

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, JULY 2, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:18 pm.

On roll call:

Present: Trustees Morden, Myers, Poskin, Washington and Williams

Absent: Trustee Burgess

Mayor Hanks asked for a moment of silence for the 19 firefighters who lost their lives in Arizona.

**2. Motion to recess to Executive Session**

**Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1)(2013)**

Mayor Hanks asked for a motion to recess to executive session. The motion to recess was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting was recessed to executive session at 7:05 pm.

**3. Motion to Reconvene Committee Meeting**

Mayor Hanks asked for a motion to reconvene the committee meeting. The motion to reconvene was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Present: Trustees Morden, Myers, Poskin, Washington and Williams

Absent: Trustee Burgess

The meeting was reconvened at 8:15 pm.

**4. GNP Lighting- Price Sowers**

GNP Representative Price Sowers has been working since February of last year to retrofit 460 of Sauk Village street lights to an LED version that will provide savings on energy costs. The LED lighting is a better light that will save approximately \$2.1 million dollars in savings over a 20 year period. Sample street lights are currently in place. Price is attempting to get financing for the balance of the cost that will not be covered by qualified grants. Price stated the DCEO grant will expire by October 31, 2013. The amount financed will be covered by the energy cost savings. The lender is aware of a second company that is making a similar presentation to the village and was discouraged by village staff that

stated they were hesitant about moving forward.

The lender is still willing to proceed but a higher level of commitment is required before moving on with the project. Price submitted a committal letter for Board review that allows the lender to secure financial information in order to prepare a financing agreement. Mayor Hanks stated the committal letter is agreeing to provide the necessary information to the lender. The committal letter is not an agreement with GNP Lighting to install the lights. The financing agreement will be submitted to the Board for review at a later date. The lights will be removed if the village chooses not to move forward.

#### **5. Fiscal Year May 1, 2013- April 30, 2014 Budget Hearing- Mohan Rao**

Finance Director Rao submitted the final draft of the May 1, 2013- April 30, 2014 budget for board review. The only change to the budget was the purchase of a fully equipped 1999 Expedition for the Fire Department to replace the Blazer that is in bad shape. Office supplies were reduced in the Fire Department budget to offset the vehicle purchase.

Finance Director Rao stated Sauk Village will receive approximately \$160,000.00 less this year in County tax and the amount of the levy may be decreased due to the EAV going down.

Mayor Hanks stated the draft budget is available at the Village Hall, library and village website for resident review. The budget hearing, including public comment, will take place on July 9, 2013 at 6 pm.

#### **6. Ordinance Making Appropriations for all Corporate Purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 2013-2014 Fiscal Year**

This ordinance will be presented for Board approval following budget approval.

#### **7. Ordinance Approving an Increase in Sewer Rates and Miscellaneous Water Charges**

Mayor Hanks stated this ordinance was presented previously. The proposed \$5.00 rate increase has been reduced to \$3.00 per month. Finance Director Rao clarified the need for the increase and limits to the miscellaneous water charges for rehab water.

#### **8. Police Alliance Committee- Trustee Williams**

Trustee Williams stated the Police Alliance Committee is being reestablished as the Community Outreach Partnership. The basic goal of the committee is to reach out to the Police Department, the residents and the Board. Deputy Chief Holevis will work with the committee. The focus is to promote, inform and educate the residents about public safety in general. Meet and greets with the Police Department will be scheduled. The mission statement will be adopted at the next meeting. Meetings will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month at 6 pm in the Village Hall. The COP committee will work with the Neighborhood Watch committee and National Night Out. Trustee Williams encouraged all trustees to use the Sauk Talk to inform residents of news and events.

### **9. National Night Out- Village Clerk Williams**

National Night Out will take place on Tuesday, August 6, 2013. Deputy Chief Holevis has several ideas for the event. Please contact Village Clerk Williams if you are interested in volunteering on the National Night Out committee.

Mayor Hanks read a statement regarding an unexpected occurrence regarding last week's payroll. The payroll funds were transferred timely. An unexpected hold was placed on the paychecks that were included in direct deposit bank accounts. Employees that received paper checks experienced no issues with cashing or depositing their checks. The village is working with the bank to ensure that this does not happen again. All employees received the deposit in their account no later than 5 am the following business day, Monday, July 1<sup>st</sup>. The village will cover any applicable bank fees. Mayor Hanks apologized for the unexpected inconvenience and stated the village appreciates the hard work and efforts of all employees. Please direct all comments or concerns to Mayor Hanks.

### **10. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Rose Langston requested placing the name of the Mayor on the Village sign on the corner of 394. Rose commented on the positive press from the NWI Times on the Sauk Village Bluegrass program. Tickets are available for the Bloom Township luncheon.

Delores Brady commented on the loud sounds made by motorcycles.

Francine Anderson referred to the marketing in Sauk Village, the cost of the fireworks and broken hydrants, water quality, the number of new employees, the missed payroll, the summer program, appropriations, the cost of the truck purchase by the fire department, the executive session placed at the beginning of the agenda and the DCEO grant for the light. Mayor Hanks stated \$4,300.00 of the \$5,000.00 cost of the fireworks has already been raised. Fundraising will continue. The deadline for the Village sticker is included in the new move in packet and is placed on the sticker, on the website and in the Sauk Talk. Vacancies have been filled in the Police Department. The summer help has been provided by Senator Trotter and Representative Sims. They are split between all departments including the senior center. Executive session was placed at the beginning of the agenda because there is a cost involved when an attorney is present. The cost of the fire truck was \$7,000.00.

Judy Cast questioned what miscellaneous water charges were. Mayor Hanks stated that applies to water needed for rehabbing.

Cynthia Banse commented on the deficit in the sewer fund that caused a rate increase and the fence in her back yard that was installed by the village and kids keep destroying it. Mayor Hanks will refer the fence to Kevin Weller. The increase in the sewer rate was brought up in the previous administration and not followed up on.

Pat Couch commented on a recent situation in her checking account involving scamming and unauthorized charges.

## **11. Miscellaneous Business**

Comments from the Trustees

Trustee Williams reminded everyone to come out on July 6<sup>th</sup> for the parade and other activities.

Trustee Poskin stated parade entrant applications are still being accepted. Vendors will be on hand after the parade. Fireworks will take place at dusk. The free lunch program for kids 18 years old and younger will take place at the Community Center Monday- Friday from noon- 1:30 pm from now until August 2<sup>nd</sup>. There have been a total of 250 lunches served.

Trustee Morden asked everyone to pass the word on about the parade. Three Illinois House Representatives, one Senator and Congresswoman Kelly will be participating in the parade.

Trustee Washington stated the Neighborhood Watch meeting has been postponed to July 11<sup>th</sup> due to the holiday. Trustee Washington asked for volunteers to walk in the parade and thanked an anonymous resident for the signs that were produced for the parade.

Trustee Myers has been asked to review an ordinance for scrappers. Trustee Myers invited kids to ride their bikes in the parade. Be careful during parade line up; watch for other vehicles. Be careful with fireworks.

Mayor Hanks stated flyers regarding disaster assistance from FEMA are located on the back table. The last day to apply for assistance for the April storms is July 9, 2013. Service will take place after the parade at the Veteran's Memorial. Talk to your neighbors about National Night Out. A request for street closure came in yesterday for the 4<sup>th</sup> of July. There is not enough information or time to work on that. Trustee Williams is working with Deputy Chief Holevis to get a form in place for street closures.

Sauk Trail will be closed down at 12:50 pm until after the parade.

Have a Safe, Happy Fourth of July!

## **12. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

The meeting was adjourned at 9:32 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 9, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:18 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Francine Anderson commented on the companies bidding for the street lights project and the five totals for gas, the Police Department flash drives and the background checks on the Accounts Payable and asked why the sewer rates were increased. Mayor Hanks stated no company has been chosen to provide the street lights. Each department is charged separately for gas.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks asked Village Clerk Williams to read a proclamation for Frances McClain who was recently inducted into the Bouche' Hall of Fame as requested by Trustee Myers.

Mayor Hanks reported Illinois Tollway is looking to hire residents from within certain zip codes including 60411. Kickert Bus Line is also hiring. The deadline for FEMA applications has been extended until July 24th.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated she was honored to read the proclamation as requested by Trustee Myers. The Board will be happy to honor residents for outstanding achievements. Contact Village Clerk Williams to prepare a proclamation. VC Williams stated it was great to see everyone work together on the parade, fireworks and vendors in between. VC Williams thanked all of the volunteers who made it all possible. VC Williams read an invitation she received regarding the Building One America summit in Washington, D.C. Village Clerk Williams stated Trustee Williams and herself will be attending the summit July 18-19<sup>th</sup> at their own expense. A senior resident will also be attending.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik- Absent- No report**

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin thanked the Mayor, Trustees, volunteers and the people of Sauk Village for all of their hard work to make the parade such a success. Trustee Poskin reported the free lunch program for children 18 years old and younger has had a good turnout. Over three hundred kids have been served. The free lunch program is also open to children outside of Sauk Village from noon – 1:30 pm in the Community Center. Registration will take place for the basketball program on July 12<sup>th</sup>, 13<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> in the Community Center- Fridays from 4pm- 7pm and Saturdays from noon- 2pm. The fireworks went off very well. The fireworks cost \$5,000.00 of which \$4,835.00 has been raised to offset the cost.

Trustee Morden commented on the three trustees that worked hard with the volunteers who made the July 6<sup>th</sup> parade a great event. Vendors were pleased that the residents stayed behind after the parade and spent money. There were over 40 parade entrants, 200 walkers and 37 vehicles. Among those present: Sauk Village Board members, Congresswoman Robin Kelly, State Representatives Elgie Sims and Marcus Evans. There were also representatives from Senator Trotter's office.

Parade trophies:

Theme-

1<sup>st</sup>-Sauk Village Community Outreach

2<sup>nd</sup>-School District 168

3<sup>rd</sup>- Sauk Village Baptist Church

Appearance-

1<sup>st</sup>- Art Wiggins

2<sup>nd</sup>- Holy Praise Tabernacle Church

3<sup>rd</sup>- Neighborhood Watch Program

Originality-

1<sup>st</sup>- Color Guard- Boy Scout Troop 152

2<sup>nd</sup>- Illinois Democratic Women's Association

3<sup>rd</sup>- Bloom High School

Performance-

1<sup>st</sup>- Dancing Horses

2<sup>nd</sup>- Ronald McDonald

3<sup>rd</sup>- Sauk Village Church of God

Special Awards-

Steger Police Department

US Army

US Marine Corp

Special thank you to Illinois National Guard Lt. Colonel Maurice Rochelle who spoke at the Veteran's Memorial service and Mayor Hanks for sitting in the dunk tank which raised \$66.00 towards the fireworks.

Trustee Williams suggested the trustees split the balance due for the fireworks.

Mayor Hanks acknowledged State Representative Anthony DeLuca, former State Representative David Miller and Hazel Crest Mayor Alsberry were also in attendance.

#### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers has requested the attorneys review a scavenger ordinance. Trustee Myers thanked the parade judges, the parade committee, Sauk Village residents and the Fire and ESDA departments. The streets were lined with residents.

#### **C. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee will hold their first meeting on July 10, 2013 at 7pm in the Village Hall. Anyone interested in joining the committee should attend. Trustee Burgess stated he could not attend due to his work schedule but has heard it was a great event and commended the trustees who put it together.

#### **D. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington stated it was awesome to see the residents come out and enjoy the parade and the fireworks. Trustee Washington thanked Debbie Warn for providing the banners and the logo for the Neighborhood Watch. Trustee Washington also thanked the kids who walked, DJ David Chick, Chuck, Larry and Cynthia for their assistance and the trustees who organized the event.

#### **E. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated the Public Relations Committee will meet Wednesday, July 10<sup>th</sup> at 6 pm in the Village Hall.

Community Outreach Partnership - Trustee Williams stated she was proud to have the newest committee that was recently formed receive first place in the parade. Trustee Williams stated the parade was awesome and thanked committee members Linda Todd, Pat Couch, Bob and Rose Ketchum, Debbie Warn, Kevin Freeman, Ed Shankel, Frank Williams and Wanda Lemell for putting the float together. Special thanks to Jack Todd for the use of the truck and to Lady Liberty, Uncle Sam and the Marine who passed out the flags. The Community Outreach Partnership Committee will meet the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month at 6 pm in the Village Hall.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Police Department- no report.

Chief Stoffregen reported the Fire Department responded to 25 calls in the past two weeks, including 1 car fire, 2 dumpster fires, 2 car accidents, 10 fire alarms, 4 gas leaks, 1 ambulance assist, 1 weather watch and 4 calls for wires down.

### **B. Public Works Department- Mr. Weller- Absent- No report**

### **C. Administrative Services Director- Ms. Jasinski- No report**

### **D. Finance Director- Mr. Rao- Absent- No report**

### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated the department has responded to 17 calls during the last two weeks- 3 car accidents, 5 fire alarms, 2 dumpster fires, 2 gas leaks, 1 wire down, 1 weather watch and 3 assists with other agencies. Director Johnson stated 9 communities for a total of 27 personnel assisted with the parade as well as 15 people from three different jurisdictions.

### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt commended the planners and the residents who came out to the parade and invited everyone to the Movie in the Park event planned for Friday, July 19<sup>th</sup> starting at 6:30 pm – movie at dusk.

Beautification Committee- Ms. Campbell – Pruitt commented on the positive press Sauk Village is receiving. The Beautification Committee had an article in the Southland Voice and two articles in the Indiana Times last week. Committee and community members came out to meet with the representatives from the Cook County Fresh grant. Ms. Pruitt read a letter from a child involved in the Community Garden.

The Hootsies are coming; judging will start the 3<sup>rd</sup> week of July. One hundred Hootsie awards will be given out. Contact Beth Zupon to suggest a nomination.

### **G. Housing Commission- Mr. Holcomb**

Housing Chair Gary Holcomb reported the Housing Commission meeting is scheduled for Thursday, July 11<sup>th</sup> at 7pm.

### **H. Senior Committee-Ms. Langston**

The Sauk Village Senior Center Summer Program began last week with a very low turn-out. The Senior Center will be open Monday through Friday from 8:30 a.m. until 3:00 p.m. Admission is FREE to all Sauk Village seniors 50 and over. Non-resident seniors will be charged \$1.00 fee per visit. Paperback book exchange is also available without charge. In addition to the activities listed on the flyer, basic line dance class will be provided per request and by appointment.

There are also openings available for new members in the three senior organizations. Fun Club meets on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members. On the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m. Sunshiners meet and an indoor family picnic will be on Monday, July 15<sup>th</sup> at 5 p.m. Leisure Timers meet on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively.

Other groups are available for new participants, meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m. (except for vacation on July 21<sup>st</sup>), the event is free, no

dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee FREE Zumba Gold class meets Saturday, July 20<sup>th</sup> and every 1<sup>st</sup> (except August 3<sup>rd</sup>) and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. The next FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office on August 5<sup>th</sup> and every 1<sup>st</sup> Monday from 1-1:45 p.m. The next monthly movie will be on Monday, August 12<sup>th</sup> at 12:30 p.m. with lunch at 1 a.m. co-sponsored with the McConathy Library and held at the library. Reservation for lunch is required- call the library 708-757-4771. See flyers for detailed and future scheduled dates.

Tickets are available for the Bloom Township annual senior picnic held on Thursday, August 1<sup>st</sup>. As a convenience to our seniors, I have the advanced tickets to sell for \$3. Township seniors may call Senior Wheels 708-754-8200 to attend the picnic without charge. See flyer for details.

The Senior Committee is continuing working on the ongoing maintenance and security in the Senior Center. The next Senior Committee meeting is this Thursday, July 11<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA - None**

## **7. ORDINANCES AND RESOLUTIONS**

### **A. Motion to Approve an Ordinance Approving an Increase in Sewer Rates and Miscellaneous Water Charges**

Mayor Hanks asked for a motion to approve an ordinance approving an increase in sewer rates and miscellaneous water charges. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess asked if the sewer rates and the miscellaneous charges could be placed in two separate ordinances. The miscellaneous charges need to be raised; the sewer rate increase should have been discussed and increased along with the water.

Mayor Hanks stated the ordinance is an amendment to a previous ordinance.

