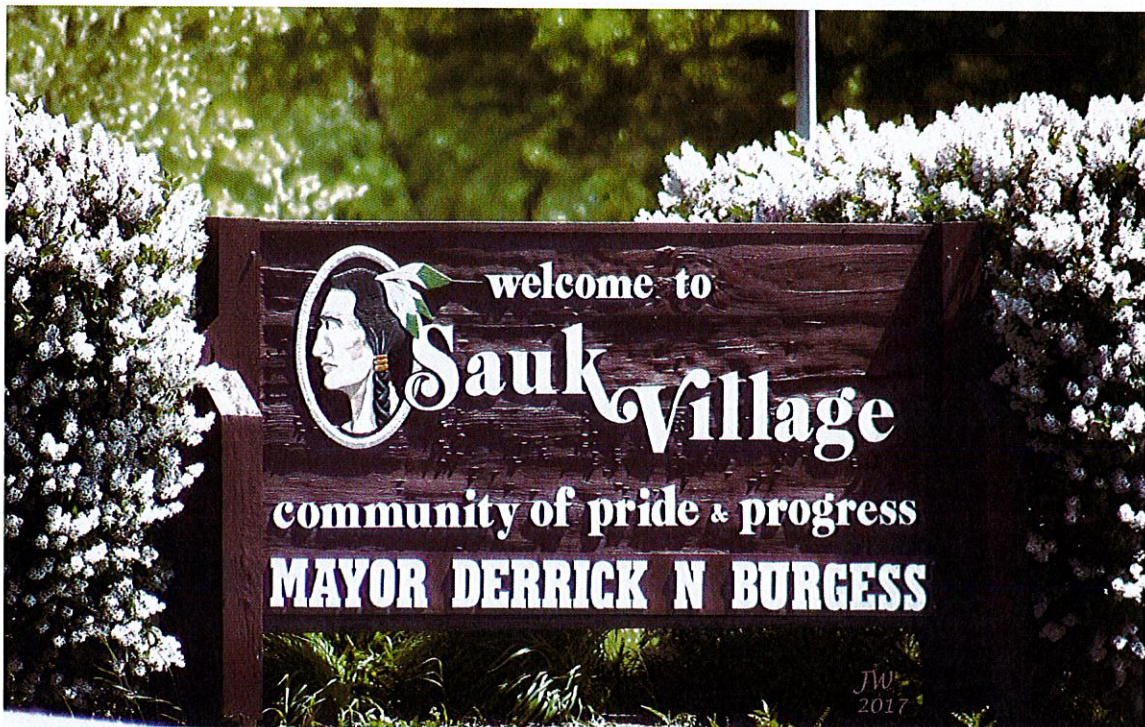


# Resident Information Booklet



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Revised December, 2021

To Our Residents:

On behalf of all who serve you within our Village, welcome to Sauk Village! I am very pleased you've chosen to make your home here.

I hope that you find the information within this booklet a helpful resource providing you with some basic information about the Village of Sauk Village. Please note that not all of the information about our community is contained in this booklet, but it is our intent that this booklet provides all residents with basic information.

It should be noted that many changes occur in the Village, and this information may be revised from time to time to reflect the changes. This booklet will be contained on our Village webpage as well ([www.saukvillage.org](http://www.saukvillage.org)) and you can check back for any updates from time to time. If you have any questions, you should contact the Village Hall directly (708) 758-3330.

Sauk Village, like any other community, is a service organization, and all of us are here to assist you. It is the policy of the Village to provide the necessary services without regard to race, color, creed, religion, national origin, age, sex or disability.

Very truly yours,

**Mayor Derrick Burgess**

## Village Offices

### Sauk Village Municipal Center

21801 Torrence Avenue

**Main Number: (708)758-3330**

**Website: [www.SaukVillage.org](http://www.SaukVillage.org)**

Office of the Mayor

Office of the Village Clerk

Finance & Administrative Offices

Community & Economic Development Department

Human Resources

Water & Sewer Department

Hours: Monday through Friday

8:00 a.m. to 5:00 p.m.

