

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 17, 2017.**

1.Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:03 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Bates, Washington-House and Williams-Baig

Absent: None

2. Boy Scout Troop 152- Proposal (Tree planting in memory of PFC Shane Penley)

Boy Scout Troop 152 proposed a community service project to plant a tree in memory of PFC Shane Penley. Scouts Nilton McAllister, David Estes, Matthew Hemp, Robert Brown, Timbre Turner and Christopher Witt are seeking permission from the village to plant the tree at the Village Memorial before Memorial Day. The troop will fund the project and plant the tree. The Penley family is honored and on board with the project. The troop will contact the Beautification Committee and Public Works Director Weller for further direction after the village approves the project. The troop will appreciate any volunteers that are interested in working on this project. Mayor Hanks thanked the scouts and stated the board agrees to allow them to move forward with the project.

3. License Agreement for Access to Grade Crossing Data (CN Railway)

Village Engineer Czarnik presented the license agreement that needs to be sent to CN Railway to acquire access to a system that would let the village's emergency response dispatchers know in advance when railroad/ street crossings are clear or if the crossing gates were down. This will speed up response times. This system will be maintained by CN and is available at no cost. There is no need for any special equipment. Internet access is required. Discussion was held on response times. This agreement will be included on the next board meeting agenda for consideration.

4. Review MFT Resolutions and Agreements

BLR 14230 Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BLR 09111 Resolution for Improvements by Municipality Under the Illinois Highway Code

BLR14231 Municipal Estimate of Maintenance Costs

BLR05512 Preliminary /Construction Engineering Services Agreement for Motor Fuel Tax Funds

Village Engineer Czarnik stated the resolutions and agreements are the standard forms necessary to receive the annual Motor Fuel Tax funds.

This year's project includes pavement resurfacing/ reconstruction with intermittent curb and gutter replacement, sidewalk replacement, drainage structure adjustments and other associated items:

Peachtree- 223rd Street to Brookwood Drive

224th Street- Nichols Drive to Brookwood Drive

226th Place – Nichols Drive to Spencer Drive

216th Street- Charlotte Court to 216th Place

Charlotte Court- 216th Street – Cul-de-sac

Village Engineer Czarnik stated funds also provide maintenance and repairs to streets and street lights, snow removal. Storm sewer maintenance, sidewalk repair and traffic signal maintenance, etc...

The village is still waiting for the IDOT funds for 223rd Street that will provide emergency access to Sauk Trail. Mayor Hanks stated the funds were approved but have not yet released. The resolutions and agreements will be included on next week's agenda for consideration.

5. 60th Anniversary Update

Trustee Williams-Baig provided an update on the Sauk Village 60th Anniversary activities. Sauk Village will celebrate its 60th Anniversary on March 12, 2017. Ten years ago the 50th Anniversary Celebration was a three day event. There was money set aside in that year's budget to fund the event. This year the Public Relations Committee is reaching out to Bloom Trail High School to provide Sauk Village students the opportunity to participate in Student Government Day and design the 60th Anniversary village sticker.

The 60th Anniversary Celebration will take place Sunday, July 1st. Planned activities are a large parade, fireworks and a variety of attractions throughout the day. A carnival was considered. Due to the low turnout and other incidents, it was decided to offer other activities in the one day event. Elected officials and residents are encouraged to bring ideas and volunteer for the event. Fundraising will begin soon. Trustee Washington-House suggested a banner should be hung on Sauk Trail announcing the 60th Anniversary.

6. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer asked about MFT and Federal funds and asked who determines how the MFT funds are spent.

Mayor Hanks stated a certain criteria must be met in order to apply for MFT (Motor Fuels Tax) and CDBG (Community Development Block Grant funds). Public Works Director Kevin Weller provides a list of the worst case scenarios. Village Engineer Czarnik reports on the annual funding that is available. MFT Funds were used through years for salt, water main breaks, street repairs (cold patch), etc...

Debbie Robinson commented on unresolved issues in Lincoln Meadows.

Lights out and repairs needed at the front entrance, pothole/sink hole in back of the subdivision and the difference in water meter prices- \$250.-\$275.

Mayor Hanks stated the village is working with ComEd to resolve the issue with the light.

Mayor Hanks stated the work at the front entrance should have been taken care of but could have been delayed due to the weather. There will be a follow up conducted on these issues.

The difference in water meter prices- \$250.-\$275. Mayor Hanks stated the pipe going into the water meter in newer homes now is a larger pipe which requires a larger diameter on the meter. Older homes have meters with a smaller diameter and the meters cost less.

Jan Clark commented on the Preliminary Service Agreement and provided ways people can get involved in the 60th Anniversary.

Mayor Hanks stated steps are taken to identify the roads and streets that will be repaired before the

MFT funds are applied for through the state. The board approves the necessary agreements to obtain the funding.

Francine Anderson was in favor of the Boy Scout's proposal. Additional concerns pertained to the 60th Anniversary and Student Government Day activities and MFT funds.

Trustee Williams-Baig stated the 60th Anniversary Committee is working now to put things in place regardless to who is sitting on the board in July. The 60th Anniversary Committee will conduct fundraising which is difficult because of amount of money that is due to our vendors who normally contribute to these types of events. Funds were successfully raised just recently for the holiday events. Donations will gladly be accepted.

The Public Relations Committee tried to work with District 168 School Board last year and tried to meet with their criteria but the school board chose not to participate in Student Government Day. District 206 is receptive to the events.

Mayor Hanks stated the village is applying for \$150,000.00 in MFT funds for road repairs to the streets that were mentioned, \$103,000.00 for maintenance operations and engineering costs in the amount of \$1,250.00.

Judy Cast commented on the residents needing to receive an Aging Report, Accounts Payable and Accounts Receivable.

Trustee Washington-House reported the Neighborhood Watch Committee meetings are scheduled for 7:00 pm on the second Monday of every month at the Fire Station. The committee is always looking for more block captains. Trustee Washington-House invited everyone to participate in the free concert Unity in the Community event scheduled for Friday, March 10th at 6:00pm at Rickover Junior High School.

Elected officials, pastors and others from outside the community have been invited to participate including WVON 1690 radio personalities and Willie the Entertainer.

Trustee Jones stated Open Gym will reopen on January 28th and will continue on the last Saturday of the month. The Parks and Recreation Committee is working on a dance, possibly in April, for the 6th, 7th and 8th graders. The dance will be held in the Community Center. The committee is also working on the Summer Camp program.

7. Miscellaneous Business

Comments from the Trustees

Trustee Jones reported to Administrator Fairman that the floors still have been touched and asked for an update on making the temporary fencing around the detention pond permanent.

Trustee Tates provided condolences to the Sullivan Family on the passing of both Ed Sullivan and his wife (Diana). Ed was a village mainstay with the Sauk Village Sports Association, veterans and seniors. Ed attempted to plant rosebushes at the memorial but was met with opposition.

Trustee Tates commented on why he does not vote to approve Accounts Payable and minutes, Student Government Day, audit reports, the need for a Treasurer's report, a FOIA report with the Attorney General, storm branch pickup and requested information on the state boundaries and an update on the cellphone issue. Trustee Tates stated he will not vote for the Accounts Payable if the Finance Director is not present. Trustee Tates stated he never made comments about Student

Government Day, audits or aging reports. Trustee Tates commented on personal attacks. Trustee Tates stated the minutes are garbage.

Mayor Hanks directed Trustee Burgess to follow up with the branch pick up. Administrator Fairman stated some phone lines have been disconnected. Administrator Fairman will follow up with the cellphone issue and the state boundaries.

Trustee Burgess was under the impression that the sink hole was filled in with asphalt and wait for the concrete companies to open to fill it with concrete. Trustee Burgess will follow up and get back to Ms. Robinson. Trustee Burgess will follow up with Kevin Weller on the branch pick up.

Trustee Burgess asked what the parameters are to place information on the marquee. Trustee Burgess was told the Town Hall meeting will not be posted on the marquee.

Mayor Hanks stated committees and commissions can post meeting notices on the marquee. Political or personal meetings will not be posted. Trustee Burgess stated the Town Hall meetings are not political.

Trustee Burgess stated the Town Hall meeting is scheduled for Wednesday, January 18th at 7:00pm. Trustee Burgess stated the Public Works Department is under the direction of Administrator Fairman not him. He cannot tell Director Weller what to do.

Trustee Williams-Baig stated there is a difference between the Finance Director and the Treasurer. The board has asked the Mayor questions about the Treasurer. The board is limited to what they can discuss when there is pending litigation as is the case with the Treasurer. The Treasurer is not discussed during Budget and Finance Committee meetings. The Police and Fire Pension Board is also separate from the village.

Audio tapes and minutes reflect comments made by Trustee Tates in the past. The tape where the comments were made about Student Government will be provided at the next meeting.

Trustee Williams also commented about personal attacks. The Village Clerk has repeatedly asked if anyone notices an error in the minutes to bring it to her attention and she will check the tape and change it if she is wrong. Village minutes are a permanent record that should be corrected if they are wrong.

Mayor Hanks quoted bible verses about foolish statements and attacks. Mayor Hanks commented on who motioned and failed to second the rosebush program and stated not approving Accounts Payable affects the Aging Report and could result in our Emergency Responders and other personnel not getting paid. This is an election year and false stories and allegations will be made. This administration has provided more information to the residents than any other previous administrations.

Roads are being repaired, fire hydrants are constantly being repaired and replaced and vendors are getting paid. There is crime here and everywhere but the amount of crime in Sauk Village is being reduced. The Police Department is addressing the crime by using resources they have available. Litigation is being reduced. Some of the people who attack this administration are the cause of frivolous lawsuits and multiple FOIA's that cost the village residents money to research and defend.

There is stronger enforcement to repair broken B Boxes and for people to pay their water bills or risk getting shut off. Liens are being placed on properties.

Mayor Hanks agreed that Trustee Burgess does not have the authority to tell the Public Works Department what to do but as the chair of the Public Works Committee he does have the authority to ask if there is a schedule in place to pick up limbs in the village and to come back to report to the village.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

All Ayes

The meeting was adjourned at 8:35 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER JANUARY 24, 2017.

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Judy Cast commented on posting the Town Hall meetings on the marquee and questioned Police Department expenses on the Accounts Payables. Mayor Hanks stated he will investigate the expenses.

Jacque' Glaze asked for the cost of unnecessary lawsuits and the repetitious FOIA's that certain individuals have filed that cost the village money. Jacques' commented on the Facebook page that uses the Sauk Village logo and that has lost businesses for Sauk Village.

Pat Couch commented on the behavior of someone passing out political literature. A police report was filed.

Barbara Stearns commented on the name calling, threats and other bad behavior of the elected officials at the meeting and elsewhere.

Frank Williams invited all men to the men's breakfast at Crossroads Church on the second Saturday of February. Frank commented on the cost savings of not having the Village Attorney at the meetings and meeting decorum.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Chief Stoffregen reported the Fire Department responded to 88 calls over the past 2 months including 3 ambulance assists, 18 automatic fire alarms, 1 car fire, 8 CO alarms, 2 dryer fires, 6 gas leaks, 2 illegal burns, 17 lift assists, 2 mutual aid, 1 odor investigation, 8 ambulance / police assists, 2 smells of gas, 1 stove fire, 1 structure fire, 12 vehicle accidents (10-50), 1 wire down, 1 full arrest, 1 still -Crete and 1 change of quarters.

The new fire truck is in its final stage of being finished; we have about 2 weeks or less. The final inspection is February 6th.

B. Police Department-Police Chief Kowalski – Mayor Hanks read an abbreviated version of the report provided by Police Chief Kowalski.

-Police Service Case Summary: During the period of 12/13/2016 thru 1/23/2017 the Sauk Village Police Department had a total of 78 arrests.

-CalCom Report: For a period between 12/13/2016 and 1/24/2017 the police department received 1484 calls for service.

-Cases of Note:

On 12/29/2106 at approximately 2pm, 2 male/black subjects, both approximately 6 ft. entered the US Bank Branch located on the corner of Torrence Ave and Sauk Trail Rd., Sauk Village, IL. Both subjects wore hats and masks and were armed with handguns. The offenders demanded cash from the tellers and vaulted the counters to grab cash from the drawers. Within a short time they were gone and fled in a waiting vehicle silver Chevy Impala s/b on Torrence from the area. Officers responding to the scene canvassed the area with negative results. The FBI was called to assist in the investigation. The vehicle was later found on a side street in Dyer, Indiana burned out. This matter is being worked jointly with the FBI. To date, the FBI is following up on several positive leads on this matter.

On 1/12/2017 at approximately 0700 hrs. a shooting occurred on the 21700 block of Peterson. A male/black 29 year old victim was shot in a drive by shooting in front of his residence. The offenders fled from the area south on Peterson. The victim was taken to St. Margaret hospital then transferred to Christ Hospital Trauma Center. Due to the severity of the shooting the South Suburban Major Crimes Task Force has been activated. The victim is still in the hospital in stable condition.

On 1/20/2017 the US Bank located on Sauk Trail and Torrence was robbed by a black male late 20's. The offender took the money and fled the scene on foot. The officers responding located a subject matching the description in the area of Sauk Trail and Orion. A show up of the offender was conducted and a positive ID was made of the offender who was then placed into custody. The FBI was called and filed federal bank robbery charges on the offender since this is a federally insured institution. (See article below)

-Vest Grant: Officers recently received their vests. The receipts will be submitted for reimbursement to the Office of Justice Programs, Department of Justice.

-Letter of Thanks: We received a letter of thanks for participating in the Shop with a Cop. Officer Andrew Vaughn and I are very appreciative of the experience to help out the children of Sauk Village and we look forward to doing this for years to come. (See letter below).

-Letter of Commendation: Officer Chad Frederickson with his K-9 Falco assisted the Steger PD on January 6th which resulted in the seizure of drugs and arrests. (See letter below).

-Funeral Services: I am attending the wake of Bloomingdale Police Officer Raymond Anthony Murrell who passed away on duty January 19, 2017.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

1. Proclamation- Honoring Ed Paesel for his years of service and dedication

Mayor Hanks read a proclamation for former Mayor Ed Paesel honoring him on his retirement. The proclamation will be presented to Ed Paesel at the dinner being held in his honor sponsored by South Suburban Mayors and Managers Association.

2. Proclamation- Sauk Village School Choice Week

Mayor Hanks read a proclamation to raise awareness of the need for effective education.

Mayor Hanks commented on the recommendation from the Village Engineer to approve the resolution for IDOT funding on tonight's agenda.

Mayor Hanks read the Collector's Reports for September, October and November.

B. Village Clerk – Mrs. Debbie Williams

1. Someone you should know

Village Clerk Williams recognized Robert Brown and the Robert Brown No Excuse Foundation for their work in helping the homeless by providing food and clothing throughout various Chicagoland locations.

Robert also sponsored a Community Harvest event in Sauk Village in November. Robert is assisted by his mother, Radonna, and other family members and friends.

Village Clerk Williams commented on the passing of Ed and Diane Sullivan and former Interim Village Clerk Mary Jacobs during the holidays. Please keep the families in your prayers.

There is no meeting next week; it is a fifth Tuesday.

Village Clerk Williams commented draft minutes presented in draft form are not the final draft. All elected officials and department heads are given the opportunity to suggest corrections and revisions prior to voting yes or no to approve them and making them part of the permanent record.

Village Clerk Williams stated her petitions were challenged by a resident which was just a case of another frivolous lawsuit. Village Clerk Williams reviewed the conditions of the challenge and stated the challenge was overturned. Village Clerk Williams will appear on the ballot.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.- Absent

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Report read by Mayor Hanks

There will be no Beautification Committee Meeting in January 2017. The holiday decorations have been packed away in orderly fashion. The committee is always looking for additional members and or financial support to keep programs alive and thriving. Thank you to all who have assisted this committee and cheered us on.

Bloom Township Senior Community Lunch Program tickets are on sale at the township office for Tuesday, February 14th 'Happy Valentine's Day' at the Serbian Social Center, 18550 Stony Island, Lansing. Cost \$6.00 for township seniors and \$12.00 for out of township seniors. Ticket deadline, Tuesday, February 7th. The Senior Department is taking appointments for AARP tax preparation. There are several trips again this year. Call (708) 754-9400 for appointment and/or information. Affordable transportation available within the township, call (708) 754-8200 a couple of days prior to an event, no charge to the Community Luncheon.

AgeOptions and local community-based senior agencies have invited federal, state, county and local officials serving suburban Cook County to the annual 2017 Legislative Breakfasts. On Friday, January 27th from 8:30-10:00 a.m., South Suburban Senior Services is hosting a breakfast at Bernadine Manor, 1700 Memorial Dr., Calumet City.

The SRO (Sauk Village Senior Relaxation Organization) will hold their first meeting on Wednesday, February 1, 2017 at 1:00 p.m. All seniors, regardless of residency, age 50years old and up are welcome. Sunshiner's will meet on Monday, February 6th at 7:00 p.m. to nominate and elect new officers. Leisure Timers meeting will resume on Wednesday, February 8th at 5:00 p.m. Fun Club will meet regarding the coming Candidate's Forum in March.

All senior citizens (50+ years), regardless of residency are welcome to attend the every Friday 12:30-3:30 p.m. Senior Open Activity. Bottled water and light refreshments are available. 'Rummikub' tile game is very popular with the attendees. However, we have other games, adult coloring (book and colored pencils) available or you made bring your own game or craft. This Saturday, January 28th is the Open Activity with appetizers and finger type food at 5:00 p.m. Door will be opened at 4:00 p.m. A sign-up sheet for the type of food is available from the coordinators Steve Shymkus and Frank Williams. The Senior Committee will meet on Monday, January 30, 2017 at 6:00 p.m.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the next Parks and Recreation Committee meeting is scheduled for February 2nd at 7pm in the Village Hall. Open Gym is Saturday, January 28th from 11am to 2:30pm. All kids under the age of 9 must be accompanied by an adult. Upcoming activities in the planning stages include a Glow Party for sixth, seventh and eighth graders and summer camp.

C. Public Works Committee- Trustee Burgess

Trustee Burgess reported on items that were presented at the last meeting:

Grass pick up will start in late April or early May- dates have not been finalized.

The Lincoln Meadows storm sewer is filled with gravel temporarily until the concrete plants open. They are still pulling wire to correct the problem with the light.

Mayor Hanks thanked Trustee Burgess for following up and providing the report.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates stated a Housing Workshop is tentatively scheduled for March 23rd. A trustee from another community will be the guest speaker. The speaker will be addressing reducing the amount of vacancies in Sauk Village. Two individuals bought homes in Sauk Village after the last workshop.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers reported the Ordinance Review sub-committee will meet February 2, 2017 at 7pm in the Village Hall. The dangerous animal ordinance is still under review. The subcommittee will review the final draft of the ordinance, which almost mirrors the county and state ordinances, before presenting it to the board.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House reported the Neighborhood Watch meetings are held on the second Monday of every month at the Fire Station at 7pm. The next Neighborhood Watch event, Unity in the Community, is scheduled for Friday March 10, 2017 at Rickover Junior High. Doors open at 5:30pm. Participation and donations are encouraged. A variety of entertainment is scheduled including, local talent, Willie the Entertainer and WVON radio personality Mrs. Darryl King.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig emailed Police Chief Kowalski and Finance Director Rao to provide the answer to the financial questions asked tonight. Bloom Trail staff is excited about the opportunity to allow their students to participate in Student Government Day and the village sticker contest this year. The staff will choose the students that will participate in Student Government Day. Ninth grade Sauk Village students will be chosen by Bloom Trail staff. That will allow the eighth graders from last year the opportunity they were not allowed last year when the program was cancelled. The Art teachers will be working with the students on the sticker contest. Sauk Talks are on the back table.

The Budget and Finance Committee met to discuss the third quarter financials. The Budget and Finance Committee requested that Finance Director Rao be present at a committee meeting to review the financials.

Trustee Williams-Baig addressed questions that she was informed were asked at a recent Town Hall meeting regarding the Budget and Finance Committee meeting. All sanctioned committees that a trustee chairs must comply with the Open Meetings Act, must be open to the public and must have agendas posted at least 48 hours before the meeting. Meetings vary in state and time based on the finance schedule. Minutes are also taken at every committee meeting. No final action is taken by the committee at this meeting. Items discussed that require action are presented to the board.

Trustee Burgess stated he reported at the Town Hall meeting that agendas are posted and the meetings are open to the public.

6. NEW BUSINESS

A. Motion to approve all Accounts Payables and Disbursements- December 14, 2016- January 24, 2017 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

Trustee Burgess asked how much of the Accounts Payable will be paid by the Water Fund and who voted on it, and on immediate checks and asked for an explanation of the expense to Ed Paesel's SSMMA Retirement Party. Mayor Hanks stated municipalities were asked to contribute toward the dinner and retirement event. Trustee Burgess asked about the breakdown of the levy. Further discussion was held on the payroll and retro pay.

Trustee Jones asked for a report of the consensus of who approved the payroll from December 22nd.

On roll call:

Ayes: Trustees Myers, Washington-House, Williams-Baig

Nays: Trustees Burgess, Jones, Tate

Tie Breaker: Mayor Hanks

Motion Carried

B. Motion to Approve Board Meeting minutes – December 13, 2016

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington-House, Williams-Baig

Nays: Trustee Tate

Motion Carried

C. Motion to Approve Committee Meeting minutes- January 17, 2017

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House, Williams-Baig

Nays: Trustees Burgess, Tate

Motion Carried

D. Motion to Approve License Agreement for Access to Grade Crossing Data (CN Railway)

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Motion Carried

E. Motion to Approve BLR 14230 Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Washington-House and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Motion Carried

F. Motion to Approve BLR 09111 Resolution for Improvements by Municipality Under the Illinois Highway Code

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Motion Carried

G. Motion to Approve BLR14231 Municipal Estimate of Maintenance Costs

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Motion Carried

H. Motion to Approve BLR05512 Preliminary /Construction Engineering Services Agreement for Motor Fuel Tax Funds

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Motion Carried

I. Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties Honoring Edward W. Paesel with an Honorary Street Designation

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Myers and seconded by Trustee Williams-Baig.

Trustee Washington –House asked how many years do you need to serve to get a sign designation. The past practice has been three terms.

On roll call:

Ayes: Trustees Burgess, Myers, Tate, Washington-House, Williams-Baig

Nays: Trustee Jones

Motion Carried

J. Motion to Approve the Sale or Disposition of Surplus Property (Miscellaneous Motor Vehicles)

Mayor Hanks asked for a motion to approve. The motion was made by Trustee Myers and seconded by Trustee Williams-Baig.

Trustee Tate stated the information he gave the police chief is not an auction; vehicles are evaluated and purchased.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington-House, Williams-Baig

Nays: Trustee Tate

Motion Carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams-Baig asked for clarification on using the village logo on campaign literature. Trustee Williams-Baig has requested the contact information for US Bank corporate offices to request guards to be posted at the bank due to the increase in crime and the recent robberies. Residents will be asked to sign a letter to be sent to the corporate office. Trustee Williams-Baig is working with Bank Manager Belinda DeKruiff to ensure the safety of the employees.

Trustee Williams –Baig referred to comments made by Trustee Tate during the last meeting.

Past meetings minutes of March 8, 2016, April 5, 2016 and April 12, 2016 contain the facts regarding the statements made about the deficiencies in the audits and the January 19th minutes where comments were made about Student Government Day.

Trustee Myers asked about a new siren that was installed at Win Pak.

Trustee Jones reported Open Gym is scheduled for this Saturday from 11 am -2:30 pm.
Trustee Washington-House stated the Unity in Community program is scheduled for March 10th.
Participation is encouraged. Letters are on the back table.
Trustee Burgess asked when he can expect answers to his questions about Accounts Payable.
Trustee Williams-Baig stated she forwarded Trustee Burgess the email to the Finance Director asking for the answers to his questions.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:30 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **JANUARY 24, 2017.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:03 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate and Washington-House

Absent: Trustee Williams-Baig (entered the meeting at 6:06 pm)

2. Resolution of the Village of Sauk Village, Cook and Will Counties Honoring Edward W. Paesel with an Honorary Street Designation

Mayor Hanks stated former Sauk Village Mayor Ed Paesel is retiring from South Suburban Mayors and Managers Association (SSMMA). A resolution was prepared to honor Ed Paesel with an Honorary Street designation. This resolution will be included on the 7:00 pm board agenda for consideration.

3. Ordinance authorizing the Sale or Disposition of Surplus Property (Miscellaneous Motor Vehicles)

Mayor Hanks reported most of the vehicles that need to be disposed of belong to the Police Department. This is the older fleet of vehicles that are no longer operable that could be turned over for auction. Trustee Tate stated he provided information on surplus vehicles to Chief Kowalski last year and asked for an update. Mayor Hanks stated Chief Kowalski would have to provide the update. Chief Kowalski and other officers are participating in a walk through at a funeral of an officer from another town. This ordinance will be included on the 7:00 pm board agenda for consideration.

4. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

None

5. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 6:10 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **FEBRUARY 7, 2017.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: Trustee None

2. Executive session- Discussion of Personnel Matters and Update of Pending Litigation, Collective Bargaining Matters, Real Estate, Employment and Compensation if needed (5ILCS) 120/2 (C)(1) (2017)

Mayor Hanks asked for a motion to adjourn to executive session. The motion was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Nays: None

The meeting was recessed to executive session at 6:03 pm.

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Washington –House and seconded by Trustee Williams-Baig.

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

The meeting was reconvened at 7:32 pm.

3. All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment. Each speaker will be allowed one opportunity to speak on agenda items only.

None

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 7:33 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER FEBRUARY 21, 2017.**

1. Call to Order

A. Roll Call

Trustee Williams – Baig acted as Mayor Tem in absence of the Mayor.

Mayor ProTem Williams-Baig called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tates, Washington-House and Williams-Baig

Absent: Mayor Hanks

2. Insurance Renewal – Owens Group- Bruce Mitchell / Valary Lewis

Valary Lewis reported the current Property and Casual Insurance is up for renewal at the end of March.

The presentation is well in advance of the renewal date in order to allow plenty of time to address questions or concerns. The Owens Group has negotiated on behalf of Sauk Village. Discussion included a snapshot of the claims history, open claims (still developing) and a comparison of last year's program compared to this years program. The village is trending downward in the number of claims. The HR Employee manual is complete and needs to be reviewed by all employees. Following this manual will continue the decrease in claims. Workers Compensation claims are also trending downward significantly by working collectively with the Owens Group.

Bruce Mitchell stated carriers look at 7-10 years of losses. The year 2016 does not have any significant claims as far as Law Enforcement and Elected Officials unlike past years.

Chubb is providing a 3% reduction over last year. The overall coverage, including Risk Management and Third Party Assistance (TPA) is 3% over last year's cost. Risk Management and TPA has decreased 22%. Property and Casualty has increased 12%. The Law Enforcement deductible remains the same.

The entire proposal was reviewed and will be presented for approval on an upcoming board meeting agenda. Questions should be directed to Village Administrator Fairman.

Valary will provide a report of claims paid out last year.

Additional discussion included:

The meaning of small claims.

Odelson and Sterk has completed their review of the Employee Manual. The village is now conducting a final review before presenting it to the employees.

Employees on Workers Compensation are evaluated by the claims adjusters before they are deemed ready to return to work.

2. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer commented on the Owens Group presentation with regards to the Senior Center insurance and police department and retention fees. Bernice stated her attorney told her that YRC Roadway has offered Sauk Village \$650,000.00 to settle the water contamination case. Bernice commented on other water related issues.

Mayor Williams-Baig stated all details regarding the Senior Center were handled with the mediation that took place downtown. Each individual committee does not need to have their own insurance; they are

covered under the village insurance. Mayor Williams-Baig reported the YRC/ Roadway discussion was held in Executive Session. The board cannot address pending litigation in the open. It is unclear how the information is known outside of Executive Session. Valary Lewis explained the village should maintain the retention as low as possible in order to keep the village from coming out of pocket.

Pat Couch commented on a Facebook article that used a derogatory term when referencing a recent incident where a police report was filed.

Frank Williams commented on how litigation, FOIA's and unpaid water bills and back taxes contribute to the lack of village funds.

3. Miscellaneous Business

Comments from the Trustees

Trustee Burgess asked which trustees voted for money to be transferred from the water fund on the last Account Payable. Board meetings are the wrong venue to discuss Facebook posts.

Trustee Tates stated anyone can submit a FOIA and someone should process it. FOIA's and agendas can be handled internally without going to the attorney. Trustee Tates commented on borrowing money from the Water Fund for non-water related items. Trustee Tates stated the focus should be on the meeting and not Facebook posts.

Trustee Jones reported volunteers are needed to stuff Easter Eggs on Friday, April 14th in the morning.

Trustee Washington-House reported the next Neighborhood Watch meeting is scheduled for Monday, March 13th at the Fire Station at 7:00 pm. Residents and businesses are invited to contribute to and participate in the Unity in the Community free concert taking place on Friday, March 10th at 6:00 pm.

Doors open at 5:30 pm. Darryl King from 102.3 FM and the Bling Bling and Willie the Entertainer will be on hand. Everyone is invited. Trustee Washington-House stated the decision has already been made that residents can talk about anything they want for their three minutes. Trustee Washington-House said she is constantly FOIA'd for the programs she does. She answers the FOIA's and will continue to hold programs. Trustee Washington-House thanked everyone who helps with the Neighborhood Watch Committee.

Trustee Myers reported the Housing Commission is now working with the Police Department and Cook County to sign complaints for people breaking into vacant homes and moving in to them. Trustee Myers stated a recent Cook County grant was denied because of the negativity surrounding Sauk Village. Trustee Myers would like to FOIA the minutes from the Cook County meeting where this was discussed. Trustee Myers commented on the attack of a clerk at the front desk. Police Chief Kowalski stated the offender was arrested. Trustee Myers requested that Public Works install a protective barrier at the front desk. Trustee Myers reported the Fire Department is looking for Part Time firefighters aged 18 years old and up that can pass a background check and physical.

Mayor ProTem Williams-Baig stated the programming for Student Government Day and judging for the village sticker for the 60th Anniversary is moving along. Mayor ProTem also commented on the residents being allowed to have their three minutes and the decorum during the meeting. Mayor ProTem Williams agreed that the past due taxes and unpaid water bills are part of the problem of the lack of village funds. Mayor ProTem Williams-Baig suggested a contingency fund four months ago to maintain funds in the water fund for emergency. Residents are told to FOIA information that is not readily available. FOIA's do not go to the attorney. They are handled in house. If the FOIA requestor is not satisfied with the response and reports this to the Attorney General attorney input may be necessary. Agendas only go to the attorney under special circumstances. Trustee Williams-Baig stated that when comments are placed on Facebook on a page that uses the village logo and the name of the village people look at that. This is election season.

Negativity is not necessary. Let's move forward. Election materials cannot be passed out in the board room.

4. Adjournment

Mayor ProTem Williams-Baig asked for a motion to adjourn. The motion was made by Trustee Washington-House and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 8:20 pm.

Mayor ProTem Rosie Williams- Baig

Village Clerk Debra L. Williams

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER FEBRUARY 28, 2017.

1. CALL TO ORDER

Trustee Williams- Baig called the meeting to order at 7:04 pm due to the absence of Mayor Hanks.

A. Pledge of Allegiance

Trustee Williams- Baig led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: Mayor Hanks

Trustee Williams-Baig asked for a motion to appoint a Mayor ProTem.

Trustee Myers made a motion to appoint Trustee Williams-Baig Mayor ProTem. The motion was seconded by Trustee Washington-House.

On roll call:

Ayes: Trustees Myers, Washington- House, Williams-Baig

Nays: Trustees Burgess, Jones, Tate

Motion Failed

Trustee Williams-Baig directed Village Clerk Williams to contact Mayor Hanks by telephone for the purpose of having him join the meeting. Village Clerk Williams reached Mayor Hanks by phone just as he was entering the building.

Trustee Williams-Baig asked for a motion to recess. The motion to recess was made by Trustee Washington-House and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington- House, Williams-Baig

Nays: Trustees None

Motion carried

Recess was called at 7:08 pm.

Mayor Hanks asked for a motion to reconvene. The motion to reconvene was made by Trustee Williams-Baig and seconded by Trustee Washington –House.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington- House, Williams-Baig

Nays: Trustees None

Motion carried

The meeting reconvened at 7:11pm.

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

None

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen (Absent) Village Administrator Fairman read the report.

Chief Stoffregen reported the Fire Department responded to 22 calls including 3 box alarms, 3 ambulance / Police Department Assists, 2 brush fires, 2 CO alarms, 2 fire alarms, 3 lift assists, 1 mutual aid, 1 smell of smoke, 4 vehicles accidents (10-50) and 1 structure fire.
Training for the newest engine continues. The engine will be in service on March 20th.

B. Police Department-Police Chief Kowalski –

CalCom Report: For a period between **1/24/2016** and **2/28/2017** the police department received **1374** calls for service.

-Police Service Case Summary: During the period of **1/24/2017** thru **2/28/2017** the Sauk Village Police Department had a total of **96** arrests.

-Cases of Note:

On **2/17/2017** Sauk Village Police Department was invited to participate in a prostitution sting by the Lynwood Police Department. The invitation came due to their participation in one of our stings several months ago. Both departments were successful in securing several arrests on a variety of charges.

-People Engaged in Advancing Community Enrichment P.E.A.C.E. (in the South Suburbs): On **2/21/2017** Chief Kowalski met with Karen Fulton, Executive Director. Ms. Fulton is a retired educator who has created the group PEACE for the South Suburbs. The group's mission is to enrich the youth and families and create positive community change.

As a side note the Case Coordinator/Social Worker for Rickover Junior High School had an introductory meeting with Ms. Fulton on the subject of Restorative Justice during the 2015-2016 school year. The Social Worker for Rickover is planning on having future trainings within the district.