On roll call:

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

### **B. Motion to Approve an Ordinance Making Appropriations for all Corporate Purposes for the Village of Sauk Village, Counties of Cook and Will, State of Illinois, for the 2013-2014 Fiscal Year**

Mayor Hanks asked for a motion to approve an ordinance making appropriations for all corporate purposes for the Village of Sauk Village, counties of Cook and Will, State of Illinois, for the 2013-2014 Fiscal Year.

The motion to approve was made by Trustee Morden and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for June 25, 2013 through July 9, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for June 25, 2013 through July 9, 2013.



The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

Trustee Burgess asked for an update on the bank balances. Mayor Hanks stated the corporate account balance - \$182,823.76 and \$193,385.71 in Illinois Funds; funds are available for payroll and Accounts Payable. Trustee Burgess will follow up with Finance Director Rao regarding transfers from the water fund.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. Motion to Approve granting GNP Lighting the ability to secure outside financing for the Village of Sauk Village for the street light project**

Mayor Hanks asked for a motion to approve granting GNP Lighting the ability to secure outside financing for the Village of Sauk Village for the street light project.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Washington stated for clarification that the motion only allows GNP to secure financing; not to start the work. Mayor Hanks agreed that this is the last chance for GNP to secure financing or they will pull the lights. GNP will come back to the Board with a proposal. The other company bidding for this project will be included on next week's agenda. The village will not go with either company if there is a cost to the village.

On roll call:

Ayes: Trustees Myers, Poskin, Williams and Mayor Hanks

Nays: Trustees Burgess, Morden and Washington

Motion carried

**9. APPROVAL OF MINUTES**

**A. June 18, 2013 – Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of June 18, 2013 Committee Meeting.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. June 25, 2013 – Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of June 25, 2013 Regular Board Meeting.

The motion to approve was made by Trustee Morden and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**10. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Morden reported the winners of the basketball shoot out:

Richard Turner- 10 years old and under

Dontell Nelums- 11-14 years old

Ethan Hanks - 15-18 years old

All received trophies.

Trustee Morden thanked the Emergency Service departments that came from other communities.

Trustee Washington reported the Neighborhood Watch Committee will meet Thursday, July 11th at the Fire Station at 7pm. Neighborhood Watch decals are available.

Trustee Williams mentioned that resident Pat Couch will be accompanying Village Clerk Williams and herself to the Building One America summit.

Mayor Hanks thanked Trustees Myers, Poskin and Morden and all of the volunteers that made the parade, fireworks and the Memorial Service last Saturday such a wonderful success. Mayor Hanks thanked all of the departments, vendors and residents. It was a peaceful day with no incidents. The next event is National Night Out on Tuesday, August 6<sup>th</sup>. Come out again and meet and spend time with your neighbors.

Mayor Hanks thanked Trustee Williams, Village Clerk Williams and Pat Couch for volunteering to represent Sauk Village and the entire South Suburbs in the upcoming important event.

## **11. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Morden.

All Ayes

The meeting was adjourned at 8:23 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **JULY 9, 2013.**

**1. Roll Call**

Mayor Hanks called the budget hearing to order at 6:07 pm.

**On roll call:**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. 2013- 2014 Budget Hearing**

Mayor Hanks stated questions pertaining to the final draft of the budget may be answered by Mayor Hanks or Trustee Burgess in absence of Finance Director Rao. FD Rao is also available by cell phone if needed.

The total appropriation is \$19,525,539.00.

Discussion included:

The public hearing was held and concerns were addressed.

The IEPA loan looks favorable and is included in the budget. MFT may have a surplus after the work is completed.

The proposed sewer rate increase is not included in the budget.

TIF 1 has been closed and funds have been distributed. A TIF audit is included in the 2010-2011 currently in process.

Check with Finance Director Rao where the Winpak donation is included in the budget.

**3. Public Participation**

Chief Stoffregen asked what additions or subtractions have been made since the June 18<sup>th</sup> draft of the budget.

Mayor Hanks stated Committee budgets were reduced to \$500.00 or less and the Fire Department purchased a vehicle in the amount of \$7,000.00 (which is offset within their budget). Mayor Hanks will check with Finance Director Rao to verify if other changes were made.

Carey Pratt asked if there have been any changes with reducing the 100% coverage for the insurance for village employees and commented on a broken street light at 216<sup>th</sup> & Gailine Avenue. Mayor Hanks stated negotiations are ongoing. Street light repairs are on going; follow up is needed on the Gailine street light.

Francine Anderson commented on the posting of the public hearing notice and the availability of a draft budget. Village Clerk Williams stated public hearing notices were posted and draft copies of the budget have been available in the Village Hall, library, and website for the last twelve days. The public hearing was also announced at the last Board meeting. A draft copy of the budget was provided to Francine Anderson at this time.

Francine Anderson asked how many employees are represented in the Police Department and asked for clarification of the budgeted amounts. Mayor Hanks explained the budgeted, actual and proposed columns in the budget and stated new officers have been hired to replace those who left. The canine is also back on the force.

How many employees in Community Development? (One employee)

How many employees are in Parks and Rec? (One part time employee)

Clarification of the costs for the audits. The last audit was a six month audit. The budgeted amount of \$35,000.00 will cover the current audit. Any future audits may not be included in this budget.

How many employees are covered in dispatch? Estimate: 4-5 employees.

How many employees in Fire Department and asked for clarification on other contractual services? 2 full time 2 part time and others on call. IMRF is included for one full time employee. Bud's Ambulance is a contracted service.

Questioned Drug Seizure- Tough stance on crime allows for the budgeted amount.

How many employees in Water Department? Not available.

Contractual and Professional services under Water Fund- Many services are contracted for the testing and maintaining the water system. Further research is required for definitive answer.

How many employees in Sewer Department? Not available.

CN Noise Mitigation Fund- Balance of \$125,000.00 available to provide barriers and delineators to mitigate noise from the trains.

Verified TIF 1 is closed. All other TIF Professional Services are included under TIF 4.

Asked for clarification on the Pension Contribution and Fire Pension Fund Expenses- Contingency. Not available.

Referred to Debt Service. The page is self explanatory.

Administration- Verified trustee meeting pay and Professional Services- (usually refers to Village Attorney and other litigation).

FOIA's can be submitted for any questions not answered fully.

#### **4. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Poskin.

All Ayes

Meeting was adjourned at 7:06 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

The regularly scheduled Board meeting followed this Special Meeting.

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, JULY 16, 2013.**

**1. Call to Order**

**A. Roll Call**

Trustee Williams called the meeting to order at 7:03 pm.

Trustee Williams presided as Mayor Pro Tem.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. American Green Technology- Jalil Mohammed**

American Green Technology Representatives Jalil Mohammed, Larry Seurnyck and Joel Green restated their position on the street light project for Sauk Village. The proposal provides for 463 lights in the amount of \$190,000.00 plus \$18,000.00 installation. Sauk Village could also install the lights themselves. A grant is secured for \$127,000.00. The annual energy and maintenance savings could recoup this cost over a period of four years or less. Leasing approval is pending for the initial outlay of \$81,469.75. The lease payment would be approximately \$31,000.00 per year. The energy savings would be approximately \$65,000.00 per year. Energy and maintenance savings could total \$100,000.00 in the first year. Ten year warranty includes full replacement for the first five years and \$40.00 charge for the next five years. The lighting is induction lighting with 100,000 hour lite capacity. IP65 rated lighting is pure white light that does not attract bugs. Grants for the Neighborhood Watch in the amount of \$3,000.00 and Parks and Recreation basketball uniforms can be secured if the lighting is approved by September 1<sup>st</sup>.

**3. GNP Lighting- Price Sowers**

GNP Representative Price Sowers stated the Board previously gave him unanimous approval to go ahead to secure funding in February of last year. It was difficult to secure financing with the village bond rating suspended. Another lender approached the village while Price was trying to secure financing. One lender was willing to start the process but was told by the Finance Director that the village could not afford to make payments on the street project. The financier needs a letter to know that the village is serious about securing funding for the project. The DCEO grant is also available for this program. Price is looking for direction to proceed with securing financing or to stop at this point. Price has provided references to Kevin Weller that have not been called. Price stated LED lighting is preferred over induction lighting - U.S. versus overseas. The Village Engineer should be consulted to properly vet out the best decision for the village. Price stated the \$400,893.00 cost will be covered by the \$156,000 DCEO incentive rebate and energy and maintenance savings.

New Board members need to be given both packets for review. Price submitted a committal letter for Board review that allows the lender to secure financial information in order to prepare a financing agreement. The committal letter is agreeing to provide the necessary information to the lender. The committal letter is not an agreement with GNP Lighting to install the lights. The financing agreement will be submitted to the Board for review at a later date. The lights will be removed if the village chooses not to move forward. The DCEO grant could expire on October 31, 2013.

#### **4. Neighborhood Watch- Trustee Washington**

Trustee Washington stated the Neighborhood Watch committee has been working hard to get the word out. A thorough presentation will be made at a later date. Neighborhood Watch decals are available throughout Sauk Village thanks to Debbie Warn. Trustee Washington is encouraging block captains. Signs will be installed through out the village soon. Trustee Washington thanked Cynthia Banse for establishing the Sauk Village Neighborhood Watch Face book page. Trustee Myers stated Trustee Washington is doing a fantastic job. Trustee Washington thanked the Fire Department for allowing the meetings to take place in the Fire Station.

#### **5. National Night Out- Village Clerk Williams**

National Night Out will take place on Tuesday, August 6, 2013. Several communities from many states participate annually. Deputy Chief Holevis and the National Night Out committee have several ideas for the event. Village Clerk Williams invited all departments, committees and residents to get involved in the event and attend a planning meeting on Tuesday, July 23<sup>rd</sup> at 6 pm. It is great seeing the committees working so well together on recent events. Mayor Hanks is encouraging residents to bring out their grill or pick up dinner and spend the night with their neighbors to discuss the fight against crime. Basketball, volleyball and bags will be available. Meet Safety Pup and your safety personnel. There will be no Board meeting on Tuesday, August 6<sup>th</sup>. Sauk Village wants to build this event year after year.

#### **6. Agreement to Establish the South Suburban Land Bank and Development Authority**

Commissioner Gary Holcomb stated the South Suburban Land Bank voted unanimously to accept Sauk Village as the fifth community to join the land bank. As a South Suburban Land Bank member Sauk Village will qualify for CDBG funding for senior housing and for assistance in tearing down homes that irreparable. Out of 433 homes in the village 117 properties are deserted and abandoned; 41 of those properties need to be torn down. Properties will be acquired through the land bank at no cost to the village. All costs will be absorbed by the land bank including marketing, inspections and repairs. The properties can be torn down at the county's expense. Sauk Village will share in the 47 million dollars in grant funding. Home repair grants may be made available for seniors 65 and over.

#### **7. Resolution Authorizing Execution of the Intergovernmental Agreement Entitled "An Agreement to Establish the South Suburban Land Bank and Development Authority"**

Housing Commissioner Holcomb stated the resolution is the final step to being included in the South Suburban Land Bank.

### **8. Resolution to Appoint a Local Government Director to the South Suburban Land Bank and Development Authority**

Housing Commissioner Holcomb stated Mayor Hanks will be placed as the Local Government Director to the land bank. Housing Commissioner Holcomb will represent Sauk Village and report back to the Board.

Mayor Pro Tem Williams asked if there was any objection to placing items 6, 7 & 8 on the consent agenda. There was no objection.

### **9. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Mayor Pro Tem Williams encouraged trustees to respond in the Mayor's absence.

Rose Langston stated the signs are an excellent idea but they are costly; start with a few. Rose asked if investors will be able to purchase these homes.

Commissioner Holcomb stated they have to live in the house for five years. Trustee Washington stated fundraising will be done to pay for the signs. Signs may be available through Public Works.

Bernadine Hopkins asked if the saggy pants ordinance was passed. Bernadine asked what precautions will be taken to make sure the homes are abandoned and what the criteria is for turning over the homes.

Trustee Myers stated the new owners will need to be 65 and over and live in the home for five years.

The Saggy pants ordinance still stands. Officers can write a ticket. Other communities enforce the ordinance. The ordinance has been challenged in court but is still standing. Housing Commissioner Holcomb stated the county does the paperwork and HUD relinquishes homes for redistribution.

Vanessa Colburn asked where Sauk Village stands on assault weapons. Mayor Pro Tem Williams suggested a letter be addressed to Mayor Hanks, Chief Stoffregen and Deputy Chief Holevis.

Delores Brady commented that a nice young man helped her at the fireworks.

Judy Cast said the Board should be honest with the lighting reps. Sauk Village cannot afford to pay for the lights. Judy referred to a house on Paxton that was condemned and has been rented out without an inspection. Mayor Pro Tem Williams asked Judy to give her the address.

American Green Technology Rep. Joel Green stated the cost is absorbed by the energy and maintenance savings. AGT Rep. Larry stated that it can take up to 18-36 months to review and close a deal.

### **10. Miscellaneous Business**

#### **Comments from the Trustees**

Trustee Burgess stated the Intergovernmental Affairs Committee will meet Thursday at 7pm to discuss bringing resources to the village. The committee will meet every Thursday for a month. All are welcome.

Trustee Poskin stated The Parks and Recreation Committee is working with the Human Relations Commission on the Movie in the Park scheduled for Friday, July 19<sup>th</sup> starting at 6:30 pm. The movie “The Great and Powerful Oz” will start at dusk. Refreshments will be sold. Basketball registration will be held at the Community Center on Thursday and Friday, July 18<sup>th</sup> and 19<sup>th</sup> from 4pm- 7pm and Saturday from noon- 2pm. The next Parks and Recreation meeting will be held Thursday, July 18<sup>th</sup> in the Community Center. The July Celebration Committee will meet on Friday, July 26<sup>th</sup> in the Village Hall.

Trustee Washington encouraged every home to display the Neighborhood Watch decals. Decals are available at the library, Village Hall and elsewhere throughout the village. Over 2,000 have been distributed. Like the Neighborhood Watch Face book page or email saukvillageneighborhoodwatch@gmail.com. Trustee Washington stated residents should keep their front and back porch lights on at night. Trustee Washington asked for clarification on the Intergovernmental Relations and Economic Development Committees.

Trustee Burgess stated the committee is working within Sauk Village first and will be reaching out to the library and School District 206 in the near future. Trustee Burgess stated Mayor Hanks is working with a team of consultants on Economic Development.

Trustee Myers stated the Ordinance Review Committee will not be meeting this week. Trustee Myers asked Housing Commissioner Holcomb to report back to the Board regarding any homes that people are living in without inspections. Trustee Myers suggested installing energy saving bulbs outside.

Mayor Pro Tem Williams reported a meeting was held at Sandridge School tonight to discuss property tax appeals. Information regarding property tax appeals can be found at [www.cookcountyboardofreview.com](http://www.cookcountyboardofreview.com).

Mayor Pro Tem Williams asked all trustees to forward any questions about the lighting project to Village Clerk Williams.

Trustee Morden stated State Representative Marcus Evans will be hosting a Meet and Greet at the Lansing Public Library on Friday, July 19<sup>th</sup> from 6pm-8pm. State Representative Evans represents residents from East of Torrence Avenue. State Representative Elgie Sims represents residents west of Torrence Avenue.

## **11. Adjournment**

Mayor Pro Tem Williams asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Poskin.

The meeting was adjourned at 8:40 pm.

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Mayor Pro Tem Rosie L. Williams

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Village Clerk Debra L. Williams



MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JULY 23, 2013.**

**1. CALL TO ORDER**

Trustee Williams called the meeting to order at 7:00 pm.

**A. Pledge of Allegiance**

Trustee Williams lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

Village Attorney Byrne stated a motion is needed to nominate a Mayor Pro Tem in Mayor Hanks' absence.

Trustee Poskin made a motion to nominate Trustee Williams as Mayor Pro Tem. The motion was seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Motion carried

Mayor Pro Tem Williams stated Mayor Hanks will be in attendance shortly.

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks- postponed**

**B. Village Clerk – Mrs. Debbie Williams- postponed**

**1) Proclamation- National Night Out**

Village Clerk Williams asked to reserve her report until later in the agenda.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Matt Byrne- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated a permit was received for the water treatment plant improvement project. The project will be out for bid in early August. The bid opening will take place October 8, 2013. The MFT/CDBG curb project is complete.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the Community Center will now be open from 10 am- 6 pm due to the extra help supplied by the State of Illinois. Basketball, volleyball and other games will be available. Volunteers are needed for the September Corn and Dog Roast. The Free Lunch program will run through August 2<sup>nd</sup>. Over 400 lunches have been distributed to date. Free lunches are available for children 18 and younger from noon- 1:30 pm Monday through Friday in the Community Center.

### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers stated the Ordinance Review Committee is considering changing the meeting date to Thursday. The next meeting is scheduled for Thursday, July 25<sup>th</sup> at 7pm in the Village Hall.

### **C. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the long and short term goals of the committee will be working on a career fair for apprentice tradesmen, providing information on the CEDA and CDBG programs and free healthcare screenings twice a year. The Intergovernmental Relations Committee will hold their next meeting on Thursday, August 1, 2013 at 7pm in the Village Hall.

### **D. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington is in the process of negotiating the price of Neighborhood Watch signs. The next Neighborhood Watch meeting will be held Thursday August 1, 2013 at the Fire Station. Trustee Washington reminded everyone to put their front and back porch lights on at night.

### **E. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated Sauk Talk and website policies are available for anyone who does not have one. The Sauk Talk deadline has been extended to Friday, July 26<sup>th</sup> due to the lack of articles submitted. Trustee Williams encouraged Board members, department heads and committee chairs to utilize the Sauk Talk to provide information on upcoming events. All information for the Sauk Talk and/ or website should be sent to Public Relations Chair Rosie Williams or Internet Contact person Village Clerk Debbie Williams. The Public Relations Committee is working on employee appreciation events. The first event is the Battle of the Badges. One team has signed up so far. Another team is needed to compete.

The Community Outreach Partnership Committee will be working with Village Clerk Williams on the National Night Out. The Community Outreach Partnership Committee will meet every second and fourth Tuesday at 6pm in the Village Hall.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 23 calls in the past two weeks, including structure fire, 1 stove fire, 2 dumpster fires, 2 electrical problems, 3 car accidents, 9 fire alarms, 1 gas leaks, 1 CO alarm, 2 ambulance assists, and 1 call for wires down.

Chief Stoffregen thanked everyone who attended and supported the fund raiser at Hometown Gyros.

The Fire Department Association will be hosting a Back to School Drive. At least 50 book bags will be distributed filled with essential supplies that children need to return back to school. Free haircuts will also be given to young men of the community. This will be available to Sauk Village residents only on a first come first served basis.

Mayor Pro Tem Williams stated Mayor Hanks will be arriving shortly and asked for motion to recess for five minutes.

The motion to recess was made by Trustee Burgess and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Washington

Nays: None

Motion carried

The meeting was recessed at 7:17 pm.

Mayor Hanks asked for a motion to reconvene at 7:22 pm.

The motion to reconvene was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **3. REPORTS OF OFFICERS**

#### **A. Mayor's Report- Mayor David Hanks**

Mayor Hanks apologized for being late. No report.

#### **B. Village Clerk – Mrs. Debbie Williams**

##### **1) Proclamation- National Night Out**

Village Clerk Williams read a proclamation for National Night Out to be held on August 6, 2013.

There will be no Village Board meetings on Tuesday, July 30, 2013 (fifth Tuesday) or Tuesday, August 6, 2013 (National Night Out). The community is invited to participate in a night out behind the Village Hall from 4pm- 9pm to promote safety. Everyone is encouraged to bring a grill or dinner from a local restaurant. Refreshments may be sold. Tour the SWAT van, meet Safety Pup and the new Sauk Village canine officer. A speaker will provide tips on Senior Safety and Parental Drug Awareness.

Village Clerk Williams reported on the Building One America summit that took place on July 18th & 19<sup>th</sup>. Additional discussion was held regarding issues pertaining to a public official taking a personal trip which involves representing Sauk Village in the process. Mayor Hanks encouraged all Board members to attend various events and represent Sauk Village.

#### **B. Public Works Department- Mr. Weller**

Public Works Director Weller stated grass cutting and pothole repairs are ongoing. Ash trees throughout the village are being removed. The south side shut off list is smaller than in the past. Please do not hassle Public Works employees if they are shutting off the water. They are doing their job and they will call the police. Branches are picked up for up to two weeks after a storm. Call the Village Hall for a pick up after a storm. Tickets may be issued if they are left out for several weeks. The next branch pick up is in September. Work is getting done on the MFT/CDBG punch list. There has been a rash of water main breaks due to the tampering of fire hydrants. Please call the police to report hydrant tampering.

Trustee Burgess stated Torrence Avenue was paved by the railroad tracks. Trustee Washington asked how many workers are employed in Public Works and the hours they work. There are 10 employees that work from 7:00am- 3:30 pm. Trustee Washington asked what the current water leakage rate was. DH Weller stated the last report was over 40%. We may be closer to 30% now.

Trustee Myers asked if the summer workers are cutting residential lots. DH Weller stated no. Trustee Myers referred to a recent leak that ran for several days. DH Weller stated some leaks may require a dig.

#### **C. Administrative Services Director- Ms. Jasinski- Absent- No report**

#### **D. Finance Director- Mr. Rao**

Finance Director Rao stated the reimbursement for the COPS grant in the amount of \$5,300.00 was received July 10<sup>th</sup>. The total grant was \$236,000.00 spread over 3 years. The Treasurer's report for the period of six months and the May and June Collector's reports will be completed by next week. The balance in Illinois Funds is \$265, 143.60 and 2st Midwest balance is \$208,312.33.

Trustee Burgess asked if there was money to pay the distributions listed. Finance Director Rao stated yes.

Trustee Myers asked if the Water Fund has been repaid completely. Finance Director Rao stated yes.

Trustee Burgess asked for the adjudicators report. Finance Director Rao is waiting for information from the Police Department.

#### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated the department responded to 21 calls during the last two weeks- 1 structure fire, 1 electrical fire, 1 stove fire, 2 rubbish fires, 3 car accidents, 6 fire alarms, 1 CO alarm, 1 wire down , 3 traffic patrols, 1 missing person and 1 assist with another agency. Director Johnson stated the siren maintenance has been completed. Four batteries, sensor lights and one belt were replaced.

#### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt thanked all of the residents who attended the

Movie in the Park and all of the volunteers, especially Larry Stewart, and the Parks and Recreation Committee. The next movie in the park will be August 16<sup>th</sup>. The Community Center will be used in case of inclement weather. Movies will continue on the third Friday of the month with the exception of November and December. The Human Relations Commission along with the Alpha Kappa Alpha sorority will host a major health and resource fair on September 28<sup>th</sup>. At least thirty health care providers and vendors have confirmed. The fair is open to all southland communities. Marva thanked Homeland Security for providing staff at the movie in the park. Fundraising will continue for the village wide directory.

Beautification Committee- Ms. Campbell – Pruitt thanked the Fire Department for watering the flowers with the run off water. The homes have been judged for the Hootsies. Awards will be placed in the lawns of the winners. Marva communicated with Title Max regarding the landscaping. Title Max is communicating with the corporate office. The Beautification Committee will have five summer workers helping to pull weeds and cleaning up trash. The Beautification Committee has responded to a FOIA request; additional time is needed to get all of the requested information. Concession sales will resume at the next meeting.

### **G. Housing Commission- Mr. Holcomb**

Housing Chair Gary Holcomb reported the Housing Commission meeting is scheduled for Thursday, July 25<sup>th</sup> at 7pm in the Village Hall. Everyone is invited.

### **H. Senior Committee-Ms. Langston**

The Sauk Village Senior Center Summer Program kinks have been worked out and attendance is still very low. Flyers have been distributed to several churches and businesses. The Senior Center will be open Monday through Friday from 8:30 a.m. until 3:00 p.m. Admission is FREE to all Sauk Village seniors 50 and over. Non-resident seniors will be charged \$1.00 fee per visit. Paperback book exchange is also available without charge. In addition to the activities listed on the flyer, basic line dance class will be provided per demand.

There are also openings available for new members in the three senior organizations. Fun Club meets on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members. Sunshiners meet on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m. Leisure Timers meet on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. The Leisure Timers indoor picnic is scheduled for Saturday, August 3<sup>rd</sup> at noon. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively.

Other groups are available for new participants, meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m. (except for vacation on July 21<sup>st</sup>), the event is free, no dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee FREE Zumba Gold class will not meet on Saturday, August 3<sup>rd</sup>. The next Zumba Gold class is on August 17<sup>th</sup> from 1-1:45 p.m. and every 1<sup>st</sup> and 3<sup>rd</sup> Saturday. The next FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office on August 5<sup>th</sup> and every 1<sup>st</sup> Monday from 1-1:45 p.m. The next monthly movie will be on Monday, August 12<sup>th</sup> at 12:30 p.m. with lunch at 1 a.m. co-sponsored with the McConathy Library and held at the library. Reservation for lunch is required; call the library 708-757-4771. See flyers for detailed and future scheduled dates.

Tickets are available for the Bloom Township annual senior picnic held on Thursday, August 1<sup>st</sup>. As a convenience to our seniors, Rose has advanced tickets to sell for \$3. Township seniors may call Senior Wheels 708-754-8200 for transportation without charge. See flyer for details.

The next Senior Committee meeting is on Thursday, August 8<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

Mayor Hanks stated Cook County Board President Toni Preckwinkle, Cook County Clerk David Orr, State Representatives Marcus Evans and Anthony DeLuca will be attending the senior picnic.

## **6. CONSENT AGENDA**

### **A. Motion to Approve a Resolution Authorizing Execution of the Intergovernmental Agreement Entitled “An Agreement to Establish the South Suburban Land Bank and Development Authority”**

#### **B.A Motion to Approve a Resolution to Appoint a Local Government Director to the South Suburban Land Bank and Development Authority**

Mayor Hanks asked for questions or comments on the consent agenda items. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as is.

The motion to approve the consent agenda was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for July 10, 2013 through July 23, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for July 10, 2013 through July 23, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess requested an itemized bill from the attorneys. Trustee Burgess asked Finance Director Rao to explain the phone expense for the Police Department. DH Johnson stated replacement air cards were ordered. Trustee Burgess asked for verification on redundant charges. These charges were verified by FD Rao. Mayor Hanks stated the Accounts Payable is distributed on Thursday or Friday of the previous week to allow trustees adequate time to ask questions of the Finance Director which would also allow any issues to be resolved before the meeting.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Finance Director Rao stated the postage machine is twelve years old and must be replaced. The lease is \$139.00 per month. The postage meter lease and the breathalyzer machine needs to be readdressed at a future meeting. Village Attorney Byrne stated no vote is needed on emergency expenses as long as the board is in agreement. Stamps may be purchased until the lease is in place.

## **8. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams thanked all of the residents for the well wishes on the trip to Washington, D.C. The trip was great. Speaking with individuals from other communities all over the country was truly an eye opening experience; learning that other suburbs of cities like Philadelphia, Cincinnati and Newark and countless other towns have similar issues with things like infrastructure, education, transport and housing. Discussions were held through group efforts to discuss how to attack problems and how to provide information to our residents. We had the opportunity to speak with senior members of CMAP, HUD, EPA and other important organizations regarding municipal matters. The contacts made were invaluable. Many states, such as New Jersey, Ohio and Pennsylvania have formed their own Building One group for their state which has inspired her to inquire why there is not a Building One Illinois. It was amazing to see so many people with so many similar problems trying to find power

individually and as a community working together with smaller suburbs of larger states. Sauk Village is at the southern tip of Cook County. A large part of Cook County is Chicago. A large part of Cook County funding goes to Chicago which leaves very little for the south suburbs to divide amongst themselves. They spoke about how working with others is better because there is strength in numbers. Since the summit started two years ago, many cities built their own Building One group. Trustee Williams looks forward to providing more information at a later date. It was interesting listening to the problems others had and how they worked to solve issues. It was a very educational experience that was well worth the time. The video will be made available on line by Friday.

Trustee Myers asked what the times are for the outside basketball court. Trustee Poskin stated the time is dusk to dawn. Trustee Poskin will research getting a sign for that area.

Trustee Morden attended the Lansing meet and greet for State Representative Marcus Evans. State Rep. Evans would like to host a similar event in Sauk Village.

Trustee Poskin stated the July 6<sup>th</sup> Celebration Committee meeting has been rescheduled from July 26<sup>th</sup> to August 2<sup>nd</sup> at the Village Hall. SSDMC has hired 26 summer workers between the ages of 16-24 to work within the area.

The workers are being paid by the State of Illinois and will start each day at 10:00 am.

Trustee Washington would like to utilize the summer workers for the Neighborhood Watch program. Various businesses are displaying and distributing the Neighborhood Watch decals. Residents are encouraged to display the decals on their front and back doors.

Trustee Burgess stated the Intergovernmental Relations Committee will meet on the first Thursday in August at 7:00 pm in the Village Hall.

Mayor Hanks thanked Sherry Jasisnki for working with the businesses to work with the village to remove the signs along 394. Mayor Hanks is working with IDOT to research the blue signs that are displayed along the highway for lodging, gas and food to help bring back pride and progress.

Mayor Hanks apologized for being late; he was returning from a business trip and thanked the people who took care of his family in his absence.

## **9. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Poskin and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:33 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

The Committee of the Whole meeting of Tuesday, August 6, 2013 was cancelled due to the National Night Out event

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER AUGUST 13, 2013.**

**1. CALL TO ORDER**

Trustee Williams called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Bernadine Hopkins asked why comments from the audience are listed first on the agenda. Mayor Hanks stated residents can ask questions or make comments prior to the Board voting on agenda items.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks reported a resolution, a proclamation and the swearing in of Human Relations Commissioner Deb Davis is included on this agenda. State Representative Marcus Evans is hosting a Heath Fair on Saturday, August 17<sup>th</sup> from 11am- 3 pm in Lansing. State Representative Thaddeus Jones is hosting a Back to School cookout from 1pm-7pm in Calumet City. IDOT is hiring employee service interns paying \$12.00- \$14.00 per hour. Governor Quinn signed the Medical Marijuana Distribution Act. Sauk Village was proactive on this and can now take the next step. The Zoning Board will hold a public meeting on October 7<sup>th</sup> to discuss the issue.

Mayor Hanks read a proclamation for Drive 4 Pledges Day which addressed texting and driving. Mayor Hanks read the collector's reports for May and June 2013.

Mayor Hanks stated Finance Director Rao prepared a memo regarding fund balances for review which include a balance in First Midwest \$ 173,601.00 and \$712,747.00 in Illinois Funds. A total of \$886,348.00 is available.

Mayor Hanks discussed the Accounts Payable breakdown of expenses from various funds.

Trustee Myers asked for clarification on the Fire Fund expense. Trustee Burgess asked for clarification on the Accounts Payable and asked for copies of the adjudicator's report and the legal bills.

Mayor Hanks stated Shine on Sauk Village will take place on September 14<sup>th</sup>. Mayor Hanks will send a letter of consent with the consensus of the Board. The entire Board agreed to send the letter to the Illinois Board of Transportation.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams thanked everyone who attended the National Night Out event. Village Clerk Williams thanked Public Works for setting up the grounds, the Police, Fire and Homeland Security Departments for their participation and Al Bock- Magicnow.com and DJ J.R. Garza for volunteering their time. Village Clerk Williams thanked Trustee Morden for inviting Scoopy from Culver's and Attorney Sondra Denmark who provided presentations on Senior Safety and Parental Drug Awareness. Safety Pup, Flash and the SWAT van were also on hand. An attack demonstration was performed with the new PD canine, Falco. It was a great night with the residents. The University of Illinois in Chicago is hosting The Path to Healthy and Sustainable Communities at South Suburban College located at 15800 S. State Street in South Holland on September 10<sup>th</sup> from 8:30 am – 4:30 pm. Topics include healthy food policies and initiatives.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**



## **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the water treatment plant improvement project has been advertised and is out for bid. An ESSE energy grant in the amount of \$8,000.00 has been applied for. The bid opening will take place October 8<sup>th</sup>. Permits have been applied for through IDOT and Cook County to begin Quiet Zone construction.

## **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the lunch program has ended. There will be a school supply giveaway on Saturday, August 17<sup>th</sup> from noon- 3pm. Basketball registration will continue this Friday, Saturday and Sunday from 4pm-7pm for ages 7- 14. The new Community Center hours will be announced once school starts. The Parks and Recreation Committee will meet Thursday, August 22<sup>nd</sup> at 7pm in the Community Center. Trustee Burgess asked for clarification that the Back to School event is sponsored by Parks and Recreation and open to Sauk Village residents only.

