12 cv 1076

7. New Business

A. Motion to Approve Accounts Payables and Disbursements for October 9, 2013 through October 22, 2013

8. Miscellaneous Comments from the Mayor and Board of Trustees

9. Adjournment

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **OCTOBER 22, 2013.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:15 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. Recess to Executive Session

3. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Myers and seconded by Trustee Williams.

The meeting was recessed to executive session at 6:16 pm.

4. Reconvene Special Meeting

Mayor Hanks asked for a motion to reconvene the regular board meeting. The motion was made by Trustee Poskin and seconded by Trustee Williams.

The meeting was reconvened at 6:50 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 6:51 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

THERE IS NO MEETING OF THE SAUK VILLAGE BOARD ON TUESDAY, OCTOBER 29, 2013.

THE REGULARLY SCHEDULED SAUK VILLAGE BOARD MEETINGS TAKE PLACE ON THE 1st, 2nd, 3rd AND 4th TUESDAY OF EACH MONTH.

SPECIAL MEETINGS ARE CALLED AS NEEDED.

DEBBIE WILLIAMS
VILLAGE CLERK

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **NOVEMBER 5, 2013.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. Audit Update- Mohan Rao

Miller, Cooper Representative Betsy Allen and the Board reviewed the final draft of the 2010-2011 (through October 31, 2011) audit along with the required communication letter and the control deficiency letter which includes any adjustments made during the audit procedure. The 2011- 2012 audit will begin soon. Mohan is in the process of providing the necessary information to the auditors. The 2011-2012 audit should be completed by December 31, 2013. The 2012 - 2013 (through April 2013) will begin shortly after December 31, 2013.

Mayor Hanks stated Mohan has been instructed to make the audits a priority. This is the second audit completed this year. The completion of the audits is mandatory to move forward with the IEPA loan and other village business. The attorneys may have to get an extension on the court order that will include the completion of all three audits. The goal is to have the third audit also completed before the end of the year. The past due audits were inherited. The cost of multiple audits was not in the budget but must be done. All questions should be directed to Mayor Hanks or Finance Director Mohan Rao.

3. Electronic Recycling

Universal Recycling Technologies Representative Tish Taylor provided a power point presentation on electronic recycling. Tish proposed electronic recycling to Mayor Hanks and Trustee Poskin at the IML Conference. Tish suggested Sauk Village agree to allow Universal Recycling Technologies to provide bins for the purpose of electronic recycling in an area that is monitored throughout the day and locked at night. Public Works was considered as a possible site. Electronics are no longer picked up by Allied Disposal due to recent legislation and many are being thrown in ditches and other various locations. The walk- in bins are provided at no cost to the village. The cost of the recycling is covered by the electronic distributors. The recycling bins will be picked up at the village's discretion. The electronic devices are dismantled properly and recycled or destroyed. All hard drives are destroyed. This item will be included on the next Board agenda for consideration.

4. Resolution regarding the transfer of Funds

The resolution to transfer funds is needed to allow the transfer of monies from various funds to pay for debt service and litigation that are due in matter of weeks. It is understood that the monies will be paid back as a priority when the village receives the tax levy money.

5. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Rose Langston thanked the volunteers and everyone who participated in the recent Senior Spaghetti Dinner. Rose also stated Welch Park has been named Veteran's Memorial /Welch Park by ordinance since 2005. All mentions of the park should have both names on it.

Steve Shymkus asked when the recycling bins will be picked up. The village should call for pick up as needed.

6. Miscellaneous Business

Comments from the Trustees

Trustee Williams stated the Public Relations Committee will meet on Wednesday, November 6th at 7pm in the Village Hall. Student Government Day and the Village Sticker competition will be discussed. The Community Outreach Partnership Committee will meet Tuesday, November 12th at 6pm.

Trustee Burgess stated the Intergovernmental Relations Committee will meet Thursday, November 7th at 7pm.

Trustee Poskin stated the Parks and Recreation Committee will meet at 6pm Thursday, November 7th at the Community Center. Trustee Poskin thanked everyone who participated in the Trunk or Treat. It was a great success.

Trustee Morden stated there will be a special meeting of the Beautification Committee on Sunday, November 24th to discuss plans for the Santa Parade.

Trustee Washington stated the Neighborhood Watch Committee will meet Thursday, November 7th at 7:00 pm in the Fire Station. The Tag Day scheduled for Friday, November 8th will be rescheduled.

Trustee Washington stated she enjoyed the spaghetti dinner, meeting with Congresswoman Kelly at Walgreens and meeting with Frank Zuccarelli over the weekend.

Trustee Myers verified that the Santa Parade is scheduled for December 14th. The Ordinance Review Committee will meet on Thursday, November 21st in the Village Hall.

Mayor Hanks thanked the trustees and residents who came to meet Congresswoman Kelly and the mayor at Walgreens. November will be a busy month. Check out the village calendar. There will be an Affordable Care Act presentation and enrollment on Thursday, November 14 from 10:30am- 1:30 pm in the Village Hall. A presentation- no enrollment- will also take place on November 14th at 7:00 pm. State Representative Thaddeus Jones' staff will be at the Village Hall on Tuesday, November 19th from 9:30 am -12:00 pm to answer any questions. A Foreclosure Workshop will be held on Saturday, November 23rd from 9:00 am - 12:00 pm as well as a Tax Appeal workshop from 10:30 am – 12:30 pm and an Affordable Care Act Presentation and Enrollment from 12:00 pm – 4:00 pm.

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Morden and seconded by Trustee Williams.

All ayes

The meeting was adjourned at 7:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **NOVEMBER 12, 2013.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:05 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. PUBLIC COMMENT-

A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Bernice Houston asked for clarification on the non union employees and Accounts Payable expenditures for Bud's Ambulance and auto repairs for the police squad.

Mayor Hanks stated the village is catching up on past due bills for Bud's Ambulance. New squads are in the final stages of preparation before hitting the streets. The cost of repairing old vehicles will drop. The non salary employees getting raises are Sherry Jasinski (3%), Kevin Weller (3%), Rich Atwood (1.5%), Lisa Gibbons (1.5%), Al Stoffregen (4%) and Mohan Rao (5%). Many of these employees have not had raises since 2008. Three employees are paid from the General Fund, two from the Fire Fund and from Water and Sewer Funds.

Judy Cast comment on current police contract negotiations, spending money and paying raises when there is no money. Mayor Hanks stated he stands behind the proposed raises. The employees deserve the raises. The police negotiations are on this agenda for approval; they will also be getting their raises. Mayor Hanks stated the employees are great and deserve more than the village can give them.

Jackie Ziobro stated a raffle fundraiser for Officer Seth Brown and Canine Officer Falco is planned in order to purchase a bulletproof vest for Officer Falco. Jackie will be outside of Walgreens on Saturday, November 16th at 11:00 am. The tickets are \$10.00. Tickets will go on sale tomorrow.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks stated there will be an Affordable Care Act presentation and enrollment on November 14th at 10:00 am and presentation only at 7:00 pm. State Representative Thaddeus Jones will have a satellite office in the Municipal Center on Tuesday, November 19th from 9:30 am – 12:00 pm. On November 23rd there will be a Foreclosure Workshop for both homeowners and renters from 9:00 am- 12:00 pm., Tax Appeal Workshop from 10:30 am – 12:30 pm and an Affordable Care Act presentation and enrollment from 12:00 pm-4:00 pm.

