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MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **APRIL 16, 2013.**

**1. Call to Order**

**A. Roll Call**

Acting Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. Skyline/ Republic Disposal Services increase**

Acting Mayor Hanks stated the annual CPI increase is stipulated in the Skyline/ Republic Services agreement that is currently in place. Acting Mayor Hanks has directed Finance Director Rao and Director Jasinski to review the amount the Village is paying out versus what revenue is collected. The garbage disposal amount listed in the water bills is paid to Skyline/ Republic whether or not the resident pays their water bill. The increase will be placed on the next agenda for Board consideration.

**3. Water billing consultant presentation- Rita Miotti**

Finance Director Rao and Acting Mayor Hanks stated Municipal Solutions owner Rita Miotti was first approached at the IML Conference 3 ½ years ago to present a cost savings alternative to in house water billing. Municipal Solutions will conduct bill calculations and review, follow up with Public Works for rereads, print and mail the bills. The \$1.00 cost of outsourcing the water billing would be added to the water bill. Supplies and postage costs will be covered by the Village. All related costs will be paid out of the Water Fund. Rita suggested monthly billing and using envelopes rather than postcards. Residents would be more likely to pay their bills if a monthly cycle was in place rather than bimonthly because bills would be smaller and easier to budget for. The advantage to envelopes is privacy, they do not get stuck or lost in the mail system and the bill could include up to five pages of informational flyers or a newsletter at an additional cost for printing and/or stuffing the envelope. An exception report will be sent to Public Works for excessive readings or low readings due to freezing meters. Municipal Solutions will also print and mail late notices.

Discussion was held regarding how outsourcing the water bill will free up staff to take payments, handle customer inquiries and possibly open the Village Hall on Wednesdays. Additional research is needed. A one year contract is required. Acting Mayor Hanks directed all trustees to refer their questions to Finance Director Rao.

**4. Fiscal Year May 1, 2013 – April 30, 2014 Budget Hearing- Saturday, April 30, 2013 9 am**

Acting Mayor Hanks stated Finance Director Rao has not completed the draft budget due to

working closely with the auditors. The budget meetings will be postponed until after the election which will also allow the new Board members the opportunity for input.

### **5. Review cell phone and land line services**

Call One representative Ken Shimmer stated Call One would save \$10,000.00 per year in savings for land line services compared to AT&T with no change in service. Call One offers service at a wholesale price. AT&T stills owns the copper. Customer service is open 24/7 for repairs. Calls for repair through Call One are placed in immediate rotation for service. A list of local references was provided. The largest savings is reflected in the 36 month term. The early disconnection fee is the balance of the contract (the same as AT&T). The AT&T contract has expired. There is a one time connection fee of \$112.00. The original estimate shows equipment replacement at a 22% savings. The cell phone service is still being researched. There does not appear to be much of a savings with the cell phones. The land line service agreement will be included on the next agenda for Board consideration.

### **6. 2013 MFT/CDBG resurfacing project- Bid award**

Acting Mayor Hanks stated Robinson Engineering has recommended awarding the bid for the 2013 MFT/CDBG resurfacing project to Gallagher Asphalt. Upon review of the bids, it was determined that K- Five Construction did not submit the signed Equal Employment Opportunity Compliance Certification that is by required for CDBG projects. The bid award will be placed on the next agenda for consideration.

### **7. Public Comment**

**All questions and comments must be directed to Acting Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Francine Anderson commented on the phone service, water billing and asked if copies of the budget will be made available to the public prior to the budget meeting. Francine asked for clarification of the form required by the CDBG.

Acting Mayor Hanks stated copies of the budget will be presented to the public after the Board has a final draft in place. The water billing is still under investigation.

Nate Griffin asked Acting Mayor Hanks to pay more attention to the youth summer work programs and restoring parks and basketball hoops for the youth. Acting Mayor Hanks stated work has already started on restoring the parks and Wagoner ball fields. Local contractors have been asked to donate time to repair benches. Trustee Poskin is working on a pee wee program for 7-9 year olds. May 4<sup>th</sup> is a scheduled clean up day for Wagoner ball field.

Rose Langston commented on Republic/Skyline services. Electronics are no longer picked up. Rose asked for clarification on the water billing. Acting Mayor Hanks stated Republic Services Representative Gary Blue will be on hand to discuss changes in service and to address resident's concerns in the near future. Trustee Myers stated electronics can be dropped off in front of the Steger Public Works Department six days a week from 9am-5pm. Another electronic disposal business is opening in Lynwood.

Alan addressed the Enbridge pipeline proposal to run across the Lincoln- Lansing drainage ditch at 223<sup>rd</sup> Street and a residential area. Alan stated the 223<sup>rd</sup> Street lines belong to BP Amoco. Alan asked about the environmental impact of the pipeline. Trustee Myers requested the Village attorneys to investigate the pipeline. Trustee Burgess stated they will run through farms and behind Rickover Junior High – not residential areas. Acting Mayor Hanks stated they will run behind Plum Creek according to their presentation. There will be follow up due to the issues presented.

## **8. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated Student Government Day is scheduled for Tuesday, April 23<sup>rd</sup>. Trustee Williams asked for civility during the meeting. Student Government Day reports are needed by Friday from all elected officials, department heads and vendors. Memos will be sent to department heads requesting transportation assistance and to Senior Committee Chair Rose Langston for the use of the Senior Center for a reception after the meeting. Pictures with the students will take place at 6:30 pm. A color guard presentation and a proclamation to Eagle Scout Josh Witt have also been included.

Sauk Talk articles are due April 26<sup>th</sup>. New and departing elected officials are allowed an opportunity to address the residents in the May issue of the Sauk Talk.

Acting Mayor Hanks requested removing public comment from the Student Government Day agenda. Residents will have the opportunity to speak with officials after the meeting.

Trustee Burgess asked for a comparable bid from AT&T. Finance Director Rao stated he is confident with the savings and the clarity from Call One. AT&T is not responding to requests for a quote. FD Rao will make another attempt to contact AT&T.

Trustee Poskin reported ball field clean up is scheduled for Saturday, May 4<sup>th</sup> at 9 am. Trustee Poskin has asked Public Works to cut the grass. The 215<sup>th</sup> Street park is also being restored. Trustee Myers stated the code book is still under review. Informational materials have been ordered for the Neighborhood Watch program. The Neighborhood Watch program may be meeting on Thursday.

Acting Mayor Hanks thanked the Senior Committee for allowing him to judge the seventeen chilies during the recent chili-cook off. Acting Mayor Hanks commented on last Sunday's Eagle Scout presentation for Eagle Scout Josh Witt. Wagoner School is holding a fundraiser on April 25<sup>th</sup> from 5-7 pm at Hometown Gyros.

The Swearing In of the newly elected officials will be held at 7 pm on May 14<sup>th</sup>. Acting Mayor Hanks encouraged the new trustees to reach out to the senior Board members and to attend newly elected official workshops as they become available.

Acting Mayor Hanks expressed condolences to the family of Frances Federencko. The wake will be held on Wednesday, April 17<sup>th</sup> from 3pm – 8pm at Steger Memorial Funeral Home. The funeral will take place at St. James Church on Thursday, April 18<sup>th</sup> at 10:00 am.

Residents and Board members expressed congratulations to all newly elected officials.

**9. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Burgess.

The meeting was adjourned at 8:44 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 23, 2013. (STUDENT GOVERNMENT DAY)**

Trustee Williams-Public Relations Chair- recapped the events of the day and welcomed everyone. Questions and comments have been eliminated from the agenda. Acting Mayor Hanks and the Board of Trustees will be available after the meeting. Trustee Williams invited everyone to participate in the cake and punch reception to be held in the Senior Center immediately following the meeting.

**1a. Call to Order**

Mayor Crews (Acting Mayor Hanks) called the meeting to order at 7:00 pm. Mayor Crews (Acting Mayor Hanks) asked the Color Guard to advance.

**1b. Pledge of Allegiance**

Mayor Crews (Acting Mayor Hanks) lead the Pledge of Allegiance.

**1c. Roll call**

Mayor Crews (Acting Mayor Hanks) asked Village Clerk Enorensen (Williams) to call the roll.

On roll call:

Present: Aguilar (Benson), Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks), Robinson (Poskin)

Absent: None

**2. Reports of Officers**

**A. Mayor's Report – Ms. Imani Crews (Acting Mayor David Hanks )**

Mayor Crews (Acting Mayor David Hanks ) reported that Sauk Village will be repairing almost a mile of streets this year at a cost of over half a million dollars. Moreover, these projects are fully funded by Federal, State, and County sources, and therefore at no financial cost to the Village's residents. Construction has already started on some roads and will continue through August of this year. In addition to the road work above, Sauk Village will also be repairing ninety nine locations where there were water main repairs over the last four years. Unfortunately, with the above roadway improvements come unavoidable inconveniences. Please be patient with the contractors, Public Works personnel, and engineers who will be involved with the construction of these projects as they work to restore your street and driveway access as quickly as possible. Thank you for your cooperation with our efforts to improve Sauk Village's infrastructure and restore pride in our community's neighborhoods! Should you have any questions or require any further information, please feel free to contact the mayor's office.

**1. Proclamation – Joshua Witt- Eagle Scout**

Mayor Crews (Acting Mayor David Hanks ) presented a proclamation to Eagle Scout Joshua Witt. Joshua earned his Eagle Scout award by renovating the Sauk Village Police Department break room.

**B. Village Clerk – Ms. Osaze Enorensen (Mrs. Debbie Williams)**

The unofficial results of the April 9<sup>th</sup> Consolidated Election are posted in the main hallways and on the Village website. Please continue to check the Village website for up to date information on current events, meeting schedules and agendas, ordinances and minutes approved by the Village Board. The official election results should be released on April 30, 2013.

The municipal code book is in the final stages of revisions. The Village Clerk is working with the Ordinance Review Committee and the department heads to bring the code book up to date. The last code book update was in 2003.

As a reminder, there is no Sauk Village Board meeting on the fifth Tuesday of any month. Therefore, no meeting is scheduled for Tuesday, April 30<sup>th</sup> unless a special meeting is called for.

Please join us on Tuesday, May 14<sup>th</sup> for the swearing in of all of the newly elected officials.

**C. Village Treasurer – Ms. Tia Lipscomb** (Mrs. Genorise Carmichael)

The Police and Fire Pension Board meetings will be held on Thursday, April 18<sup>th</sup>.

**D. Village Attorney – Ms. Bianca Henson** (Attorney Mike McGrath)

The Village Attorneys are hired by the Mayor and Board of Trustees and their primary responsibility is to advise the Village regarding the legality of its actions. The Village Attorneys also attend the Village Board meetings and answer any legal questions which arise. Prior to all Board meetings, the Village Attorney works with Village Officials regarding the preparation of the meeting agenda and the preparation of any formal actions which will be taken at the meeting. This may include the drafting of ordinances, resolutions and policies. The Attorneys also advise the Mayor and Board of Trustees regarding the appropriate procedures for conducting Board meetings and how to legally carry out Village business.

The Village Attorneys also work with the Mayor and Trustees regarding the drafting and negotiating of contracts for services, real estate and goods. These contracts include agreements with employees as well as contracts with companies which provide services to the Village, such as garbage disposal, landscaping and construction.

Additionally, the Village Attorney advises and defends the Village regarding any pending or active lawsuits. These lawsuits include those filed against the Village and lawsuits filed by the Village. For example, the Village Attorney is updating the Village tonight on the Francine Anderson and Bernice Houston lawsuit they filed against the Village. On Tuesday, Judge Atkins granted the Village's Motion to Dismiss- this represents the latest legal victory for the Village. Copies of Judge Atkins' decision are available from Clerk Williams.

**E. Village Engineer- Mr. Tenell Spann** (Engineer Jim Czarnik)

The Village of Sauk Village received bids for the 2013 street resurfacing program on March 26, 2013. Based upon our review of the bids and in consultation with Cook County staff and the Village Attorney, we recommend awarding the project to Gallagher Asphalt in the amount of \$271,997.30.

Also, on Friday, April 12 we submitted construction permit and loan applications to the IEPA for the water treatment plant improvements project. We hope to bid the project this summer and start construction in the fall.

**3. Reports of Trustees and Board Committees**

**A. Senior Citizens Committee – Ms. Octavia Brown** (Mrs. Rose Langston)

The Senior Committee thanks all the participants who helped make our 5<sup>th</sup> Chili Cook-Off a success. We especially appreciated the wonderful volunteer chefs who provided the seventeen crock pots of chili. The judges, Mayor David Hanks, Trustee John Poskin, Barb Dorman, Flora Haynes and Lauren Seeley had a very difficult task selecting the winners. Congratulations to the winners - 1<sup>st</sup> place Delores Randall, 2<sup>nd</sup> place Jesse Boswell, 3<sup>rd</sup> place tie Shirley Rowley, and 3<sup>rd</sup> place tie George Solkowski. Also congratulations to the winners - 50/50 drawing-Julie Doran, special gift raffle Rose Ketcham and for the other special gifts and door prizes. Many thanks to all our volunteers especially US Bank volunteers Belinda, Alicia, Donna and Tahatia, entertainers The Morgan Family and Larry Long plus line dance instructor Flora Haynes.

Three senior organizations (Sunday Fun Club, Monday Sunshiners and Wednesday Leisure Timers) meeting in the Senior Center are looking for new members. All seniors age 50 and up are welcome to join, dues are \$10, \$14, and \$15 respectively.

Every Sunday the Sauk Village Blue Grass meets from 6 pm until 10 p.m., the event is free, no dues and a free will donation is taken to cover the cost of beverages and paper supplies. Other groups also meet in the Senior Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m. the Sauk Village VFW, every

3<sup>rd</sup> Tuesday at 7:30 p.m. the BMW Crossroads, and every Wednesday from 8 to 11 a.m. the Ceramics Group.

The Senior Committee conducts FREE Zumba Gold every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. FREE computer on alternate Thursday and Friday, FREE monthly blood pressure screening, and monthly movies at the McConathy Library - see flyers for detailed and future scheduled dates. A paper book exchange is also available in the Senior Center.

The next Senior Committee meeting is on Thursday, May 9th at 5 P.M. in the Senior Center.

#### **B. Ordinance Review Committee – Trustee Jajuan Jackson (Trustee Myers)**

Because we are coming to the end of the final review of the ordinance code book, Trustee Myers asked department heads to contact him with any ordinance changes they may have, so that the book may be codified and returned in a timely matter. Trustee Myers will be contacting department heads to set up a meeting.

Trustee Myers has been asked by residents to look into several ordinances. The Ordinance Review Committee will discuss those ordinances at our next meeting on May 15. If anyone is interested in serving on the Ordinance Review Committee please contact Trustee Myers.

#### **C. Economic Development Committee- Trustee Zakari Ayres (Trustee Burgess)**

The Economic Development Committee's mission is to promote business investment and job creation for our town. Our goal is to gain broad-based support from our local government as well as our local businesses and companies to jumpstart our economic recovery and start preparing for our town's future economic existence.

We have set three tasks that will form the foundation of our mission: They are:

1. **Beautify existing commercial properties** to generate interest and pride with our local residents. By asking our existing businesses to clean up both inside and outside of their places, this will encourage new businesses to want to come to Sauk Village. To kick-off the beautification mission, the Economic Development Committee has asked Behr to donate paint to our school district, religious institutions and our Community Center. Once this is completed, our next donation drive will be to residents to help them spruce up their homes during the spring.
2. **Post Sauk Village's profile on national websites.** This will help both commercial, retail and housing developers match their potential growth needs with our town's assets. The Economic Development Committee is currently working with our own Chief of Staff and regional experts who are helping us to achieve this task.
3. **Promote a positive image of Sauk Village.** Our goal is to only publish positive articles and advertisements about our town's existing housing, business opportunities and community affairs to local newspapers and websites. Once our town's residential, commercial and retail statistics are published, the Economic Development Committee can continue with its mission to secure more businesses and jobs for its residents.

#### **D. Public Relations Committee – Trustee Mikayla Echols (Trustee Williams)**

The Public Relations Committee would like to welcome all Student Government Day participants including students, families, friends, elected officials and all staff members. The committee would also like to thank Superintendent Traveligni, Principal Patterson and Mrs. O'Hare for their assistance in with this year's event. Student Government Day has always held a special place in the hearts of the Public Relations Committee members. The committee would also like to thank our sponsors for their overwhelming and continued support:

Odelson & Sterk  
Robinson Engineering  
US Bank  
Sauk Village Bluegrass  
Fire Chief Stoffregen  
Steve Shymkus  
and  
Nancy Baker

Please join us in the Senior Center for a cake reception immediately following the meeting.

**E. Parks and Recreation- Trustee Kaliyah Robinson** (Trustee Poskin)

The Parks and Recreations Committee is looking for more committee member with ideas to help us move forward and work with our team. Please contact Trustee Poskin.