We will be coordinating free training with the PEACE Group and the Police Department in the future.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks apologized for being late. Mayor Hanks met with the Cook County Commissioner, Cook County Board President and Speaker of the House, State Representatives and several mayors downtown this afternoon. The weather also played a factor in his late arrival.

Mayor Hanks read the Collector's Report for December 2016.

B. Village Clerk – Mrs. Debbie Williams

Village Clerk Williams reported the "What's Happening in Sauk Village" is on the back table.

Upcoming events include Unity in the Community on March 10th, Easter Egg events at Crossroads Church of God and Parks and Recreation April 15th, Student Government Day, Property After Death Workshop (Bi-lingual presentation) March 30th, Spring Craft / Vendor Show April 8th and Comcast Cares Day April 22nd- Community Clean Up 7:30 am – 130 pm. (Comcast, Mentoring Youth through Technology, Crossroads Church and Sauk Village volunteers) waivers are required. Projects are being identified. Light refreshments, t-shirts and gloves will be provided. Election information is also available. Mail ballot applications are now available. The last day to register to vote by paper application is March 7th. Grace period registration and Early Voting is March 8th –April 3rd. last day to register to vote on line is March 19th. Early Voting is March 20th-April 3rd. Election Day is April 4th. Polls are open 6:00 am-7:00pm. Additional information is available by accessing www.cookclerk.com or www.saukvillage.org. Please encourage everyone to register for Sauk Village Official Email alerts at www.saukvillage.org.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

2016 Water Revenues:

As of the end of January, 2017- Fiscal YTD water revenues increased by \$338,226.40 over the same period a year ago. This represents the ninth (9th)straight monthly increase in water revenues.

Most of the revenue has come as a result of staff identifying non-payers and related issues involving tampering of water collection data. It has taken staff more than a year to identify these circumstances and taken corrective action.

2016 UCR Crime:

The end of the year 2016 UCR crime statistics show a decrease of 23% over 2015.

For the social media folks who for whatever reason continue to misrepresent Sauk Village's UCR crime information, please use the graph that I am providing as a visual for your media page.

Currently, 2014 UCR information has been released. The 2014 adjusted information will be released later this year along with the 2015 UCR data. The reason for the adjusted 2014 UCR came as a result of a conflict between the New World Software which was purchased by the village to collect and report crime information and reporting data submitted by the former Chief of Police for that period. (A graph was available to the board residents.

Trustee Burgess asked whether if we would have to borrow from the Water Fund to make the next payroll. Village Administrator Fairman stated Finance Director Rao has not indicated the need to borrow from the Water Fund at this time.

Trustee Tates asked for an update on the Hazardous Materials report. Mayor Hanks said that he has no update at this time.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Report read by Mayor Hanks

Mayor Hanks reported the Bloom Township Senior Community Lunch Program luncheon 'Hula Hula' on Wednesday, March 15th at the Serbian Social Center, 18550 Stony Island, Lansing. Cost \$6.00 for township seniors and \$12.00 for out of township seniors. Ticket deadline is on Wednesday, March 8th.

Tickets for the Tuesday, April 11th luncheon (last luncheon for the season) with 'The Incognito's' will go on sale at the March event. Senior Department is taking appointments for AARP tax preparation.

Openings are still available for several trips again this year. Call (708) 754-9400 for appointment and/or information. Affordable transportation available within the township, call (708) 754-8200 a couple of days prior to an event, there is no charge to the Community Luncheon.

AgeOptions and South Suburban Senior Services are making several 'Medicare Fraud Presentations' in several local communities. On Monday, March 13th the presentation will be at 11:30 a.m. at the McConathy Public Library preceding the BP screening, luncheon and movie (Oliver). Reservations required, call (708) 757-4771, seating limited. A 'Fraud Prevention Fair' Friday, March 17th from 10:00 a.m.-12:00 p.m. will be held at the Josephine P. Argento Senior Center, 1700 Memorial Dr., Calumet City. Bring your old Medicare Summary Notices or other personal documents to be shredded – a secured drop boxes will be on site. Play Fraud Bingo!

All senior citizens (50+ years), regardless of residency are welcome to attend the every Friday 12:30-3:30 p.m. Senior Open Activity. Bottled water and light refreshments are available. 'Rummikub' tile game is very popular with the attendees. However, we have other games, adult coloring (book and colored pencils) available or you made bring your own game or craft. The next Saturday is on March 25th and every 4th Saturday.

Fun Club Candidate's Forum Saturday, March 25th – see flyer for details.

Chili chefs needed for our 9th Annual Chili Cook Off Saturday, March 18th, see flyer for details.

The Senior Committee will meet on Thursday, March 9, 2017 at 7:00 p.m.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the next Parks and Recreation Committee meeting is scheduled for March 2nd at 7pm in the Village Hall. Open Gym is Saturday, March 25th from 11am to 2:30pm. The Easter Egg Hunt is scheduled for Saturday, April 15th starting at 11:00am until 1pm.

C. Public Works Committee- Trustee Burgess

Trustee Burgess provided an update on two lights out at 215th & Peterson- that is a ComEd problem. Sauk Village will take care of their end when ComEd completes the repairs. The lights were out in Deer Creek due to a blown transformer, which has been rectified. The lights out in Lincoln Meadows entrance are also a ComEd problem. The area with the storm sewer problem in Lincoln Meadows has been backfilled. Additional repairs will take place when the asphalt companies open. Storm branches should be picked up by the end of the week. Residents need to clean up around the sewers in order to allow them to drain. The next Public Works meeting is scheduled for March 8th at 7:00pm on the Village Hall.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates stated the Intergovernmental Committee is networking with other communities to see what is offered that Sauk Village could benefit from.

The Second Housing Workshop is being finalized to provide information to first time homebuyers. Down payment assistance was provided to help individuals purchase a home at the last workshop.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Vicious Dog Ordinance is still under review. Trustee Myers will meet with Chief Kowlaski to review truck enforcement and animal licenses. Trustee Myers invited everyone to the Unity in the Community program scheduled for March 10th at Rickover Junior High.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House thanked her co-chair Trustee Ed Myers for his assistance with the next Neighborhood Watch event, Unity in the Community, which is scheduled for Friday March 10, 2017 at Rickover Junior High. Doors open at 5:30pm. Participation is encouraged. A variety of entertainment is scheduled including, local talent, Willie the Entertainer and WVON radio personality Mrs. Darryl King. Donations will be accepted at the Village Hall. Trustee Washington-House reported the Neighborhood Watch meetings are held on the second Monday of every month at the Fire Station at 7pm.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig reported the Public Relations Committee met to finalize the village sticker contest. Winners will be announced at a later meeting. Winners will also be given their prizes at that time. The list of questions for candidates response will be going out soon. The responses will be in the March Sauk Talk.

The Public Relations Committee also met with Bloom Trail to finalize Student Government Day events. The Village of Sauk Village turns 60 in the month of March. Due to March testing at Bloom Trail, Student Government Day will take place in April. Vendors and Department Heads will be asked to attend that meeting. Student Government Day will not be two events as in the past. Bloom Trail staff will only chose Sauk Village students.

The 60th Anniversary events include a parade and fireworks. Donations, volunteers and suggestion are always encouraged.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- January 24, 2017 through February 28, 2017 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Myers.

Trustee Burgess questioned an expense for cartridges. Village Administrator Fairman stated the cartridges were his. Trustee Burgess inquired about the Neighborhood Watch expense. Trustee Washington-House stated the expense was for printing for the upcoming event.

On roll call:

Ayes: Trustees Myers, Washington-House, Williams-Baig

Nays; Trustees Jones, Tate
Present: Trustee Burgess
Motion carried

B. Motion to Approve Special Meeting Minutes- January 24, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Myers and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House, Williams-Baig

Nays: Trustees Burgess, Tate

Motion carried

C. Motion to Approve Board Meeting minutes – January 24, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House. Trustee Burgess asked if the draft watermark means they can be changed. Village Clerk Williams stated all elected officials and department heads receive a draft copy of the minutes to review. If no corrections are requested, the draft minutes will be considered final and the watermark will be removed. If corrections are requested, the corrections are made before the final draft is filed for permanent record. All minutes on line and in the permanent file are final. Copies are available at any time.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House, Williams-Baig

Nays; Trustees Burgess, Tate

Motion carried

D. Motion to Approve Special Meeting Minutes- February 7, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House, Williams-Baig

Nays; Trustees Burgess, Tate

Motion carried

E. Motion to Approve and Hold Executive Session Minutes- February 7, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Washington-House and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House, Williams-Baig

Nays: Trustees Burgess, Tate

Motion carried

F. Motion to Approve Insurance Renewal- Owens Group

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Washington-House and seconded by Trustee Williams-Baig. Trustee Tate asked why we were rushing the renewal when it was not expiring until the end of March. Mayor Hanks stated every year the renewal is brought up at the 11th hour with little time to renew. This year there is plenty of time to ask questions. No questions were asked other than by Trustee Myers who called the Owens Group personally.

On roll call:

Ayes: Trustees Myers, Washington-House, Williams-Baig

Nays: Trustees Burgess, Jones, Tate

Tie Breaker- Mayor Hanks - Aye

Motion carried

G. Motion to Approve the settlement in the case of Ponziano v. Village of Sauk Village Case No. 15-L02832 in the amount of \$6,900.00

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

The overview of the case was discussed in executive session. This is still pending litigation.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Washington-House, Williams-Baig

Nays: Trustees Tate

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Williams-Baig stated she also spoke with a resident about the street lights at 215th & Peterson who was upset because she has spoken with several individuals. Trustee Williams-Baig thanked village personnel (Mike & Kevin) for handling the situation calmly. This is a ComEd problem that needs to be rectified. Kevin suggested residents call ComEd to complain. Village Administrator Fairman will follow up with ComEd.

Trustee Myers asked Chief Kowalski to report on an accident this evening regarding a police officer. Chief Kowalski reported it was a minor accident as a result of the arrest earlier today. No one was hurt. Trustee Myers asked Homeland Security Director Vavrik to give an update on the storms. Director Vavrik stated the storm has passed for now but round two could still affect us. Village Administrator Fairman directed Trustee Myers to man the Fire Station overnight.

Trustee Tate stated a resident has inquired about who schedules and or cancels board meetings. Trustee Tate stated the Public Comment period should pertain to Village related materials only. Trustee Tate commented further on previous comments made during Public Comment, board discussions and Town Hall meetings. Proof should be provided when accusations are made. Trustee Tate stated there needs to be an update on Hazardous Mitigation Materials. Trustee Tate commented on four complaints regarding elected officials that were sent to the FBI, a laser policy that was developed by the attorneys when the village already had one and research done on reconnecting charges in various communities. Trustee Williams-Baig stated anything she said there is proof to back it up. This board decided to make Public Comment open to any topic for three minutes.

Trustee Washington-House stated the comments she made about the theft of her political literature is true and documented by a police report. Trustee Washington-House rebutted Trustee Tate further.

Trustee Jones reported Park and Recreation is always looking for volunteers. The Easter Eggs will be stuffed on Friday, April 14th. Several upcoming activities are planned including Open Gym.

Trustee Washington – House attended the School Board meeting last night. Intergovernmental Committee President Marva Campbell-Pruitt announced the committee may be dissolved due to the lack of participation and attendance.

Trustee Burgess stated the Intergovernmental Committee was successful in the past. Trustee Burgess stated he is still waiting for the answer to his question about who authorized a transfer from the Water Fund to pay Accounts Payable. Mayor Hanks stated the question was answered by email within a couple of days. Discussion was held on the problem with village emails. The email will be resent or a hard copy will be provided. Finance Director Rao keeps detailed records. Trustee Jones also requested that information.

Trustee Jones attended three Black History programs. All were great events and were very well attended. Trustee Burgess informed the school district that formal notice was not given to the elected officials. Black History should be celebrated every day.

Mayor Hanks commented on statements that are made during election year and apologized to the residents.

Meeting schedules are determined by the mayor and posted annually. Special meetings can occur throughout the year. Meetings can be cancelled if there are no items up for discussion or if presenters cancel. Notice is given by eblast and village postings as soon as we are aware of the cancellation.

The village board felt the residents were being stifled and agreed to allow public comment on any topic for up to three minutes. Social media is not a news source- it is someone else's opinion- usually one sided. There is no proof- just allegations. They think if you say it enough people will believe it. Mayor Hanks ignores Facebook. Get the information about what is going on by attending board meetings, reading e-alerts, read newspapers who send a reporter to cover the meetings. Minutes are available to show exactly what was said at previous meetings.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

All Ayes

The meeting was adjourned at 8:30 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MARCH 7, 2017.**

1. Call to Order

A. Roll Call

Trustee Williams – Baig acted as Mayor ProTem in absence of the Mayor.

Mayor ProTem Williams-Baig called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Myers, Tate, Washington-House and Williams-Baig

Absent: Trustee Jones

3. Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois requesting Invest in Cook County Grant funds for the Village of Sauk Village

Mayor ProTem Williams Baig stated this is a new grant offered by Cook County. If successful the \$150,000.00 grant will be used for the reconstruction to 223rd Street and Cornell. The letter of support requested from School District 168 was received and will be included with the application. Questions should be directed to Village Administrator JW Fairman. Corporate funds have been identified for the grant match. This resolution will be included on the next board agenda for consideration.

4. Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois requesting Community Development Block Grant funds for the Program Year 2017 for the Village of Sauk Village, Illinois

Mayor ProTem Williams- Baig stated the village will apply for and hope to receive between \$200,000.00 and \$400,000.00 annual CDBG Block Grant funding. If successful the road repairs will include certain portions of Clyde Avenue, 216th Court, 224th Place, Shirley Avenue, Paxton Avenue, 222nd Place, Merrill Avenue and Theisen Avenue (Service Area). The repairs will include wheel chair accessibility. Questions should be directed to Village Administrator JW Fairman. Motor Fuel Tax funds could be used with either of these grants. This resolution will be included on the next board agenda for consideration.

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernie Brewer asked how it was determined what streets would be repaired. Mayor Pro-Tem Baig reported there is a rotating list prepared by the Public Works Director and reviewed by Village Engineer Czarnik. Zenona Ayres stated the Emergency Identification Sticker that was requested months ago has still not been received. Village Clerk Williams stated all paperwork was sent to CalComm Dispatch Center. Village Clerk Williams will follow up with CalComm the next day.

Larry Stewart commented on the CDBG program and the division in Sauk Village.

Jan Clark mentioned a number of vacant houses and discussed the safety issues.

Judy Cast commented on the date of letter from the school district and on CalComm. The letter was dated March 1st. This is a grant that was recently discovered by the Village Engineers. Board members have one week to ask questions.

Frank Williams commented that you can't change the specifics of a CDBG grant. Frank stated people should stop the blame game ask questions directly to the department heads or officials.

Pat Couch commented on the three minute public comment period where you can talk about any topic. Pat

also commented on the building that was boarded up around Christmas and has not been repaired. Mayor ProTem Williams-Baig stated that is a Code Department question.

6. Miscellaneous Business

Comments from the Trustees

Trustee Burgess reported the next Public Works Committee meeting is scheduled for Wednesday, March 8th at 7pm in the Village Hall. Trustee Burgess has not received an answer on which trustees voted for money to be transferred from the water fund on the last Account Payable. Trustee Burgess stated there are vacant buildings that are more dangerous that the resident should be concerned with. Mayor Pro-Tem Williams Baig stated she emailed Finance Director Rao for the report.

Trustee Washington-House reported residents and businesses are invited to contribute to and participate in the Unity in the Community free concert taking place on Friday, March 10th at 6:00 pm. Doors open at 5:30 pm. Darryl King from 102.3 FM and the Bling Bling, Willie the Entertainer and the superintendents from Bloom Trail and School District 168 will be on hand. Everyone is invited. Trustee Washington-House thanked everyone who helps with the Neighborhood Watch Committee including the volunteers and Housing Commissioner Gary Holcomb. The green stickers on doors helps to identify vacant homes. Neighbors should call the police if there is activity in that house.

Trustee Myers reported the Fire Department contacts the insurance company the day after a fire. The Fire Marshall is also contacted. Trustee Myers will contact the Fire Marshall about the three houses Mrs. Clark referred to. Trustee Myers commented on vacant houses that were turned over to Cook County and two that are in court. The banks must carry insurance on the houses. The Fire Department is accepting applications for part time fire fighters aged 18 years and older that can pass a background check and physical.

Mayor ProTem Williams-Baig stated the What's Happening in Sauk Village is on the back table along with information on the bilingual presentation of the Property after Death Workshop scheduled for March 22nd, Spring Craft and Vendor Fair- April 8th, Comcast Cares Day- (Clean up the Community) April 22nd. See Village Clerk Williams for more information. Mayor ProTem Williams-Baig stated the resolutions reviewed tonight will be on next week's agenda. Please reach out to Jim Czarnik or Village Administrator Fairman if there are any questions.

7. Adjournment

Mayor ProTem Williams-Baig asked for a motion to adjourn. The motion was made by Trustee Washington-House and seconded by Trustee Myers.

All Ayes

The meeting was adjourned at 7:50 pm.

Mayor ProTem Rosie Williams-Baig

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 14, 2017.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:05 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tates, Washington-House and Williams-Baig

Trustee Burgess made a motion to suspend the rules and go into executive session for personnel and litigation. The motion was seconded by Trustee Jones.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington-House, Williams-Baig

Nays: None

Motion carried

The meeting was recessed to enter executive session at 7:06 pm.

Mayor Hanks asked for a motion to reconvene. The motion was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tates, Washington-House, Williams-Baig

Nays: None

Motion carried

The meeting was reconvened at 7:42 pm.

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

None

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen (Absent) Trustee Myers read the report.

Trustee Myers reported the Fire Department responded to 15 calls- 3 ambulance / Police Department Assists, 4 fire alarms, 4 lift assists, 1 wires down, 1 gas leak, 2 vehicles assists and 1 premise check.

The fire station will be open overnight to be used as a warming center due to the expected extreme temperatures.

B. Police Department-Police Chief Kowalski

-CalCom Report: For a period between 2/28/2017 and 3/14/2017 the police department received 540 calls for service.

-Police Service Case Summary: During the period of 2/28/2017 thru 3/14/2017 the Sauk Village Police Department had a total of 23 arrests.

-Cases of Note:

On 3/10/2017 Sauk Village Police along with the South Suburban Emergency Response Team (SSERT) executed a search warrant on the 1800 blk of East 218th Pl. After SSERT secured the scene a search of the residence took place with K9 Falco. Drug contraband was recovered and the individuals living in the residence were charged accordingly.

-Letters: On March 2nd while attending the Bloom Trail High School Safety Committee meeting Chief Kowalski received four letters of appreciation from the Bloom Trail Truancy Officer. The letters of appreciation were for the assistance provided to the Truancy Officer by Sgt. Mieszczak, Officer Hufnagl, Officer White and Officer Morris.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks commented on the passing of a former ESDA employee and provided condolences to the Unruh family.

1) Sanitary Sewer Cleaning- Bid Opening- No bids were presented. The bid request will be resubmitted.

B. Village Clerk – Mrs. Debbie Williams

Village Clerk Williams reported the village turned “60” on March 12th. (The actual date of incorporation). The Property After Death Workshop (Bi-lingual presentation) is scheduled for Thursday, March 22nd presented by Cook County Recorder of Deeds. This informative workshop will also include Property Fraud.

“What’s Happening in Sauk Village” is on the back table. Comcast Cares Day April 22nd- Community Clean Up 7:30 am – 130 pm. (Comcast, Mentoring Youth through Technology, Crossroads Church and Sauk Village volunteers) waivers are required. Five or six clean up sites will be identified.

Crossroads Church of God is hosting a corned beef dinner on Friday, March 17th from 4pm-7pm. The cost is \$9.00 and \$7.00 for seniors. Last week’s draft minutes did not include the Police Chief and Village Administrator’s reports. Clarification was needed. The final draft was submitted to the board prior to the meeting.

Village Clerk Williams followed up with CalComm Dispatch regarding an emergency identification sticker that was not received by a resident. CalComm stated all stickers have been issued except the one in question. CalComm identified the issue of why it was not issued and will rectify the situation within the week. If the problem would have been brought to the Clerk’s attention sooner it could have been dealt with sooner. Village Clerk Williams stated her door is always open to help all residents.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

ComED: A meeting is scheduled with ComED to discuss repair of Sauk Village street lights.

The ComED representative informed Administrator Fairman that no Sauk Village street light(s) have been reported for repair. Public Works has yet to confirm or deny that information.

However and at the request of Administrator Fairman, the Sauk Village Police Department has recorded 58 Sauk Village street lights deficient. Their Sauk Village Police Department list will be the point of discussion with the ComED representative.

Doors: It was reported to Administrator Fairman that the front doors of Village Hall have been left open after Village Hall hours. Administrator Fairman had the Village's IT person review tapes of the after hour time periods. Administrator Fairman found that no one compromised the doors and suggested it may have been due to the change in CDT time. The Police Department will periodically check the building.

Budget: The Judge in the Henrietta Turner v. Sauk Village case has instructed the Village to budget \$101,000.00 in its 2017-2018 budget for this litigation.

Ongoing Investigation: For the sake of transparency, the Federal Inspector General's Office and the FBI have been interviewing Sauk Village employees in regards to an ongoing investigation as recently as this week. I am not at liberty to discuss nor do I know the details of this case. Discussion was held on the Turner litigation and the activation of the new key fobs.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Report read by Mayor Hanks

Reminder, Bloom Township Senior Community Lunch Program luncheon 'Hula Hula' is tomorrow Wednesday, March 15th at the Serbian Social Center, 18550 Stony Island, Lansing.

Tickets for the Tuesday, April 11th luncheon (last luncheon for the season) with 'The Incognito's' will go on sale at the luncheon. The Senior Department is taking appointments for AARP tax preparation. Openings are still available for several trips again this year. Call (708) 754-9400 for appointment and/or information. Affordable transportation is available within the township, call (708) 754-8200 a couple of days prior to an event. There is no charge to the Community Luncheon.

Golden Agers meeting at Jones Memorial Community Center tomorrow, March 15, 2017 at 220 15th St., Chicago Heights, Social hour at 10:00 a.m., 10:30 meeting and lunch served at 11:30a.m. Golden Agers will be donating a Theme Basket of Chocolates for the Brotherhood Banquet. Funds raised from the raffle will benefit scholarship (\$1,000 each) for high school seniors from Bloom or Bloom Trail. Lunch reservation, call (708) 757-5395. Annual dues are \$5.00 and lunch \$5.00.

AgeOptions and South Suburban Senior Services, Catholic Charities will be holding a 'Fraud Prevention Fair' this Friday, March 17th from 10:00 a.m.-12:00 p.m. at the Josephine P. Argento Senior Center, 1700 Memorial Dr., Calumet City. Bring your old Medicare Summary Notices or other personal documents to be shredded – a secured drop boxes will be on site. Fraud Bingo will be played.

All senior citizens (50+ years), regardless of residency are welcome to attend the every Friday 12:30-3:30 p.m. Senior Open Activity. Bottled water and light refreshments are available.

'Rummikub' tile game is very popular with the attendees. However, we have other games, adult coloring (book and colored pencils) available or you made bring your own game or craft. The next Saturday, March 25th (and every 4th Saturday) at 5:00 p.m. (doors open at 4:00 p.m.) participants are asked to bring appetizers or finger type foods to share.

Fun Club Candidate's Forum Saturday, March 25th – doors open at 12:00 p.m., see flyer for details.

Space still open for Chili chef volunteers for our '9th Annual Chili Cook Off' this Saturday, March 18th, see flyer for details.

The Senior Committee meets every second Thursday at 7:00 p.m.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the Open Gym is Saturday, March 25th from 11am to 2:30pm. The Parks and Recreation Committee will be stuffing Easter Eggs on Good Friday morning at the Community Center starting at 9:30 am. The Easter Egg Hunt is scheduled for Saturday, April 15th from 11:00am until 1pm.

Summer Camp registration and orientation is scheduled from 10am-11am on Saturday, April 29th. Open Gym will follow from 11am-2:30pm.

Trustee Jones asked for an update on the installation of the floor tiles in the Community Center and the detention pond. Administrator Fairman is waiting for the board to direct fixing the issue behind Sigma or to put a fence up. Discussion was held on what has caused the problem. Follow up will be conducted.

C. Public Works Committee- Trustee Burgess

Trustee Burgess read the Public Works 2017 schedule-

Street Sweeping

The street sweeping schedule for the 2017 season will be as follows: The week beginning- **April 10, May 8, June 12, July 10, August 7, September 11, and October 9**. Sweeping the month of November will follow our leaf pickup program.

If additional sweepings are necessary, notification will be posted on the Marquee located on Sauk Trail at the corner of Cornell Ave.

Ordinance prohibits parking on the streets between the hours of 7:00 A.M. and 3:30 P.M. during the day of your garbage pickup.

Hydrant Flushing

Hydrants will be flushed in the following sections of town on the specified dates for 2017.

April 4 - South Side of town; south of Sauk Trail & west of Torrence extending to Deer Creek

May 2 - North Side of town; north of Sauk Trail extending to Carlisle Estates

June 6 - Eastern section of town; located east of Torrence & south of Sauk Trail

July 11 - South Side of town; south of Sauk Trail & west of Torrence extending to Deer Creek

August 8 - North Side of town; north of Sauk Trail extending to Carlisle Estates

September 5 - Eastern Section of town; located east of Torrence & south of Sauk Trail

October 3 - South Side of town; south of Sauk Trail & west of Torrence extending to Deer Creek

Actual flushing will begin at 11:00 P.M. of previous night, continuing through the morning until the area has been completed to lesson any complaints.

Residents should refrain from washing whites during flushing and for at least 24 to 48 hours after flushing.

Tree Limb Pickup

The first pickup for the 2017 season will begin **Monday May 1** and end on **Friday May 12**. Residents are asked to have limbs out no later than **Sunday May 7**.

The second and final pickup for the 2017 season will begin **Monday September 4** and end on **Friday September 15**. Residents are asked to have limbs out no later than **Sunday September 10**.

Remember to bundle small branches and to stack branches neatly in the same direction as this speeds the tree limb pickup. There will be no branches picked up after these dates **no exceptions**

Anyone having questions concerning their pickup can call the Village Hall (758-3330) Monday through Friday 8:00 A.M. to 5:00 P.M. If additional pick-ups are necessary, notification will be posted on the Marquee located on Sauk Trail at the corner of Cornell Ave.

Leaf Sweep Program

The leaf pickup program will begin November 6 through 10, skipping the week of 13 through 17, residents can still put leaves out up until November 19. Our final pickup will begin November 20; crews will be out to pick up each section on garbage day, **THEY WILL NOT COME BACK AFTER THIS PASS. *Village Ordinance prohibits parking on the streets between the hours of 7:00 A.M. and 3:30 P.M. during the day of your garbage pickup.*** Copies of this report are available on the website and posted in the hallway.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates stated both of the Intergovernmental Committees met to discuss four possible dates for the second Homebuyer's workshop. The IGRC Committee will also reach out to PACE Bus Company to suggest altering the bus routes that are more beneficial to Sauk Village residents and will increase ridership in Sauk Village. The committee is also reaching out to other communities to see if there are programs that could benefit Sauk Village residents.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers stated the Unity in the Community program was very well attended and everything went well. Trustee Myers stated Ordinance Committee is looking for new members. Trustee Myers stated the Debt Recovery Committee is working well to collect past due debts. Trustee Myers contacted the Illinois State Fire Marshall about the abandoned homes. Two of the homes are still in court. Additional houses are getting ready for demolition. Abandoned houses are dangerous. The Village Attorneys continue to research the status of these vacant homes.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House thanked her co-chair Trustee Ed Myers, Trustee Jones and committee members Arlene and Rachel for their assistance with the Unity in the Community free concert. A variety of entertainment including, Commissioner Latonya West, Champ Dance Troupe, Willie the Entertainer, Holy Praise Tabernacle mimes, WVON radio personality Mrs. Darryl King and other local talent performed to a packed house. District 168 was also well represented including Jeremiah Johnson and the custodians. Neighborhood Watch decals are available.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig reported Finance Director Rao distributed the available cash balance report. Student Government Day is rescheduled to April 25th due to student testing. The Candidate's Questionnaire was given to each candidate running for office in the April 4th election. The responses will be included in the March Sauk Talk. Two trustee candidates sent the questionnaire back in the wrong format, one trustee candidate and one village clerk candidate sent it to the wrong email, two candidates sent their questionnaires late and two did not respond at all- both mayoral candidates. Trustee Williams-Baig contacted the committee to determine the next step. The Public Relations Committee decided to give everyone a 24 hour extension to hand in the final questionnaire in order to make sure the residents get all of the information. The deadline is 5pm Wednesday. All responses must be submitted electronically. Additional discussion was held on the format. All questions are optional. Everyone will answer the same questions. No bios or campaign literature will be accepted.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- March 1st through March 14, 2017 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. Trustee Burgess asked for a motion to approve the Accounts

Payable with the exception to put invoice items #18243, 18381 and 18793 on hold until further documentation can be provided. The motion to approve seconded by Trustee Myers.

On roll call:

Ayes: Trustees Burgess, Myers, Washington-House, Williams-Baig

Nays; Trustees Jones, Tate

Motion carried

B. Motion to Approve Motion to Approve a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois requesting Invest in Cook County Grant funds for the Village of Sauk Village

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House. Discussion was held on the federal grant that will be used for road repairs to Cornell to Sauk Trail up to 223rd Street, 223rd Street to Cornell Avenue and 223rd to Torrence Avenue. The grant originally called for 80% federal funding and a 20% match to be paid with village MFT funds. This grant will cover the Village's match. A letter of support has also been received from School District 168.

On roll call:

Ayes: Trustees Burgess, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Abstain: Trustee Jones

Motion carried

C. Motion to Approve a Resolution Authorizing and Directing the Submission of an Application to the County of Cook, Illinois requesting Community Development Block Grant funds for the Program Year 2017 for the Village of Sauk Village, Illinois

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Burgess, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Abstain: Trustee Jones

Motion carried

D. Motion to Approve Committee Meeting minutes – February 21, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Myers and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House, Williams-Baig

Nays: Trustees Burgess, Tate

Motion carried

E. Motion to Approve Board Meeting minutes February 28, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

On roll call:

Ayes: Trustees Jones, Myers, Washington-House, Williams-Baig

Nays: Trustee Tate

Present: Trustee Burgess

Motion carried

F. Motion to Approve Committee Meeting minutes – March 7, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Washington-House and seconded by Trustee Myers.

On roll call:

Ayes: Trustees Myers, Washington-House, Williams-Baig

Nays: Trustees Burgess, Tate

Abstain: Trustee Jones

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Myers asked for an explanation on the cell phone bill and breakdown by department. Administrator Fairman will research the issue. Trustee Myers also inquired about purchasing the Firehouse software program for the fire department. There is research presently being conducted. Trustee Tate commented on the use of cellphones and how they are paid for. Trustee Tate also asked for clarification on whether the \$200,000.00 computer purchase was a purchase or lease. Trustee Jones reported Park and Recreation is always looking for volunteers. Several upcoming activities are planned including Open Gym. The summer program has varying hours to volunteer.

Trustee Washington –House reported Tina and the line dancers and a Janet Jackson impersonator also performed at the Unity in the Community concert. Block club captains are always needed. Neighborhood Watch encourages residents to put their front and back porch lights on. Trustee Washington-House thanked everyone that has always supported the Neighborhood Watch events.

Trustee Burgess stated the Town Hall meeting is scheduled for Wednesday, March 15th at 7pm at the Village Hall. Trustee Burgess congratulated Trustee Jones on the newest addition to his family.

Mayor Hanks directed Administrator Fairman to research the computer equipment. The last Meet the Mayor is scheduled for March 18th from 9am-11 am.

There will be a recap of the last four years prior to his retirement after 18 years as an elected official and 10 years of involvement in the community. Mayor Hanks is passing a lot off to the department heads and is looking for a smooth transition. Mayor Hanks will be around to assist the next administration, if needed, to help the village continue to prosper. Mayor Hanks reviewed some of the recent projects including the Winpak expansion. Mayor Hanks is asking for Sauk Village residents to get priority for jobs. The Chili Cook –Off will follow the Meet the Mayor in the Senior Center at noon.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

All Ayes

The meeting was adjourned at 8:55 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MARCH 14, 2017.

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:48 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Bates and Williams-Baig

Absent: Trustee Washington-House (Entered the meeting at 6:50 pm)

2. NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

Village Engineer Jim Czarnik provided the following information at the public hearing for NPDES.

PUBLIC HEARING

Required by Illinois Environmental Protection Agency (IEPA) in accord with Village's Notice-of-Intent (NOI) for the Illinois General Permit ILR 40 (permit is performed on a 5-year cycle; next NOI due by 10/1/20 for new permit cycle beginning in 2021)

- I. Introduction and General Description of NPDES (National Pollutant Discharge Elimination System) permit for MS4 (Municipal Separate Storm Sewer System) communities

GOAL – Eliminate pollutants from entering storm sewer system/detention ponds and depositing into rivers, lakes, creeks, which are the ultimate outlet points. For Sauk Village, these would be the Lansing Drainage Ditch and Deer Creek.