Saturday and Sunday-Closed

### Observed Holidays

New Year's Day

Martin Luther King Day

Presidents Day

Memorial Day

Independence Day

Labor Day

Veteran's Day

Thanksgiving

Friday after Thanksgiving

Christmas Day

Christmas Eve

### **Police Department**

21701 Torrence Ave

Emergency: 911

Non- Emergency: (708) 758-1331

*Chief: Malcolm White*

### **Fire Department**

1804 E. 222<sup>nd</sup> Street

Emergency: 911

Non- Emergency: (708) 758-2225

*Fire Chief: Stephen Barrett*

### **Emergency Management Agency**

(708) 758-3330

*Director: Allen Vavrik*

### **Public Works Department**

2836 Nichols Drive

*Director: Anthony Finch*

(708) 758-3330 (Village Hall)

### **Community Development Department**

Director Antonio Cooper

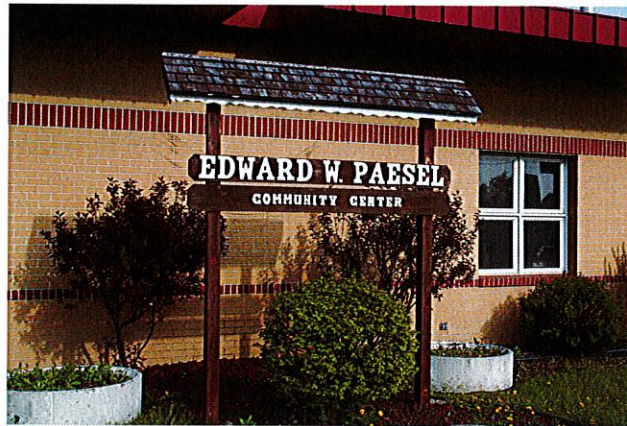
708-758-3330 Ext. 131

### **Finance & Administration**

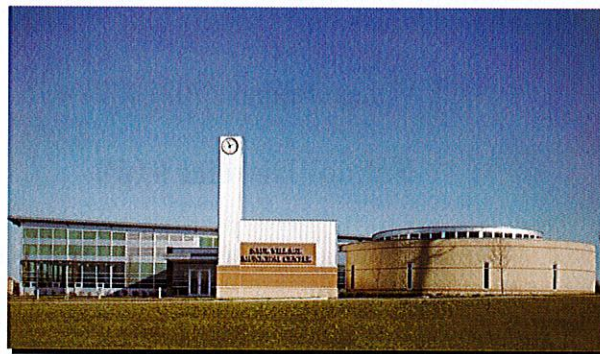
Director: Michelle Royster

708-758-3330 Ext 120





**Edward W. Paesel Community Center**  
2700 Kalvelage Drive  
Rental Inquiries- 708-758-3330 Ext 119



**Municipal Center & Senior Hall**  
21801 Torrence Avenue  
Senior Hall Rental Inquiries- 708-758-3330

Any payments can be made with check, cash or credit card in person.  
***The Village does offer payments by credit card over the phone thru  
PSN-877-885-7968.***

For payment of water bills after hours, use the Night Depository located at the Village  
Hall. If you have questions about your water bill contact the Village Hall at  
(708)758-3330

## **Important Telephone Numbers**

### **Water, Sewer & Garbage Bills- 708-758-3330**

Republic Services (Garbage) (708) 385-8252

Holidays observed by Republic Services

New Years Day  
Memorial Day  
Independence Day  
Labor Day  
Thanksgiving Day  
Christmas Day

ComEd (Electric) (800) 334-7661

Nicor (Gas) (888) 642- 6748

Comcast (Cable Television) (866) 594-1234

United States Post Office (708) 754-2277

Sauk Village Branch (708) 757-3876

### **School District #168**

Administration Building (708) 758-1610

Wagoner School (708) 758-3322

Strassburg (708) 758-4754

Rickover Jr. High (708) 758-1900

### **School District #206**

Administrating Building (708) 755-7010

Bloom Trail (708) 758-7000

Bloom Alternative (708) 754-4095

Nancy L. McConathy Public Library District (708) 757-4771

Prairie State College (708) 756-3110

Secretary of State (Driver's License)

Located at Prairie State College

Chicago Hts, IL 60411

(312) 793-1010

## **History of Sauk Village**

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The area which is now Sauk Village was originally opened to settlers in 1838 known as *New Strassburg*. Vincent Sauter and Frederick Richards came to Bloom in 1839, and settled here. Sauk Village was later incorporated on March 12, 1957 and consisted of 55 homes in what is known as the Indian Hills Garden Section located near the Calumet Expressway. Thomas Nichols was elected Sauk Village's first Mayor in 1957. By 1965, Nichols saw the tiny community of just 55 homes grow to 1,258 homes with the population of 5,774. Roger Theisen became the Village's second Mayor, he saw the wave of expansion in the late 1960's. Today, Sauk Village is a community stretching from Steger Road to just north of Route 30 and from Burnham Avenue to Cottage Grove Avenue. The 2010 Census listed 10,506 residents.

## **Village Government**

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A Mayor and Village Trustees make up the Corporate Authorities of Sauk Village. The Mayor and Village Clerk are elected every 4 years along with 3 of the 6 Trustees, are elected "at-large". They all serve for 4-year terms. The other three (3) Trustees are elected to stagger the terms for four (4) year terms.

### **Mayor**

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#### **Derrick Burgess**

The Mayor of Sauk Village is the Chief Executive and Administrative Officer of the Village under Illinois Law. The Mayor is the presiding officer at all meetings of the Village Board of Trustees.

### **Village Clerk**

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#### **Marva Campbell-Pruitt**

The Village Clerk keeps the corporate seal and all papers belonging to the Village. The Clerk also has the duties of keeping records, ordinances and minutes of the Village.

### **Village Treasurer - Interim**

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#### **Anthony Finch**

The annual budget and financial statements are the responsibility fiduciary responsibility of the Treasurer. The Treasurer is the Chief Financial Officer of the Village and is responsible for the safe keeping of the Village's funds. The Treasurer, because of the statutory position, also serves on the Police and Fire Pension Boards.

## **Police Department**

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### **Chief - Malcolm White**

The Sauk Village Police Department offers around-the-clock, police protection to the Village residents. The Department is staffed by the Chief of Police and a group of dedicated professional personnel.

The Department is located at 21701 Torrence Avenue. All calls for Police, Fire and Ambulance are dispatched through Cal-Com. In addition, radio hook-ups are linked to neighboring communities, and with State and County Police. The Police Department operates equipped units that can be dispatched by radio. All candidates for the Police Department are screened by the Police/Fire Commission and are subject to physical and psychological testing. Each officer receives 400 hours of police training plus 12 weeks of local training before working solo in the community. The Sauk Village Police Department is here to provide a safe and enjoyable community in which to live. The Police Officers of Sauk Village assist in any way possible. If you have any questions, feel free to call our non-emergency line at any time. (708) 758-1331.

## **Emergency Management Agency**

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### **Director - Allen Vavrik**

Sauk Village Emergency Management Agency has a small but dedicated team of individuals who are trained in handling emergency situations. Each member is trained to assist with emergency situations. The Emergency Management Agency has also prepared a Community Disaster Plan that rated as one of the best plans in Illinois. A certified member of the Northeast Illinois Civil Defense Council, Sauk Village has mutual aid agreement with more than 100 ESDA units within the immediate area. ESDA works in cooperation with the Fire and Police Departments to assist them in anyway. This dedicated team is truly an asset to Sauk Village and will be there when it is called upon to serve the Village.

## **Fire Department**

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### **Fire Chief – Stephen Barrett**

The Fire Department is manned by a dedicated group of paid on call volunteers. All members of the Department follow the approved Illinois State Guidelines for Firefighter III, Certified Firefighter Engineer. The Fire Department is always looking for volunteers so if you are over 18 years of age and would like to become a firefighter please contact the Fire Department during normal business hours at (708) 758-2225.



## **Community Development Department**

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### **Director – Antonio Cooper**

The Community Development Department is responsible for zoning, building and code matters. This department also issues building permits, business and contractors license regulations, health inspections and zoning within the Village. Code Enforcement is responsible for enforcing all local ordinances pertaining to parking, garbage, and properties, etc.

## **Finance & Administration Department**

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### **Director – Michelle Royster**

The annual budget and financial statements are the responsibility of the Finance Department. Accounts payable, accounts receivable and payroll also fall under this department. Additionally, the director supervises the front office staff.

## **Public Works Department**

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### **Director – Anthony Finch**

The Village's Public Works Department maintains over 54 curb miles of streets and currently provides care to all public grounds and buildings. The Department provides snowplowing in winter months of your streets.

## **Our Water Systems**

### *Facility #IL312790*

The Sauk Village Public Water Supply currently obtains its water from three municipal wells. It is operated by licensed Public Water Supply Operators. This allows the treatment and pumping facilities to be checked every day of the year and maintain repairs and emergency operations as needed. The system uses a state of the art SCADA system that runs multiple computers that allow for system status, trend tracking and record keeping as well as maintaining pressure, running booster pumps, wells and two iron removal systems and five air stripping units.

Completed in 2016, a \$4.5 million dollar reconstruction project at both water treatment facilities was completed. With the replacement of the Iron Removal Filter Systems and secondary water treatment in the form of Air Stripping Systems at both facilities we are constantly striving for the highest quality of water we can produce at the lowest cost for the residents of this community. Routine hydrant flushing is done generally at off peak times, please be sure to check the Village's website for updates.

Water quality can be improved by adding filters, softening the water and adding a reverse osmosis drinking water to your home.

## **Village Board of Trustees**

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### **Committees**

#### Committees of the Board of Trustees

Budget, Finance & Audit Committee  
Public Health & Safety Committee  
Ordinance Review Committee  
Housing & Intergovernmental Relations Committee  
Community Development Committee  
Public Services Committee

### **Other Committees & Commissions**

Fire & Police Commission  
Housing Commission  
Planning Commission & Zoning Board of Appeals  
Senior Citizen Advisory Committee

### **Parks, Recreation & Youth Services**

Recreation programs and facilities are planned and provided by the Parks, Recreation Committee. In addition to the parks and playgrounds located throughout the Community, the Committee also operates the Edward W. Paesel Community Center. The Community Center is located on Torrence Avenue directly behind the Police Department. Numerous activities and programs for the youth are provided at this facility on a year round basis. For details, call the Community Center at (708) 753-5119.

### **Senior Citizens**

The Sauk Village Senior Citizens Center is located with the Village Hall at 21801 Torrence Ave. The Senior Citizens Committee oversees the operations of the Senior Center. The center is open to all Sauk Village residents who are 50 years of age or older. Many programs are held weekly. For details about the Senior Center, call (708)758-3330.

## **PUBLIC SERVICES**

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### **Tree Branch, Limb Pickup & Street Sweeping**

The Village provides residents with pickup in the spring and the fall. Call the Village Hall for pickup & street sweeping schedule at (708)758-3330 or check the Village Website for updates and details.

### **Voter Registration**

Any citizen of the United States who is eighteen years of age or over and who fulfills the following requirements is eligible to register. As of the date of the election, the person must have resided in the election district or precinct at least 30 days. Any person who wishes to register must appear personally at the place of registration. Sauk Village Hall is a registration site. Any person who moves from one residence to another (even though it is within the Village limits) must submit a change of address card to the County Clerk in order to remain a registered voter. Changes of address cards are available at the Village Hall.

As of January, 2014 if you are 17 and will turn 18 before the next general election you can register to vote and vote in the primary elections.

Registrations may be taken during normal working hours at the Village Hall while registration is open in the County. Please call the Village hall to determine when registration is open and to make sure someone is available to register you. Two forms of identification showing your current address are needed in order to register to vote.

### **Educational Opportunities**

Community Consolidated School District 168 encompasses a large section of Sauk Village and a large portion of the unincorporated area adjacent to the Village. School District 172 covers Weather Stone Estates Mobile Home Park; and District 194 covers all of Deer Creek Estates. The School District 168's administration building is located at 21899 Torrence Ave. For more information about the district and the schools contact the administration building at (708) 758-1610.

### **Public High School**

Sauk Village is located in the Bloom Township School District #206. Students from the Village attend Bloom Trail High School just west of the Village limits. The school and grounds were completed in 1976. Sited on 5 acres, the campus has complete facilities for parking, sports, and recreation. The school currently has an enrollment of 1,400 students and offers a comprehensive program for all students. Incoming freshman can be selected for honors courses in English, mathematics and science. The students can select a college bound program or a program of career and

technical education. Students of all disciplines may utilize well-equipped computer laboratories and there are computers in every classroom. Beginning and advanced courses in computer science are offered. There are extensive offers in art, music and foreign language. A wide range of academic opportunity, Bloom Trail provides opportunity for gifted or college-bound students as well as those students with other career plans. For more information contact Bloom Trail at (708)758-7000.

### **College Education**

Prairie State College is a publicly supported facility that offers Junior College and adult education courses to nearly ½ million residents in the south suburban area. Although founded more than 20 years ago, the college is housed today in a new, award winning building site on a 200 acre, hilltop campus in Chicago Heights. Residents of Sauk Village can also take advantage of degree programs offered by Governors State University, Purdue University-Calumet Campus, Indiana University-North Campus, and University of Chicago, Illinois –Circle Campus. The universities are all within 25 miles of Sauk Village and are located near major expressways. Prairie State College and the universities work closely with business and industry. These schools have developed programs geared to train students for work in local business and industry. These schools have also been active in sponsoring public seminars of interest to the business and industrial community. For more information contact Prairie State College at (708) 766-3110 and Governor’s State University at (798) 534-5000.

### **School Closings**

Listen to radio station W.C.G.O (AM 1600) for school closings. Contact the school district to find out more details.

### **Public Library**

The Nancy L. McConathy Public Library has a collection of books, DVD’s, video tapes, cassettes, and magazines for loan to Library patrons. Currently, the Library holdings consist of more than 42,000 items. Through the Suburban Library System, patrons have access to the combined holdings of some 96-members libraries, including all the resources of the Chicago Public Library. The Library is open 56 hours each week. Staff members are there to serve you. The Library offers programs for children and adults. These programs range from crafts and movies to cooking and flower arranging. AARP offers a tax service for seniors from February to April each year.

Library Hours: Monday through Wednesday 10:00 a.m. to 6:00 p.m.

Thursday 10:00 a.m. to 5:00 p.m.

Friday 10:00a.m. to 4:00 p.m.

Saturday 10:00 a.m. to 2:00 p.m.

Sunday closed

(708)757-4771

21737 Jeffery Avenue

## **Sauk Village Churches & Organizations**

Sauk Village has always been a community of very active churches and organizations. Becoming involved in these groups is an excellent way to meet your neighbors and at the same time, contribute to your Community.

Cross Road Church of God  
23001 Torrence Avenue  
(708) 300-2281

Emmanuel Christian Reformed Church  
22515 Torrence Avenue  
(708)758-3343

Grace United Church of Christ  
2500 223<sup>rd</sup> Street  
708-758-6700  
[www.grucc.org](http://www.grucc.org)

Holy Praise Tabernacle COGIC  
22132 Torrence Avenue  
(708) 758-4010

St. James Catholic Church  
223<sup>rd</sup> & Torrence Ave  
(708) 757-2170

Sauk Village Baptist Church  
1918 E. 223<sup>rd</sup> Street  
(708)757-4284

Sauk Village Bible Church  
2165 223<sup>rd</sup> Street  
(708)758-0425

Universal House of God  
1717 B Sauk Trail  
(708) 757-6433

## Organizations

Sauk Village Firefighters Association  
Sauk Village Policemen's Association  
Senior Citizen Advisory Council

Anyone wanting additional information about the organizations should contact the Village Hall, and we will provide you with the organization contact person.

## Village Ordinances & Regulations

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For any community to be safe, healthy, and pleasant place to live, the Village government adopts various ordinances and regulations. The Village is asking everyone to cooperate in complying with these ordinances and regulations. The ordinances listed below are those that most residents frequently are faced with. The following is a comprehensive list but does not cover all aspects of the village's codes and ordinances. If you have any questions, contact the Village Hall or Police Department.

### **Speed Limits:**

Most residential area is regulated at 20 mph. There are 3 exceptions:

- *Sauk Trail – 35 mph*
- *Torrence Ave- 35 mph (Note: school zone 20 mph)*
- *223<sup>rd</sup> Street (from Murphy Avenue to Torrence Avenue) - 25 mph (Note: school zone is 20 mph).*

Please observe these speed limits at all times. The Sauk Village Police Department does enforce the speed limit.

### **Parking:**

Parking is allowed on Village streets opposite the side where fire hydrants are located. It is unlawful to block or obstruct driveways or to allow a vehicle to block a sidewalk in anyway. Parking is not permitted on any parkway or median strip in the Village.

Special parking regulations are in effect in school areas: Please observe these regulations.

*NO PARKING ON GARBAGE DAY:* Parking is not permitted between the hours of 6:00a.m. - 4:00 p.m. on scheduled garbage pickup day.

*NO PARKING ON SAUK TRAIL OR TORRENCE AVENUE:* There is no parking along Sauk Trail or Torrence Avenue.

*NO PARKING* on grass, yards or other than legally permitted driveway surfaces.



### **Winter Parking:**

Parking is not permitted at any time on any street after 2" of snowfall. Parking is not permitted until snow removal operations are completed.

There is no parking on a non-hard surface.

### **Parking Space:**

An enclosed durable surface area sufficient in size to store 1 standard automobile, comprising an area of not less than 160 sq feet, 8x20 feet, connected with a street by a durable surfaced driveway permitted satisfactory ingress and egress of automobile or other vehicles.

### **Safe Play Areas:**

It is unlawful for any sports to be played on any street or parkway of the Village.

The Village maintains a system of neighborhood parks and playgrounds for leisure activities. The parks and playgrounds are closed at dusk.

### **Use of Sidewalks:**

It is unlawful for any pedestrian to walk along and upon an adjacent roadway when a sidewalk is provided. If a sidewalk is not available, the pedestrian shall walk only on the shoulder, as far as practicable from the edge of the roadway.

### **Curfew:**

It is unlawful for any person under the age of 18 years to loiter, wander, stroll, or play in or upon any street, alley, sidewalk, parkway, park, playground, or other public place in the Village, or in or on any public building, place of amusement or entertainment, or in any public place of business at any time between the following hours:

11:00 p.m. Friday through 6:00 a.m. Saturday

11:00 p.m. Saturday through 6:00 a.m. Sunday

10:00 p.m. through 6:00 a.m. any other day of the week (including Sundays).

If a minor is out between the above mentioned hours, they must be accompanied by or in the charge of a parent, guardian, or other proper companion 21 years or older, or unless engaged in some occupation or business in which said minor child may lawfully engage under Illinois State Statute.

*Every member of the Sauk Village Police Department is authorized to detain any minor child violating this ordinance until the parent or legal guardian if the child shall take him into custody.*

## **BUILDING DEPARTMENT REGULATIONS**

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### **Building Permits:**

Building permits are required for all home improvements. Replacement of existing or new:

gutters, downspouts, siding, soffit, fascia, trim, roof replacement of any kind, windows, sheds, swimming pools, driveway, fence, water heaters, furnace replacement and electrical upgrades or any work that changes the structure.

Permit applications must be paid and approved for before work begins. Inspections are required. Please feel free to contact the Building Department if you have any questions. Please note this is a general guideline: not all items are listed. (708)758-3330.

The Village adheres to the International Building, Electrical, Plumbing, and Property Maintenance Codes.

### **Contractors:**

As a new resident, you may be contacted many times by persons selling home improvements such as storm windows and house siding. While many of these companies are legitimate, some are not. Please be cautious in signing any kind of contracts. Read them first. State law now requires that you be advised of the exact terms of interest and total costs. If you do not understand the contract, do not sign it, and contact someone who can advise you. Before hiring a contractor to work on your home, they have to be licensed in our community.

*You should check with Village Hall or the Village website [www.SaukVillage.org](http://www.SaukVillage.org) for a list of approved contractors.*

### **Fence Regulations:**

Rear Yard Residential- Maximum height in a rear yard shall not exceed 6 feet above existing grade.

Material- any suitable construction material may be used except chicken wire, square welded mesh, barbed wire, electrically charged wire, and wooden slat wire bond known as snow fence. No fence shall be topped with sharp edged material, except that this shall not be construed to prohibit picket fences.

Front yard- maximum height in front yard shall not exceed 4 feet, and shall be constructed so that the opening between materials of which the fence is constructed represents 70% of the total area of the fence. All fences must be kept painted and be otherwise maintained.

No fence shall be allowed to fall into a state of disrepair that would affect on the health, safety, and welfare of the community. Contact the Building Department if you have any questions. (708)758-3330.

### **Swimming Pools:**

If you have a pool that has a depth of 18” at any point or has a capacity of 1,000 gallons or more, you are required to obtain a pool permit before erecting your pool. If your pool has a capacity of 5,000 gallons or more, you must have a filtration and re-circulation system that will provide a complete turnover of water in a 24 hour period.

Any pool with a filtration system must also be provided with a ground fault interruption as part of the electrical system. Either the pool area or the property on which the pool is erected must be fenced in. The fence must be at least 4 feet in height and must be equipped with a self closing, self locking latch gate. Contact the Building Department for permit and handout information.

### **Solicitors:**

Each and every person who goes door-door for the purpose of soliciting is required by ordinance to register at the Police Department. All solicitors are required to wear a badge issued by the Village of Sauk Village. The badge does not constitute Village approval of either company or product. If a solicitor comes to your door and does not have a badge, please notify the Police Department at once. All solicitors are required to cease their activities at 4:30 p.m. Please note that the Village of Sauk Village and its Fire and Police Department do not solicit residents by phone.

### **Inoperable Vehicles:**

Vehicles that are inoperable must be stored out of public view in a garage. Any vehicle from which, for a period of at least 7 days, the engine, wheel or other parts have been removed, or on which the engine, wheels or other parts have been altered, damaged, or otherwise so treated that the vehicle is incapable of being driven under its own motor power. “Inoperable vehicle” shall not include a vehicle which has been rendered temporarily incapable of being driven under its own power in order to perform ordinary service or repairs operations, or to a vehicle on the premises of a place of business engaged in the wrecking or junking of motor vehicles. For the purposes of this 90.01 “temporary incapable of being driven” means incapable of being driven for a period no longer than 24 hours. (A vehicle that is not properly licensed or does not have a village sticker is also considered inoperable since it can not be driven legally).

No person shall leave any abandoned, partially dismantled, dismantled, non-operating, wrecked, or discarded vehicle on any street or highway within the Village of Sauk Village. No person in charge or control of any property within the Village, whether as owner, tenant, occupant, lessee, or otherwise shall not apply with regard to a vehicle in an enclosed building, or on the premises of a business enterprise operated in a lawful place and manner, when necessary to the operation of such business enterprise or any vehicle in an appropriate storage place or depository maintained in a lawful place and manner by the Village.

### **Vehicle License:**

All motorized vehicles registered in Sauk Village must display a Sauk Village sticker. Sauk Village Stickers are placed in the lower right hand portion of the front windshield. Old sticker must be removed each year. The vehicle sticker year begins July 1<sup>st</sup> and ends June 30<sup>th</sup>. Vehicle stickers go on sale May 1<sup>st</sup> of each year for the following year. The following rates for vehicle stickers if purchased during the months of May & June. Anytime after June 30<sup>th</sup> tickets can be issued every 24 hours for not having your sticker displayed. These rates also apply at any time during the license year if a sticker for a new vehicle is purchased within 45 days of the purchase of the vehicle and new residents have 30 days from move in date to purchase sticker. A penalty is applied to persons not meeting the above conditions.

Motorcycle, Motorbikes, etc.	\$30.00
Passenger Automobiles	\$30.00
Recreation Vehicles	\$30.00
Motor Buses	\$40.00
Trucks (fees based upon State License registration)	
B Plates	\$48.00
C Plates	\$47.50 & Up

### **Senior Citizen/Disability:**

Any person of the age of 62 years or over, or any person who is permanently physically disabled and who is unemployed as a result thereof may register 1 private automobile (excluding taxicabs) upon presentation of satisfactory proof of age or permanent physical disability. There is only one discount of \$20.00 per household per year.

### **Duplicate Stickers:**

A duplicate vehicle tag may be purchased on proof of original purchase of the vehicle tag and transfer of State License plates for a fee of \$5.00. A penalty will apply if past the 45 days of purchase of vehicle.

### **Garbage Service:**

A private company provides scavenger service. The billing for the service is done by the Village and is on the water bill. Included in the fee is the rental of the large tote can. This tote can be loaded on the truck by the use of a lift. If you are a new resident and don't have a tote please call Republic Services. It is unlawful for anyone other than a licensed scavenger to haul or transport garbage. Call Republic Services at (708)385-8252 for more information regarding pickup dates.

### **Garbage Ordinance:**

Garbage must be placed in cans with tight fitting lids or in plastic bags that are fastened securely at the top. No open storage of garbage is permitted. Newspaper may be bundled or boxed and set out for pickup. Larger items such as furniture, washers, dryers, etc. will be picked up by the scavenger service for a normal fee. Always call at least (1) one day before your pickup day to find out what the fee (if any) will be. If arrangements are not made to pick up the items, a citation can be issued. All containers used for deposit of refuse which are placed adjacent of any street or other public way for collection shall be placed in a neat and orderly manner. The refuse shall not be placed out for pickup earlier than 6:00 p.m. on the day proceeding the day designated for collection or removal. Garbage containers shall be removed to the rear of all premises no later than 6:00 p.m. of the day removal and collection is made. It is unlawful for any person to bury or burn refuse within the Village. The scavenger service will not take any electronics such as television, computers etc.

### **Weeds and Grass:**

Village ordinances provide that weeds are a public nuisance and that it is unlawful to permit weeds and grass to grow higher than 8". Citations are issued for violations of these provisions. Everyone is asked to cooperate in maintaining their property in respect to weeds and grass.

### **Recycling:**

Sauk Village has recycle totes provided to each household. No garbage may be placed in the recycle tote or it will not be picked up from Republic Services. Please call Republic Services at 708 385 8252 for the recycling schedule.

### **Yard Waste Pick-Up:**

Yard waste needs to be placed in a brown yard waste bag that can be purchased at many stores.

### **Dog and Cat Ordinance:**

It is unlawful for any person to own, possess or harbor a dog or cat in the Village without first obtaining a dog or cat license. All dogs and cats over the age of 4 months are required to have a license. The cost of the license is \$10.00 if the animal is spayed or neutered. \$5.00 for Senior Citizens 62 years or older. There is only one senior discount per household. If the animal is not spayed or neutered the cost is \$25.00. The license provided by this ordinance is issued for the Village fiscal year and expires April 30<sup>th</sup> of each year. To buy a license, you must present a current rabies certificate. No person is allowed to own 3 or more dogs or cats. No dog or cat, whether licensed or muzzled, is allowed to run loose. Any dog or cat running at large shall be seized by the Police Department and impounded. Any dog or cat impounded may be redeemed upon payment of a redemption fee and in the case of a dog or cat for which no required dog or cat license has been issued the amount of the license fee due for the current year.

### **Kennel License:**

Any person, firm or corporation who owns 3 dogs and/or cats (excluding dogs or cats under the age of 4 months) shall be considered the operator of a non-business kennel. No non-business kennel is permitted on any premises unless the owner or occupant of dwellings whose property is contiguous to the property of the proposed non-business kennel will consent in writing each year for which a license is sought. The filing of such consent in writing shall be condition to the issuance of any non-business kennel license. Such non-business kennel operator will pay a fee of \$45.00 annually plus the cost of each license. Only one kennel license may be issued to any premises. Contact the Police Department for kennel license information.

### **Re-Occupancy Inspections:**

Any time a residence changes occupancy, whether for rental purposes or selling, an application and administrative fee must be paid. The Village requires pre-occupancy inspections which will be ordered at the time of application and the inspection fee must be paid to the inspector. After a satisfactory inspection, a certificate of re-occupancy will be issued after water services has been established. The necessary forms for the inspections are available at the Village Hall. For more information, please contact the Building Department (708)758-3330.



## **Water Service:**

The water billing is done monthly. Garbage service is also included in the billing. You have 21 days from the billing date to pay without a penalty. If the service is shut off there is a turn-on fee in addition to the bill which is \$100.00 before 3:30 p.m. after 3:30 p.m. it's \$120.00. In order to establish new service, there is an application to be completed and \$100.00 deposit to be paid at Village Hall. We have to make sure that the inspections were done and that there is not any outstanding balance on the account. If these are not up-to-date, water service cannot be established until they are done. If you are moving, please contact the Village Hall to make arrangements as to when you want the water service shut off and the final reading taken to close out your account. You will continue to be billed for water service and be responsible for any charges until a final reading is taken.

## **Sewer mains & Water Lines:**

The Village is responsible for maintaining the sewer mains and the homeowner is responsible for the maintenance up to the main. If there is a backup in the house, we will come out and check to make sure the main is open and running. We do not rod out the lines. The Village is responsible for the water lines past the "B" box. Inside the house, the Village is only responsible for the meter. If the water needs to be shut off for repairs, call the Village Hall.

## **Village of Sauk Village Administration:**

Derrick Burgess	Mayor
Marva Campbell-Pruitt	Village Clerk
Rodrick R. Grant	Trustee
Sherry Jasinski	Trustee
Gary Bell	Trustee
Debbie Williams	Trustee
Larry Sapp	Trustee
Arnold Coleman	Trustee
Joseph Wiszowaty	Village Administrator
Anthony Finch	Director of Public Works
Anthony Finch	Village Treasurer - Interim
Michelle Royster	Director of Finance and Administration
Antonio Cooper	Community Development Director
Stephen Barrett	Fire Chief
Malcolm White	Police Chief
Allen Vavrik	Director of Emergency Management Agency
Melanie Arnold	Village Engineer- Robinson Engineering

Board Meetings are held 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month. Only items on agenda are addressed at Board meetings. Committee Meetings are held on 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays. The public is permitted a period of 3 minutes to make public comment.

Meetings begin at 7:00 p.m. The public is welcome at all meetings.

Village web page: [www.saukville.org](http://www.saukville.org)

Sign up for e-blasts on the Village web page