The community center basketball hours have changed:

Tuesday 3:30 pm to 8:30 pm

Thursday 3:30pm to 8:30 pm

Saturday 5:00 pm to 8:00 pm

Trustee Poskin is looking for anyone who would like to help work on the baseball fields behind Wagoner school and the Park on 215<sup>TH</sup> Street on May 4<sup>th</sup> at 9:00 AM.

We are continuing to take registrations for the Sauk Village Baseball League. Sign up at Village Hall or contact Trustee Poskin.

**F. Beautification Committee- Trustee Monique Aguilar** (Marva Pruitt)

The Beautification Committee has been busy, but not as busy as we will become over the next few months! Now that the lovely Lincoln Highway Mural has been installed at 1 Sauk Plaza, and our Village has another historical landmark; we are off to other initiatives. We wish to share: We are excited about the Community Garden that should be installed in May. We will make available five (5) individual plots for \$25.00. With these plots, you can plant vegetables for you and your family. There will also be General Crop & Flower Planting where members of the committee and community can tend. Details forthcoming!

Get ready for our Second Annual Clean, Green & Preen Week. Mark your calendars for June 4<sup>th</sup>-9<sup>th</sup>. During the week of June 4<sup>th</sup> – 8<sup>th</sup>, residents focus on cleaning out & beautifying their homes and surrounding areas, then on June 9<sup>th</sup> we host the Village-Wide Community Service Day, where volunteers form teams and assist with beautifying identified areas throughout the village. Lunch will be provided.

We ask again that you mark your calendars for Saturday, June 16, 9:00am to 5:00pm for the first Father's Day BBQ Cook-off and Community-wide Yard Sale hosted by the Human Relations Commission and Beautification Committee of Sauk Village. If you'd like to enter your world famous ribs into the competition please contact: Marva Campbell-Pruitt at [SVBEAUTIFICATION@yahoo.com](mailto:SVBEAUTIFICATION@yahoo.com). If you'd like to reserve a booth at the Yard Sale for \$10 please contact: Linda Todd at [jaclin@ameritech.net](mailto:jaclin@ameritech.net) at 708-758-9505.

**G. Human Relations Commission – Trustee Kristen Ryan** (Marva Pruitt)

**H. Housing Authority Commission – Mr. Danryen Doyle- Fulton** (Mr. Gary Holcomb)

The Sauk Village Housing Commission has been working over the past several months with the South Suburban Mayors and Management Collaborative on the Abandoned Residential Property Municipality Relief Program and both the collaborative and county land banks.

Governor Quinn signed SB16 into law on February 8, 2013. The Metropolitan Mayors Caucus was a proponent of this legislation, which will benefit municipalities and their residents in three ways:

- 1) provide approximately \$28 million a year in IHDA grants to local governments to maintain and secure abandoned residential properties
- 2) provide approximately \$13 million a year for housing counseling that will help thousands of struggling homeowners to save their homes and many more to find other alternatives to foreclosure; and
- 3) creates a fast track foreclosure process that will allow banks to reduce the time it takes to foreclose on a vacant property by 18 months -- so those properties won't be a burden on local governments and can be returned to productive use much more quickly.

These programs will be funded by raising fees on all residential foreclosure filings.

The housing commission is working closely with the collaborative and area banks to provide relief to property owners within Sauk Village to prevent foreclosure and reduce the number of abandon homes within the village. The commission is applying for a portion of the IHDA grants and other housing grants that will be available in the coming months.

SSMMA did include Sauk Village in their CDBG application for the GIS systems. We should be approved in the near future. Commissioner Holcomb assured the residents and board that the commission is aggressively working to improve the housing conditions within the village and looking at all avenues of assistance within state and federal agencies to provide assistance to home owners and renters alike. As much as we would like to see things happen overnight you must understand results are coming on line but it will take several months to start seeing the results of the commission and board.

#### **4. Reports of Departments**

##### **A. Fire Department - Fire Chief Erwin (Fire Chief Stoffregen)**

The Fire Department report will include status of equipment, training and recruitment.

##### Equipment

Through our preventative maintenance program, we have been able to keep repair costs on Fire Department vehicles and equipment to a minimum. Our dedication to this program has kept our equipment in excellent working condition.

##### Training

Our weekly Tuesday night training continues to provide ongoing classroom lectures as well as extensive hands on training. Participation has been very good. We also continue to train with firefighters from the surrounding towns in an effort to promote continued support and excellent working relationships. We also have several firefighters continuing their education and development through college course study.

##### Recruitment

Word of mouth has historically been our greatest recruitment tool. We're looking for Sauk Village residents who want to do something positive for themselves and our community.

Interested persons should contact Deputy Chief Rich Atwood for more details.

Over the past four weeks, the fire department responded to 46 calls. The fire department responded to 7 fires, 2 car fires, 9 car accidents, 8 fire alarms, 1 CO alarm, 1 gas leak, 2 smell of smoke, 7 ambulance assists, 3 public assists, and 6 assists to other agencies.

##### **B. 911 Commission- Deputy Fire Chief Rodgers (Fire Chief Stoffregen)**

The Federal Communications Commission has mandated that radio users must modify their radio systems on or before December 31, 2012 to be compliant with the Narrowband change. The process of creating Narrowband is essentially to modify the bandwidth of a radio transmission.

Doing this will shrink the footprint of radio transmissions.

The 911 Committee actively worked with Minor Electronics to be in compliance with the upgrade process of our current equipment. As of this date we have completed this and are compliant.

##### **C. Police Department –Police Chief Jenkins (Deputy Police Chief Holevis)**

The Police Department is currently in the stages of rebuilding, attempting to fill vacancies that have not been filled in more than four years. With the help of the Mayor and Board, we have been able to hire 3 replacements and currently we are attempting to hire 3 more replacements to help with the manpower shortages the police department is currently facing. The police department will be promoting a Sergeant which will replace the Sergeants vacancy that was created last year. This will also help with supervision on the midnight shift and will relieve the other Sergeant's from so many duties. The Deputy Chief has recently negotiated for a new K-9 and has assigned Officer Seth Brown as the new K-9 Officer. We will be conducting several fundraisers for the dog and would welcome any citizens willing to make a donation or help with the fundraising activities.

Police Chief Jenkins (Deputy Police Chief Holevis) would also like to report crime within the village is on a downward slope, as is crime throughout the nation. We hope to continue this decrease in crime and hiring these replacements can only ensure the safety of the citizens and assist in further enforcement of serious issues surrounding our community.

#### **D. Public Works Department – Ms. Bell (Mr. Weller)**

Our first scheduled branch pick up for 2013 will begin on Monday May 6, all piles must be out no later than Sunday May 12. Residents are reminded that local ordinance prohibits parking on the streets between the hours of 7:00 A.M. and 3:30 P.M. during the day of your garbage pickup.

#### **E. Administrative Services – Ms. Manney (Ms. Jasinski)**

The Administration Department is responsible for determining water consumption and creating combined water, sewer and garage bills.

The department monitors the reception of payments for water bills, village stickers, animal tags and other daily revenue. Accounts payable, accounts receivable any payroll also fall under this department.

This department also issues and monitors building permits, business and contractors licenses, health inspections and Zoning within the Village.

#### **F. Finance Director – Mr. Williams (Mr. Rao)**

The Finance Department is responsible for maintaining day to day activities of collecting, recording, and depositing into Bank funds received by the Municipal Government.

The department is also responsible to prepare, manage, and maintain the budget of the Government. Finance department also ensures that the Audit of the Municipality's Accounting records is done in a timely fashion. Any other reporting that are required by the Municipality is also carried out by the department.

#### **G. Emergency Services and Disaster Agency – Ms. Reed (Mr. Johnson)**

With the coming of spring, we should be aware of severe weather outbreaks. ESDA has several trained weather spotters and will be called out for any severe weather. Residence should be aware of siren warnings for any severe weather. Our siren system is tested the first Tuesday of every month at 10:00 a.m. We continue to respond to all fire and police requests during any emergency situation.

We are preparing for the summer events in which our services are required such as festivals, graduations, etc.

Over the past four weeks, ESDA has responded to 45 calls. ESDA responded to 7 fires, 2 car fires, 8 car accidents, 1 gas leak, 8 fire alarms, 2 odor investigations, 1 weather watch, 2 public assists, 10 school patrols, and 4 assists to other agencies.

### **5. Ordinances and Resolutions**

**There are no ordinances and resolutions**

### **6. New Business**

**A. Mayor Crews (Acting Mayor Hanks) asked for a motion to Approve Accounts Payables and Disbursements for March 27, 2013 through April 23, 2013**

Trustee Robinson (Poskin): "So Moved"

Trustee Jackson (Myers): "Second"

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?

Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Trustees Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks), Robinson (Poskin)

Nays: Trustee Aguilar (Benson)

Motion carried

**B. Mayor Crews (Acting Mayor Hanks) asked for a Motion to Consider a Rate Increase-Skyline Disposal/ Republic Services**

Trustee Echols (Williams): "So Moved"

Trustee Ryan (Hanks): "Second"

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?

Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Trustees Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks), Robinson (Poskin)

Nays: Trustee Aguilar (Benson)

Motion carried

**C. Mayor Crews (Acting Mayor Hanks) asked for a Motion to Approve Call One- Village land line phone service**

Trustee Aguilar (Benson): "So Moved"

Trustee Ryan (Hanks): "Second"

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?

Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Aguilar (Benson), Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan ((Hanks), Robinson (Poskin)

Nays: None

Motion carried

**D. Mayor Crews (Acting Mayor Hanks) asked for a motion to Approve Bid Award 2013 MFT/CDBG Project- Gallagher Asphalt**

Trustee Echols (Williams): "So Moved"

Trustee Ayres (Burgess): "Second"

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?  
Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Trustees Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks),  
Robinson (Poskin)

Nays: Trustee Aguilar (Benson)

Motion carried

## **7. Approval of Minutes**

### **A. Mayor Crews (Acting Mayor Hanks) asked for a motion to approve the Regular Board Meeting minutes dated March 12, 2013**

Trustee Ryan (Hanks) - "So Moved "

Trustee Echols (Williams) "Second"

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?  
Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Aguilar (Benson), Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks),  
Robinson (Poskin)

Nays: None

Motion carried

### **B. Mayor Crews (Acting Mayor Hanks) asked for a motion to approve the Committee Meeting minutes dated March 19, 2013**

Trustee Ayres (Burgess) – "So Moved"

Trustee Robinson (Poskin) – "Second"

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?  
Hearing None-Village Clerk please call the roll.

Village Clerk Enorence (Williams):

On roll call:

Ayes: Aguilar (Benson), Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks),  
Robinson (Poskin)

Nays: None

Motion carried

### **C. Mayor Crews (Acting Mayor Hanks) asked for a motion to approve the Special Meeting minutes dated March 19, 2013**

Trustee Ayres (Burgess) – "So Moved"

Trustee Jackson (Myers) – "Second"

Mayor Crews (Acting Mayor Hanks): Are there any questions or discussion?  
Hearing None-Village Clerk please call the roll.

Village Clerk Enorensen (Williams):

On roll call:

Ayes: Aguilar (Benson), Ayres (Burgess), Echols (Williams), Jackson (Myers), Ryan (Hanks),  
Robinson (Poskin)

Nays: None

Motion carried

**8. Mayor Crews (Acting Mayor Hanks) asked for a motion to adjourn**

Trustee Aguilar (Benson): "So Moved"

Trustee Robinson (Poskin): "Second"

All Trustees answered "Aye"

Meeting was adjourned at 8:40 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, MAY 7, 2013.**

**1. Call to Order**

**A. Roll Call**

Acting Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. Skyline/ Republic Disposal Services- Gary Blue**

Tabled until May 21, 2013 per Acting Mayor Hanks.

**3. American Green Technology- Jalil Muhammed- delayed**

American Green Technology representative Jalil Muhammed provided an update to a previous presentation regarding street lighting. Sample lights have been installed. Jalil has secured a \$104,000.00 grant with no repayment necessary. The cost for village wide lighting is \$350,000.00. Public Works could install the lights or installation is available at an additional cost of \$40.00 per light. This lighting could provide an estimated 46% Com Ed savings. This lighting option would require out of pocket cost to the Village of \$84,000.00 payable over 6 months with an attractive finance rate.

**4. GNP Lighting- Price Sowers**

GNP Representative Price Sowers provided an update to a previous presentation regarding street lighting. Sample lights have been installed. GNP previously stated that street lighting could be provided at no up front cost to the Village through the \$137,000.00 DCEO incentive rebate and \$106,000.00 energy and maintenance savings for the first year. Financing is needed to offer the first year deferred payment until the DCEO rebate is received. The issue is finding a bank to take on the financing given the Village's financial situation. Price is looking for a commitment from the Board before continuing to pursue the financing. Sauk Village must be willing to cooperate with finance people calling for information. If 100% financing is not secured, the lights will be pulled. Price was directed to continue to pursue financing.

\*Note: Public Works Director Kevin Weller is working with both American Green Technology and GNP Lighting. Acting Mayor Hanks will consult with DH Weller before making a commitment.

**5. Schedule Budget Hearing for Fiscal Year May 1, 2013 – April 30, 2014**

The Board scheduled budget meetings for Wednesday, May 29, 2013 and Thursday, May 30, 2013 at 6 pm.

## **6. Donated Property Ordinance – (21824 Peterson Avenue) - Acting Mayor Hanks**

Acting Mayor Hanks reviewed the ordinance regarding the donated property located at 21824 Peterson Avenue. All closing costs, taxes, etc. is being paid for by the donor. The land bank is willing to take over donated properties and place them back on the tax rolls.

## **7. Cook County Neighborhood Watch- Trustee Myers**

Trustee Myers presented information on the National Neighborhood Watch program. Trustee Myers suggested posting Neighborhood Watch signs in the main arteries of town and requested a budget for the Neighborhood Watch. Trustee Myers also requested placing the Neighborhood Watch Committee on the Board meeting agenda for the purposes of providing monthly reports. Trustee Myers asked the Board to review the information and readdress this matter at a later date.

## **8. Public Comment**

**All questions and comments must be directed to Acting Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

John Dennis announced the Memorial Day service will be held at St. James Cemetery on Monday, May 27<sup>th</sup> at 11:00 am. There will also be a 50/50 drawing for the VFW. John is also researching getting a helicopter from the Army Corps for the Veteran's Memorial.

Rose Langston stated she will be selling 50/50 tickets. The cost is 7 for \$5.00. Rose stated the Senior Committee meeting will be cancelled for Thursday, May 9<sup>th</sup> and the Senior Center will be available for the swearing in celebration Tuesday, May 14<sup>th</sup>.

Bernadine Hopkins commented on the large potholes in the Village and stated the curb in front of her house needs to be cut down. Acting Mayor Hanks stated the addresses for the potholes need to be passed on PW Director Weller. Street repairs are on going. Curb repairs will take place on those streets. Street repairs and curb cuts are done according to a priority list and MFT funding. One mile of streets is scheduled for repairs this year.

Delores Brady commented on the water main break that occurred on 223<sup>rd</sup> Street after the street was repaired.

Roger Mattert commented on the street lights flickering in his cul de sac (Brookwood and Nichols) and the Forest Preserve near his home and crime in the area. Roger stated the new trash bins are emptied overhead and papers are getting loose. Acting Mayor Hanks stated he met with Skyline/Republic and they will be present on May 21<sup>st</sup> to discuss garbage issues and the new equipment. Acting Mayor Hanks reminded residents that one big item per week will be picked up but exceptions include electronics and refrigerators with Freon.

Vanessa Colburn commented on gunshots and break ins in her area. Drugs and gang violence need to end. Homeowners need to make tenants responsible. Acting Mayor Hanks stated the Crime Free Housing Ordinance was passed by the Board and does take time to implement it. The Neighborhood Watch is up and running. Signs will be posted announcing the Neighborhood Watch soon. Three replacement officers were hired last month and three more officers are being hired in May to keep police presence in the street. Crime is an issue that is being addressed.

Francine Anderson commented on the hiring of the new police officers and the crime in the Village and asked when the information for the budget hearings will be released. Francine asked for more copies of the agendas to be made available to the public. Acting Mayor Hanks stated police officers will be sworn in on May 14<sup>th</sup>. The Police and Fire Commission hired the officers. A final budget will be made available to the public after the Board reviews and finalizes the draft budget. More agendas will be made available in the future.

Ursala Hyde- Paradise Club for Kids CEO- provided her Hello World Leaders speech for the class of 2013. Ursala is working with Rickover Junior High students by providing gowns and dresses for the graduating class. Ursala invited everyone to participate in a program to be held at Rickover. Ursala will be working with the kids for the summer and urged everyone to be a part of keeping the community safe.

Ed Shankel suggested residents donate money for flags for the veterans' graves.

## **9. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated the recent Student Government Day was the best in a long time. The students enjoyed the Student Government Day meeting, touring the Village buildings, bowling and lunch. Trustee Williams thanked the elected officials, department heads, volunteers and School District 168 for their participation. Trustee Williams thanked Village Clerk Williams for her help with the students and the paperwork.