Trustee Morden stated he has been focusing on the safety of the parks. Trustee Morden stated the parks are always full and stated parents and kids need to be more involved.

### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers stated the next Ordinance Review Committee meeting is scheduled for Thursday, August 27<sup>th</sup> at 7pm in the Village Hall. The Police Department asked the committee to verify if the adult supervision ordinance is on line with the Illinois State statutes. Trustee Myers reminded parents they are responsible for their children. The ordinance will be reviewed and adapted to the State statute.

### **C. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee will have a website filled with information including CEDA mortgage assistance. The website will be updated weekly. A link will be provided on the village website. The Intergovernmental Relations Committee will hold their meetings on Thursdays.

### **D. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington stated there are a few decals left. Trustee Washington thanked Officer Mike Brown for the informative presentation and for answering the resident's questions at the last Neighborhood Watch meeting. Trustee Washington asked everyone to LIKE the Neighborhood Watch Face book page and watch for updates. The next Neighborhood Watch meeting will be held the third Thursday in September at 7 pm at the Fire Station. Trustee Myers stated Officer Brown did an outstanding job taking time to talk to the residents.

### **E. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated Sauk Talk and website policies are available for anyone who does not have one. The Public Relations Committee will meet Wednesday, August 14<sup>th</sup>. The committee will update the current policies.

The Community Outreach Partnership Committee met before the Board meeting. The committee also helped with the National Night Out event. The next event will be a Meet and Greet with the Police Department tentatively scheduled for Friday, October 10<sup>th</sup>. Questions and topics for discussion can be emailed to Trustee Williams.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 39 calls in the past two weeks, including 1 structure fire, 1 brush fire, 2 gas leaks, 2 residential electrical problems, 8 car accidents, 13 fire alarms, 1 citizen assist, 3 CO alarms, 6 ambulance assists, 1 call for wires down and one call to assist Richton Park.

The Fire Department Association will be hosting a Back to School Drive Saturday, August 17<sup>th</sup> from noon -3pm. Free haircuts and at least 60 book bags filled with essential school supplies will be given away to Sauk Village residents only on a first come first served basis.

The Sauk Village Firefighters Association will be hosting their annual golf outing on Saturday, September 14<sup>th</sup> at Longwood Country Club in Crete. Please call the firehouse for more information. Fire Chief Stoffregen discussed how the Fire Departments work together to assist each other from neighboring communities.

There is no Police Department report at this time.

### **B. Public Works Department- Mr. Weller**

Public Works Director Weller stated hydrant repairs are ongoing. Com Ed removed a wire from the street light at 219<sup>th</sup> and Gailine. Public Works will replace the wire if Com Ed does not replace it soon. Grass cutting continues. Ash trees throughout the village are being removed. Logs will be made available for the residents but the logs must stay in town. DH Weller thanked all of the departments who have worked so well together through all of the recent events. Lights around the Municipal Center have been repaired. DH Weller reported on recent water main breaks.

### **C. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported 2,802 Village stickers sold from May 1<sup>st</sup> to July 31<sup>st</sup> and 185 animal tags from April 1<sup>st</sup> to current. A Zoning meeting will take place on October 7<sup>th</sup> at 7pm regarding the marijuana facilities. Title Max is in the process of getting bids for the landscaping. The church located at 1717 Sauk Trail will be holding a fundraiser on August 17<sup>th</sup> from 10 am – 2 pm. Sue has written 1,062 tickets for various violations from January- July 31<sup>st</sup>. There were 154 tickets written in July alone. DH Jasinski will follow up with a list of the revenue from adjudication and the collection agency.

### **D. Finance Director- Mr. Rao- Absent**

Finance Director Rao stated the Treasurer's report as of April 30, 2013 was sent certified mail to Cook County today. The Water/ Sewer fund outstanding bills in the amount of \$91,000.00 has been turned over to the collection agency this month. Last Thursday's safety meeting went very well. A report will be generated for the 2014 insurance renewal. FD Rao stated the 2010-2011 audit cannot be completed until the Police Pension report is received. This audit is for a 12 month period. The 18 month 2011-2013 audit will begin within 10 days of the completion of the 2010-2011 and should be completed within 3 months.

### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated the department responded to 32 calls during the last two weeks- 1 structure fire, 1 brush fire, 2 gas leaks, 1 wire down, 2 residential electrical problems, 7 car accidents, 10 fire alarms, 3 CO alarms, 1 traffic control and 4 assists with other agencies. DH Johnson asked everyone to be careful with the children going back to school.

### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt reported the next Movie in the Park will be August 16<sup>th</sup>. The movie will start at dusk. The title of the movie has not yet been chosen. Suggestions are encouraged. The Movie in the Park will also be on the third Friday in October. An email will be sent to include The Movie in the Park on the village website. Marva stated the Human Relations Commission assisted with the summer food program. Jovante Hasty did a fantastic job running that program.

Deb Davis was not present to be sworn in as Human Relations Commissioner due to illness. The next Human Relations Commission meeting is scheduled for Monday, September 16<sup>th</sup> due to the holiday.

Beautification Committee- Marva stated the summer workers that were assigned to the Beautification Committee were excellent. The workers helped with the Veteran's Memorial, Community Garden, Community Center and other municipal buildings.

Marva stated the Beautification Committee will no longer accept responsibility for the Community Garden therefore the Village of Sauk Village is no longer responsible either. Marva stated a letter has been drafted to the Executive Director of the library to honor her request to take over the garden. The agreement that was signed last year needs to be reviewed to make sure all tenants of the agreement are completed in order to absolve further responsibility.

Marva stated the Beautification Committee had to meet outside because they did not have access to the Village Hall. Marva contacted several trustees that were unavailable to let her in. Last month the committee met at the Fire Station. The committee cannot meet at the Community Center because Line Dancing is already scheduled there. Trustee Williams asked to have the discussion of who has keys to the buildings on the next agenda. In the past, residents were able to pick up keys from the Police Department. Mayor Hanks stated he asked for the return of all village keys and no one has responded. Mayor Hanks will send out a memo asking for the return of the keys.

Mayor Hanks asked to verify if the correct date for the Movie in the Park is posted on the marquee.

Mayor Hanks asked for a motion to approve Deb Davis as Human Relations Commissioner. The motion to approve Deb Davis was approved by Trustee Morden and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Deb Davis was not present and will be sworn in at a later date.

### **G. Housing Commission- Mr. Holcomb**

Housing Commission Chair Gary Holcomb reported the Illinois Hardest Hit Program has been extended until September 30, 2013. Low interest rate loans of up to \$35,000.00 can be applied for through the State of Illinois. The Neighborhood Housing Services will host Help for Homeowners on Saturday, August 24<sup>th</sup> in Matteson. Commissioner Holcomb reported Commissioner Heidi Parker, Village Clerk Williams and himself will attend a conference downtown on Wednesday, August 21<sup>st</sup>. The conference is an opportunity to promote the village with regards to commercial development. Commissioner Holcomb is compiling data to present at the event. Mayor Hanks is preparing a power point presentation for the event. Trustee Myers thanked Gary Holcomb and Code Director Sherry Jasinski for cleaning up the house at 222<sup>nd</sup> & Yates. Gary stated the Code Department provided the information from the bank and they followed up together.

### **H. Senior Committee-Ms. Langston**

Senior Committee Chair Rose Langston thanked Aaron and Stephanie Moore and Abby Purdue from the youth program for their assistance. Rose also thanked Shavonne, Sidney and Stacy for their assistance in distributing the flyers and calling seniors about the summer program. Thank you to Public Works Director Kevin Weller for providing cleaning supplies and tools for the youth worker Aaron Moore to use for the first cleaning of all the chairs in the Senior Center.

The Sauk Village Senior Center Summer Program ends this Friday, August 16<sup>th</sup>; few seniors participated. It was unfortunate that some misinformation of the program was circulated by some individuals.

Sauk Village supports three senior organizations: Fun Club meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members; Sunshiners meeting on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m.; and Leisure Timers meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively.

Other groups meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m., no dues only a free will donation to cover the cost of beverages and paper supplies;

Sauk Village VFW Post #2690 Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW #55 Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee sponsors: FREE Zumba Gold classes from 1-1:45 p.m. every 1<sup>st</sup> and 3<sup>rd</sup> Saturday; FREE monthly blood pressure screening co-sponsored with P.L.A.N. for all village residents and village employees in the Senior Center office 1<sup>st</sup> Monday from 1-1:45 p.m.; paperback book exchange; and monthly senior movies co-sponsored with the McConathy Public Library on the first Monday (except holidays) at 12:30 p.m. held at the library.

The Bloom Township annual senior picnic was a huge success, the staff and youth helpers were wonderful. It was a beautiful day.

A flyer listing the village senior activities are in the lobby literature rack.

The Senior Center needs a new broom. The other broom is worn out.

The next Senior Committee meeting is scheduled for Thursday, September 12<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA - None**

## **7. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for July 24, 2013 through August 13, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for July 24, 2013 through August 13, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **B. Motion to Approve WSI Inducement Resolution**

Mayor Hanks asked for a motion to approve the WSI Inducement Resolution.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. APPROVAL OF MINUTES**

### **A. July 2, 2013 – Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of July 2, 2013 Committee Meeting.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **B. July 9, 2013 – Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of July 9, 2013 Regular Board Meeting.

The motion to approve was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **C. July 9, 2013 – Special Meeting- Budget Hearing**

Mayor Hanks asked for a motion to approve the minutes of July 9, 2013 Special Meeting.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

#### **D. July 16, 2013 – Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of July 16, 2013 Committee Meeting. The motion to approve was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

#### **E. July 23, 2013 – Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of July 23, 2013 Regular Board Meeting. The motion to approve was made by Trustee Poskin and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

#### **9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Washington stated she enjoyed the National Night Out program especially Flash the Fire Dog and the SWAT demonstration. Trustee Washington attended the Housing meeting and congratulated the commissioners for all the work they have done including the mapping of vacant homes. Trustee Washington also attended the Senior Committee meeting and thanked Rose Langston and Larry Stewart for their persistence in getting the senior summer program up and running. Trustee Washington thanked Trustee Poskin for his assistance and Mayor Hanks and Trustee Burgess for attending the Sauk Village Community dialogue program. The program was a great way to hear a lot of dialogue from the residents. Trustee Washington thanked resident Sharon Nowak for creating a calendar of committee meetings with contact numbers. The residents appreciate the calendar. Trustee Washington thanked Officer Mike Brown for volunteering to help answer resident's questions.

Trustee Burgess stated he received the correspondence from the Village Attorney but it does not address his concern about ethics. Village Attorney Mike McGrath stated the Village code and the Municipal Code were reviewed and no violation were found. VA McGrath also stated he is not aware of any violation of the Ethics Code or any ethics violations.

Mayor Hanks thanked Public Works for placing the name on the marquee and the sign on I-394. Mayor Hanks stated we had fantastic kids in the summer youth program. One of the best summer youth programs ever. The program ends Friday and the kids will be missed. Mayor Hanks thanked the workers and Senator Trotter for initiating the program that employed 12 kids for the summer. Mayor Hanks also thanked SSDMC for employing 26 summer workers that will work in the Community Center until school starts. A letter will be sent to Senator Trotter thanking him for the project. All comments about the program have been positive.

#### **10. MOTION TO RECESS TO EXECUTIVE SESSION**

##### **A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to recess to executive session.

The motion to recess was made by Trustee Morden and seconded by Trustee Williams.

All ayes

The meeting was recessed at 8:18 pm.

#### **11. MOTION TO RECONVENE REGULAR BOARD MEETING**

Mayor Hanks asked for a motion to reconvene the regular board meeting.

The motion to reconvene was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was reconvened at 9:27 pm.

**12. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 9:27 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, AUGUST 20, 2013.

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. Ordinance amending Section 6-34 (Revocation of License) of Chapter 6 of the Village Code**

Trustee Myers asked that this item be tabled until September 3, 2013. Further review by the Ordinance Review Committee is required.

**3. Sale of Donated Property- 2842 East 225<sup>th</sup> Place**

Discussion was held regarding the sale of donated property located at 2842 East 225<sup>th</sup> Place. The Board agreed to get an appraisal to assess the current value of the property.

**4. SSMMA Surface Transportation Program (STP) Local Assurance Resolution- Sauk Trail Bike Path Improvement**

**5. SSMMA Surface Transportation Program (STP) Local Assurance Resolution- Sauk Trail at Mark Collins Drive Improvement**

Discussion was held regarding funding available through South Suburban Mayors and Managers Association for bike path improvements on Sauk Trail and installation of a traffic light on Sauk Trail at Mark Collins Drive. The resolutions must be passed by August 27<sup>th</sup> in order for SSMMA to move forward with the project. Further research is needed to verify additional bike path grants that are available, the costs of the projects and if accepting the resolution will obligate Sauk Village to provide matching funds.

**6. Motion to Recess to Executive Session**

Mayor Hanks stated there was no need for executive session at this time.

**7. Motion to Reconvene Committee Meeting- None**

**8. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Bernadine Hopkins commented on the agenda style, the need to fix her curb instead of installing a bike path, asked if Sauk Village requires paramedics or EMT's are on board of the ambulances and asked why Marva Campbell- Pruitt resigned and who will be replacing Marva as Beautification Committee Chair.

Trustee Myers stated Bud's Ambulance is contracted through the village to have 2 paramedics on board of each ambulance.

Mayor Hanks stated he regretted to accept Marva Campbell- Pruitt's resignations from her committee/ commission after speaking with her last Thursday because Marva does have a love for her community. The Beautification Committee will be discussed during his report. Any other questions should be directed to Marva personally.

Mayor Hanks stated the agenda is set by the Mayor and everything depends on funding. The bike path grant is available to promote health. The CDBG grant that was applied for in the amount of \$200,000.00 for street repairs was totally denied due to Cook County's lack of funding. Mayor Hanks will continue pushing State Representatives for funds for street repairs.

Larry Stewart also inquired about Marva's resignation. Mayor Hanks stated he spoke with Marva at length. It was her decision to resign from her committee and commission but she will continue to be involved in village activities.

Mr. O'Brien stated the street light at 219<sup>th</sup> and Jeffrey is still not working. Trees need to be removed in his front yard. Crossing guards have not had a raise in a long time. Mayor Hanks will refer the broken street light to Public Works Director Weller. Emerald Ash trees are scheduled to be removed throughout the village during a multiyear project. The lumber can be used in Sauk Village but cannot leave Sauk Village boundaries. Mayor Hanks stated the budget has already been passed. Many employees and department heads have not received raises because of the lack of funds. Mayor Hanks stated the village appreciates their service. Mayor Hanks will speak with Finance Director Rao regarding any available funds.

Cortez Stewart- Community Center volunteer for three - discussed the lack of communication between himself and others who have worked in the Community Center over the last couple of months. Cortez is concerned about the kids working and the lack of communication when it comes to turning in the money from the Community Center, unlocked doors, etc.... Cortez stated the black chairs should not be removed from the rental side and asked how old someone should be to be able to obtain a key from the Police Department and who is responsible for cleaning at the end of the day.

Mayor Hanks stated only an adult with a background check should be allowed to get the keys to the Community Center. Trustee Poskin stated a list of four names has been submitted to the Police Department. Whoever rents the Community Center is responsible for the cleaning. The cleaning service comes on Monday and Thursday. Mayor Hanks asked Cortez to meet with Trustees Poskin and Morden and himself after the meeting.

John Hinko stated cars that are parked on village streets after 10:00 pm should have to pay for a permit. Other towns enforce that practice.



Mayor Hanks stated village stickers are an issue. Mayor Hanks attended the last traffic court and witnessed that many residents had the sticker now but not at the time of the ticket. Additional traffic safety stops are planned for seat belt, plates and sticker violations.

John Hinko and Ed Shankel asked the Board to use the microphones. Mayor Hanks stated he will be meeting with someone to check the sound system.

Danny Hammond stated Sauk Village, along with the Neighborhood Watch, is moving forward. The Police Department is also doing a great job of patrolling.