B. Village Clerk – Mrs. Debbie Williams

Village Clerk Williams stated all of the events stated are included in the village calendar and the Sauk Talk both of which are available on the back table and the website. VC Williams is preparing for Sauk Village e-blasts. Email addresses should be sent to dwilliams@saukvillage.org to be included on the e-blasts to receive village updates, notices and emergency notifications such as boil orders, meeting cancellations, etc... A Special Meeting will take place on Thursday, November 14, 2013 at 7:00 pm. The agenda has been posted.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik stated CN has a contractor waiting to move forward with the delineators as

soon as the permits are received from Cook County.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden

Trustee Poskin reported the basketball program will begin soon awaiting the background checks of the coaches. All games will be held on Saturdays at the Community Center. The Santa Parade will take place on Saturday, December 14th. Volunteers are needed to decorate the float.

Trustee Morden- No report

B. Beautification Committee- Trustee Morden

Trustee Morden stated the Beautification Committee has called a special meeting for November 24th at 2 pm at the Village Hall.

C. Ordinance Review Committee- Trustee Myers

Trustee Myers reported the Ordinance Review Committee will be working with the department heads on a Social Media ordinance.

D. Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess stated the Intergovernmental Relations Committee is working on a multi community workshop to bring awareness of various trades to the South Suburbs. Sauk Village may be considered as a location to hold the workshop.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington reported the Neighborhood Watch Committee Tag Day will be held on Friday, November 15th from 6 am-9 am and 3 pm-6pm at four different locations to raise money for Neighborhood Watch street signs. Volunteers are needed. Donations have been received by private and business donors. Signs will be installed throughout the village and main intersections.

F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams

Public Relations Committee- Trustee Williams stated Sauk Talk is completed and is available on the back table and the website. The topic for the next 8th grade Student Government Day is “Who has had the most impact on your life up until now?”. Eight grade students who do not attend Sauk Village schools can still participate by contacting Trustee Williams or Village Clerk Williams. The Public Relations Committee is working with grades 3-7 to encourage students to design the next village sticker. Simple instructions have been sent to the students at Strassburg Elementary and Rickover Junior High.

COP- The Community Outreach Partnership Committee meeting was cancelled due to a scheduled special board meeting.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the Fire Department responded to 36 calls in the past two weeks, including 11 car accidents, 7 fire alarms, 1 assist police department, 4 CO alarms, 1 structure fire, 1 car fire and 2 gas leaks. Chief Stoffregen reminded everyone to be careful on overpasses during the bad weather.

B. Police Department- Chief Holevis

Sergeant Salisbury stated since October 22nd, the Police Department has responded to 930 calls for service including 47 domestics, 41 disturbances and 148 arrests. The new vehicles are going in one at a time to be outfitted for lights and sirens. A Drive Sober or Get Pulled Over campaign will be in full force during the holiday weekend.

C. Public Works Department- Mr. Weller

Public Works Director Weller stated street light repairs are ongoing. B Box repairs are also ongoing. The Southside shut offs begin tomorrow. Leaf pick up is also ongoing. All leaves must be put out curbside before November 17th. There will be no additional sweeps once the street is cleared. Winter maintenance is being conducted on the vehicles. Potholes repairs are ongoing, Call the Village Hall to report branches down due to storm damage. Ash tree removal continues in December. There are approximately 300 out

of 500 Ash trees left to be cut. The process will take a couple of years. Trees will be replaced when funding is available.

D. Administrative Services Director- Ms. Jasinski

Administrative Services Director Jasinski stated Code Enforcement wrote 160 tickets from October 1st – October 31st and 59 from November 1st- November 8th. The Zoning Board will hold a hearing on December 2nd at 7pm. to discuss a recommendation to the Board where a zoning district for the Medical Marijuana Cultivation Center and Dispensary should be allowed, The State statute states does not allow the center to be located within 1000- 2000 square feet of a school, daycare or residential district. The special use was voted in last month.

Advance Auto Parts is interested in locating in Sauk Village. Boost Mobile may be opening in the old ABC Cellular location.

E. Finance Director- Mr. Rao

Finance Director Rao stated two new credit card machines were installed free of charge on November 2nd courtesy of Swift Pay. The machines would normally cost \$1,000.00. The financial reports from September through October will be available soon. The next audit will start Monday and run through December 15th for a proposed completion date of December 31, 2013. Finance Director Rao is also looking for a vendor to donate check scanning machines. The fee for using check scanning machines is approximately \$.05 per check. The funds will be certified by the bank if the check is accepted by the scanner. Mayor Hanks directed FD Rao to move forward with the check scanners to eliminate bounce checks.

F. Sauk Village Homeland Security Agency- Mr. Johnson

Director Johnson stated over the past two weeks the department responded to 31 calls including 11 car accidents, 7 fire alarms, 1 school patrol, 1 assist other agency, 4 CO alarms, 3 gas leaks, 1 car fire, 1 smell of burning wire and 1 smell of gas.

Director Johnson stated personnel who block the streets during emergencies are not trying to inconvenience people or keep them from getting to their home. For safety reasons, residents should tell the agency personnel their address and they will be advised where to park or allowed access.

G. Human Relations Commission

Trustee Washington reported the Human Relations Commission is sponsoring the Diversity Dinner on January 24, 2014. Flyers are on the back table to sign up. Sign ups are on a first come first served basis. See Commissioner Frank Williams for details. The Human Relations Commission meets the first Monday of every month. Trustee Washington stated the Human Relations Commission is asking for Board approval of two new members.

1) Motion to Approve Robert Hudson as Human Relations Commissioner

Mayor Hanks asked for a motion to approve Robert Hudson as Human Relations Commissioner. The motion to approve was made by Trustee Myers and seconded by Trustee Washington.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

2) Motion to Approve Earlene Levesque as Human Relations Commissioner

The motion to approve was made by Trustee Poskin and seconded by Trustee Morden.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

H. Housing Commission- Mr. Holcomb- No report

I.Senior Committee-Ms. Langston

Bloom Township: Reminder of the Wednesday, November 13th Senior Community Lunch 'A Country Jamboree' starring Jerry Vernon's band at Glenwoodie Golf Course. Participants are asked to bring non-perishable food items for the township food pantry. Senior chair exercise continues every Friday 10-11 a.m. Medicare Open Enrollment Part D October 15th-December 7th. Suburban Legal Assistance Clinic is every 4th Tuesday by appointment. Blood pressure screening held every third Wednesday by appointment. Need assistance on health insurance selection, the Senior Insurance Program (SHIP) counseling is available. For low cost transportation within the township by Senior Wheels call 708-754-8200. Holiday food basket application are available through Wednesday, November 27th. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. The Senior Committee would like to thank all participates and volunteers for a very successful standing room only 10th Annual Senior Citizens Spaghetti Dinner. Events the Senior Committee sponsors: FREE Zumba Gold class Saturday, November 16th from 1-1:45 p.m. and every 1st and 3rd Saturday; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, December 2nd from 1-1:45 p.m. and every 1st Monday; the paperback book exchange continues on an honor system, thank you to our recent donors Nancy Baker, Carol Manners and Linda Todd; the next blood pressure and monthly senior movie 'Heidi' on Monday, December 9th co-sponsored with the McConathy Public Library. A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input.

The American Legion #1259 thanks all who participated in their raffle. Congratulations to the winners were: 1st prize Mr. Fezzler; 2nd prize St. John's Flea Market. Who donated the winnings back to the American Legion #1259; and 3rd prize Al Stoffregen.

FREE turkey dinner to all on Sun., Nov. 17th from noon until 4 pm sponsored by South Suburban College and Thornton Township at So Suburban College field house, 15800 State St., South Holland. Also on Thurs., Nov. 28th at 2 p.m. FREE turkey dinner at the Emanuel Church in SV

The next Senior Committee meeting will be held on this Thursday, November 14th at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

6. CONSENT AGENDA

A. Motion to Approve Board meeting minutes- October 22, 2013

B. Motion to Approve Special Board Meeting minutes- October 22, 2013

C. Motion to Approve Committee of the Whole meeting minutes- November 5, 2013

D. Motion to Approve Collective Bargaining Agreement between the Village of Sauk Village and the Fraternal Order of Police

E. Motion to Approve salary increases for certain non-union employees

F. Motion to Approve the transfer of property to the South Suburban Land Bank

G. Motion to Approve an Agreement between the Village of Sauk Village and Universal Recycling Technologies

Trustee Burgess asked to remove item 6G from the consent agenda and move the item to 7B. Mayor Hanks asked for a motion to approve the consent agenda as amended. The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

7. NEW BUSINESS

A. Motion to Approve Accounts Payables and Disbursements for October 23, 2013 through November 12, 2013

Mayor Hanks asked for a motion to approve the Accounts Payable. The motion to approve was made by Trustee Williams and seconded by Trustee Washington. Trustee Burgess asked to remove Vendor #71 from the Accounts Payable until the disbursement is ratified at the November 14th Special Meeting. Finance Director Rao stated the debt service payment is due December 1, 2013 and must be mailed 10 days before.

Failure to make the payment will place the village in default. Mayor Hanks stated the Accounts Payable can be approved and the payment held until the resolution is passed similar to how payroll is expended before the Accounts Payable is approved.

Mayor Hanks asked to amend the motion to state subject to the passing of the resolution to transfer funds. The previous motions were withdrawn. Trustee Williams amended the motion to approve the Accounts Payable including the debt service payment in the amount of \$344,988.14 which is subject to the approval of the resolution at the November 14th meeting. The amended motion was seconded by Trustee Poskin.

Ayes: Trustees Myers, Poskin and Williams and Mayor Hanks

Nays: Trustees Burgess, Morden and Washington

Motion carried

B. Motion to Approve an Agreement between the Village of Sauk Village and Universal Recycling Technologies (Tabled)

Trustee Burgess asked that this item be tabled for further discussion. The motion to table item 7B was seconded by Trustee Williams.

Trustee Williams clarified that the service is at no cost to the village and approving the agreement allows for logistics to be determined at a later date. Mayor Hanks stated because the Board will not be involved in the day to day operations he would like to place this in the hands of a village committee (Beautification/ Parks and Recreation) with input from Public Works.

Ayes: Trustees Burgess, Morden, Myers and Mayor Hanks

Nays: Trustees Poskin, Washington, Williams

Motion carried

8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Washington restated Tag Day will take place this Friday from 6 am – 9 am and 3 pm- 6 pm at four different locations to raise money for the Neighborhood Watch signs that will be posted throughout the village. Volunteers are needed.

Trustee Burgess thanked everyone who attended the Veteran’s Memorial service yesterday to thanks to the men and women of the armed forces. The attendance was low this year.

Mayor Hanks restated there will be a special called meeting on Thursday, November 14th at 7pm. Mayor Hanks thanked everyone who came out yesterday and stated he was unable to attend the memorial service due to his work schedule but hoped that everyone took a moment of silence at 11:00 am to remember our servic4e men and women.

Mayor Hanks attended the SPEED Open House last week. Mayor Hanks stated the second hand store is beautiful and the money goes to a good cause. The Universal Recycling agreement will be on the next agenda. Mayor Hanks is looking for trustee to step up and move forward with this.

9. ADJOURNMENT

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:12 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **NOVEMBER 12, 2013.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin and Williams

Absent: Trustees Morden and Washington (Trustees Morden and Washington joined in executive session)

2. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Myers, Poskin and Williams

Absent: Trustees Morden and Washington

The meeting was recessed to executive session at 6:01 pm.

3. Reconvene Special Meeting

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 6:50 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 6:51 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **NOVEMBER 14, 2013.**

1. Roll Call

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. Motion to Approve a Resolution regarding the Transfer of Funds

The motion to approve was made by Trustee Poskin and seconded by Trustee Williams. Trustee Burgess stated he did receive the information from the Finance Director with details regarding the repayment of the transfer but he still has questions.

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

3. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 7:01 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

**The November 19,
2013 Sauk Village
Committee of the
Whole meeting of
the Mayor and
Board of Trustees
has been cancelled.**

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **NOVEMBER 26, 2013.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:03 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. PUBLIC COMMENT-

A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

Bernice Houston asked for clarification on the Accounts Payable expenditures for Bud's Ambulance and Schrader. Bernice referred to an application filed for the use of the senior center. Bernice asked for clarification on the policy to use the senior center and would like copies of the grandfather clause that is in place.

Mayor Hanks stated the village is catching up on past due bills for Bud's Ambulance. The village is paying the monthly bill plus a little extra. The air strippers were purchased; the Schrader payment is for rented equipment needed to operate and maintain the air strippers. Mayor Hanks will meet with the senior committee after the holidays.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks stated there were Tax Appeal, Affordable Care Act enrollment and Foreclosure workshops held in the Village Hall this past weekend. Senator Trotter and a representative from State Representative Marcus Evan's office were present. Judge Alfred Swanson spoke about the judicial side of the foreclosure process. Mayor Hanks thanked the South Suburban Housing Center, Commissioner Larry Roger's office and Aunt Martha's Service Center and Legal Representation for Renters and Homeowners for providing these workshops. Mayor Hanks stated there is information in the Village Hall from Cook County Recorder of Deeds Karen Yarborough regarding a property fraud alert system.

B. Village Clerk – Mrs. Debbie Williams

Village Clerk Williams stated a lot of great people were on hand to assist the residents at the workshops. Presenters came as far away as Geneva, Illinois. The turnout could have been better. More residents could have taken advantage of the workshops through better communication. Village Clerk Williams asked the residents for suggestions to help increase communication with the residents. Village Clerk Williams thanked Public Works for setting up and Bob and Rose Ketcham, Heidi Parker and Trustee John Poskin for their assistance with the day long program. In an effort to increase communication, VC Williams stated the Sauk Village e-blasts are in the final stages. Email addresses should be sent to dwilliams@saukvillage.org to be included on the e-blasts to receive village updates, notices and emergency notifications such as boil orders, meeting cancellations, etc...Check out www.saukvillage.org for more information. Bloom Township will also be starting email blasts in the near future. Bloom Township has many services available to Sauk Village residents for seniors, youth services and general assistance.

C. Village Treasurer – Mr. Jim Griegel- Absent- No report

D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath

Village Attorney McGrath stated FOIA requests continue to pour in at an average of 5-10 per week including appeals. VA McGrath thanked Sherry Jasinski, Village Clerk Williams and staff members for

responding to the FOIA requests. Litigation update- The Martin case is over. The Cosey case is over. The village received a reimbursement on the Cosey case from the insurance carrier. The paperwork for the closing with YRC was dropped off today for the additional land that was required to be purchased to move forward with the IEPA loan.

E. Village Engineer – Mr. Jim Czarnik- No report

Mayor Hanks asked for an update on the cost and who is performing the work on the delineators. Village Engineer Czarnik stated the work is being performed by Fence Masters at a cost of \$38,000.00 which will be reimbursed by the CN Fund. Work should begin soon.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden

Trustee Poskin reported the basketball program is moving forward. A draft will be held this Friday. Practices will begin next week. The Santa Parade will take place on Saturday, December 14th. Volunteers are needed to decorate the float and the Community Center the week prior. Donations of Christmas trees and other decorations are appreciated.

B. Beautification Committee- Trustee Morden

Trustee Morden stated the November 24th special meeting of the Beautification Committee was cancelled due to the lack of attendance. The next scheduled meeting of the Beautification Committee is December 8th at 2 pm at the Village Hall.

C. Ordinance Review Committee- Trustee Myers

Trustee Myers reported the Ordinance Review Committee is working with attorneys to review several ordinances including the Fair Housing, Social Media and 911 ordinances. Trustee Myers suggested following the Cook County vacant property ordinance. These ordinances will be presented after final review by the Ordinance Review Committee. The Ordinance Review Committee may begin meeting on the 4th Thursday of every month subject to change.

D. Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess stated the Intergovernmental Relations Committee is working with Congresswoman Kelly on a workshop to bring awareness of how to get into various trades in the South Suburbs. Trustee Burgess stated information can be found on the direct links to Bloom Township, Districts 168 and 206 and the Village Hall at svintergov.org.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington thanked everyone who participated in Tag Day for the Neighborhood Watch Committee. The amount raised for Neighborhood Watch street signs was \$684.00. Special thanks to Trustees Myers and Poskin, Terry House, Tom Hasse, Arlene Stephens, ESDA, Public Works, the Board and everyone who contributed and worked together to move forward with ordering the signs. Trustee Myers asked Mayor Hanks and the Board to allow the Village Attorneys to prepare a resolution making Sauk Village a Neighborhood Watch community.

F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams

Public Relations Committee- Trustee Williams stated the design the next village sticker contest will be concluding soon. The Public Relations Committee is also working on Student Government Day. Volunteers, judges and donations are always welcome. The next Public Relations Committee meeting is scheduled for December 4th.

COP- The Community Outreach Partnership Committee meeting was cancelled due to a scheduled special board meeting. The next Community Outreach Partnership Committee meeting is scheduled for December 10th at 6pm.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen (Absent- Fire Call- see written report)

Chief Stoffregen reported the Fire Department responded to 23 calls in the past two weeks, including 5 car accidents, 5 fire alarms, 1 lift assist, 1 vehicle lock out, 2 brush fires, 2 trees on fire, 1 weather watch and 1 blown transformer. The fire department would also like to thank all of those that generously donated clothing, food and supplies for the recent tornado victims. Fire department volunteers will be taking the donations to a disbursement center on Wednesday, November 27th. The mutual aid division- MABAS 27- sent 2 fire engines with 10 firefighters from all over the area, including 1 from Sauk Village, IL to assist to their fire department for one day.

B. Police Department- Chief Holevis- Absent- (Report given by Sergeant Evans)

Sergeant Evans stated from November 12 through November 26th the Police Department has responded to 652 calls for service including 11 911calls, 48 domestics, 48 burglar alarms, 36 ambulance assists, 26 suspicious persons, 32 suspicious autos, 59 building checks, 33 youth problems, 5 shots fired, 92 traffic and 79 miscellaneous. Burglaries reported during the month of November 2012- 38. Only 7 were reported for the same time frame this year- 2013. Arrests- 56- include reckless conduct, home invasion, 2 sex offenders, 11 suspended / revoked drivers and 4 DUI's.

The Police Department also conducted safety roadblocks this past weekend for DUI and Seat Belt enforcement. In regards to the roadblock, Chief Holevis would like to thank Sgt. Rebecca Sailsbery for her hard work on completing the STEP Grant.

C. Public Works Department- Mr. Weller (Absent- vacation) No report

D. Administrative Services Director- Ms. Jasinski

Administrative Services Director Jasinski stated the Village Hall will be closed for the holidays on Thursday, November 28th and Friday, November 29th. DCFS has closed down Mother Goose until further notice for several violations. Mr. Wilson is the new owner of Tom's Tap. The liquor license is in process. The Zoning Board will meet December 2nd at 7pm to discuss the text amendment for the Marijuana facilities. Code Enforcement wrote 150 tickets so far in November; 138 tickets will be in night court on December 5th at 7pm.

Mayor Hanks stated that Wise Guys will be ending their probation soon and will go back to normal hours after the holidays. There have been no problems during the probation period.

E. Finance Director- Mr. Rao

Finance Director Rao stated the financial reports through October will be available by the end of the week. The Enbridge payroll reimbursement was received in the amount of approximately \$36,000.00.

F. Sauk Village Homeland Security Agency- Mr. Johnson (Absent- Fire Call- see written report)

Director Johnson reported over the past two weeks the department responded to 25 calls including 5 car accidents, 5 fire alarms, 2 school patrols, 2 structure fires, 2 tree fires, 1 assist other agency, 2 CO alarms, 1 brush fire, 1 weather watch, 1 blown transformer, 1 down tree and 2 traffic controls.

G. Human Relations Commission

Trustee Washington reported the Human Relations Commission is fully commissioned at this time. Flyers are on the back table to sign up for the Diversity Dinner on Friday, January 24, 2014. Sign ups are on a first come first served basis. See Commissioner Frank Williams for details.

H. Housing Commission- Mr. Holcomb

The next meeting of the Housing Commission is scheduled for December 12, 2013 at 7 pm.

I. Senior Committee-Ms. Langston

Bloom Township: Reminder that Tuesday, December 10th is the deadline to purchase tickets for the Senior Community Luncheon on Tuesday, December 17th 'Happy Holidays' – it's holiday sweater time - at Glenwoodie Golf Course. Senior chair exercise continues every Friday 10-11 a.m. Deadline is approaching for Medicare Open Enrollment Part D, December 7th. Suburban Legal Assistance Clinic is every 4th Tuesday by appointment. Blood pressure screening held every third Wednesday by appointment. Need assistance on health insurance selection, the Senior Insurance Program (SHIP) counseling is available. For low cost transportation within the township by Senior Wheels call 708-754-8200. Holiday food basket applications are available through Wednesday, November 27th. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services.

Events the Senior Committee sponsors: FREE Zumba Gold classes will not meet in the month of December; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, December 2nd from 1-1:45 p.m. and every 1st Monday; the paperback book exchange continues on an honor system; the blood pressure and monthly senior movie 'Heidi' is on Monday, December 9th co-sponsored with the McConathy Public Library.

A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input.

The Senior Center will be closed for a private party on Saturday, December 7th. Saturday, Line dance classes for the Fun Club will not be given in December. On Saturday, December 14th at 1 p.m. the Sunshiner's will hold their annual catered Christmas party. The Leisure Timers Christmas party in on Sunday, December 1st 12 noon at Popolano's in Lansing and will only meet once in December on Wednesday the 13th. On Fridays, December 13th and 20th, the Senior Center 'drop-in' will be open for various activities, thanks to committee member Larry Stewart (hours between noon until 3 pm.). SV Blue Grass continues every Sunday from 6-10 p.m.; their Christmas celebration is on December 22nd. There will be no Senior Committee meeting on Thursday, December 14th.

Trustee Burgess asked for clarification on groups using the Senior Center. Discussion was held on the fees charged for the rental of the Senior Center.

6. Ordinances and Resolutions

A. Motion to Approve an Ordinance Authorizing the Village of Sauk Village to Establish a Line of Credit

Mayor Hanks asked for a motion to approve an ordinance authorizing the Village to Establish a Line of Credit. The motion to approve was made by Trustee Williams and seconded by Trustee Myers. Trustee Burgess stated an interest rate should be inserted in the ordinance. Village Attorney McGrath stated the ordinance was drafted and presented pending bank approval. The ordinance can be redrafted and a fixed interest rate of 7% can be inserted in section 3. Trustees Williams and Trustee Myers amended their motions to include a fixed interest rate of 7%.

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

7. Consent Agenda

A. Motion to Approve the Special Board meeting minutes of November 12, 2013

B. Motion to Approve the Regular Board meeting minutes of November 12, 2013

C. Motion to Approve the Special Board meeting minutes of November 14, 2013

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

8. NEW BUSINESS

A. Motion to Approve Accounts Payables and Disbursements for November 13, 2013 through November 26, 2013

Mayor Hanks asked for a motion to approve the Accounts Payable for November 13, 2013 through November 26, 2013. The motion to approve was made by Trustee Morden and seconded by Trustee Poskin.

Trustee Burgess asked for clarification on the Chicago Title and World's Finest Chocolate expenses. The Chicago Title expense refers to the purchase of property from YRC. The World's Finest Chocolate refers to the Parks and Recreation fundraiser for the basketball program.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Myers thanked everyone for the cards and letters for his wife.

Trustee Poskin stated the next Parks and Recreation meeting will be held Thursday, December 5th at 7pm. Trustee Poskin is looking for volunteers to form a baseball committee in January to get the little leagues started next year. Candy sales have started to raise money for basketball uniforms.

Trustee Washington stated the Neighborhood Watch Committee meets the first Thursday of every month at the Fire Station. The next meeting is scheduled for December 5th at 7 pm.

Trustee Burgess stated the next Intergovernmental Relations Committee meeting is scheduled for Thursday, December 5th at 7 pm.

Mayor Hanks thanked the Public Works department. They have been very busy with multiple water main breaks, tree removal and leaf pick up. Mayor Hanks warned everyone not to drink and drive during the holiday season. The police will be in full force.

Mayor Hanks and the Board of Trustees wished everyone a Happy Thanksgiving! Be Safe and Enjoy!

10. ADJOURNMENT

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:49 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **NOVEMBER 26, 2013.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:49 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. 2013 CDBG Performance Hearing- Village Engineer Jim Czarnik

Village Engineer Jim Czarnik provided the following information in reference to the 2013 CDBG Performance Hearing:

Project Subject **2013 CDBG Performance Hearing** Project No: 13-008.01

Cook County requires recipients of Community Development Block Grant (CDBG) funding to conduct a performance hearing every November until all open projects are completed. Therefore, this memo summarizes the status, estimated completion date, and financial status of Sauk Village’s one open project, which is the CDBG Roadway Repair project (Cook County Project Number 12-029).

Project Description and Status

The 2012 Program Year CDBG Roadway Repair project involved funding targeted to improve the following street: 215th Place from Peterson Avenue to Jeffrey Avenue. This work consisted of surface removal and replacement, preparation of base and aggregate base repair; combination concrete removal and replacement; sidewalk removal, replacement, and installation of detectable warnings; structure adjustments; and all necessary restoration. This work provided safer street conditions for those traveling on it and who live alongside this roadway. A total of 1,000 linear feet of roadway was replaced. The project work has been completed.

Financial Summary

Cook County awarded Sauk Village \$200,000 for the project. The contractor invoiced for \$237,274.48 in July. We are awaiting the contractor’s final invoice for the project. The balance of the project will be paid for with Motor Fuel Tax funding. 50% of the CDBG funding was applied for in June 2013. The remaining 50% of the CDBG funding was applied for in August.

3. Public Comment on agenda item only-None

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 6:52 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, NOVEMBER 26, 2013.

1. Roll Call

Mayor Hanks called the meeting to order at 6:02 pm. Deputy Clerk Sherry Jasinski called the roll.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden (entered the meeting at 6:10 pm)

Village Clerk Williams entered the meeting at 6:11 pm.

2. Discussion and Recommendations concerning the Financial Status of the Village of Sauk Village

Mayor Hanks stated that information was distributed to the Board regarding the financial status of the village and to solicit Board input and recommendations. Mayor Hanks stated Trustee Washington responded by asking what was done in the past. Mayor Hanks stated in recent years, lines of credit were approved by Ordinance 08-51 (2008) and Ordinance 07-60 (2007) and a promissory note was approved by Ordinance 09-40 (2009). After 2009, the administration took loans from the water fund, which were legally obtained per state statute and paid back with tax monies. Since 2007, the village has had to borrow at this time of year to keep the village moving forward. Mayor Hanks recommended not borrowing any additional money from the Water Fund. The Water Fund must maintain a certain balance due to the consent order that is in place. Mayor Hanks asked the Board to consider approving the line of credit proposed by an ordinance that is based on the previous ordinances. The ordinance will allow the Board to apply for a line of credit of up to \$500,000.00 to help meet payroll and other expenses until tax revenue starts to come in. The line of credit, the outstanding Water Fund and CN loans will be paid with tax revenue in March.

Trustee Burgess asked for clarification that the November 26th payroll is covered and stated he understood the need for the line of credit and ask for clarification on the interest rate. Trustee Burgess also reiterated that the line of credit and the loans from the Water Fund and CN will be paid with tax revenue. Trustee Myers also asked for clarification on the interest rate.

The village is working with multiple banks. An ordinance is required to move forward with the application process. Terms will be determined at that time. The ordinance will include capping the interest rate at 7%. The ordinance is on the regular Board meeting agenda for approval.

3. Public Comment on agenda item only

Bernice Brewer Houston asked for clarification on the line of credit and asked what will be done to cut spending in the future. Mayor Hanks reiterated the need for the line of credit and the past precedence of the need to borrow at this time of year. Terms of the line of credit will be determined after working with the lenders. Spending cuts will be discussed under the next budget. Mayor Hanks stated that the village is reaching out to state representatives and various businesses to let them know that Sauk Village is the place to come. Overtime has been cut as much as possible. Department heads are working hard with a tight belt on spending. It is going to get even tougher with the next budget. The village is cutting down on litigation costs and the amount of village Board meetings if there is nothing to present to the village board. The Police Department is getting tough on crime.

Judy Cast asked if the village reached out to the lobbyist and asked what the lobbyist is doing. Judy stated the residents need to know what is going on. Mayor Hanks stated the lobbyist continues to work for the village in Springfield on water, sewer and economic development. The village is currently applying for a \$25,000.00 grant to use toward infrastructure (fire hydrants). The Special Meeting was called in order to discuss the ordinance in the open and reach out to the Board for suggestions. Mayor Hanks asked the trustees to step up; he is open to whatever suggestions the trustees present. No suggestions have been presented other than the line of credit. The ordinance is necessary to move forward with the application process. All information will be shared with the residents and the Board once the final numbers are available.

Frank Williams restated that the Board needs to suggest alternatives if they think things can be done a different way. The bills have to be paid.

Trustee Burgess stated there are only two ways to balance a budget - cut personnel or raise taxes. Trustee Burgess stated he is not for raising taxes; there is a levy every year.

Trustee Washington stated the Mayor and the Board have all reached out to other village officials and networked with several people during the IML Conference and through SSMMA. It is clear that other villages are in the same position. Trustee Washington stated it will take a whole village to work together to get through this. Trustee Washington invited the residents to provide suggestions as well.

Trustee Williams stated big cuts have already been made to Public Works and the Code Department at the cost of not being able to provide services to the residents. Trustee Williams stated she suggested raising taxes three years ago but was met with opposition. Taxes and fees are being increased everywhere. Sauk Village faces a lack of homeowners paying taxes. Raising taxes may have raised revenue or caused more people to move. The state is not paying the village on time. Trustee Williams asked for research to be done regarding raising taxes; it is a necessary evil. The village cannot cut any more services. Trustee Williams agreed that the residents should provide suggestions.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

Meeting was adjourned at 6:49 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **DECEMBER 3, 2013.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

2. Water Billing – Rita Miotti- Municipal Solutions

Rita Miotti gave a presentation on outsourcing the water billing. Rita has presented this idea to the Board previously. Mayor Hanks invited Rita back to present these options to the newest members of the Board. Discussion included that the cost of outsourcing the water billing would free up the employee that is currently doing the water billing to concentrate on front desk duties, monthly rather than bi-monthly bills, mailing in envelopes rather than post cards and the ability to insert up to four or five pages for village updates and current events. The employee would still be needed for certain duties that should be performed in house. The cost could be approximately \$1.00- \$1.50 per bill depending on the type of services the Board decides to go with. The cost can be added to the bill or advertising can be inserted in the envelope to defray the costs. Various scenarios were discussed. Rita will prepare a more detailed list of services and costs to be presented at the Committee Meeting of January 7, 2014.

3. An Ordinance for the Levy and Assessment of Taxes for the 2013/2014 Fiscal Year for the Village of Sauk Village, Counties of Cook and Will, Illinois

The ordinance for the 2013/2014 Tax Levy (\$2,264,816.29) will be placed on the next Board meeting agenda for approval.

4. Vacant Property Ordinance

Trustee Myers is working with Housing Commissioner Gary Holcomb and the village attorneys to prepare an ordinance to approve an intergovernmental agreement with Cook County to adopt their vacant property ordinance. Working with the county ordinance will place the vacant properties in the hands of Cook County. Cook County inspectors will control the inspections, assess the fines and handle the collections including placing liens on the properties. The ordinance and intergovernmental agreement will be placed on the Consent Agenda for the next Board meeting.

5. An Ordinance Ordering the Public Question of Increasing the Village of Sauk Village's 911 Emergency Telephone System Surcharge to be submitted to the Electors of the Village

Fire Chief Stoffregen reported that the 911 surcharge has not been raised since its' inception 23 years ago. The 911 system is currently running at a deficit. The proposed \$1.00 per phone line increase of the 911 fee, including cell phones, would help cover the cost of running the New World System without depleting the General Fund. A referendum is needed to move forward with the increase. The referendum was attempted before and failed. It will be important to get the word out to the residents how crucial the approval of the referendum is to the emergency systems in Sauk Village.

6. 2014 Board Meeting Schedule

The 2014 Board Meeting schedule was reviewed by the Board with no exceptions to the normal meetings on the 1st, 2nd, 3rd and 4th Tuesday of the month at 7 pm in the Municipal Center.

7. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Houston commented on the water billing, the contractors performing the work on the delineators and the engineer's report, Skyline's contribution to the village for handling the disposal fee on the water bill and the \$449,000.00 shortfall.

Mayor Hanks stated that Rita presented options on how she can free up issues with our current software system and help free up the front desk. The work on the delineators is being done through Cook County. The CN money will not be issued to residents but will be used to assist Quiet Zone improvements. There will be an application program in place after the holidays to explain further. Allied continues to provide many services to Sauk Village residents beyond normal pick up service just as Skyline always did. Services like picking up one large item per week, helping with leaf pick up and disposal, weekly pick up and recycling at no extra charge. There is always a shortfall at this time of year and the need to borrow money. Past practice was that loans were paid back when tax revenue came in. Money needs to stay in the Water Fund according to the Consent Order.

Delores Brady commented the disposal fee paid in Dyer is slightly higher but includes yard waste pickup without purchasing stickers. Mayor Hanks suggested inviting Allied to Committee meeting after the first of the year to discuss fees and services.

Rose Langston commented on the water billing and thanked the Beautification Committee for the holiday decorations and Public Works for the leaf pick up. Mayor Hanks stated sending bills in a sealed envelope may resolve bills getting lost in the mail. Outsourcing the water billing will be readdressed in January.

Judy Cast commented on spending by the village and once a month water billing. Mayor Hanks stated the fee for 911 has not been increased in 23 years. Hiring an additional employee for water billing is very costly and would involve payroll and benefits. The village can offset the costs of outsourcing by placing advertising in the water bills. Other ways to increase revenue could be to raise fees for water turn on and late fees.

8. Miscellaneous Business

Comments from the Trustees

Trustee Williams suggested that residents check the website on Friday to sign up for Sauk Village email alerts- www.saukvillage.org. The Public Relations Committee is scheduled to meet at 7pm on Wednesday, December 4th in the Village Hall.

Trustee Poskin the Parks and Recreation Committee will be setting up trees on Thursday, December 5th at 6 pm in the Community Center. All trees should be up in the Community Center and ready for the committees to decorate by Tuesday or Wednesday. Parks and Recreation will not be responsible for anything left on the trees after December 14th. The Santa Parade will begin Saturday, December 14th at 10 am and continue through town ending up at the Community Center for the tree lighting between 4-5 pm. The Parks and Recreation Committee is looking for kids who want to ride on the float and for 5 volunteers to start the spring baseball league.

Trustee Morden stated the Beautification Committee met over the weekend to decorate the Village Hall. Trustee Morden thanked Trustee Poskin and everyone who helped decorate. The Beautification Committee is scheduled to meet on Sunday, December 8th at 2 pm in the Village Hall.

Trustee Washington stated the Neighborhood Watch Committee will meet Thursday, December 5th at 7:00 pm in the Fire Station. Trustee Washington invited everyone to sign up for the free Diversity Dinner sponsored by the Human Relations Commission that will take place on Friday, January 24, 2014.

Trustee Myers reported the Ordinance Review Committee will meet on Thursday, December 19th in the Village Hall.

Mayor Hanks recognized Homeland Security Director Johnson to discuss the upcoming Hazard Mitigation Plan public meetings taking place in December. The Village of Homewood is sponsoring a public meeting on December 9th from 6:00 pm – 8:30 pm. Public input is encouraged. A survey is also available to provide input on personal experiences with natural hazards in Cook County. Flyers are available at the Village Hall and on the website. Mayor Hanks thanked the Beautification Committee for making the Village Hall look so festive.

9.

Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Morden and seconded by Trustee Washington.

All ayes

The meeting was adjourned at 9:20 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER DECEMBER 10, 2013.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:05 pm.

A. Pledge of Allegiance

Mayor Hanks lead those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

2. PUBLIC COMMENT- None

A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.

3. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

1) Proclamation- National Drunk and Drugged Driving Prevention Month

Village Clerk Williams to read the proclamation.

B. Village Clerk – Mrs. Debbie Williams

Village Clerk Williams stated there will be no meetings on December 24th or 31st in observance of the holiday season. Watch for postings to check if the December 17th meeting is cancelled. That has not been determined as of today's date. VC Williams thanked IT Consultant Gerald Pyke for his assistance setting up the Sauk Village Alerts system. The alerts will begin rolling out on Monday, December 16th. The alerts are another way to keep residents informed in a timely manner. Sign up at www.saukvillage.org. Click on free alerts and enter the email and name. A confirmation email will be sent to finalize the subscription. The soft launch has been well received. Emergency meetings that are scheduled or cancelled, boil orders, fires, traffic issues, etc... will be included in the email blasts. VC Williams asked the department heads to work with her in providing the information for the residents. VC Williams reminded everyone to use the village website www.saukvillage.org.

C. Village Treasurer – Mr. Jim Griegel- No report

D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report

E. Village Engineer – Mr. Jim Czarnik

Village Engineer Czarnik stated the delineators will be installed this Thursday and Friday at the railroad crossing at Cottage Grove and Torrence Avenues. The cost of the delineators and installation will be paid by CN directly. The IEPA is moving forward with the loan for the improvements to the water treatment plants. More information will be available at the end of the month. One approval letter has already been received.

4. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden

Trustee Poskin reported the basketball program is up and running. Practices started last week. The first game is scheduled for January 4th. The Santa Parade will take place on Saturday, December 14th. Volunteers are needed to decorate the float Thursday and Friday at 9 am. The Community Center will now be open from 4pm – 8pm Monday through Friday for open basketball. Teams will also practice during this time frame.

B. Beautification Committee- Trustee Morden- Absent- No report

C. Ordinance Review Committee- Trustee Myers

Trustee Myers reported the Ordinance Review Committee will meet Thursday at 7pm in the Village Hall. Trustee Myers reminded residents not to heat their home with a gas stove. This caused a severe fire recently. If you need help with the utility bills let the village know.

D. Intergovernmental Relations Committee- Trustee Burgess

Trustee Burgess stated the Intergovernmental Relations Committee will decorate a tree at the Community Center at 6pm Thursday. Trustee Burgess stated the committee is working with Congresswoman Kelly on a workshop to bring awareness of how to get into various trades in the South Suburbs. Trustee Burgess stated information can be found on the direct links at svintergov.org.

E. Neighborhood Watch Committee- Trustee Washington

Trustee Washington stated the Neighborhood Watch signs have been ordered. The dedication ceremony will take place at the January 14th board meeting.

F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams

Public Relations Committee- Trustee Williams stated the winner for the village sticker contest has been chosen. The Public Relations Committee is also working on Student Government Day. Judges are needed. Twenty six students participated. The committee is considering opening the contest to all ages next year. The five finalists will be presented at the January 14th board meeting. The winner will be announced at that time. Trustee Williams thanked the committee and Sherry, Mohan and Cindy for working together to judge the artwork. The committee is also working on Student Government Day. Fundraising is ongoing and volunteers are appreciated.

COP- The Community Outreach Partnership Committee meeting was cancelled due to a scheduled special board meeting. The date and time for the Community Outreach Partnership Committee meetings may need to be rescheduled.

5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the Fire Department responded to 18 calls in the past two weeks, including 2 car accidents, 3 fire alarms, 1 lift assist, 1 brush fires, 3 CO alarms, 1 structure fire, 3 gas leaks, 1 car in the ditch, 1 garage fire, 1 unbound semi on fire and 1 assist other agency. There will be a pancake breakfast held on December 15th from 8 am – noon at the fire station. Everyone is welcome. Keep an eye out on the elderly during the cold weather. Check on them from time to time. Chief Stoffregen reminded everyone that renters should try to get renter's insurance. The landlord only insures the structure not the renter's valuables. On December 12, 2013 the Sauk Village Fire Department will have 7 firefighters graduating from the fire academy. Chief Stoffregen congratulated Andrew Kelly on his promotion to Engineer and Paul Myers for his promotion to Lieutenant.

B. Police Department- Chief Holevis

Chief Holevis stated since November 19th through the present the Police Department has responded to 987 calls for service including 174 for traffic, 11 traffic accidents, 88 suspicious activity, 29 juvenile problems, 108 other service and 51 ambulance calls. There were 77 arrests during that period of time. A roadblock was conducted in conjunction with the Department of Transportation. Chief Holevis thanked the officers who worked the early morning roadblock. Most of the new vehicles are on the road and fully equipped. One vehicle had minor repairs needed. Chief had lunch with a new recruit who is scholastically and physically ready and set for graduation soon.

C. Public Works Department- Mr. Weller

Public Works Director Weller reported that Public Works needs more staff as soon as possible. Repairs are ongoing for boxes and digs and jets, Leaf pick up has concluded. Any leaves still left out must be removed by the homeowner. Tickets can be issued. Prep has been completed on all equipment for the winter weather. All trucks and the salt supply are good. The water main break on Torrence and the broken valve on Orion and Torrence were replaced the next day. There is no parking on village streets after 2" of snow until plowing has been completed. The plows usually come down the street three times and salt on the last pass. Public Works is assisting in the holiday preparation. Call the Village Hall with any concerns.

D. Administrative Services Director- Ms. Jasinski

Administrative Services Director Jasinski stated the Village Hall will be closed Christmas Eve and Christmas day. H&R Block will be moving back into 15 Sauk Plaza. The Zoning Board met December 2nd and made a recommendation to the village board for a text amendment for the special use for the Marijuana Medical Distribution facility. This needs to be placed on the next committee meeting for discussion and the next board agenda for approval. No location has been determined. It does not appear that there is any property in Sauk Village that meets the requirements. Mayor Hanks stated the village board was proactive in getting this done while others are just getting started. Boost Mobile got their license and they are open for phones and accessories only. Mayor Hanks stated this has been one of the best years for Economic Development in the past five or six years. Boost Mobile, Just Phones, H&R Block are setting up and Advance Auto and other businesses are considering coming to Sauk Village helping Sauk Village to grow.

E. Finance Director- Mr. Rao- No report

F. Sauk Village Homeland Security Agency- Mr. Johnson

Director Johnson reported over the past two weeks the department responded to 17 calls including 3 car accidents, 3 fire alarms, 1 structure fires, 1 assist other agency, 2 CO alarms, 1 brush fire, 1 traffic control, 1 car in ditch, 2 gas leaks, 1 unfound and 1 hit and run. Director Johnson reminded everyone to stay with their car if the car stalls in the bad weather. Prepare your car for long trips.

G. Human Relations Commission

Trustee Washington reminded everyone to fill out their forms for the Diversity Dinner scheduled for Friday, January 24, 2014. Sign ups are on a first come first served basis. See Commissioner Frank Williams for details.

Mayor Hanks asked Village Clerk Williams to swear in Human Relations Commissioner Earlene Levesque. (Earlene was previously approved by the board.)

H. Housing Commission- Mr. Holcomb

The next meeting of the Housing Commission is scheduled for December 12, 2013 at 7 pm.

I. Senior Committee-Ms. Langston- Absent (Report was sent in – not read at meeting)

Bloom Township: Tickets are sold out for the Senior Community Luncheon Tuesday, December 17th 'Happy Holidays' at Glenwoodie Golf Course. Tickets will go on sale (deadline by Thursday, January 9th) for the 'Welcome 2014' luncheon 'ringing in the New Year with Pete Relli Trio' at the December luncheon. Senior chair exercise continues every Friday 10-11 a.m. Suburban Legal Assistance Clinic is every 4th Tuesday by appointment. Blood pressure screening held every third Wednesday by appointment. Assistance on health insurance selection, the Senior Insurance Program (SHIP) counseling is available. For low cost transportation within the township by Senior Wheels call 708-754-8200. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. Events the Senior Committee sponsors: FREE Zumba Gold classes will resume in January 2014; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office Monday, January 6, 2014 from 1-1:45 p.m. and every 1st Monday; the paperback book exchange continues-thank you Nancy Baker and Linda Todd for your recent donations; the blood pressure and monthly senior movie 'Sleepless In Seattle' is on Monday, January 13, 2014 co-sponsored with the McConathy Public Library. A flyer listing the village senior activities and movies are available in the lobby literature rack. A Senior Center survey is available for your interest and input.

Line dance classes for the Fun Club will resume in January 2014. This Saturday, December 14th at 1 p.m. the Sunshiner's will hold their annual catered Christmas party. The Leisure Timers last meeting of the year is this Wednesday, December 11th. This Friday, December 13th (also on Friday, December 20th) the Senior Center 'drop-in' for various activities, thanks to committee member Larry Stewart (hours

between noon until 3 pm.). SV Blue Grass continues every Sunday from 6-10 p.m., their annual Christmas celebration is on December 22nd.

St. James Catholic Church is sponsoring a blood drive from 9 a.m. until 1 p.m. in Didier Hall this Sunday, December 15th Golden Age Christmas party is on Wednesday, December 18th at Jones Memorial Community Center, 220 E 15th St., Chicago Heights – 10 a.m. social hour, 10:30 a.m. meeting with lunch at 11:30 a.m. Cost is \$5 – reservation, call 708-757-5395.

There will be no Senior Committee meeting this Thursday, December 14th. Next meeting will be held on Thursday, January 9, 2014 at 5 p.m. The committee members (Gary Holcomb, Bob Ketcham, Floyd Morgan, Delores Randall, Beverly Sterrett, Larry Stewart and Frank Williams) and I wish one and all a very Merry Christmas and a Happy New Year!

6. Consent Agenda

A. Motion to Approve Board meeting minutes- November 26, 2013

B. Motion to Approve Special Board Meeting (6:00 pm) minutes- November 26, 2013

C. Motion to Approve Special Board Meeting (6:45 pm) minutes- November 26, 2013

D. Motion to Approve Committee of the Whole meeting minutes- December 3, 2013

E. Motion to Approve an Ordinance ordering the Public Question of Increasing the Village of Sauk Village's 911 Emergency Telephone System Surcharge to be submitted to the Electors of the Village

F. Motion to Approve an Ordinance Authorizing the Execution of an Intergovernmental Agreement between the County of Cook and the Village of Sauk Village

Mayor Hanks asked for any questions or comments on the consent agenda. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as presented. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

7. ORDINANCES AND RESOLUTIONS

A. A motion to Approve an Ordinance for the Levy and Assessment of Taxes for the 2013/2014 Fiscal Year for the Village of Sauk Village, Counties of Cook and Will, Illinois.

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

8. NEW BUSINESS

A. Motion to Approve Accounts Payables and Disbursements for November 27, 2013 through December 10, 2013
Mayor Hanks asked for a motion to approve the Accounts Payable for November 27, 2013 through December 10, 2013.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

Motion carried

9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Myers reminded everyone to be careful during the cold weather.

Trustee Washington stated she missed the recent events due to her wedding reception taking place at the same time.

Trustee Burgess stated the board and the village residents thank the fire department for all that they do and stated he enjoyed the Firemen's Christmas party.

Mayor Hanks stated he had a great time at both events and thanked all the village departments. Great crews at every level. There is nothing on the agenda for next week's meeting at this time. Watch for a meeting cancellation notice if no items for discussion come through before then. Mayor Hanks thanked Mohan for ordering the name badges. It is a great way to represent Sauk Village as we continue to attend events and meetings outside of the village. Please sign up for the Sauk Village email alerts to help get information to the Village residents.

Mayor Hanks and the Board of Trustees wished everyone a Happy Holiday Season!

10. ADJOURNMENT

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:45 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **DECEMBER 10, 2013.**

1. Roll Call

Mayor Hanks called the meeting to order at 6:04 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden

2. Recess to Executive Session

A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

The meeting was recessed to executive session at 6:05 pm.

3. Reconvene Special Meeting

Mayor Hanks asked for a motion to reconvene the regular board meeting. The motion was made by Trustee Burgess and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin, Washington and Williams

Nays: None

Absent: Trustee Morden

The meeting was reconvened at 7:01 pm.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Myers.

All Ayes

Meeting was adjourned at 7:02 pm.

Mayor David Hanks

Village Clerk Debra L. Williams