Trustee Poskin is looking for volunteers for the Parks and Recreation Committee. Baseball sign ups are continuing on Thursday. Trustee Poskin is meeting with Lynwood to discuss combining teams due to lack of sign ups in both areas. Trustee Poskin is planning a fundraiser at Wagoner ball field on Memorial Day at 1 pm. Concessions will be sold to raise money for July 4<sup>th</sup> fireworks.

Trustee Myers stated he would like to work with Ursala and commented on the gunshots and violence in the Village.

Trustee Benson commented on the hiring of police officers and asked if it is appropriate for the police department to have access to the Police and Firemen's Pension bank s  
Acting Mayor Hanks stated the officers are hired through the Police and Fire Commission. The Police and Firemen's Pension Boards are separate from the Village Board; the Board has no say in how they operate.

Acting Mayor Hanks thanked everyone including the Public Works Department for helping to clean the Wagoner ball field. Sauk Village received a Certificate of Sustainability from Use it Again for their effort in going green and saving the environment. Acting Mayor Hanks stated he went to Springfield on Lobby Day and met with other Mayors, State Reps and the Governor to discuss the needs of the South Suburbs. Governor Quinn acknowledged the problems in the South Suburbs and spoke to Acting Mayor Hanks about the water issue. Applications for four major projects will be submitted. Economic growth, a new casino, taxes for businesses and other major issues were discussed. State revenue growth is increasing but the South Suburbs are receiving less. State Representative DeLuca is attempting to get a bill passed that will get money to the municipalities quicker. The bill is being held up in the House. The South Suburban airport

was discussed. Additional property needs to be acquired. The airport would be the largest Chicago area airport and would bring jobs and development to the South Suburbs. Funds are being held up by the Senate. Low interest loans, such as the IEPA loan Sauk Village has applied for, were also discussed. Acting Mayor Hanks invited the trustees to attend Lobby Day next year.

**10. Motion to recess to Executive Session- None**

**Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1)(2013)**

**11. Motion to Reconvene Committee Meeting- None**

**12. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Burgess.

The meeting was adjourned at 8:44 pm.

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Acting Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 14, 2013.**

**1. CALL TO ORDER**

Acting Mayor Hanks called the meeting to order at 7:03 pm.

**A. Pledge of Allegiance**

Acting Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Benson, Burgess, Hanks, Myers, Poskin and Williams

Absent: None

**2. REPORTS OF OFFICERS**

**A. Mayor's Report- Acting Mayor David Hanks- No report**

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams read the certified results of the April 9<sup>th</sup> election. VC Williams thanked Deputy Clerk Baughman for her years of service. VC Williams asked Sherry Jasinski to be sworn in as the Deputy Clerk due to Colleen moving out of Sauk Village.

**C. Village Treasurer – Mrs. Genorise Carmichael- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Burt Odelson**

Village Attorney Odelson reported the case filed with the Department of Human Rights by Henrietta Turner against the Village of Sauk Village has been dismissed. VA Odelson reported the case filed by Francine Anderson and Bernice Houston against the Sauk Village Board of Trustees and certain Trustees individually has also been dismissed.

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated the 223<sup>rd</sup> Street improvements are finishing ahead of schedule and under budget which frees up more MFT money to on the May projects. VE Czarnik reported Norfolk Southern has approved paving where needed by the tracks. VE Czarnik stated there will be a meeting with IDOT on Thursday.

**3. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin stated applications for the July 4<sup>th</sup> parade are now available for those who wish to participate. Baseball sign ups continue on Thursday from 5pm – 6pm in the Community Center. Trustee Poskin is looking for teams to compete in softball games on Memorial Day. Fundraising will take place at the concession stand.

**B. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee has worked on over 170 codes in the last four years. The Code book updates have been completed. The Board will need to approve the final cost of printing the code book. Trustee Myers thanked Village Clerk Williams and the department heads for their help with the revisions to the Municipal codebook. All ordinances are on the web site. Trustee Myers would like the Neighborhood Watch to be a reportable committee. The Neighborhood Watch meets the third Thursday of each month. Trustee Myers thanked Fire Chief Stoffregen for the use of the Fire Station and Lynda Washington for her help with the Neighborhood Watch.

**C. Economic Development Committee- Trustee Burgess**

Trustee Burgess thanked everyone who was involved with the Economic Development Committee the last four years. Trustee Burgess will continue to work with the Mayor and others to monitor and support Sauk Village businesses.

#### **D. Public Relations Committee-Trustee Williams**

Trustee Williams extended the deadline for Sauk Talk articles until this Friday due to the lack of submissions.

### **4. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

#### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department has responded to 18 calls in the past two weeks, including 8 fire alarms, 1 dryer fire, 1 porch fire, 1 car fire, 5 vehicle accidents, 1 gas leak and 1 assist to Steger Fire Department. Chief Stoffregen thanked Linda Todd and Sharon Nowak for their hard work and dedication to the community and for planting flowers in the Fire Department flower box.

Chief Stoffregen reported 865 Police Department calls of service since April 29, 2013 which included 38 domestics, 28 disturbances, and 79 arrests including 15 warrant arrests, 18 drivers driving while suspended and 5 obstructing a police officer's arrest.

Deputy Chief Holevis asked Village Clerk Williams to swear in a new sergeant and three new recruits. VC Williams gave the oath of office to Sergeant Scott Langan and Officers Jacob Howard, Ryan Sassano and Ronald Tomalis. Deputy Chief Holevis stated Sergeant Langan has been with the department for many years and has worked very hard for the position. Officers Howard, Ryan and Sissano are already working.

#### **B. Public Works Department- Mr. Weller**

Public Works Director Weller asked residents to continue to help with debris pickup. Street sweeping will take place May 13<sup>th</sup>- 17<sup>th</sup>. There is no parking on the street on garbage day. Do not throw debris on the street. The Torrence Avenue row of street lights (near Rickover and the church) with damaged wire is in the process of being repaired. A water main break occurred on 223<sup>rd</sup> Street where the street repairs were recently completed. The break was repaired and the street will be replaced by Gallagher Asphalt within the next couple of weeks. Hydrant repair and replacements are continuing. Pothole patching is ongoing. Residents should continue to call in with locations that need to be addressed. Branch pick up is ongoing. Branches should already be out. Hydrant flushing is also ongoing. Rust may occur for a short period of time. The system is clear. There is a lot of grass cutting due to the excessive rain. Forty nine locations are maintained by Public Works. Street and sidewalk repairs are continuing; ninety nine locations are on the list. General maintenance is required on the second air stripper. The air stripper will not be out of service for very long.

#### **C. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported vehicle stickers are on sale. The cost is \$30.00 for a car and \$48.00 for a B truck (pick up). Stickers must be displayed by July 1<sup>st</sup>. One senior discount of \$20.00 is allowed per household. Animal license renewals were due April 30<sup>th</sup>. Residents are calling to complain about tall grass. Code Enforcement has written 69 tickets in seven days with only one code officer.

#### **D. Finance Director- Mr. Rao**

Finance Director Rao reported the Village plans to switch to Call One telephone service. The Village Attorney is reviewing the contract. The DCEO audit for the 2011- 2012 grant was completed on May 7, 2013. No problems have been reported. The February and March Collector's Report will be available soon. The Illinois Funds balance is \$272,183.69 and Corporate Fund Balance is \$74,029.52.

#### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson stated the department has responded to 28 calls during the period of April 20<sup>th</sup> and May 10<sup>th</sup>. President Obama has declared 11 Illinois counties as disaster areas. Cook County is one of those areas due to excessive rain in the last month. Call 1-800/621-3362 or online at [www.disasterassistance.gov](http://www.disasterassistance.gov) for more information. An on site inspection will be completed by FEMA.

## **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt reported the youth program is going very well and will continue through the summer. The youth council would like to meet with the Mayor to share their suggestions. The Human Relations Commission is planning a Movie in the Park in July and August and a Community of Healing event to include elected officials, election candidates and community members. A partnership with the churches is also planned. The Human Relations Commission is requesting \$3,000.00 for the Community Handbook.

Beautification Committee- Ms. Pruitt stated the Clean, Green and Preen week will be May 27<sup>th</sup> through June 1<sup>st</sup>. Community members are asked to clean inside and outside of their homes and mow their yards and the yards of unoccupied houses. Large items and branches will be picked up for free this week only. No stickers will be required.

The Community Yard Sale will take place Saturday, July 15<sup>th</sup>. 10 X 10 spaces are available for ~~\$10.00~~ \$15.00. June 1<sup>st</sup> is Community Clean up Day. Volunteers are needed at 8:30 am behind the Village Hall. Light refreshments will be available at 1:30 pm. TV's and electronics cannot be set out for garbage pick up but can be dropped off at Rich South in Richton Park on that day. Two plots are available in the Community Garden. Plots are available for \$25.00 each.

## **G. Housing Authority Commission- Mr. Holcomb- No report**

### **H. Senior Committee-Ms. Langston**

The Healthcare Consortium of Illinois is honoring the men and women who 'Served Without Doubt' at a celebration recognition at 8:00 a.m. on Monday, May 20, 2013. All those that have served or are in service to our country are invited. The celebration will be at The Healthcare Consortium of Illinois, 1350 Sibley Blvd, Dolton, IL. R.S.V.P. by May 15 to James Lyles (708) 841-9515 ext. 2306 [jlyles@hcionline.org](mailto:jlyles@hcionline.org) or Gwen Woodward ext. 2489 [gwoodard@hcionline.org](mailto:gwoodard@hcionline.org) Other invited guests are: Gov. Pat Quinn; Members of the Tuskegee Airmen; Cong. Bobby Rush; Cong. Robin Kelly; Cong. Tammy Duckworth; Barry Walter, Director, VFW; and State of Illinois Reps and Senators. The SV VFW invites the public to attend the 11:00 a.m. Memorial Day service on Monday, May 27<sup>th</sup> at St. James Cemetery located at 394 and Sauk Trail. 50/50 raffle tickets are available, a book of 7 for \$5.00. Drawing will be held at the Senior Center following the service; winner need not be present.

Openings for new members at the three senior organizations (2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3:00 p.m. Fun Club, 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00 p.m. Sunshiners and 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. Leisure Timers) meeting in the Senior Center. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively.

Other groups meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m., the event is free, no dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m. (50/50 raffle tickets); BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee FREE Zumba Gold class meets this Saturday, May 18<sup>th</sup> and every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. FREE computer classes will meet on Thursday and Friday, May 23<sup>rd</sup> and 24<sup>th</sup>. On the first Monday from 1:00-2:00 p.m. FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office. The second Monday monthly movies at 12:30 p.m. are co-sponsored with the McConathy Library and held at the library. Blood pressure screenings precede the movie. A paper book exchange is also available in the Senior Center. See flyers for detailed and future scheduled dates.

The Senior Committee meets every second Thursday at 5 P.M. in the Senior Center.

## **5. ORDINANCES AND RESOLUTIONS**

### **A. Motion to Approve an Ordinance Authorizing and Accepting the Donation of Real Property Commonly known as 21824 Peterson Avenue in the Village of Sauk Village, Cook and Will Counties, Illinois**

Acting Mayor Hanks asked for a motion to approve an ordinance authorizing and accepting the donation of real property commonly known as 21824 Peterson Avenue. The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

## **6. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for April 24, 2013 through May 14, 2013**

Acting Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for April 24, 2013 through May 14, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

Trustee Burgess asked for clarification on the amount of expenditures versus available cash.

On roll call:

Ayes: Trustees Burgess, Hanks, Myers, Poskin and Williams

Nays: Trustee Benson

Motion carried

Acting Mayor Hanks recognized past elected officials in the audience which included former Mayor Edward Paesel, former Trustees Jim Schultz, Joe Wiszowaty and John Dennis and School Board Superintendent Traveglini and School Board members.

### **B. Swear in Newly Elected / Re-elected Mayor, Village Clerk and Trustees**

Village Attorney Burt Odelson gave the oath of office to Mayor David Hanks, Village Clerk Debbie Williams and Trustees Rosie Williams, Edward Myers, Lynda Washington and Jeffrey Morden.

Trustee Benson stated he was thankful for the opportunity to state that he was blessed to have served in the capacity of Parks and Recreation Committee Chair and Housing Chair in the last year four years. Trustee Benson blessed Mayor Hanks and the new Board as they start the next four years.

## **7. ADJOURN SINE DI**

Mayor Hanks asked for a motion to adjourn sine di. The motion was made by Trustee Williams and seconded by Trustee Myers.

All Ayes

The meeting was adjourned sine di at 8:03 pm. Mayor Hanks called a five minute recess.

The meeting was called to order at 8:20 pm.

## **1. CALL TO ORDER – NEW BOARD**

### **A. Roll Call**

On roll call:

Present: Trustees Burgess, Morden, Myers, Washington and Williams

Absent: None

Mayor Hanks asked the Board members to allow Michael Wortham, Senior Advisor for Government Affairs for Enbridge Energy Company and a resident of Sauk Village to step forward. Mr. Wortham presented a check in the amount of \$1,000.00 to the Sauk Village Parks and Recreation Committee as a thank you for allowing Enbridge to conduct an open house a few months ago to answer resident's questions regarding a proposed pipeline that will run from Pontiac, Illinois to Sauk Village. Mr. Wortham stated Enbridge Energy is looking forward to opening a positive relationship with Sauk Village.

## **2. MAYORAL APPOINTMENTS**

### **A. Motion to fill vacancy of Trustee Hanks' two year unexpired term**

Mayor Hanks asked for a motion to approve the appointment of John Poskin to fill the vacancy of his two year unexpired term. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Morden, Myers, Washington and Williams

Nays: None

Present: Trustee Burgess

Motion carried

Village Attorney Odelson gave the oath of office to Trustee John Poskin.

### **B. Motion to Appoint- Village Attorney**

Mayor Hanks asked for a motion to approve the appointment of Odelson & Sterk as the Village Attorney. The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

### **C. Motion to Appoint- Village Treasurer**

Mayor Hanks asked for a motion to approve the appointment of James Griegel as the Village Treasurer. The motion was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Village Attorney Odelson gave the oath of office to Village Treasurer James Griegel.

## **3. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams, as the senior Board member, welcomed the new Board members and offered to help the new Board members at any time with any questions or concerns they may have.

Trustee Myers thanked everyone for their support and stated the Board will move the Village forward. Trustee Myers will be looking for new members for the Ordinance Review Committee if he continues in the position as chair.

Trustee Morden thanked the residents and stated his door is always open. He will work for all residents of Sauk Village.

Trustee Washington thanked God, her family and others for their support. Trustee Washington stated it will take everyone speaking positively about Sauk Village and being willing to work together to make Sauk Village a better village.

Trustee Poskin thanked Mayor Hanks and the Board for the reappointment and pledged to do his best to bring baseball back to Sauk Village if he is reappointed to the Parks and Recreation Committee and will work hard for the residents of Sauk Village.

Trustee Burgess congratulated Mayor Hanks and all of the newly elected officials. There is a lot of work ahead of us to work together for an open and transparent government. The Board will need the help of the community to get things done.

Mayor Hanks stated tonight is a great night. Mayor Hanks stated the Village will work together as neighbors and friends to keep the excitement going. Mayor Hanks read a prepared statement that stated it is time to put the negativity and division behind us and work together as a community as we restore pride and progress and move Sauk Village forward once again. We must do these things together as one community and one people. The work is just starting. There is a lot work ahead of us. Top issues we face are crime, the lack of economic development, vacant homes, water, infrastructure and debt. Mayor Hanks will be reaching out to the Village Trustees to address these issues and reaching out to village residents who are willing to volunteer their time. Rather than sitting back and looking at the failures of the previous administration we can look forward and be part of the solution. Mayor Hanks quoted Theodore Roosevelt – “It’s hard to fail but it is worse never to have tried to succeed” and John Kennedy- “Ask not what your country can do for you- ask what you can do for your country”. Mayor Hanks stated the same holds true for Sauk Village. Mayor Hanks thanked a group of residents who refused to take no for an answer, all those who placed their trust in him in April and his wife, Linda, and his children. God Bless Sauk Village.

Village Clerk Williams stated she is encouraged by the last six months and has noticed a change in the Board and the community. VC Williams would like to continue on in the positive movement. It has been a long, hard four years. VC Williams stated she is excited to work with each and every Board member to move the Village forward.

#### **4. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:37 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

A reception for the new board was held in the Senior Center immediately following the Board meeting.

The questions and comment section was deleted from this agenda. Residents were asked to forward all questions and comments to Village Clerk Debbie Williams after the meeting along with their contact information.

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, MAY 21, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:08 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Washington

Absent: Trustee Williams (Trustee Williams entered at 7:35 pm)

**2. Skyline/ Republic Disposal Services- Gary Blue/ Hank Potts**

Republic Services representative Gary Blue reported Skyline Disposal has been picking up in Sauk Village since 1954. The DeLuca family has retired and Republic Services has taken over the Sauk Village routes. The employees, service level and address remain the same. Gary and Hank want to maintain the same relationship.

The pickup process will be totally automated in the near future using the same totes. Resident's concerns include paper getting spilled in the pick up process and stolen cans. Gary stated cans might too full. Additional totes are available. Stolen cans should be reported to 708/754-5460, 708/385-8252 or [toter.service@republicservices.com](mailto:toter.service@republicservices.com). Pick up starts at 6 am for household trash and one large item per week. Blue bags are picked up by a separate truck. Republic will continue to be a part of the leaf program according to the contract. Televisions, refrigerators, other electronics and tires cannot be picked up by Republic. There are recycling centers available in the area. A special pick up for those items is available for C.O.D. fee.

**3. Nimec Electric Agreement for Municipal Buildings**

Public Works Director Weller stated Sauk Village was included in the NIMEC Electric co-op until February 2012. NIMEC secures lower energy costs for municipalities. Com Ed would remain the supplier. The cost savings will apply to the five water buildings. There is zero billing on the other buildings. The savings for street lights will be explored next. The agreement has been reviewed by the Village Attorney. It will be researched if any portion of the cost is TIF eligible. This item will be presented on the next Board agenda for consideration.

**4. Public Relations Update- Trustee Williams**

Trustee Williams stated the last Student Government Day was the best in 5 years. Trustee Williams stated the Appreciation Dinner for volunteers and employees has been cut from the Public Relations Committee budget. Trustee Williams and department heads have discussed bringing this back as a way of healing, working together and recognizing the employees who have stuck through the hard times. The Public Relations Committee would raise money at the events that would be used for recognition awards and prizes. A month long schedule of weekend ideas was discussed such as football, softball, etc... Trustee Williams will ask for one

representative from each department to work on a committee to organize these events in August. The Public Relations Committee would also like to work on hanging the Mayor's portraits, updating and hanging the plaque listing the dates of the elected officials as well as historical Village pictures in the main lobby. Another fundraising idea is installing vending machines in the hallway. There is no cost to the Village. Trustee Williams stated people should still support the Beautification Committee sales on Tuesday. It was also suggested to open the atrium for the residents to meet in before the meeting. Trustee Williams was given consent to move forward with the vending machines. Mayor Hanks also spoke with a few banks regarding installing an ATM machine in the hallway.

#### **5. Municode/ Code book update- Village Clerk Williams**

Village Clerk Williams stated the last update of the code book was done in 2003. The latest update began in 2011. At the time of the original quote the updates were set to include through December 2011. Many pivotal ordinances were approved in 2012. The current updates include through May 2013 which has incurred additional charges for excess pages in the amount of approximately \$4,000.00. The balance due can be made in two payments; half now and the balance during the next budget year. VC Williams stated the Board approved using funds from the Winpak donation to pay for updating the code book according to the Board meeting minutes from January 2012. This item will be presented on the next Board agenda for consideration.

#### **6. Public Comment**

**All questions and comments must be directed to Acting Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Marva Campbell- Pruitt asked Trustee Williams to rethink the vending machine. The Beautification Committee is working on getting a machine donated. Marva asked the Board to consider \$3,000.00 for the Community Handbook and \$300.00 for the Sauk Village Youth Council during the budget discussions. Marva stated this was Public Works Employee Appreciation Week and asked everyone to show their appreciation to Public Works.

Mr. Harvey stated he enjoyed last week's celebration and asked that more programs be available for kids and their parents. Mr. Harvey also asked that the grass around the Municipal buildings is cut timely.

Mr. Griffin asked if there are plans for a summer work program and if hiring will be done based on experience and dedication. Mr. Griffin asked if the Community Center can be used for receptions and birthdays parties. Trustee Poskin stated the Community Center and the park are available for rent. Applications are available at the front desk. The cost is \$25.00 per hour and a deposit is required.

Mayor Hanks stated this year there will be an emphasis on family related activities. The Village is working on organizing a 4<sup>th</sup> of July parade and fireworks, baseball games at the ball field and National Night Out where we can get out in the community. Residents are also interested in having block parties. The emphasis is getting to know your neighbors.

Rose Langston thanked Public Works for the repair work on Clyde Avenue and Code Enforcement for their help with a bonfire and trash from a neighbor. Rose reported that the

Fun Club and Bluegrass will not meet on May 26<sup>th</sup>. The Delta Sigma Sorority will reach out to Sauk Village by providing refreshments during the Zumba Gold class on Saturday, June 1<sup>st</sup>. The Memorial Day service will be held at 11:00 pm on Monday, May 27<sup>th</sup> at St. James Cemetery. 50/50 raffle tickets are available for \$5.00 for seven tickets.

Bernadine Hopkins asked why department heads are not present on Committee meeting nights. Bernadine asked for an update on the pothole patching and asked how employee appreciation moves the Village forward. Bernadine asked about diversity on municipal employment. Trustee Williams stated it has been a hard couple of years where there have been no raises and no way to communicate without tension. There was so much tension and no stability in the past four years. Trustee Williams stated we still do not have money but we don't say thank you enough.

Mayor Hanks agreed potholes are an issue. Street repairs are done according to Motor Fuel Tax funds. Governor Quinn is aware of the condition of the roads and the needs for funds. Sauk Village has requested \$2.6 million for 4.2 miles of street repairs; 20 streets are identified for repairs. We are putting together shovel ready projects to present to State Representatives. Mayor Hanks stated department heads are not present at Committee meetings unless there is an agenda item they need to address. Mayor Hanks stated the Police and Fire Commission hires for those departments. Sauk Village does not look at race when hiring.

Roger reported the light near his home is still out; his vehicle was broken into. What is being done about crime? Roger commented on police officer behavior and curfew.

Mayor Hanks stated crime is a major issue. Mayor Hanks is working with Chief Stoffregen and Deputy Chief Holevis. The Police Department is working on the gang activity. A recent sting at ABC Wireless discovered counterfeit items being sold. The Village is working with the South Suburban Task Force and will be adding a Sauk Village officer to the Task Force. Investigations must be thorough before going to Cook County courts. The Sauk Village Police Department is a great training ground and they are very active. There is a big emphasis on crime and we will be sending a clear message. The street lights are being repaired by a priority list. Some lights need more detailed work than others. Mayor Hanks will speak with Chief Stoffregen about the officer's behavior.

Francine Anderson reported four break ins on the North Side last week and asked for follow up on the Peterson Avenue shootings two weeks ago. Francine stated the leadership in the Police Department is incompetent and the streets are the worst in the South Suburbs.

Mayor Hanks stated he stands behind the Police Department. Changes are being made because of the poor leadership from the previous administration. Sauk Village is no longer a playground for criminals.

Judy Cast stated she received a water bill by mistake that had a \$3,000.00 past due balance and the person has moved. Why is that allowed? Judy stated Public Relations should have a big part in recognizing people for doing well – both employees and residents. Judy stated former Trustee Ray Gavin has passed away and asked for a moment of silence. Mayor Hanks stated it is possible the buffalo box may be broken or there may be leaks in the house. Mayor Hanks thanked Judy for bringing the passing of Ray Gavin to the Board's attention and asked for a moment of silence.

Kevin Freeman stated he is a new resident. His house was broken into within 48 hours of moving in. Parents need to be held responsible. Mayor Hanks stated there is a Parental Responsibility

Ordinance that has been approved by the Board. Trustee Myers stated the ordinance is in the hands of the Police Department.

## **7. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated she will provide copies of the Website and Sauk Talk policies to the new trustees. Trustee Williams encouraged everyone to provide more information for the Sauk Talk. Trustee Williams stated the funding was cut for the Sauk Talk four years ago but it is still produced in house. The Public Relations Committee has had no budget and has not used taxpayer's money for any reason for four years. Student Government Day has also still continued. Volunteers and donations contribute to make these events happen. The \$3,000.00 balance for fireworks was paid for by the DP Partners donation. No taxpayer's money will be used for the employee appreciation.

Trustee Burgess asked if the Trustee liaisons with the department heads will still be in place. Mayor Hanks stated there will continue to be trustee liaisons.

Trustee Myers asked for an update on hiring outside contractors to help cut grass. Mayor Hanks stated the cost is too expensive. Discussion was held regarding hiring part time employees.

Trustee Myers stated there is an ordinance that deals with kids walking in the street. The Police Department should provide an update if the ordinance is in effect. Trustee Myers asked Sherry to provide information on how the \$3,000.00 water bill could have occurred.

Trustee Washington reported on a petting zoo in the unincorporated part of the Village. The owner is willing to allow kids to take advantage of it. Trustee Washington commented on how the kids are walking in the street. Trustee Washington is speaking with Trustee Poskin and Mayor Hanks about having a Village meeting with parents to let them know they must be held accountable for the actions of their children. Trustee Washington encouraged residents to turn on their outside lights in front and back.

Trustee Poskin stated the Housing Commission meeting will be held Thursday, May 23rd at 7 pm in the Village Hall. The July 6<sup>th</sup> Parade Committee will meet at 7 pm on Friday, May 24th. Both meetings will be held at the Village Hall. Fireworks may be held on July 6<sup>th</sup>.

No teams have come forward for the Memorial Day softball game. The concession stand will still be open. Baseball registration continues. The second team is forming now. Basketball will begin in the fall.

Trustee Morden stated he is working with Trustees Myers and Poskin on the 6<sup>th</sup> of July parade. Letters have been sent to many people asking for their participation. Applications are available on line, at the Village Hall and in the Sauk Talk. Trustee Morden commented on street repairs that are needed. Trustee Morden commented on the Officer Friendly program of the past that helped kids and parents get to know the police officers. Trustee Morden suggested the police officers get out of the cars and talk to the kids and residents.

Trustee Williams reported the Police Department entrance will be closed for one week starting tomorrow due to road construction.

Mayor Hanks stated the Village is working on Village owned properties first and then vacant homes. Weed killer is being placed on properties to avoid high weeds.

Liens will be place on the vacant properties with high grass. Tickets are being issued and Code Enforcement is following up to locate the owner and or bank.

**8. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

The meeting was adjourned at 9:08 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MAY 28, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:00 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. MOTION TO RECESS TO EXECUTIVE SESSION**

**A. Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2013)**

Mayor Hanks asked for a motion to adjourn to executive session. The motion was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was adjourned to executive session at 7:02 pm.

**3. MOTION TO RECONVENE**

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

The meeting was reconvened at 8:18 pm.

**4. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**5. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read the Collector's reports for January and February 2013.

Mayor Hanks assigned the following Trustees to act as liaisons between the various departments.

Finance Department- Trustee Burgess

Fire Department- Trustee Myers

ESDA- Trustee Morden  
Public Works- Trustee Poskin  
Code Department- Trustee Washington  
Police Department- Trustee Williams

Mayor Hanks reported as of Friday, May 24, 2013 at 4:00 pm. Wise Guyz had their liquor license suspended. A hearing will take place on Wednesday, May 29, 2013 at 4:00 pm.

Mayor Hanks reported as of Tuesday, May 28, 2013 at 4 pm. ABC Wireless had their business license placed on a 10 day suspension. The hearing will be held on June 4, 2013 at 6 pm. A quorum of the Board of Trustees is needed for the June 4<sup>th</sup> hearing.

### **B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated Village stickers are on sale and must be displayed by midnight June 30<sup>th</sup>. Upcoming special meetings include May 29<sup>th</sup> and 30<sup>th</sup> for budget review at 6 pm and Wednesday May 29<sup>th</sup> at 5:45 to approve an appraiser for land acquisition. The ABC Wireless hearing will take place on Tuesday, June 4<sup>th</sup> at 6 pm. Meeting notices will be posted.

VC Williams stated the Memorial Service was very well attended. VC Williams asked for volunteers to work on a committee for National Night Out night on the first Tuesday in August per the request of Mayor Hanks. Deputy Chief Holevis has sent away for the necessary information. There will be no meeting scheduled for that day.

### **C. Village Treasurer – Mr. Jim Griegel- No report**

### **D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

### **E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik stated there will be a special meeting to award the contract for the well three appraisals. The repairs for the Torrence Avenue railroad tracks have been denied by IDOT at this time. VE Czarnik was asked to follow up to see if this can still take place within the timeframe allowed.

## **6. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

### **A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin stated the July 4<sup>th</sup> Parade Committee will meet on Friday, May 31<sup>st</sup> at 7 pm in the Village Hall. The Parks and Recreation Committee meeting is scheduled for Thursday, June 6<sup>th</sup> at 7 pm. Trustee Poskin read the Parks and Recreation financial update.

### **B. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will consist of volunteers Pat Couch, Carol Myers, Annemarie Morden, Debbie Poskin, another member not named and himself.

### **C. Economic Development Committee- Trustee Burgess**

Trustee Burgess stated he will no longer be chairing the Economic Development Committee. Trustee Burgess will form a new Intergovernmental Committee where he will act as a liaison with the school districts and looking to see how the Village can work with them. A meeting time has not yet been determined. Trustee Burgess thanked everyone who worked with him in the Economic Development Committee.

### **D. Public Relations Committee-Trustee Williams**

Trustee Williams stated the Sauk Talk will be out next week. The Public Relations Committee is working on updating the elected official name plate plaques. Trustee Williams is working with department heads on employee appreciation events like softball and a cook off to be held in August. Trustee Williams is looking for a representative from each department. Residents and service advisors are also welcomed to participate.

## **7. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported the Fire Department has responded to 25 calls in the past two weeks, including 5 fire alarms, 2 car fires, 3 vehicle accidents, 1 gas leak, 1 resident assist, 9 assists with the ambulance company and 4 assists to other agencies.

Chief Stoffregen reported 868 Police Department calls of service since May 14th, 2013 which included 18 burglaries, 33 domestics, 42 burglar alarms, 47 ambulance assists, 14 accidents and 69 arrests. Undercover stings were conducted at ABC Wireless and Wise Guyz Bar both located on Sauk Trail.

Three arrests were made at ABC Wireless for violating the counterfeit trademark law. One person was arrested at Wise Guyz Bar for selling alcohol to a minor. Wise Guyz Bar has been shut down by the Police Department by order of the Liquor Commissioner. ABC Wireless was closed at 4:18 pm today. The hearing will take place on June 4<sup>th</sup>.

#### **B. Public Works Department- Mr. Weller**

Public Works Director Weller reported the 3<sup>rd</sup> hydrant flush will begin on June 4<sup>th</sup>. Run the cold side first the next day. Street sweeping will take place the week of June 10th. Do not put debris in the street for pick up. There is no parking on the street on garbage day. The street light repairs on Sauk Trail have been completed. Storm sewers on Clyde have been repaired. Clear debris and grass clippings from storm sewers. Do not place grass clippings on the street. Roof damage to the back of the Municipal Building has been repaired. The shut off list is shrinking on the south side. Call Public Works for tree limb pick up that is needed due to storm damage. Grass cutting continues. Mayor Hanks thanked Kevin for the flags and stated lights in front of the Village Hall need to be replaced.

#### **C. Administrative Services Director- Ms. Jasinski**

Administrative Services Director Jasinski reported from April 1<sup>st</sup> through May 24<sup>th</sup> there were 319 tickets written for various violations. During the period of May 6<sup>th</sup> through May 24<sup>th</sup> 186 tickets were written for tall grass. A lot of residents are not cutting their grass. Other tickets were issued for various reasons. A permit was picked up to begin work on the old 7- Eleven. Title Max will be opening there.

#### **D. Finance Director- Mr. Rao**

Finance Director Rao reported the updated budget sheets will be emailed tomorrow. The Illinois Funds balance is \$122,293.66 and Corporate Fund Balance is \$32,462.26. The DP Partners donation balance is \$54,819.72. The balance in the Canadian National donation for Parks and Recreation is \$8,583.53.

#### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson stated the department has responded to 16 calls during the last two weeks- 1 gas leak. 2 vehicle fires, 5 fire alarms, 2 car accidents, 1 assist with a citizen and 1 assist with other agencies. ESDA will be on hand for the Rickover graduation on Thursday, May 30<sup>th</sup>. Expect heavy traffic from 6pm- 9pm on Torrence Avenue.

#### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt reported movies in the park are planned for Friday, July 19<sup>th</sup> and Friday, August 16<sup>th</sup>. The Health and Resource Fair held in conjunction with Alpha Kappa Alpha sorority will take place September 28<sup>th</sup> in the Community Center. No member will be available at the budget meeting. The Human Relations Commission is requesting funds for the Community Handbook and the youth council.

Beautification Committee- Ms. Pruitt reported working with the library board, the school district and Pre -K kids and their parents in the Community Garden last Friday. The Beautification Committee also removed the decorations from the Memorial outside of Village Hall. Clean, Green and Preen is taking place through June 1<sup>st</sup>. Volunteers are needed. Members from Bloom Trail High School will be assisting on June 1<sup>st</sup>. Access to the atrium is required.