## **9. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated last week's Public Relations Committee meeting was cancelled due to illness. The committee will meet Wednesday, August 21<sup>st</sup> at 7pm in the Village Hall.

Trustee Burgess asked if the list of who has keys to village buildings will be on the next agenda. Trustee Burgess asked how the Village will respond to the letter from the library and asked for an accounting from the adjudicators. Mayor Hanks decided to go with option number two which allows the library to continue the Community Garden. (There was no opposition from the Board to this decision.) Mayor Hanks stated a memo was sent out asking for the return of keys. A list of key holders will be provided at a later date.

Trustee Myers stated the Ordinance Review Committee will meet Thursday, August 22<sup>nd</sup> at 7pm. Knock on the back door to get in.

Trustee Washington stated the next Neighborhood Watch meeting will be held on Thursday, September 5<sup>th</sup>. Donations are being accepted for the Neighborhood Watch signs. Residents are working to pay for signs for their blocks. Thirty two signs will be ordered. Six signs will be used for the main intersections. A ceremony will be scheduled once the signs are ready to be installed. Trustee Washington thanked Trustee Morden for providing cardboard signs.

Trustee Morden reported networking Saturday with State Reps Marcus Evans, Thaddeus Jones and Al Riley. Mayor Hanks and Village Clerk Williams also attended the events. Trustee Morden thanked Jovante who did a wonderful job organizing the Back to School event. The book bags were a true blessing.

Trustee Poskin stated Jovante did a wonderful job on her own to raise money, arrange for book bags and schedule the Back to School event. Trustee Poskin stated 1,085 lunches were served during the Free Lunch program. Trustee Poskin stated the next Parks and Recreation meeting is scheduled for Thursday, August 22<sup>nd</sup> at 7pm in the Community Center. The Corn and Dog Roast will be discussed. Trustee Poskin reported that Ed Sullivan is handling basketball sign ups September 6th, 7th and 8th in the Community Center with hopes of getting the program up and running by October.

Mayor Hanks reported attending various events including Back to School events and a Heath Fair along with Village State Reps and Village Clerk Williams. Mayor Hanks also reported speaking with the State Reps about hosting a Town Hall meeting with all three reps attending and providing satellite offices in Sauk Village for the Reps to meet with residents. State Rep. Evans is working on a carnival for the entire district. Mayor Hanks read a memo asking for the return of all keys and requesting a list of committee members who are allowed to pick up keys from the Police Department. The list will be provided at a later date. Mayor Hanks stated August 11<sup>th</sup> was National 811 Day which promoted pipeline safety. Mayor Hanks reported he recommended the library continue the Community Garden as is. Mayor Hanks asked for a consensus to appoint Jeff Morden as Beautification Committee Chair. All Board members agreed to the appointment.

Trustee Morden thanked Marva Campbell-Pruitt and stated she is a wonderful woman. Trustee Morden helped her with a lot of events and he has big high heels to fill. Trustee Morden stated he cares about the community and it will be a privilege and an honor to chair the Beautification Committee. Trustee Morden hopes the committee members will return.

Mayor Hanks stated two seats are open on the Human Relations Commission. Mayor Hanks will ask if a current Human Relations Commissioner would like to step up as chair before appointing someone.

## **10. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Washington.

The meeting was adjourned at 7:55 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER AUGUST 27, 2013.**

**1. CALL TO ORDER**

Trustee Williams called the meeting to order at 7:05 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Poskin, Washington and Williams

Absent: Trustee Morden (entered at 7:13 pm) and Trustee Myers (entered at 8:30 pm)

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

**1) Proclamation- 811- Call Julie**

Mayor Hanks asked Village Clerk Debbie Williams to read a Proclamation for "811-Call before you dig".

Mayor Hanks announced a Back to School Health Fair will be held at the Cottage Grove Health Center located in Ford Heights on Cottage Grove Avenue on August 29<sup>th</sup> from 9 am -11:30 am and 1 pm- 3 pm. Congresswoman Kelly will be hosting a "Learn the ABC's of the Affordable Care Act "" on August 29<sup>th</sup> from 6pm-8pm at the Mary Magdalene Missionary Baptist Church located on Princeton Avenue in Chicago. Com Ed has introduced Save Energy/ Save Money energy saving rebates. Information is available at [Nicorgasenergyrebates.com/ home](http://Nicorgasenergyrebates.com/home) energy savings. The Illinois Tollway is taking applications for a Purchasing Supervisor, Roadway Electric Manager, Sign Shop Supervisor and a Utility Intergovernmental Agreement Coordinator through September 3<sup>rd</sup>. State Representatives Anthony DeLuca, Thaddeus Jones, Will Davis, Al Riley, Robert Rita, Ed Sullivan, Marcus Evans and other representatives invites spectators to watch them play wheelchair basketball against the Mighty Rolling Falcons on Friday, September 6<sup>th</sup> at Lincolnway Central High School north gym located at 1801 East Lincoln Hwy in New Lenox at 6pm. The Second Annual Job Fair hosted by the Illinois Department of Employment Security will be held August 28<sup>th</sup> from 10am -2pm at the Lan-Oak Park District in Lansing. Mayor Hanks warned of the high heat; check on your neighbors. Outages can be reported by texting [comed.comtext](http://comed.comtext). [Comed.com/maps](http://Comed.com/maps) will zoom in and provide details on estimated time to restore and status of the crews. Mayor Hanks reported he attended the Economic Development Forum with Village Clerk Williams and Housing Commission Chair Gary Holcomb and other members of the Housing Commission in the historic Ford Hanger at the Lansing airport. Mayor Hanks discussed the issues with Cook County having to compete with Will County and Indiana with regards to Economic Development with State Representatives and other Mayors.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated the Village Hall will be closed Monday, September 3<sup>rd</sup> in observance of Labor Day. VC Williams stated it was an honor to attend the Economic Development forum in Lansing and other events with the Housing Commission. The Housing Commission is working hard and is very visible at many events. Cook County Board President Toni Preckwinkle and many mayors know the commissioners by name.

**C. Village Treasurer – Mr. Jim Griegel- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath responded to recent inquiries regarding the legal bills. VA McGrath reported on adjudication and prosecution collection data comparing January 2012 through August 2012 and January 2013 through August 2013. The fees and fines assessed are up in 2013. There has been an increase of \$9,000.00 in

“P” tickets. Court fees and fines are up \$4,000.00. “J” tickets are doubled. Night Court increased from \$100.00 to \$1,000.00. Collections are not the responsibility of the law firm. Also, during the same time the village saved tens of thousands of dollars in 2013. In 2012 Del Galdo was doing TIF work, Giannopoulos was doing prosecution and adjudication, Tim Lapp was handling some litigation and Odelson and Sterk. Water issues were also ongoing last year. The litigation, conferences and meetings happened more into the fall after August of 2012. Total law fees were just under \$390,000.00 for that period. For the same time period this year the total is \$331,000.00 which included \$20,000.00 in legal fees due to the election cycle which included the electoral board hearings for the challenges. This is a savings of \$80,000.00 with the exception of the election cycle fees. A number of cases were resolved including cases with Henrietta Turner, cases relating to the water issue and the case with Attorney General which ended up with a very small fine. The remaining pending litigation is winding down. The savings in legal fees will continue to go up as litigation is resolved. VA McGrath gave credit to the Police Department, Sherry Jasinski and the Code Department for writing more tickets. A lot of legal fees are due to non sensical FOIA's and litigation. Odelson and Sterk has succeeded in all of the cases. Questions regarding the legal bills can be directed to Village Attorneys Mike McGrath, Burt Odelson, Matt Byrne or Felecia Frazier.

Trustee Burgess requested a status report on court cases and copies of legal bills for review.

Village Attorney McGrath stated it would be a great idea to review the legal bills quarterly.

Mayor Hanks stated the staff has been instructed to provide the information of what information is requested, who requested the information, the cost to provide the information (including staff time and attorney and engineering fees). The top five requestors will be listed on the website along with their aliases within the next 30-45 days.

Trustee Burgess stated that questions from the trustees to the attorneys should be reduced. Mayor Hanks stated the attorney is available at meetings for questions.

Village Attorney McGrath stated one group sent out 20 FOIA requests yesterday that will need to be answered by Finance Director Rao, the Village Clerk, Engineer and Attorney and other staff. The majority of FOIA requests come from a handful of individuals.

Trustee Williams stated publicizing the FOIA requests allows all residents to receive the same information. The Board needs to know what type of questions the residents are asking so they have the information available for the next resident.

FOIA Clerk Jasinski stated it took 2 ½ hours to log in and distribute the 20 FOIA's. An updated FOIA log is kept in the glass cases in the hallway at all times. A letter was sent to the person who sent the letter to inform them they are now a frequent recurrent requestor which allows the village 21 days to respond. A letter may be sent after that requesting more time if needed.

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the Quiet Zone construction is wrapping up. The water treatment plant improvement project has been advertised and has gone out for bid. The bid opening will take place October 8<sup>th</sup>.

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the Octoberfest Adoptathon will take place at Animal Medical Center on October 19<sup>th</sup> and 20<sup>th</sup> which will include food, craft fair and pets to adopt. A flyer listing information on the pets and fees pets is available.

Boy Scout Aaron Davis will be working on his Eagle Scout project this Saturday on the basketball court located by the Community Center. Aaron is looking for volunteers to assist on his project. Volunteers should bring a shovel and protective glasses. Basketball registration will continue Friday, September 6<sup>th</sup>, Monday, September 9<sup>th</sup>, Thursday, September 12<sup>th</sup>, Friday September 13<sup>th</sup> and Saturday, September 14<sup>th</sup> from 4pm-7pm for ages 7- 14 in the Community Center. The after school program which provides homework assistance, movies, games and arts and crafts will be ongoing until September 6<sup>th</sup>. The lunch program served 1,085 children over the summer. The Back to School giveaway on Saturday, August 17<sup>th</sup> was a success. The Corn and Dog Roast and the First Annual Rib Cook Off will take place on September 21<sup>st</sup> from noon until 5 pm. Volunteers are needed. There will be no movie due to the holiday.

### **B. Beautification Committee- Trustee Morden**

Trustee Morden reported working with the Mayor's office and other committee members to gather information regarding the Beautification Committee.

### **C. Ordinance Review Committee- Trustee Myers- absent**

### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the next Intergovernmental Relations Committee meeting will be held on Thursday, August 29<sup>th</sup> at 7 pm.

### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington stated the decals are well distributed throughout the village. The Neighborhood Watch Committee is accepting donations to purchase signs. Trustee Washington thanked Trustee Morden for getting We Call Police window signs from Representative Elgie Sims' office. The next Neighborhood Watch meeting will be held Thursday, September 5<sup>th</sup> at 7 pm in the Fire Station.

### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated Sauk Talk articles are due Friday, August 30<sup>th</sup>. Trustee Williams asked committee chairs and department heads to be diligent about turning articles in on time. The Employee Grill Off will take place at the Corn and Dog Roast. The last day to sign up is September 13<sup>th</sup>. The Community Outreach Partnership Committee met before the Board meeting. The committee finalized their mission statement. A Meet and Greet is scheduled at the Police Department on Friday, October 11<sup>th</sup> at 6:30 pm. Doors will be open at 6pm. Please submit possible agenda topics for discussion via the email address that will be listed on the flyer.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 18 calls in the past two weeks, including 3 gas leaks, 2 residential electrical problems, 7 car accidents, 1 smoke scare, 1 odor investigation, 1 call for wires down ,3 fire alarms,1 CO alarm and 1 ambulance assists.

The Fire Department Association hosted a Back to School Drive Saturday, August 17<sup>th</sup> from noon -3pm. A special thanks to all who helped get the word out.

The Sauk Village Firefighters Association will be hosting their annual golf outing on Saturday, September 14<sup>th</sup> at Longwood Country Club in Crete. Please call the firehouse for more information.

There is no Police report at this time.

### **B. Public Works Department- Mr. Weller- Absent**

### **C. Administrative Services Director- Ms. Jasinski**

Director Jasinski provided a report of tickets issued –

“P” tickets from January 1<sup>st</sup> – August 27<sup>th</sup> \$26,530.00 collected. “J” tickets \$22,310.00 collected. \$5,037.87 was received from the collection agency. Director Jasinski stated Odelson and Sterk are doing a great job in night court over the past three months. The biggest problem is residents do not turn out. Over 1,000 tickets were written. A letter is sent to those that do not appear stating they are in default and the fines have doubled. The whole process takes about three months before they get to the collection agency. Director Jasinski stated liens should be pursued. If fines were paid additional code officers could be hired. Gerald pulled numbers for village stickers from 2012- 3,130 were sold which includes duplicates. Sold so far this year- 2, 815. Gerald will prepare a report of purchasers from last year to this year. Sue has been making rounds in the apartment complex for stickers and inoperable autos. Sue worked Saturday and found residents building porches and other violations. Sue is willing to switch a week day for a weekend day to continue looking for weekend violations. God's Universal Blessing has rescheduled their fundraiser until Saturday, August 31<sup>st</sup> from 10 am – 2pm. A lot of complaints have been received about the dumpsters and garbage bins being placed on the street instead of the parkway. There used to be two or more companies to provide rolloffs. There is only one company now and there are issues. Sherry suggested asking for bids from other companies. The matter will be addressed on the next committee agenda.

Trustee Burgess stated there has to be more teeth in collecting the ticket revenue. Trustee Burgess suggested the Police Department assist in writing tickets on weekends. Director Jasinski stated Mayor Hanks requested a sting on July 1<sup>st</sup>. The sting has not taken place.

Trustee Morden asked for clarification on possible ways to increase compliance. Village Attorney McGrath stated some huge amounts could be settled for less. Mayor Hanks stated the tickets eventually get turned over to a collection agency which is reflected on the credit report. Mayor Hanks suggested adding the discussion of collection and a possible amnesty program for the huge amounts that are extremely past due. Mayor Hanks stated Sue also did a night patrol. Mayor Hanks stated he did attend the last night court and suggested the trustees attend to see the attorneys doing a fantastic job.

Trustee Washington commented on loose dogs running around. Mayor Hanks stated the residents should call the Police Department. Cook County Animal Control may also have to be called because Sauk Village does not have an animal control officer.

Trustee Williams asked for verification on the last sticker sting. Mayor Hanks stated the last sting was in April but the officers are doing a great job of catching them.

#### **D. Finance Director- Mr. Rao**

Finance Director Rao stated the First Midwest balance- \$176,294.76 and Illinois Funds balance- \$581,962.24. The General Funds Accounts Payable is \$494,938.47 which leaves a cash balance of \$263,318.53. A detailed listing was provided to all trustees. All funds have the required balances.

Revenue in the amount of \$2,589,249.63 has been collected out of the \$2,989,519.00 tax levy. The balance of \$400,359.53 may not be collected 100% due to vacant homes and houses under water. FD Rao anticipates an additional \$150,000.00 will be collected. The July Collector's report will be available soon. The audit is still delayed due to the Pension Fund. Once the audit is completed the new audit will be started within 10 days and completed within three months. Trustee Burgess asked if the Village has any legal recourse. Village Attorney McGrath suggested asking if the audit can be submitted without the Pension Fund. A letter to the Pension Board could be sent stating contributions will be withheld until the audit is received. Village Treasurer Griegel stated the hold up is with locating who prepared the 2011 actuarial reports for both the Police and Fire Funds.

#### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated the department responded to 19 calls during the last two weeks- , 3 gas leaks, 1 odor investigation, 1 smoke scare, 1 ambulance assist, 1 lost child, 2 wires down, 5 car accidents, 1 fire alarm, 1 CO alarm, 2 traffic controls and 1 school patrol. DH Johnson reported on a press release for the Great Shakedown and Earthquake Drill that will take place at 10:17 on October 17<sup>th</sup> in 37 states.

Everyone is asked to drop cover and hold on. The drill will be held across the US to raise awareness. Illinois has participated for the past three years. Check out [www.ready.ill.gov](http://www.ready.ill.gov) for more information.

#### **F. Human Relations Commission/ Beautification Committee-**

##### **1) Swear in Human Relations Commissioner (s)**

Mayor Hanks asked for a motion to appoint Steve Shymkus as Human Relations Commissioner. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

Steve Shymkus was sworn in as Human Relations Commissioner.