- II. **Six Required Minimum Control Measures (MCMs)**

1) Public Education and Outreach

- a) What the Village has done to inform the public is:
 1. The annual report has been posted to the Village's website
 2. A pollution prevention flyer was posted to the Village's website, was printed in the Sauk Talk, and was posted to the bulletin board at the Village Hall
- b) REMINDER: Do not dump oil, paint or other chemicals down the sewer
- c) REMINDER: Clean up after your dogs in your yard and parks

2) Public Involvement and Participation

- a) This Public Hearing is an example of this
- b) Village welcomes public involvement; call Public Works if you notice any spills in the Village's streams
- c) Sauk Village hosted a Community Clean Up Day on May 21, 2016 to clean up around Village buildings and public right-of-ways

3) Illicit Discharge Detection and Elimination (IDDE)

- a) The Village has an ordinance that it uses to address illegal discharges to Village waterways
- b) Public Works has identified all outfalls within the Village
- c) The Village maintains an up-to-date sewer atlas that indicates all the outfalls
- d) The Village's goal is to inspect 20% of the outfalls on an annual basis

4) Control of Construction Site Storm Water Runoff

- a) The Village has an erosion control ordinance in place to address construction site storm water runoff
- b) Developers are required to provide a Storm Water Pollution Prevention Plan (SWPPP), which addresses how to prevent erosion at construction sites
- c) Developers are required to inspect their sites weekly during construction and after rain events
- 5) Post-Construction Storm Water Management**
 - a) The Village has an post-construction ordinance in place to address long term control of storm water pollution from newly developed sites
 - b) Final inspections are required before the developer can leave the site
 - c) Detention is required for all developments in Village
 - d) Detention ponds and other post-construction measures filter out sediments prior to the sediments being released to the environment
- 6) Pollution Prevention/Good Housekeeping**
 - a) The Village conducts street sweeping, branch pick up, and leaf collection periodically throughout the year
 - b) The Village's goal is to clean 20% of the Village's catch basins per year to prevent the collected material from reaching the Village's waterways
 - c) The Village requests the public's help in inspecting inlets and catch basins and keeping them clear of debris
 - d) Robinson Engineering or Village staff will develop a municipal operations program and storm water management program for storm water Best Management Practices

III. Annual Activities Moving Forward

- An annual report is made to the IEPA each year by June 1
- Ordinances and the storm sewer atlas are reviewed yearly
- Public Works will conduct in-house training for good housekeeping practices
- Public Works will mow and remove litter from detention ponds
- Public Works is participating in a watershed group organized to implement control measures that will reduce chloride contamination in the watershed's receiving streams
- Robinson Engineering will ensure that developments comply with storm water ordinances and floodplain regulations

3. All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment. Each speaker will be allowed one opportunity to speak on agenda items only.

Clarification was provided that detention ponds or permeable pavers may be required for large new construction projects.

Trustee Myers commented on issues with the Lincoln-Lansing drainage ditch and asked if the village could direct Robinson Engineering to investigate the lack of cleaning up the area around the ditch. Mayor Hanks directed Administrator Fairman to draft a letter from the Mayor's desk as the first step.

Trustee Tates asked who should be responsible for maintaining the ditch of new developments. Village Engineer Czarnik stated all developers must present a long term care maintenance plan to the village board for approval prior to the approval of new developments according to the revised MWRD ordinance.

No public comment.

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 7:00 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER MARCH 21, 2017.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:00 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate and Williams-Baig

Absent: Trustee

2. Discuss Sale of Village Property (Fire Truck)

Mayor Hanks reviewed an ordinance that will allow the mayor or his designee (Fire Chief) to accept no less than \$20,000.00 in payment for the fire truck that is currently available for sale. The sale will then be ratified at the next board meeting. This ordinance will be placed on the next board agenda for consideration.

3. Discuss 2016 Abatements for Tax Levy Year 2016

Ordinance (abatement of 2002A and 2002B for tax levy year 2016)

Ordinance (abatement of Series 2008 for tax levy year 2016)

Ordinance (abatement of Series 2009 for tax levy year 2016)

Mayor Hanks reviewed the tax abatements for tax levy year 2016. The tax levy ordinances must be approved by April 1st. Trustee Burgess asked if these payments will pay off these bonds and where is the money coming from. Further discussion is required. Kane, McKenna representative Mary Thompson will be asked to attend a 6:30 pm Special Meeting on March 28th to answer the board's questions. The tax abatements are on the next agenda for consideration.

4. Discuss an Ordinance amending Section 78-19 (Charges) of Article II (Water) of Chapter 78 (Utilities) of the Village Code

Mayor Hanks reviewed an ordinance that calls for a \$1.00 reduction in water rates. The minutes of March 3, 2015 state that the additional rate increase from \$5.50 to \$7.50 per 1,000 gallons was required to pay the IEPA loan for water treatment plant improvements. The \$5.50 rate is a break even rate. The minutes also state if loan forgiveness occurs the increase is not required. Loan forgiveness has occurred on the IEPA loan leaving a balance of less than \$900,000.00. Mayor Hanks recommended reducing the water rates by \$1.00. Discussion was held on alternative uses for the \$1.00. Two installment payments of approximately \$29,000.00 are made annually. Discussion was held on the water treatment plant improvements and past discussions regarding obtaining Lake Michigan water. Mayor Hanks stated the \$2.00 increase pertained only to repaying the IEPA loan and did not apply to Lake Michigan water. The village continues to pursue Lake Michigan water. The next administration will need to carry on the pursuit. Additional discussion was held on the infrastructure repairs needed and the options of obtaining Lake Michigan water. The referendum approved by the residents is no longer valid because the amount in the referendum has increased. A new referendum is required,

5. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Brewer Houston commented on paying back the loan with money borrowed from the water fund and the need for the infrastructure repairs.

Renee Richardson said the money should be held until a later time for the new board to review. Renee also asked how much is owed in back taxes. Mayor Hanks stated some residents are in favor of the decrease.

Other residents that did not provide their names commented on the water.

Judy Cast commented on money owed to the Pension Fund and meeting the demands of certain agencies before we can get Lake Michigan water. Judy spoke on political matters.

Heidi Parker commented on the water being treated and safe to drink.

Rachel Lupian commented the water is safe to drink.

Zenona Ayres commented on an issue with obtaining the Emergency Identification Sticker from CalCom dispatch.

Frank Williams commented on a discussion with an Aqua Water representative regarding the cost of the loops needed and back taxes owed to Sauk Village.

A resident has been asking the village to fix the cap on her water.

6. Miscellaneous Business

Comments from the Trustees

Trustee Williams-Baig stated Sue Stacey from CalComm will be at the next meeting with the sticker for Ms. Ayres. Trustee Williams-Baig stated false information is being shared. The referendum is obsolete. Air strippers were installed to take care of the contamination. Loops are needed to keep the water circulated. Lake Michigan water will flow through the same pipes with the sediment in them.

Trustee Burgess asked to table item #4 for further discussion with the new administration. More research needs to be done on Lake Michigan water.

Trustee Tate commented on disrespect to the residents and the CalComm sticker matter. Trustee Tate commented on why he votes "no".

Trustee Jones reported there will be Open Gym in the Community Center this Saturday from 11am-2:30 pm.

Trustee Washington-House reported the Neighborhood Watch will meet the second Monday of the month at the Fire Station at 7pm. Decals are available. Trustee Washington-House thanked everyone who attended and participated in the Unity in the Community event. There was a reception afterwards. Trustee Washington-House thanked Trustee Jones for the use of the Community Center and thanked her co-chair and committee for their help with the event.

Trustee Myers stated problems with the water have been corrected. Trustee Myers agreed to table the item. Mayor Hanks stated the water was discussed at length. Mayor Hanks reiterated the minutes reflect the increase is not required if loan forgiveness occurs. Mayor Hanks stated discussion was held and questions were answered. This item will be on the agenda next week. Mayor Hanks commented on the attack of an employee and the threats they receive.

(All references to politics have been omitted.)

7. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Burgess and seconded by Trustee Williams-Baig. All Ayes

The meeting was adjourned at 9:02 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 28, 2017.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:00 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Bates, Washington-House and Williams-Baig

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Jacque' Glaze asked for an update on her past inquiry. Jacque' also made political references. Mayor Hanks answered the question regarding the cost of litigation, FOIA's and administration costs paid out under this administration for Wiszowaty, Houston and Anderson totals \$112,250.00.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen (Absent) Trustee Myers read the report.

Trustee Myers reported the Fire Department responded to 29 calls-4 ambulance/PD Assists, 7 fire alarms, 5 lift assists, 1 wires down, 1 gas leak, 1 CO alarm, 2 mutual aid responses, 1 still alarm, 1CO alarm and 7 vehicles accidents.

The Pancake Breakfast is scheduled from 8am-12 pm at the fire station on Sunday, April 12th. The Easter Bunny will be there so bring your camera. Cost- Adults \$5, seniors \$4 and kids under 3 free. The new engine is in service.

B. Police Department-Police Chief Kowalski- Absent- Report read by Village Administrator Fairman

CalCom Report: For a period between **3/14/2017** and **3/28/2017** the police department received **495** calls for service.

-Police Arrests: During the period of **3/14/2017** thru **3/28/2017** the Sauk Village Police Department had a total of **36** arrests.

-Cases of Note:

On **3/19/2017** Sauk Village Police was called to assist the ambulance on the 2000 block of 218th St. for an unresponsive baby. Upon arrival, the 2 1/2 month old baby was not breathing and rushed to the hospital. Due to the nature of this incident, DCFS was contacted along with the SVPD Detectives. An autopsy was conducted and was deemed inconclusive pending toxicology results.

On **3/23/2017** Sauk Village Police were called to Tony's Food and Liquor for a report of shots fired. Upon arriving the Officers found the Victim, Offenders and Witnesses have all fled the scene. Through investigative means the Officers were able to identify the Offender who were known to the department and later apprehended and charged with reckless discharge of a firearm.

On 3/24/2017 Sauk Village Police were called to the 21700 block of Peterson Ave. for a call of shots fired. Upon arriving Officers found the Victim, Offenders and witnesses all fled the area. No one in the area wanted to cooperate with the police.

-Mentoring Program: Officer Josh Morris with the assistance of the Bloom Trail High School Truancy Officer Kim Kracik and the support of the Sauk Village Police Department have created a mentoring program for 12 to 17 year old boys which will be held at GRACE UNITED CHURCH OF CHRIST, 2500 E. 223rd St., Sauk Village, IL. The mentoring program will begin on April 8th thru May 13th from 4pm to 6pm and will focus on respect for self and others, work ethics learning and self-growth, roles and relationships and drill movements and positions. Flyers about the program will be on the back table for more information.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Mayor Hanks clarified items that have been misrepresented to the residents. Mayor Hanks presented boards that show the \$2 million dollars worth of road and infrastructure projects that were completed during his administration from 2012-2017. Mayor Hanks clarified that the water fund and garbage funds are separate. Garbage pickup is included on the water bill and billed separately. Mayor Hanks further discussed the total litigation, Foia and administrative costs attributed to three individuals- Wiszowaty, Houston and Anderson.

1) Proclamation- Comcast Cares Day

Village Clerk Williams read the proclamation for Comcast Cares Day in Sauk Village. Comcast Cares Day is April 22, 2017.

Mayor Hanks reported the ordinance referred to in agenda item #6G pertains to reducing the water bill by \$1.00 per 1,000 gallons. The water rate was increased by \$2.00 to defray the cost of the \$4.8 million dollar IEPA loan for water treatment plant improvements. The water treatment plant improvements have been completed. Loan forgiveness and a state grant in the amount of almost \$4 million dollars leaves a balance due of less than \$900,000.00 to be paid over the course of the next 20 years. Mayor Hanks is recommending reducing the water rate by \$1.00 per 1,000 gallons. The remaining \$1.00 will pay the annual loan amount with some funds left over for any additional work that needs to be done.

B. Village Clerk – Mrs. Debbie Williams

“What’s Happening in Sauk Village” is on the back table. Crossroads Church of God is hosting an Easter Egg Hunt on Saturday, April 15th from 1pm-4pm. There will be 21,000 eggs and drawings for baskets and bikes. Trustee Jones will report on the Parks and Recreation Easter Egg Hunt. The next Property after Death workshop is scheduled for Thursday, March 31 at 6:30 pm in the Village Hall. Information will be provided on trusts, deeds and property fraud for homeowners. Sauk Village is hosting the first bilingual presentation.

The Spring Craft and Vendor Fair is scheduled for Saturday, April 8th from 10am-4pm. The fee for vendors is \$15.00. Comcast Cares Day is Saturday, April 22nd from 8am-1pm. Volunteers, including Comcast employees, will be cleaning up and sprucing up eleven sites that have already been identified. Comcast will provide supplies, including flowers, mulch, rakes, etc... and breakfast and lunch for the volunteers. Donation Savers will also be collecting clothes, books and other household items. Sauk Village will receive a small stipend per pound from the items collected. The stipend will be used for the Sauk Village 60th Anniversary. Village Clerk Williams reported on following up with CalComm each time a resident presented their issue with the Emergency Program. CalComm representative Sue Stacey was present to provide the sticker to the resident and answer any questions regarding the program. Village Clerk Williams assured that the resident’s personal information was always secured and remained confidential.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.

MISC:

Water Revenues:

With 5 days left in March and the full month of April yet to go, water revenues have exceeded last year by \$119,870.53. It is projected that by fiscal year end revenues will exceed last year by as much as \$400,000.

Treasurers Report:

It was brought to Administrator Fairman's attention that Mr. Wiszowaty posted a "BlogSpot" on his Facebook page indicating that the recent Treasurers Report neglected to include the payment information for himself and his assistant. Administrator Fairman researched this claim and found that he was correct. As of yesterday, the Treasurers Report was amended to include that information. Had the Village had the accounting software to generate this report errors such as this would be a non-issue. If you recall Administrator Fairman has asked the Board in the past for funds to replace the Village's outdated accounting software.

However, and as Mr. Wiszowaty knows (through his recent FOIA on 1/15/2017) Administrator Fairman's income is \$80,000 with no deductions plus reimbursements are fixed by contract.

Administrator Fairman's assistant's income is \$20,000 with no deductions or reimbursements.

Not the combined \$125,000 he stated on his BlogSpot.

Also in his "BlogSpot", Mr. Wiszowaty implied that Administrator Fairman may have committed some sort of misconduct regarding pension laws. Administrator Fairman stated he has not. Administrator Fairman's attorney also disagrees with his inferences and will address Mr. Wiszowaty and his claims legally.

TIF #3 Project:

For approximately a year Administrator Fairman and his assistant have been working, with the approval of the Mayor, to bring a Global Corporation to Sauk Village.

The fiscal impact for the Village would bring much needed financial relief in the form of:

- Hundreds of local long term employment opportunities and mid-term construction jobs;
- Hundreds of thousands of dollars in additional property tax revenue and construction fees;
- Secondary development, bringing additional jobs, property and sales tax revenue as well as user fee and construction returns and finally;
- This corporation has indicated that it would be amiable to providing the Village with annual grants to help upgrade our public buildings and aging infrastructure.

The project was put on hold last August. As of a few days ago we were advised that it was beginning to move forward again. A tentative offer on property on the North end of TIF3 has been placed. This past Monday we were notified that on site due diligence was being conducted. Secondary development, ancillary to this project, is proposing a truck stop and a "named" Hotel/Motel at the corner of 394 and Sauk Trail, adding approximately 50 additional employment opportunities.

Project and spin off revenue for the Village's ailing General fund has not yet been estimated but it is projected that deficit spending for this Fund will be eliminated.

Administrator Fairman and his assistant believe that Sauk Village can and should be the new leader in economic development in the South Suburban area. Administrator Fairman will continue to update the Board on the progress of this project as it occurs. The Village has been asked to withhold the name of the corporation until it can secure the necessary documents to move forward, at that time they will prepare a formal news release.

Discussion was held on the proposed development and a recent meeting with ComEd representative Lisa Aprati. ComEd is working with Public Works Director Weller to identify who is responsible for the street light outages. Public Works will schedule repairs as needed.

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Report read by Mayor Hanks

Deadline Tuesday, April 11, 2017 to purchase the Bloom Township Senior Community Luncheon tickets for the event to be held on Tuesday, April 18, 2017. The Incognito's will provide some memorable entertainment. The AARP Smart Driver course will be held on Tuesday and Wednesday, April 18 and 19. Pre-registration is required through the township Senior Department by completing the enrollment application with a check or money order payable to AARP dated the first day of class. The next line dance classes will begin Thursday mornings from 10-11 a.m. April 6, 13, 20, 27 – May 4, 11, 18 – June 1, 8, 15, 22, 29, the fee is \$20 for a 3 month session.

Openings are still available for several trips again this year. Call (708) 754-9400 for an appointment and/or information. Affordable transportation available within the township, call (708) 754-8200 a couple of days prior to an event, there is no charge for transportation to the Community Luncheon.

Golden Agers meeting at Jones Memorial Community Center is on Wednesday, April 19, 2017 at 220 15th St., Chicago Heights,

Social hour at 10:00 a.m., 10:30a.m. meeting and lunch served at 11:30 a.m. For Lunch reservation, call (708) 757-5395. Annual dues are \$5.00 and lunch is \$5.00.

All senior citizens (50+ years), regardless of residency are welcome to attend the every Friday 12:30-3:30 p.m. Senior Open Activity. Bottled water and light refreshments are available.

'Rummikub' tile game is very popular with the attendees. However, we have other games, adult coloring (book and colored pencils) available or you made bring your own game or craft. Last Saturday (and every fourth Saturday), was also Open Senior Activity. March 25th Open Activity was a scheduled event that some seniors missed to due to misinformation.

The Senior Committee meets every second Thursday at 7:00 p.m.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the next Parks and Recreation Committee meeting is scheduled for April 6th at the Village Hall. The Easter Egg Hunt is scheduled for April 15th from 11am-1pm. There will also be prizes, treats and other activities.

C. Public Works Committee- Trustee Burgess

Trustee Burgess reported a few water main breaks he noticed to Public Works Director. Trustee Burgess read the Public Works Report prepared by Public Works Director Kevin Weller.

Item 1 Public works yearly programs will begin in April. First item hydrant flushing April 4 on the south side of town, south of Sauk Trail & west of Torrence extending and finishing in Deer creek.

Item 2 April Street sweep begins Monday the 10 please keep all vehicles off the street during the garbage pickup date this assures that each street is completed.

Item 3 Water loss fact sheet, Copies of Illinois rural water association sheet can be picked up at Village Hall and will be placed on line to understand how a simple leak can cause your bill to go up. Resident who have question can call the village hall and make an appointment to have staff come out to check village equipment.

Item 3 IDOT road resurface work will begin April 10, Nicor Gas will be working at Burnham & Sauk Trail expect traffic delays during this improvement. All other work will follow from sidewalk at Sauk trail & Torrence to resurfacing from Torrence to Rte. 3. Estimated completion date August.

Item 4 After the mild winter staff has been out daily doing pothole work, this is temporary due to the asphalt plant not producing permanent patch, once they open for the season we will be back to do a final patch.

D. Housing and Intergovernmental Committee- Trustee Tates

Trustee Tates stated both of the Intergovernmental Committees met to discuss the process of establishing the second Homebuyer's workshop. The first workshop was a couple of years ago. The tentative date is April 27th. Loan officers and realtors will be present. There are over 400 vacant homes in the village. The IGR Committee is reaching out to other communities to see if there are programs that could benefit Sauk Village residents.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers reported the CEO of Winpak is inquiring who to report street light outages to. There are several lights out in the Industrial Park. Trustee Myers reported on a sign that recently collapsed on a car in a parking lot. Trustee Myers asked for the Code Enforcement department to investigate if there are any rules and regulations on the maintenance of large signs. Trustee Myers asked for an update on the detention pond behind the Village Hall. Trustee Myers asked for an investigation on traffic signs that are not operating properly or not visible. Mayor Hanks stated the new owner of the property responsible for the problem with the detention pond is working with Public Works Director Weller. Mayor Hanks directed Trustee Myers to follow up with Chief Kowalski and Kevin Weller on the street signs.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House stated the Neighborhood Watch is still looking for block club captains. Trustee Washington stated that everyone should leave their front and back lights on. The committee is engaging with the youth in Sauk Village while they are on Spring Break.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig reported Student Government Day is scheduled for April 25th. Reports should be provided electronically to the Village Clerk or Trustee Williams-Baig. Reports should include a description of what the committee does or a mission statement and any events planned. The Budget and Finance Committee will meet Wednesday, March 29th at 10am at the Village Hall. The upcoming budget will be discussed. Mayor Hanks stated Finance Director Rao is working with the department heads on their budgets.

The \$101,000.00 for the Turner litigation will be included in the budget.

6. NEW BUSINESS

New Business

A. Motion to Approve all Accounts Payables and Disbursements- March 15 , 2017 through March 28, 2017 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Myers and seconded by Trustee Williams-Baig.

On roll call

Ayes: Myers, Washington-House, Williams-Baig

Nays: Jones, Tates

Present: Burgess

Motion carried

Mayor Hanks reported no money was borrowed from the water fund for this Accounts Payable.

B. Motion to Approve an Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2002A and 2002B, of the Village of Sauk Village, Cook and Will Counties, Illinois

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Myers and seconded by Trustee Washington-House.

On roll call:

Ayes: Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Motion carried

C. Motion to Approve an Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2008, of the Village of Sauk Village, Cook and Will Counties, Illinois

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Washington-House and seconded by Trustee Myers.

On roll call:

Ayes: Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Motion carried

D. Motion to Approve an Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2009, of the Village of Sauk Village, Cook and Will Counties, Illinois

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Washington-House and seconded by Trustee Myers.

On roll call:

Ayes: Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Motion carried

E. Motion to Approve Regular Board Meeting Minutes- March 14, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Washington-House.

On roll call:

Ayes: Jones, Myers, Washington-House, Williams-Baig

Nays: Burgess, Tate

Motion carried

F. Motion to Approve an Ordinance Authorizing the Sale or Disposition of Surplus Property-(Fire Truck)

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Myers and seconded by Trustee Washington-House.

A separate ordinance will be required for police cars.

On roll call:

Ayes: Trustees Burgess, Jones, Myers, Tate, Washington-House, Williams-Baig

Nays: None

Motion carried

G. Motion to Approve an Ordinance amending Section 78-19 (Charges) of Article II (Water) of Chapter 78 (Utilities) of the Village Code

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Myers and seconded by Trustee Williams-Baig.

Trustee Burgess asked to table this motion. The rate should not change. The extra \$1.00 could be used for infrastructure repairs and working toward lake Michigan water. Mayor Hanks stated this was discussed at length at the last board meeting. No one spoke with him since last week. Additional discussion was held on alternatives to reducing the water rate by \$1.00. Mayor Hanks stated the \$2.00 increase was intended to pay off the loan for the water treatment plant project. It was stated at the time of the increase that the increase would not be needed if loan forgiveness occurred. The water treatment plant project is complete and the loan forgiveness paid for most of the loan. The remaining \$1.00 will continue to pay off the loan. Trustee Williams-Baig stated putting money aside for other purposes has been discussed but no plan has been presented.

On roll call:

Ayes: Trustees Myers, Williams-Baig

Nays: Trustees Burgess, Jones, Tate, Washington-House

Motion failed

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Burgess commented on political accusations, comments regarding high litigation fees and social media.

Trustee Jones commented on social media and the need for open and transparent government.

Trustee Tate commented on FOIA's, the content of the attorney bills and on the recent candidate's forum. Trustee Tate also commented on the handling of a grant for police officer's vests and social media. Trustee Tate referred to a resident that requested an executive session and was denied.

Trustee Tate questioned CalComm representative Sue Stacey on the Emergency Identification sticker that was delayed. Sue Stacey stated the original email was sent to CalComm in August 2016. She is here to deliver the sticker tonight.

Trustee Myers commented on the scrutiny placed on grants. Trustee Myers also commented on social media. Trustee Myers suggested everyone read Section 78-19 in the Village codebook.

Trustee Williams-Baig commented on Trustee Tate's comments regarding the attorney bills, candidate's forum and FOIA's. Trustee Williams-Baig reported executive session rules state the reason for executive session must pertain to litigation, real estate and personnel. Trustee Williams-Baig commented on the social media page that uses the Sauk Village name and logo on their page.

Mayor Hanks commented the Attorney General's office should be notified if anyone has proof of wrongdoing. Mayor Hanks reiterated the executive session rules. Mayor Hanks stated the next administration will have to put together a plan and a timeline and an amount of how much the rates will have to be increased to get Lake Michigan water. The referendum that passed is no longer valid. The cost stated in the referendum is far less than what the cost would be today. The village continues to pursue Lake Michigan water. The Illinois Department of Natural Resources denied the village allocation based on the leaks, the need for Candlelight Village and Weatherstone Estates to disconnect from Sauk Village and get their own allocations and the fact that Sauk Village water is safe to drink. A lot of information is available about research done on Lake Michigan water.

The presentation from Meet the Mayor will be on the Mayor's page on the website and the Sauk Talk. Mayor Hanks stated this administration has been open and transparent- eblasts provide information, the website contains the FOIA's and their responses for everyone to see and department head reports. Infrastructure repairs- \$2 million dollars worth of improvements. Workers Compensation claims have decreased due to work conducted by the Safety Committee.

2016 safety goals have been met; working on 2017 goals. FOIA numbers were provided; most FOIA's have been filed by two individuals. Crime has been reduced largely due to bringing on a qualified police chief. Water bill payments have increased due to enforcement and liens filed. Water main breaks have decreased due to repairs to the infrastructure. A plan has been put in place to repair and replace fire hydrants.

Prior to his administration, no audits were conducted since 2009. Audits from 2009 – 2016 are complete. 2016-2017 audit is on schedule.

Work has been done on economic development. Administrator Fairman is on the last leg of a new development. Winpak and WSI have expanded in Sauk Village bringing more jobs to the community. Advance Auto came to Sauk Village. This administration has worked hard for the residents. The next administration will face many challenges. Mayor Hanks stated he will stay in Sauk Village after he retires and will continue to do what he can to move Sauk Village forward.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 9:15 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **SPECIAL MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **MARCH 28, 2017.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 6:32 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate and Williams-Baig

Absent: Trustee Washington-House (Entered at 6:35 pm)

2. Review 2016 Abatements for Tax Levy Year 2016

Kane, McKenna representative Mary Thompson provided clarification on the 2016 abatements for Tax Levy year 2016.

An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2002A and 2002B, of the Village of Sauk Village, Cook and Will Counties, Illinois

An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2008, of the Village of Sauk Village, Cook and Will Counties, Illinois

An Ordinance Abating a Tax for General Obligation Tax Increment Bonds (Alternate Revenue Source), Series 2009, of the Village of Sauk Village, Cook and Will Counties, Illinois

Trustee Burgess asked if these payments will pay off the bonds. Mary provided a recap of the remaining TIF parity bonds for TIF 1 and TIF 2 and debt service; only the B bonds will be paid off within the next three years. Bond payments are levied when funds are available within the TIF. TIF 1 and TIF 2 have been extremely successful.

Trustee Tate asked for clarification on the Series 2010 bonds. The 2010 working cash bond is levied and does not qualify for a tax abatement. There is no alternate revenue source. Amalgamated Bank serves as trustee for the bonds.

Mayor Hanks stated no new bonds have been issued during this administration. These tax abatements are included in the board agenda for approval.

3. All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment. Each speaker will be allowed one opportunity to speak on agenda items only.

None

4. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Burgess and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 6:41 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **COMMITTEE OF THE WHOLE MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 18, 2017.**

1. Call to Order

A. Roll Call

Mayor Hanks called the meeting to order at 7:02 pm.

On roll call:

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

Absent: None

2. Resolution of the Village of Sauk Village, Cook and Will Counties Honoring Mayor David Hanks with an Honorary Street Designation

Trustee Williams-Baig reviewed the resolution to honor Mayor David Hanks with an honorary street designation as is customary when elected official retire after 12 years or more of service. Trustee Williams-Baig asked to have this item on the agenda. Mayor David Hanks has served many years beyond that. Trustee Myers stated several past elected officials, staff members and other individuals who received this special designation. Trustee Schultz is entitled to a sign even though his years were not consecutive. Trustee Williams-Baig stated the committee is working to put a formal resolution in place that will detail the qualifications.

Trustee Tate stated the new board should be able to decide if the mayor deserves the designation.

Trustee Williams-Baig stated the year she was elected Mary Slawnikowski received her designation and flowers at the last meeting she attended.

Trustee Williams-Baig stated the committee is researching what other communities do. An ordinance that will provide specifics will be provided to the board for review at the first board meeting in May.

Trustee Washington stated recognitions like this do occur in other communities.

Mayor Hanks reiterated Trustee Williams-Baig asked to have this item on the agenda- not him. He is retiring on May 9th and does consider this an honor.

Mayor Hanks stated he did place the next item on the agenda.

3. Resolution of the Village of Sauk Village, Cook and Will Counties Honoring Trustee Rosie Williams-Baig with an Honorary Street Designation

Mayor Hanks presented the resolution honoring Trustee Williams-Baig with an honorary street designation.

Trustee Williams-Baig will be leaving after 12 years of service.

Trustees Tate and Washington-House voiced the same comments.

Both resolutions will be on the board agenda for consideration.

4. Discuss an Ordinance amending Section 78-19 (Charges) of Article II (Water) of Chapter 78 (Utilities) of the Village Code

Mayor Hanks allowed for further discussion on the ordinance that will amend Section 78-19 and will allow a \$1.00 per thousand gallons reduction on the current water rate. Mayor Hanks stated the water rates were increased by \$2.00 per thousand to pay the \$4.8 million IEPA loan for the water treatment plant improvements. The balance of the loan is now under \$90,000.00. At the time the increase was approved it was stated that the rate would be decreased when the loan was paid off (or loan forgiveness occurred) Mayor Hanks is recommending the board approve reducing the water rate by \$1.00 per thousand gallons. The remaining \$1.00 per thousand gallons will continue to pay off the loan.

The board has discussed this at length previously and the reduction was not approved at the last board meeting.

Discussion was held on the alternatives to returning the \$1.00 to the residents. Mayor Hanks stated this was a promise made to the residents. The residents were told the rate increase was temporary to pay off the loan. Once the loan is completely paid off the remaining \$1.00 should be returned to the residents. Mayor Hanks stated he will continue to bring this up at every board meeting until he leaves office. Discussion was held whether or not the \$1.00 should be returned to the residents and how a plan needs to be in place how the \$1.00 will be spent if it is not returned to the residents. Additional discussion was held on Lake Michigan water. The \$2.00 was never intended for Lake Michigan water. Trustee Myers stated Candlelight Village and Weatherstone Estates will need to get their own water allocation. The new administration will need to present a new plan will have to be in place that includes new rates. Trustee Burgess stated the increase was put in place for infrastructure repairs. Discussions were held in the past regarding placing the \$1.00 increase in a separate fund but that never happened. Trustee Williams-Baig asked Trustee Burgess to provide a plan before next week's board meeting. Trustee Burgess stated he will not provide the plan. Trustee Jones suggested paying the loan off sooner using the \$2.00. Trustee Washington-House stated residents have told her they want the \$1.00 returned. This item will be placed on the next agenda for consideration.

5. Executive session- Discussion Litigation Matter (5ILCS) 120/2 (C)(1) (2017)

Mayor Hanks asked for a motion to recess to executive session. The motion was made by Trustee Williams-Baig and seconded by Trustee Washington-House.
All ayes

The meeting was recessed at 7:46 pm.

Mayor Hanks reconvened the meeting by roll call:

Present: Burgess, Jones, Myers, Bates, Washington-House, Williams-Baig

Absent: None

The meeting as reconvened at 8:08 pm.

6. Public Comment

All questions and comments must be directed to Mayor Hanks. Each speaker will be given three minutes to comment on the topic(s) of their choice. Each speaker will be allowed one opportunity to speak.

Bernice Houston asked for an update on how much money is left in the water account, how much money was paid back to the water fund and how much was received in taxes. Mayor Hanks stated the information is not available at this time.

Clearchie Lawrence commented that the Senior Relaxation Organization meets for people to relax.

Frank Harvey commented on board behavior.

Judy Cast commented on board behavior and comments and the street designations.

Frank Williams commented on the street designations.

Nathan Griffin commented on board behavior.

7. Miscellaneous Business

Comments from the Trustees

Trustee Washington-House reported the next Neighborhood Watch meeting is scheduled for May 8th at 7pm at the Fire Station.

Trustee Jones thanked everyone who participated in the Easter Egg Hunt including the volunteers, committee members and Texas Roadhouse for their donation. It was a great day for the kids. Summer Camp information will be released soon. Trustee Jones commented on their being no conflict with the Crossroads Church Easter Egg Hunt. Both events benefit our children.

Trustee Burgess commented on the resident's comment about working together.

Trustee Williams-Baig also commented on the board working together. The new board is comprised of like-minded individuals that hopefully will work together.

Trustee Williams-Baig reported the Budget and Finance Committee meeting is scheduled for 1pm April 19th at the Village Hall. Trustee Williams-Baig asked all trustees who are not in favor of returning the \$1.00 to the residents to submit a plan of what the \$1.00 will be used for by Friday to be considered before the next board meeting.

Trustee Williams-Baig will have a policy in place regarding the street designations by the next Committee meeting.

Mayor Hanks reported Comcast Cares Day is Saturday. Mayor Hanks thanked Village Clerk Williams and Comcast for working on this project. Village Clerk Williams reported Comcast will bring their employees to Sauk Village to volunteer to help clean up 11 sites throughout the community. Additional volunteers from Sauk Village are needed. Waivers are on the back table. Comcast is supplying equipment, flowers, mulch, breakfast and lunch, t-shirts, etc... Almost 150 volunteers will be present.

Allied Republic will donate a dumpster for the clean- up efforts.

Lynwood Recycling will donate recycling bins for metals, appliances, computer equipment- except TV's and monitors for recycling. Everyone is encouraged to participate in the recycling.

Donation Savers will be collecting reusable clothes, books, shoes, etc... These items will be weighed and the village will receive a monetary profit.

Mayor Hanks encouraged the elected officials to participate on Saturday.

Mayor Hanks commented on overflow action month. Be careful to reduce the amount of waste into the sewers.

Check out www.chicagriver.org/overflowpledge for ideas to reduce water usage this month, such as, shorter showers, run dishwashers less, use rain barrels, etc.... State Reps and Senators are behind this action.

Mayor Hanks commented on the water rate reduction, board behavior and encouraged the next board to work together to move forward. Mayor Hanks is willing to help. Mayor Hanks thanked the Crossroads Church and the Parks and Recreation Committee for the Easter Egg Hunts. He was out of town and unable to attend but heard it was a great day for the kids.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 8:50 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

MINUTES OF THE **REGULAR MEETING** OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF SAUK VILLAGE, HELD IN THE SAUK VILLAGE MUNICIPAL CENTER **APRIL 25, 2017.**

1. CALL TO ORDER

Mayor Hanks called the meeting to order at 7:02 pm.

A. Pledge of Allegiance

Mayor Hanks led those assembled in the Pledge of Allegiance.

B. Roll call

Present: Trustees Burgess, Jones, Myers, Tate, Washington-House and Williams-Baig

2. PUBLIC COMMENT

A. Public Comment- All questions and comments must be directed to the Mayor. Each speaker will be given three minutes to comment on any topic. Each speaker will be allowed one opportunity to speak.

Judy Cast asked how many police squad cars, including unmarked squads, are street ready now and where the cars that are street ready are located. Judy also asked when the canine unit would be back on the street with full coverage. Chief Kowalski stated the street ready cars are located at the Public Works garage waiting for auction. There are two unmarked squads (detective cars) and four street ready squad cars. Chief Kowalski stated the insurance company has not made a determination about the canine car yet. Hopefully it will be back on the street soon.

3. REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS

A. Fire Department/ 911 Committee- Chief Stoffregen

Trustee Myers reported the Fire Department responded to over 33 calls in the past three weeks. The fire department responded to 7 fire alarms, 2 lift assists, 5 ambulance/PD assists, 1 vehicle fire, 5 vehicle accidents (10-50), 2 still alarms, 1 special assignment, 2 box alarms, 3 smell of smoke, 1 odor investigation, 3 CO alarms and 1 stove fire.

Chief Stoffregen thanked Comcast and all the volunteers for the work performed at the Fire Station. It looks very nice.

B. Police Department-Police Chief Kowalski

-CalCom Report: For a period between **3/14/2017** and **4/25/2017**, the police department received **1531** calls for service.

-Police Arrest Summary: During the period of **3/14/2017** thru **4/25/2017** the Sauk Village Police Department had a total of **96** arrests.

-Cases of Note:

On **4/18/2017**, the Sauk Village Police Department Investigative Division conducted a prostitution sting. The operation produced 16 arrests for a variety of charges and again was very productive

-Distracted Drivers Awareness Week: In support of National Distracted Driving Awareness Month, the Illinois Association of Chiefs of Police (ILACP) asked the Governor of the State of Illinois to declare April 24th through 28th as Illinois Distracted Driving Awareness Week in an effort to bring attention to the dangers and consequences associated with driving distracted. Governor Rauner issued the proclamation and both houses passed resolutions identifying April 24th through the 28th as Illinois Distracted Driving Awareness Week. The Sauk Village Police Department will be partaking in this enforcement action and the Mayor will be reading a proclamation shortly.

-DEA Prescription Drug Drop Off: The Sauk Village Police Department will again participate in the collection of unwanted prescription drugs. The DEA has partnered with local law enforcement like the Sauk Village PD and has invited the public to bring their potentially dangerous, unwanted medicines to the Sauk Village Police Station. The collection will take place on Saturday, April 29th. The disposal boxes will be in the lobby of the Police Station 21701 Torrence Ave. from 7am thru 3 pm. This service is free of charge and we appreciate your participation in the program. Since this has been so successful, the police department will continue to participate in this program.

-Promotion: Chief Kowalski announced the promotion of Detective Robert Grossman to the position of Sergeant. Det. Grossman is a 19-year veteran with the department and has been a key person in the success of many high profile investigations. He is an essential member of the South Suburban Major Crimes Task Force and very well respected among his peers in the law enforcement community. Det. Grossman was recently ranked as the number one officer on the current Sergeants eligibility list and number one on the previously expired list. Det. Grossmans promotion fills an open position and a void within the department's investigative division. Chief Kowalski stated it was a distinct pleasure to be part of this well-deserved promotion. Village Clerk Williams gave the oath of office to Robert Grossman. The Distracted Drivers proclamation piggybacks off the No Texting and Driving program in the State of Illinois.

4. REPORTS OF OFFICERS

A. Mayor's Report- Mayor David Hanks

Bid Opening- Sanitary Sewer Cleaning

Visu-Sewer- \$30,025.00

National Power Rodding Corp.-\$20,762.50

Michels Pipe Services- \$30,025.00

Bid Opening- 2017 MFT/CDBG Resurfacing Program

D Construction- \$373, 040.36

Iroquois Paving- \$291,883.24

Gallagher- \$348,000.44

The cost of the projects are broken down in sections. The cost of the total project is listed above. The Village Engineer reviews the bids. A recommendation will be made to the board soon. Mayor Hanks read proclamations in support of Distracted Drivers and A.B.A.T.E Motorcycle Awareness Month.

B. Village Clerk – Mrs. Debbie Williams

Village Clerk Williams asked for amendments to the agenda as follows:

Item 6C- amend to read “Approve and Hold”

Item 6F- remove from agenda

Village Clerk Williams thanked everyone who participated in Comcast Cares Community Clean Up Day. Over 150 people registered to participate. No final count on how many were present. Eleven sites were cleaned up including three church sites, Village Hall, Fire Department, 223rd Lincoln/ Lansing Drainage ditch and other local sites. The volunteers were phenomenal. Thanks to Comcast for providing breakfast, lunch, supplies, flowers, mulch, trees, etc... Sauk Village collaborated with Comcast, Mentoring through Digital Technology and Crossroads Church on this effort.

Village Clerk Williams read the official results from the April 4, 2017 2017 Consolidated Election.

APRIL 4, 2017 CONSOLIDATED ELECTION
Official Results from Cook County Clerk David Orr's Office
April 25, 2017

Mayor, Village of Sauk Village
(8 of 8 precincts counted)

Derrick Burgess	601	55.55%
Lynda G. Washington-House	182	16.82%
Rosie L. Williams-Baig	299	27.63%
write-in	0	0.00%
Total	1,082	

Clerk, Village of Sauk Village
(8 of 8 precincts counted)

Marva Campbell-Pruitt	550	51.89%
Debra "Debbie" Williams	508	47.92%
write-in	2	0.19%

Total 1,060

Trustee, Village of Sauk Village
Vote For 3

(8 of 8 precincts counted)

Bernice Brewer-Houston	490	17.65%
Edward P. Myers	399	14.37%
Linda L. Todd	501	18.05%
Rodrick R. Grant	509	18.34%
Beth Zupon	472	17.00%
Sene' Garrett	400	14.41%
write-in	5	0.18%

Total 2,776

Congratulations to all newly elected officials! The newly elected officials will be sworn in at the May 9, 2017 Board Meeting.

Village Clerk Williams read a message from Cook County Clerk David Orr's office that pertained to the low voter turnout throughout suburban Cook County.

Village Clerk Williams congratulated Village Clerk Elect Marva Campbell-Pruitt and wished her well. It is good to see the incoming board is comprised of individuals that already have a working relationship. The division and the politics need to stop.

C. Village Administrator/ Director of Public Safety- JW Fairman, Jr.-Absent

5. REPORTS OF TRUSTEES AND BOARD COMMITTEES

A. Senior Committee/ Beautification Committee- Report read by Mayor Hanks

Bloom Township host Secretary of State Jessie White "Rules of the Road Review" on Tuesday, June 6, 2017, reservation required.

FREE class on Self Defense for Seniors by Brian Smith on Friday, July 14, 2017 from 1:00-2:30 p.m. Openings are still available for Casino trips to Four Winds on Thursday, May 18, 2017 and

Biloxi & New Orleans on Sunday-Saturday, July 23-29, 2017. See flyer for details, for additional information and reservation call (708) 754-9400 ext. 7275 Tracy Sylvester. Mark your calendar and save the date for Bloom Township Annual Senior Picnic on Thursday, August 3, 2017. Tickets will be on sale July 1st for \$4.00. No tickets will be sold on the day of the picnic. Affordable transportation available within the township, call (708) 754-8200 a couple of days prior to an event, there will be no charge to the picnic for township resident. Classes available for chair Yoga and line dancing, call (708) 754-9400, the Senior Department for more information. Golden Agers meeting at Jones Memorial Community Center on Wednesday, May 19, 2017 at 220 15th St., Chicago Heights, Social hour at 10:00 a.m., 10:30 meeting, lunch and ice cream social served at 11:30 a.m. Lunch reservation and type of sandwich call (708) 757-5395. Annual dues are \$5.00 and lunch \$5.00. Senior citizens (50+ years), regardless of residency are welcome to attend the every Friday 12:30-3:30 p.m. (and every 4th Saturday) Senior Open Activity. Bottled water and light refreshments are available. 'Rummikub' tile game is very popular with the attendees. However, we have other games, adult coloring (book and colored pencils) available or you made bring your own game or craft. The next Saturday, May 27th at 5:00 p.m. (doors open at 4:00 p.m.) participants are asked to bring appetizers or finger type foods to share. Committee members coordinating the Open Activity are Steve Shymkus and Frank Williams. The Senior Committee will host their second annual FREE luncheon to celebrate the 52nd Anniversary of the Older Americans Month for Sauk Village seniors on Saturday, May 20, 2017 from 3:00-5:00 p.m. More detailed information to follow. The next senior committee meeting will be held on Thursday, May 11th and every second Thursday at 7:00 p.m.

B. Parks and Recreation Committee- Trustee Jones

Trustee Jones reported the next Open Gym is scheduled for Saturday, April 29th from 11 am – 2:30pm. Children 10 and under should be accompanied by an adult. Summer Camp Orientation also starts at 10:00 am- registration from 10:30am -12pm. A flyer is available on the back table for more Summer Camp details.

C. Public Works Committee- Trustee Burgess

Trustee Burgess stated the Public Works Committee did not meet. There is no Public Works report. Trustee Burgess read the Code Department Report prepared by Administrative Services Director Sherry Jasinski.

- We no longer are required to purchase lawn bag sticker for the brown lawn bags per Republic Services
- There is a new cell phone store in town that is located at 14 Sauk Plaza
- Winpak has received their final certificate of occupancy for the completion of the project expansion
- Update on liens:
133 total are not paid = \$185,246.42
68 have been paid = \$79,592.12
- Animal Licenses went on sale April 1, 2017 the fees are as follows:
\$10.00 for a spayed or neutered pet
\$ 25.00 for a non-spayed or neutered pet
1 senior discount per household if the pet is neutered or spayed the cost is \$5.00
- Village Sticker will go on Sale May 1, 2017 thru June 30, 2017 the cost are as follows:
\$30.00 for a passenger plate

\$30.00 for a motorcycle

\$48.00 for a B-Truck Plate

One senior discount per household if you are 62 or older you will receive a \$20.00 discount

D. Housing and Intergovernmental Committee- Trustee Tate

Trustee Tate stated the Intergovernmental Committee on April 12th. The second Homebuyer's workshop did not happen. The committee is looking to reschedule sometime in May. The IGRC Committee continues to reach out to other communities to see if there are programs that could benefit Sauk Village residents. This has been a yearlong project.

E. Public Safety/Ordinance Review Committee- Trustee Myers

Trustee Myers provided an update on the Local Debt Recovery Program. The village is working with the Illinois Comptroller's office to collect old debts. So far, the \$34,107.73 has been collected.

Trustee Myers will sit down with the Ordinance Committee after the new board sits in. Trustee Myers asked Village Engineer Czarnik for an update on the drainage issue with the detention pond. Mayor Hanks stated Public Works Director Weller is working with the company involved.

F. Neighborhood Watch Committee- Trustee Washington-House

Trustee Washington-House stated the next Neighborhood Watch meeting is scheduled for May 8th at 7pm at the Fire Station. Trustee Washington-House will gladly work with the new administration on the Neighborhood Watch if it continues.

G. Budget, Finance and Community Relations Committees – Trustee Williams-Baig

Trustee Williams-Baig reported the Budget and Finance Committee did review the status of the budget with Finance Director Rao. The budget is in line where it should be. The Community Relations Committee discussed the 60th Anniversary events and updating of the elected official's plaques and the Mayor's portraits. The plaques were recently located. The 60th Anniversary Committee will post the meeting notice according to the Open Meetings Act.

6. NEW BUSINESS

A. Motion to Approve all Accounts Payables and Disbursements- March 28, 2017 through April 25, 2017 according to Sauk Village policy

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Myers and seconded by Trustee Williams-Baig.

On roll call

Ayes: Burgess, Myers, Washington-House, Williams-Baig

Nays: Jones, Tate

Motion Carried

B. Motion to Approve Special Meeting Minutes - March 14, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call

Ayes: Burgess, Jones, Myers, Washington-House, Williams-Baig

Nays: Tate

Motion Carried

C. Motion to Approve Executive Session Minutes- Approve and Release- March 14, 2017 (Amended – Approve and Hold)

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call

Ayes: Myers, Washington-House, Williams-Baig

Nays: Burgess, Jones, Tate

Tie Breaker: Mayor Hanks- Aye

Motion Carried

D. Motion to Approve Committee Meeting Minutes –March 21, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call

Ayes: Jones, Myers, Washington-House, Williams-Baig

Nays: Burgess, Tate

Motion Carried

E. Motion to Approve Special Meeting Minutes- March 28, 2017

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call

Ayes: Jones, Myers, Washington-House, Williams-Baig

Nays: Burgess, Tate

Motion Carried

F. Motion to Approve Executive Session Minutes- Approve and Hold-March 28, 2017 (Removed from agenda)

G. Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties Honoring Mayor David Hanks with an Honorary Street Designation

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Williams-Baig and seconded by Trustee Myers.

On roll call

Ayes: Myers, Washington-House, Williams-Baig

Nays: Burgess, Jones, Tate

Tie Breaker: Mayor Hanks- Abstain

Motion failed

H. Motion to Approve a Resolution of the Village of Sauk Village, Cook and Will Counties Honoring Trustee Rosie Williams-Baig with an Honorary Street Designation

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Myers and seconded by Trustee Washington-House.

On roll call

Ayes: Myers, Washington-House, Williams-Baig

Nays: Burgess, Jones, Tate

Tie Breaker: Mayor Hanks- Aye

Motion carried

I. Motion to Approve an Ordinance amending Section 78-19 (Charges) of Article II (Water) of Chapter 78 (Utilities) of the Village Code

Mayor Hanks asked for a motion to approve. The motion to approve was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

Trustee Burgess clarified this was the item that was voted on and failed previously. Trustee Burgess stated there is nothing in place to pay off the loan. Mayor Hanks stated there is still \$1.00 left in place to pay off the balance.

Trustee Williams-Baig stated she did ask for board members to submit a plan where the \$1.00 would be utilized. There has been much criticism for the past administration using the water fund as a cushion. Nothing was submitted.

This matter has been discussed at length. Additional discussion was held.

On roll call

Ayes: Myers, Washington-House, Williams-Baig

Nays: Burgess, Jones, Tate

Tie Breaker: Mayor Hanks- Aye

Motion carried

7. Miscellaneous Comments from the Mayor and Board of Trustees

Trustee Washington commended Village Clerk Williams for her work on getting so many volunteers together for the Comcast Cares Clean up Day. Trustee Washington-House reiterated the Neighborhood Watch Committee meets on Monday, May 8th at the Fire Station at 7pm. Trustee Washington and the block club captains would like to continue to work on the Neighborhood Watch after the new administration is settled. Trustee Washington-House thanked her co-chair Trustee Ed Myers for all the hard work he has done and contributed to the Neighborhood Watch, Trustee Washington-House thanked everyone that has called her after the election. Trustee Washington –House congratulated the new board members and offered to help when called on.

Trustee Jones stated the Parks and Recreation Committee is always looking for volunteers and committee members. Volunteers are so important. Trustee Jones enjoyed cleaning up with the Comcast Cares program. The volunteers did a great job. Trustee Jones stated volunteers could also help financially to help absorb a lot of the cost of some of the projects he would like to have in Sauk Village. The cost of the summer camp has increased from \$50.00 to \$410.00 due to the lack of state funding. Summer Camp keeps kids off the street. Grants are being researched. Fundraising ideas would be appreciated. Trustee Jones wants to focus on the positive aspects of the summer camp.

Trustee Tate commented on borrowing money from the water fund and voiced additional comments about the water issue.

Trustee Washington-Baig emailed Finance Director for information on the reduction in water revenue. Trustee Williams-Baig voiced additional comments about the water issue and how plans have been discussed but not implemented because of who brings the idea to the table, Trustee Williams-Baig commented on the honorary street designation tradition. Trustee Williams-Baig is looking forward to the new board. It appears they will have synchronized voting and things will get done by not being concerned with who brought the idea to the table but what is best for the residents.

Mayor Hanks thanked Trustee Williams-Baig for bringing the honorary street designation to the board. It is an honor after 18 years of service but he will not vote for himself. Mayor Hanks stated he wants the community to come together and will work with Mayor Elect Burgess to see him succeed. Mayor Hanks wished everyone the best. Mayor Hanks will be retiring on May 9th but he is not going anywhere.

Mayor Hanks provided additional comments on the temporary \$2.00 increase of the water rate that pertained only to repaying the loan for the water treatment plant repairs. The \$1.00 reduction was due to the residents. When the loan is fully paid the other \$1.00 should be returned to the residents. A plan for any additional increases to the water rate should be presented by the future boards.

8. Adjournment

Mayor Hanks asked for a motion to adjourn. The motion to adjourn was made by Trustee Washington-House and seconded by Trustee Williams-Baig.

All Ayes

The meeting was adjourned at 9:15 pm.

Mayor David Hanks

Village Clerk Debra L. Williams

JOURNAL OF PROCEEDINGS
SAUK VILLAGE MEETING OF
THE CORPORATE AUTHORITIES
INAUGURAL VILLAGE BOARD MEETING

Sauk Village Municipal Center
21801 Torrence Avenue Sauk Village, Illinois

May 9, 2017

1. OATH OF OFFICE

- a. The Honorable Adrienne D. Davis, Cook County Circuit Court Judge administered the Oath of office to Mayor Derrick N. Burgess, Village Clerk Marva Campbell-Pruitt and Trustees: Rodrick Grant, Linda Todd and Bernice Brewer.

2. CALL TO ORDER

- a. The Board of the Village of Sauk Village met in the Board Chambers immediately after being sworn into office in an Inaugural Meeting on Tuesday May 9, 2017, with Mayor Derrick Burgess, present and presiding. The Mayor led those assembled in the Pledge of Allegiance.
- b. On Roll call by Village Clerk Campbell-Pruitt, the following were present:
 - i. Present: Trustees Brewer, Grant, Jones, Bates and Todd.
 - ii. Absent: None

There being a quorum established, the meeting was called to order at 8:05.

3. INVOCATION

- a. The invocation was delivered by Rev. Melody L. Seaton of Grace United Church of Christ.

4. MAYOR'S INAUGURAL REPORT

- a. Mayor Burgess thanked residents, volunteers, employees, and directors. He appealed to the Board, staff and directors to not look back but to focus on our future and a New Direction. Mayor Burgess shared many lofty and bold goals towards the plan for Pathway to Progress, a strategic plan to be adopted by our Village Government. He spoke of challenges and potential criticism, but insists that he will honor the people who spoke loudly at the last election who expressed the need for change.

Mayor Burgess further spoke to the start of a 100-day plan that will focus on key areas: stabilizing finances; completing a balance budget; changing the Financial Policies and Procedures; responding to Audit Findings; and addressing pension issues. He appealed to Trustees to assume new challenge; reshaping Standing Committees; and their overall focus.

5. CLERK'S COMMENTS

- a. Village Clerk Campbell-Pruitt expressed appreciation to the public, her family, friends, organizations who supported her during the campaign and promised to uphold the office to insure progress.

6. COMMENTS BY NEWLY INSTALLED TRUSTEES

- a. Brief comments were brought forth by Trustees Brewer, Grant and Todd.

7. Public Hearings, Presentations and Appointments

- a. The appointment of Corporate Counsel was made, identifying Odelson and Sterk as the continuing Corporation Council for Sauk Village.
- b. The appointment of Robinson Engineers was made identifying the firm as the Village Engineer.
- c. Chief Robert Kowalski was appointed and took the Oath of Office as the Police Chief for the Village.
- d. Chief Allan Stoffregen was appointed and took the Oath of Office as the Chief of the Sauk Village Fire Department
- e. Allen Varvik was appointed and took the Oath of Office as the Chief of Emergency Management Agency.

8. Resolutions and Ordinances

- a. A Resolution Appointing Signing Officers for Accounts and Legal Documents (R2017-06)
 - i. Mayor Burgess asked for a motion to approve a Resolution Appointing Signing Officers for Accounts and Legal Documents.
 - ii. The motion to approve was made by Trustee Grant and seconded by Trustee Todd
On Roll Call Vote:
Ayes: Trustees: Brewer, Grant, Jones, Tates and Todd.
Nays: None
Motion Carried

- b. A Resolution Declaring a Vacancy in the Office of Village Trustee (R2017-07)
 - i. Mayor Burgess asked for a motion to declare a vacancy in the office of Village Trustee and that vacancy may be filled by appointment of the Mayor for the remainder of the unexpired term.
 - ii. The motion to declare said vacancy was made by Trustee Todd and seconded by Trustee Jones.
On Roll Call Vote:
Ayes: Trustees: Brewer, Grant, Jones, Tates and Todd.
Nays: None
Motion Carried

- c. A Resolution Establishing Dates and Times of Official Meetings of the Corporate Authorities (R2017-08)
 - i. Mayor Burgess asked for a motion to approve the establishment of dates and times of the official meetings of the Corporate Authorities.
 - ii. The motion to approve was made by Trustee Grant and seconded by Trustee Jones.
On Roll Call Vote:
Ayes: Trustees: Brewer, Grant, Jones, Tates and Todd.
Nays: None
Motion Carried

9. Public Comment: Suspended

10. Adjournment

Adjournment was at 8:41 p.m.

Motioned Carried

Mayor Derrick N. Burgess

Village Clerk Marva Campbell-Pruitt

Village of Sauk Village
Committee of the Whole
TUESDAY, MAY 16, 2017
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

1. Call to Order

Mayor Burgess called the meeting to order at 7:00 p.m.

2. On Roll Call:

Present: Trustees Brewer, Grant, Jones, Tate, and Todd

3. REPORTS AND PRESENTATIONS

a. These items were presented under New Business

4. NEW BUSINESS

A. Mayor Burgess led and discussed the following topics, while sharing with the Trustees he is reviewing these items for consideration for the upcoming Regular Board Meeting of May 23, 2017:

- i. Resolution Adopting Strategic Plan for Progress
 1. Mayor Burgess presented a copy of the Strategic Plan for Progress and asked that Trustees review it.
 2. It is expected that the "Plan" will be reviewed on an on-going basis as implementation of future developments transpire.
- ii. Ordinance Repealing Ordinance #15-008 & #15-009
 1. Mayor Burgess introduced two ordinances for consideration for repeal. They are: Ordinance # 15-08, An Ordinance Amending Chapter 2 "Administration" of the Municipal Code of the Village of Sauk Village, Cook and Will Counties, Illinois Establishing the Position of the Director of Public Safety; and Ordinance # 15-009, An Ordinance Amending Chapter 2 "Administration of the Municipal Code of the Village of Sauk Village, Cook and Will Counties, Illinois Establishing the Position of Village Administrator.
- iii. Ordinance Creating Director of Economic Development
 1. Mayor Burgess seeks to present an ordinance to create this position.
- iv. Ordinance Amending SVMC Village Treasurer Section 2-234 Appointment; term; Vacancy- *Establishing 1 Year Term & Provisions for Removal 2/3 Majority Vote.*
 1. *Mayor Burgess stated that an ordinance to this effect will be available in the meeting packets for the May 23rd meeting.*
- v. Ordinance Amending Chapter 6 "Liquor Licenses" Creating Liquor Licenses
 1. Typically, The Mayor of a Village is the Liquor Commissioner of the Village. The current Mayor wishes to fulfill this position.
- vi. Ordinance Amending Chapter 6 "Liquor Licenses" Establishing the Number of Licenses & Removal of Sunset Provisions
 1. The current Liquor License has a sunset clause. The Village would be better served with the removal of this provision. Therefore, an Ordinance to this effect

is forthcoming.

- vii. Ordinance Establishing Standing Committees of the Village Board
 1. The Mayor discussed an ordinance stipulating committees noted as "Standing Committees." Trustee Brewer requested consideration that the Senior Committee, currently an ad hoc committee be considered a Standing Committee.
- viii. Financial Policies and Procedures
 1. The Mayor discussed this document and suggested that it be reviewed by Trustees. He further asked their preferred manner to access the document as it is very lengthy. Trustees requested hard copies. This document will be shared with Trustees, appropriate staff and committee.
- ix. Appointment of Vacant Trustee position
 1. Though mentioned during the Committee of the Whole, it was decided that this discussion is best discussed in Executive Session.
- x. Robinson Engineering
 1. The Mayor and Trustees discussed the recommended companies present by the Village Engineer and provided the justification for each.
 - MFT/CDBG Resurfacing Bids
 - Sewer Cleaning Bids

b. Trustee Tates:

1. Trustee Tates questioned the signature, timing of the delivery and if the Corporate Seal was attached to the Ordinance and Resolutions illustrated and approved May 9, 2017, Amending Chapter 66 of the Sauk Village Municipal Code and Street designations. Further discussion will be had later.

5. PUBLIC COMMENT

- a. P. Couch expressed concerns with the naming of the chairperson for the Senior Committee. She spoke about specifications, time and cost of the Senior Program going forth. The Mayor responded that the Board wanted accountability of a Trustee in position to work with this program and that it is temporarily closed as the committee is restructured to update the entire process and population.
- b. F. Williams discussed high bushes on a property of a senior citizen and has fear for the safety of that person. Concerning street name designations, he expressed that longevity in office for this honor should not matter, rather it should be determined by the works of the individual.
- c. E. Johnson of the Lincoln Meadows Developed shared that the light posts in the development have been dysfunctional since October 2016. She further discussed the number of break0ins and other illicit activities occurring since that time. The Mayor and Trustees were invited to the May 25th meeting to further hear concerns of the residents.
- d. B. Sterns discussed the occupancy limit that were not adhered to at the May 9th Board Meetings. It was over 300 people in attendance. Her concern was the violations noted at the first meeting of this Administration.
- e. R. Ketcham expressed concern with the violation of the Open Meetings Act as Public Comment was not allowed at the May 9th meeting.
- f. T. Jones informed of a safety issue and the need to mow the pathway leading to Rickover Junior High off 223rd Street between Torrence and Plum Creek Dr.
- g. L. Washington spoke of the agenda item to create an Economic Development position and concerns with paying someone who has not supported the Village. She spoke of the Neighborhood Watch Program and the number of residents who have expressed concerns if it

does not continue. She further spoke of the cost of the Summer Camp Program, its affordability and the supervision required. She expressed concerns with the ability of the Board to be open and transparent as there have been four appointments not approved by the Board. She has issues with the new Board members being sworn in by a judge as this is not normal procedures.

- h. R. Langston asked if new hires have background checks. She expressed concern regarding the letter disbanding current Senior committees and the deadline given for them to remove belongings.
- i. B. Hopkins spoke on concerns for the lack of lighting, dim lighting and inconsistency of the lamps on 221st and Yates. The issue has created an unsafe environment. She spoke of the Senior Relaxation and the discrimination faced by having overseers and invisible rules. She is pleased that the program is being restructured. Concerning Summer Camp, she asked about the possibility of fundraising to offset expenses.
- j. Kathy ? asked for clarification of the Sunset Laws. Questioned if the Senior committees could utilize the Community Center during the restructuring.
- k. J. Clark queried if there will continue to be two co-chairmen for each committee. She expressed concern about the high traffic noted on Sauk Trail and asked about "white lights: She recommended the use of flood lights.
- l. J. Cast spoke to the issue expressed concerning overage of room capacity on May 9th. She offered if the problem was notable, the former Mayor, Police or Fire Chiefs, in attendance should have taken corrective measures.

6. CLOSED SESSION- 5 ILCS 120/2(c) permits public bodies to hold closed meetings to discuss items: Appointments, employment and compensation; Selection of a person to fill a vacant public office; Collective Bargaining; Pending Litigation or Discussion of Closed Session Minutes for purposes of Approval.

- i. Mayor Burgess asked for a motion to enter into Executive Session. The motion was made by Trustee Brewer and seconded by Trustee Grant.
On Roll Call Vote:
Ayes – 5
Nays – 0
The Motion carried.

7. RECONVENE COMMITTEE OF THE WHOLE MEETING

- a. The meeting was reconvened at 8:35 p.m.
- b. Reports of Trustees
 - i. Trustee Brewer announced that the Senior Center was closed until June 30th. She requested interested parties to submit a Letter of Consideration. She reiterated the need to remove personal items from the Center within the prescribed timeline.
 - ii. Trustee Grant stated that dates for the Finance and Budget Committee will be finalized next week.
 - iii. Trustee Tates shared information on the Memorial Day Celebration planned for May 29th at 11:00. The Color Guards will start the program and he is seeking a guest speaker. A student from Bloom Trail High School will play TAPS.
 - iv. Trustee Jones mentioned the date and time for Summer Camp Registration. He further stated that a Fundraiser is planned for July 8th at 7:00, whereby a field trip to Chicago Sky is planned. The cost for transportation and entry to the game is \$15.00.
 - v. Mayor Burgess discussed the upcoming Relay for Life and the graduation of Rickover Junior High students. He appealed to all to support both events.

8. ADJOURNMENT

Mayor Burgess asked for a motion to adjourn. The motion was made by Trustee Todd and seconded by Trustee Jones.

A Voice Vote was taken.

Ayes – 5

Nays – 0

The meeting was adjourned at 8:45 p.m.



Mayor Derrick Burgess



Village Clerk Marva Campbell-Pruitt

**Journal of Proceedings for
SPECIAL MEETING
of
THE CORPORATE AUTHORITIES
VILLAGE OF SAUK VILLAGE
Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411**

**Tuesday May 23, 2017
6:30 pm**

Journal of Proceedings for the Special Meeting. The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

Call to Order

1. The Special Meeting of the Corporate Authorities was called to order promptly at 6:30 p.m. by the Honorable Mayor Derrick Burgess.

❖ On Roll Call - Present were: Trustees Brewer, Grant, Jones, and Todd. Tates arrived at 6:33p.m.

2. **Appointment of Liquor Commissioner**

❖ Mayor Burgess advised the Trustees that as Mayor of the Village of Sauk Village, he wished to assume the responsibility of being the Liquor Commissioner as is past practice. A Resolution will be presented for acceptance during the regular meeting of May 23, 2017.

3. **Transfer of \$50,000 from the Water/Service Account to the General Fund**

❖ Mayor Burgess advised of the request from the Finance Director to transfer \$50,000.00 from the water fund as revenues from Income Tax has been inadequate to meet payroll for staff. This item will be voted on during the regular meeting of May 23, 2017.

i. Trustees Jones, Brewer and Grant each raised questions with regards to the transfer of funds; whether it will be an on-going process; if the three-day income tax delay had created the shortfall and if the income tax funds were released, would the funds be redeposited back to the Water Fund. Questions were responded to by Director Rao to Trustees' satisfaction.

4. **Public Comment**

There were no one who rose to present comments during this period.

5. **Adjournment**

❖ Mayor Burgess asked for a motion to adjourn. The motion was made by Trustee Grant and seconded by Trustee Tates. A Voice Vote was taken.

Ayes - 5

Nays - 0

Motion Carried Unanimously

The Special Meeting was adjourned at 6:40 p.m.



Mayor Derrick N. Burgess



Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

SAUK VILLAGE BOARD MEETING OF THE CORPORATE AUTHORITIES

TUESDAY, MAY 23, 2017
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

1) **CALL TO ORDER** – The Honorable Mayor Derrick Burgess called the meeting to order at 7:04 p.m.

a) The Mayor led the constituency in reciting the Pledge of Allegiance

b) **Roll Call**

• Upon Roll Call – Present were: Trustees Brewer, Grant, Jones, Tate and Todd.

c) Mayor Burgess asked for a motion to recess into Executive (Closed) Session with action to be taken. The motion was made by Trustee Brewer and seconded by Trustee Grant. On Roll call vote, the motion carried. Ayes – 5 Nays - 0

d) The Mayor called to reconvene the Regular Board Meeting at 7:35 p.m.

2) **Public Comment**

All questions and comments were directed to the Mayor. Each speaker was given three minutes to comment. Each speaker was allowed one opportunity to speak.

- Ms. J. Glaze. spoke to the following concerns: replacing signs; removing orange fence around the detention pond; asked when grass will be cut on vacant properties; why all but two Senior Groups had to vacate the Senior Center; will there be e-blasts; and why were the 4th of July events cancelled.
- Ms. Ernestine B. spoke of her concerns for vacant homes as they are dangerous and her issue with dead trees.
- Mr. Cleve L. asked how to get back in the Senior Building once it reopens.
- Mrs. S. Davenport. inquired how to utilize the park for family gatherings.
- Mr. Frank H. asked Public Works to cut down bushes at 2254 Jeffery.
- Mr. Lewis spoke on the benefits of the Neighborhood Watch program and that it deterred crime; asked about alternate plans; expressed need for more code enforcers; and that lights on Jeffrey have been out for 3 ½ years.
- Ms. L. Washington stated that Neighborhood Watch is essential and that it exists worldwide, there are three big rocks in front of her home and she will not be bullied; she asked that with no money, how could the Village afford an Economic Development Director and secretary? She further stated that she has been black-balled as her committees cannot use the building.

- Mrs. R Ketcham expressed that she was at the May 11th Senior Meeting, but was told May 12th that everything was cancelled; She inquired about Ceramics occupying their space; She stated that Blue Grass was not notified that all activities had been cancelled and there were guests who traveled a long distance.
- Mrs. J. Cast spoke of the Police Pension Fund and that it has not received funds for years; she inquired if mold and water seepage is still present in the police station; asked about the whereabouts of the attorney; and lastly, she asked if there is a committee to assist with the future for the Senior Center.
- Ms. R. Lupian spoke of the repairs on the swings and slides; she mentioned the Neighborhood Watch Committee, with hopes the new committee is on par.

3) Approval of Minutes

- a) Trustee Grant made a motion to approve the May 9, 2017 minutes of the final Special Board Meeting of the previous administration and Trustee Jones seconded the motion. Voice Vote:
Ayes – 3 Nays - 1 Abstention – 0 **The Motion Carried**
- b) Mayor Burgess called for a motion to approve the Inaugural Board Meeting Minutes of May 9, 2017. The motion to approve was provided by Trustee Grant and seconded by Trustee Brewer.
- Minutes of the May 9, 2017 Regular Board Meeting were approved by Roll Call Vote
Ayes – 5 Nays – 0 Abstention – 0 **The Motion carried**

4) Reports of Officers

- a) Mayor's Report - Mayor Derrick Burgess
- Appointment to fill Trustee Vacancy - Mayor Burgess asked for a motion to approve appointment of Elizabeth Zupon as Trustee. Trustee Todd made the motion, it was seconded by Trustee Jones.
Ayes – 5 Nays – 0 The motion carried
Village Clerk Campbell-Pruitt proceeded to Swear-in Elizabeth Zupon by administering the Oath of Office.
- The Mayor announced Standing Committee assignments as follows:
 - Trustee Brewer - Public Services
 - Trustee Grant – Finance & Administration
 - Trustee Jones – Parks, Recreation and Youth Services
 - Trustee Tate – Housing, Building and Intergovernmental
 - Trustee Todd – Ordinance Review
 - Trustee Zupon – Public Safety
 Other committee assignments were: Beautification Committee (Trustee Todd) and Senior Committee (Trustee Brewer)
- Mayor Burgess informed that the Auditors have started the audit process. It is projected to take 3-4 weeks.
- The median on Sauk Trail, east of Torrence is in the first stage of construction. Another layer will be forthcoming.
- b) Village Clerk – Marva Campbell-Pruitt spoke of the following topics.

- Six Flags – Great America June 17 and 18th or July 1 – 4 50% Off. 37.00 by SSMMA
- Commissions and Committees where oaths were taken and members requiring to file OMA training and Economic Statements. Requested updated information regarding all commissions and committees.
- Trustees requiring Email Access on phone, Tablet or Personal Computers. Please inform me.
- Trustee Contact information for travel. Requested completion of the form by Trustees.
- Trustee Bio and photo emailed to update the Website. Asked for this information from Trustees, Mayor and Directors.
- FOIA Requests are going forth. All requests will be shared with the public body and meeting participants. Responses will continue to appear on the web site as well.

c) Village Attorney – No Report

d) Village Engineer - Mr. Czarnik advised of his recommendations for two bids pertaining to maintenance within the Village:

- MFT/CDBG Resurfacing Bids- The recommendation is to secure the services with Iroquois Paving Corporation for \$103,258.24 for the re-paving projects.
- Sewer Cleaning Bids - The recommendation is to secure of the services of Kane, McKenna and Associates based upon an hourly billing schedule for sewer cleaning.

5) Reports of Departments, Committees and Commissions

- a) Finance & Administration – Mr. Rao reported that because of the Memorial Day observance Village Hall will be closed. The auditors will return June 5th to complete the auditing process and it is projected to be completed by June tenth.
- b) Fire Department - Chief Stoffregen welcomed the new Board and provided a written report highlighting actions over a three week span:

Responded to 45 calls	VEHICLE FIRE – 1	2 CO ALARMS
Fire Alarms – 14	7 VEHICLE ACCIDENT (10-50)	2 STRUCTURE FIRES
Lift Assists - 3	1 LOCK OUT	3 GAS LEAKS
AMB/PD ASSIST – 5 ,	1 BRUSH FIRE	1 STILL ALARM
2 MUTUAL AIDS - 2	2 BOX ALARM	1 RAILROAD TIE SMOKE

- c) Police Department - Chief Kowalski provided a written report highlighting
- 774 calls for service
 - Arrests - 17
 - This year's Cop on a Rooftop took place on May 19th under less than favorable weather conditions
 - The Sauk Village Police Department partnered with the DEA in the collection of unwanted prescription drugs April 29th
 - A Note of Appreciation was received a letter for Mr. Hugh Simpson from Wagner Elementary School District 168.

- d) Emergency Management Agency - Director Allen Vavrik stated that plans are being crafted to re-staff the department to provide greater services to the community.
- e) Public Works - Mr. Kevin Weller provided a written report highlighting:
 - There are fewer shutoffs due to non-payment.
 - Branch pickup was completed May 12th.
 - Hydrant flushing will start June 6th and that the crew started a month earlier because of warmer weather.
 - Ongoing issues with street lamps and subsequent power problems resulted in meetings with ComEd to address the problems.
 - An appeal was made that residents not push grass in the streets while mowing lawns.
- f) Community Development – Director Sherry Jasinski provided a written report with advising that:
 - Liens – there are 127 liens that have yet to be paid. The procedure is to send a letter for bills over \$500.00.
 - Business licenses have all been renewed except for one.

6) Reports of Trustees and Board Committees

- a) Trustee Bernice Brewer made an appeal for interested individuals wishing to serve on the Senior Committee and provided the process for application completion. She is in communication with Public Works to review shelving and electrical concerns
- b) Trustee Rodrick R. Grant announced that the first meeting of the Finance and Administration committee will convene Wednesday, June 21, 2017. He made an appeal for interested individuals to attend.
- c) Trustee Kelvin Jones reported on behalf of Park, Recreation and Youth Services. He stated that a like-new refrigerator was donated by a neighbor. He further informed of Summer Camp Registration and Open Gym Saturday, May, 28, 2017; and that light refreshments are available for a small fee. Next meeting is June 1st at 7pm.
- d) Trustee Cecial Tates announced the Memorial Day Celebration at 11am on Memorial Day; a guest speaker for the dedication has been invited and cards of appreciation for the inauguration and dinner volunteers were acknowledged.
- e) Trustee Linda L. Todd made an appeal as the Beautification Committee requires a lot of volunteers; the Adopt – A - Spots locations will continue with the same nurseries planning to plant at the same sites as the past; pots for the back and front of the Municipal Center will be planted with flowers; and the date and time for an Ordinance Committee meeting will be planned and communicated.
- f) Beth Zupon - No Report

7) Unfinished Business – None

8) New Business

- a. Mayor Burgess asked for a motion to Approve an Ordinance to Abolish the Position of Village Administrator. The motion to approve was made by Trustee Grant and seconded by Trustee Jones.
On Roll Call vote:
Ayes: 5 - Trustees Brewer, Grant, Jones, Tate, Todd
Nays: 0
Abstention: 1 - Zupon
Motion Carried

- b. Mayor Burgess asked for a motion to Approve an Ordinance To Abolish the Position of Public Safety Director. The motion to approve was made by Trustee Tate and seconded by Trustee Jones.
On Roll Call vote:
Ayes: 5 - Trustees, Brewer, Grant, Jones, Tate, Todd
Nays: 0
Abstention: 1 - Trustee Zupon
Motion Carried

- c. Mayor Burgess asked for a motion to approve an Ordinance to Establish the Position of Economic Development Director. The motion to approve was made by Trustee Tate and seconded by Trustee Jones.
On Roll Call vote:
Ayes: 4- Trustees, Grant, Jones, Tate, Todd
Nays: 0
Abstention: 2 - Trustees Brewer and Zupon
Motion Carried

- d. The motion to Approve an Ordinance Repealing the Amendment of Chapter 66 was Tabled for future discussion.

- e. The Mayor asked for a motion to approve a Resolution Designating the Liquor Commissioner. The motion to approve was made by Trustee Jones and seconded by Trustee Todd. It was then determined that a vote was not required. The motion was withdrawn.

- f. The Mayor asked for a motion to approve an Ordinance amending Chapter 6 Liquor Licenses and to create R-2 Licenses. The motion to approve was made by Trustee Tate and seconded by Trustee Jones.
On Roll Call vote
Ayes: 5 - Trustees, Brewer, Grant, Jones, Tate, Todd
Nays: None
Abstention: 1 - Trustee Zupon
Motion Carried

- g. Mayor Burgess asked for a motion to approve transfer of \$50,000 from the Water/Sewer Account to the General Fund. The motion to approve was made by Trustee Grant and seconded

by Trustee Jones. Trustee Tate offered comments to state that people should be mindful of the importance to accommodate these requests as the shortfall is based upon last year's budget.

On Roll Call vote:

Ayes: 5 -Trustees Brewer, Grant, Jones, Tate, Todd

Nays: 0

Abstention: 1- Trustee Zupon

Motion Carried

- h. The Mayor reminded Trustees to continue to review the Finances. Policies and Procedures Manual and note any questions.
- i. The Mayor reminded Trustees to continue to review the Strategic Plan for Progress, as it will be discussed at the June 6th meeting.
- j. Trustee Todd moved and Trustee Grand seconded a motion to approve all Accounts Payable and Disbursements which represents payment of purchases, supplies, equipment, services rendered, payroll and payroll expenses for the period of May 10, 2017 through May 23, 2017 per Sauk Village policy for \$390,012.21. On Roll Call Vote:
 - Ayes: 4 - Trustees Grant, Jones, Tate, Todd
 - Nays: None
 - Abstention: 2 - Trustees Brewer, Zupon

Motion Carried


9) General Discussions by the Mayor and Board of Trustees

- a) Trustee Todd: No Comment
- b) Trustee Brewer appealed to residents to understand our newness and the need for her to ask numerous questions. She informed the Board that she will not vote on items not understood.
- c) Trustee Tate announced the June 28th IGR Meeting.
- d) Trustee Jones stated that he hopes to see everyone on Saturday for the Open Gym Program and made an appeal for volunteers.
- e) Trustee Zupon: After clarification of the role and expectations of this committee, she will plan accordingly.
- f) Trustee Grant: No Comment
- g) Mayor Burgess announced that the full Board attended Rickover Graduation at Bloom Trail. He commended the Board.

10) Adjournment

Having exhausted the agenda items, Mayor Burgess asked for a motion to adjourn. The motion to adjourn was made by Trustee Todd and Seconded by Trustee Brewer. The meeting adjourned with a unanimous voice vote at 9:10 p.m.


 Village Clerk Marva Campbell-Pruitt


 Mayor Derrick N. Burgess

VILLAGE OF SAUK VILLAGE

COMMITTEE OF THE WHOLE

**Journal of Proceedings
TUESDAY JUNE 6, 2017 7:00 PM
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVE
SAUK VILLAGE ILLINOIS**

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

1. CALL TO ORDER

Mayor Derrick Burgess called the meeting of the Committee of the Whole to order at 7:00 p.m.

On Roll Call, those present: Trustees Brewer, Grant, Jones, Tates, Todd and Zupon

2. Renewal and Authorization for Mayor to entertain Agreements with Kane McKenna & Associates for TIF Audits and General Consulting Services.

- Mayor Burgess presented two agreements for discussion concerning TIF audits and consulting services with Kane McKenna & Associates. After introducing the agreement and scope of the same, questions were entertained with subsequent responses by the Mayor.
- Trustee Zupon questioned if the two documents were one and the same Mayor Burgess stated that they were not, and that the second document was consultative and insures all work be in compliance.
- Trustee Grant asked if we usually use this company and how to break down the different rate structure? Mayor Burgess replied that this is the company used previously and that he has a preference to deal with the administrator or vice-president as that is the known contact and the rates are less.
- Mayor Burgess shared further that funds for payment comes from the TIF Fund and informed the trustees that, "We are trustees for the TIFs."
- Trustee Zupon stated that she, "wants it in writing that Mary is an officer and we pay at the rate stipulated." Meanwhile Trustee Grant requested a copy of the rates paid last year from Director Mohan.
- Trustee Brewer stated that this is an item for which they are uninformed. She asked to have an in-depth session on TIFs, construction and the number of full-time jobs provided, how much property and sales taxes are generated.
- Mayor Burgess informed that questions relative to full-time/part-time has never been asked, but was sure many are part-time employees and that we are not privy to that information, however they must report to the federal government. Trustee Brewer then asked why it is included in the literature? Mayor Burgess will inquire.

- Trustee Brewer asked if we are informed when the scope of their work changes.
- Mayor Burgess reported that it his plan to look to increase TIF Meetings as they generally do not conduct them and advised that not to look for all of them to be in attendance. He stated that we have representation at meetings, and that we receive approximately \$200,000.00 in service allotment annually.
- Mayor Burgess asked that this item be placed on the agenda for voting.

3. Discuss Ordinance amending Municipal Code 78-19 (Charges) of Article II (Water) of Chapter 78 (Utilities) of Village Code (Ordinance 17-005) (Amending the water rates)

There was a mix-up with the designation of Ordinance Numbers. After considerable discussion on the actual ordinance to review, discussion continued.

***Note new or amended ordinances and resolutions will not have a number until they have been voted on approved at a Board Meeting.**

- Mayor Burgess referred to page 2 of the ordinance to bring back the water rate to \$7.50 from \$6.50. This amount will be placed on the agenda.
- Trustee Grant offered that the previous administration calculated and stated the loss of revenue because of lowering the rate and asked if we are continuing to anticipate that loss or if we could expect the original annual increase by raising the rate. Mayor Burgess advised that May, June and possible July 1st will be the months impacting the usual revenue to the water fund.
- Trustee Jones discussed the actual number on savings per household with the change of \$1.00. He stated at minimum it would be \$102.00 every 2 months and that it would not be that much of a difference.
- Trustee Grant asked, if the ordinance is approved, will we make certain that the funds will be put aside as intended? Mayor Burgess replied, it is already itemized and, added that Springfield must let go of the funds needed for the budget. He further shared how funds are received from the state. He spoke of how we can borrow the funds at 3% if we wish; and that we receive sales tax and some real estate funds.
- Trustee Zupon stated that we must set up another general ledger to direct funds specifically for infrastructure.
- Mayor Burgess agreed, but stated that right now we need funds to make payroll.
- Trustee Brewer shared that though we take the funds and the one dollar will help us... past practice has been to use the funds for payroll. Residents must know that we are using funds to supplement payroll. To which Trustee Zupon stated that the funds should not be used to pay bills and that we cannot continue to do what was done in the past.
- Any funds raised should be designated for infrastructure. Adding people to the payroll--- we have cut fluff off the budget and services. However, must retain some to be efficient.
- Mayor Burgess asked that this item be placed on the upcoming meeting agenda.

4. Ordinance Amending Municipal Code 2-234 Appointments, term and vacancy (Village Treasurer)

- Mayor Burgess expressed the desire to bring back the position of Village Treasurer as the Finance Director has been filling that role in the absence of the treasurer.
- Trustee Zupon stated that as we never got rid of the position, there is no need to bring it back.
- Trustee Grant asked if the treasurer will be required to attend meetings and provide report? The answer is, Yes.
- *This ordinance need not be presented, rather an appointment by the Mayor is needed at the next Board Meeting.

5. Discuss Strategic Plan for Progress

- Mayor Burgess asked for questions concerning the Strategic Plan.
- Trustee Jones asked, "What are we voting on?"
- Trustee Zupon asked, "Why do we have to vote on it?"
- Mayor Burgess asked the trustees to review the goals as they are similar to a comprehensive plan and informed trustees that there would be a recommendation to vote on the plan after a period of review.
- Trustee Tate stated that it is a good idea to look at it and review, ask questions, determine if we wish to revise and update it to meet the needs of the Village.
- Trustee Zupon stated there are very specific items to execute, i.e. roads, etc., and asked how can you do so without a budget?
- Trustee Tate stated to review the document and vote it up or down.
- Trustee Zupon stated that the document is a guideline but it is not set in stone and should be a work in process if that is the case.
- Mayor Burgess stated that we can change the document as things will happen. He expressed that a guide is needed to direct how we will proceed and that the Board can add and detract from it.
- Trustee Brewer referred to Item C of the document on strong neighborhoods, stating, "there are not specific activities. It is very general." Mayor Burgess stated that it goes in further detail later and provides a blue print. It has a plan. Trustee Brewer stated that it is, "A Great plan, No money."
- Mayor Burgess spoke of volunteers and encouraged diversity and cooperation. He shared that Chief Kowalski has a plan for a program he wishes us to adopt. Perhaps we should wait to hear his vision. It was suggested to ask him at the next board meeting his projected plan.

- Mayor Burgess made an appeal and challenged the Board to make a difference and to show that we are working together and have met some of the goals.
- Trustee Todd agreed, but asked for the Comprehensive Plan from 1999. She stated further that the document sounds like campaign literature, and that it needs to be changed from the Burgess Plan to the Village Plan.
- Trustee Zupon suggests taking the years off and replace them with phases!

6. Discuss Financial Policies and Procedures

- *Mayor Burgess asked that this document be reviewed and for Trustees to make recommendations for change as we need a policy and procedures in place.*
- *Trustee Grant stated that he will provide his feedback and suggested that Mohan and the new treasurer review and provide feedback as well. He stated that many items in the policy have been approved through ordinances, but there are others in need of ordinance review.*
- *An item on page 4 was discussed concerning reference of the budget officer as usually it is finance director. This is redundant.*

7. Review & Discuss Language of Ordinance 17-006

- *There was discussion on the existing ordinance referencing Honorary Designations. Trustee Tates asked that it be revisited because of some of the items being requested.*
- *Trustee Tates spoke of some of the tenets of the existing ordinance and how the violation of Ordinance Book 2-72 speaking towards, "voting on something one has direct interest and could benefit." He spoke of double-standards and questioned the number of signatures required.*
- *Trustee Zupon asked, "where do we want to go with it?" She would like to see it rewritten.*
- *In summary, the Board wishes to repeal the ordinance. It was agreed the Ordinance Committee would review and present recommendations. Trustee Todd stated that there was a policy from years ago,*

8. Item Purchases for Village Hall – Trustee Tates led this discussion.

- *He discussed the broken wings and other areas of need for our flags. He wishes to have flags depicting all branches of the military. He has priced out the cost of the flags and asked for consideration to make the purchases by Veteran's Day.*
- *Trustee Zupon asked, "Why five embassy sets, when are we talking about the budget?"*
- *This item will be explored further*

9. Ordinance Amending Chapter 6. Article II of the Village of Sauk Village Municipal Code, Alcoholic Beverages- Licenses

Mayor Burgess advised that this ordinance discusses Parlors and the differences between the various types of licenses.

Questions asked included: How much revenue is generated; how do we regulate age related restrictions and how the R3 impact other establishments? It was agreed that additional research is

needed. Mayor Burgess stated that it only applies to gaming locations! This item will be placed on the agenda.

10. EXECUTIVE SESSION – Discussion of Personnel Matters (5 ILCS 120/2(c) permits public bodies to hold closed meetings for specific items)

Trustee Brewer moved and Trustee Todd seconded a motion to recess to an Executive (Closed) Session.

11. RECONVENE COMMITTEE OF THE WHOLE MEETING

The meeting reconvened at 8:10, with all Trustees present

12. PUBLIC COMMENT

- a. T. Jones thanked the Village for cutting the grass as asked on 223rd Street; she asked that information pertaining to education in the Plan be shared with her; she commented on the shooting that took place in front of her home; the delay in responses of the police department and that parking should have been illegal.
- b. J. Glaze commented on the hiring of an administrative assistant without posting the position; she expressed concern that everyone has yet to vacate the Senior Center; why Trustee Brewer gave reporter conflicting information; and she spoke of the multi-level support provided by neighboring law enforcement.
- c. L. Washington spoke about illegal parking in her immediate community; police lack of responsiveness and delays when called about wrong doings; liquor licenses; hiring of treasurer and Economic Director; and the Human Relations Commission being locked out of the building and cannot meet.
- d. C. Boetcher – asked for a copy of the Plan; asked why she was told that we cannot get Lake Michigan water; inquired about how many and what positions were filled; asked what are the plans for abandoned homes; and she offered to assist with fundraising for the flags.

13. ADJOURNMENT

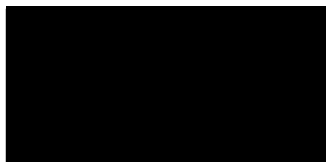
Mayor Burgess asked for a motion to adjourn. The motion was made by Trustee Todd and seconded by Trustee Jones.

A Voice Vote was taken.

Ayes – 6

Nays – 0

The meeting adjourned at 9:04 p.m.



Mayor Derrick Burgess



Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

SAUK VILLAGE BOARD MEETING
OF THE
CORPORATE AUTHORITIES
TUESDAY, June 13, 2017

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

- 1) **CALL TO ORDER** – The Honorable Mayor Derrick Burgess called the meeting to order at 7pm
 - a) The Mayor led the constituency in reciting the Pledge of Allegiance
 - b) Roll Call
Upon Roll Call – Present were: Trustees Brewer, Grant, Tate, Todd and Zupon. Absent – Trustee Jones.
 - c) Trustee Zupon moved and Trustee Todd seconded the request to recess into Executive (Closed) Session to discuss personnel matters, updates of pending litigation and real estate, with action to be taken.
On Voice Vote
Ayes: 5 - Trustees Brewer, Grant, Tate, Todd, Zupon
Nays: 0
Absent: Trustee Jones
Motion carried
 - d) The Mayor called to reconvene the Regular Board Meeting at 7:47 p.m.
It was moved by Trustee Zupon and seconded by Trustee Todd. Unanimous Decision. Trustee Jones Absent.

2) Public Comment

There was no comment from the public.

3) Approval of Minutes

Trustee Grant moved and Trustee Todd seconded a motion to approve minutes of the Committee Meeting proceedings of May 16, 2017.

On Roll Call vote:

Ayes: 4 - Trustees Brewer, Grant, Tate, Todd

Nays: 0

Abstention: 1 - Trustee Zupon

Absent: 1 – Trustee Jones

Motion Carried

4) Reports of Officers

- a) Mayor's Report - Mayor Derrick Burgess
 - Mayor Burgess made the appointment to fill the vacancy for the Village Treasurer position. Mary Escobedo was so appointed. Village Clerk Campbell-Pruitt proceeded to Swear-in Mary Escobedo by administering the Oath of Office.
 - Mayor Burgess thanked everyone who were involved and attended the Memorial Day event. He thanked the Boy Scouts Troop 152. The Village received a card and acknowledgement of the tree dedication from the Penley Family relating to the tree / rock dedicated in PFC Shane Penley's memory.
 - Sam's Club will be at Village Hall for anyone wishing to sign up for a membership next Wednesday.

- b) Village Clerk – Marva Campbell-Pruitt spoke on the following topics:
 - Thanked the Committees and Commissions who responded to the request to provide information regarding who’s on each and their expiration dates; a report was submitted to the Mayor on June 5th regarding this information
 - The Village website is undergoing a revamping
 - Facebook page will be forthcoming, will use one of the existing pages
 - IT resource working on Windows 10; be patient with him until he gets through everything on his list
 - FOIAs – will put them on the website again, please be patient as they work to get that info on the website. She reiterated that in many cases, a FOIA is not needed, a phone call or email would be sufficient. A FOIA was received today that was previously asked of the former Village Clerk, but because of the delay in responding, a notice was sent to the IL Attorney General.
 - Waiting for information for updating the website
 - New Officials training – several attended; they provided lots of good info.
 - IML Conference – registration opened yesterday
 - Starting to Bind minutes from the past 5 years
 - Listing of ordinances and resolutions are being put together in a fashion that can be sorted alphabetically AND in numeric order
- c) Village Attorney – Not present
- d) Village Engineer Jim Czarnik provided updates on:
 - The resurfacing meeting, work planned to start next week tentatively, with hopes for completion at the end of August
 - Sewer cleaning, that is in the process of scheduling and a reconstruction meeting

5) Reports of Departments, Committees and Commissions

- a) Finance & Administration

Director Rao reported:

 - Village stickers due by June 30th and if not, the fees will be doubled.
- b) Fire Department

Chief Stoffregen reported:

 - The Department responded to 30 calls
 - 3 fire alarms
 - 6 AMB/PD Assist
 - 3 accidents
 - 2 gas leaks
 - 3 vehicle Accidents 3
 - The Cooling Center will be open with Mayoral approval
- c) Police Department

Chief Kowalski reported:

 - In the past 2 weeks, responded to 650 calls with 51 arrests
 - June 4th street parking on Plum Creek – resulted in a shooting
 - Parking permission will be monitored by the Chief
 - June 6th a female was paying for services at Marathon, someone grabbed her keys and stole her vehicle – taking off on IL394. Be aware of your surroundings; look at people in the face. The car was recovered in the city of Chicago
 - June 8th 224th Ct – saw a person break out of a window; the person was apprehended

- PD receives anonymous tips; the info is disseminated and officers will work on that info. They've made at least 12 arrests in the past few months as a result.
- 6-Jun Special Olympics – Torch Run participation by the Dept.
- Correction on Cop on Top Program – forgot to thank Allen Vavrik.
- Received two notes of appreciation – Officer Sassano, letter from the Truancy officer at BTHS. 2) Officer Luke – 20-May incident where resident fell, called 911 for assistance. Officer Luke provided assistance.

d) Emergency Management Agency

Director Vavrik reported:

- Nine calls with the FD
- One AOA (assist other agency)
- He is working with Will County about a plan (for the trustees, but not clarified)
 - Trustee Tates asked a question Director Vavrik to report on an incident where he removed a tattered American flag from Popeyes. They asked Trustee Tates to take care of the tattered flag.

e) Public Works

Not present

f) Community Development

Sherry Jasinski reported:

- Update on liens and that she will file twelve the next day.
- There are \$166,740.75 in outstanding liens
- We have \$99,830.16 paid when people purchase homes/property
- Night Court calls had 96 tickets on the June docket, 90 no shows, so fines doubled. Four were found liable, Two, not guilty
- There is a new business - Herr Display(?)

6) Reports of Trustees and Standing Committees

a) Trustee Brewer

No report

b) Trustee Grant reported:

He attended the SSMMA workshop, and that it was very informative.

The Budget and Finance Committee meeting is planned for next Wednesday, 7pm at Village Hall.

c) Trustee Jones – not present

d) Trustee Tates reported:

- Removing the flag – may reach out to Boy Scout Troop 152 for assistance with destroying it If not, he will reach out to Steger. Would prefer to take care of the flag within the community.
- A proposal to buy new flags –he contacted 3 branches of the military about donating flags & associated equipment. Two said no, one said theirs is tattered, as well. Will consider fundraising as proposed by a resident.
- Gaming ordinance – We can look at surrounding communities' ordinances so we're not reinventing the wheel; had a handout for the Board
- Memorial Day observance – It was his first time coordinating the event. He referenced the program the volunteers put together. He thanked the Mayor and his family for attending. Trustee Tates expressed that he was disappointed about people acting out during the observance. He stated that he reached out to BTHS, who provided a student who played Taps for us, Javier Seguro (sp?), he's 16, wants to be a professional musician. He sent a letter to the BTHS band director and someone else to show his

appreciation for Javier's participation. He thanked the veterans who attended, the Penley's, and Public Works for cleaning up the area prior to the event. He further stated that he has ideas for the Veteran's Memorial.

- There will be a Housing & Intergovernmental meeting on June 28th at 7pm. The committee will be reorganizing a bit, additional information is forthcoming.

e) Trustee Todd reported:

- There is an Ordinance Review Meeting on June 29th 7pm at Village Hall
- Discussing when to have standing meetings
- Beautification – no meeting scheduled, need volunteers
- The mayor reiterated the need for volunteers

f) Trustee Zupon

- Stated that she is accumulating information to formulate the, "Goals of the Public Safety Committee." She asked for those interested in volunteering to reach out to her

7) Unfinished Business

- a) Mayor Burgess stated that this item serves as a headliner for Trustees to request unanswered/incomplete agenda items previously discussed but not brought to closure.
- b) Mayor Burgess stated that he continues to seek feedback of the Review of the Strategic Plan for Progress and Review of the Finances and Procedures Policies.

8) New Business

- a) **Trustee Zupon moved and Trustee Grant seconded approval for the renewal and authorization to sign an agreement with Kane McKenna & Associates for TIF Audits.**

Discussion/Questions:

- Trustee Grant asked if it was confirmed who will be the representative and the rate to be charged. Mayor Burgess confirmed that Mary Thompson will be the representative and the Village will be billed at the officer rate.
- Trustee Brewer wants them to come out to give the Board an update on the TIFs and what we should do. History of the Tiffs. They will be asked to attend the next Committee

On Roll Call vote:

Ayes: 5 – Trustees Brewer, Grant, Tate, Todd, Zupon

Nays – 0

Absent – Trustee Jones

Motion Carried

- b) **Trustee Todd moved and Trustee Brewer seconded approval of Kane McKenna & Associates for general consulting services**

On Roll Call vote:

Ayes – 5 – Trustees Brewer, Grant, Tate, Todd, Zupon

Nays – 0

Absent – Trustee Jones

Motion Carried

- c) **Trustee Zupon moved and Trustee Grant seconded Approval of an Ordinance Amending Chapter 6, "Alcoholic Beverages Establishments" of the Village Municipal Code**

On Roll Call vote:

Ayes: 5 – Trustees Brewer, Grant, Tate, Todd, Zupon

Nays – 0

Absent – Trustee Jones

Motion Carried

- d) **Trustee Zupon moved and Trustee Todd seconded Approval an Ordinance Amending Municipal Code 78-19 (charges) of Article II (Water) Chapter 78 (Utilities) of Village Code (amending water rates – back to \$7.50 per 1,000 gallons)**

Questions/Discussions

- Trustee Grant asked how much is left on the loan that caused the rates to be increased? Director Rao responded: There is approximately \$850k left on the loan.
- Trustee Brewer asked is there a separate General Ledger setup for this revenue? Director Rao responded YES, as of June 30th

On Roll Call Vote:

Ayes: 5 – Trustees Brewer, Grant, Tate, Todd, Zupon

Nays – 0

Absent – Trustee Jones

Motion Carried

- e) **Trustee Tate moved and Trustee Grant motioned to Repeal Chapter 66 of the Village Code regarding Provisions for Honorary Designations (Ordinance 17-006)**

Questions/Discussions

- Trustee Brewer requested information she thought Trustee Tate was to provide based on discussion from the past Committee Meeting.
- Trustee Tate stated that information from him was not a deliverable.
- Trustee Todd indicated that the Board could repeal this Ordinance and allow the Ordinance Review Committee write a new ordinance on the subjected issue.

- f) **It was moved by Trustee Tate and seconded by Trustee Grant to approve Accounts Payable and Disbursements for this period.**

Questions/Discussions:

- Trustee Brewer had a question on immediate checks, specifically, the Illinois Public Risk Fund for \$20,000.00. Dir. Rao stated that it was not on the previous accounts payable to pay that bill. Why would payroll be different period to period? Was it because of overtime? Mohan's answer – overtime cause differences in payroll expenses.
- Trustee Todd asked why no notification (email) on the immediate checks and who were the two signatures? Going forth, will Trustees receive notice as stipulated in the policy? Mayor's answer – he took the blame for not informing the Board Going forth, that information will be disseminated.
- Zupon referred to the drug screening charges and asked the cause. Director Rao stated that it is random drug screening of employees.

On Roll Call Vote:

Ayes: 5 – Trustees Brewer, Grant, Tate, Todd, Zupon

Nays – 0

Absent – Trustee Jones

Motion Carried

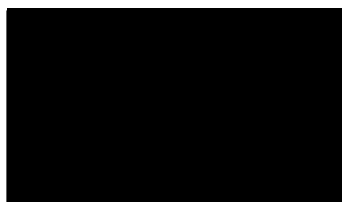
9. General Comments from the Board

Todd- None
Brewer - None
Tates – None
Zupon – None
Grant -None

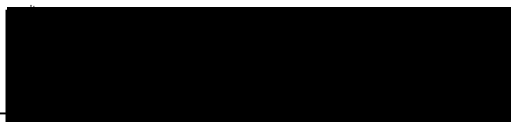
Mayor Burgess brought forth the following comments:

- The Village is seeking seasonal part time positions for Code Enforcement (1) and Public Works (4)
- We're trying to address the abandoned homes.

10. Trustee Todd motioned and Trustee Zupon seconded the Mayors' call to adjoin the meeting. The meeting adjourned at 8:51 pm.



Mayor Derrick Burgess



Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

SAUK VILLAGE BOARD MEETING OF THE CORPORATE AUTHORITIES TUESDAY, July 11, 2017

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Trustees: Brewer, Grant, Jones, Tate, Todd and Zupon

Staff Present: M. Escobedo, Treasurer; A. Vavrik, EMA Director; M. Rao, Director of Finance; J. Wiszowaty Director of Economic Development; K. Weller, Director of Public Works; M. Klopp, Administrative Assistant

Public Attendees: 23

Executive Session:

Trustee Zupon moved and Trustee Todd seconded the request to recess to Executive (Closed) Session to discuss personnel matters, updates of pending litigation and real estate, with action to be taken.

On Roll Call Vote

Ayes: 6 - Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nays: 0

Motion carried

Reconvene Regular Board Meeting:

It was moved by Trustee Brewer and seconded by Trustee Todd to reconvene the Regular Meeting of the Corporate Authorities at 7:20 p.m.

The vote to reconvene was Unanimous.

Public Comment:

- J. Glaze: questioned the qualifications of Mary Klopp, Mary Escobedo & Joe Wiszowaty; asked their pay rate; and why they were hired behind closed doors. She asked why a liquor license was refused to a restaurant. She further asked why email is not going to everyone who signed up for it, and why it is not being utilized to its full potential.
(a) Response(s): Mayor Burgess stated that he felt all three appointments were qualified and that their salaries are in the budget. Lastly, he stated that no restaurant requested a liquor license.
- J. Clark: Commented on the motion to approve Accounts Payable and asked about the dates stated. She spoke on the Railroad Noise reduction, and asked about the disbursements.
(a) Response(s): Mayor Burgess stated that the date is wrong, should be 11-Jul, not 31-Jul. The funding is from CN funding. Residents choose from various options to help with the noise reduction from the trains.
- L. Washington questioned the procedure of going through the Mayor's assistant to speak to the Mayor. She stated that she had talked to Mary last week regarding the Human Relations Commission meeting, but she has yet to hear back from the Mayor. She has a group who wants to meet, and was told to use the Community Center. She spoke of discrimination and a possible lawsuit.
- R. Lupian: Asked about Caps to get Benches, and if we plan to do something similar for the parks? She asked if the activity for the 15th will occur?
(a) Response(s): Mayor Burgess stated that Trustee Zupon will address the Caps Program. Activity for the 15th will be covered in the Parks & Recs report.
- J. Cast – Spoke on the 4th of July – no fireworks nor Anniversary celebration; she asked where are the funds collected, and how much?
(a) Response(s): Mayor Burgess replied, that there will not be a 4th of July Program as we couldn't plan. Regarding the 60th anniversary, funds were collected, yet were not turned over, so, he can't answer as to where those funds went.
- M. Pearson: Asked for an update on roads being fixed; asked why businesses allowed to park in front of houses on garbage collection day were not ticketed while residents are fined?
(a) Response(s) Mayor Burgess stated that repair of roads is ongoing, the crews are out fixing potholes. He advised that there will be more activity as new crews are hired.
- H. Ayres: Stated that in 2012 a house burned down on Poplar Lane, and sat for five years. Yesterday a new For Sale or Rent to Own, sign went up. He asked, "If the Village doesn't know who owns the house, why is it someone else able to sell the house?"
(a) Response: Mayor Burgess stated that there's a scam going through the Village where people are trying to rent or sell homes they have no right to. Also, the Village is trying to find out who owns some homes.

Approval of Minutes:

- a. Trustee Tates moved and Trustee Brewer seconded a motion to approve minutes of the Board Meeting Proceedings of May 23, 2017.
Upon Roll Call vote, the following voted:
Ayes: 0
Nays: 5 - Trustees Brewer, Grant, Jones, Tates, Todd
Abstention: 1 - Trustee Zupon
Motion Failed
- b. Trustee Todd moved and Trustee Tates seconded a motion to approve minutes of the Special Meeting proceedings of May 23, 2017.
Upon Roll Call vote, the following voted:
Ayes: 0
Nays: 5 - Trustees Brewer, Grant, Jones, Tates, Todd
Abstention: 1 - Trustee Zupon
Motion Failed

Reports of Officers:

Mayor Burgess announced that the Senior Center will be opened Monday through Friday from 9 a.m. – 5 p.m. He stated if anyone were interested in having access on the weekends, that they should contact him.

Clerk Campbell-Pruitt reported that she attended the IML new officers' training; she provided handouts to Trustees and advised that she has three (3) resource books in her office available for review. She spoke to the e-News comment and other communication outreach activities. There were no FOIA Requests during the last thirty- day period.

Treasurer Escobedo reported that current year to date report is as of April 30, 2017, and that the total revenue was \$19,654,644.04

Attorney– No Report, not present

Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes.

Reports of Departments, Committees and Commissions:

Fire Chief Stoffregen read and provided a written report for the Fire Department, the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes. He advised all to check on neighbors because of the weather conditions.

Police Chief Kowalski – Absent

EMA Director Vavrik reported of bad weather and that loose items in yards should be secured. He informed that EMA had been called out to Cook County to assist with a fatal accident in unincorporated Glenwood. He stated also that they are looking for new members.

Director Wiszowaty read and provided a written Economic Development report that will be attached to the certified minutes.

Public Works Director Weller read and provided a written report that will be attached to the certified minutes.

Finance Director Rao reported that he completed a Second Quarter Department of Commerce grant report and a Cops Grant report. He stated further that Village Stickers prices have doubled and that the Police Department would be pursuing those without valid stickers.

Community Development – Absent

Reports of Trustees and Standing Committees:**Public Services**

Trustee Brewer thanked Kevin Weller for helping at the Senior Center and Jim Czarnik for infrastructure information. She further stated that financial information is needed.

Senior Committee

Trustee Brewer reported that the policy & procedures were submitted to the Board for review, she is awaiting feedback from the Board. Those changes will then have further review and then an Ordinance drafted.

Budget & Finance

Trustee Grant informed of a planned meeting next Wednesday 7pm at Village Hall.

Parks & Recreation

Trustee Jones reported that he attended a block club party which included a blood drive. He informed that Summerfest, intended for July 15th, had been cancelled. Trustee Jones reported that the Corn & Dog Roast is planned for September 16, 2017 from 11 am – 5 pm.

Housing

Trustee Tate reported that the committee did not meet last month. He stated that the committee is restructuring to account for the new standards and objectives for the Housing Committee. He stated that there are many housing issues and that many are addressed by Code Enforcement. He stated a need to work with businesses that are unkempt.

Intergovernmental

Trustee Tate stated that the committee did not meet last month, but that recommendations regarding Night Court will be provided to the Mayor.

Ordinance Review

Trustee Todd reported that the next meeting was planned for July 24, 2017 at 6:30 p.m. She stated the committee would address two ordinances: the Standing Committees and the Travel Expense ordinances.

Beautification

Trustee Todd thanked Kevin Weller and Public Works staff for fixing the wall at 394 & Sauk Trail that was damaged after an accident. They repaired the wall within three days. She thanked Smits for donated flowers to replace those that were destroyed during the accident. Trustee Todd used two student workers during the summer to help combat weeds and litter.

Public Safety

Trustee Zupon informed of the scheduled meeting for Wednesday, August 2, 2017 at 6pm at Village Hall. They will discuss permanent meeting dates and the intents of that committee.

Unfinished Business

Mayor Burgess stated that the two documents, Strategic Plan for Progress and the Finances and Procedures manual are scheduled to be on the agenda for Tuesday's Committee meeting and on the following Board meeting agenda to approve.

New Business

Trustee Zupon motioned and Trustee Grant seconded a motion for approval of the Accounts Payable and Payroll Disbursements dated July 11, 2017 for \$256,757.28.

Upon a roll call vote, the following voted:

Ayes: 4 - Trustees Grant, Jones, Tate, Zupon

Nays: 2 - Trustees Brewer, Todd

Motion Carried

General Comments and Discussion of the Mayor and Board of Trustees

Trustee Todd: No Comment

Trustee Brewer: Stated a desire to discuss a memo that she wrote requesting financial reports. She also asked why it's not available via the website; she expressed her unwillingness to approve payments from 2013 without documentation.

Trustee Tate: Asked about the seed money for the blankets Cathy Boettcher is making; he informed that containers for raffle tickets are at his desk and that Mrs. Boettcher is making blankets for each branch of the armed forces. He stated that he has collected some, and reminded others to donate funds.

Trustee Jones: Stated that he attended the Roberts No Excuse Foundation's Summer event and that the free event was spectacular. He was disheartened by the lack of participation.

Trustee Zupon: Stated that the Aging report is available from Mohan, and that he can provide all the invoices and information going back to 2013. She further stated that events need to be communicated / advertised to garner participation.

Trustee Grant: No Comment

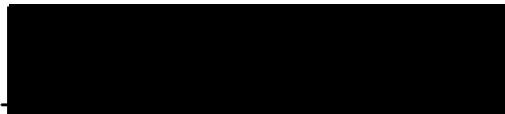
Mayor Burgess informed of the budget hearing on July 25, 2017 at 6:00 p.m., prior to the Board meeting. He asked to be informed if any trustee wished to acquire a cell phone. Trustee Tate asked that the subject of cell phones be included on the upcoming Committee meeting agenda.

Adjournment

Trustee Todd moved and Trustee Jones seconded a motion to adjourn the meeting at 8:46. The decision was unanimous.



Mayor Derrick N. Burgess



Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

VILLAGE OF SAUK VILLAGE

COMMITTEE OF THE WHOLE
TUESDAY JULY 18, 2017 7:00 PM
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVE

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

1. CALL TO ORDER

Mayor Derrick Burgess called the meeting of the Committee of the Whole to order at 7:17 p.m.

2. On Roll Call, those present: Trustees Brewer, Grant, Jones, Tate, Todd and Zupon

3. PRESENTATIONS

A. An Ordinance for the 2017-2018 Budget Appropriations

Mayor Burgess provided an overview of the proposed budget with the following:

- Appropriations, 18 Million Dollars
- Asked if there were questions, informed that it will come to vote next week. The Budget Hearing will take place next week directly ahead of the Regular Meeting.
- Back exhibits page provides revenue and expenditures. If there are questions or concerns please inform Mayor. **To Be Placed on Agenda**

B. Ordinance Approving 2017-2018 Call Pay Schedule for Sauk Village's Fire Department and Emergency Management Agency personnel

- Mayor Burgess discussed the on-call pay rates for the Fire Department and EMA personnel. He stated that the rate of pay had not changed for six to seven years and suggested that the rate be increased by one dollar for each position.
- The rate increase would be effective once the budget passes.
- **To be placed on the agenda.**

C. Resolution Adopting the Strategic Plan for Progress

- Mayor Burgess stated a need to go over a few things on the Plan and asked that it be delayed for another couple of weeks.
- **Do Not put on Agenda**

D. Trustee Todd stated that the committee discussed the Standing Committee Ordinance, but not the Expense Reimbursement Ordinance. She provided the following input regarding Standing Committees:

- Suggested that the Housing and IGR Committees be two separate standing committees. Mayor Burgess explained that the committees are intertwined in that some grants require coordination between the two.
- Suggested that Director Weller and the Engineer firm be on the Public Service Committee.
- Suggested that Public Safety work with the Police Department, Fire Department and EMA. Trustee Zupon expressed that she is okay with how ordinance is written and that it is okay to communicate with them. She asked if there are weekly safety meetings.
- Suggested that ordinances from 2013 to present, be codified to bring us up to date and that they be in one central location. She stated that all ordinances should be submitted to the Clerk. The Village Clerk will research the cost and what needs to be done.

Trustee Todd recommended a delay on the vote on the Expense Reimbursement Ordinance as the committee must meet to review it. Mayor Burgess advised that the ordinance must be amended before the IML Conference; there is No meeting August 1st and that it will be **It will be on the meeting agenda on August 15.**

Trustee Zupon questioned the language of the description for the Parks and Recs Committee stating it being responsible for all community events. She asked that the language be reworded to reflect 'most', not 'all'.

Trustee Zupon offered suggestions on the Expense Reimbursement Ordinance. She stated the need to get rid of per diems and ask for receipts for reimbursements. Mayor Burgess stated that the policy does not ask individuals to pay up front. They receive a set amount upfront, submit receipts and funds not spent must be returned.

E. Mobile Phones for Trustees

- Mayor Burgess asked which trustees required a mobile phone. Trustee Brewer asked that her land-line be removed and that she would only use the mobile phone. Mayor Burgess stated that the land-line would not be removed.

Trustee Tates asked if anyone other than Trustee Brewer desired a mobile phone. No one responded.

F. Student Governance Opportunities

- Clerk Campbell-Pruitt introduced plans for Student Governance Day. She stated that there will be two. One for students from School District 168 assuming leadership seats at a School Board meeting and the other with students residing in Sauk Village attending various schools who will assume leadership seats at a Municipal Board meeting. Mayor Burgess asked about financing and the intended role of the Board. The Clerk stated that the committee is at the start of plan development and additional information is forthcoming.

G. Senior Advisory Council

Trustee Brewer had questions pertaining to Senior Advisory – What direction, where do we go from here? **Place on the Committee Meeting for August 15th.**

Mayor Burgess asked if the policy was finalized. Trustee Brewer stated that she is awaiting input from Trustees Tates and Zupon. Mayor asked if more time is needed ... If it needs to be corrected and re-presented to the Board. She asked that it be placed on AGENDA as it is presented.

Trustees' Input:

- Trustee Todd questioned what is in the policy and stated that she did not see recommended changes. She further suggested that changes need to be discussed prior to voting.
- Trustee Brewer stated that recommended changes were made and asked for requested input. Mayor Burgess stated that any changes made must be reviewed prior to voting.
- It was agreed that this will be an agenda item on August 15.
- Trustee Brewer asked if Ordinance Review is needed to change rates and other aspects of the policy. There were discussions of Licenses and approvals, yet there was nothing finalized.

Mayor Burgess stated that some stipulations were oppressive and asked that it not be so exclusive.

- Trustee Zupon stated that the Senior Center is for Seniors. Residents seeking rental

space should be directed to the Community Center. She stated that there should be a general ledger for the committee.

- Trustee Jones stated that the application process seems long, but from experience, there are some items omitted... ex. Insurance for non-residents, and other of legal items that is required if the Village is to be free from litigation. He stated that Micro-managing is going on! He intends to ask HR for an application for vendors.
- Other discussions: Trustee Zupon stated that a rental agreement was in place previously; there is a difference between village-sponsored events opposed to someone renting a space. Senior committee were asking some groups to provide exorbitant licenses. Mayor Burgess explained what insurance we have and discussed waivers that can be signed. Trustee Jones asked about Blue Grass...are they required to have insurance; he stated that we need a universal application. Mayor Burgess stated that there is a vendor's license at the front office. Trustee Tate stated that HR cannot offset a lawsuit.
- Trustee Brewer restated that the document will be ready and presented on August 15. Mayor Burgess stated that it will be fully discussed and a determination to refer the document to the attorney.

H. Discuss Financial Policies and Procedures

- Trustee Grant stated that the committee will present recommended changes to the document. He stated that he wished to hold for a month so that recommendations from the committee are brought forth.

Place on Agenda for August 15th

Public Comment

K. Boetcher address the Village's insurance in relation to vendors, and was told, we have building insurance. Others can purchase a waiver from our insurance. There should be an application, a business license; and she asked that we start advertising.

J. Glaze inquired about the wages paid to the three appointees. She stated that they paid by tax funds. She queried if Mary Escobedo had a background check and was informed that Ms. Escobedo had a background check and had to be bonded. She further asked, asked why there was no date of the Night Out, flyer; lastly, Ms. Glaze announced an event on Aug 12th at Crossroads Church

L. Washington made an appeal for MSV, <sic> Board not be on FB talking about people. She expressed displeasure with paying individuals who speak badly about the Village. Ms. Washington read a notice from Chicago Heights on Car Stickers with hopes that the Village will do the same; she spoke on the lack of preparation on agenda items by trustees.

Stephen Shymkus asked if the updated policy and procedures for the Senior Club had been presented as Trustee Brewer has a completed copy from a FOIA request and everything was up to date.

Myna Pearson, a resident and payee of taxes disagreed with the proposal to use the senior building for only seniors.

General Comments

Trustee Tates explained the different colored jars on the dais and informed about ticket sales for the raffle tickets. He requested a volunteer to assist with determining how many tickets would sell for an arm's length. According to Mr. Harvey's arm reach, 20 tickets would sell for \$10.00. and r 1.00 for one ticket. Trustee Tates shared the Resident Information Handbook and asked for recommended changes.

Trustee Jones inquired if one could purchase the throws outright, and its cost. He was told it would be \$100.00.

Trustee Grant announced that Budget & Finance would meet the next day 7 pm. He informed that he had \$20.00 startup money for the blankets for Zupon and stated that residents asked about the Recycling.

Trustee Zupon announced that National Night Out is August 1st 6-8 p.m. at the Albert Welch Park, spoke of initial plans and that she will send updates via the email system

Trustee Brewer announced that the Senior Center is open 9-5 daily. Regarding the infrastructure, she stated that she is receiving information from Jim C. and that she will be looking at the data and would report at the end of August.

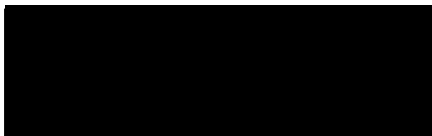
Trustee Todd informed that the Ordinance Review Committee will meet on the 24th at 6:30. She made another appeal for volunteers for the Beautification Committee.

Trustee Jones announce the Open Gym on the 29th 11-2pm and the Corn and Dog Roast.

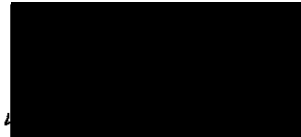
Mayor Burgess announced National Night Out and the expectation that all department heads be there to answer questions. He stated that free smoke detectors will be distributed, the Police and Fire Departments will have robots. He reminded all that there is no Board Meeting Aug 1st.

Adjournment

It was moved be Trustee Zupon and seconded by Trustee Todd that the meeting be adjourned at 8:55p.m. The Voice Vote was unanimous.



Marva Campbell-Pruitt, Village Clerk



Mayor Derrick N. Burgess

**Journal of Proceedings
of
SAUK VILLAGE
Corporate Authorities**

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS**

**TUESDAY, August 8, 2017
7:00 PM**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:06 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Upon Roll Call of the Board of Trustees the following were
Present: Trustees: Brewer, Grant, Jones, Tate, Todd and Zupon
Absent: None

Staff Present:	Treasurer Mary Escobedo	Director Mohan Rao	Director Kevin Weller
	Engineer Jim Czarnik	Chief Robert Kowalski	Director Joseph Wiszowaty
		Chief Al Stoffregen	Adm. Asst. Mary Klopp

Public Attendees: 24

Approval of Minutes:

Trustee Todd moved and Trustee Brewer seconded a motion to approve the Committee of the Whole Meeting Proceedings of June 6, 2017.

- a. Comment: Trustee Zupon stated that the minutes lacked a time of adjournment and the vote count is incorrect.

Upon Roll Call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd

Nays: Trustees Tate, Zupon

Motion Carried

- **A motion to approve minutes for the Executive Session Meeting of June 6 was removed from the table.**
- Trustee Todd moved and Trustee Brewer seconded a motion to approve the Journal of Proceedings for the Regular Board Meeting of June 13, 2017

Upon Roll Call vote, the following voted:

Ayes: Trustees Brewer, Grant, Todd

Nays: Trustees Tate, Zupon

Abstention: Trustee Jones

Motion Carried

PUBLIC COMMENT

- J. Glaze, thanked the men of Public Works and the Police Department who assisted her son in a medical emergency. She discussed the case of the books that had to be disposed of because they were not properly packed for moving. She also discussed the missing book racks and waste of space at the Senior Center. Mayor advised that it is not wasted space as the Center is opened daily.
- R. Ketcham: Thanked the Board for the return of Blue Grass and discussed the type of music they played. She discussed the Senior Book Loan program and how it accommodated the seniors.
- K. Boetcher discussed a fight she witnessed and stated that Homeland Security are our first responders and that we should acknowledge the importance of them saving a life and the training required.
- J. Cast referred to questions asked previously that required research. She stated that she is an advocate of the SVPD and asked about the status of mold removal in the police station. She inquired about a plan so that it does not occur again. She then asked about the vests for the police officers. She complimented ESDA.
Mayor Burgess responded by stating that the mold had been removed and new walls were erected as the space would be the new home of Homeland Security. He referred the update on the vest to the Police Chief.
- D. Cameron spoke of her sidewalks and how uneven they are and that there are snakes populating her property as a result.
Mayor Burgess stated that there is a schedule for sidewalk repair.

REPORTS OF OFFICERS

Mayor Burgess announced that four bids for service contracts were received.

i) The Board received one bid for the cleaning service for the municipality. The **ReJuv Services** Bid was received August 7, 2017 for \$2200.00 monthly. The Bid included a job specification; notice that the company would furnish supplies; and duties and intervals for cleaning three areas:

- (a) Village Hall, three days a week for \$870.00
 - (b) Police Department, five days a week for \$966.00 monthly
 - (c) Community Center, three days a week for \$435.00 monthly
- Mr. Slattery of Baxter and Woodman was available to assist with opening bids involving WinPak Way and to insure that procedures were followed. As Mayor Burgess opened each bid the following was noted:

1. Gallagher Asphalt: The Bid had all the required components inclusive of the:

- Signature Page
- Bond Bid
- Apprenticeship & Training
- Affidavit completed correctly

The amount of the bid was \$177,606.31

2. D Construction: The Bid had all the required components inclusive of the:

- Signature Page
- Bond Bid
- Apprenticeship & Training
- Affidavit completed correctly

The amount of the bid was \$192, 501.00

3. Iroquois Paving Company: The Bid had all the required components inclusive of the:

- Signature Page
- Bond Bid
- Apprenticeship & Training
- Affidavit completed correctly

The amount of the bid was \$226,323.02

Mayor Burgess announced the bids for WinPak Way would be referred to Baxter and Woodman for their recommendation and that a special meeting would be called for August 15, 2017 to take action to accept bids.

REPORTS OF DEPARTMENTS, COMMITTEES AND COMMISSIONS:

- Deputy Fire Chief Ed Myers read and provided a written report for the Fire Department, listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes. He further invited everyone to attend the Pancake Breakfast.
- Police Chief Kowalski read and provided a written report for the Police Department, listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes. In addition to his report, Chief Kowalski thanked Walgreens, Steve LaRock, Mary Klopp and Nicole Welsh as well as others involved for the roles they played on National Night Out. He provided an update on the vests in response to public comment. He stated that the Department purchased seven vests and that each officer has a new vest. He is awaiting a response from the Justice Department to assist with the cost of the vests. They purchased vests for two South Suburban Team members as well. He further stated the vest will expire in July 2018.
- EMA Director Vavrik provided no written report. He spoke of a search and rescue of an elderly gentleman. He thanked the police and fire departments for their assistance.
- Director Joseph Wiszowaty read and provided a written Economic Development report that will be attached to the certified minutes. Mayor Burgess gave acknowledgments for the sale of land located west of I-394 and south of Sauk Trail. Director Wiszowaty asked if Mr. Pruitt could be added to a future agenda to discuss Solar Energy and Projects.
- Public Works Director Weller read and provided a written report that will be attached to the certified minutes. Mayor Burgess gave the Public Works Director Kevin Weller kudos as many residents stated that they can see a difference in Village, they can see a change, that the lawns that were not previously taken care of are starting to get cut.
- Finance Director Rao provided a verbal report, and vowed to submit the written copy to the Clerk. He stated that the Finance Department had filed basic and quarterly comps report and that we have billed about \$11,672.00 that has been permitted by the Department of Justice on July 7th. The second report for one month was submitted and that there would be an extension until August of 2018. He further reported that the grant report had been submitted by Robinson Engineering and the audit would be wrapped up soon.
- Director Rao reported that the second installment of the tax levy is due by August from Cook County, and that we can expect the second installment to be on the ledger soon. He stated that the water sewer accounts receivable has been reduced by approximately \$200,000. That means we have collected more money than before, as of 4-

30-2017 there was a balance of approximately \$500,000 and at the time of reporting, the balance was approximately \$300,000. Lastly, he requested approval for two hand checks, as the invoices were not received on time. One check is for R and R Maintenance for auto repairs in the amount of \$2,340. The other check would be for SMART for ESDA department in the amount of \$100. The motion for approval will be made under new Business at the time of approval of Accounts Payable.

- Director Sherry Jasinski read and provided a written report on code enforcement, court cases, liens and property maintenance violations. She mentioned that we had received ownership of sixteen properties obtained through the “no cash bid program.”

Reports of Trustees and Standing Committees:

Public Services Committee	Trustee Brewer expressed a need for information from Robinson Engineering to ascertain facts about the infrastructure. Mayor Burgess asked to use caution when contacting them for budgetary reasons and to at least keep a lid on the amount of contacts.
Senior Committee	Trustee Brewer notified the Board that the VFW will no longer use the Senior Center. She provided an update on the books and racks that were removed from the Senior Center. She stated that the racks were donated to a teacher at Rickover and that Mr. Harvey delivered books to the library. Trustee Brewer also stated the Senior Center is open from 9 – 5 daily.
Budget & Finance Committee	Trustee Grant informed that the committee met with Director Mohan Friday, and were powering through the finance policy procedures with hopes to have something to the Board shortly. He stated that there are hopes that a vote can be taken on its approval at the second board meeting in September. He then informed that the next meeting is planned for August 23 rd at 7pm.
Parks, Recreation & Youth Services	Trustee Jones provided an update on the Corn & Dog Roast. And that flyers are available. He notified the Board that the Summer Camp ended a week earlier than anticipated because of funding. Mrs. Denson had been funding the program. The children were attending for free. He stated that there were lessons learned for next year and will attempt to work out bugs and present the program again.
Housing and Intergovernmental Services	Trustee Tates reported that he had no report.
Ordinance Review Committee	Trustee Todd reported that the committee established a regular meeting schedule and that they will meet the fourth Monday of each month at 6:30 p.m. at Village Hall. The next meeting is August 28 th .
Beautification Committee	Trustee Todd reported that she put out the same plea every week... a need for volunteers. She thanked the Bloom Township student workers Trustee Todd thanked whomever assisted with cleaning up the site at I 394. Mayor Burgess added a footnote for Trustee Todd. He spoke of young workers from Bloom Township aiding her, and stated that she has done a wonderful job in front of this building, the Police Department, and the Community Center.
Public Safety Committee	Trustee Zupon reported The Public Safety Committee had its first meeting Wednesday, August 2nd at Village Hall. They talked about their goals; next steps and agreed to meet the first Wednesday of each month. Their next meeting is planned for September 6 th .

UNFINISHED BUSINESS

- Mayor Burgess entertained a motion to approve the Expense Reimbursement Policy. It was moved by Trustee Todd and seconded by Trustee Jones to approve an Ordinance Amending Section 2.181 "Expense Reimbursement Policy" D ("Maximum Allowable Expenses") and E (Approval of Expenses") of Division 1 "Generally" of Article IV "Officials and Employees" of Municipal Code of the Village of Sauk Village Cook and Will Counties, Illinois.

Trustee Zupon questioned the enumerations on the Last page of the Ordinance. She asked for clarification and if there were two section Ds as noted on the document, or if a correction is needed to reflect "D, E and F". She asked if the motion required amending. The Mayor stated that the motion he requested was correct. Upon further discussion, Trustee Zupon amended the motion and Trustee Todd seconded the motion to approve the Ordinance Amending Section 2.181 "Expense Reimbursement Policy" D ("Maximum Allowable Expenses") and E (Approval of Expenses") of Division 1 "Generally" of Article IV "Officials and Employees" of Municipal Code by changing, the item list to D, E, and F.

Upon Roll Call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd

Nay: Trustees Tates

Abstention: Trustee Brewer

Motion Carried

- Mayor Burgess asked that Board Members submit any changes to the Strategic Plan as the completed Plan will be incorporated into procedures. Brewer stated that they were expecting a revised plan. The Mayor stated that once recommended changes were submitted, the compiled document would be forthcoming. Trustee Grant asked for a deadline. It was established that the deadline would be at the end of the month and that all recommended changes should be e-mailed to the Mayor.
- Trustee Brewer asked about unfinished business not listed on the agenda. She was advised that for items to be on the agenda, items must be provided to the Clerk by Wednesday or Thursday the week preceding a Committee Meeting. She was further advised that she can provide agenda items.

NEW BUSINESS

- a. Mayor Burgess entertained a motion to approve Accounts Payable and Disbursements. It was moved by Trustee Todd and seconded by Trustee Zupon to Approve all Accounts Payable and Disbursements Dated August 8, 2017 in the amount of \$256,211.16 as per Sauk Village policy.

There was much discussion as Trustee Brewer asked about funds paid to:

- a. The Owens Group and that the HR person being paid 6,000.00. Trustees Zupon and Grant attempted to explain the budget, line items, and how they are consistent with the expenses to be paid. Mayor Burgess stated that the position is used to provide structure; we use her more to offset employee relations, safety training, an employee manual, and Risk Management. He further stated that the contract has been in force for a year and a half. Mayor Burgess asked that Trustee Brewer connect with Director Rao and Trustee Grant in advance to get answers to questions.
- b. Computers and Edge Consulting/Gerald Pyke. She noted different line items and was informed that the varying lines corresponds with which department is being served. When asked about equipment, she was advised that the equipment was for the Mayor and Community Development.

Trustee Brewer ended the discussion by assuring that she is not accusing anyone, she is simply asking about the money and stated that it is her responsibility.

Upon Roll Call vote, the following voted:

Ayes: Trustees Grant, Jones, Todd, Bates, Zupon

Nays: None

Abstention: Trustee Brewer

Motion Carried

GENERAL COMMENTS & DISCUSSION

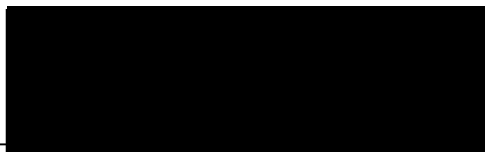
- Trustee Todd announced that Crossroads church would give 200 book bags in August. She stated that individuals must register on-line to receive the book bags and school supplies.
- Trustee Bates provided notification that he needed two tables to accommodate the Flags Fundraiser Initiative at National Night Out (N. N.O.). He reported that there is an investor wanting to enter into a contract to cut grass at vacant houses and that he could provide board up service. Trustee Bates stated that the investor could provide specifics for what he can do and the amount. He referenced Trustee Brewer's concept of residents cutting grass in lieu of a discount on the water bill and asked her to provide information from her contact. Mayor Burgess offered that a presentation can be made during his committee meeting report. He advised that presenters should be certain to entertain all requirements, i.e., cross T's and dot I's prior to the contract's presentation.
- Trustee Jones advised of a volunteer sheet on the back table and asked people sign up for the Corn and Dog Roast.
- Trustee Zupon stated that the proceeds from the sale of walking tacos, snacks and beverages sold at the National Night Out (N.N.O) would go towards Cops on the Top.
- Trustee Grant reminded trustees of the need to complete the Open Meetings Act (OMA) training by the next day.
- Mayor Burgess announced that the Back to School Bash is August 17th 4:00 p.m. – 6:00 p.m. He thanked everyone for participating in National Night Out (N.N.O.) and the great support shown, and stated, "hopefully, we will get volunteers for the Corn and Dog Roast event as well."

ADJOURNMENT

Trustee Bates moved and Trustee Grant seconded a motion to adjourn the meeting at 8:40. The decision was unanimous.



Mayor Derrick N. Burgess



Village Clerk Marva Campbell-Pruitt

**SPECIAL MEETING
OF THE
CORPORATE AUTHORITIES
VILLAGE OF SAUK VILLAGE**

Tuesday August 22, 2017
6:30pm

Sauk Village Municipal Center
21801 Torrence Avenue
Sauk Village, Illinois 60411
(708) 758-3330

Journal of Proceedings for the Special Meeting. The special meeting was called by Mayor Derrick Burgess of the Village of Sauk Village. Notice was issued in accordance with the Illinois Open Meetings Act.

Call to Order

1. The Special Meeting of the Corporate Authorities was called to order promptly at 6:30 p.m. by the Honorable Mayor Derrick Burgess.
2. On Roll Call - Present were: Trustees Brewer, Grant, Jones, Todd and Zupon. Trustee Tates entered the meeting at 6:32 p.m.

3. PUBLIC COMMENT

B. Hopkins rose to speak and deferred her question for the Regular Board meeting.

H. Parker ask for information on the lease and was informed that the subject would be discussed in the following proceedings.

4. NEW BUSINESS AND BOARD ACTION

❖ Leasing Agreement

Mayor Burgess addressed the agreements received. He informed that the Village could secure leases for the police department service vehicles. He discussed the parameters of two separate proposals. After discussion, questions and answers, Trustee Todd motioned and Trustee Grant seconded a motion to accept the leasing agreement with Old Plank Bank owned by Win Trust with the interest rate of 4.20% subject to establishing an account and maintaining a deposit with an average daily balance not less than \$100,000.00.

On Roll Call vote:

Ayes: 5 - Trustees: Grant, Jones, Tate, Todd, Zupon

Nays: 0

Abstention: 1 – Trustee Brewer

Absent: 0

Present: 0

Motion Carried

5. GENERAL COMMENTS OF MAYOR AND BOARD OF TRUSTEES

❖ Trustee Grant asked that the details on the vehicles to be leased be made available the next day.

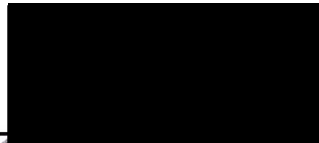
6. ADJOURNMENT

❖ Trustee Todd moved and Trustee Jones seconded a motion to adjourn the meeting at 6:52 p.m. The voice vote was unanimous.

ATTEST:



Marva Campbell-Pruitt, Village Clerk



Derrick N. Burgess, Mayor

Journal of Proceedings

VILLAGE OF SAUK VILLAGE
COMMITTEE OF THE WHOLE
TUESDAY SEPTEMBER 5, 2017 7:00 PM
SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVE

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

CALL TO ORDER

Mayor Derrick Burgess called the meeting of the Committee of the Whole to order at 7:17 p.m.

Upon Roll Call of the Board of Trustees, the following were:

Present: Trustees Brewer, Grant, Jones, Tate, Todd and Zupon

PUBLIC COMMENT

There were no comments from those in the audience.

DISCUSSION ITEMS

- Mayor Burgess spoke on an ordinance amending certain sections of the Village Zoning Code and the Unified Development Code. The proposed amendments went before the Zoning Board and they voted to recommend to the Mayor and Board the updated ordinance as presented. This will be an agenda item at the next Board Meeting.
- Clerk Campbell-Pruitt advised that the Village will partner with the Cook County Board of Review to present to residents of Bloom Township a Tax Appeals Forum on October 25th. The outreach event serves to assist property owners file property assessment appeals. Attendees were asked to bring their most recent property tax bill.
- Director Wiszowaty provided a summary of proposed community and utility solar projects. After which, he introduced Mr. Mark Pruitt of Chicago Southland Economic Development Corporation (CSEDC) Solar Development LLC who provided a presentation on Solar Development. In his presentation, he provided: historical data; future energy jobs; opportunities and benefits for Sauk Village; and partnership opportunities.

Trustees engaged in discussion and asked questions to gauge the presenter's' level of expertise and longevity with the projects presented.

Mr. Pruitt requested a letter of engagement (letter of intent) for a two- year commitment to the project. There are no expenses due, and there are termination provisions. It

was concluded that additional research and exploration are required to ascertain regional impact as it is developed.

- George Panagiotopoulos (Panas) came before the Board of Trustees to discuss a TIF DEVELOPMENT AGREEMENT/PROJECT PLAN. He discussed projected plans for the area stretching from Washington Square Café to the old laundromat and to request a TIF Development Agreement for TIF 4. He stated that he has \$400,000.00 to enhance the areas.

Trustees asked about enclosures for garbage bins, and who would assume responsibility for cost overruns. They asked that the agreement be changed to explicitly state that the company will be responsible for overruns and that the Village would not be held responsible for any additional funds. Mayor Burgess stated that prior to the Village paying, all work must meet code and signed off by the Village attesting the fact. This item will be place on the agenda.

- Trustee Brewer provided a final copy of the Senior Advisory Council's Policy and Procedures manual to everyone. She stated that no one sent questions or concerns. Trustees provided much verbal input, they addressed:
 - Ordinance Review Committee involvement. It was suggested that the document be presented to the Ordinance Review Committee
 - They asked what was meant by the Event Planner?
 - In discussing the financial language, planning and access, they asked that this language be removed or to state that there will be a line item within the Village's budget
 - Non-political activities were discussed as well as conflicts in scheduling
 - The further discussed the following items:
 - i. Emergency contact forms and what mechanism would be used to insure privacy.
 - ii. Reimbursement of fees
 - iii. Alcohol usage and who would monitor events and daily use of the center
 - iv. Profiteering
 - v. How renters would access the key
- Trustee Zupon spoke on Village Communications and asked for an ad hoc committee. After discussion, it was determined that Clerk Campbell-Pruitt would continue with plans for Communication Outreach.
- Trustee Todd spoke towards the two changes recommended for the Standing Committees and that the ordinance is readied for action at the next Board meeting. It will be added to the Agenda.
- Marchelle Barber provided an extensive presentation on a proposed Art Program to bring to Sauk Village. She spoke of her previous locations, business involvements and educational experiences. She is a consultant with several school districts including CPS. She referenced a rough draft of the proposal submitted and stated the desire to

start with Senior Programs. It would be a twelve-month project, divided into quarters and provided two days a week.

- Trustee Jones, offered that this is an opportunity to connect people in the Village and that the program can bring cultural activities, diversity and unity. He suggested that the two should talk further to determine how the program can be brought to the Village without draining the finances.
- Trustees joined the discussion by stating or inquiring:
 - i. How it connects with the Pathways to Progress
 - ii. How it would be funded as there was concern if it is in the budget and how to generate interest in the program.
 - iii. It was decided that this topic will be revisited.
- Trustee Tate asked that discussion of the Resident Handbook be postponed and that he will discuss it under general comments at the next meeting.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Todd announced the Ordinance Review Committee meeting planned for 9/25, and that the Dog Ordinance is under review. She asked about the street signs voted upon and stated that she did not wish it to fall between the crack. She asked to continue the food basket Give-Away and asked that the Holiday Cheer Committee Meeting be planned for the following Wednesday in the Senior Center. Discussion ensued about the Christmas Parade and Tree Lighting Ceremony and if there would be a conflict. It was established that there would not be a conflict and that the Parks, Recreation and Youth Services would be distributing toys, not food baskets.

Trustee Jones had no comment.

Trustee Tate had no comment.

Trustee Grant had no comment.

Trustee Zupon asked that the Board consider establishing the time of 4 pm – 7 pm as official Trick or Treat hours. Trustee Zupon asked if outside sales for the blankets are going forth and if the raffle is posted on Social Media. She announced that the Caps Program and bags are on-going initiatives and are being collected at the library. Trustee Zupon inquired about the date for the Christmas Parade as the Library has books to donate. It is scheduled for December 9th.

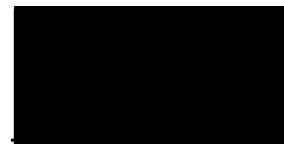
She announced that the Public Safety Committee meeting planned for the next day had been cancelled, and the next meeting would be the October meeting.

Trustee Brewer stating that she is searching for a map for the CDBG Funds. She was advised that Director Jasinski should have one.

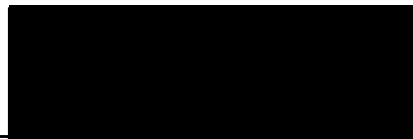
Mayor Burgess stated that the last day for the Disaster Relief would be the next day and asked that items be delivered to the Police Department. He stated that Gift cards are preferred.

ADJOURNMENT

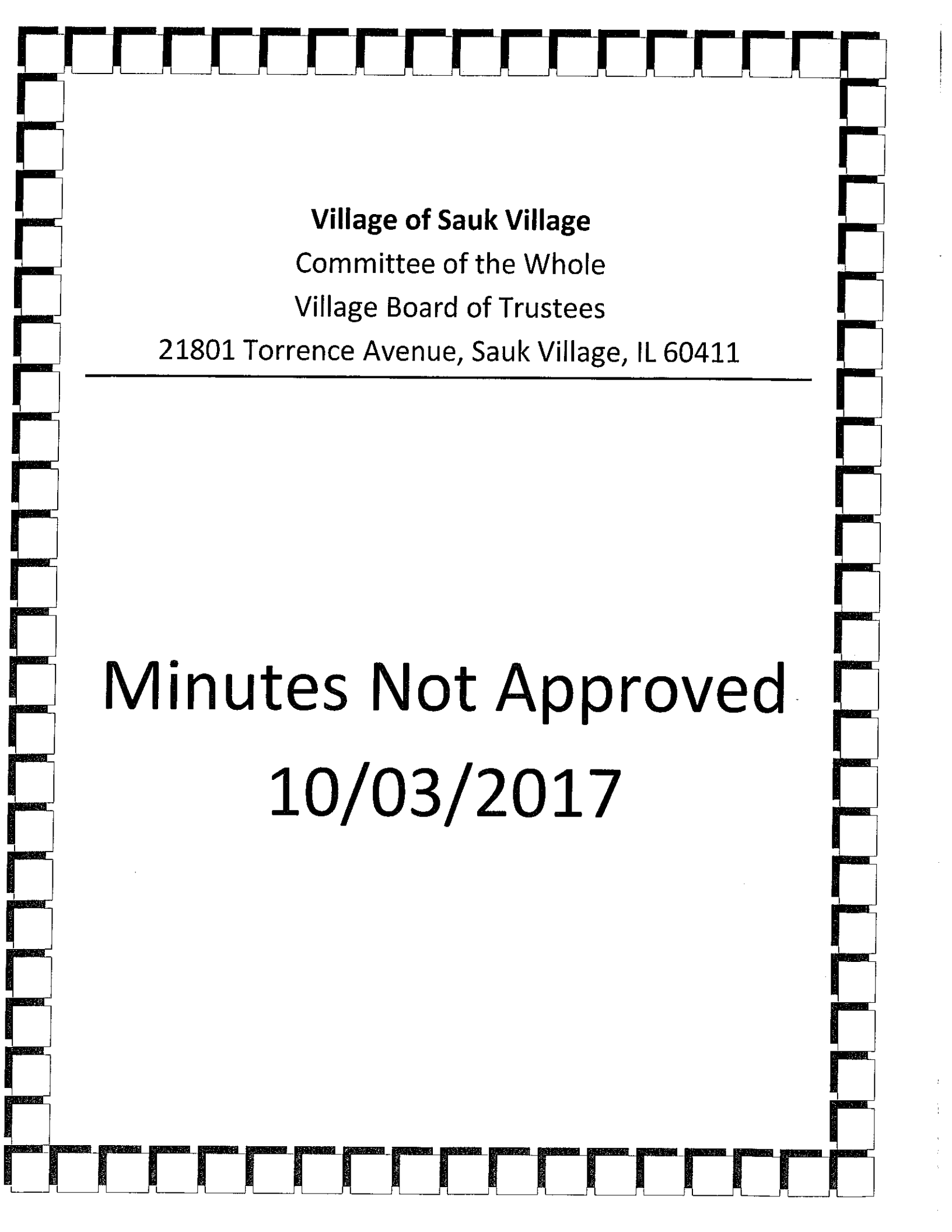
It was moved by Trustee Brewer and seconded by Trustee Todd that the meeting be adjourned at 9:50 p.m. The voice vote was unanimous.



Mayor Derrick N. Burgess



Village Clerk Marva Campbell-Pruitt



Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411

Minutes Not Approved
10/03/2017

Public Comment:

There were no comments from audience members.

Approval of Minutes:

- a. Trustee Brewer moved and Trustee Todd seconded a motion to approve minutes of the Special Meeting (Public Hearing) proceedings of July 25, 2017.

Upon Roll Call vote, the following voted:

Ayes: Trustees: Brewer, Grant, Jones, Tates, Todd

Nay: Trustee Zupon

Abstention:

Motion Carried

- b. Trustee Todd moved and Trustee Brewer seconded a motion to approve minutes of the Regular Board Meeting proceedings of July 25, 2017.

Upon Roll Call vote, the following voted:

Ayes: Trustees: Brewer, Grant, Jones, Tates, Todd

Nay: Trustee Zupon

Abstention:

Motion Carried

- c. Trustee Todd moved and Trustee Brewer seconded a motion to approve minutes of the Special Board Meeting proceedings of August 15, 2017.

Upon Roll Call vote, the following voted:

Ayes: Trustees: Brewer, Jones, Tates, Todd

Nay: Trustee Zupon

Abstention: Trustee Grant

Motion Carried

- d. Trustee Todd moved and Trustee Brewer seconded a motion to approve minutes of the Special Board Meeting proceedings of August 22, 2017.

Upon Roll Call vote, the following voted:

Ayes: Trustees: Brewer, Grant, Jones, Tates, Todd, Zupon

Nay:

Abstention:

Motion Carried

Reports of Officers:

- Mayor Burgess announced the Robin Kelly's 5th Annual Hiring Event and Job Readiness Workshop planned for October 25th and October 27th. He shared that Sam's Club and Jewel Osco will be at Village Hall October 13th to share resources. The Mayor stated that the Clerk would appoint Mrs. Paulette Meeks as Deputy Clerk of Sauk Village and sought a motion to approve the appointment.

- Trustee Brewer moved and Trustee Todd seconded a motion to appoint Paulette Meeks as Deputy Clerk
Upon Roll Call Vote, the following voted:

Ayes: Trustees: Brewer, Grant, Jones, Tate, Todd, Zupon
Nay:
Abstention:
Motion Carried

- Clerk Campbell-Pruitt advised members to file a tax appeal by October 15th with the Assessor's Office, and asked that those interested bring the document and a copy of the recent tax bill to the Tax Appeal Forum planned for October 25, 2017 at Village Hall. she proceeded to swear in the new Deputy Clerk Paulette Meeks by administering the Oath of Office.
- Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes.

Reports of Departments, Committees and Commissions:

Director Mohan: read a prepared report that will be attached to the certified minutes. In addition, the Director stated the need to borrow \$120,000.00 from Water Sewer fund to pay payroll and payroll liabilities. After questions were answered regarding immediate checks, Trustee Grant motioned and Trustee Todd seconded a motion to transfer \$120,000.00 from the water fund to the general fund.

Upon a roll call vote, the following voted:

Ayes: Trustees Grant, Jones, Tate, Todd, Zupon
Nay: - Trustee Brewer
Motion Carried

Chief Stoffregan was not in attendance, so Chief Kowalski gave a verbal report for the Fire Department. He provided information on Fire Prevention Week. a 75,000 grant to use over a five- year period

Police Chief Kowalski – read and provided a written report for the Police Department, listing the activities and statistics that occurred over the last two weeks.

EMA Director Vavrik Not in Attendance

Public Works Director Weller read and provided a written report that will be attached to the certified minutes.

Director Jasinski read a Community Development report that will be attached to the certified minutes.

Director Wiszowaty read and provided a written Economic Development report that will be attached to the certified minutes.

Reports of Trustees and Standing Committees

Public Services Committee Trustee Brewer No Report

Senior Committee Trustee Brewer Introduced Emmet Farmer and stated that they have a SAC each second Thursday at 5pm. Mayor congratulated him and asked for the names and addresses of

the committee. Asked to deliver to Village. Mayor Burgess asked Mr. Farmer how he accessed the Senior Center and was told, Brewer is generally there to attend meetings. She reported that the next meeting will occur Thursday, October 12th.

Budget & Finance Committee Trustee Grant reporting of a meeting with departments heads scheduled to see October 20th at 1pm to review budget expenses to date.

Parks, Recreation & Youth Services Trustee Jones announced Trunk or Treat on October 28th and recommended that people come early. Volunteers not required

Housing and Intergovernmental Services Trustee Tates reported that he is looking to receive a final draft of the Resident Handbook from the printer. Funding will come from the Housing budget. He stated that he need a Tax-Exempt letter. Mayor Burgess asked the Clerk to provide copies to each of the trustees. Trustee Tates discussed the copy of the local shelters that were shared with Library, Code Enforcement and Fire and Police Department and trustees.

Ordinance Review Committee Trustee Todd announced that the next meeting of the committee will be October 23rd 6:30 pm. On agenda for that meeting will be reviewing the False Alarm Ordinance

Public Safety Committee Trustee Zupon thanked members who participated with Coffee with Cops. She provided a reminder of the Drug Drop off and announced that people can deliver them to their personal doctors as well.

She announced the official Trick or treat hours as 4pm – 7pm. Trustee Zupon further shared that she met with Mutual Aid organizations last week and hope to attend an organizational meeting. Shared that there was a similar organization for Public Works.

Trustee Zupon suggested that there by created, a Calendar to schedule time to use Rotunda for meeting

Unfinished Business

Trustee Todd moved and Trustee Jones seconded a motion for approve the Policy and Procedures for the Sauk Village Senior Center.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Jones, Todd

Nay: Trustees Grant, Tates, Zupon. Mayor Burgess voted to break the tie.

Motion Failed

Trustee Zupon moved and Trustee Grant seconded a motion to Approve the Resident Handbook and production expenses to Lans Printing of 100 handbooks at the cost of \$300.00. The motion was amended to correct the name of the Business.

Upon a roll call vote, the following voted:

Ayes: Trustees Grant, Jones, Tates, Todd, Zupon

Nay: Trustee Brewer

Motion Carried

Trustee Grant moved and Trustee Zupon seconded a motion to approve a Resolution Authorizing the Village to Enter Into a Loan Agreement with Old Plank Bank for \$83,600 for the Purchased of Three Police Vehicles.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Tates, Todd, Zupon

Nay: - 0

Motion Carried

Trustee Todd moved and Trustee seconded a motion to approve Re-Codification of Ordinances and Supplements from 2013 to Present at a Cost of \$7652.00.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nay: - 0

Motion Carried

New Business

Trustee Todd moved and Trustee Grant seconded a motion for approval of the Accounts Payable and Payroll Disbursements dated 10/10/17 in the amount of \$264,432.91 per Sauk Village Policy.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nay: 0

Motion Carried

Trustee Zupon moved and Trustee Todd seconded a motion to Approve an Ordinance Amending Section 10, Article III-Dangerous Animals Vicious Animals and Rabid Animals of the Village Code

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd, Zupon

Nay: Trustee Tate

Motion Carried

General Comments and Discussion of the Mayor and Board of Trustees

- Todd had no comment
- Brewer asked what direction shall the community center go since the policy and procedures were not approved? Mayor Burgess suggested that Mr. Farmer review the policy and make recommendations. He invited folks to give input. Brewer asked for the suggestion be put in writing.
- Trustee Tate announced that Bloom Township have an Utility Assistance Program. Residents can go over to Bloom to complete the application which had a due date of October 12th.

Trustee Tate shared a program flyer from CEDA. He stated that October programming is for Senior Citizens, and next month is for single parents.

Trustee Tate mentioned that Joe assisted with donors to assist with the flags, and that flags need to be added quickly. He reported that Dir. Mohan has a line item for \$546.00 and that the donor to pay the balance. He advised that a check is needed in order to place the order.

Trustee mentioned that two individuals volunteered for the placing of the flags on the 24th of October and that he has plans to ask department heads to assist with other flags.

Trustee Tate announced that the Healthcare Seminar to get PSC to provide an overview of their program is planned for Thursday the 12th; Veteran's Day 11/11/11 and that volunteers are need Volunteers, and that he is working to get students from Bloom Trail; he announced how replacing light bulbs on house to green indicates support of veterans; and lastly a Breast Cancer Awareness program in Merrillville.

Trustee Jones announced that the members of Parks & Recs discussed the Christmas Parade and that they are working on a start and finish time on December 9th; and that there is no Open Gym because of Trunk or Treat.

Trustee Zupon asked for a copy of the Resident Handbook.

Trustee Grant had no Comment.


Clerk Campbell-Pruitt asked to speak. She informed the Board to take into consideration how they wish to "market" their events for greater participation. Trustee Zupon agreed and stated the need to develop a process for posting.

Adjournment

Trustee Brewer moved and Trustee Jones seconded a motion to adjourn the meeting at 9:12 p.m . The decision to adjourn was unanimous.



Mayor Derrick N. Burgess



Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

SAUK VILLAGE BOARD MEETING
OF THE
CORPORATE AUTHORITIES
TUESDAY, October 24, 2017

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance.

Roll Call: Present: Trustees: Brewer Grant, Jones, Tate, Todd and Zupon
Absent: None

Staff Present: Engineer Jim Czarnik Chief Kowalski Director Sherry Jasinski
Allen Vavrik Captain Dennis Synowiec Director Joseph Wiszowaty
Director Sherry Jasinski Director Kevin Weller Adm. Asst. Mary Klopp

Public Attendees: 13

Executive Session:

Mayor Burgess asked for a motion to go to closed session. Trustee Grant moved, and Trustee Todd seconded the motion to recess to Executive (Closed) Session to discuss personnel matters, updates of pending litigation and real estate, with action to be taken.

On Roll Call Vote

Ayes: Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nays: None

Motion carried

Reconvene Regular Board Meeting:

Mayor Burgess asked for a motion to reconvene the Regular Board Meeting. It was moved by Trustee Zupon and seconded by Trustee Todd to reconvene the Regular Meeting of the Corporate Authorities at 7:16 p.m.

On Roll Call Vote

Ayes: Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nays: None

Motion carried

Public Comment:

R. Wier commended the Village for trimming trees on Sauk Trail. He asked the Board to consider other priorities. He mentioned four trees on Olivia by the school that are hazardous.

J. Glaze asked several questions. She asked why the speed limit is 20 mph throughout the Village, but between Torrence and Murphy, on 223rd Street, the limit is 25 miles per hour. She asked about one-way streets; why the streets on Yates and Clyde are dug up and the horses are in the streets, she wanted to know when will it be fixed. She was informed that they should be fixed by winter. J. Glazed asked why not suspend truck and treating door to door? Mayor Burgess responded that it is too late to consider the proposal for this year, but will ask the residents of the Village what they prefer. She stated that she was asked by the library to present Large Print books to the Mayor for the Senior Center. She gave the books to the Mayor.

Approval of Minutes:

- a. Trustee Todd moved, and Trustee Jones seconded a motion to approve minutes of the Journal of Proceedings for Committee Meeting of July 18, 2017

Upon Roll Call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd

Nays: Trustees Tate, Zupon

Motion Carried

- b. Trustee Todd moved, and Trustee Brewer seconded a motion to approve minutes of the Regular Board Meeting proceedings of October 10, 2017.

Upon Roll Call vote, the following voted:

Ayes: Trustees: Brewer, Grant, Jones, Todd

Nays: Trustees Tate, Zupon

Motion Carried

Reports of Officers:

- Mayor Burgess announced that he had a meeting with Village Ministers and they agreed to meet quarterly to work on concerns for jobs and the youth of the Village. They are considering a vetting process. The Mayor provided assurance that this will do more to assist residents.
 - The Mayor announced that Halloween hours are 4 – 7. He stated if there are any problems after that time to call the Police Department's general number.
 - Mayor Burgess read the Collector's Reports for August and September.
- Clerk Campbell-Pruitt sought approval of the Community Outreach Initiatives
 - Publishing of a Quarterly Newsletter (The Sauk Talk News) in accordance with at least three of the proposed avenues for engagement, i.e., print, E-mail System, Village Website and on Social Media

- She shared the Ad Rates
- Clerk Campbell-Pruitt asked for approval to accept the use of Minuteman Press as the company to publish the newsletter. No bid is needed as the cost will not exceed the \$10,000.00 threshold.
- She asked that the Village renew the USPS Mail Permit for \$225.00
- Clerk Campbell Pruitt read the FOIAs received September 14th - October 9th and reminded trustees that they are read and posted once a month. There were no FOIA requests in August; but in September there were 6 requests by one individual that had ascended to the Attorney General's office, and that there were three others. FOIA requests are posted on the Bulletin Board outside the Rotunda. She announced the Tax Assessment Forum, and the Holiday Cheer.
- Engineer Jim Czarnik read and provided a written report that will be attached to certified minutes. He provided an update on the IDOT, Invest in Cook Grant.

Reports of Departments, Committees and Commissions:

Capt. Synowiec provided a report for the Fire Department, listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes. He also reported that a Fire Truck was sold for \$23,000.00 and will be picked up in November.

Police Chief Kowalski read and provided a written report for the Police Department, listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes.

EMA Director Vavrik reported on the number of call the department has responded to and a training he attended in Crown Point. He made an appeal for volunteers to assist that department.

Director Jasinski read and provided a written Community Development report listing the activities and statistics that occurred over the last two weeks. The report will be attached to the certified minutes.

Director Wiszowaty read and provided a written Economic Development report that will be attached to the certified minutes.

Reports of Trustees and Standing Committees

Public Services Committee	Trustee Brewer reported no report.
Budget & Finance Committee	Trustee Grant announced the Thursday meeting. He informed that he had met with Department Heads about their budgets. He stated that they are all below their targets currently. They will meet again in January.
Parks, Recreation & Youth Services	Trustee Jones announced that the Halloween Day event will go on despite the cold, rain, or hot temperature. The committee are prepared to reposition the Trunk or Treat if needed. The contingency plan is to move inside the Community Center.
Housing and Intergovernmental Services	Trustee Tates stated that he is working to submit a listing of homes classified as abandoned. He stated that there is a process that must be adhered to considering delinquent water bills and taxes. There are at least 300 homes fitting this category. The committee will present 10% of the homes to determine if it is worthwhile for the Village to participate in the program. He informed that if

	home is sold, then fees incurred will be by the Atty and payment to the benefactor. If we decide to participate, those funds will be due for reimbursement. If homes do not move, we must explore other options.
Ordinance Committee Review	Trustee Todd and committee are working on an ordinance for false alarms. Should take a couple of months to complete it. They November 30 th a change from Mondays to Thursdays.
Public Safety Committee	Trustee Zupon spoke of ideas and forums to present in the future. She spoke of a program called, "Offer Up" where folks can make transactions at the police station. She announced the meeting the following Wednesday at 6pm

Reports of Committees and Commissions

Beautification Committee	Chairman Linda Todd announced that they will decorate Village Hall on November 24 th and are looking for volunteers
Senior Advisory Council	Chairman Emmett Farmer reported that they are awaiting approval of the Policy and Procedures Manual. He stated that there is a senior desiring to use the center for Bid Whist on the first and third Fridays. He asked that those interested in using the center to notify the Council so that it can be placed on the calendar. He stated that they cannot approve rentals until the policies are in place. Tates informed that flags were ordered for the Senior Center. American and Illinois Flag were ordered, and someone needs to erect them. Chairman Farmer announced the next meeting will take place November 9 th at 5pm. All were invited.

Unfinished Business

- a) The Mayor asked for a motion to Adopt Policy and Procedures for the Senior Advisory Council. It was moved by Trustee Todd and seconded by Trustee Brewer to adopt the policy.

In discussion, Trustee Todd stated that all Advisory Members should be residents and it states it in the policy, but that it is not the case.

Trustee Zupon mentioned the same, listing two members who are not residents. Chairman Farmer thought it had been retracted from the policy. The motion and second were retracted as the items need to be consistent.

Mayor prompted how to make the motion based upon the preference of the trustees relative to residency.

After discussion, the motion made was to adopt the Policy and Procedures with the inclusion that all voting members on the council be residents of Sauk Village. It was moved by Trustee Brewer, but there was no second to the motion, thus the motion failed.

Mayor Burgess entertained a motion to approve the Policy and Procedures of the Senior Advisory Council with the notification that all members of the Council **DO NOT** have to be residents. Trustee Jones moved, and Trustee Brewer seconded the motion.

Upon Roll Call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd, Zupon

Nays: Trustees Tates

Abstention: None

Motion Carried

***The Policy and Procedures Manual, page four will be revised to reflect the vote, all members do not have to be residents.**

New Business

Mayor Burgess entertained a motion to approve Accounts Payable and Payroll Disbursements. Trustee Grant moved, and Trustee Todd seconded a motion for approval of the Accounts Payable and Payroll Disbursements dated 10/24/2017 in the amount of \$382,813.29. There was a question of payments to the Owens Group.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nays: None

Motion Carried

Mayor Burgess entertained a motion concerning a settlement agreement. Trustee Zupon moved, and Trustee Jones seconded a motion to Approve a Confidential Settlement Agreement Between Party # 1 and the Village of Sauk Village.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nays: None

Motion Carried

Mayor Burgess entertained a motion concerning a settlement agreement. Trustee Todd moved, and Trustee Zupon seconded a motion to Approve a Confidential Settlement Agreement Between Party #2 and the Village of Sauk Village.

Upon a roll call vote, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Tate, Todd, Zupon

Nays: None

Motion Carried

General Comments and Discussion of the Mayor and Board of Trustees

Trustee Grant had no comment.

Trustee Zupon asked that revisions be made to the Ad Rates document. She asked that there be a consistent rental rate and procedures for the community center and the senior center. Chairman Farmer was asked to work with Trustee Jones.

Trustee Jones announced that the Parks and Recreations meeting is the first Thursday and will take place November 2nd. He announced that the Christmas Parade will be December 9th.

Tates: Thanked the veterans who had volunteered to present the flags. The flags just arrived so, they will now be presented Nov. 11th at the celebration. He asked that all veterans be available to take pictures. He spoke of the logistics for that day and what can be expected in the program. Trustee also stated that he is happy to honor our teen-agers who will be a part of the ceremony. He announced that there are guest speakers for the November 11th celebration and that veterans and guests will eat for free and first.

Trustee Brewer announced that the Bid Whist Social Club will meet the 1st and 3rd Fridays of the month from 6 – 10 p.m.

She explained why so many FOIAs were being presented. She stated that the information is required to finish her projects.

She stated that she needed to see bills from the attorneys to determine how much they are charging for FOIAs requests.

Trustee Todd asked to verify that there is no meeting on the schedule for the following Tuesday.

Mayor Burgess announced that there is no meeting the following Tuesday and that the next meeting is a Committee Meeting on the 7th of November. He bided everyone a safe Halloween and asked persons not planning to participate, to leave on lights and put out a sign.

The Mayor further stated that the Village had not paid any Attorney bills and explained why he had asked that to limit contact with them without notice.

Adjournment

Trustee Todd moved, and Trustee Brewer seconded a motion to adjourn the meeting at 8 :35 p.m. The decision was unanimous.

/s/ Mayor Derrick N. Burgess

-
/s/Marva Campbell-Pruitt
!

VILLAGE OF SAUK VILLAGE

COMMITTEE OF THE WHOLE

Tuesday, November 7, 2017 7:00 PM

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVE
SAUK VILLAGE ILLINOIS**

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center. Public Attendees: 12

CALL TO ORDER - Honorable Mayor Derrick Burgess

Mayor Derrick Burgess called the meeting of the Committee of the Whole to order at 7:00 p.m.

On Roll Call, those present: Trustees Brewer, Grant, Jones, Bates, Todd and Zupon.

Others in attendance were Mayor Derrick Burgess, Village Clerk Marva Campbell-Pruitt and Director Joseph Wiszowaty

DISCUSSIONS

Mayor Burgess asked to amend the agenda to allow for the CEDA Presentation to appear first.

CEDA Presentation

Dr. Standberry and Professor Wallace co-presented and described programs they wish to provide in Sauk Village.

Dr. Standberry discussed programs for seniors that provides for free lights and energy to residents of Cook County.

Professor Wallace discussed other programs. One mentioned was Plate 45. It provides an economic empowerment focus on the assets of the community instead of deficits. The Program's offering is of no charge to the community. She spoke on past events and activities in other communities.

Dr. Standberry spoke on energy services, roofing assistance, plumbing assistance, etc. He also spoke on the attempt to ease the path as residents make application through a Pre-Check Questionnaire to be completed prior to making application. Dr. Standberry talked about job training programs through DePaul University.

Dr. Standberry entertained questions from the Mayor and Trustees as part of his presentation:

- Trustees Bates asked what is needed from the Trustees to make this program available. Dr. Standberry stated the needs are: space, Internet Services, copier/printer, paper, etc.;
- Trustee Zupon asked for clarification of the programs' successes in other areas and if the involvement in Sauk Village would be like those in other towns;
- Trustee Grant asked what methods were used to notify residents of the program; how many days would be required; how is it done in Ford Heights;
- Mayor Burgess asked how the variety of programs operated; if the programs are certified; if CEDA is a private or federal program; and how the program was regulated?

Dr. Standberry invited trustees to visit the Harvey Office to see how the program is operationalized. He advised that the upcoming deadline requires notification and orchestration, therefore a decision would be required. He explained that Sauk Village would be a satellite location and stated that all programs are nationally accredited.

Resolution Adopting the Sauk Village 2017 Strategic Plan for Progress

- Mayor Burgess discussed a Resolution Adopting the Sauk Village 2017 Strategic Plan for Progress. He discussed specific changes made since the last printing:
 - P 20. History of the problem will be deleted
 - P 21. Top – Organizations and ending in Strategic Plan for Progress will be deleted

Mayor Burgess advised Trustees that they had another week to communicate other areas for change to the document and that it would not reprint until Friday.

Resolution Authorizing an Intergovernmental Agreement with Cook County for the Rehabilitation Project (223rd Street and Cornell; Cornell to Sauk Trail.

- Mayor Burgess stated that the Agreement had been previously discussed. It is a grant from Connect Cook County. He informed that funds would be granted to make up the Village's portion of the grant for \$75,000.00.

Trustees engaged in dialogue concerning:

- Trustee Brewer discussed wasting funds completing the project at this time as it would have to be done over relative to the infrastructure upgrades and the loops that need to be repaired. Her advice was to consolidate efforts.
 - Burgess clarified what was referenced in the Resolution and explained that it is about the pipes that need to be repaired and that the project has been voted on in the past. He stated that effort would be made to take care of those pipes that go underground while this project is conducted and that it is too late to change the scope of this project. All operatives are in place already. The only difference is that this agreement will pick up the difference of funds that was initially obligated by the Village, but now there is a grant opportunity.
- Trustee Zupon spoke to page 11 that shows that the Village has a 55,000.00 obligation and questioned if we had the funds for it?

It was decided that this would be an action item on next Board Meeting's agenda for adoption.

Security Features /Plexiglass for Front Counter

Mayor Burgess informed that security issues were grieved, and the resolution was to install a security window for safety reasons. He stated that the Village was in the process of gathering bids. In response to a question from Trustee Bates, the Mayor stated that once the issue is addressed, the grievance will cease. Trustee Jones inquired about the specifics of the plexiglass. The Mayor will bring back prices. Trustee Zupon inquired if the cost was under the threshold for formalized bidding.

Holiday Meeting Schedule

Mayor Burgess stated that the 2018 Meeting Calendar would be presented in January.

He advised that the Village would cancel the November 21st and the December 26th meetings. He advised that Payroll will require a vote for the entire month of December.

PUBLIC COMMENT

J. Cast spoke on the following: Town Hall Meetings and stated that they are needed as residents need more than three minutes to speak on some issues; an employee's attempt to resign; an open-door policy; and lack of adherence to campaign promises.

- Mayor Burgess stated that he would design a town hall meeting in January. He stated that there is an open-door policy, but if he is in a meeting, he could not accommodate. Going forth, he would instruct staff to inform residents of the time frame. Regarding unkept promises, he does not see

that he has gone back on promises. He may have found that ideas are not feasible and had to change directions.

GENERAL COMMENTS FROM MAYOR & TRUSTEES

- Trustee Tate mentioned the Veteran's Celebration and announced who would be in attendance. The Trustee asked that disruptions be non-existent. He stated that following the program, there would be a luncheon in the Senior Center.
- Trustee Grant had no comment.
- Trustee Zupon passed out information from the Steger Page pertaining to an increase in water rates. She shared information from SSMMA on rates of water by community.
- Trustee Brewer stated that forms will be available for use and rental of the Senior Center. She mentioned a program that would be on the first and third Fridays from 6 – 10 p.m.; that the SSAC meeting would be Thursday at 5pm; and, about the loops, her duty was to determine how many loops and the locations of the loops. Her concern is that if paying to do work, they should be considered when resurfacing to be included in the upgrades of an area.
- Todd stated she had no comment.
- Trustee Jones stated that the Parks and Recs Committee are seeking volunteers for Dec 3rd when they would decorate the Santa sled and on Dec 9th for the Parade/Party at 3:30pm
- Trustee Tate asked about space allocation for CEDA and if it had been coordinated with the SSAC.
- Mayor Burgess advised that Trick or Treat would continue to be a Village event. He thanked everyone for participating in Trunk or Treat. He stated that many organizations came out in support and acknowledged the Clerk for the Taffy Apple Dessert Table.

ADJOURNMENT

Mayor Burgess asked for a motion to adjourn. Trustee Brewer motioned, and Trustee Todd seconded the motion to adjourn at 8:07 p.m.

Upon motion duly made, seconded and carried, the meeting was adjourned.

/S/ Mayor Derrick N. Burgess

/S/Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

SAUK VILLAGE BOARD MEETING OF THE CORPORATE AUTHORITIES TUESDAY, November 14, 2017

**SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUESAUK VILLAGE, ILLINOIS**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees Brewer, Jones, Todd and Zupon
Absent: Trustees Grant, Tate

Staff Present: Engineer Jim Czarnik Chief Robert Kowalski Director Sherry Jasinski
Director Mohan Rao Director Kevin Weller Director Joseph Wiszowaty
Adm. Asst. Mary Klopp

Public Attendees: 16

Executive Session

Trustee Zupon moved and Trustee Jones seconded the request to recess to Executive (Closed) Session to discuss personnel matters, updates of pending litigation and real estate, with action to be taken at 7:01 p.m.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Jones, Todd, Zupon

Nays: None

Absent: Trustees Grant, Tate

Motion carried

Reconvene Regular Board Meeting:

It was moved by Trustee Jones and seconded by Trustee Brewer to reconvene the Regular Meeting of the Corporate Authorities at 7:43 p.m.

The vote to reconvene was Unanimous.

Public Comment:

Six residents expressed concerns for activities occurring within the Village and/or Administration.

Approval of Minutes:

- a. Trustee Todd moved and Trustee Brewer seconded a motion to approve minutes of the Regular Board Meeting proceedings of August 8, 2017.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Todd

Nays: Trustees Jones, Zupon

Absent: Trustees Grant, Tate

Motion Failed

- b. Trustee Brewer moved and Trustee Todd seconded a motion to approve minutes of the Committee of the Whole Meeting proceedings of September 5, 2017.

On Roll Call, the following voted:

Ayes: Trustees Todd

Nays: Trustees Brewer, Jones, Zupon

Absent: Trustees Grant, Tate

Motion Failed

Reports of Officers:

- Mayor Burgess asked the Board to vote on his selection for Treasurer, Ms. Judith Sutfin. Trustee Zupon moved and Trustee Todd seconded the recommendation.

On Roll Call, the following voted:

Ayes: Trustee Zupon

Nays: Trustees Brewer, Jones, Todd,

Absent: Trustees Grant, Tate

Motion Failed

- Clerk Campbell-Pruitt had no report.
- Engineer Jim Czarnik read and provided a written report to be attached filed with the certified minutes.

Reports of Departments

Finance Director Rao reported that he had no report.

*Trustee Brewer asked if the \$25000.00 borrowed had been placed back in the Water Fund. As property tax has not come in, no replacement had been noted.

Fire Chief Stoffregen provided a written report for the Fire Department listing the activities and statistics that occurred over the last two weeks. The report will be filed with the certified minutes. He spoke of the sale of the fire truck and stated that it should net \$20,000.00.

Police Chief Kowalski read and provided a written report for the Police Department, listing the activities and statistics that occurred over the last two weeks. The report will be filed with the certified minutes.

EMA Director Vavrik reported that he had no report.

Director Jasinski read and provided a written Community Development report which will be filed with the certified minutes.

Director Wiszowaty read and provided a written Economic Development report which will be filed with the certified minutes.

*Trustee Brewer inquired about the appointment of a resident to the TIF Committee. (TIF Joint Review Board)

Reports of Trustees and Standing Committees

Public Services Committee	Trustee Brewer reported that she had no report.
Budget & Finance Committee	Trustee Grant was absent. No report
Parks, Recreation & Youth Services	Trustee Kelvin Jones announced the flyers on the table for the Christmas Parade and Party. He announced that a Basketball Program should start Monday at 3pm.
Housing and Intergovernmental Services	Trustee Tates was absent. No Report
Ordinance Review Committee	Trustee Todd stated that the next meeting for this committee is 11/30 at Village Hall.
Public Safety Committee	Trustee Zupon reported that the committee met 11/1 and that the small group chatted through agenda items but did not act. She encouraged others to attend as volunteers are essential.

Report of Committees and Commissions

Beautification Committee: Chairman Linda Todd reported that they will decorate the tree on December 2nd at 9:00 and needed volunteers to assist.

Senior Advisory Council: Chairman Emmett Farmer reported that the Council met last Thursday and reviewed the varying groups using the center. They have made some adjustments to each group, but have not finished the calendar. He stated that they have new groups interested in the Center. Dr. Strandsberry of CEDA is one. Dr. Strandsberry will come in and present why utilization of the program is important. He announced that Medicare meetings are each Tuesday.

Unfinished Business

None

New Business

Trustee Zupon moved and Trustee Todd seconded a motion to approve the Accounts Payable and Payroll Disbursements dated November 14, 2017 in the amount of \$789.964.

There were considerable questions and unrest concerning the report. It was stated that changes on the A/P and changes to the figures, should have someone's initials to verify that the changes are legitimate. Trustee Zupon stated that she sat with Mohan and he walked her through each change. Trustee Brewer reiterated that strike throughs should be initialed.

Trustee Todd questioned Professional Services being paid, and if was above what was allocated in the budget.

Trustee Brewer questioned the Kane & McKenna expenses of \$1,200.00. She stated that as she reviewed the contract, it does not state that Trustees questioning the firm would incur charges.

On Roll Call, the following voted:

Ayes: Trustees Jones, Todd, Zupon

Nay: Trustee Brewer

Absent: Trustees Grant, Tates

Motion Carried

Trustee Todd moved and Trustee Jones seconded a motion to approve the Global Settlement in the Moore v. Sauk Village matters, cases 16CV2861 and 15 CH16507, in the amount of \$70,000.00

On Roll Call, the following voted:

Ayes: Trustees Brewer, Jones, Todd, Zupon

Nay: None

Absent: Trustees Grant, Tates

Motion Carried

Trustee Todd moved and Trustee Brewer seconded a motion to approve a Resolution Authorizing an Intergovernmental Agreement with Cook County for the Rehabilitation Project (223rd Street and Cornell)

On Roll Call vote, the following voted:

Ayes: Trustees Brewer, Jones, Todd, Zupon

Nay: None

Absent: Trustees Grant, Tates

Motion Carried

General Comments and Discussion of the Mayor and Board of Trustees

Trustee Jones asked for volunteers for the Santa Parade and Party; and stated that he would put out a flyer for children who wish to ride on the sleigh.

The Mayor and all Trustees extended Holiday Greetings to all.

Adjournment

Trustee Jones moved and Trustee Brewer seconded a motion to adjourn the meeting at 8:40 p.m. The decision was unanimous.

/s/Mayor Derrick N. Burgess

/s/Village Clerk Marva Campbell-Pruitt

Village of Sauk Village
Committee of the Whole
Village Board of Trustees
21801 Torrence Avenue, Sauk Village, IL 60411

**NO
MEETING
Tuesday, 11/21/ 2017**

**Journal of Proceedings
of the
Corporate Authorities**

SAUK VILLAGE MUNICIPAL CENTER

**21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS
SAUK VILLAGE BOARD MEETING**

**TUESDAY, November 28, 2017
7:00 P.M.**

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees Brewer, Grant, Jones, Todd and Zupon
Absent: Trustee Tates

Staff Present: Director Mohan Rao Chief Robert Kowalski Director Joseph Wiszowaty
Jim Czarnik Director Kevin Weller Director Sherry Jasinski

Public Attendees: 18

Executive Session

Trustee Zupon moved and Trustee Jones seconded the request to recess to Executive (Closed) Session to discuss personnel matters, updates of pending litigation and real estate, with action to be taken.

On Roll Call, the following voted

Ayes: Trustees Brewer, Grant, Jones, Todd, Zupon

Nays: None

Absent: Trustee Tate

Abstentions: None

Motion Carried

Reconvene Regular Board Meeting

It was moved by Trustee Todd and seconded by Trustee Jones to reconvene the Regular Meeting of the Corporate Authorities.

On Roll Call, the following voted

Ayes: Trustees Brewer, Grant, Jones, Todd Zupon

Nays: None

Absent: Trustee Tate

Abstentions: None
Motion Carried

Approval of Minutes

- A. Trustee Todd moved and Trustee Jones seconded an amended motion to approve minutes of the Regular Board Meeting Proceedings of August 8, 2017
** Village Clerk Campbell-Pruitt asked for a modification of the motion as a resident was misnamed during Public Comment.*

On Roll Call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd

Nays: Trustee Zupon

Absent: Trustee Tates

Abstention: None

Motion Carried with the recommended correction to be noted.

- B. Trustee Todd moved and Trustee Jones seconded a motion to approve revised Committee Meeting Minutes of September 5, 2017.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd

Nays: Trustee Zupon

Absent: Trustee Tates

Abstention: None

Motion Carried

PUBLIC COMMENT

- H. Parker stated: that there were no more agendas available; asked about FOIA updates and if the minutes had been corrected for the September 5, 2017 meeting.
- R. Ketcham asked: if there was someone available to check for the cleanliness of the Senior Center and resetting of tables after the Veteran's Day event; she stated that on November 18th, lights were left on in the Senior Center and Women's restroom; she inquired about the missing books, and when the "bricks" would arrive.
- J. Harvey expressed concern for Trustee Tates and asked if he was okay.

REPORTS OF OFFICERS

- Mayor Derrick Burgess read a Proclamation for December 3, 2017 honoring the Bicentennial Celebration for the State of Illinois. The Mayor concluded by announcing the Village of Sauk Village's endorsement of the initiative and encouraged residents to visit website www.200.com. He further stated that a copy of the Proclamation would be on record and that a flag would be displayed at a yet to be determined location within the Village.

- Mayor Burgess requested a motion to officially appoint Ms. Judith Sutfin as the Village's Treasurer. The motion was brought by Trustee Zupon and seconded by Trustee Jones.

On Roll Call, the following voted:

Ayes: Trustees Grant, Jones, Zupon

Nays: Trustees Brewer, Todd

Absent: Trustee Tates

Abstention: None

Motion Carried

Judith Sutfin was sworn in as the Sauk Village Treasurer by Village Clerk Marva Campbell-Pruitt at the meeting on November 28, 2017

- Village Clerk Ms. Marva Campbell-Pruitt provided the following reports and information:
 - An update on recodification of ordinances and the inconsistency of numbering of the Zoning ordinances. The Mayor asked that this be discussed at the following Committee Meeting;
 - An update of FOIAs received and their status was presented. There was unrest as Trustee Brewer requested reports from three responses and documentation to illustrate that there are charges for reports in excess of fifty (50) pages. Trustee Zupon stated that the charges should apply if the newly requested reports total more than fifty pages. She suggested that the Clerk review older ordinances for clarification;
 - Trustees were asked to review the specified content and the process for approving minutes provided. Trustee Zupon asked and was told the source of the documentation was from the Village's attorney;
 - Rickover Junior High School staff presented a letter of appreciation to Mayor Burgess for his involvement with students; and
 - Reported on the flyer for Holiday Cheer. She thanked volunteers who helped wrap holiday boxes; and stated that we will provide chickens to complete the gift boxes. She thanked the, churches and schools who partnered with the Village to conduct the program.
- Treasurer, Ms. Judy Sutfin reported that she had no report.

REPORTS OF DEPARTMENTS

- Finance & Administration – Director Mohan Rao reported:
 - The Treasurer, Mayor and he met with the auditors and that the 2016-2017 audit report would be available for review;
 - The Collectors' Report will be available December 5th or 6th;
 - He received a shut-off notice from Comcast stemming from a never received bill for \$5,317.68 that required payment by the following day, and asked the Board to approve payment;

- The Police Chief requested a check for \$200.00 to allow four officers to attend training;
- The total requested for payment was \$5,517.68.

Discussion: *Trustee Zupon asked if there was a process for payment of monthly bills and asked for the development of controls and a listing of all bills received; Trustee Grant expressed that monthly bills should be paid with or without a bill; a motion was made and additional discussion ensued. Trustee Brewer stated that she had previously asked for a listing of all bills and the monthly cost for them; Trustee Jones inquired about the process for correcting this issue going forth, who was responsible, who should be accountable and stated that the current practice is unacceptable; and Trustee Todd asked if the bill comes to Village Hall or to Public Works? Trustee Brewer included many questions and comments not germane to the discussion and were not included, but will be entered later in the minutes. Trustee Grant asked that the requested amount be included as an amended motion to the Accounts Payable agenda item.*

Mayor Burgess asked for a motion to Approve Payment of \$5,517.68 to pay the Comcast Bill and Police Training fees.

Trustee Todd moved and Trustee Zupon the motion.

On Roll Call, the following voted:

Ayes: Trustees Grant, Todd, Zupon

Nays: Trustee Jones

Absent: Trustee Tate

Abstention: Trustee Brewer

Motion Carried

- Fire Department - Police Chief Robert Kowalski provided the oral report for the Fire Department to be filed with the certified minutes.
- Police Department - Chief Robert Kowalski responded to a couple of questions. He stated that the Tow Fee refunded to a resident for \$500.00 were not expenses borne by the Village. It was a refund. He further discussed why discounts for training of EMT was realized by the Village. He read and provided a written report listing activities and statistics that occurred over the last two weeks. The entire report will be filed with the copy of the minutes.

**Trustee Zupon discussed the sales from water and snacks and reported it raised \$60.00 and it was given to the Police Chief.*

- Emergency Management Agency - Director Allen Vavrik reported that he assisted with a major accident on Lincoln Hwy. and appealed to people to respect the barriers and not make a scene.
- Public Works – Director Kevin Weller read and provided a written report listing the activities and statistics that occurred over the last two weeks. This report will be filed with the certified copy of the minutes.

- Community Development – Director Sherry Jasinski read and provided a written report listing the activities and statistics that occurred over the last two weeks. This report will be filed with the certified copy of the minutes.

**Mayor Burgess asked for a status on the old Hometown Gyros location. Police Chief Kowalski responded stating that they are anticipating taking it down within the next two weeks.*

- Economic Development - Director Joseph Wiszowaty read and provided a written report listing the activities and meetings that occurred over the last two weeks. This report will be filed with the certified copy of the minutes.

REPORTS OF COMMITTEES AND COMMISSIONS

- Beautification Committee – Chairman, Linda Todd reported that Village Hall would be decorated Dec 3rd at 9am. A New Tree will be erected in the hall. Mayor Burgess informed that the new tree erected was donated by Trustee Todd.
- Senior Advisory Council – Trustee Brewer reported a meeting on Dec 14th at 5pm. She stated that Dr. Standberry would be there and three other groups who wished to join the Senior Center. She invited others to attend. Trustee Brewer stated that they will be starting a newsletter.

REPORTS OF TRUSTEES AND STANDING COMMITTEES

- Public Services Committee - Trustee Bernice Brewer reported that the first half of the recommendation from the group will focus on historical data relative to the water consumption since 2012 and a report should be available in December. She stated that getting the accounts for some users have been difficult to receive and asked for the information. Trustee Brewer informed that she has been in communication with Mayors Gonzalez and McDermont regarding a 2010 memo seeking a partnership for the provision of water. They requested a letter stating the Village's commitment to move forward with the partnership and data relative to the Village's current water consumption. Mayor Burgess requested a copy of the information and the letter.
- Budget & Finance Committee - Trustee Rodrick Grant reported that the committee would meet on 11/29 to finish the Finance Policy and Procedures. He further stated that he would like the new Treasurer and Mohan to review the document.
- Parks, Recreations and Youth Services - Trustee Kelvin Jones reported that he had mentioned to Stoffregen a week prior the need to use the Fire station to decorate the sleigh. The committee will decorate the Community Center on Sunday. The Parade would start at 10 a.m. and the party would start at 3pm. He reported that the After- School Basketball Program has had a good turnout.

**Trustee Brewer asked if the Fire Truck could go through Weather Stone for the parade? Trustee Jones stated that he would discuss it with the Chief.*

- Housing and Intergovernmental Relations Committee - Trustee Cecial Tate was absent.

- Ordinance Review Committee - Trustee Linda Todd reported that the next meeting would be Nov. 30th at 6:30 p.m. at Village.
- Public Safety Committee – Trustee Beth Zupon reported that the next meeting would be December 6th at 6pm at Village Hall.

UNFINISHED BUSINESS

Mayor Burgess asked for a motion to Adopt the Resolution for the 2017 Strategic Plan for Progress. Trustee Grant moved and Trustee Jones seconded the motion.

Discussion: Trustee Jones asked for clarification of the process for revisiting the budget if actions of the Plan would require monetary changes. Mayor Burgess responded that it is likely.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Zupon

Nays: Trustee Todd

Absent: Trustee Tates

Abstention: None

Motion Carried

NEW BUSINESS

Mayor Burgess asked for a motion to Approve Accounts Payable and Disbursements in the Amount of \$318,424.58. Trustee Grant moved and Trustee Jones seconded the motion.

Discussion: Trustee Brewer had many questions, requests and comments:

Regarding H.R. and the Owens Group, she stated, Dr. Straughter is listed twice, as well as the Owens Group. Trustee Brewer asked about the hourly rate and how long she is supposed to be on site? Trustee Brewer requested that she be taken off the Accounts Payable until the matter is resolved.

Mayor Burgess explained the process for the billing from the Owens Group. He explained that the funds are in the budget and that she works with various departments therefore funds come from various line items. He further stated that negotiations are forthcoming with the Police Department and H.R. is making ready. The Mayor informed the Board that attorneys are generally paid \$165.00 an hour. Now we are paying Dr. Straughter \$85.00 an hour.

Trustee Brewer questioned/commented on additional items of the Accounts Payable. Her concerns:

- The Economic Director's expense report, and when he started getting reimbursed;
- William Marlow and Popeyes, as notice for immediate checks was not noted;
- Invoices for Republic Services to determine how we owe the amount stated, as she think we are being overcharged as the company is not adjusting the bill monthly. She stated

that people move in and out of the Village, thus the amounts should change. She reiterated the desire to look at the invoices.

Mayor Burgess offered explanations by stating:

- Mr. Marlow could not wait for the next board meeting for a refund owed him;
- The new contract with Republic raised revenue for fourteen (14) years. Entering into that contract held harmless the Village and it would not have to pay the \$389,000. If we do not pay within 90 days, that \$389,000 becomes due. It would be costly to revise the contract; and
- Popeyes requested payment for the Veteran's Day event and that we did not have a meeting after that event, so was only right to pay them.

On Roll Call, the following voted:

Ayes: Trustees Grant, Jones, Todd, Zupon

Nays: Trustee Brewer

Absent: Trustee Tates

Abstention: None

Motion Carried

GENERAL COMMENTS FROM THE MAYOR AND BOARD OF TRUSTEES

Trustee Todd had no comment.

Trustee Brewer expressed appreciation for the Mayor inviting her to meet with him, but it had been done in the past and the meeting was cancelled, delayed or there were interruptions. She asked for a promise that this would not occur. The Mayor stated that he could make no promises as unforeseen occurrences crop up. Trustee Brewer stated that she could pull the requested documents from the files individually.

Trustee Jones announced that the Parks and Recs Committee meeting would be Dec 7th.

Trustee Zupon had no comment.

Trustee Grant stated the bill from Comcast threw them for a loop and hopefully the Treasurer could assist Mohan to catch some mistakes. He further said that he looks forward to working with her.

Mayor Burges stated that he hoped everyone had a great holiday. He reiterated why he brought the Comcast issue forth.

Adjournment

It was moved by Trustee Zupon and Seconded by Trustee Todd to adjourn the meeting at 8:48 p.m. The motion passed by a unanimous voice vote.

/s/Derrick N. Burgess

Mayor Derrick N. Burgess

/s/ Marva Campbell-Pruitt

Village Clerk Marva Campbell-Pruitt

Journal of Proceedings

SAUK VILLAGE BOARD MEETING of the Corporate Authorities

SAUK VILLAGE MUNICIPAL CENTER
21801 TORRENCE AVENUE SAUK VILLAGE, ILLINOIS

TUESDAY, December 12, 2017
7:00 P.M.

CALL TO ORDER: Mayor Derrick Burgess called the meeting of the Corporate Authorities to order at 7:00 p.m.

Pledge of Allegiance: Mayor Derrick Burgess led the constituency in reciting the Pledge of Allegiance

Roll Call: Present: Trustees Brewer Grant, Jones, Todd and Zupon
Absent: Trustee Tates

Staff Present:

Engineer Jim Czarnik	Dennis Synowiec	Director Joseph Wiszowaty
Director Mohan Rao	Chief Robert Kowalski	Adm. Asst. Mary Klopp
Treasurer Judy Sutfin	Director Kevin Weller	
	Director Sherry Jasinski	

Public Attendees: 14

Approval of Minutes:

- a. Trustee Todd moved and Trustee Jones seconded a motion to approve minutes of the Regular Board Meeting Proceedings of October 24, 2017

On Roll Call, the following voted:

Ayes: Trustees Brewer, Jones, Todd

Nays: Trustee Grant, Zupon

Absent: Trustee Tates

Abstention: None

Motion Carried

2) PUBLIC COMMENT - RESIDENTS IN ATTENDANCE - 15

H. Parker stated that FOIA's should be posted to the website even though it is not required. She stated that she wants to see the requests and responses posted. She also questioned the \$112,500.00 settlement agreement.

J. Cast asked about a town hall meeting; the HR Director's job responsibilities, qualifications, and why there are two separate entries on the Accounts Payable, etc. She inquired about Robin of Parks and Recreation.

J. Boetcher stated: that that the missing books are in the Senior Center; she questioned the HR Director's experience with Human Resources and stated that she does not think she is worth the money.

J. Glaze stated: that she is glad that the books were found; that Southland Voice is a credible publication and as Village Hall is a public building, papers distributed, should not be thrown away.

REPORTS OF OFFICERS

- Mayor's Report - Mayor Derrick Burgess reported that Hometown Gyros was demolished. He thanked the Police and Fire Chief who secured SWAT to assist with the demolition as we have only to pay for dumpsters.
- b) Village Clerk – Ms. Marva Campbell-Pruitt reported on the flyer for Holiday Cheer. She thanked volunteers who helped wrap holiday boxes; and stated that we will provide chickens to complete the gift boxes. She thanked the, churches and schools who partnered with the Village to conduct the program.
- c) Village Engineer – Mr. Jim Czarnik provided a written and read which will be filed with the certified minutes.
- d) Treasurer's Report – Ms. Judy Sutfin reported and read into the records a Collections Report for August, September and October. The report will be filed with certified minutes.

REPORTS OF DEPARTMENTS

- Finance & Administration – Director Mohan Rao reported that the audit is nearing completion and will be provided soon. He requested the Annual TIF Report from Kane & McKenna. Director Rao stated that there are ten outstanding claims that are forthcoming. He later asked to borrow \$25,000.00 from the water fund to finalize payments for Accounts Payable. When asked, he reported that there is \$120,000.00 in the Water Fund. It was decided that the motion to approve borrowing from the water funds would come forth during the New Business agenda item.

- Chief Stoffregen provided a written report and Dennis Synowiec gave a verbal report to be filed with the certified minutes. He advised residents to take caution with boxes that reflect the content being left curbside as thieves can ascertain home contents and break-in.
- Police Department - Chief Robert Kowalski provided a written and verbal report to be filed with the certified minutes. He thanked many for supporting the Shop with a Cop program and invited anyone to join them on event day.
- Emergency Management Agency - Director Allen Vavrik reported that he attended two trainings at no charge to the Village. The Director spoke on the Scott's Law, stating that cars must slow down and move over whenever there are emergency lights flashing.
- Community Development – Director Sherry Jasinski read and provided a written report listing the activities and statistics that occurred over the last two weeks. This report will be filed with the certified copy of the minutes.
- Economic Development - Director Joseph Wiszowaty provided a written and verbal report to be filed with the certified minutes.

REPORTS OF COMMITTEES AND COMMISSIONS

- Beautification Committee – Chairman, Linda L. Todd thanked Bob and Rose Ketcham, Amy Rose and Jackie Glaze for assisting with decorating Village Hall.
- Senior Advisory Council – Chairman, Emmett Farmer was absent at report time.

REPORTS OF TRUSTEES AND STANDING COMMITTEES

- Public Services Committee - Trustee Bernice Brewer had no report.
- Budget & Finance Committee- Trustee Rodrick R. Grant reported that the committee met two weeks ago and it continues to work on the Policy and Procedures Manual. He is putting together a listing of items to pay, but will submit later. He stated that he desired to meet with Mohan and Treasurer to schedule the next meetings with Department Heads to determine the actuals of their budgets.
- Parks, Recreations and Youth Services - Trustee Kelvin Jones thanked all for assisting with the Christmas Parade. He acknowledged Trustee Zupon's dog who participated. Trustee Jones also spoke on Open Gym and the After-School Basketball program.
 - * Mayor Burgess expressed how pleased he was with the Christmas Party.
- Housing and Intergovernmental Relations Committee - Trustee Cecial Tates was absent.
- Ordinance Review Committee - Trustee Linda Todd announced that the next meeting would be December 28th.
- Public Safety Committee – Trustee Beth Zupon met last Wednesday and thanked those who attended the meeting. She announced the next meeting would be held the first week of January.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

Mayor Burgess entertained a motion to approve Accounts Payable and Disbursements dated 12/12/2017 in the Amount of \$313,436.30 as per Sauk Village Policy, and to approve transfer of \$25,000.00 from the Water Fund to help pay Accounts Payable.

The motion as presented, was moved by Trustee Grant and seconded by Trustee Todd. Discussion on the motion was extensive as:

- Trustee Brewer expressed concerned that HR is double dipping and after reviewing invoices, the work effort is not commensurate with payment and should not be paid. She asked for a job description for the position. Mayor Burgess replied, "The Board voted on the Budget for OWENS and Professional Services for which the trustees approved and reiterated that there are no contracts. "
- Trustee Grant asked about pg. 1 under general fund administration and was informed that the postage meter is reset every six months to justify that expense; He referred to pg. 2, general funds police department and questioned the payment to Dr. Straughter under telephone payment. He was informed that it is an error and that it should be under professional services.
- Trustee Zupon questioned an overpayment on pg. 2, under the police department. She was informed that it may be an error but it will be checked and responded to the next day.
- Trustee Grant asked about anticipated revenue to be collected by the end of the year. And if we will need to borrow again to make payroll? He was told that the Village should receive \$30 - \$ 35,000 due from Real Estate taxes.

On Roll Call, the following voted:

Ayes: Trustees Grant, Todd, Zupon

Nays: Trustee Brewer, Jones

Absent: Trustee Tates

Motion Carried

Mayor Burgess asked for a motion to adopt the 2018 Proposed Board and Committee Meeting dates. The motion, as presented was moved by Trustee Zupon and seconded by Trustee Todd.

(May need to follow-up on the November 6th date)

On Roll Call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion Carried

Mayor Burgess asked that the motion towards ratifying the Levy be tabled and moved to an agenda item for a Special Meeting planned for December 19, 2017.

Mayor Burgess entertained a motion to approve an agreement with Azavar Government Solutions to maximize revenue sources and utility fees. The motion, as presented was moved by Trustee Grant and seconded by Trustee Jones.

On Roll Call, the following voted:

Ayes: Trustees Grant, Jones, Todd, Zupon

Nays: None

Absent: Trustee Tates

Abstain: Trustee Brewer

Motion Carried

Mayor Burgess entertained a motion to approve the settlement agreement offers for Jeremy James, et.al. v. the Village of Sauk Village et.al as follows:

- \$2,900, plus reasonable attorney fees to Felicia James for property damage;
- \$2,500, plus reasonable attorney fees to Felicia James for detention;
- \$2,500, plus reasonable attorney fees to Simone Haywood for detention.

As presented, it was moved by Trustee Zupon and seconded by Trustee Todd.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion Carried

Mayor Burgess entertained a motion to approve the settlement agreement offer for Yohon Harvey (formerly Aisha Michel v. Sauk Village, et. al.) in the amount of \$112,500.00. As presented it was moved by Trustee Todd and seconded by Trustee Jones.

On Roll Call, the following voted:

Ayes: Trustees Brewer, Grant, Jones, Todd, Zupon

Nays: None

Absent: Trustee Tates

Motion Carried

General Comments from the Mayor and Board of Trustees

- Trustee Todd announced that the committee is still accepting donations for Christmas Cheer.

- Trustee Brewer spoke of MFT funds and the desire to receive information when requested. She announced that she made a FOIA Request for information from 2006 to the present, but was only given information from 2010 to the present. Trustee Brewer stated and asked, “on the first of November there was \$300,000.00 in the water fund, now there is only \$120,000.00, what happened to the remaining funds?” She also expressed the following:
 - A need for in-depth research on what is happening with the funds;
 - She stated that we should not have to dip into water funds to make payroll;
 - Trustees need to be more involved and stated if vendors have access to information, Trustees should as well.
- Trustee Jones stated that he looked forward to seeing everyone at Open Gym and made an announcement for the Basketball Program.
- Trustee Zupon extended Happy Hanukah greetings to all who celebrate.
- Trustee Grant inquired about how we are looking with the line of credit with the bank and stated that if we continue to borrow, the remaining funds in the water fund could become depleted.
- Mayor Burgess reported that Dir. Rao will provide the trustees all information requested regarding MFT funds. He stated that soon there will be restructuring of finances and budget that are based upon actual and not anticipated revenue. Mayor Burgess announced a Special Meeting for December 19, 2017 at 6:30 p.m.

Adjournment

It was moved by Trustee Zupon and Seconded by Trustee Jones to adjourn the meeting at 8:04 p.m. The motioned passed by a unanimous voice vote.

/s/ Derrick N. Burgess
Mayor Derrick N. Burgess

/s/ Marva Campbell-Pruitt
Village Clerk Marva Campbell-Pruitt

VILLAGE OF SAUK VILLAGE

COMMITTEE OF THE WHOLE

Tuesday, December 19, 2017 7:00 PM

SAUK VILLAGE MUNICIPAL CENTER

21801 TORRENCE AVE

SAUK VILLAGE ILLINOIS

Journal of Procedures

Minutes of the Committee of the Whole Meeting of the Mayor and Board of Trustees of the Village of Sauk Village, held in the Sauk Village Municipal Center.

1. CALL TO ORDER - Honorable Mayor Derrick Burgess

- a. Mayor Derrick Burgess called the meeting of the Committee of the Whole to order at 7:00 p.m.
- b. On Roll Call, those present: Trustees Brewer, Grant, Jones, Tate, Todd and Zupon

2. DISCUSSIONS:

Insurance Updates

Valary Wright-Lewis and Bruce Mitchell of the Owens Group presented a Workers Compensation Renewal Proposal. They provided a PowerPoint Presentation outlining:

- An Executive Summary highlighting the history, past and current positions of the program.
- A Proposed Insurance Program Cost inclusive of a five (5) Year Analysis of impactors and claims. They assured the Board that the Village is moving in the right direction, yet there is room for improvement.
- An IPRF Grant Program that described products that the Village can purchase to coincide with the Loss/Control objectives.

Development Incentive Policy

Director Joseph Wiszowaty introduced information and a form/application to coincide with the Economic Development Incentive Policy. He discussed the purpose of the Incentive to assist the Village achieve long-term goals of expanding the property and sales tax base, provide new jobs to Village residents and provide for the enhancement of the quality of life in the community. He invited feedback on the document.

3. PUBLIC COMMENT (RESIDENTS IN ATTENDANCE – 19)

Nine residents communicated concerns for the Village or their homestead.

4. GENERAL COMMENTS FROM MAYOR & TRUSTEES

Trustee Brewer talked about the unanswered FOIA request and asked for a report, she stated that monies are not being accounted for and asked for a report of inter-fund transfers of all funds.

Trustee Grant had no comment.

Trustee Zupon spoke of the tax incentives and why we would want to offer them and announced that her committee, Public Safety will meet January 3rd.

Trustee Tates had no comment.

Trustee Todd announced that the Ordinance Review Committee will meet December 28th. She thanked the number of volunteers who assisted with Christmas Cheer and stated that there are three baskets and many chicken left for those interested.

Trustee Jones announced that Open Gym will take place December 30th and that on Jan 4th, the Parks and Rec. Committee will meet. He stated that they are looking to expand the Basket Ball Program to M-F during the Christmas Holiday. He asked for volunteers and stated that if the expansion can be realized, it will be posted on Facebook.

Mayor Burgess mentioned Christmas Cheer and announced that there are additional chickens to give away. He announced that Shop with a Cop took place that day and was very successful.

Mayor Burgess sent well-wishes and holiday tidings to all.

5. ADJOURNMENT

Trustee Brewer moved and Trustee Todd seconded a motion to adjourn the meeting at 8:51 p.m. The Voice vote was unanimous.

/S/ Mayor Derrick N. Burgess

/S/ Village Clerk Marva Campbell-Pruitt