The Community Yard Sale will take place Saturday, July 15<sup>th</sup>. A letter has been received from IDOT for the use of the space on Sauk Trail.

Three plots are available in the Community Garden. Plots are available for \$25.00 each.

The committee will communicate with the new business to see what their landscaping plans are.

### **G. Housing Commission- Mr. Holcomb**

Housing Chair Gary Holcomb continues to work with the South Suburban Mayors and Managers Association and the Cook County Board of Commissioners on the vacant building ordinance. An ordinance will follow next month regarding banks turning over properties without being brought up to code. Gary and Sherry Jasinski provided a list of several properties available for acquisition to Mayor Hanks and the Village Attorney. The Housing Commission will meet the second and fourth Thursday of every month at 7 pm in the Village Hall.

### **H. Senior Committee-Ms. Langston**

Senior Chair Rose Langston reported the Delta Sigma Theta Sorority/ Joliet area and South Suburban Alumnae Chapter will be providing refreshments at the FREE Zumba Gold Fitness class sponsored by the SV Senior Committee this Saturday, June 1 from 1:00pm - 2:00 p.m. Healthy refreshments consisting of protein bars, bottled water and fruit will be served prior to the class. Doors will be open at 12:30 p.m. This event is open to all seniors aged 50 and up regardless of residency. Detailed flyers are available.

Commander John Dennis of the SV VFW expresses his appreciation for all who purchased raffle tickets and the public who attended the Memorial Day service on Monday, May 27<sup>th</sup> at St. James Cemetery. The presence of Mayor David Hanks, Village Clerk Debbie Williams and Trustees Derrick Burgess, Jeff Morden, John Poskin and Rosie Williams delighted Commander Dennis. Unfortunately, all 50/50 raffle winners were employed at a firm in Tinley Park and not village residents. Commander Dennis invites new veteran members to join the SV VFW. Mr. Dennis also invites the public to attend the November 11<sup>th</sup> Veterans Day service.

Openings for new members at the three senior organizations (2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3:00 p.m. Fun Club, 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00 p.m. Sunshiners and 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. Leisure Timers) meeting in the Senior Center. All seniors age 50 and up are invited to join; dues are \$10, \$14, and \$15 respectively. Leisure Timers is having their Mother/Father dinner at Sheffield Restaurant in Dyer on Sunday, June 2<sup>nd</sup> at 2:00p.m. The Sunshiners Mother/Father catered dinner in the Senior Center from Glenwood Oaks has been rescheduled to Monday, June 17<sup>th</sup> instead of June 3<sup>rd</sup> at 5 p.m.

Other groups also looking for new participants, meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m., the event is free, no dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m. (50/50 raffle tickets); BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m. and Ceramics Group every Wednesday from 8am to 11 a.m.

The Senior Committee FREE Zumba Gold class meets every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. The FREE computer classes have been suspended until further notice. Computer program to be revised and rescheduled per demand. On Monday, June 3<sup>rd</sup> from 1:00-2:00 p.m. FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office. The monthly movie on Monday, June 10<sup>th</sup> 'Robin Hood' at 12:30 p.m. is co-sponsored with the McConathy Library and held at the library. Blood pressure screening precedes the movie. A paper book exchange is also available in the Senior Center. See flyers for detailed and future scheduled dates. Rose reported she recently attended the first Illinois Senior Medical Patrol (SMP) conference in Oak Park (86 miles round trip plus \$10.00 parking fee) at her own expense and also made a SMP presentation in Harvey.

The Senior Committee meets every second Thursday at 5 P.M. in the Senior Center.

## **8. ORDINANCES AND RESOLUTIONS- None**

## **9. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for May 15, 2013 through May 28, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for May 15, 2013 through May 28, 2013.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: Trustee None

Motion carried

**B. Motion to Approve NIMEC Electric Agreement for Municipal Buildings**

Mayor Hanks asked for a motion to approve the NIMEC Electric Agreement for Municipal buildings. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**C. Motion to Approve Excess Charges in the Amount of \$4, 200.00 to Municode Corporation for the Codification of the Municipal Code Book. The current total due of \$7,500.00 will be paid in two payments- \$3.750.00 due immediately with the remaining balance to be paid in December 2013.**

Mayor Hanks asked for a motion to approve excess charges in the amount of \$4, 200.00 to Municode Corporation for the codification of the Municipal code book. The current total due of \$7,500.00 will be paid in two payments- \$3.750.00 due immediately with the remaining balance to be paid in December 2013.

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**D. Mayoral Appointments**

Mayor Hanks asked for a motion to suspend the rules to add item xiii- the approval of the Intergovernmental Committee.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**i. Motion to Appoint- Housing Commission**

Mayor Hanks asked for a motion to approve the appointments of Sharon Nowak, Heidrun Parker, Wanda Lemell, Ronnie Stark and Larry Stewart as Housing Commissioners.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**ii. Motion to Appoint- Zoning Board Commission**

Mayor Hanks asked for a motion to approve the appointments Beth Zupon and Carey Gorski as Zoning Board Commissioners.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**iii. Motion to Appoint- Police and Fire Commission**

Mayor Hanks asked for a motion to approve the appointments of Judy Cast and Ed Milkint as Police and Fire Commissioners.

The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

Village Clerk Williams gave the oath of office to Commissioners Nowak, Parker, Lemell, Starks, Stewart, Zupon and Cast.

**iv. Motion to Appoint -Police Pension Board**

Mayor Hanks asked for a motion to approve the appointments of Jim Griegel and Donald Clark to the Police Pension Board.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**v. Motion to Appoint - Fire Pension Board**

Mayor Hanks asked for a motion to approve the appointments of Jim Griegel and Donald Clark to the Fire Pension Board.

The motion to approve was made by Trustee Myers and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**vi. Motion to Appoint- Parks and Recreation Committee**

Mayor Hanks asked for a motion to approve the appointments of Trustee John Poskin and Trustee Jeff Morden to chair the Parks and Recreation Committee.

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**vii. Motion to Appoint- Ordinance Review Committee**

Mayor Hanks asked for a motion to approve the appointment of Trustee Myers to chair the Ordinance Review Committee.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**viii. Motion to Appoint- Economic Development Committee Chair**

Mayor Hanks asked for a motion to approve the appointment himself to chair the Economic Development Committee.

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**ix. Motion to Appoint- Public Relations Chair**

Mayor Hanks asked for a motion to approve the appointment of Trustee Williams to chair the Public Relations Committee.

The motion to approve was made by Trustee Morden and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**x. Motion to Appoint- Beautification Committee Chair**

Mayor Hanks asked for a motion to approve the appointment Marva Campbell- Pruitt to chair the Beautification Committee.

The motion to approve was made by Trustee Myers and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**xi. Motion to Appoint- Neighborhood Watch Committee**

Mayor Hanks asked for a motion to approve the appointment of Lynda Washington to chair the Neighborhood Watch Committee.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**xii. Motion to Appoint -Police Alliance Committee**

Mayor Hanks asked for a motion to approve the appointment of Trustee Williams to chair the Police Alliance Committee.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**xiii. Motion to Appoint- Intergovernmental Committee**

Mayor Hanks asked for a motion to approve the appointment of Trustee Burgess to chair the Intergovernmental Committee.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**10. APPROVAL OF MINUTES**

**A. March 26, 2013 Special Meeting**

Mayor Hanks asked for a motion to approve the minutes of March 26, 2013 Special Meeting.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin and Williams

Nays: None

Abstain: Trustees Morden and Washington

Motion carried

**B. March 26, 2013 Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of March 26, 2013 Board Meeting.

The motion to approve was made by Trustee Poskin and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Poskin and Williams

Nays: None

Abstain: Trustees Morden and Washington

Motion carried

**C. April 16, 2013 Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of April 16, 2013 Committee Meeting.

The motion to approve was made by Trustee Burgess and seconded by Trustee Poskin.

On roll call:  
Ayes: Trustees Burgess, Myers, Poskin and Williams  
Nays: None  
Abstain: Trustees Morden and Washington

Motion carried

**D. April 23, 2013 Regular Board Meeting (Student Government Day)**

Mayor Hanks asked for a motion to approve the minutes of April 23, 2013 Regular Board Meeting (Student Government Day).

The motion to approve was made by Trustee Williams and seconded by Trustee Poskin.

On roll call:  
Ayes: Trustees Burgess, Myers, Poskin and Williams  
Nays: None  
Abstain: Trustees Morden and Washington

Motion carried

**E. May 7, 2013 Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of May 7, 2013 Committee Meeting.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:  
Ayes: Trustees Burgess, Myers, Poskin and Williams  
Nays: None  
Abstain: Trustees Morden and Washington

Motion carried

**11. APPROVE AND RELEASE EXECUTIVE SESSION MINUTES**

**A. March 12, 2013**

Mayor Hanks asked for a motion to approve and release the executive session minutes of March 12, 2013.

The motion to approve was made by Trustee Myers and seconded by Trustee Poskin.

On roll call:  
Ayes: Trustees Burgess, Myers, Poskin and Williams  
Nays: None  
Abstain: Trustees Morden and Washington

Motion carried

**Clerk's Note: The April 2, 2013 Committee Meeting and the April 9, 2013 Regular Board Meeting were cancelled.**

**12. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Morden mentioned the need for grass cutting and equipment repair at Carol Avenue Park. Trustee Morden also commented on how well the ESDA, Police and Fire Departments worked together on the power outage that occurred at Sauk Trail and Torrence Avenue.

Trustee Washington mentioned the Neighborhood Watch meetings will be held on the 3<sup>rd</sup> Thursday of the month at the Fire Station. Trustee Washington read the committee members who have joined her committee. Trustee Washington encouraged everyone to be a Neighborhood Watch captain for their block.

Trustee Burgess asked everyone interested in joining the Intergovernmental Committee to call 708/927-0081 or leave contact information at the Village Hall. Trustee Burgess will reach out to School Districts 168 and 206 and the library.

Trustee Burgess asked for an update on the signs on 394. Trustee Burgess stated the businesses need to spend money to advertise better. Trustee Burgess stated the car lot on 394 and Sauk Trail also needs to be spruced up. Mayor Hanks stated he has spoken with the owner of the property. Sauk Village has no jurisdiction over that property. Mayor Hanks will ask Sherry to write a letter to the business owners and suggested one sign listing all of the businesses. Mayor Hanks met with Jim Garrett at Southland Visitor's Bureau about highway signs.

Mayor Hanks stated he is working on playground grants to repair and replace playground equipment.

Mayor Hanks would like the Board to discuss bringing back the consent agenda. Any items the Board does not agree on would not be placed on the consent agenda. All items the Board approves will take one vote to approve. Mayor Hanks read the names of the Police Alliance Committee.

Mayor Hanks asked Judy Cast to come forward. Judy and members of the P.L.A.N. group came forward to donate \$100.00 to the Cop on Top program that is scheduled for 5 am – 2pm on Friday, May 31<sup>st</sup>. The P.L.A.N. group will be on hand accepting donations for Special Olympics.

Judy presented 24 lights that fit on traffic cones to the Civil Defense Department to help secure the safety and well being of the members while they are on the call.

### **13. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Poskin.

All Ayes

The meeting was adjourned at 9:26 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, MAY 29, 2013.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:00 pm.

On roll call:

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustee Myers (entered the meeting at 6:17 pm)

**2. Department Budget Review**

Mayor Hanks stated all capital expenses have been cut from the budget. No raises are included in this draft of the budget; department head raises may be considered. Increased revenue is anticipated from enforcement of the collection of tickets written by the Police and Code Departments. The K-9 will be assisting with drug busts in the near future. Repairs will be made to buffalo boxes in order to capture additional water revenue. Cuts will be made within the departments. There is no cut or addition of personnel at this time. Mayor Hanks stated the Village is in the process of applying for several grants.

Building and Zoning Director Jasinski stated her budget consists of one employee's salary and insurance. All other expenses are included under Administration.

Deputy Police Chief Holevis stated the Tow Fund was established to make the Police Department self sufficient. Deputy Chief Holevis would like the Tow Fund revenue returned to the Police Department. Mayor Hanks stated the Tow Fund revenue is used for Police Department expenses which includes payroll. Deputy Chief Holevis stated that 87 % of the Police Department's fleet is in very bad shape. The cost of continuing the maintenance of the fleet will soon exceed the cost of purchasing new vehicles that are covered under warranty. Some vehicles are beyond repair. Further discussion was held regarding transferring some of the fleet to other departments or sending them to auction and the use of the Tow Fund, K-9 and Asset Forfeiture accounts. Tow Fund charges may increase soon. Deputy Chief Holevis provided estimates for the purchases of 6 – 12 new vehicles for the Board to consider. Additional costs will include equipment installation and striping of the vehicles. Mayor Hanks asked to place the approval of six police vehicles on the next agenda. Mayor Hanks asked Deputy Chief Holevis to provide details on when the order needs to be placed, when the vehicles will be received, when the first payment will be due and what the cost of striping and equipping the vehicles will be.

Public Works Director Weller stated the fleet is old. Three vehicles are ready for auction. DH Weller requested a mower and HVAC unit for the Police Department. The last payment for the street sweeper is included in this budget. There is no real change in MFT. Mayor Hanks stated a grant may be available through the State for the HVAC unit. Mayor Hanks asked for a detailed list of fleet information. Energy savings will result from placing the air strippers on a timer and renewing the NIMEC agreement.

Professional Services will decrease now that the water situation is under control.

Sewer- Equipment may be needed in the near future. The Metropolitan Water Reclamation District (MWRD) will have new mandates next year. The Sewer Fund is in the negative. Sewer rates will have to be increased.

DH Weller stated a four year plan was submitted in 2010 for capital expenses; no purchases have been made. New pumps and limited tools and equipment are needed. The mild winter kept the overtime and salt purchases down. The Public Works Department saves the Village money by performing vehicle maintenance for other departments.

ESDA Director Johnson commented on the reduction in vehicle expense and equipment repair. The vehicles are getting older. Some repairs are done in house. DH Johnson requested purchasing a maintenance agreement for the six sirens at a cost of \$1,200.00. Back up batteries are needed for the sirens. Research will be done to verify if the expense is TIF eligible.

DH Johnson requested the purchase of a used light truck. The existing lights can be utilized on that vehicle. The cost of striping vehicles will be incurred when the name changes from Emergency Services and Disaster Agency to Sauk Village Homeland Security Agency.

DH Johnson requested a \$.50 per hour raise that would amount to approximately \$1,700.00 per year for 3,400 man hours.

Mayor Hanks directed Finance Director Rao to research the cost of the requested items.

Fire Chief Stoffregen requested an increase in capital expenses due to the sinking bays and foundation. Chief Stoffregen stated training is being paid by the SAFER grant.

Chief Stoffregen stated an increase is needed for the 911 surcharge to make the bond payment and to maintain New World. There is currently a \$10,000.00 deficit that increases every year.

Finance Director Rao stated phone charges will be reduced by approximately \$3,000.00 with the switch to Call One. There is no change to Dispatch.

Elected Officials- Mayor Hanks suggested taking \$5,000.00 from other contractual services to allocate funds to various committees; Neighborhood Watch \$2,000.00. Police Alliance Committee \$700.00, Public Relations \$300.00 Intergovernmental Relations \$1,000.00 and Human Relations Commission \$2,000.00. Funds from the Winpak donation will finance IML in the fall. Trustee Burgess suggested the discussion of raises for the Trustees, Mayor and Clerk is needed before the next election. The last raise was six years ago. Trustee Washington agreed to raises due to the fact the trustees spend a lot of time working in the Village and there are many active committees now.

Mayor Hanks clarified Professional Services is still on the high end due to excessive open litigation. Many cases have been ongoing for years with some just recently resolved. Additional cases were recently filed with regards to water related issues.

Mayor Hanks stated Illinois Comptroller Judy Baar Topinka is charging municipalities for late audits. Municipalities are not paying it. The late audit was the responsibility of the last administration. The current administration is working on completing the audits.

### **3. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Burgess.

All Ayes

Meeting was adjourned at 8:55 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, **MAY 30, 2013.**

**1. Roll Call**

Mayor Hanks called the meeting to order at 6:15 pm.

On roll call:

Present: Trustees Burgess, Poskin, Washington and Williams

Absent: Trustees Morden and Myers (Trustee Morden entered the meeting at 7:02 pm)

**2. Additional Budget Review**

Discussion included crossing guards being paid through the Police Department. The school district does not contribute. An increase in fines is needed. Tickets being written are being dismissed in court.

A grant is in process to bring cable back to the Community Center.

The 2010- 2011 Municipal audit is in process.

Two officers will take part in the drug task force. Sauk Village will receive a percentage of the revenue.

Repairs will be completed on buffalo boxes to increase water revenue. Past due bills will be recouped by property liens and collection agency placement.

CDBG- \$200,000.00 has been requested.

Mayor Hanks stated information of salary raises for non union personnel will be presented at a later date. No salary for Police Chief is included in this budget according to a recent ordinance.