## **G. Housing Commission- Mr. Holcomb**

Housing Commission Chair Gary Holcomb reported the Housing Commission's report card is on the back table. The number of vacant homes has decreased to 393. 148 homes have been placed back on the tax roles since November 1, 2012. The Housing Commission will be providing information for Homeowner assistance up to \$35,000 on the village website. A Wall of Shame has been created on the Housing Commission's Facebook page. The Housing Commission meets on the second and fourth Thursday at 7pm in the Village Hall. Commissioner Holcomb reported progress in getting homes brought up to code with the donation of supplies from various businesses, removing houses from Section 8 and helping employ individuals to enable them to pay for their homes. Winpak has hired three Sauk Village residents.

## **H. Senior Committee-Ms. Langston**

Bloom Township announced: 2013-2014 October through April Senior Community Program schedule. A new deadline 7 days prior to the date of the event will apply to purchase tickets. Tickets for the Thursday, October 24<sup>th</sup> event will be available at the township office on September 9<sup>th</sup>. A FREE 4 week beginners Country Line Dancing class is scheduled on Thursday, September 26, October 3, 10 and 17 from 9:30-10:30 a.m. Class size is limited and registration is required, call Bloom Township Senior Dept. 708-754-9400 ext. 244 to register. Flu shots by appointment will be on Wednesday and Thursday, October 22 & 23 from 9:00 a.m.-1:00 p.m.

The committee's 10<sup>th</sup> Annual Senior Citizens Spaghetti Dinner is on Saturday, October 26, 2013 from 1:00 P.M. – 4:00 P.M. Ticket donation \$6.00 - \$5.00 Advance includes Spaghetti with Meat Sauce, Salad, Bread & Butter, Dessert and Beverage -All you can eat spaghetti -Music by The Morgan Family and Larry Long - Line dance instruction by Flora Haynes -Door Prizes and 50/50 Raffle. Committee members will have advanced ticket available after September 12<sup>th</sup>.

Only authorized individuals of groups utilizing the Senior Center building must obtain (leaving driver's license) and return the key from the police department. Sauk Village supports three senior organizations: Fun Club meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members; Sunshiners meeting on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays (except September 2<sup>nd</sup>) at 7:00 p.m.; and Leisure Timers meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively. Other groups meeting in the Senior Center: the Sauk Village Blue Grass every Sunday (except this Sunday, September 1<sup>st</sup>) from 6 until 10 p.m. No dues only a free will donation to cover the cost of beverages and paper supplies. Sauk Village VFW Post #2690 meets every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m. BMW Crossroads #55 meets every 3<sup>rd</sup> Tuesday at 7:30 p.m and Ceramics Group meets every Wednesday from 8 to 11 a.m.

The Senior Committee sponsors: FREE Zumba Gold classes from 1-1:45 p.m. every 1<sup>st</sup> and 3<sup>rd</sup> Saturday; FREE monthly blood pressure screening co-sponsored with P.L.A.N. for all village residents and village employees in the Senior Center office 1<sup>st</sup> Monday from 1-1:45 p.m.; paperback book exchange; and monthly senior movies co-sponsored with the McConathy Public Library on the first Monday (except holidays) at 12:30 p.m. held at the library. A flyer listing the village senior activities are available in the lobby literature rack.

The Senior Committee next is on Thursday, September 12<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA - None**

## **7. ORDINANCES AND RESOLUTIONS**

### **A. Motion to Approve a Resolution for SSMMA Surface Transportation Program (STP) Local Assurance Resolution- Sauk Trail at Mark Collins Drive Improvement**

Mayor Hanks asked for a motion to approve a Resolution for SSMMA Surface Transportation Program (STP) Local Assurance Resolution- Sauk Trail at Mark Collins Drive Improvement.

The motion to approve was made by Trustee Morden and seconded by Trustee Williams.

Trustee Burgess clarified that no money will be paid out of the General Fund. Mayor Hanks stated that a stop light was part of the original plan for TIF #3.

The remaining 20% from the grant will be funded through TIF #3. Studies need to be done. It may take years to complete.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **8. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for August 14, 2013 through August 27, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for August 14, 2013 through August 27, 2013.

The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

Trustee Poskin stated the payment for the Mad Bomber was collected through donations and without the use of the General Fund. Mayor Hanks thanked all who contributed to the fireworks.

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **9. APPROVAL OF MINUTES**

### **A. August 13, 2013 – Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of August 13, 2013 Regular Board Meeting.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

### **B. August 20, 2013 – Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of August 20, 2013 Committee Meeting.

The motion to approve was made by Trustee Morden and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **11. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams discussed Board participation in sponsoring a basketball team.

Trustee Morden thanked individuals that were weeding and picking up trash. Trustee Morden commented on a recent rollover accident. Trustee Morden stated the individual involved is fine and stated all of the emergency service people involved did a great job.



Trustee Poskin stated the next Parks and Recreation Committee meeting will be held September 5<sup>th</sup> at the Community Center.

Trustee Washington asked for an update on the Human Relations Commission. Mayor Hanks stated there will probably be a chair in place by the next meeting scheduled for September 16<sup>th</sup>.

Trustee Burgess commented that everyone should thank Jovante for donating over 100 uniforms at the Back to School giveaway. Barbers were on hand and some actually gave free haircuts.

Trustee Myers apologized for being late. Trustee Myers reported the Ordinance Review Committee is asking the Village attorney to review Chapter 74 entirely regarding walking in the street an amendment is needed. Trustee Myers commented on the Parental Responsibility Ordinance and the review of the Curfew Ordinance.

Mayor Hanks asked if the Vicious Dog Ordinance can be reviewed, address some of the wording and put more bite in the ordinance.

Mayor Hanks wished everyone a Happy, Safe Holiday.

## **11. MOTION TO RECESS TO EXECUTIVE SESSION**

### **A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to recess to executive session.

The motion to recess was made by Trustee Morden and seconded by Trustee Williams.

All ayes

The meeting was recessed at 8:35 pm.

## **12. MOTION TO RECONVENE REGULAR BOARD MEETING**

Mayor Hanks asked for a motion to reconvene the regular board meeting.

The motion to reconvene was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was reconvened at 10:08 pm.

## **12. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 10:08 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **SEPTEMBER 3, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:13 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. National Motor Club**

National Motor Club representatives Dirk Carter and LaVern Harrison provided a presentation regarding benefits available to Sauk Village employees and other individuals at a cost of \$20.00 per month. Benefits include roadside assistance, hospital benefits and discounts on shopping, prescriptions and eye care. Discounts are also available to additional family members. Mayor Hanks stated the Board will take this under review.

**3. Discussion of Roll off/ Dumpsters**

Code Director Jasinski stated there have been several complaints regarding the availability of residential roll offs. Sherry suggested adding additional scavenger licenses which would also bring in additional revenue from the purchase of business licenses. The scavengers would also need to be bonded. Discussion was held regarding the review of Ordinance 05-21 that stipulates “no more than one scavenger license shall be issued at any time for the provision of residential roll-off services only”. Mayor Hanks has contacted Allied representatives to discuss issues with the roll offs and garbage collection. Three companies were providing this service. Two companies merged and one company no longer exists. Further review is needed. Mayor Hanks will continue reaching out to Allied Disposal for longer time limits. This item will be passed to the Ordinance Review Committee for consideration of a possible amendment to the ordinance which may include adding one or two more scavenger licenses for the purpose of residential roll- off services only if the Board so chooses.

**4. Discussion of Past Due Ticket Collection**

Mayor Hanks suggested a ticket amnesty program that would provide individuals with past due tickets the opportunity to wipe out the debt. Discussion was held regarding the need for liens on properties rather than passing the past due bills on to new move-ins and the ability to attach the debt to the individual’s driver’s license. Mayor Hanks asked the Board to consider the issue of past due ticket collection further and provide possible solutions for future discussion. The matter of ticket amnesty died in committee.

## **5. Discussion of Vicious Dogs Ordinance**

Discussion was held regarding the review of Ordinance 04-01 - Dangerous, vicious and rabid animals. Discussion was held regarding the need to update the language in this ordinance. This item will be passed on to the Ordinance Review Committee for further review. Trustee Myers asked Board members to review the ordinance and provide suggestions.

## **6. Ordinance Amending Village Code Reinstating the Position of Chief of Police**

Discussion was held regarding the review of the first draft of an ordinance amending the Village code reinstating the position of Police Chief. Additional information is required to clarify that the duties once devolved to the Fire Chief are now the responsibility of the Police Chief. The first draft of this ordinance requires further review from the Village Attorney and Board members. Trustee Myers asked Board members to provide suggestions. This item may be placed on the next committee meeting agenda for further discussion or the next Board agenda if the final draft is ready.

## **7. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Eddie Kimbel referred to issues the residents in his area are experiencing with the police officers. Eddie asked if more police presence can be placed in high crime areas. Mayor Hanks stated the issue will be passed on to the Police Department. Trustee Williams invited Eddie to the Meet and Greet scheduled for October 11<sup>th</sup> at the Police Department.

Larry Stewart invited everyone to the Shine Gospel Fest on September 14<sup>th</sup> from noon – 4 pm at the corner of Sauk Trail and Prairie Avenue. Trustee Myers asked Village Clerk Williams to write a letter to MABUS requesting the light plant.

Ernest Walker referred to a house that is being rented with mold and a bad roof. Mayor Hanks stated heating, roofing, electrical and plumbing inspections and certifications from a qualified contractor are required before an occupancy permit is provided. Some landlords are moving people in and bypassing these requirements. The address was given to the Code Department for follow up.

Cynthia Banse agreed that residents should have another option for residential roll offs. Cynthia stated it was not right that she had to pay a past due water bill from a previous occupant when she bought her home. Cynthia commented on the issues she faced with a recent dog bite and the difficulties to evaluate whether the dog had shots and a dog license from Sauk Village.

John Hinko stated the amnesty program is wrong when others had to pay and asked for an article that would update residents on the status of the water situation. Mayor Hanks stated the Board chose not to follow up on the amnesty program. Mayor Hanks agreed that an update can be provided. The village is working within the timeline the court order. The project is currently out for bid.

Judy Cast reported an issue with tree limbs at a nearby residence. The limbs have been there for three months. Judy inquired about the firm that was hired to evaluate the Police Department. Judy stated the PLAN Group previously submitted a petition to Mayor Towers to consider Tim Holevis as Police Chief. The PLAN Group stands by that request.

Mayor Hanks stated the tree limb issue has been researched. The limbs were placed out after the last tree limb pick up. The last pick up of the year is currently ongoing. The firm evaluating the Police Department and litigation matters was hired by the new insurance brokers at no cost to the Village. Representatives from the firm spoke with residents, police officers, Board members and businesses to put together a survey. There is nothing available to pass out to the residents. Mayor Hanks stated there is no ordinance on the books for the Police Chief at this time. Everything remains the same.

## **8. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Burgess reported the Intergovernmental Relations Committee will meet Thursday, September 5<sup>th</sup> at 7 pm in the Village Hall.

Trustee Washington stated the next Neighborhood Watch meeting will be held on Thursday, September 5<sup>th</sup> at the Fire Station at 5pm. Donations are currently being accepted towards the purchase of Neighborhood Watch signs. One donation of \$50.00 has been received by a private donor.

Trustee Morden reported he participated in a ride along with a couple of officers Sunday from 4pm-12am. Trustee Morden stated it is a tough job and the police did a great job. They take their job seriously. Residents should say thank you to our public safety officers from Police, Fire and Homeland Security for putting their lives on the line for us.

Trustee Morden reported the October Adoptathon will take place October 19, 20, 26 and 27, 2013 at the Animal Medical Center. Saturday hours are 9am- 4pm and Sunday hours are 9am- 5pm. The next Parks and Recreation meeting is scheduled for Thursday, September 5<sup>th</sup> at 7 pm in the Community Center.

Mayor Hanks reported September events include:

- 9-14 Shine on Sauk Village  
Fire Department Golf Outing
- 9-21 Corn and Dog Roast  
Employee Grill Off
- 9-28 Fitness Health Fair

Bluegrass takes place every Sunday evening in the Senior Center. Movies for seniors are shown every second Monday at the McConathy Public Library.

Final tree limb pick up- All tree limbs must be out by September 8<sup>th</sup>.

Check the village calendar for more information on events and committee meetings – [www.saukvillage.org](http://www.saukvillage.org).

Watch for the youth as they are heading back to school.

**9. Motion to Recess to Executive Session**

Mayor Hanks stated there was no need for executive session at this time.

**10. Motion to Reconvene Committee Meeting- None**

**11. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington and seconded by Trustee Williams.

The meeting was adjourned at 8:18 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 10, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

Trustee Morden made a motion to suspend the rules to go into executive session for the purpose of Personnel and Pending Litigation. The motion was seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was recessed to executive session at 7:04 pm.

Mayor Hanks asked for a motion to reconvene the regular board meeting. The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The regular board meeting was reconvened at 8:18 pm.

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks reported that a current water update is included in the new Sauk Talk. Congresswoman Robin Kelly is sponsoring "Learn the ABC's of the Affordable Healthcare Act" from 7pm – 9pm at the First Baptist Church in University Park on September 16<sup>th</sup>. The Seeds Special Education Joint Agreement program with District 802 has invited everyone to attend their ribbon cutting ceremony on Tuesday, September 24<sup>th</sup> at 5 pm at the Speed campus on Division Street in Chicago Heights. Shine on Sauk Village will take place this Saturday. Permission was granted from IDOT to use the property. Congratulations to the Fire and Public Works Departments for moving to a classification of #4 in the ISO rating. Sauk Village has been a #5 five for quite a few years. This will help with the insurance.

Mayor Hanks asked for a motion to appoint Emmett Farmer as Zoning Board Commissioner. The motion was made by Trustee Morden and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Village Clerk Debbie Williams swore in Emmet Farmer as Zoning Board Commissioner.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams thanked Colleen Baughman for her continued help in the production of the Sauk Talk. Colleen does a fantastic job compiling all of the articles for the Sauk Talk. VC Williams encouraged everyone to say “Thank You” to Colleen the next time they see her. The Village calendar was put out today for review. Please notify Village Clerk Williams of any necessary corrections.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath stated the Village receives many FOIA requests and sometimes the requestor is not happy with the response from the village. Requestors have the right to appeal. An opinion was received from the Attorney General’s office on September 4<sup>th</sup> regarding an appeal filed by Ms. Houston which stated that the response from the Village was appropriate. A dismissal order was received on September 5<sup>th</sup> in the case filed by the Illinois Municipal League declining coverage of one of the water cases. A dismissal order was also granted on the Milan Knox v. Officer Luke. Resolution on a number of ongoing cases may be reported in the near future.

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik met with Public Works Director Kevin Weller and the MWRD to get help with some drainage and erosion problems. They were unable to help but did direct them to the Army Corps of Engineers.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the Octoberfest Adoptathon will take place at the Animal Medical Center on October 19, 20, 26 and 27<sup>th</sup>. The Corn and Dog Roast will take place on September 21<sup>st</sup> from noon until 5 pm. Hot dogs, corn and pop will be available for sale. Volunteers are needed to run the games. A part time position is available in Parks and Recreation. Information is available at the Village Hall, the village website or contact Trustee Poskin; apply at the Village Hall. The Parks and Recreation Committee will meet on Monday, September 16<sup>th</sup> to discuss the Corn and Dog Roast.

Trustee Morden- No report

**B. Beautification Committee- Trustee Morden**

No report.

**C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee has passed the curfew and vicious dog ordinance over to the Village Attorneys for further review. The vicious dog ordinance should be in line with Cook County’s ordinance. The police department recommended a lower curfew time to 10:30 pm instead of 11:30 pm.

**D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee met Thursday, August 29<sup>th</sup>. There will be a link to the new Intergovernmental Relations Committee website from the village website once it is completed. CEDA will provide a presentation on their programs on October 16<sup>th</sup> at 9:00 am in the Village Hall. CEDA information will also be included on the website. The next Intergovernmental Relations Committee meeting will be held on Thursday, September 12<sup>th</sup> at 7 pm in the Village Hall.

**E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the Neighborhood Watch Committee is discussing fundraisers to raise money to pay for the street signs to be placed at village entrances and various blocks. LIKE the Sauk Village Neighborhood Watch page on Facebook. The committee discussed cameras on properties and the Neighborhood Watch grid.

#### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated the Sauk Talk is completed. Trustee Williams thanked everyone who is placing articles in the Sauk Talk and encouraged everyone to continue sending articles.

