

JOURNAL OF PROCEEDINGS

COMMITTEE OF THE WHOLE MEETING
MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF SAUK VILLAGE, ILLINOIS
21801 TORRENCE AVENUE
SAUK VILLAGE, ILLINOIS
April 5, 2022, 7:00 PM

1. CALL TO ORDER

Mayor Burgess called the meeting to order at 7:02 p.m.

2. ROLL CALL

Present- Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

Absent: None

3. DISCUSSION & PRESENTATIONS

Vehicle License Proposal – Derek Singleton, President, American Printing Technologies, Inc. and Marie Tisbol discussed the software and the cost estimates associated with the management of the Vehicle sticker application process including the mailing of applications to residents. Trustees requested a thorough breakdown of costs associated with this project.

Digital Sign Project – Director Finch provided an update on the proposed sign monument to be erected on I-394 and Steger Road. He provided an agreement between the landowner and the BRT Sign Company. We await the agreement between the landowner and the Village.

Facility Rental Agreements – Trustee Sapp led a discussion on Trustee’s use of Village Facilities. It was determined that committees are authorized to utilize facilities that support the Village. He also provided Attorney counsel on how collected funds should be handled.

65th Anniversary Celebration Update – Trustee Williams led the discussion and planning for the event. She discussed the following:

- Theme
- Logo Contest
- Fireworks (Sapp and Myers)
- Public Safety (Bell)
- Fundraising (Jasinski and Williams)
- Meal Fair (Coleman and Grant)
- The game was scraped

Cook County Community Development Corporation Director Cooper introduced the speaker, Anita Jefferson who discussed the concept of the project whose goal is to assist residents to become homeowners and train new investors in being successful. Discussion amongst the Mayor, Trustees and Treasurer ensued on the

feasibility of the program and future requirements and guidelines that would need to be in place. An agreement will be developed and submitted to the Village Attorney for review.

4. PUBLIC COMMENT –

- D Smith commented on the logo and the FB pages that have use of it.

Mayor Burgess' Response

- He was unsure that the Village has the authority to ban a Facebook page.

5. GENERAL COMMENTS BY TRUSTEES & MAYOR

- Trustee Bell announced a meeting on April 15th.
- Trustee Grant applauded the Finance Department for the water bills being delivered on the first of the month.
- Trustee Williams wishes to have the logo registered. She announced the Fire Department's Breakfast and information of the two Easter Egg Hunts.
- Trustee Sapp spoke of the other Facebook page(s) and stated that it confuses residents.
- Trustees Coleman and Jasinski had no comments.
- Mayor Burgess announced the Easter Egg Hunt and solicited donations for Easter Baskets. He announced the repaving on Steger Road and that JenCare was hiring.

6. EXECUTIVE CLOSED SESSION

There was no Closed Session

7. ADJOURNMENT

Mayor Burgess called for a motion to adjourn at 9:18 p.m. Trustee Sapp moved, and Trustee Williams seconded. On Roll Call, the motion was carried unanimously.

/s/Marva Campbell-Pruitt, Village Clerk

/s/Derrick Burgess, Mayor

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois

Tuesday, April 12, 2022, 7:00 p.m.

1) CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7: 04 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees: Bell, Coleman, Grant, Jasinski, Sapp (remotely), and Williams
Absent: None

Staff Present: Dir. Vavrik, Dir. Finch. Interim Dir. Jones, Chief Barrett, Commander Mazurek <sp>

Others in Attendance: Clerk Marva Campbell-Pruitt
Eng. Melanie Arnold

2) EXECUTIVE CLOSED SESSION
There was no Closed Session

3) MOTION TO RECONVENE REGULAR BOARD

4) APPROVAL OF MINUTES

a) Approve the Journal of Proceedings for the Board Meeting of March 8, 2022

Trustee Jasinski moved, and Trustee Coleman seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- b) Approve the Journal of Proceedings of the Committee Meetings for March 15, 2022

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- c) Approve the Journal of Proceedings of the Board Meeting for March 22, 2022

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

5) PUBLIC COMMENT

None

6) REPORTS OF OFFICERS

- a) Mayor - Derrick Burgess

Opened Bids for the RBI/2020 CDBG Street Resurfacing Project. Proposals were sent by:

- o Iroquois Paving Corp. - \$422,590
- o D Construction - \$477,729.12
- o Gallagher Asphalt Corp. - \$434,383.20
- o K-Five - \$489,173.31

The Mayor reminded everyone of the mask mandate for the Village.