Mayor Hanks agreed to consider raises in the amount of \$.50 per hour for ESDA personnel and \$25.00 per paycheck for Department Head Johnson. Radios and batteries are also need for ESDA.

Grants are being researched for the Homeland Security name change.

Mayor Hanks stated the draft budget does not include raises. Employee contributions to insurance are being considered. Governor Quinn is trying to freeze State sales tax payments to municipalities. The Senate has shot that down. The casino is close to passing. Revenue will be shared within the communities.

**3. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams and seconded by Trustee Washington.

All Ayes

Meeting was adjourned at 7:25 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, JUNE 4, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:01 pm.

On roll call:

Present: Trustees Burgess, Morden, Myers, Poskin and Washington

Absent: Trustee Williams (Trustee Williams entered the meeting at 7:12 pm)

Also Present: Village Attorney Mike Mc Grath (VA McGrath left the meeting at 7:14 pm)

**2. Motion to recess to Executive Session- None**

**Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1)(2013)**

**3. Motion to Reconvene Committee Meeting- None**

Mayor Hanks suggested adjusting the order of the agenda with Board approval.

**11. Village Adjudication Call/ Village Prosecution Call- Trustee Williams**

Mayor Hanks asked the Board not to renew Dennis Giannopoulos as Village Adjudicator and requested the Board approve Odelson & Sterk to take over starting with the second court call in July. Village Attorney McGrath stated they will meet with the Police Department to work on expanding the court. The fees paid for the adjudication and prosecution last year exceed \$50,000.00 with fines collected in the amount under \$3,000.00. The rate of pay will reflect a \$10.00 per hour savings. Village Attorney McGrath stated there is no conflict of interest to act as Village Attorney and Adjudicator and Prosecutor. VA McGrath stated the Village is losing money because cases heard in Markham are often dismissed with payment of court costs only. The item will be added to the next Board agenda for consideration.

**7. Illinois Hazard Mitigation Plan- Mayor Hanks**

Mayor Hanks referred to a memo from Cook County regarding the need to appoint a liaison between Homeland Security and the Village of Sauk Village. Mayor Hanks suggested himself and ESDA Director Art Johnson as a back up. The name of ESDA will be changing soon to include Homeland Security. This item will be added to the next Board agenda for consideration.

**4. Red Speed Illinois-**

Deputy Chief Holevis introduced Red Speed Illinois representative Mike Lebert to provide a presentation on red light cameras in Sauk Village. The benefits of red light enforcement were reviewed. Red light

enforcement changes driver behavior and encourages drivers to obey the law. Red Speed Illinois will work with the Village on both education and enforcement. An average of 40% reduction in crashes is noticed after red light cameras are installed. The violation is caught on camera and reviewed several times before a ticket is issued. Red Speed Illinois will supply all equipment and Police Department training and send all notices. Violations can be viewed on line. Payments and hearings will be managed by Red Speed Illinois. The violation will be turned over to the collection bureau if payments are not received after three notices. The Police Department will also have the ability to use the cameras for other purposes. Engineers will research the viable sights and review this information with the Police Department. Reports will be sent every other week.

The Red Speed marketing program includes CD's, posters, book markers for the schools, fact sheets and web site placement. Use your Head – Stop on Red is the slogan. Several local municipalities have permits for Red Speed Illinois red light cameras including Lynwood and South Chicago Heights.

There is no cost to the Village or taxpayers to install or implement the red light camera enforcement. The average revenue for Sauk Village is \$60.00 out of the \$100.00 fine. Additional charges may apply in some cases.

The Village Attorneys will negotiate the contract with Red Speed Illinois. An IDOT Hold Harmless Agreement, Ordinance Sample and an agreement with Red Speed Illinois will come before the Board after attorney review. Mayor Hanks asked for this item to be placed on the next Board agenda to move forward.

## **5. Closing Bank Accounts that are not used (Retro)**

### **a) Cafeteria Plan Bank Account- Lack of Participants**

Finance Director Rao recommended closing the Cafeteria Land Bank account due to the lack of participants and suggested transferring the current funds to the General Account. The Cafeteria Plan is available for employees to deposit money from their paychecks to use for medical bills on a tax free basis. All money must be used by February 28<sup>th</sup> or the balance reverts to the Village. The account currently has a balance of \$7,000.00. This item will be added to the next Board agenda for consideration.

### **b) Closing of Citibank Account- TIF#2 (Retro)**

Finance Director Rao recommended closing the Citibank Account that Wildman, Harrold maintained for the TIF 2 tax levy. There is currently a balance of approximately \$21,000.00. FD Rao stated TIF 2 has not paid any administrative fees. Mayor Hanks recommended FD Rao discuss this item with Kane, McKenna representative, Mary Thompson, before taking any further action. This item will be added to the next agenda upon Kane, McKenna's recommendation.

## **6. Transfer of Asset Forfeiture and K-9 Bank account operations**

Deputy Chief Holevis stated the Asset Forfeiture and K-9 accounts were taken away from the Police Department in 2010 under the previous administration. Deputy Chief Holevis stated the Police

Department must maintain control over the Asset Forfeiture funds at all times according to State Statute. The Police Department can only spend the money from that account with the approval of the Board. Deputy Chief Holevis asked for the return of the K- account checkbook. The K-9 will be in place soon. The account is used for the K-9's food, medicine, etc... Finance Director Rao stated the Village paid for the K-9 and training from the General Fund. The K-9 funds will be transferred to the General Fund. Deputy Chief Holevis requested further discussion on this matter. Mayor Hanks recommended Trustee Burgess, Finance Director Rao and Deputy Chief Holevis meet with the Fire Chief to discuss the matter further and bring this back to be addressed in two weeks.

#### **8. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the purpose of the Intergovernmental Relations Committee is to be an intergovernmental advisory council to work with various governmental bodies and agencies throughout the Village and the South Suburban area to bring public awareness to Sauk Village. Committee members will be selected by the committee chairman. The committee is currently recruiting members. By laws and the mission statement will be presented to the Board at a later date.

#### **9. Block Parties- Mayor Hanks**

Mayor Hanks stated two residents have requested permission to hold block parties in their neighborhood. The requests are usually reviewed by the Board and the Police Department and forwarded to the Public Works Department to have the road blocked off. Mayor Hanks agreed that block parties are good for the community and asked that the Board move forward on approving the block parties. Discussion was held on the need for a policy that would include rules such as the sale of alcohol and public intoxication is prohibited, it is their responsibility to clean up, neighborhood agreement, time restrictions, etc... Mayor Hanks asked Trustee Williams and Trustee Myers to work on an agreement that includes the bullet points discussed by the Board and bring this item back to the Board. The Board was agreeable for both families to hold their block parties. This item will be added to the Consent Agenda on the next Board agenda for consideration.

#### **10. July 6<sup>th</sup> Fireworks- Trustee Poskin**

Trustee Poskin requested approval to move forward with the fireworks and the approval of the contract for Mad Bomber to provide the fireworks on July 6<sup>th</sup> in the amount of \$5,000.00. The fireworks show will last approximately 25-30 minutes. Over half of the money has been raised and donations are still being accepted. Trustee Williams stated the balance from a previous fireworks show was paid for through a DP Partners donation and suggested that funds from the Cafeteria Plan could be used for fireworks up to \$2,500.00 to cover the costs while fundraising continues. Parks and Recreation continues to collect fees for rentals of the Community Center and grounds and fundraising efforts will continue through the day of the event. Letters have been sent to Sauk Village vendors requesting donations. A parade and other activities are also planned for the July 6th celebration.

Mayor Hanks recommended placing a motion for Board consideration to approve allowing no more than \$2,500.00 of the Cafeteria Fund money to be used for fireworks on the Consent Agenda next week.

## **12. Consent Agenda- Mayor Hanks**

Mayor Hanks stated the Consent Agenda was removed from the agenda during the last administration. Mayor Hanks would like to bring the Consent Agenda back with Board approval. The Consent Agenda allows one vote for multiple items if all trustees are in agreement to approve all items. Before voting to approve the Consent Agenda, Mayor Hanks will ask if any trustee would like an item removed or if any further discussion is needed on an item. Minutes may be included on the Consent Agenda if all trustees were present.

## **13. Public Comment**

**All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

James Harvey stated he had a large increase in his water bill since the last bill. Mayor Hanks suggested checking for leaks and stated a small leak could increase your bill significantly.

Delores Brady stated there is a problem with Com Ed and Nicor Gas when new residents come in and don't provide those companies with the correct address suffix, i.e. Place or Street. Delores' services have been affected by this. Mayor Hanks stated this matter could be added to the new pamphlet the Human Relations Commission is working on.

Rose Langston commented on the block party guidelines regarding time lines, protecting the children, area restrictions, neighbor consideration and clean up. Rose asked if the Board will be considering requiring a deposit.

Pat Couch stated she called Republic Services regarding the cost of the container needed for disposal of grass and was not satisfied with the answer she was given. Pat asked for someone to follow up with her concern.

Jovante Hasty stated the branches that were left out for Clean Green and Preen week were not picked up. Village Clerk Williams will follow up.

Judy Cast referred to a vacant house that needs attention from the Village. Judy asked for clarification of the Consent Agenda.

Frank Williams stated the Village has come a long way in a short time. The Police Department is very visible and is doing their job. Don't look back. More people need to get involved to keep moving forward.

## **14. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated Sauk Talks are on the back table. The Village Appreciation Days will take place in August. Trustee Williams is looking for volunteers and input from residents, department heads, employees and elected officials. A meeting will be set up next week.

Trustee Burgess congratulated the Fire Department, ESDA and Police Department for containing a recent large fire to the one house along with the assistance from other agencies. Trustee Burgess stated the Intergovernmental advisory council is accepting people who would like to join the committee. A meeting will be set up in the near future. Trustee Burgess warned residents to be careful and stated the meetings are much better now and we will move the Village forward.

Trustee Poskin stated the first Parks and Recreation Committee meeting will be held on Thursday, June 6<sup>th</sup> at 7 pm in the Village Hall. Anyone interested in joining the committee is welcome to attend. The July 6<sup>th</sup> Committee will meet every Friday from now until the event. Participants needed for the parade can include cars, trucks, etc... Vendors and activities will be available behind the Village Hall after the parade. Fireworks will be available depending on Board approval. Donations are being accepted for the fireworks.

Trustee Morden stated some local pizza establishments will no longer deliver to Sauk Village due to the drivers being robbed. Please notify the police if you see this happening.

Trustee Washington invited all residents to attend the first Neighborhood Watch committee meeting on Thursday, June 6<sup>th</sup> at the Fire Station located at 1804 222<sup>nd</sup> Street. The meetings will take place every first Thursday of the month at 7pm. Trustee Washington is looking for representatives from every block or subdivision. Trustee Washington and Trustee Myers have sent a request for signs and pamphlets for the Neighborhood Watch. Trustee Washington encouraged residents to leave the front and back porch lights on at night. Trustee Washington stated Holy Praise Tabernacle Church will be celebrating Pastor Pitt's first anniversary in Sauk Village on Sunday, June 9<sup>th</sup> at 4:30 pm.

Trustee Myers stated the Ordinance Review Committee will be held on Wednesday, June 5<sup>th</sup> at 7pm. Several new members have joined the committee. There are ordinances currently under review. Trustee Myers asked everyone to get involved in the parade.

Mayor Hanks stated more information will be coming out regarding National Night Out on August 6<sup>th</sup>. There will be no meeting on August 6<sup>th</sup> in order to allow trustees and residents to participate. Mayor Hanks directed everyone to see Trustee Williams or Village Clerk Williams for more information. This is a nationwide event that Sauk Village will be participating in for the first time. More information will be available at the next committee meeting.

## **15. Adjournment**

Acting Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

The meeting was adjourned at 8:50 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER JUNE 11, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Absent: None

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks stated State Representative Sims is sponsoring a Job Boot Camp at South Suburban College on Wednesday, June 19 at 6 pm and a Community Shred Day on Saturday, June 15 from 11 am – 2 pm at River Oaks Center in Calumet City. Emmanuel Christian Reformed Church is hosting EJam for 6 weeks starting Wednesday, June 30<sup>th</sup> with an ice cream social. EJam will run for six weeks from 6:30 pm – 7:30 pm.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated Village stickers are on sale and must be displayed on by midnight June 30<sup>th</sup>. The last day to purchase Village stickers from the Village Hall is before the deadline is Friday, June 28<sup>th</sup>. Doors close promptly at 5pm. Village Hall will be closed Thursday, July 4<sup>th</sup>.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik- Absent- No report**

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin stated the July 6<sup>th</sup> Parade Committee will meet every Friday from now until July 6<sup>th</sup> at 7 pm in the Village Hall. The Parks and Recreation Committee will meet on Friday June 14<sup>th</sup> at 7pm. Trustee Poskin read the May Parks and Recreation financial update. ASPCA will be present at the July 6<sup>th</sup> parade and the event afterwards to offer pet adoption. The Schereville football program is looking for 8, 9 and 10 year olds or 11 year olds under the age of 11 to participate in their Pop Warner football program. A fundraiser will be held Thursday. The cost is \$37.00. Contact Anthony DeLosa 219/712-3287 for more information. The Parks and Recreation Committee is currently working on setting up the basketball program for September.

Trustee Morden stated the July 6<sup>th</sup> parade will begin at 1 pm starting at Popeye's Chicken proceeding down Sauk Trail to Torrence Avenue. There will be a service held at the Veteran's Memorial. All service men and women present will be honored. Festivities will be held behind the Village Hall throughout the day. Fireworks will take place at dusk.

**B. Ordinance Review Committee- Trustee Myers**

Trustee Myers reported the Ordinance Review Committee will meet Wednesday, June 19<sup>th</sup> at 7pm in the Village Hall. The Ordinance Review Committee will review the new code book at that time. Trustee Myers urged all department heads to review their section of the code book.

### **C. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee will schedule their first meeting for the second week in July. Anyone interested in joining the committee should contact Trustee Burgess.

### **D. Neighborhood Watch Committee- Trustee Lynda Washington**

Trustee Washington stated the first Neighborhood Watch meeting was wonderful. Trustee Washington thanked Gary Holcomb for making a DVD and hard copy of the mission statement and what the Neighborhood Watch is all about. The Neighborhood Watch will meet on the second Thursday of July due to the July 4<sup>th</sup> holiday. The Neighborhood Watch Committee is looking for volunteers to walk in the parade.

### **E. Public Relations Committee-Trustee Williams**

Trustee Williams the Public Relations Committee is working on updating the elected official name plate plaques. Trustee Williams is working with department heads on employee appreciation events like softball and a cook off to be held in August. Trustee Williams is looking for a representative from each department. The Public Relations Committee is looking for new members.

### **F. Police Alliance Committee- Trustee Williams**

Trustee Williams stated the Police Alliance Committee met last week to introduce the new members and to review and redetermine the mission statement and possibly change the name. The next Police Alliance Committee meeting will be held June 12<sup>th</sup> at 7:30 pm.

Mayor Hanks all committee chairs to submit the names of the committee members to Village Clerk Williams.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported 897 Police Department calls of service since May 28, 2013 which included 55 domestics, 48 juvenile problems and 48 arrests. Arrests include 6 domestic batteries and 7 driving on a suspended license.

Chief Stoffregen reported the Fire Department has responded to 15 calls in the past two weeks, including 1 call for structure fire, 2 calls for electrical problems, 4 car accidents, 5 fire alarms, 1 gas leak, 1 ambulance assist, and 1 CO call. Chief Stoffregen thanked everyone who came out to support the Fire Department's Pancake Breakfast. Chief Stoffregen was proud to announce the additional of six new firefighters. The new firefighters will be attending training at the Fire Station and four months at the Fire Academy. Deputy Chief Atwood and the six recruits approached the dais for the swearing in ceremony.

Mayor Hanks thanked the firefighters and stated the firefighters are volunteers.

### **B. Public Works Department- Mr. Weller- No report**

### **C. Administrative Services Director- Ms. Jasinski- No report**

### **D. Finance Director- Mr. Rao**

Finance Director Rao reported the audit will be done soon. The General Funds balance is \$143,108.11 and First Midwest Balance is \$206,980.34. Updates on the audit and the budget will be added to the next Committee agenda.

### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson stated the department has responded to 20 calls during the last two weeks- 1 structure fire which included overnight security, 1 gas leak, 4 fire alarms, 3 traffic patrols, 3 school patrols and 3 assists with other agencies.

### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt- Absent**

Village Clerk Williams read the reports in Ms. Campbell- Pruitt's absence. Human Relations Commission Chair Campbell- Pruitt reported the Friends and Family movie in the park event is planned for Friday, July 19<sup>th</sup>- details to follow.

Beautification Committee- The third annual Clean, Green and Preen week took place May 27<sup>th</sup> through June 1<sup>st</sup>. Marva thanked the 26 volunteers that cleaned, weeded and trimmed bushes in ten sites, including the Emmanuel Christian Reformed Church youth group. Another clean up is scheduled for October. There was a slight mix up with the disposal service vendors due to the holiday schedule. All issues are being corrected as they are brought to the committee's attention.