COP- The Meet and Greet with the Police Department is scheduled for Friday, October 11<sup>th</sup> at 6:30 pm. Trustee Williams asked for suggestions of topics for discussion to be submitted to her or Village Clerk Williams.

### **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 15 calls in the past two weeks, including 1 structure fire, 2 assist other agencies, 6 car accidents, 1 pole on fire, 1 car fire, 2 fire alarms and 2 ambulance assists.

There is no Police report at this time.

Sauk Village Firefighters Association will be hosting their annual golf outing on September 14<sup>th</sup> at Longwood Country Club in Crete. Please call the firehouse for more information.

#### **B. Public Works Department- Mr. Weller**

Public Works director Weller stated if Com Ed does not resolve the street light issue on 219<sup>th</sup> and Gailine soon the Public Works Department will handle the wires on the pole. Branch pick up is ongoing. Branches were due out by September 8<sup>th</sup>. Hydrant flushing and repairs are ongoing.

#### **C. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported the next Zoning Board meeting will be held on October 7<sup>th</sup>.

#### **D. Finance Director- Mr. Rao- Absent- No report**

#### **E. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated over the past two weeks the department responded to 1 weather watch, 6 car accidents, 1 fire alarm, 1 structure fire, 4 school patrols, 6 assisting other agencies, 1 car fire and 1 pole on fire. Director Johnson provided information on a State and Federal surplus resolution and applications that must be filled out by each department individually. This item will be placed on the next committee meeting for discussion.

#### **F. Human Relations Commission- No report**

#### **G. Housing Commission- Mr. Holcomb**

Housing Commission Chair Holcomb reported the next Housing Commission meeting will be held Thursday, September 12<sup>th</sup> at 7 pm.

#### **H. Senior Committee-Ms. Langston**

Bloom Township: tickets for the first Senior Community Lunch 'It's a Monster Bash' starring Joe Vega are available through October 17<sup>th</sup> at the township office. The FREE 4 week beginners Country Line Dancing classes on Thursday, September 26, October 3, 10 and 17 are full. There is a waiting list for the next session. Flu shots by appointment for Wednesday and Thursday, October 22 & 23 from 9:00 a.m.-1:00 p.m. Senior chair exercise every Friday from 10-11 a.m. Secretary of state drivers review class Tuesday, October 1<sup>st</sup> from 10 a.m.-12:00 p.m. Blood pressure screening every third Wednesday by appointment. Senior insurance program (SHIP) counseling and senior wheels. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. Golden-Age Club at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights resumes their meetings Wednesday, September 18<sup>th</sup>. Social hour and snacks at 10 a.m., business meeting at 10:30 a.m., and lunch at 11:30 a.m. The menu consists of soup du jour, spaghetti, meatballs, garlic bread, tossed salad and cake. Walgreens Flu Shot Clinic is the program. Annual membership is \$5.00 and cost of the lunch is \$5.00. Reservations, call 708-757-5395.



Plans are being finalized for the Senior Committee's 10<sup>th</sup> Annual Senior Citizen's Spaghetti Dinner on Saturday, October 26, 2013 from 1:00 P.M. – 4:00 P.M. Ticket donation is \$6.00 at the door and \$5.00 in advance includes All you can eat Spaghetti with Meat Sauce, Salad, Bread & Butter, Dessert and Beverage, music by The Morgan Family and Larry Long, line dance instruction by Flora Haynes, door prizes and 50/50 raffle. Committee members will have advanced ticket available after their September 12<sup>th</sup> meeting.

Reminder that only authorized individuals of groups utilizing the Senior Center building must obtain (leaving driver's license) and return the key from the police department. Sauk Village supports three senior organizations: Fun Club on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members; Sunshiners on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m.; and Leisure Timers on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively. Other groups meeting in the Senior Center: Sauk Village Blue Grass every Sunday from 6 until 10 p.m., no dues only a free will donation to cover the cost of beverages and paper supplies; Sauk Village VFW Post #2690 every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads #55 every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee sponsors: FREE Zumba Gold classes from 1-1:45 p.m. every 1<sup>st</sup> and 3<sup>rd</sup> Saturday; FREE monthly blood pressure screening co-sponsored with P.L.A.N. for all village residents and village employees in the Senior Center office 1<sup>st</sup> Monday from 1-1:45 p.m.; paperback book exchange; and monthly senior movies co-sponsored with the McConathy Public Library on the second Monday (except holidays) at 12:30 p.m. held at the library. The seniors were treated by the library with a delicious ice cream social at the movie on Monday, September 9<sup>th</sup>. Thanks to the McConathy Library for the treats. A flyer listing the village senior activities and movies are available in the lobby literature rack. The next Senior Committee is on Thursday, September 12<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA**

Mayor Hanks asked for questions or comments on the consent agenda items. Hearing none- Mayor Hanks asked for a motion to approve the consent agenda as is.

The motion to approve the consent agenda was made by Trustee Williams and seconded by Trustee Myers.

Mayor Hanks asked for a motion to approve the Consent Agenda.

The motion to approve was made by Trustee Morden and seconded by Trustee Williams

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. ORDINANCES AND RESOLUTIONS**

### **A. Motion to Approve an Ordinance establishing the Office of Police Chief**

Mayor Hanks asked for a motion to approve an ordinance establishing the Office of Police Chief.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **8. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for August 28, 2013 through September 10, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for August 28, 2013 through September 10, 2013.

The motion to approve was made by Trustee Morden and seconded by Trustee Poskin.

Trustee Morden asked for clarification on the Police Department car wash expense and why the cars are taken across state line to be washed. Trustee Morden also asked for clarification on the postage meter expense for the Police Department. Further clarification is needed on the choice and location of the car wash. The Police Department has their own postage meter. Postage was replenished.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Motion carried

#### **B. Motion to Approve an Agreement between REM Management and the Village of Sauk Village**

Mayor Hanks asked for a motion to approve an agreement between REM Management and the Village of Sauk Village.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

#### **9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams sent best wishes to the Shine Gospel Fest. Trustee Williams is unable to attend due to a prior engagement (wedding shower- she is in the wedding party). Trustee Williams mentioned September 10<sup>th</sup> is National Suicide Awareness and Prevention Day. People are asked to wear yellow on this day. Trustee Williams is available to provide information on Suicide Prevention, Chronic Migraine Awareness or Chronic Migraine Suicide Awareness.

Trustee Myers reported the Ordinance Review Committee will meet on Thursday, September 26<sup>th</sup> at 7pm.

Trustee Morden expressed condolences to the family who lost a youth to violence earlier in the week. Mayor Hanks, Trustee Burgess and Trustee Washington also expressed condolences to the Erwin family and related personal experiences with the family.

Trustee Washington reported the next Human Relations Commission meeting will be held on Monday September 16<sup>th</sup> at 6:30 pm in the Village Hall.

Trustee Burgess explained he did not approve REM Management because loyalty means a lot. Tim Holevis should be given the opportunity; he stepped up in the past.

Mayor Hanks reminded everyone September 11<sup>th</sup> is Patriot's Day. Take time out to remember those who lost their lives on September 11<sup>th</sup>. Other reminders- September 14<sup>th</sup>- Shine Gospel Fest and Firemen's Association Golf Outing.

#### **10. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:57 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, SEPTEMBER 17, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden (entered the meeting at 7:04 pm)

**2. Increase of Petty Cash from \$500.00 to \$1,000.00**

Tabled for two weeks.

**3. State and Federal Surplus Property Application through the State of Illinois (CMS)**

Homeland Security Director Johnson provided information on a program offered by the State of Illinois that allows municipalities to apply for surplus property at a service charge of about 10% or less than the original value. There is no cost to join. The Police Department has priority and a larger selection and only has to pay shipping and handling after a \$400.00 annual fee. Each department will need to complete a separate application for Federal and State in order to research the items on the internet and visit the warehouse. A single Resolution is required to apply for the surplus property through this program. The resolution will be included on the consent agenda of September 24, 2013.

**4. Intergovernmental Agreement with Cook County for the Provision of Environmental Health Inspection Services**

This agreement is required annually in order for Cook County to continue to provide health inspectional services in Sauk Village. Trustee Morden asked if Sauk Village could perform their own inspections. Trustee Myers stated the agreement covers court and other costs. This is the preferred option. This item will be included on the consent agenda of September 24, 2013.

**5. Motion to Recess to Executive Session**

**Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Burgess and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was recessed at 7:13 pm.

#### **6. Motion to Reconvene Committee Meeting**

Mayor Hanks asked for a motion to reconvene the committee meeting. The motion was made by Trustee Poskin and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

The meeting was reconvened at 7:58 pm.

#### **7. Public Comment - All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Bernice Brewer Houston- SVP- provided a list of several questions to Mayor Hanks in reference to the broken fire hydrants, balance in the Fire Fund, FOIA requests and the hiring of an outside firm to look for a Police Chief and where the money will come from. Mayor Hanks stated the answers to the fire hydrant questions were not readily available. This request will be forwarded to the appropriate department heads. Mayor Hanks stated there are times when a FOIA request is necessary in order to get information. By placing the FOIA request and the answer to the request on the village website it would allow for transparency and allow all residents the opportunity to receive the same information. Research is being conducted on how other municipalities have structured FOIA's on their websites. Past FOIA requests for both the Police Department and the Administration will be placed on the website for 2012 and 2013. Current FOIA's will include the request and the answer. The FOIA log is kept up to date in the hallway. Mayor Hanks asked residents to let him know what they would like to see more of.

Mayor Hanks stated Tim Holevis has already been sworn in as Police Chief after months of discussion before the ordinance passed last Tuesday. The initial offer was made to Chief Holevis on Labor Day and placed in writing on Friday. Chief Holevis accepted the position on Monday morning. Promoting from within allowed Chief Holevis to move to a salaried position which represents a cost savings to the village. The ordinance is within the State Statute. A job description will be released soon.

Frank Harvey reported a broken sliding board at the park near St. James Church and mentioned the grass needs to be cut further back. Mayor Hanks stated the park belongs to the Village and the slide will be investigated. The property around the park belongs to either St. James Church or United Church of Christ.

Cortez Stewart voiced complaints over the way the workers from the summer program maintained the Community Center. Cortez asked the Board to support him and give him a bigger role. The kids and parents respect him. Cortez wants to be placed in the part time position that is currently available.

He will donate his paycheck back to the village in programming for the kids. Mayor Hanks asked Cortez to meet with the Parks and Recreation Chairmen and fill out an application for the position.

Katie Muhm – a representative from Ma's Wholesale requested the opportunity to hold a Truckload Sale in the parking lot belonging to Cardinal Liquors. Shoes, clothes, etc... will be available at very low cost. Ma's Wholesale has donated thousands of dollars to Sauk Village events in the past. Mayor Hanks asked Trustee Myers to research any applicable ordinances.

Larry Stewart reported the Shine Gospel Fest was a huge success. The Corn and Dog Roast will take place Saturday, September 21<sup>st</sup> from noon – 5 pm. The Annual Senior Spaghetti Dinner will take place on Saturday, October 26<sup>th</sup> from 1pm – 4pm. Larry stated Cortez needs to be supported.

Francine Anderson referred to two State Police reports she filed against Tim Holevis for harassment. Francine stated she will contact her lawyer if she is harassed by the Police Department. Francine referred to issues with the latest water update in the Sauk Talk but stated no comment from the Mayor was required.

Judy Cast stated the appointment of Tim Holevis was well deserved and stated that the PLAN Group was behind him. Any discussion of disagreeable conduct should be handled in a different manner. Judy asked if he is a permanent chief and why REM is necessary. Judy complained about tree limbs that are still not picked up on her block.

Mayor Hanks stated tree limb pick up is ongoing along with water main breaks and grass cutting. REM is a consultant group brought in through the insurance company to perform a complete review of the Police Department. REM has informed the Board what changes were needed to help the Police Department as a whole. REM recommended that a Police Chief is necessary to put order back on the books. Mayor Hanks stated the Sauk Village Police Department is one of the best around. Chief Holevis was appointed because he knew what is going on in the department. REM will work up a job description. Village residents will have the opportunity to see other candidates for the position. Chief Holevis reviewed everything over the weekend and feels confident he will be in the lead. As Chief he can do more than in his current role. Chief Holevis and the Board have been working together to fill vacancies, repairing and replacing squads, etc... Chief Holevis will continue to look for cost savings. Major discussions with Chief Holevis have included walking in the streets, break ins, drug and gang activity and getting the Crime Free Housing Ordinance up and running. Chief Holevis has Mayor Hanks' support 100% moving forward. Any further questions, (other than confidential related items) should be directed to Mayor Hanks.

## **8. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Burgess stated the Intergovernmental Relations Committee has invited CEDA to provide a program on October 16<sup>th</sup> from 9 am – 1pm at the Village Hall. Bloom Township may be available to discuss the many options for seniors. Flyers will be distributed.

Trustee Burgess stated if we believe in who we have we cannot afford REM. Pull back unless it is to get guidelines, etc... Give him full reign to make changes without pressure.

Trustee Morden stated the Shine Fest was a beautiful event where residents came together as a community and without negativity. We care about the community. Tim Holevis is a wonderful, very intelligent man; looking for more great things to come.

Trustee Washington stated Neighborhood Watch meetings are held on the first Thursday of every month. Businesses are still displaying decals and street signs are being ordered. Trustee Washington thanked her Administrative Assistant Cynthia Banse and Co-chair Trustee Myers. Cynthia has been maintaining the Facebook page. Please LIKE the Neighborhood Watch Facebook page.

Trustee Myers stated the Ordinance Review Committee will move their meeting to September 26<sup>th</sup>. Trustee Myers may not be attending next week's meeting due to his wife's surgery. Trustee Myers reported between 200-300 people attended Shine last Saturday including department heads and elected officials. Trustee Myers stated that Board members have a right to vote however they want. Trustee Myers will research the fire hydrants. (The Board will keep Carol Myers in their prayers.)

Mayor Hanks stated he had a good time at Shine with his family and then attended the golf outing dinner. A request was received for a block party on September 28<sup>th</sup>.

Mayor Hanks stated a recent appraisal will be submitted for Trustee review and placed on the agenda of September 27, 2013 to approve the sale or bid process of the property.

Mayor Hanks also submitted an agreement for Trustee review that pertains to hiring a full time lobbyist to represent Sauk Village in Springfield. The lobbyist will focus on water, streets and economic development. This item will be placed on the agenda of September 27, 2013 for consideration.

## **9. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Williams and seconded by Trustee Washington.

All ayes

The meeting was adjourned at 8:47 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **SEPTEMBER 24, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:07 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustee Myers (entered the meeting at 7:18 pm)

**2. PUBLIC COMMENT**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

Rose Langston congratulated Chief Holevis on his appointment.

Judy Cast commented on the Board approving REM and the lobbyist and questioned the completion of the audit. Judy asked if the questions and comments can be placed at the end of the agenda.

Mayor Hanks stated the lobbyist is important to Sauk Village. The lobbyist will be working in Springfield to look for money for infrastructure, roads and economic development. The village is in constant contact with the auditors. A draft audit is expected on Monday. Questions and comments are at the beginning of the agenda to in order to allow residents to express their opinions before the Board votes; otherwise your comment would be in vain.

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read the Collector's Reports for July and August.

Update on questions from last week: (Answered previously by FOIA)

Fire Fund: Balance \$43,686.76. Sixty three fire hydrants not working. Public Works is completing the repairs. The cost of approximately \$18,000.00 to repair the hydrants will be split between the Fire Fund and Water/Sewer Fund when money is available.

Earmarked funds for Parks and Recreation from 2012: the money was never obligated.

The Health and Wellness Fair is scheduled for Saturday, September 28<sup>th</sup>. Tables will be available for committees to provide information if needed. Senator Trotter and State Representative Elgie Sims will host an Open House on Saturday September 28<sup>th</sup>.

1) Mayor Hanks asked for a motion to appoint Patricia Couch to the Police and Fire Pension Board. The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

2) Mayor Hanks asked for a motion to appoint Police Chief Timothy J. Holevis according to an agreement dated September 16, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden. Trustee Burgess asked if the position is permanent. If the position is permanent REM services are no longer needed.