- b) Village Clerk – Marva Campbell-Pruitt:

- i. Announced the SSMMA Gala event

- c) Village Administrator

- d) Village Treasurer – Anthony Finch:

- i. Provided the Cash Report

- e) Corporation Counsel – Atty. ShawnTe Raines, Ancel Glink

- f) Village Engineer –Melanie Arnold, Robinson Engineering reported that the company will review, tabulate and make a recommendation for RBI/2020 CDBG Street Resurfacing Project

7) REPORTS FROM DEPARTMENTS

- a) Police Department – Commander Mazurek <sp> reported:
 - i. Calls for Service 449
 - ii. Arrests - thirty

- b) Fire Department – Chief Stephen Barrett reported:
 - i. Calls for Service – 99
 - ii. Announced the Golf Outing on June 18th

- c) Emergency Management Agency – Mayor Burgess read the report:
 - i. Assists – 8

- d) Finance Department – Interim Director Dr. Viviann Jones reported:
 - i. The budget is being worked on
 - ii. The Audit is resuming
 - iii. Requested approval of Payroll and Accts. Payable for \$424,180.14

- e) Public Works Department – Director Anthony Finch reported
 - i. Signs for Garbage Pick-Up will be ordered to change the time for non-parking
 - ii. Provided updates on productivity of the department
 - I. Tree removal – 110
 - II. Streetlights –
 - III. Tree stump removal – 115
 - iii. Provided information on the development of the fifty/fifty program

- f) Community Development – Director Antonio Cooper reported:
 - i. Announced Habitat’s Community Conversations
 - ii. R-Way Board ups average 4-5 per day
 - iii. Business license renewals were sent
 - iv. Developing the budget
 - v. The department would be more aggressive with demolitions

8) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

- a) Public Health & Safety – Trustee Gary Bell announced the upcoming meeting. He asked about the approval needed for services rendered

- b) Ordinance Review – Trustee Arnold Coleman’s committee met and discussed the Utility Ordinance of 2019 and concluded that the ordinance should be enforced. The next meeting is 4/28.

- c) Budget, Finance & Audit – Trustee Rodrick R. Grant had no report.
- d) Housing and Intergovernmental Relations – Trustee Sherry Jasinski had no report.
- e) Public Services – Trustee Larry Sapp provided an update on the Egg Rolls event. They raised \$300.00 in donations for the Christmas program.
- f) Community Development – Trustee Debra Williams announce the Blood Drive on 5/21, Recycling event on 4/30, and the need for a new committee member

9) Reports Of Committees And Commissions

- a) Senior Advisory Committee – Chairman Emmett Farmer announced the next meeting, time change for Game Night and the Senior Spring Fling Dance
- b) Fire and Police Commission – Chairman Francine Anderson was not present.
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter was not present.

10) PRESENTATION OF ORDINANCES AND RESOLUTIONS

NONE

11) UNFINISHED BUSINESS

NONE

12) NEW BUSINESS

A) Financial Matters:

- i. Motion to Approve Accounts Payable, and Payroll Disbursements in the Combined Amount of \$428,180.14 and authorize the Finance Department to Remit Payments.

Trustee Jasinski moved, and Trustee Williams seconded

On Roll Call

AYES: Trustees: Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

B) Action Items

NONE

13) GENERAL COMMENTS FROM MAYOR BURGESS

Reminded others to attend the two Easter Egg events and that he continued to seek donations for baskets.

14) ADJOURNMENT

Having completed the business of the day, Mayor Burgess called for a motion to adjourn the meeting at 8:08 p.m.

Trustee Bell moved, and Trustee Jasinski seconded. On roll call, the motion carried unanimously.

/s/Derrick Burgess, Mayor

/s/Marva Campbell-Pruitt,
Village Clerk

JOURNAL OF PROCEEDINGS

Committee of The Whole Meeting
Mayor and Board of Trustees
Village of Sauk Village, Illinois
21801 Torrence Avenue
Sauk Village, Illinois
April 19, 2022, 7:00 PM

1. CALL TO ORDER

Mayor Burgess called the meeting to order at 7:00 p.m.

ROLL CALL

On Roll Call

Present: Trustees Bell, Coleman, Grant, Jasinski, Sapp and Williams

2. DISCUSSION & PRESENTATIONS

Service Agreement Between Village of Sauk Village and Safebuilt

The speaker was not available to discuss the Service Agreement Between the Village of Sauk Village and Safebuilt Illinois, LLC. Director Anthony Finch spoke of the necessity to bring buildings to code to eliminate the hazards and for being non-compliant. He reported that many places had no inspections since 2013. Consideration to residents could be made to provide one year to come up to code. Another consideration was to bring the code from 2006 up to 2018 standards.

Much discussion ensued regarding the reasonableness of the recommendations as older homes would be taxed.

Resolutions discussed:

- Compromising should be considered.
- Proved and ordinance that stipulates the timeline
- Review the standards of the time
- Codes should be enforced for new construction and rehabbed homes
- Invite the representative from Safebuilt to the May 3rd meeting.

Digital Sign Agreement Between the Village of Sauk Village and BRT Outdoor, LLC

The agreement was presented and will be placed on the agenda once the resolution is developed.

65th Anniversary

Trustee Williams led the discussion. She had not received updates from the sub-committees. Items discussed:

- Consideration for a parade and fireworks for Labor Day
- Trustee Sapp will provide an update on fireworks and projected costs. Must decide if we would provide the tech.
- The budget allocation would be determined based upon the elements/activities solidified
- The contact for the new logo
- Trustee Bell stated that Public Safety had no costs. He would cover the June 5th and Labor Day events
- Trustee Coleman question if the event would be catered or prepared by Trustees
- Trustees Williams and Jasinski are responsible for activities and fundraising

Municipal Licenses Software Packages

Village Clerk Marva Campbell-Pruitt presented proposals for two companies previously discussed for software management for the village's licensing for vehicles and possibly pet tags. The companies were: American Printing Technologies, Inc. and DACRA.

Because of the costs and their relationship with the Village, DACRA was unanimously chosen. The proposal would be sent to the Attorney and brought to the Board for adoption. The deadline may or may not need to be extended.

MABAS 27 Fire Departments / Districts FT/PT Pay Schedule

Chief Barrett discussed why BrightStar requested additional funds and showed an illustration of the amount paid for ambulance services in the surrounding area. He stated the amount would be \$350,000 and that the Village would assume responsibility for:

The ease

Payroll

Billing

Insurance

Maintenance

The contract/grant from the state is set to expire in 2023. They reimburse quarterly.

The proposal and contract would be reviewed by the Attorney.

3. PUBLIC COMMENTS

- N. Asorota spoke of a ticket she received for an expired village sticker
- D. Freeman spoke of the goodness of the former administrator. Inquired about a new grocery store and thanked the Board for opposing the recommendations made by Safebuilt.

Mayor Burgess' Responses

- Referred the resident to review the ordinance and suggested that she attend court where the adjudication can hear the case.
- Concerning the store- he announced that he had met with a store considering developing a store west of the Gas N Wash.

4. GENERAL COMMENTS BY TRUSTEES & MAYOR

- Trustee Bell announced a meeting for that Thursday at 7:00 p.m.
- Trustee Coleman stated that he was emotional concerning the dated code.
- Trustee Willis announce no meeting for April and another committee member is needed. She announced the Blood Drive, and updates for the Library with Habitat for Humanity. She provided an update on the Easter Egg Hunt activity.
- Trustee Sapp reported the donations of \$300.00 for the Egg Rolls competition. Those funds will be used for Toys for Tots at Christmas.
- Trustees Grant and Jasinski had not comments.
- Mayor Burgess announced the bench dedication planned for April 29th ; the need for volunteers for Earth Day and the reports for Student Governance Day. He provided an update on the increase in numbers for COVID -19 and the mask requirement.

5. EXECUTIVE CLOSED SESSION

The was no closed session

6. ADJOURNMENT

Mayor Burgess requested a motion to adjourn the meeting at 9:45 p.m.

Trustee Bell moved, and Trustee Sapp seconded. The motion was carried by a unanimous vote.

Marva Campbell-Pruitt, Village Clerk

Derrick Burgess, Mayor

DRAFT

Village of Sauk Village

Board Meeting of the Mayor and Corporate Authorities

Municipal Center

21801 Torrence Avenue

Sauk Village, Illinois

Tuesday, April 26, 2022, 7:00 p.m.

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7: 13 p.m. via the ZOOM platform and in-person

Pledge of Allegiance: Zoe Mensing led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees; Bell, Brewer, Grant, Jasinski, Todd, Williams
Absent: None

Staff Present: Directors: Cooper, Finch, Vavrik, Dr. Jones, Chief Barrett, Chief White,

Others in Attendance: Clerk Marva Campbell-Pruitt, HR Consultant Douglas, Eng. Arnold, Atty. Samuelson

Motion to Approve the Student Governance Day and Set Aside Regular Board Procedures

Trustee Bell moved, and Trustee Sapp seconded

On Roll Call

AYES: Trustees Bell, Brewer, Grant, Jasinski, Todd, Williams

NAYS: None

Motion Carried

An Official Oath was presented to all students, staff, and others accepting the roles of the 2022 Student Governance Day.

2) EXECUTIVE CLOSED SESSION

There was no Session

3) MOTION TO RECONVENE REGULAR BOARD

4) APPROVAL OF MINUTES

- a) Approve the Journal of Proceedings of the Committee Meeting for April 5, 2022

Trustee Dennis moved, and Trustee Antoinette seconded

On Roll Call

AYES: Trustees Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

- b) Approve the Journal of Proceedings of the Board Meeting for April 12, 2022

Trustee Dennis moved, and Trustee Antoinette seconded

On Roll Call

AYES: Trustees Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

5) PUBLIC COMMENT

- L. Washington congratulated the students participating in Student Governance Day and the placement of Speedbumps, and a planned concert to support abuse.
- D. Leak acknowledged the Village for continuing Student Governance Day, introduced Board Members in attendance, and shared details of the full week of activities

Mayor Burges' Responses:

- Acknowledged the longevity of Student Governance Day and introduced the Board Members of CCSD 168

6) REPORTS OF OFFICERS

(A VERBATIM RECORD IS ON THE ATTACHED STUDENT SCRIPT)

- a) Mayor - Derrick Burgess (Zoe Mensing)
- b) Village Clerk - Marva Campbell-Pruitt read the report.
- c) Village Treasurer – Anthony Finch (Logan Davenport)
- d) Corporation Counsel – Amber Samuelson, Ancel Glink provided an overview of the role her firm plays in the Village administration.
- e) Village Engineer –Melanie Arnold, Robinson Engineering, read the report
- f) Human Relations – Mrs. Sonya Douglas, read the report

7) REPORTS FROM DEPARTMENTS

(A VERBATIM RECORD IS ON THE ATTACHED STUDENT SCRIPT)

- a) Police Department - Chief Malcolm White read the report
- b) Fire Department – Chief Stephen Barrett (Tyler Williams)

- c) Emergency Management Agency – Director Allen Vavrik read the report
- d) Finance Department – Interim Director Dr. Viviann Jones (Deriana Jones)
- e) Public Works Department – Director Anthony Finch (Logan Davenport)
- f) Community Development – Director Antonio Cooper, read the report

8) REPORTS OF STANDING COMMITTEES AND TRUSTEE COMMENTS

(A VERBATIM RECORD IS ON THE ATTACHED STUDENT SCRIPT)

- a) Public Health & Safety - Trustee Gary Bell, read the report
- b) Ordinance Review - Trustee Arnold Coleman (Natavia McGee)
- c) Budget, Finance & Audit - Trustee Rodrick R. Grant, read the report
- d) Housing and Intergovernmental Relations - Trustee Sherry Jasinski (Dennis Weekly)
- e) Public Services - Trustee Larry Sapp (Antoinette Austin)
- f) Community Development - Trustee Debra Williams

9) Reports Of Committees And Commissions

- a) Senior Advisory Committee – Chairman Emmett Farmer read the report
- b) Fire and Police Commission – Chairman Francine Anderson was not present.
- c) Zoning Board of Appeals Commission – Chairman Charles Pondexter was not present.

10) PRESENTATION OF ORDINANCES AND RESOLUTIONS

None

11) UNFINISHED BUSINESS

None

12) NEW BUSINESS

A) Financial Matters:

- i. Approve Accounts Payable, and Payroll Disbursements i the edited, Combined Amount of \$529,511.55 and authorize the Finance Department to Remit Payments.

Trustee Weekly moved, and Trustee Austin seconded

On Roll Call

AYES: Trustees Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

B) Action Items

- i. Approve the recommendation of the Village Engineer to Accept the Village Award Contract for the 2022 RBI/2020 CDBG Resurfacing Program Contract to the Lowest Responsive Bidder, Iroquois Paving Corporation for Four Hundred Twenty-Two Thousand Five Hundred Ninety Dollars and Sixty Cents (\$422,590.60)

Trustee Austin moved, and Trustee Weekly seconded

On Roll Call

AYES: Trustees Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

13) GENERAL COMMENTS FROM MAYOR BURGESS

- Thanked all participants for their support of the student Officials
- Introduced the participating students
- Announced the bench donation by Winpak
- Thanked the Clerk and Trustees for their involvement in producing the night's event
- Read a statement of the Village's recognition of Autism Awareness

14) ADJOURNMENT

Having exhausted all items of the Business of the Day, A motion to adjourn was made at 8:03 p.m.

Trustee Austin moved, and Trustee Weekly seconded

On Roll Call

AYES: Trustees Bell, Coleman, Grant, Jasinski, Sapp, Williams

NAYS: None

Motion Carried

Board Meeting Student Governance Day Script
April 26, 2022

1) **MAYOR BURGESS**- I call to Order the Regular Board Meeting of April 26, 2022, at 7:13 p.m.

Zoe Mensing – Please stand and join me in reciting the Pledge of Allegiance

2) **Mayor Burgess** - I call for a motion to approve the Student Governance Day and Set Aside Regular Board Procedures

Trustees and the Clerk will handle this motion.

Mayor Burgess - It has been moved and seconded to approve Student Governance Day and Set aside Regular Board procedures.

Clerk Marva Campbell-Pruitt please call the roll

Mayor Burgess – Madam Clerk, please issue the Oath of Office to Swear In Everyone

Clerk Marva Campbell-Pruitt – May I ask all Trustees, student officials, and officers to stand, raise your right hand and repeat after me,

I _____ **State Your Name, (pause) having been appointed to serve on Student Government Day this 26th Day of April, 2022, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Illinois, and that I will faithfully discharge the duties assigned me to the best of my ability.**

3) **MOTION TO RECESS TO EXECUTIVE SESSION**

Zoe Mensing – There will not be an Executive Closed Session

4) APPROVAL OF MINUTES

Zoe Mensing – May I have a Motion to Approve the Journal of Proceedings for the Committee of the Whole Meeting of April 5, 2022

A **Trustee** will say, "I, move that and will restate the motion"

Zoe Mensing - May I have a second.

A **Trustee** will say, "I second the motion."

Zoe Mensing - say Trustee _____ Moved, and Trustee _____ Seconded the motion. Are there questions, Trustees only will respond. Pause. If none, then say:

Zoe Mensing - It has been properly moved and seconded to Approve the Journal of proceedings for April 5, 2022. Madam Clerk, please call the roll

Inaya Karim (Call the Names of Trustees) Trustee Bell, Trustee Coleman, Trustee Grant, Trustee Jasinski, Trustee Sapp, Trustee Williams

Zoe Mensing - The Motion Carried (Hit the gavel)

May I have a Motion to Approve the Journal of Proceedings for the Board Meeting of April 12, 2022

A **Trustee** will say, "I, move that and restate the motion"

Zoe Mensing - May I have a second.

A **Trustee** will say, "I second the motion."

Zoe Mensing - say Trustee _____ Moved, and Trustee _____ Seconded the motion. Are there questions, Trustees only will respond. Pause. If none, then say:

Zoe Mensing - It has been properly moved and seconded to Approve the Journal of proceedings for April 12, 2022. Village Clerk, please call the roll

Inaya Karim Call the Names Trustee Bell, Trustee Coleman, Trustee Grant, Trustee Jasinski, Trustee Sapp, Trustee Williams

Zoe Mensing - The Motion Carried (Hit the gavel)

5) Public Comment

Zoe Mensing

It is time for Public Comment. All questions and comments must be directed to the Mayor. Each speaker may comment on any matter concerning the business of the Sauk Village Municipality. Each speaker is allowed **one opportunity** to speak for up to three (3) minutes and may not engage in debate, counter-replies, or rebuttals. Mayor Burgess will respond to questions once all public comments have concluded.

6) Reports of Officers

Zoe Mensing – Say, “Reports of Officers”

Zoe Mensing - Mayor’s Report

Zoe Mensing Read the Mayor’s Report

Good evening, everyone:

I am the Mayor of the Village of Sauk Village. I was elected in April of 2017. And I was re-elected in April 2021.

My duties, roles and responsibilities of Mayor are as follows:

- I act as the Chief Executive Officer of the Village
- Run the Village Board Meetings
- Oversee day to day operations of the Village
- Oversee financial decisions
- Future planning for the Village
- Network with other municipalities
- Implement programs for current and future use

As Mayor, I manage public safety services such as police and fire departments as well. I also oversee Public Works, EMA Department, Finance Department and Code Department.

In the case of a tie during a vote with the Board of Trustees, I break the tie and have the final decision.

My term of office is four years.

In summary, duties and methods of election or appointment may vary widely based on the size of the locality and local traditions and laws.

Thank you,

Zoe Mensing - Village Clerk,

- I want to thank all of the Trustees, the Mayor, staff members, Community Partners and residents who participated in Saturday's Earth Day – Community Clean-up Event. You made a remarkable difference in our Village.
- Time is running out for completing and submitting the Statement of Economic Interest before the May 1st Deadline
- We wish to remind everyone that on June 18th, there will be a Community Health, Wellness and Resource Fair throughout this Municipal Complex, meaning the Community Center, the Senior Center and Veteran's Memorial Park.

We would like to announce the finalists for the Vehicle Sticker Contest. These students will receive awards at Friday's Awards Luncheon to be held in the Senior Center.

When I call your name, please come forth and stand by your artwork

The Third-Place winner is Kadiyah The winner will receive a \$25.00 gift card.

The Second-Place winner is Jazmin The winner will receive a \$25.00 gift card.

We are proud to announce that the First Place Winner and whose artwork will be on this year's vehicle stickers is Linaya Jones She will receive a gift card for \$50.00, and the parent will receive a free Vehicle Sticker for the 2022-2023 Year.

There will be a tour of the Municipality, Luncheon and Awards Ceremony for all students who participated in the Student Governance Days at both School District 168 and tonight's Municipal program, and the three finalists for the Vehicle Sticker contest, this Friday, April 29th, starting

from Rickover at 11:10 a.m. Staff from the Rickover School will provide direction. Any other participants, Mayor, Trustees, School staff are invited to attend as well. Please RSVP with Village Clerk Marva Campbell-Pruitt tomorrow to ensure that adequate provisions are made.

Madam Mayor, that concludes my report

Zoe Mensing – Village Treasurer Logan Davenport

Logan Davenport - Thank you Madam Mayor, Madam Clerk, and Village Trustees, I would like to read the cash balances for April 1, 2022, into the record. Unrestricted Funds - \$3,609.245. Restricted Funds – \$1,647.28

Zoe Mensing – Village Engineer

Good Evening, Mayor, Madam Clerk and Board of Trustees.

I have two items for tonight's Engineering Report.

- First, the bid opening for the 2022 RBI/2020 CDBG Street Resurfacing Program occurred at the April 12th Board meeting. The bid proposals have been tabulated and reviewed, and the recommendation for award has been submitted for inclusion in tonight's board packet. Based on our review, we recommend that the Village award the contract to the low responsive responsible bidder, Iroquois Paving Corporation, in the amount of Four Hundred Twenty-Two Thousand, Five Hundred Ninety Dollars and Sixty Cents (\$422,590.60). Upon project award, contract books will be prepared and sent out for signing. We anticipate construction will begin in June.
- Second is an update on the Sauk Pointe Industrial Park Street Lighting Project. Installation of the lighting system is complete and additional restoration has occurred. The contractor is continuing to coordinate the final service location and power connection with ComEd.

Thank you, this concludes my report.

Zoe Mensing – Human Resources, (Sonya Douglas read the report)

As the Human Resources Director, I provide leadership for the day-to-day operations of the Human Resources Division. As a Human Resources Director, I am an integral member of the Village's executive leadership team. Human Resources is currently involved in a number of village-wide initiatives including performance & compensation management system improvements, collective bargaining, village litigations, policy and procedures updates, review, and approval of FOIA responses, and modernization of Human Resource systems. Liaison for all vendors such as benefits broker, legal, union constituents, HRIS vendors, risk management etc.... Lastly, I work closely with the Mayor, Board Trustees, and Finance Director to support the business objectives.

7) Reports From Departments

Zoe Mensing – Police Department, Chief Malcolm White

Thank You, Madam Mayor.

Mayor, Madam Clerk, Student Government, Board of Trustees,

Calls for Service Report: For the period between **04/13/2022 and 04/26/2022** the police department responded to more than **501** calls for service. During that same period officers made **27** arrests .

Executive Training: On Friday, April 16, 2022, Chief Malcolm J. White completed the course study entitled "Leadership in Crises" at the John F. Kennedy School of Government at Harvard University in Boston, Massachusetts. Executive leaders from six countries, eight large corporations and eighteen government agencies reviewed extensive research tracking the successful responses to natural disasters, transportation catastrophes and terrorist attacks.

Zoe Mensing – Fire Department, Chief Tyler Williams

Tyler Williams –

Thank you, Mayor,

Mayor, Village Clerk, and Board

For the period April 12, 2022, thru April 20, 2022, the fire department responded to fifty calls for service. The most serious was a structure fire Friday April 15 which was quickly extinguished.

The annual golf outing is Saturday June 18 at Lincoln Oaks golf course. Forms are available at the fire station.

The weather is warming, and children are returning outside. Please be cautious when driving. This concludes my report, Mr. Mayor.

Zoe Mensing - Emergency Management Agency

Thank you Madam Mayor.

To the Mayor, Madam Clerk, Student Government, Board of Trustees, and residents

From the time period of April 9th to April 15th, 2022, EMA responded to one call of service as follows:

*One structural fire

Thank you, Mayor, Madam Clerk, Student Governments, Board of Trustees, and residents this will conclude my report.

Zoe Mensing- Finance Department – Deriana Jones

Deriana Jones

Madam Mayor, Clerk, and Trustees, I will be reporting on the Revenue & Expenses of Sauk Village as of March 31st, 2022. The report summarizes the Preliminary Unaudited financial results of Revenue (how much money we received and Expenses how much we paid in bills for the last 11 months Ending March 31st, 2022.

The month of March 31st are as Follows:

Summary of March Revenue: \$ 9, 882, 110.00

Nine Million Eight Hundred and Eighty-Two Thousand and One Hundred and ten Dollars

Summary of March Expenses: \$ 9,682,142.00

Nine Million Six Hundred and Eighty-Two Thousand and One Hundred and Forty-Two Dollars

Zoe Mensing – Public Works Director, Director Logan Davenport

Logan Davenport

“Thank you, Madam Mayor, Village Clerk, Trustees. My report reflects an overview of the activities performed by the Public Works staff.

- Public works has begun landscaping from the tree grindings
- Will began chipping next week
- Sign-up for the sidewalk & curb cutting program begins in May
- Street repair at Carlisle Estates should be starting in May
- As of to date, Public is still cold patching
- More speed bumps are being put down

“That concludes my report.”

Zoe Mensing – Community Development Director

Good Evening, Mayor, Village Clerk, Trustees and Residents

- Habitat cleanup Earth Day Event on Saturday April 23rd at Veterans Memorial Park will be an excellent event and include food and refreshments. This is going to be an awesome event that families can participate in together and be a part of improving their community.
- Had Zoom meeting with Habitat today and discussed properties that they would like to acquire and rehab to provide affordable housing opportunities for families in the community.

- Optimistic about revisiting the DACRA software property maintenance component with Dan McDonald. So far, the software has been very beneficial and has freed up time with the automatic collection submission feature that allows us to process local debt recovery collections in an automated fashion with a click of a button.
- Will be meeting with CMAP team here at Village Hall to receive training on Grant Tracker Software on April 25th at 10AM. The Grant Tracker will help the Village organize, track and identify additional opportunities for new grants.

8) Reports of Standing Committees and Trustee Comments

Zoe Mensing - Public Health and Safety Committee –

The purpose of this committee is to bring ideas and suggestions to the board of public Health and Safety concerns. If you have any suggestions or ideas, please advise the Trustee. We had our first meeting in sometime last Thursday night more to follow. This concludes my report. Thank you, Mayor . That concludes my report.

Zoe Mensing - Budget & Finance Committee -

Thank You Mister Mayor.

The Budget, Finance and Audit Committee has spoken with the Director of Finance, and we are working with the Auditors this week and next week for final field work. We are hoping that the [FY 20 audit](#) will be completed by the middle of June at the latest.

Once completed, the staff will continue to work on schedules and other items needed to complete the work for auditors to start the [FY21 audit](#).

Also, the FY23 budget process is underway, and staff is getting alignment and feedback with department heads. We are hoping to finalize budgets by end of Next Week April 30, 2022.

Zoe Mensing – Housing/ Intergovernmental Relations Committee, Dennis Weekly

Dennis Weekly

The committee may review and make recommendations to the Village Board in regard to housing and building code regulations. It also shall serve as the liaison between governmental housing agencies by establishing outreach and partnerships.

Zoe Mensing - Ordinance Review Committee –

Thank you, Mr. Mayor, the Ordinance Review Committee may review all ordinances and the Sauk Village Municipal Code and make recommendations to the village board on any changes, updates and revisions. Additionally, the committee will review any ordinances submitted to the committee to review and make a recommendation to the village board.

And that ends my report.

Zoe Mensing - Public Services Committee, Trustee Antoinette Austin

Antoinette Austin

Thank you, Mayor. The Public Services Committee meets officially on the second Monday of each month at 6pm, where we discuss the Village infrastructure with regard to repairs to fire hydrants, streetlights, sidewalks, streets, trees, and water as well as services to our residents provided by the Village of Sauk Village such as water, sewer, and garbage. The Committee posts notices at each entrance of Village Hall 48 hours prior to each meeting as required by State's Open Meetings Act mandate so that any resident who wants to attend can do so to express any concerns they may have pertaining to the upkeep of the Village or ask any questions regarding billing or services. We gather information from residents and each other about what repairs may be needed and where they are needed, also we take requests for speedbump placement, and we get that information to the proper departments who then addresses the problem.

We are also charged with coming up with plans and suggestions which are relayed back to the board of Trustees who then votes on the best plans for projects to be undertaken, the committee hosts events to get the community involved the care of the village and awareness of projects that are in effect or about to take place such as clean up days, block parties and other events. We try to keep the residents informed of everything that is taking place in the village with regard to but

not limited to public service, and we strongly encourage all residents to attend meetings and get involved in the progress of Sauk Village. That concludes my report.

Zoe Mensing - Community Development Committee

Mayor, Village Board, Village Clerk and those in attendance this evening I would like to report The April Community Development Committee is looking for new members that would enjoy working along with the Code Department and Community Development Department to bring positive initiatives and programs to our residents.

- Habitat for Humanity has invited Sauk Village residents to engage in Community Chat every third Wednesday at the McConathy Public Library at 6pm to provide input on improving the quality of life along with their assistance. Youth are welcome. Refreshments are served. Habitat for Humanity also offers our residents to participate in Community Volunteer Days to help clear vacant lots and other small projects in Sauk Village. The next Community Volunteer day is May 14th.
- The next quarterly blood drive is scheduled for May 21, 2022, from 9am-1 pm in the Senior Center. Appointments are available and walk-ins are welcome. The demand for blood is high. Your donation can save three lives.

To schedule an appointment for the Blood Drive or for more information on the Community Development Committee please email Trustee Debbie Williams at dwilliams@saukvillage.org or call 708/351-8922. Thank you, Madam Mayor that concludes my report.

9) Reports of Committees and Commissions

Zoe Mensing - Senior Advisory Council, Chairman, Emmett Farmer

- Our next meeting for the Senior Advisory Council is Thursday, April 28th at 5pm, on Zoom, and all are welcome. The Link will be posted on our Facebook Page "Sauk Village Senior Center Information Page!"
- Also, Seniors, Game Night every 2nd and 4th Friday. Come out and join us for games such as Bid Wiz, Bunco, Dominos and more!

That concludes my report.

10) Presentation of Ordinances and Resolutions

Zoe Mensing – There are None

11) Unfinished Business

Zoe Mensing – There are None

12) New Business

A) Financial Matters

Zoe Mensing – I need a motion to Approve Accounts Payable and Disbursements dated April 26, 2022, in the amount of \$

Zoe Mensing - state who Moved and Seconded the motion and ask for questions, discussion or debate. **Trustees** only will respond. (If None) say, Village Clerk, Call the roll.

Call the Names of Trustees: **Trustee Bell, Trustee Coleman, Trustee Grant, Trustee Jasinski, Trustee Sapp, Trustee Williams**

Zoe Mensing - The Motion is Carried

B) Action Items

Zoe Mensing - I need a motion to Approve the recommendation of the Village Engineer to Accept the Village Award the Contract for the 2022 RBI/2020 CDBG Resurfacing Program Contract to the Lowest Responsive Bidder, Iroquois Paving Corporation for Four Hundred Twenty-Two Thousand Five Hundred Ninety Dollars and Sixty Cents (\$422,590.60)

13) General Comments From Mayor Burgess

14) Adjournment

Zoe Mensing - Is there a motion to adjourn the meeting? Pause briefly

(Trustees will move and second.) Then say, Village Clerk, Call the Roll.

Call the Names Trustee Bell, Trustee Coleman, Trustee Grant, Trustee Jasinski, Trustee Sapp,
Trustee Williams

Say, all approved! Motion carries, the meeting is adjourned at 8:03 p.m.