The Community Yard Sale will take place Saturday, June 15<sup>th</sup> on Sauk Trail and Cornell. Vendors can set up at 7:30 am. Applications are available at the Village Hall and the village website. The cost for a 10' X 10' space is \$15.00.

The Hootsies are coming; stay tuned for new and improved guidelines.

### **G. Housing Commission- Mr. Holcomb**

Housing Chair Gary Holcomb reported the Housing Commission will hold their first meeting on Thursday, June 13<sup>th</sup> at 7pm in the Village Hall. The South Suburban Land Bank has several investors interested in Sauk Village Commercial and vacant properties that the village is in the process of acquiring due to tax delinquencies or already owns. The commission will get the initial contact information and turn over all information to Economic Development. Commissioner Holcomb presented the Sauk Village OWNED Property listing. Commissioner Holcomb has requested a meeting with Mayor Hanks and Trustee Myers to discuss Housing Court.

Commissioner Holcomb stated the commission is working with Sherry, Susan, Mohan and the Village Clerk on contacting mortgage holders on abandoned properties. After inspecting several abandoned properties it has been discovered that several still have electric power connected.

### **H. Senior Committee-Ms. Langston**

Openings are still available for new members in the three senior organizations (2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3:00 p.m. Fun Club, 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00 p.m. Sunshiners and 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. Leisure Timers) meeting in the Senior Center. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively. The Sunshiners Mother/Father catered dinner in the Senior Center from Glenwood Oaks will be held on Monday, June 17<sup>th</sup> at 5 p.m. The Fun Club's next basic line dance class will be on Sunday, June 23<sup>rd</sup> and every 2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3 p.m. Other groups are also looking for new participants meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6 until 10 p.m., the event is free, no dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m. The Senior Committee FREE Zumba Gold class meets every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. Many thanks to the Delta Sigma Theta Sorority Joliet area and South Suburban Alumnae Chapter for the healthy refreshments served to the Zumba Gold Fitness class on Saturday, June 1<sup>st</sup>. The next FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office on July 1<sup>st</sup> and every 1<sup>st</sup> Monday from 1-1:45 p.m. The monthly movie held on Monday, June 10th had a special treat from the library staff. Freshly harvested radishes were distributed to the seniors from their garden plot in the Community Garden; thank you Nan and Colleen. The next movie is scheduled for Monday, July 8<sup>th</sup> 'Independence Day' at 12:30 p.m. co-sponsored with the McConathy Library and held at the library. See flyers for detailed and future scheduled dates. Bloom Township annual senior picnic will be held on Thursday, August 1<sup>st</sup>, tickets will go on sale July 1<sup>st</sup>. As a convenience to our seniors, Rose will have tickets to sell. The Senior Committee is continuing to work on the ongoing maintenance and security problems in the Senior Center. The next Senior Committee meeting is this Thursday, June 13<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve Moving forward with Red Speed Illinois**

**B. Motion to Approve Closing Cafeteria Plan Bank Account**

**C. Motion to Approve Hazard Mitigation Plan**

**D. Motion to Approve Block Parties in Sauk Village**

**E. Motion to Approve Expense of no more than \$2,500.00 for July 6<sup>th</sup> Fireworks to be deducted from the closing of the Cafeteria Plan Bank Account**

**F. Motion to Approve Odelson & Sterk as Adjudicator and Prosecutor for the Village of Sauk Village**

Mayor Hanks asked for a motion to approve the Consent Agenda.

The motion to approve was made by Trustee Williams and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**7. ORDINANCES AND RESOLUTIONS- None**

**8. NEW BUSINESS**

**A. Motion to Approve Accounts Payables and Disbursements for May 29, 2013 through June 11, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for May 29, 2013 through June 11, 2013.

The motion to approve was made by Trustee Burgess and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**9. APPROVAL OF MINUTES**

**A. May 14, 2013 Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of May 14, 2013 Regular Board Meeting.

The motion to approve was made by Trustee Poskin and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**B. May 21, 2013 Committee Meeting**

Mayor Hanks asked for a motion to approve the minutes of May 21, 2013 Committee Meeting.

The motion to approve was made by Trustee Burgess and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

**C. May 28, 2013 Regular Board Meeting**

Mayor Hanks asked for a motion to approve the minutes of May 28, 2013 Regular Board Meeting.

The motion to approve was made by Trustee Morden and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Morden, Myers, Poskin, Washington and Williams

Nays: None

Motion carried

#### **10. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Williams met with others to discuss the Employee Appreciation events scheduled for August. A Battle of the Badges softball game is planned for August 3<sup>rd</sup> from 11 am – 2 pm at Wagoner ball field. Teams will consist of 15 players each. A Cook Off is scheduled for August 17<sup>th</sup>. Barbequed meats, spaghetti, potato salad and desserts will be judged behind the Village Hall. Flyers will be distributed with additional details.

Trustee Myers invited Housing Commissioner Gary Holcomb to the Steger Housing Court to be held Thursday at 9 am.

Trustee Morden stated the Bloom Township Center will be accepting electronic devices free of charge for disposal from 9 am – 3 pm on Thursday, July 11<sup>th</sup>.

Trustee Poskin is looking for parade entrants, volunteers and judges for the July 6<sup>th</sup> parade. Trophies will be distributed for various categories.

Trustee Washington is looking for Neighborhood Watch block captains.

Trustee Burgess asked if there is a time line for the completion of the Torrence Avenue repairs. DH Weller stated the repairs should be completed by the end of July.

Mayor Hanks stated the Fire Department and volunteers did a great job at the pancake breakfast. The village is looking good after the clean up. Mayor Hanks urged residents to try to maintain the vacant homes around them if possible. Call the Village Hall if there are any criminal issues around those homes. National Night out will take place Tuesday, August 6<sup>th</sup>. More details later. The MABUS light truck and street closure have been requested for the parade.

#### **11. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:35 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER, JUNE 18, 2013.**

**1. Call to Order**

**A. Roll Call**

Mayor Hanks called the meeting to order at 7:01 pm.

On roll call:

Present: Trustees Burgess, Myers, Poskin, Washington and Williams

Absent: Trustee Morden (entered the meeting at 7:32 pm)

**2. Motion to recess to Executive Session- None**

**Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1)(2013)**

**3. Motion to Reconvene Committee Meeting- None**

**4. South Suburban Land Bank- Russ Rydin**

South Suburban Land Bank representative Russ Rydin stated SSLB is an intergovernmental agency that was created by representatives from Blue Island, Park Forest and Oak Forest in order to sell and convey vacant properties quickly. The SSLB board was officially established June 1, 2013 and consists of seven members. An intergovernmental agreement will be necessary to include Sauk Village in SSLB. There is no cost to Sauk Village. As the holding entity, SSLB will take properties, partner with investors for renovations and put the property back in someone's hands and back on the tax role. Local developers and investors can be utilized. Sources of funding include HUD, The Attorney General and local banks. Members of the Sauk Village Housing Commission currently attend monthly SSLB meetings. Properties are bought, renovated and sold for little profit. All profits are used to sustain the land bank and renovate additional properties. SSLB is working with South Suburban Mayors and Managers Association to work with individuals who need credit repaired in order to qualify for a first time homebuyer program. Housing Commissioner Holcomb stated seven Section 8 properties have already been completed and turned over to homeowners. SSLB will maintain the properties.

**5. An Ordinance to Change the Name of the Sauk Village Emergency Services Disaster Agency (ESDA) to the Sauk Village Department of Homeland Security and Emergency Management Agency**

Director Art Johnson stated the local ESDA agencies are changing their names to include Homeland Security in their title. There are many grants available through Homeland Security for local agencies. This matter will be presented on the next consent agenda for consideration. Please contact Mayor Hanks or Director Johnson with any questions or concerns.

#### **6. ESDA Purchase- Tornado siren batteries- Art Johnson**

Director Johnson requested the approval of a maintenance agreement for the siren batteries and the replacement of the batteries on the siren located at Yates and Jeffrey Avenue at a cost of \$1,700.00. This matter will be presented on the next consent agenda for consideration.

#### **7. Fiscal Year November 30, 2010- October 31, 2011 - Audit Update**

Mayor Hanks stated the auditors were unable to attend. A status update memo was sent to Finance Director Rao explaining that financial reports are still due from the Police and Fire Pension board. The final Police and Fire Pension audit is required. Additional required information is the appraisal of TIF 3 land. Finance Director Rao is working with Village Treasurer Griegel to move forward with these issues. FD Rao will move forward with the 2011-2012 18 month audit at the conclusion of this audit.

#### **8. Fiscal Year May 1, 2013- April 30, 2014 Budget Review- Mohan Rao**

Mayor Hanks stated additional adjustments have been made to the 2013-2014 budget that are more in line with the projected revenue. Less revenue will be received from the State than originally anticipated. Additional cuts were necessary. Committee and Commission budgets will be reduced to no more than \$500.00 each. Cook County lowered the EAV which will result in a tax levy cut in the Fire Fund of \$55,000.00 for a total of \$110,000.00 loss of Police and Fire income.

Mayor Hanks stated the reassessment of properties means less revenue for Sauk Village. Hiring is on hold and minimum overtime is mandated. There may be a need to borrow money from other funds moving forward to make payroll. Borrowing will be kept to a minimum until tax revenue is received in mid-August.

Finance Director Rao stated the General Fund and Fire Fund are balanced. MFT has a \$40,000.00 balance. The 911 fund has an approximate \$10,000.00 deficit; money may need to be moved from the General Fund to cover this deficit. The fee charged for 911 services is not sufficient to cover the expenses. The Water Fund has a \$367,000.00 surplus. The IEPA requires a surplus in the Water Fund in order to obtain the \$5.5 million dollar loan. The Sewer Fund will have an approximate \$24,000.00 deficit. The TIF 1 fund is terminated. TIF 2 and TIF 3 Funds will have no revenue until December. TIF 4 will have an approximate \$130,000.00 tax levy. The Working Cash Fund tax levy is \$85,000.00. Debt service is covered for \$8,000,000.00.

Trustee Burgess stated legal fees need to be trimmed down. The loss of residents has also affected revenue. Finance Director Rao stated the State holds on to 3-4 months of revenue at a time. Currently there is total of \$200,000.00 due from the State.

Mayor Hanks stated there are several cases in litigation; attorneys are winning cases against the Village. Four additional lawsuits, most of which are frivolous, have been received since April and must be defended. Copies of the final draft of the budget will be available after Board review. Finance Director Rao will notify the Board if a transfer from the Water Fund is needed for payroll.

### **9. 911 increase**

Finance Director Rao proposed an increase of 911 fees from \$1.00 to \$2.00. A referendum may be needed. This matter will be included on the July 2<sup>nd</sup> agenda.

### **10. Sewer rate increase**

Finance Director Rao proposed a \$5.00 increase per month in the sewer rate and an additional \$.25 increase per year for 4 years in order to generate additional revenue of \$25,000.00- \$30,000.00 per year. The increase is needed to cover the \$25,000.00 deficit needed to pay sewer employees. The current monthly rate is a flat rate of \$10.56.

The formula for the sewer rate was not changed along with the water rate. The village is paying out more than we are receiving due to the amount of vacant homes. Board members voiced concern over the increase.

Mayor Hanks stated the increases should have been done in increments before reaching a deficit. If approved, the first hit will be hard. A draft ordinance will be provided in Friday's board packet.

### **11. An Ordinance Adopting Prevailing Wage Standards**

Mayor Hanks stated the annual ordinance contains the prevailing rates for both Will and Cook Counties. This matter will be presented on the next consent agenda for consideration.

### **12. An Ordinance Adopting and Enacting a New Code for the Village of Sauk Village, Illinois; Providing for the Repeal of Certain Ordinances not Included Therein; Providing Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing when Such Code and This Ordinance shall become effective (RECODIFICATION)**

Village Clerk Williams stated the new code book must be officially adopted before being placed on the Sauk Village website. Necessary amendments to the code are under review from the Village Attorney and department heads. Amendments to the code will now be processed quarterly or bi- annually in order to keep the code book up to date. This matter will be presented on the next consent agenda for consideration.

### **13. Independence Celebration – DJ - Trustee Poskin**

Trustee Poskin reviewed the DJ contract in the amount of \$250.00 for 6 hours of service and stated the cost of the water and DJ will come from the Parks and Recreation budget. The Community Center bathrooms will be used in lieu of portapotties for the event after the parade and during the fireworks that will take place behind the Village Hall. The DJ's contract will be presented on the next consent agenda for consideration.

**14. Public Comment- All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.**

Marva Campbell- Pruitt stated she no longer will sell concessions on Tuesday night due to the vending machines and stated cuts should be made to personnel rather than a sewer increase or 911 increase that should have been done by the prior Board. Trustee Williams stated the Public Relations Committee proposed vending machines to provide snacks to the employees and Village Hall visitors throughout the week. Trustee Williams also encouraged residents previously to support the Beautification Committee first when they are available rather than the vending machines.

The Public Relations Committee moved forward with vending machines after the Village Board did not receive a proposal from the Beautification Committee for several weeks.

Rose Langston commented on the recent water and garbage increases and asked when the increases will take place. Mayor Hanks stated the 911 increase was out on hold until July 2<sup>nd</sup> for further discussion.

The sewer rate increase will take place July 1<sup>st</sup> if approved by the Board.

Nate Griffin inquired about summer jobs for Sauk Village youth. Nate asked why the ordinance for the new code was not adopted before now. Trustee Myers stated the revisions to the code book needed to be reviewed by the department heads, Village Attorney, Village Clerk and the Ordinance Review Committee. Further updates are expected to be done timely.

Bernadine Hopkins suggested the Public Relations and Beautification Committees split the vending machine revenue. Bernadine asked for clarification whether or not the new title for emergency services comes with additional responsibilities, the TIF draw and the 911 increase. Bernadine reported a large tree limb damaged by the storm and a huge water bill. Mayor Hanks suggested Bernadine call Finance Director Rao with the address for the branch repair. 911 is on hold. The name change is for name only; no additional authority. The name change allows for additional funding from Homeland Security.

Trustee Burgess stated TIF draws occur when charges for administrative expenses can reimburse the Village.

Judy Cast asked why the auditors will not appear before the Board. Mayor Hanks has asked the auditors to come on several occasions and will continue to invite them to come. Mayor Hanks directed Finance Director Rao to set up a date.

James Harvey stated he had an excessive water bill.

Cynthia Banse stated she wants to get involved in the Neighborhood Watch and asked men to get involved. Cynthia stated the fence erected by the Village needs to be repaired or torn down because the kids keep tearing it down. Trustee Washington agreed that men are needed on the Neighborhood Watch. Dan and Wally's Towing representative, Stan, requested a meeting with the Mayor and a couple of Trustees regarding a letter he received. Mayor Hanks stated he will meet with him after the meeting.

## **15. Miscellaneous Business**

### **Comments from the Trustees**

Trustee Williams stated committees are known to work together. That request can be taken up with the Public Relations Committee.

Trustee Burgess stated the Intergovernmental Relations Committee will hold their first meeting on July 10, 2013 at 7pm in the Village Hall. Anyone interested in joining the committee is encouraged to attend. Trustee Poskin reported the Parks and Recreation Committee meeting is scheduled for June 20, 2013 at 7pm on the Community Center. The parade committee will meet every Friday until the date of the event at the Village Hall. Free lunch is available to all children under the age of 18 in the Paesel Center Monday through Friday from noon until 1:30 pm.

Trustee Morden reported the parade committee met last Friday to discuss the layout. More vendors have signed up. A Memorial Service will be held after the parade at the Veteran's Memorial. A Lieutenant Colonel will be on hand. All vets are encouraged to attend. Festivities include dunk tank and vendors after the parade behind the Village Hall. Applications for the parade are available at the Village Hall.

Trustee Washington was excited to hear about the free lunch program and has two young people in the audience who could take advantage of summer jobs. Trustee Washington stated the Neighborhood Watch will work with the Housing Commission to identify the vacant homes. A new Neighborhood Watch flyer is being distributed. The Neighborhood Watch program has met with the Deer Creek Homeowners Association and District 168 School Board. A meeting is also scheduled with Lincoln Meadows. Trustee Washington reminded everyone to turn on their front and back porch lights.

Trustee Myers stated the emergency service departments were ready for any calls relating to bad weather last week when tornados were threatening the area. The Fire Department responded to a structure fire on Navaho and another incident where a car drove into a house barely missing a couple in bed. The next Ordinance Review meeting will be held on June 19, 2013 at 7 pm in the Village Hall.

Trustee Myers asked for attorney clarification regarding a portion of a property that may have been annexed to Steger.

Mayor Hanks stated letters were sent to businesses that have signs on 394 and Sauk Trail. Businesses do not feel it is fair to take their signs down until all businesses will comply. Mayor Hanks met with Senator Donnie Trotter and State Representative Elgie Sims regarding \$2.6 million dollars in funding for a priority list of 4.2 miles of street repairs and summer jobs. Ten summer workers ages 16-24 were requested to work in the Police Department, Administration and Public Works. Sauk Village individuals were requested. The summer workers can help cut grass at vacant homes. Property owners will receive a bill for the grass cutting. Discussion was held regarding the summer workers using power equipment. Mayor Hanks stated that is being done in all communities. This will be a great help getting the grass cut.

One worker will work in the Senior Center from 9 am – 3pm. The Senior Center will be open for seniors to come and play games, watch TV, etc... There will be a \$1.00 fee for non-Sauk Village Seniors only. A letter will be sent next week asking that all keys for the Senior Center, Community Center and Paesel Center be returned. The policy of checking in at the Police Department to gain entry to these buildings will be reinstated. State Representative Sims is hosting a job boot camp at South Suburban College at 6pm on June 19<sup>th</sup>. Additional information regarding Medicare, Medicaid and small businesses is available on the back table.

### **16. Adjournment**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams.

The meeting was adjourned at 9:32 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER JUNE 25, 2013.**

**1. CALL TO ORDER**

Mayor Hanks called the meeting to order at 7:02 pm.

**A. Pledge of Allegiance**

Mayor Hanks lead those assembled in the Pledge of Allegiance.

**B. Roll call**

Present: Trustees Burgess, Morden, Poskin, Washington and Williams

Absent: Trustee Myers

**2. PUBLIC COMMENT- None**

**A. All questions must be directed to the Mayor. Each speaker will be given three minutes to comment on agenda items only. Each speaker will be allowed one opportunity to speak.**

**3. REPORTS OF OFFICERS**

**A. Mayor's Report- Mayor David Hanks**

Mayor Hanks read the April 2013 Collector's Report. Mayor Hanks reported the Cancer Support Center will hold their annual Walk for Hope on Sunday, October 6, 2013 at Irwin Park located at 18120 Highland Avenue in Homewood, Illinois. The Cancer Support Center offers free programs to families in the south suburbs that are dealing with cancer.

**B. Village Clerk – Mrs. Debbie Williams**

Village Clerk Williams stated Village stickers are on sale and must be displayed by midnight June 30<sup>th</sup>. The last day to purchase Village stickers from the Village Hall before the deadline is Friday, June 28<sup>th</sup>. Doors close promptly at 5pm.

Fines may be issued and sticker prices will double after midnight on June 30<sup>th</sup>.

**C. Village Treasurer – Mr. Jim Griegel- Absent- No report**

**D. Village Attorney - Odelson & Sterk, LTD- Mike McGrath- No report**

**E. Village Engineer – Mr. Jim Czarnik**

Village Engineer Czarnik reported Robinson Engineering is pursuing three grants. The grants include energy efficient materials for the water improvement project, HVAC improvements for the Police and Fire Departments and parks and playground equipment.

**4. REPORTS OF TRUSTEES AND BOARD COMMITTEES**

**A. Parks and Recreation Committee- Trustee Poskin**

Trustee Poskin reported the free lunch program for children 18 years old and younger has had a good turnout. Flyers have been distributed in the summer schools. The free lunch program is also open to children outside of Sauk Village from noon – 1:30 pm in the Community Center. Registration will take place for the basketball program on July 12<sup>th</sup>, 13<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> in the Community Center.

Trustee Morden stated more participants are encouraged for the July 6<sup>th</sup> parade. There are various events throughout the day after the parade which include a dunk tank, basketball shootout and a rap contest. Trustee Morden asked residents to alert the trustees of any problems in the parks. Call the police department if you notice any irregularities.

**B. Ordinance Review Committee- Trustee Myers- Absent- No report**

### **C. Intergovernmental Relations Committee- Trustee Burgess**

Trustee Burgess stated the Intergovernmental Relations Committee will schedule their first meeting for July 10, 2013 at 7pm in the Village Hall. Anyone interested in joining the committee should contact Trustee Burgess.

### **D. Neighborhood Watch Committee- Trustee Washington**

The Neighborhood Watch will meet on the second Thursday of July due to the July 4<sup>th</sup> holiday and every first Thursday of the month unless stated otherwise. The Neighborhood Watch Committee is looking for volunteers to walk in the parade.

### **E. Public Relations Committee-Trustee Williams**

Public Relations Committee- Trustee Williams is working with department heads on employee appreciation events like softball and a cook off to be held in August 3<sup>rd</sup> and 17<sup>th</sup>. Flyers are being reviewed by the committee and will be distributed at a later date to all employees and service providers. Trustee Williams is looking for a representative from each department. The Public Relations Committee is looking for volunteers to work on those events.

Police Alliance Committee- Trustee Williams asked to have the Police Alliance Committee placed on the next Committee agenda for discussion of the mission and name change.

## **5. REPORTS OF DEPARTMENTS, COMMITTEES & COMMISSIONS**

### **A. Fire Department/ Police Department/ 911 Committee- Chief Stoffregen**

Chief Stoffregen reported 807 Police Department calls of service since June 11, 2013 which included 38 domestics, 40 disturbances and 57 arrests.

Chief Stoffregen reported the Fire Department has responded to 29 calls in the past two weeks, including 1 structure fire, 1 car fire, 1 trash fire, 4 odor investigations, 6 car accidents which include one vehicle driving into a house, 8 fire alarms, 1 gas leak, 3 ambulance assist., 1 weather watch and 3 assists to other agencies.

### **B. Public Works Department- Mr. Weller**

Public Works Director Weller stated the fourth fire hydrant flush of the year will begin on July 9<sup>th</sup> until complete. Street flooding has occurred partly due to grass clippings being placed in the street. Pothole patching and grass cutting on village owned buildings and lots is ongoing. The department is working on water shut off list for the north side. Broken tree limbs caused by the storm must be set out at the curb for removal. Road projects and street light repairs are on going. There are 500 street lights in town; 12 of the 24 non working lights have been repaired. The water quality report was delivered to all homes. Please complete the survey in the report and return the survey to the Village Hall.

### **C. Administrative Services Director- Ms. Jasinski**

Director Jasinski reported second notices have been sent to businesses asking for the signs on 394 to be removed. Mayor Hanks is speaking with the business owners and is following up to find alternatives to the current signs on 394.

DH Jasinski stated there have many complaints about the Title Max opening in Sauk Village. Finance companies are allowed according to the sign ordinance under C2. The Village can be sued if the business is denied. Title Max should be open within two weeks. Just Phones installed a sign without a permit, incomplete business license application and the sign is too large.

### **D. Finance Director- Mr. Rao**

Finance Director Rao reported the audit for the DCEO sidewalk repair work has been completed with no issues. Kane, McKenna is completing the 2010 TIF report and will be filed within 10 days. The final reporting for the COPS grant will be completed as of June 30<sup>th</sup> and will be filed by the first or second of July. The General Funds balance is \$69,050.25 and First Midwest Balance is \$166,901.13. Water Fund balance is \$280,946.45.

### **E. Emergency Services & Disaster Agency- Mr. Johnson**

ESDA Director Johnson stated the department has responded to 19 calls during the last two weeks- 1 structure fire, 1 car fire, 5 car accidents, 4 smells of smoke, 5 fire alarms, 1 traffic patrol, 1 weather watch and 1 assist with other agencies.

### **F. Human Relations Commission/ Beautification Committee- Ms. Campbell-Pruitt**

Human Relations Commission Chair Campbell- Pruitt reported the Movie in the Park event is planned for Friday, July 19<sup>th</sup>- movie suggestions are welcomed.

Beautification Committee- Ms. Campbell – Pruitt reported it rained throughout most of the day during the Community Yard Sale; some vendors were still able to make a nice profit. All plants have been planted in the Community Garden. The people who provided the Cook County Cook Fresh grant will be present at the Community Garden Wednesday, July 3 at 10:00 am to install their sign. The NWI Times will also be visiting the garden on that day. All are welcomed to attend.

The Hootsies are coming; judging will start the 3<sup>rd</sup> week of July. One hundred Hootsie awards will be given out.

### **G. Housing Commission- Mr. Holcomb**

Housing Chair Gary Holcomb reported the Housing Commission has been working aggressively to address the unkempt properties through their mapping efforts. The village wide inspection is 99% complete with the data compiled on 408 abandoned homes. Thirty one abandoned homes were found to have people living in them with no water or electricity. Those addresses will be turned over to the police department. The mapping information will be turned over to South Suburban Mayors and Managers for inclusion into the GIS system. Housing Chair Holcomb thanked the Housing Commission members, Jack and Linda Todd and Bob and Rose Ketcham for their efforts in getting this project off the ground and completed.

### **H. Senior Committee-Ms. Langston**

The Senior Center Summer Program will be open FREE to all Sauk Village seniors starting tomorrow, June 26<sup>th</sup>. There will be a \$1.00 fee for non-resident seniors. Seniors may drop in every Monday through Friday from 8:30 a.m. until 3:00 p.m. except on Thursday, July 4<sup>th</sup>. A brown bag lunch is optional and vending machines are available in the lobby for snacks and beverages. Proof of residency and registration are required. Various games (cards, dice, etc.) will be available and/or bring your knitting or sewing or just come and meet new and old friends. The committee is finalizing the guidelines.

There are also openings available for new members in the three senior organizations (2<sup>nd</sup> and 4<sup>th</sup> Sunday at 3:00 p.m. Fun Club, 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7:00 p.m. Sunshiners and 2<sup>nd</sup> and 4<sup>th</sup> Wednesday at 5:00 p.m. Leisure Timers) meeting in the Senior Center. All seniors age 50 and up are invited to join, dues are \$10, \$14, and \$15 respectively.

Other groups are available for new participants. Meeting in the Senior Center are: the Sauk Village Blue Grass every Sunday from 6pm until 10 p.m. The event is free; no dues and a free will donation is taken to cover the cost of beverages and paper supplies; Sauk Village VFW Center, every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday at 8 p.m.; BMW Crossroads every 3<sup>rd</sup> Tuesday at 7:30 p.m.; and Ceramics Group every Wednesday from 8 to 11 a.m.

The Senior Committee FREE Zumba Gold class meets Saturday, July 6<sup>th</sup> and every 1<sup>st</sup> and 3<sup>rd</sup> Saturday from 1-1:45 p.m. for all seniors 50+ regardless of residency. The next FREE monthly blood pressure screening co-sponsored with P.L.A.N. will be provided to all village residents and village employees in the Senior Center office on July 1<sup>st</sup> and every 1<sup>st</sup> Monday from 1-1:45 p.m. The next monthly movie will be on Monday, July 8<sup>th</sup> 'Independence Day' at 12:30 p.m. co-sponsored with the McConathy Library and held at the library. See flyers for detailed and future scheduled dates.

The Bloom Township annual senior picnic will be held on Thursday, August 1<sup>st</sup>, tickets will not be available until July 1<sup>st</sup>. As a convenience to our seniors, Rose will have tickets to sell.

The Senior Committee continues to work on the ongoing maintenance and security problems in the Senior Center. The next Senior Committee meeting is Thursday, July 11<sup>th</sup> at 5 P.M. in the Senior Center and every second Thursday at 5 p.m.

## **6. CONSENT AGENDA**

**A. Motion to Approve an Ordinance to Change the Name of the Sauk Village Emergency Service Disaster Agency (ESDA) to the Sauk Village Department of Homeland Security and Emergency Management Agency**

**B. Motion to Approve ESDA Purchase- Tornado siren batteries and maintenance agreement**

**C. Motion to Approve an Ordinance Adopting Prevailing Wage Standards**

**D. Motion to Approve an Ordinance Adopting and Enacting a New Code for the Village of Sauk Village, Illinois; Providing for the Repeal of Certain Ordinances not Included Therein; Providing Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing when Such Code and This Ordinance shall become effective (RECODIFICATION)**

**E. Motion to Approve DJ Contract for July 6<sup>th</sup> Independence Celebration**

**F. Motion to Approve an Ordinance Adopting the Automated Traffic Law Enforcement System for the Village of Sauk Village**

**G. Motion to Approve a Resolution Agreeing to Indemnify the State of Illinois for Photo Enforcement Equipment Attached to IDOT Facilities Pending Attorney Review and Approval**

**H. Motion to Approve an Agreement between Redspeed Illinois, LLC and the Village of Sauk Village for Traffic Law Enforcement System**

**I. Motion to Approve May 29, 2013 Special Meeting- Budget Review**

**J. Motion to Approve June 4, 2013 Committee Meeting**

**K. Motion to Approve June 11, 2013 Regular Board Meeting**

**L. Motion to Approve up to \$44,649.36 per year for four years for the purchase of six police vehicles**

Mayor Hanks asked for a motion to approve the Consent Agenda.

The motion to approve was made by Trustee Williams and seconded by Trustee Morden.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **7. ORDINANCES AND RESOLUTIONS**

**A. Motion to Approve an Ordinance Approving an Increase in Sewer Rates and Miscellaneous Water Charges**

Mayor Hanks asked for a motion to table item 7A until the Committee meeting of July 2, 2013 for further review.

The motion to table was made by Trustee Morden and seconded by Trustee Poskin.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **8. NEW BUSINESS**

### **A. Motion to Approve Accounts Payables and Disbursements for June 11, 2013 through June 25, 2013**

Mayor Hanks asked for a motion to approve the Accounts Payable and Disbursements for June 11, 2013 through June 25, 2013.

The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

## **9. APPROVAL OF MINUTES**

### **A. May 30, 2013 Special Meeting- Appraisal Proposal**

Mayor Hanks asked for a motion to approve the minutes of May 30, 2013 Special Meeting- Appraisal Proposal. The motion to approve was made by Trustee Williams and seconded by Trustee Burgess.

On roll call:

Ayes: Trustees Burgess, Poskin, Washington and Williams

Nays: None

Abstain: Trustee Morden

Absent: Trustee Myers

Motion carried

### **B. May 30, 2013 Special Meeting- Budget Review**

Mayor Hanks asked for a motion to approve the minutes of May 30, 2013 Special Meeting- Budget Review. The motion to approve was made by Trustee Burgess and seconded by Trustee Williams.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin, Washington and Williams

Nays: None

Absent: Trustee Myers

Motion carried

### **C. June 4, 2013 Special Meeting**

Mayor Hanks asked for a motion to approve the minutes of June 4, 2013 Special Meeting- ABC Wireless. The motion to approve was made by Trustee Poskin and seconded by Trustee Washington.

On roll call:

Ayes: Trustees Burgess, Morden, Poskin and Washington

Nays: None

Absent: Trustee Myers  
Abstain: Trustee Williams

Motion carried

#### **10. MISCELLANEOUS COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES**

Trustee Poskin reported the Parks and Recreation Committee will meet on Thursday, June 27<sup>th</sup> at 7 pm in the Village Hall. The July 6<sup>th</sup> parade committee will meet on Friday, June 28<sup>th</sup> at 7 pm in the Village Hall.

Trustee Washington reported the Neighborhood Watch Committee will also be meeting on Friday, June 28<sup>th</sup> at 7 pm in the conference room to finalize plans for the parade.

Trustee Burgess asked Village Engineer Czarnik for updates on the delineators and railroad crossing repairs. VE Czarnik will follow up with the railroad to see who will be completing the repairs. Mayor Hanks followed up with IDOT who stated the repairs are the railroad's responsibility. The project is 85% complete. Upon completion, the permits will need approval for the installation of the delineators.

Trustee Burgess asked for clarification about branches that need to be removed from storm damage. Public Works DH Weller stated branches must be set out at least one week after the storm. Trustee Burgess thanked the ESDA, Police and Fire Departments for their help during the storm. Great job!

Mayor Hanks invited everyone to the July 6<sup>th</sup> parade, events after the parade and the fireworks. Pass the word on. Mayor Hanks also invited everyone to National Night Out on Tuesday, August 6<sup>th</sup>. All keys to the Community Center and Senior Center must be turned in. A calendar of events will be maintained and the keys to the buildings will be picked up at the police department after surrendering a driver's license. Thirteen Sauk Village individuals from ages 16 through 24 will start work tomorrow in the Village under a summer youth program provided by State Representative Elgie Sims and Senator Donnie Trotter. Mayor Hanks thanked Village Clerk Williams for getting the word out. Two workers in the Police Department, two in the Fire Department, five in Public Works, two in Administration and two in the Senior Center. They will work 30 hours a week. SSDMC will employ an additional 10 individuals on a separate program.

Mayor Hanks thanked State Representative Sims and Senator Trotter for providing summer employment for these young people.

Art Johnson stated Sauk Trail will be shut down at 12:50 pm on July 6<sup>th</sup> for the parade until traffic clears out.

#### **11. ADJOURNMENT**

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Morden and seconded by Trustee Williams.

All Ayes

The meeting was adjourned at 7:40 pm.

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Mayor David Hanks

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Village Clerk Debra L. Williams