Trustee Burgess asked that this motion be amended. Mayor Hanks stated Chief Holevis is being sworn in as permanent Police Chief. Mayor Hanks spoke with REM to amend their agreement to looking for a Deputy Chief rather than Chief. The Board will receive the amended agreement next week. Chief Holevis has agreed with the amendments.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin and Williams

Nays: None

Abstain: Trustee Washington

Motion carried

Village Clerk Debbie Williams swore in Police Chief Timothy Holevis. Mayor Hanks stated the proposed agreement with REM for the Deputy Chief's position will be discussed next Tuesday.

#### **B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated according to the Open Meetings Act all committee and commission meetings must be open to the public. Agendas must be posted within 48 hours of the meeting time. Meeting minutes should be prepared and readily available for review and FOIA responses at all times. Meeting minutes should be submitted to the Village Clerk at the end of the year for the purpose of preservation. Access is granted by entering the front doors of the Municipal Center for meetings held in the board room. Unattended access to the office hallways is prohibited after hours. Meetings can also be held in the Community Center, the Executive Session Room or the Senior Center. Last week a resident was walking through the hallways to pay a water bill after hours while a meeting was in session in a conference room.

#### **C. Village Treasurer – Mr. Jim Griegel- No report**

#### **D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath**

Village Attorney McGrath stated the appraisal is available for the donated property. The village can put the property up for bid or list the property for sale at the appraised price of \$12,000.00.

Trustee Burgess made a motion to sell the property As Is for \$12,000.00. The motion was seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Trustee Burgess asked about the liability of vehicles owned by non village employees that have a sign displayed on their vehicle (Sauk Village Housing Commission). Village Attorney McGrath stated it is best practice not to display the sign on the vehicle when the vehicle is not being used for the purpose of the commission.

#### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated ICC approval is the last step to securing permits from IDOT for the Quiet Zone. Delineator materials will be ordered next week. CN agreed to perform the work. Construction will start in early November and run for a short time.

### **4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

#### **A. Parks and Recreation Committee- Trustee Poskin / Trustee Morden**

Trustee Poskin reported the Parks and Recreation Committee will meet on Thursday, October 3, 2013 in the Community Center. Trustee Poskin thanked everyone who came out for the Corn and Dog Roast including Public Works, ESDA, Fire Department and volunteers Linda, Sharon, Cindy, Sue, Steve, Carey, Marsha, Heidi, Ed, Trustee Williams and the committee. It was a successful day. Trustee Morden also thanked everyone and stated it was a beautiful day with a great crowd and great DJ.



### **B. Beautification Committee- Trustee Morden**

Trustee Morden stated the Beautification Committee is looking for volunteers. Email Trustee Morden at jmorden@saukville.org if interested. There will be a meeting scheduled next month.

### **C. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will not meet Thursday. Trustee Myers will provide his new email address to the Village Clerk to forward on.

### **D. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee website is completed ([www.svintergov.org](http://www.svintergov.org)). There will be a link to the new Intergovernmental Relations Committee from the village website. Important information from Sauk Village, Cook County and the State of Illinois will be updated as information becomes available. Call Trustee Burgess with any questions at 708/927-0081. Links to elected officials, School District 168 and Bloom Township are also available on the site. CEDA will provide a presentation on their programs on Wednesday, October 16<sup>th</sup> at 9:00 am to 1 pm in the Village Hall. CEDA staff will be on hand to provide assistance to all qualified applicants. Be prepared with all necessary documentation including proof of social security numbers and gross income from all household members for a 30 day period prior to application date, most recent heat and electric bill, copy of rental agreement if utilities are included in the rent and medical card if applicable. Income guidelines vary. CEDA information will also be included on the website. The next Intergovernmental Relations Committee meeting will be held on Thursday, September 12<sup>th</sup> at 7 pm in the Village Hall.

### **E. Neighborhood Watch Committee- Trustee Washington**

Trustee Washington reported the Neighborhood Watch Committee meets the first Thursday of every month at the Fire Station at 7pm. LIKE the Sauk Village Neighborhood Watch page on Facebook.

### **F. Public Relations Committee/ Community Outreach Partnership-Trustee Williams**

Public Relations Committee- Trustee Williams stated the Grill Off was cancelled due to lack of participation. The Corn and Dog Roast was amazing. The firefighters suggested a Chili cook-off. The Public Relations Committee is looking for ways to show support for the village employees. The committee is reviewing possible topics for Student Government Day. Please provide suggestions to the committee members. School District 168 has agreed to partner with the Public Relations Committee to have all Sauk Village students from 3<sup>rd</sup> through 7<sup>th</sup> grade create the new village sticker.

COP- The Meet and Greet with the Police Department is scheduled for Friday, October 11<sup>th</sup> at 6:30 pm; doors open at 6pm. Light refreshments will be served. Trustee Williams asked for suggestions of topics for discussion to be submitted to her or Village Clerk Williams. The COP committee met with Chief Holevis to discuss a police employee of the month program in order to continue the partnership with the police officers and the citizens.

Trustee Williams stated the committee as a whole thanked Chief Holevis for being an active part of the community. Trustee Williams presented a personalized parking sign to Chief Holevis from the committee. The committee is researching the cost if the signs for other departments.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ / 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department responded to 22 calls in the past two weeks, including 1 structure fire, 1 assist other agency, 2 car accidents, 1 wire down, 2 car fires, 10 fire alarms, 1 CO alarm, 1 dryer fire and 1 ambulance assist. Chief Stoffregen stated the Fire Department congratulated Chief Tim Holevis on his appointment and will be there to help if needed.

### **B. Police Department- Chief Holevis**

Chief Holevis thanked the Mayor, Trustees and the citizens for their continued support. Chief Holevis stated it has been a long struggle and he has learned from the mistakes of the past chiefs. Chief Holevis will continue to keep the people of Sauk Village safe starting with telling the criminals that Sauk Village is not the place they want to be. Chief Holevis thanked his family, friends and coworkers, most especially the police officers of Sauk Village. Chief Holevis has a lot of respect for them and the work they do.

From August 13<sup>th</sup> through September 24<sup>th</sup> there were 2,268 calls of service- 425 traffic related, 108 domestics, 113 juvenile problems, 309 calls for other services, 11 shots fired, 32 accidents, 191 burglar alarms, 129 ambulances, 40 animal complaints and 23 burglaries.

A suspect was arrested and taken into custody in the recent shooting on 218<sup>th</sup> Street and charged with unlawful use of weapon; bond was set at a quarter million dollars.

The red light camera program is continuing on schedule. Assessments of the intersections are complete. The new squads should be available by the end of next week. Chief Holevis thanked everyone for the group effort to bring the department up to staff as close as it has been in six years. Two officers have been assigned to Crime Free Housing. A few landlords have signed up for the training. The Police Department website is almost completed.

### **C. Public Works Department- Mr. Weller-Absent- No report**

### **D. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported the next Zoning Board meeting will be held on Monday, October 7<sup>th</sup> to discuss the text amendment for the Marijuana Distribution Facilities. Public notices have been placed in the paper. Code Enforcement wrote 115 tickets from September 1<sup>st</sup> through September 24<sup>th</sup>. The FOIA list is updated and displayed in the hallway.

Mayor Hanks thanked the Board for taking a proactive stance in the past by passing the Medical Marijuana Ordinance. This matter is now before the Zoning Board while other communities are just getting started since Governor Quinn signed this into law.

### **E. Finance Director- Mr. Rao- No report**

### **F. Sauk Village Homeland Security Agency- Mr. Johnson**

Director Johnson stated over the past two weeks the department responded to 1 police investigation, 2 car accidents, 5 fire alarms, 1 kitchen fire, 3 school patrols, 1 assisting with other agencies, 2 car fires, 1 dryer fire, 1 wire down, 1 smoke report and 1 stove fire. Director Johnson congratulated Chief Holevis.

### **G. Human Relations Commission- Trustee Washington**

Trustee Washington reported the Human Relations Commission meets the first Monday of the month at the Village Hall. There is one vacancy on the Human Relations Commission. Please send a letter of interest to Mayor David Hanks.

### **H. Housing Commission- Mr. Holcomb**

Housing Commission Chair Holcomb reported the next Housing Commission meeting will be held Thursday, September 26<sup>th</sup> at 7 pm in the Village Hall.

### **I. Senior Committee-Ms. Langston**

Bloom Township: tickets are available through October 17<sup>th</sup> for the first Senior Community Lunch 'It's a Monster Bash' starring Joe Vega; the Secretary of State Drivers review class Tuesday, October 1<sup>st</sup> 10:00 a.m. – 12:00 p.m.; Low cost Rabies Vaccine & Microchip Clinic (Mobile Clinic hosted by Cook County Commissioner Joan Patricia Murphy) Tuesday, October 8<sup>th</sup> 10 a.m.-2:30 p.m.; AARP Driver Safety Course Tuesday and Wednesday, October 15<sup>th</sup> & 16<sup>th</sup> 9:00 a.m.-1:00 p.m.; Flu shots by appointment for Wednesday and Thursday, October 22<sup>nd</sup> & 2<sup>rd</sup> 9:00 a.m.-1:00 p.m.; senior chair exercise every Friday 10-11 a.m.; secretary of state drivers review class Tuesday, October 1<sup>st</sup> 10 a.m.-12:00 p.m.; Medicare Open Enrollment Part D October 15<sup>th</sup>-December 7<sup>th</sup>; Suburban Legal Assistance Clinic every 4<sup>th</sup> Tuesday by appointment; blood pressure screening every third Wednesday by appointment; senior insurance program (SHIP) counseling; and senior wheels. Call the Bloom Township Senior Dept. 708-754-9400 ext. 244 for additional information and/or services. Golden-Age Club at Jones Memorial Community Center, 220 E 15<sup>th</sup> St., Chicago Heights next meeting Wednesday, October 16<sup>th</sup>. Social hour and snacks at 10 a.m., business meeting at 10:30 a.m., and lunch at 11:30 a.m. Annual membership is \$5.00 and cost of the lunch is \$5.00. Reservations, call 708-757-5395. Advanced tickets for the Senior Committee's 10<sup>th</sup> Annual Senior Citizens Spaghetti Dinner on Saturday, October 26, 2013 from 1:00 P.M. – 4:00 P.M. are available. The menu consist of Spaghetti with Meat Sauce, Salad, Bread & Butter, Dessert and Beverage -All you can eat spaghetti -Music by The Morgan Family and Larry Long - Line dance instruction by Flora Haynes –

Door Prizes and 50/50 Raffle. All committee members and village hall have the advanced ticket for \$5.00 - tickets are \$6.00 at the door. Reminder that only authorized individuals of groups utilizing the Senior Center building must obtain (leaving driver license) and return the key from the police department. Sauk Village supports three senior organizations: Fun Club on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays at 3:00 p.m. with FREE line dancing for members; Sunshiners on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m.; and Leisure Timers on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively. Other groups meeting in the Senior Center: Sauk Village Blue Grass every Sunday from 6 until 10 p.m., no dues only a free will donation to cover the cost of beverages and paper supplies; Sauk Village VFW Post #2690 every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads #55 every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee sponsors: FREE Zumba Gold classes from 1-1:45 p.m. every 1<sup>st</sup> and 3<sup>rd</sup> Saturday; FREE monthly blood pressure screening for all village residents and village employees in the Senior Center office 1<sup>st</sup> Monday (except October 14<sup>th</sup>) from 1-1:45 p.m.; paperback book exchange; and monthly senior movies co-sponsored with the McConathy Public Library on the second Monday (except on October 7<sup>th</sup> – ‘Schindler’s List’) at 12:30 p.m. held at the library. A flyer listing the village senior activities and movies are available in the lobby literature rack. The Senior Committee recently paid for the rekeying of three doors to the Senior Center for security reasons, limited keys are stamped ‘Do Not Duplicate.’ There will be no October committee meeting. The next Senior Committee meeting will be held on Thursday, November 14th at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve the Application and Resolution for State and Federal Surplus Property through the State of Illinois (CMS)**

**B. Motion to Approve an Intergovernmental Agreement with Cook County for the Provision of Environmental Health Services**

**C. Motion to Approve an Agreement with Alfred G. Ronan, Ltd. And the Village of Sauk Village**

**D. Motion to Approve Minutes- Regular Board Meeting                      September 10, 2013**

**E. Motion to Approve Minutes- Committee Meeting                      September 17, 2013**

**F. Motion to Approve and Close Executive Session Minutes              August 13, 2013**

**G. Motion to Approve and Release Executive Session Minutes              August 27, 2013**

Mayor Hanks asked for questions or comments on the consent agenda items.

Trustee Burgess asked that item 6C be moved to New Business. The motion to approve the consent agenda with the removal of item 6C was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

## **7. ORDINANCES AND RESOLUTIONS**

**A. Motion to Approve an Ordinance Annexing Certain Territory to the Village of Sauk Village, Cook and Will Counties, Illinois (Commonly known as 21916 Carol)**

Mayor Hanks asked for a motion to approve an ordinance annexing certain territory to the Village of Sauk Village, Cook and Will Counties, Illinois (Commonly known as 21916 Carol)

The motion to approve was made by Trustee Myers and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. Motion to Approve an Ordinance Annexing Certain Territory to the Village of Sauk Village, Cook and Will Counties, Illinois (Commonly known as 1001-1019 Torrence)**

Mayor Hanks asked for a motion to approve an ordinance annexing certain territory to the Village of Sauk Village, Cook and Will Counties, Illinois (Commonly known as 1001-1019 Torrence)

The motion to approve was made by Trustee Morden and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**8. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for September 11, 2013 through September 24, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for September 11, 2013 through September 24, 2013.

The net cash available after Accounts Payable is \$681,993.83. Clarification was needed on two payments for Kane, McKenna & Associates. The invoice is divided by expenses for TIF 4 and the General Fund. Clarification was also requested for the uniform expense for the Police Department (badges).

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. Motion to Approve an Agreement with Alfred G. Ronan, Ltd. and the Village of Sauk Village**

Mayor Hanks asked for a motion to approve an agreement with Alfred G. Ronan, Ltd. and the Village of Sauk Village. The motion to approve was made by Trustee Williams and seconded by Trustee Washington.

On roll call;

Ayes: Trustees Morden, Myers, Poskin, Washington and Williams

Nays: Trustee Burgess

Motion carried

**9. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams congratulated Chief Holevis on his appointment and stated she looks forward to working with him as the Police Department liaison for a long time to come. Trustee Williams stated the Police Department has invited everyone to join them for cake after the meeting.

Trustee Myers congratulated Chief Holevis on his appointment and asked if the squads are all up and running. Chief Holevis stated the new squad cars will add to the fleet but the fleet is still old. Recent repairs included replacing two transmissions and one motor.

Trustee Morden congratulated Chief Holevis on his appointment and stated he is a good fit for Sauk Village. Chief Holevis is extremely respectful and professional.

Trustee Poskin congratulated Chief Holevis on his appointment and stated that he has all the faith in the world that he will do a great job for our village.

Trustee Washington stated the Corn and Dog Roast was an awesome event; the corn was very good. Trustee Washington attended a dinner in honor of longtime resident Tom Hasse (son of former Trustee Pat Hasse). Trustee Washington is sad to see him move out of Sauk Village and thanked everyone who participated in the dinner.

Trustee Washington asked Village Engineer Czarnik for the latest rate on the water leakage. VA Czarnik stated there are no recent rates but it has gone down since the 20% rating of last year. Trustee Washington congratulated Chief Holevis on his appointment and stated she looks forward to working with him on the Neighborhood Watch. Trustee Burgess stated he placed copies of the Intergovernmental Committee website information in everyone's box and asked for the link to be included on the village website. Trustee Burgess stated Chief Holevis stated the journey to Police Chief has come full circle after three years and knows that he will do a great job with Mayor and the current Board's 100% support.

Mayor Hanks congratulated Chief Holevis on his appointment and thanked the Board for voting in favor of the appointment. Mayor Hanks stated he has been working with Chief Holevis for the past week and looks forward to working together to bring the village together. Mayor Hanks enjoyed the Corn and Dog Roast. The village is moving forward with new and updated websites, Facebook pages and the new Sauk Village Mayor's site [www.mayordavidahanks.com](http://www.mayordavidahanks.com). A soft launch was released last week. Lots of information is available on the web to keep residents informed. Check out the websites for more information on events this weekend and beyond.

## **10. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 8:25 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams